

WASHOE COUNTY DISTRICT BOARD OF HEALTH MEETING
October 22, 2009

PRESENT: Mr. Matt Smith, Vice Chairman; George Furman, MD; Councilman Dan Gustin; Commissioner Kitty Jung; and Councilwoman Julia Ratti (arrived at 1:20pm)

ABSENT: Denis Humphreys, OD, Chairman and Dr. Amy Khan

STAFF: Dr. Mary Anderson, District Health Officer; Eileen Coulombe, Administrative Health Services Officer; Andrew Goodrich, Air Quality Management; Andrew Goodrich, Director, Air Quality Management; Stacy Hardie, Acting Division Director, Community and Clinical Health Services; Patsy Buxton, Fiscal Compliance Officer; Lori Cooke, Fiscal Compliance Officer; Jeanne Rucker, Environmental Health Specialist Supervisor; Dave McNinch, Environmental Health Specialist Supervisor; Bryan Wagner, Senior Environmental Health Specialist; Jennifer Hadayia, Public Health Program Manager; Tracie Douglas, Public Information Officer; Bev Bayan, WIC Program Manager; Janet Smith, Recording Secretary and Mary Kandaras, Deputy District Attorney

At 1:15 pm, Vice Chairman Smith called the Washoe County District Board of Health meeting to order, followed by the Pledge of Allegiance led by Mr. Dan Gustin, member of the District Board of Health.

ROLL CALL

Roll call was taken and a quorum noted. Mrs. Janet Smith, Recording Secretary, advised that Dr. Humphreys and Dr. Khan are excused.

PUBLIC COMMENT

Mr. Alan Muir, resident of Washoe County, stated that he has been attempting, unsuccessfully, to have his home owners association to post signs requiring pet owners to "clean-up" after their animals. Mr. Muir stated that 'he is hopeful the County's new Nuisance Ordinance will help in addressing and enforcing this issue, which he considers a "major health problem."

APPROVAL/ADDITIONS – AGENDA – OCTOBER 22, 2009

Vice Chairman Smith advised that item 9. Regional Medical Services Authority (REMSA) monthly report will be continued to the Board's November meeting; that he has received a request to continue item 11. Public Hearing – District Board of Health Regulations Governing Air Quality Management to a future agenda.

**MOTION: Mr. Gustin moved, seconded by Ms. Jung, that the District Board of Health agenda for the October 22, 2009 meeting be approved as amended.
Motion carried unanimously.**

APPROVAL/ADDITIONS/CORRECTIONS – MINUTES – SEPTEMBER 24, 2009

Later in the meeting, Vice Chairman Smith called for any additions or corrections to the minutes of the District Board of Health meeting of September 24, 2009.

Mr. Gustin advised that he would be abstaining from the vote, as he was not present at last month's meeting.

**MOTION: Ms. Jung moved, seconded by Ms. Ratti, that the minutes of the September 24, 2009 District Board of Health meeting be approved as received.
Motion carried with Mr. Gustin abstaining.**

RECOGNITIONS

Vice Chairman Smith and Dr. Mary Anderson, District Health Officer, presented a Certificate of Recognition to Mr. Bryan Wagner for 15 Years-of-Service.

AIR POLLUTION CONTROL HEARING BOARD – SHARON AND RICHARD HATCH

The Board was advised that Staff and the Air Pollution Control Hearing Board recommend **denying** the following **appeal**:

Appeal of **SHARON AND RICHARD HATCH, Citation No. 4333, Case No. 1039**, issued on December 2, 2009, for having a ceiling dry-scraped of asbestos-containing acoustical materials without having had an asbestos survey performed, without obtaining the proper permits or

conducting proper work practices at 844 Ridgewood Drive, Unit 2, Sparks, Nevada. All these practices are in violation of Section 030.107 (Hazardous Air Pollutants) of the Washoe County District Board of Health Regulations Governing Air Quality Management. Staff advised that upon a review of the testimony received, the Air Pollution Control Hearing Board recommended upholding Staff's recommendation to **deny** the **appeal** of Sharon and Richard Hatch, **upholding** Citation No. 4333, Case No. 1039, and levying a fine in the amount of **\$5,000** for a **major violation**.

MOTION: Mr. Gustin moved, seconded by Ms. Jung, that the recommendation of Staff and the Air Pollution Control Hearing Board to deny the appeal of SHARON AND RICHARD HATCH, Citation No. 4333, Case No. 1039 be upheld and a fine in the amount of \$5,000 be levied for a major violation. Motion carried unanimously.

AIR POLLUTION CONTROL HEARING BOARD – WILLIE FALCON dba FALCON ON THE RESCUE - CASE NO. 1040 – NOV NO. 4332

The Board was advised that Staff and the Air Pollution Control Hearing Board recommend **denying** the following **appeal**:

Appeal of **MR. WILLIE FALCON dba FALCON ON THE RESCUE, Citation No. 4332, Case No. 1040** issued on November 25, 2008, for not being a licensed abatement contractor in the performance of dry-scraping a ceiling of asbestos-containing acoustical materials without having had an asbestos survey performed, without obtaining the proper permits or conducting proper work practices at 844 Ridgewood Drive, Unit 2, Sparks, Nevada. All these practices are in violation of Section 030.107 (Hazardous Air Pollutants) of the Washoe County District Board of Health Regulations Governing Air Quality Management. Staff advised that upon a review of the testimony received, the Air Pollution Control Hearing Board recommended upholding Staff's recommendation to **deny** the **appeal** Mr. Willie Falcon, dba Falcon on the Rescue, and **upholding** Citation No. 4332, Case No. 1040 and levying a fine in the amount of **\$5,000** for a **major violation**.

MOTION: Mr. Gustin moved, seconded by Ms. Jung, that the recommendation of Staff and the Air Pollution Control Hearing Board to deny the appeal of **MR. WILLIE FALCON, dba FALCON ON THE RESCUE, Citation No. 4332, Case No. 1040** be upheld and a fine in the amount of \$5,000 be levied for a major violation. Motion carried unanimously.

CONSENT AGENDA – BUDGET AMENDMENTS/INTERLOCAL AGREEMENTS

The Board was advised that Staff recommends **approval** of 1) **Subgrant Amendment #2** from the **Nevada Department of Health and Human Services, Health Division** in the amount of **\$2,035** in support of the **Tuberculosis (TB) Centers for Disease Control and Prevention (CDC) Grant Program, IO 10016**, for the period of January 1, 2009 through December 31, 2009; 2) **approval** of **amendments totaling an increase of \$2,035** in revenue and expenses to bring the **FY 10 Tuberculosis (TB) Centers for Disease Control and Prevention (CDC) Grant Program budget, IO 10016** into alignment with the Subgrant.

The Board was advised that Staff recommends **approval** of **Subgrant Amendment #2** from the **Nevada State Health Division, Bureau of Child, Family and Community Wellness**, for the **Women, Infants and Children (WIC) Clinic Program** in the **total** amount of **\$2,405,387** in support of Salaries and Benefits, Travel and Training, and Operating Expenditures for the period of October 1, 2008 through September 30, 2010; and **approval** of **amendments totaling an increase of \$5,195** in both revenue and expenses to the adopted **FY 10 WIC Clinic Grant Program, IO 10031**, to bring the **FY 10** adopted budget into alignment with the grant.

The Board was advised that Staff recommends **approval** of the **Notice of Grant Award** dated September 17, 2009, from the **Department of Health and Human Services Public Health Service** in the amount of **\$911,222** in support of the **Family Planning Program** for the period of July 1, 2009 through June 29, 2010; **approval** of the **amendments totaling an increase of \$157,144** in both revenue and expenses to the adopted **FY 10 Family Planning Grant Program**; **authorizing the creation of an on-call Registered Nurse Intermittent Hourly position (PC#TBD)** as evaluated by the Job Evaluation Committee (JEC); and **authorizing an increase in part-time hours for position control number 70002192 (.95 FTE to 1.0 FTE)** for the period supplemental grant funds are available.

The Board was advised that Staff recommends **approval** of **Subgrant Amendment #3** from the **Nevada State Health Division, Bureau of Child, Family and Community Wellness** for the **HIV Prevention Grant Program**, in the **total** amount of **\$607,800** for the period of January 1, 2009 through December 31, 2009; **approval** of **amendments totaling an increase of \$26,658** in both revenue and expenses to the adopted **FY 10 HIV Prevention Grant Program IO 10013** to bring the **FY 10** adopted budget into alignment with the grant; and **authorizing the creation of an on-call Registered Nurse Intermittent Hourly position (PC#TBD)**, as evaluated by the Job Evaluation Committee (JEC).

MOTION: Mr. Gustin moved, seconded b Ms. Jung, that the **Subgrant Amendment #2 (TB - CDC)**, with the corresponding budget amendments; the **Subgrant Amendment #2 (WIC)**, with the corresponding budget amendments; the

**Notice of Grant Award, with the corresponding budget amendments and the authorization of the creation of an on-call Registered Nurse and the increase in part-time hours for PC#70002192; and approval of Subgrant #3, with the corresponding budget amendments and the authorization of the creation of an on-call Registered Nurse Intermittent Hourly position, be approved as outlined and the Chairman authorized to execute on behalf of the Board where applicable.
Motion carried unanimously.**

REGIONAL EMERGENCY MEDICAL SERVICES AUTHORITY

The REMSA monthly Report was continued to the Board's November 19, 2009 meeting.

REVIEW – ACCEPTANCE – MONTHLY PUBLIC HEALTH FUND REVENUE & EXPENDITURE – SEPTEMBER 2009

Ms. Eileen Coulombe, Administrative Health Services Officer, advised that he Board members have been provided with a copy of the Health Fund Revenue and Expenditure Report for the month of September 2009. Ms. Coulombe reviewed the Report and advised that Staff recommends the Board accept the Report as presented.

**MOTION: Ms. Jung moved, seconded by Ms. Ratti, that the District Health Department's Revenue and Expenditure Report for September 2009 be accepted as presented.
Motion carried unanimously.**

PUBLIC HEARING – DISTRICT BOARD OF HEALTH REGULATIONS GOVERNING AIR QUALITY MANAGEMENT

Vice Chairman Smith advised that the public hearing for the proposed addition to the Washoe County District Board of Health Regulations Governing Air Quality Management will be continued.

APPOINTMENTS – RE-APPOINTMENTS – AIR POLLUTION CONTROL HEARING BOARD

Mr. Andrew Goodrich, Director, Air Quality Management, advised that Staff recommends the appointment of Mr. Michael Ford and Dr. Cathleen Fitzgerald, DEnv, PE, as the Nevada Professional Engineer representative, to the Air Pollution Control Hearing Board for a three (3) year term, serving from October 22, 2009 through October 22, 2012. Mr. Goodrich advised that further, Staff recommends the re-appointment of Mr. Jon Greene; Mr. Joe Serpa as the Nevada Licensed Contractor representative; and Ms. Alysa Keller, Esquire, as the Nevada Licensed Attorney representative to the Air Pollution Control Hearing Board for a three (3) year term, serving from October 22, 2009 through October 22, 2012.

**MOTION: Mr. Gustin moved, seconded by Ms. Ratti, that Mr. Michael Ford and Dr. Cathleen Fitzgerald, DEnv, PE be appointed and Mr. Jon Greene, Mr. Joe Serpa and Ms. Alysa Keller be re-appointed to the Air Pollution Control Hearing Board for a three (3) year term, serving from October 22, 2009 through October 22, 2012.
Motion carried unanimously.**

UPDATED REPORT – ILLEGAL FOOD VENDORS – POSSIBLE DIRECTION TO STAFF

Mr. Tony Macaluso, Senior Environmental Health Specialist, advised in June Staff reported to the Board that the Department had received approximately 187 food-related complaints since January, with twenty-six (26) of those pertaining to illegal food vendors, representing 14% of the total number of complaints received. Mr. Macaluso advised that in June there were 131 permitted mobile food units, which included 121 trucks and ten (10) mobile carts. Mr. Macaluso advised that as of October the Department has received 361 food-related complaints, with seventy-three (73) of those pertaining to illegal food vendors, representing 20% of the total number of complaints received, which is a 6% increase since June. Mr. Macaluso advised that currently there are 142 permitted mobile units, which include 132 trucks and ten (10) carts. Mr. Macaluso presented photographs of the various types of illegal food carts, advising that illegal vendors utilize an array of carts, including shopping carts, hand-made plywood carts, wagons modified to deliver or serve food, etc. Mr. Macaluso presented photographs of an illegal operation that was located last year; that the Health District was notified by the fire department as the vendors "had almost burned the house down". Mr. Macaluso advised that the photographs depict the carts in the backyard; that the 'white tented' area is where the food was being prepared; that the photograph of the inside of the tented area depicts that area the ice chests on the carts, bags of fried duros, etc.; that tires were being stored in the same area; that there was carpeting on the ground. Mr. Macaluso advised that this can be 'typical of the conditions in which the food is prepared.'" Mr. Macaluso presented a photograph of an illegal cart, which was located in the vicinity of the Health Department; that the carts will typically contain approximately 50 ears of corn in an ice chest or in a pot of steaming water; approximately 50 one gallon bags of duros; there may be an ice chest of shaved ice with

four to five (4-5) ½ gallon containers of flavorings; several pounds of cheese, fruit, mayonnaise, lemon juice, spices, etc.

Mr. Macaluso stated that in August 2009 Staff began surveillance among nine (9) elementary schools, as these are locations in which "a large number of complaints are received", as these vendors would be selling to the children after school. Mr. Macaluso stated that Staff would conduct five (5) patrols every two (2) weeks, with teams of two (2) inspectors; that the days and times of the patrols are varied to ensure the vendors would not be aware of "patrolling patterns"; that Staff conducted complaint follow-up patrols "when and where needed." Mr. Macaluso advised that the surveillance patrols resulted in the issuance of fifteen (15) Notices of Violation, with two (2) Citations being issued, one (1) of which has resulted in a conviction and the other case is pending in court. Mr. Macaluso stated that "any time it was determined the food had not been prepared in a permitted facility the food was condemned"; that it is the consensus of Staff these efforts have resulted "in a better understanding of what is occurring" and Staff has improved the collaboration with other agencies. Mr. Macaluso stated during the surveillance for illegal vendors, Staff will discuss the issues of illegal vendors with the permitted vendors, including food preparation safety and "why the Health Department is involved." Mr. Macaluso stated that these efforts have resulted in better communication with the permitted vendors, which results in more complaints, as the permitted vendors have a better understanding that Staff's efforts are to eliminate the unpermitted carts. Mr. Macaluso advised that the regulations for mobile food carts are available in English and Spanish; that the Notice of Violation summary is also available in Spanish. Mr. Macaluso stated that when Staff "stops an unpermitted cart people in the neighborhood gather around"; that Staff takes this opportunity to explain why people should not buy food from an illegal vendor, explaining that the permitted vendors have taken food safety classes and have hand washing capabilities on the carts, etc."

Mr. Macaluso stated that during investigations Staff has determined a number of the vendors "are loosely organized while with others there is a level of organization among some of the illegal vendors who are all working together." Mr. Macaluso stated "the word seems to get out" when Staff has located illegal food vendors as Staff will receive comments "about being out in the neighborhood." Mr. Macaluso stated that Staff has determined a number of the vendors "get the food products delivered, sometimes from permitted vendors;" that other sources are unknown; that although Staff "has a few ideas as to the source(s)" Staff has no definite evidence as to where the food is being made. Mr. Macaluso stated that, as he advised, these operations are "loosely organized; that Staff will determine how some of the "operations are being managed and then it will change." Mr. Macaluso stated that a vendor "will be caught and give Staff 'a name' and the next time the vendor is caught he gives Staff 'another name'." Mr. Macaluso stated that unfortunately "issuing a Notice of Violation and condemning the food is not always an consistent deterrent, resulting in Staff having to initiate further enforcement action (i.e., the 2 Citations that were issued.)" Mr. Macaluso stated that Staff has noted a "few of the permitted units (i.e., the ice cream

trucks) are operating beyond the permitted capacity; that these vendors will begin selling corn, duros, and other items; that a number of these have been brought into compliance with the addition of a hand sink." Mr. Macaluso advised that "communication barriers remain an issue"; that although Staff usually can find someone to interpret fewer Staff members are bilingual." Mr. Macaluso stated another communication issue Staff is encountering is "different Spanish dialects"; that Staff members, who speak Spanish have had difficulty in understanding and interpreting the various dialects. Mr. Macaluso reducing and/or eliminating the number of illegal vendors "will require a sustained effort by Staff."

In response to Ms. Ratti regarding "bringing the ice cream trucks, which are selling other products, into compliance with the addition of a hand sink", Mr. Macaluso stated that "some units can be brought into compliance with the addition of a hand sink"; that Staff would inspect the cart and the depot where the cart was stored; that it would be a determination based on the capacity of each individual unit. Mr. Macaluso stated that currently there are ice cream trucks which are permitted for selling other products (i.e., corn, fruit, etc.); however, "a permit sticker does not guarantee the vendor is operating within the scope of his/her Permit to Operate.

In response to Vice Chairman Smith regarding the estimated number of unpermitted units, Mr. Macaluso stated the number of permitted units has increased since Staff's report in June; that a portion of the increase is due to Staff locating unpermitted units and "brining those units into compliance." Mr. Macaluso stated that the more presence of Staff in the community regarding this issue, the more complaints Staff receives as "vendors begin to turn in the unpermitted vendors." Mr. Macaluso stated it is the consensus of Staff that currently "there are not too many unpermitted trucks; that the 'bigger issue' is the illegal carts and individuals selling out of the backs of their vehicles or with the ice chest on a street corner."

In response to Dr. Anderson regarding the percentages to which Mr. Macaluso referred, Mr. Macaluso advised that the "14% and 20%, to which he referred, is the percentage of 'total food-related complaints which are specific to illegal food vendors.'" Mr. Macaluso stated that from August, when Staff began the surveillance, through Monday the 19th, the total of food-related complaints, which are illegal vendor specific, is now approximately 33% of total complaints.

Dr. Anderson stated that "one-third (1/3) of all food-related complaints received are specific to illegal vendors, which is a high percentage."

Mr. Gustin thanked Staff for the update; that the Board is aware of how "hard Staff has been working on this; that "it is very important that Staff continue in these efforts." Mr. Gustin stated

"with the ethnicity of the population involved and the language barriers, to make an impact 'greater than the small inroads being achieved', will require a more public effort to 'cut these off at the source'." Mr. Gustin stated that he would recommend a "visible" campaign by the Public Information Officers, utilizing the media to educate the public on a continuous basis. Mr. Gustin stated that he would recommend segments in which the PIOs present stories and reports of actual incidences; that it is the public "customers" who have to be educated and informed; that not all customers are of Hispanic heritage. Mr. Gustin stated that such efforts will reduce the demand and with a reduction of demand the number of illegal carts will decline; that this is partially "a cultural custom issue, as well as a financial issue." Mr. Gustin stated that to support Staff's "efforts and hard work" he would recommend a public media campaign that is "featured once every three (3) to six (6) months educating the public as to what is occurring; that the "Department's efforts are for their own health and safety and that is why they should not buy these products."

Dr. Anderson stated, in conjunction with such a campaign, would be a continuation of Staff's efforts to educate the vendors and bring the illegal vendors into compliance.

In response to Ms. Ratti regarding "permitted carts", Mr. Macaluso stated that there are approximately ten (10) permitted carts in Washoe County, with one (1) at Scheels in Sparks and the remaining located in Reno.

In response to Ms. Ratti regarding Staff "having an idea of a supplier", Mr. Macaluso advised that Staff continues to investigate all possible sources for food products to illegal vendors. In response to Ms. Ratti regarding requiring assistance from law enforcement, Mr. Macaluso stated that "when Staff has obtained enough evidence in an investigation, Staff will involve law enforcement."

Mr. Bob Sack, Director, Environmental Health Services, advised that Staff has been coordinating with law enforcement on a number of these Citations; that there were concerns regarding citing illegal immigrants; however, in conjunction with law enforcement Staff is utilizing the same procedures and is now citing those individuals. Mr. Sack advised that Staff "can now cite those illegal vendors, without having to have them arrested for failure to procedure a legal/valid US identification." Mr. Sack stated that during these investigations when a vendor is cited, Staff continues to investigate for the 'organized source'; that these are "criminal enterprises"; that as Staff and Mr. Gustin indicated, these are cultural activities, which makes it more difficult for Staff "to make inroads on enforcement." Mr. Sack stated that it is also transitory; that the home where food was being prepared and Staff notified by the fire department; that 'entire operation packed-up and left the next day and moved to a new location; that Staff is determined in its sustained efforts to locate the organized sources. Mr. Sack stated the sources "work out of homes" with one (1) source supplying multiple vendors; that these sources change locations frequently to prevent from

being caught or immediately after being caught; that "they know when Staff is conducting investigations."

Ms. Ratti questioned if a cooperative effort in reporting sightings of illegal vendors (i.e., by Parks Department employees, law and code enforcement, etc.), would be of assistance or if the District has the capacity to respond to "an increase in complaints."

In response to Ms. Ratti, Mr. Sack advised that "staffing capacity is a real issue"; that Staff is not responding to "any one complaint; that Staff is typically targeting those areas in which there are multiple complaints; that multiple complaints at one location indicates "an area that definitely has to be targeted." Mr. Sack stated that Staff could receive a complaint about an illegal vendor at a location and when Staff responds the vendor and cart are no longer at that location; that that it is not an effective method for citing illegal vendors. In response to Ms. Ratti regarding increasing the working relationship between the agencies in reporting, Mr. Sack stated that Staff has developed a good relationship with the Business Licenses and Code Enforcement Divisions among the Cities and the County; that unfortunately those agencies "have the same issues of staffing and evening hours, too."

MOTION: Mr. Gustin moved, seconded by Dr. Furman, that Staff's report on illegal food vendors be accepted as presented; that Staff continue in these efforts.

Motion carried unanimously.

UPDATE – WASTE MANAGEMENT AUTHORITIES – SOLID WASTE MANAGEMENT PLAN – SOLID WASTE MANAGEMENT AGREEMENTS – POSSIBLE DIRECTION TO STAFF

Ms. Jeanne Rucker, Environmental Health Specialist Supervisor, advised that in response to the Board's inquiry during the Strategic Planning Session, she has prepared a report specific to the current Solid Waste Management Plan and the Solid Waste Management Agreements. Ms. Rucker advised it is the recommendation of Staff that the Board direct resources, both staffing and financial, to update the Solid Waste Management Plan, as a component to the Health District's commitment to increase recycling and waste to energy opportunities in Washoe County.

Ms. Rucker reviewed the following *Nevada Revised Statutes* (NRS) and the *Nevada Administrative Code* (NAC), specific Health Districts and solid waste management districts, authority and solid waste management plans. Ms. Rucker advised that the State established a Policy to regulate the collection and disposal of solid waste as follows:

Nevada Revised Statutes (NRS) 444.440 declares it is state policy to regulate the collection and disposal of solid waste that will:

- 1) protect public health and welfare
- 2) prevent water or air pollution
- 3) prevent the spread of disease and the creation of nuisances
- 4) conserve natural resources
- 5) enhance the beauty and quality of the environment

Ms. Rucker advised that the focus for the Health District and the Board of Health is the aspects of "public health and disease transmission of that Policy." Ms. Rucker advised that the "Solid Waste Management Authority" is the District Board of Health. Ms. Rucker then reviewed the following authorities of the District Board of Health and the other pertinent statutes and codes specific to solid waste management:

NRS 444.495 defines the *Solid Waste Management Authority* as the district board of health in any area in which a health district has been created pursuant to NRS 439.362 or 439.370 and in any area over which the board has authority pursuant to an interlocal agreement, if the board has adopted all regulations that are necessary to carry out the provisions of NRS 444.440 – 444.620, inclusive. The Nevada Division of Environmental Protection (NDEP) is the solid waste management authority in all other areas of the state.

NRS 444.510 requires development (by the health district) of a plan to provide for a solid waste management system which adequately provides for the management and disposal of solid waste. The plan must be submitted to NDEP for approval prior to implementation. (NDEP has 90 days to review and approve.) The plan remains in effect until it is revised and the revision approved. The plan must not conflict with the statewide plan adopted by the State Environmental Commission (SEC).

NRS 444.580 gives the health district authority to adopt standards and regulations and to issue permits for solid waste disposal sites, solid waste management systems or any part thereof. The regulations must not conflict with regulations adopted by the SEC.

NRS 444.620 states that no plan for a solid waste management system applies to agricultural waste or activity. Mining operations can dump waste from their own operations on their own land.

NRS 444A.020 establishes a recycling goal of 25% of the total solid waste generated within a municipality.

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NRS 444A.030 requires NDEP to adopt a model plan for recycling, hazardous household waste and "infectious waste".

NRS 444A.040 requires that the Board of County Commissioners of counties with a population of 100,000 or more must provide a program for recycling, establish recycling centers, a program for disposal of hazardous household waste and encourage businesses to reduce waste and recycle via information provided when applying for or renewing business licenses.

444A.050 An annual report must be submitted to NDEP where the health district has adopted a program pursuant to NRS 444A.040.

Nevada Administrative Code (NAC) 444.644 states solid waste systems must be approved by the Solid Waste Management Authority (SWMA); this includes any operation for solid waste handling, processing, salvage or disposal.

Ms. Rucker stated that, as the Solid Waste Management Authority, the District Board of Health has the authority for regulations for any agency handling, processing, transporting, or disposing of solid waste.

NAC 444.658 relates to plans to manage solid waste; this requires a municipality or district board of health to develop a comprehensive solid waste management plan; each plan must be approved by NDEP prior to implementation.

NAC 444.660 The storage, collection and transportation of solid waste must generally be in accordance with pertinent regulations or ordinances set forth by the city, town or county wherein those services are performed. The provisions of NAC 444.570 - 444.7499, inclusive, do not abridge the authority of the city, town or county to establish standards that are higher than those set forth in NAC.

Ms. Rucker stated that, as with other District Board of Health Regulations, the District's regulations governing Solid Waste Management can be more stringent than the State's Regulations; however, District's Regulations cannot be less stringent.

Ms. Rucker stated that she has provided with Board with the definition of a Materials Recovery Facility (MRF); and the requirements specific to the design, operation and maintenance of a MRF.

NAC 444.7474 defines a *Materials Recovery Facility (MRF)* as a solid waste management facility that provides for the extraction from solid waste of recyclable materials, materials suitable for use

as a fuel or soil amendment, or any combination of these materials. This does not include a facility that receives only recyclable materials that have been separated at the source of waste generation.

NAC 444.74743 – 444.74779, inclusive, outlines the requirements for the design, operation, maintenance, closure and financial assurance of a MRF.

NAC 444A.110 The goal of NAC 444A.110 – 444A.140, inclusive, is to adopt minimum standards which provide for the recycling of at least 25% of the total solid waste generated within a municipality.

NAC 444A.120 requires a municipality to provide a program for recycling (residential and public buildings) wherever solid waste collection services are provided.

NAC 444A.130 requires that a program for disposal of at least three (3) hazardous household products must be provided. (e.g. waste oil, motor vehicle batteries, paint, antifreeze, etc.)

Ms. Rucker stated that the current Washoe County District Board of Health Regulations Governing Solid Waste Management comply with the intent of the Statutes; however, Staff is in the process of revising these regulations to address landfills, composting facilities and materials recovery facilities.

Ms. Rucker advised that the Solid Waste Management Statutes and Solid Waste Management Plan(s) were adopted due to a nationwide effort to close and eliminate "burning dump sites", acknowledging unregulated "burning dump sites" were having a detrimental affect to the groundwater and air quality. Ms. Rucker advised that the States were then required to adopt a Solid Waste Management Plan and approve any Plans adopted within a State's jurisdiction; that this was in conjunction with the adopted of "very specific regulations for landfills."

Ms. Rucker advised that although an approved and adopted Plan would not have been required until 1993, the current Solid Waste Management Plan was adopted by the District Board of Health in 1991; that in 1996, the Plan was reviewed with revisions recommended by a third party consultant; however, the recommended revisions were never formally presented to or adopted by the District Board of Health. Ms. Rucker advised that the Board members will be provided with an electronic copy of the Solid Waste Management Plan tomorrow; that a review of the Plan will indicate "much of the information is outdated; however, the underlying premise of the Plan remains a good plan, as adopted in 1991."

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Ms. Rucker advised that Staff has been in discussions with representatives of the Nevada Department of Environmental Protection (NDEP) regarding revisions to the State of Nevada Solid Waste Management Plan. Ms. Rucker stated that it was the consensus of Staff to delay revisions to the District's Plan until such time as the State had completed the revision to the State Plan, which was completed and adopted by the State Environmental Commission (SEC) in December 2007. Ms. Rucker advised that in February 2008, Staff advised NDEP it was the intention to have the District's Solid Waste Plan updated by May 2009; however, due to staffing and fiscal constraints this project has been delayed with a proposed timeline for completion by June 2010.

Ms. Rucker advised that the Board had questions specific to *franchise agreements*; that each municipality (City of Reno, City of Sparks, Washoe County, Incline Village, Sun Valley and Gerlach), has the authority to adopt ordinance specific to garbage collection and disposal. Ms. Rucker advised that currently there are four (4) individual franchise agreements, as it was the determination of the Sun Valley General Improvement District (GID) to be included within the Washoe County franchise. Ms. Rucker advised that the regulations and ordinances for each franchise agreement is approved and adopted by the governing board or councils within each jurisdiction; that each franchise agreement is negotiated by the staff of the individual municipalities. Ms. Rucker stated that Environmental Health Services Staff have not been included in these negotiations; however, Staff presented "strong recommendations" to the Sparks City Council and City of Sparks staff during the most recent franchise agreement negotiations for that city; however, it was the determination that Staff's recommendations would "have to wait for the ten (10) years when the franchise agreement would again be re-negotiated." Ms. Rucker advised that the franchise agreements are for varying lengths of time; however, none are less than ten (10) years in duration and frequently contain provisions for automatic renewal. Ms. Rucker reiterated that Staff has not been requested to participate or been involved in any franchise agreement negotiations; that although the Board of Health has "significant authority with how solid waste is managed in Washoe County", the Board does not have authority specific to franchise agreements. Ms. Rucker advised that currently the majority of the various franchise agreements are scheduled to expire in approximately ten (10) years.

Ms. Rucker advised that, with respect to the garbage franchise agreements, the city and county ordinances "are very similar" in definition and language; that each requires a franchisee to provide a transfer station and a landfill for use by the citizens within the respective municipalities. Ms. Rucker stated that "what is unique to Washoe County is that the transfer stations, collection services and landfill are all privately owned" and are not owned by any municipality. Ms. Rucker stated that commonly the municipality would own the infrastructure for solid waste management and enter into a contractual agreement with a company to operate the solid waste management services.

Ms. Rucker summarized that the District Board of Health “has the authority and responsibility to adopt a Solid Waste Management Plan for Washoe County; that further, it has the authority to adopt regulations to achieve the direction and goals of the Plan.” Ms. Rucker advised that when the plan was adopted in 1991, a number of options (i.e., recycling, fuel derivation, etc.) were not available at that time; therefore, the Plan should be updated to allow for new and emerging technologies.

Ms. Rucker stated that there will be a fiscal impact to updating the current Solid Waste Management Plan; that the original cost \$25,000, with the majority of “work being performed by a third party.” Ms. Rucker stated that although the actual cost to update the Plan is ‘an unknown’, Staff has estimated the cost to be approximately \$15,000 to \$30,000”, as there is the basic framework through the existing Plan and the State of Nevada has completed the revisions to the State Plan. Ms. Rucker stated the goal would be to obtain input from the various stakeholders in Washoe County to ensure “the plan has meaning and value to the Department and could be utilized as a guide for the future.” Ms. Rucker stated that the Board has the authority to direct Staff to update the Solid Waste Management Plan, by June 2010, and to include options which will address the recycling rate of Washoe County and the potential of “waste to energy” considerations. Ms. Rucker stated that another option would be to direct Staff to update the Plan, within a different time frame with the inclusion of options as determined by the Board.

In response to Ms. Jung regarding the NRS established goal of achieving a 25% recycling rate, Ms. Rucker advised that “overall Washoe County has achieved a 25-27% recycling rate during the past ten (10) years.” Ms. Rucker advised that Washoe County was the first County in the State to achieve the 25% recycling rate; however, these are not the recycling rates from “curbside recycling only.” Ms. Rucker advised that Staff has “done a good job in identifying businesses, which have some type of process in place” for recycling; therefore, the District can include “those numbers when reporting to the State. Ms. Rucker stated that, while the District has “done a good job without mandates; however, the District will not increase those rates without re-establishing what those goals are and implementing mandates which will require some changes.”

Ms. Jung questioned if “domestic animal waste products”, as discussed by Mr. Muir during public comment, are included in the District’s Solid Waste Management Plan.

In response to Ms. Jung, Ms. Rucker advised that she has conferred with Mr. Muir on several occasions regarding the control of “domestic animal waste products”; that “there are proper and improper methods for disposing of solid waste.” Ms. Rucker stated that Mr. Muir has been unable to identify “who is allowing their animals to defecate on his property and not clean-up”; therefore, there isn’t anything Staff can do as the regulatory agency, Ms. Rucker advised that, as the

regulatory agency, the District does not have the authority to require home owner associations to post signs or require the placement of 'baggies' for residents to 'clean-up' on trails and in common areas. Ms. Rucker stated that Staff does respond to complaints and will "make contact with representatives of the home owners associations directing clean-up of the common areas, as the associations own the property." Ms. Rucker stated that currently enforcement authority for this is "very limited and a very gray area; that Staff has no prosecutorial authority specific to this issue."

Ms. Jung questioned if "the updating of the Solid Waste Management Plan and the increasing of recycling efforts would include some type of County sponsored composting",

In response to Ms. Jung, Ms. Rucker advised that it would definitely have to include provisions for composting facilities.

Dr. Furman stated that he has concerns regarding the proposed June 2010 timeline, as a number of issues have been discussed, including MRFs, all of which "cost significant amounts of money and impacts budgets." Dr. Furman questioned when these provisions would be incorporated into the Plan."

In response to Dr. Furman, Ms. Rucker advised that "these types of facilities" were identified in the 1991 Plan; therefore, it is not necessary for a facility to have been built to have provisions within the Solid Waste Management Plan. Ms. Rucker stated that it can be a goal of the Plan for a MRF and a municipally sponsored composting facility; that it does not obligate the District or the District Board of Health to determine how those facilities will be "paid for." Ms. Rucker stated that provisions for such facilities within the Plan indicate the solid waste management authority has identified these types of facilities as a "available options in the management of solid waste; that the local jurisdictions and other governing boards should be pursuing those options." Mr. Rucker stated that, as the solid waste management authority, the District "provides direction to other decision and policy makers."

Dr. Furman stated that he has investigated MRFs and there are cost considerations; that he would question if Staff is reviewing those issues, as "people are going to want a MRF facility."

In response to Dr. Furman, Ms. Rucker stated that Staff has not reviewed any plans for a MRF, as no requests have been formally submitted to the District for consideration. Ms. Rucker stated that the Solid Waste Management Plan is comparatively a "roadmap of what the District Board of Health envisions for Solid Waste Management." Ms. Rucker stated that Staff's responsibility is to

adopt Regulations, which are supportive of the approved Plan and to enforce those Regulations." Ms. Rucker stated that should a plan for a MRF be submitted, it would be the responsibility of Staff to review the plans to ensure compliance and then to issue a Permit to Operate to the facility; that Staff has no authority specific to the financing aspects of a MRF. Ms. Rucker stated that Staff concurs "it certainly would be affected by finances." In response to Dr. Furman regarding "there being a large number of public health implications", Ms. Rucker stated that there "are and there aren't public health implications", as currently there is a landfill within ten (10) miles of Reno/Sparks, where the vast majority of the areas waste is disposed of at a relatively "cheap price", which is one of the reasons the community "has not moved forward in incorporating other alternatives as the landfill continues to be the cheapest alternative available." Ms. Rucker stated that should the Board choose not to initiate any revisions to the Solid Waste Management Plan the community would continue to have "a cheap alternative for the disposal of solid waste and would address the public health issue." Ms. Rucker stated that no revisions to the Plan would fail to address other aspects, including "sensible use of resources with a long-term view"; that the majority of Solid Waste Management Plans are for a "five (5) year period"; that the District's Plan was adopted in 1991. Ms. Rucker stated that Staff has discussed having a Plan for a "ten (10) year period allowing for some latitude." Ms. Rucker advised "cost considerations are a factor; however, it cannot be the only factor."

Ms. Ratti commended Ms. Rucker for a comprehensive report. Ms. Ratti advised that the Cities of Sparks and Reno and Washoe County have developed an ad hoc committee to review the possibility of a "regional franchise agreement" for solid waste collection and management; that the committee has been directed to review recycling and MRF operations, as every entity has received the presentation from the for profit 433, LLC. Ms. Ratti stated that she was unaware of the District Health's adopted Solid Waste Management Plan; that the financial aspects of this are not within the purview of the Health District; however, the financial aspect of MRF operations would be within the purview of the ad hoc committee. Ms. Ratti stated that including the Health District in this process and involving the 'stakeholders' in the revision of the Plan during the next Fiscal Year, as proposed by Staff "makes sense."

Ms. Rucker stated she would request that the representatives of the Cities and the County to the ad hoc committee "insist" a representative of the Health District be included in this process; that the Health District has requested "to be involved in these meetings." Ms. Rucker stated that Staff periodically receives invitations to the meetings only when the committee members "want information to the specifics of the Regulations and how Staff is interpreting those Regulations." Ms. Rucker stated that the committee is "not taking advantage of the technical expertise or with an overall understanding of the solid waste management system;" that it is the "policy makers, who are currently discussing the potential of a regional franchise agreement, will be making the determinations regarding the financial implications." Ms. Rucker stated that the Health District needs to be involved in this process and has not been.

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Ms. Ratti stated that she will commit to 'getting Health District Staff' included in this process; that she would not foresee any objections to this request. Ms. Ratti stated "while the Health Department" is requesting participation in the ad hoc committee process, the Health District will be requesting the 'stakeholders' participate in the process of updating the Solid Waste Management.

Mr. Gustin questioned if there was a potential of 'stakeholders losing other opportunities or advantage' because of other facilities (i.e., Roseville, Pleasanton, CA), which "may cooperate with a local facility", with the revisions to the Solid Waste Management Plan not being completed before June 2010.

In response to Mr. Gustin, Ms. Rucker stated that "that would be an unknown"; that as the solid waste management regulator, private enterprise(s), which may be considering business opportunities, and will meet with Staff regarding the regulatory aspects of presenting plans for any such potential opportunities, "those businesses do not 'lay out' everything for Staff, including the financing of such an operation or timelines, etc." Ms. Rucker stated that further, because any information presented to the Health District becomes public record, these businesses are "very careful as to what information is provided to the Health District." Ms. Rucker stated that Staff will "be just as careful regarding the information presented to potential businesses to ensure the Health District is equitable and there is no perception of the District favoring one company over another."

Mr. Gustin stated Ms. Rucker is accurate in advising that currently the landfill is the least expensive option for the Reno/Sparks area; however, the 'waste to energy profit mode' and technology will "change that." Mr. Gustin stated that this "is down the road; therefore, he would recommend the Plan be flexible enough that the Plan would not be dictated by a MRF as it necessary for options towards a waste to energy model also." Mr. Gustin stated that he "understands Dr. Furman's comments regarding the financial aspects of a MRF"; that initially it would be the stakeholders that would be required to pay; however, "eventually each home owner would have to pay a fee" for such a facility. Mr. Gustin stated that he fully supports the communication between the Health District and the entities for the revision of the Solid Waste Management Plan. Mr. Gustin stated the Plan should include provisions for MRFs, with a mandatory diversion of certain municipal solid waste for processing; that the Plan should incorporate provision for these requirements/guidelines.

Ms. Rucker stated that there are "numerous opportunities" available and becoming available; that it is necessary the Plan be "flexible enough to allow for various options." Ms. Rucker advised that there is a waste to energy facility planned in Storey County, which is scheduled to "break ground" within a few months; that this "particular facility is initially is designed to manage a limited amount of Municipal Solid Waste (MSW)." Ms. Rucker advised that, as currently designed this facility will be accepting MSW from a MRF; that there are no provisions which indicate the MRF has to be

located in Washoe County or Storey County; that the MRF can be from wherever the waste to energy business can obtain product. Ms. Rucker stated "all these issues will have to be taken into consideration as the Plan is developed"; that the stakeholders will be of vital assistance in this process; that, as she stated, it will be necessary for the Plan to remain flexible; that there are certain goals for recycling, waste reduction and diversion; that these goals have to remain economical.

Ms. Rucker stated that the facility in Roseville, California, is a state of the art facility; that "the reason this facility works well is because the citizens of Roseville pay exactly the same for this facility as was being paid for waste to be disposed of at the landfill; that there wasn't a huge increase in the cost of their service." Ms. Rucker stated that it will be necessary to "educate the public that there is and always will be a cost associated with waste disposal; that Nevada is behind the curve on regulating many, many types of waste (i.e., medical and household waste)", which isn't "necessarily a good thing – it just means it is cheaper as other options have not been put in place."

Mr. Gustin stated that he concurs the public "has to be made aware there are costs associated with all of it; however, the public needs to be aware it is not an exorbitant cost."

Ms. Rucker stated that should it be determined the various options "are not cost effective"; that will be the determination; that it remains cheaper to take the materials to a landfill "that has enough space for approximately the next 100 years." In response to Mr. Gustin regarding NAC 444.7474, which defines a MRF and materials suitable for a MRF or as a fuel, Ms. Rucker advised that "almost everything can be used for one or the other; that most of the items, which could not be utilized, would have already been screened out as part of the process."

In response to Mr. Gustin regarding "a dirty MRF"; Ms. Rucker advised that a dirty MRF "is where everyone puts all solid waste refuse into one container, which is picked-up (as what occurs now), and someone else sorts the non-recyclable materials from the recyclable materials; that 100% of the population recycles, as the recyclable materials are then shipped to a MRF." In response to Mr. Gustin regarding provisions for a composting facility, Ms. Rucker stated that the Plan will contain provisions specific to composting. Ms. Rucker stated there currently is one (1) commercial composting facility in Washoe County, the RT Donovan facility in Spanish Springs (associated with the Donovan Pit); that it is "not being widely used by people outside the Spanish Springs area because of the location." Ms. Rucker stated that "this is a very nice facility and are accepting more and more materials." Ms. Rucker advised that there have been numerous discussions regarding development of composting facilities, including one (1) with the University of Nevada Reno, which

had the scientists available to implement it; however, there were objections to utilizing University property. Ms. Rucker stated that this is a viable option.

Mr. Gustin stated that should there be stakeholders, who would prefer the Solid Waste Management Plan be revised and completed prior to June 2010, perhaps those stakeholders would be interested in assisting in the process financially.

In response to Mr. Gustin, Mr. Rucker stated that Staff "is open to the timeline preferred by the Board."

Mr. Gustin stated that he is aware that implementation, after approval and adoption, will require "a couple of years"; that it should not be delayed any further. Mr. Gustin commended Ms. Rucker for her report, advising that "she gave the Board exactly what they requested at the Strategic Planning Session."

In response to Ms. Ratti regarding the entities having more stringent requirements, Ms. Rucker advised that the entities, including the District Board of Health can approve and adopt regulations, which are more stringent than State Regulations; that the regulations can never be less stringent than State Regulations.

Ms. Jung stated that, as Washoe County was the first County in the State to achieve the 25% mandated recycling rate, the County should be the first in the State to increase "the static recycling percentage via new technology and through a revised Solid Waste Management Plan."

MOTION: Ms. Jung moved, seconded by Ms. Ratti, that the report on the Solid Waste Management Plan be accepted as presented; that Staff, utilizing both staffing and financial resources, be directed to proceed with the revision of the District Solid Waste Management Plan with provisions for increasing the recycling rates in Washoe County, including composting and potential waste to energy technologies, no later than June 2010. Motion carried unanimously.

In response to Ms. Ratti regarding having to contract with a consultant, Ms. Rucker stated that currently there are "some grad students who have indicated a willingness to assist with the research that will be necessary." Ms. Rucker stated that should it be necessary to hire a consultant that would involve financial consideration.

STRATEGIC PLANNING UPDATES

Dr. Anderson advised that the Board member have been provided with the amended language of the Board's Strategic Priorities, Goals and Operational Objectives as discussed and adopted during the Strategic Planning Session as follows:

A. Presentation – Strategic Priorities

1. Monitor health status and understand health issues facing the community.
2. Protect population from health problems and health hazards.
3. Give people information they need to make healthy choices.
4. Enforce public health laws and regulations.
5. Develop our workforce.
6. Promote financial accountability and stability.

B. Revised Goals

The Health District will assist the citizens to realize the **strategic** priorities by achieving the following goals:

- ◆ Educate the community about public health and the services provided by the Health District
- ◆ Serve the public through enhanced use of technology
- ◆ Enhance the collaborations with community groups and constituents
- ◆ Recruit, retain and develop a competent public health workforce
- ◆ **Ensure fiscal sustainability and good stewardship of our resources**
- ◆ Seek funding and resource development opportunities
- ◆ Promote planning and activities to support a sustainable healthy community

Operational Objectives

1. Assuring fiscal responsibility for the Health District
2. Prioritizing programs and services such that the greatest weight is given to those that represent a core function of public health and/or an essential public health service as defined by CDC, NACCHO, ASTHO, and others, followed by those programs and services that accomplish a strategic goal established by this Board.
3. Assuring that the **performance** of all programs and/or services of the Health District are periodically evaluated **for cost effectiveness and quality outcomes**.

Dr. Anderson stated that these are for the Board's review and comments.

No comments were presented.

The Board thanked Staff for providing the revisions.

C. Health District Websites

Mr. Steve Fisher, Department Computer Applications Specialist, displayed the list of the current Health District websites, including the main site, contracted sites and the various free sites utilized by the Health District (a copy of which was placed on file for the record). Mr. Fisher reviewed the various sites for each Division, advising that some sites are grant funded; that a few of the sites have "Facebook, MySpace and/or Twitter accounts." Mr. Fisher advised that Washoe County does have a Twitter and Facebook account for disseminating press releases and announcements; that these are placed on a "Really Simple Syndication (RSS) feed, as a "read only." Mr. Fisher advised that the Health District has reserved a Twitter account "WashoeCOHealth" to ensure the name is not utilized by anyone else; however, this site is not being used at this time."

Ms. Ratti requested an electronic version of Mr. Fisher's report of the various websites.

Dr. Anderson advised that Information Technology Standards Committee (ITSC) will be meeting on November 2, 2009 to discuss issues regarding media sites.

In response to Dr. Anderson, Mr. Fisher advised that the discussion will be specific to security issues, document retention, etc.; that the Information Technology Advisory Committee (ITAC) will then discuss these issues at its December meeting.

Dr. Furman questioned the process for obtaining approval for establishing the various websites, Facebook, MySpace, and Twitter accounts; that he has concerns regarding some sites, which may not specifically be Health District sites; however, there is an association to the Health District. Dr. Furman stated that a policy as to how these sites are approved should be implemented.

In response to Dr. Furman, Ms. Coulombe advised that the Board of Health did adopt the Employee Policy Manual, which has been disseminated to Staff. Ms. Coulombe advised that the Board could refer this issue to the Marketing Committee for review and discussion of Dr. Furman's concerns with recommendations being presented to the Board.

Ms. Coulombe advised that ITAC is the governance group which presents recommendations to the Board of County Commissioners; that ITSC will be reviewing the Technology Policy in November and presenting recommendations to ITAC. Ms. Coulombe advised that, as a member of ITAC, these issues will be discussed Countywide at the December meeting; therefore, the technology aspects of any recommendations of the Marketing Committee will have to align with County Policy; however, "the content would be the determination of the Board of Health. Ms. Coulombe advised that Mrs. Smith will contact the members of the Marketing Committee to schedule a meeting; that all Committee meetings must comply with the Nevada Open Meeting Law.

PRESENTATION – EVALUATION FORMS – DISTRICT HEALTH OFFICER'S ANNUAL REVIEW
– POSSIBLE DIRECTION TO STAFF

Vice Chairman Smith advised that Mrs. Smith will be mailing the evaluation forms to the Board members for completion; that due to the early date of the Board's November meeting, Dr. Anderson's evaluation will be scheduled for the Board's December 17, 2009 meeting.

Dr. Anderson advised that forms provided to the Board members and Division Directors are those approved at the Strategic Planning Session, which is the same one used for the County Manager's evaluation. Dr. Anderson stated that with the forms she will provide the Board members and Division Directors a summary of her activities during the past year for reference. Dr. Anderson stated that, as Mr. Smith advised, Mrs. Smith will mail those forms and the summary to the Board members and distribute those to Staff.

MOTION: Ms. Ratti moved, seconded by Ms. Jung, that the evaluation forms and reference summary for Dr. Anderson's annual review be distributed as outlined.

Motion carried unanimously.

STAFF REPORTS AND PROGRAM UPDATES

A. Director – Epidemiology and Public Health Preparedness

Dr. Randall Todd, Director, Epidemiology and Public Health Preparedness, presented his monthly Division Director's Report, a copy of which was placed on file for the record.

Dr. Anderson advised that Dr. Todd is supervising today's H1N1 community POD.

B. Director – Community and Clinical Health Services

Ms. Jennifer Hadayia, Public Health Program Manager, presented the CCHS Division Director's monthly Report, a copy of which was placed on file for the record.

Ms. Hadayia advised that she has provided Vice Chairman Smith with a 'hard copy' of the materials from the Washoe County Obesity Forum

C. Director – Environmental Health Services

Mr. Bob Sack, Director, Environmental Health Services, presented his monthly Division Director's Report, a copy of which was placed on file for the record.

D Director – Air Quality Management

Mr. Andrew Goodrich, Director, Air Quality Management, presented his monthly Division Director's Report, a copy of which was placed on file for the record.

E. Administrative Health Services Officer

There was no monthly Administrative Health Services Officer Report.

F. District Health Officer

Dr. Mary Anderson, District Health Officer, presented her monthly Health Officer's Report, a copy of which was placed on file for the record.

Dr. Anderson advised that at the annual Rotary Family Flu Shot POD (Points of Dispensing) event of October 17, 2009, 1,498 immunizations were administered at the Longley Lane drive-through location; and 1,440 immunizations administered at the Billingham Middle School walk-through location for a total of 2,938 seasonal flu immunizations being administered. Dr. Anderson stated "there may be some slight revisions to the total numbers after a review of all the data sheets."


Dr. Anderson advised that today is the first of the planned H1N1 PODs for those within the "targeted groups."

Dr. Anderson advised that the seasonal flu immunization will be provided to the Board of Health members at the November 19, 2009 meeting, as the Nurses who would provide those immunizations are providing immunizations at the H1N1 POD event.

BOARD COMMENT

There were no Board comments presented.

There being no further business to come before the Board, the meeting was adjourned at 3:00 pm.



MARY A. ANDERSON, MD, MPH, FACPM, DISTRICT HEALTH OFFICER
SECRETARY



JANET SMITH
RECORDER