

WASHOE COUNTY DISTRICT BOARD OF HEALTH MEETING  
September 23, 2010

PRESENT: Denis Humphreys, OD. Chairman; Mr. Matt Smith, Vice Chairman; George Furman, MD; Commissioner Kitty Jung (arrived at 1:10 pm); Amy Khan, MD; and Councilwoman Julia Ratti

ABSENT: Councilman Dan Gustin

STAFF: Dr. Mary Anderson, District Health Officer; Eileen Coulombe, Administrative Health Services Officer; Dr. Randall Todd, Director, Epidemiology and Public Health Preparedness; Mary-Ann Brown, Director, Community and Clinical Health Services; Kevin Dick, Director, Air Quality Management; Scott Monsen, Acting Director, Environmental Health Services; Patsy Buxton, Fiscal Compliance Officer; Lori Cooke, Fiscal Compliance Officer; Stacey Akurosawa, Administrative Assistant II; Yann Ling-Barnes, Environmental Engineer II; Jeff Whitesides, Public Health Program Manager; Curtis Splan, Department Computer Application Specialist; Jim English, Senior Environmental Health Specialist; Tracie Douglas, Public Information Officer; Lee Salgado, Public Service Intern; Steve Kutz, Public Health Nurse Supervisor; Janet Smith, Recording Secretary; and Herb Kaplan, Deputy District Attorney

At 1:05 pm, Chairman Humphreys called the Washoe County District Board of Health meeting to order, followed by the Pledge of Allegiance led by Ms. Eileen Coulombe, Administrative Health Services Officer and Ms. Lori Cooke, Fiscal Compliance Officer.

ROLL CALL

Roll call was taken and a quorum noted. Mrs. Janet Smith, Recording Secretary, advised that Councilman Gustin is excused.

PUBLIC COMMENT

No public comment was presented.

APPROVAL/DELETIONS – AGENDA – SEPTEMBER 23, 2010

Chairman Humphreys called for any revisions or deletions to the agenda.

**MOTION:** Ms. Ratti moved, seconded by Mr. Smith, that the agenda for the District Board of Health meeting be approved as presented.  
**Motion carried unanimously.**

APPROVAL/ADDITIONS/CORRECTIONS – MINUTES – AUGUST 26, 2010

Chairman Humphreys called for any additions, deletions or corrections to the minutes of the August 26, 2010 meeting.

**MOTION:** Mr. Smith moved, seconded by Ms. Ratti, that the minutes of the District Board of Health August 26, 2010 meeting be approved as received.  
**Motion carried unanimously.**

RECOGNITIONS

Dr. Mary Anderson, District Health Officer, introduced Mr. Kevin Dick, the new Division Director for Air Quality Management. Dr. Anderson presented a bio of Mr. Dick's educational and professional history (a copy of which was placed on file for the record).

Chairman Humphreys and Dr. Anderson presented a Certificate of Recognition to Mr. Jim English for 10 Years-of-Service.

Chairman Humphreys

Advised that Dr. Robert Myles, a former Board of Health member and Chairman to the Board of Health is in the audience, accompanied by his wife, Jean. During "my time on the Board with Dr. Myles, I recognized and realized the passion Dr. Myles has for public health, which was evidenced by Dr. Myles' insight to initiate the 'District Board of Health Scholarship Fund at the University of Nevada, Reno'; therefore, the Board would recognize Dr. Robert and Mrs. Jean Myles."

Introduced Dr. Nora Constantino, Associate Professor of Community Health Sciences, University of Nevada Reno; and Ms. Christina Sarman, Associate Director of Development and Alumni Relations, University of Nevada, Reno.

Introduced Ms. Emily Wozniak, the first recipient of the District Board of Health Scholarship. Read Ms. Wozniak's bio into the record (a copy of which was placed on file).

Ms. Emily Wozniak

"I could not have chosen a better place to study than UNR; I have the utmost respect for my professors, advisors, and colleagues. Everyone in the Community Health Sciences Program is interested in supporting its students in whatever their ambitions may be. I feel extremely honored at this opportunity the Board has given me and grateful for the continued support I have received from the University."

Dr. Anderson

Presented Ms. Wozniak with a book "which should be of assistance to you and a Public Health pin, with the Public Health logo of 'Prevent, Promote, and Protect'; that she hopes the book will serve as further inspiration for her career in public health."

Congratulated "Dr. and Jean Myles on celebrating their 60<sup>th</sup> wedding anniversary today."

CONSENT AGENDA – AIR QUALITY MANAGEMENT CASE – REYNEN & BARDIS – UNAPPELAVED NOTICE OF VIOLATION

Staff advised that **Citation No. 4962, Case No. 1055** was issued to **REYNEN & BARDIS** on June 17, 2010, for failure to renew the expired Dust Control Permits at Orange Plains Drive, Peppergrass Drive, and Lacerta Drive in Sparks, in violation of Section 040.030 (Dust Control) of the Washoe County District Board of Health Regulations Governing Air Quality Management. Staff advised that Reynen & Bardis was advised of the right to appeal; however, no appeal was filed; that Staff recommends Citation No. 4962, Case No. 1055 be **upheld** and a fine in the amount of **\$750** be levied.

**MOTION:** Ms. Ratti moved, seconded by Mr. Smith, that **Citation No. 4962, Case No. 1055 (Reynen and Bardis)**, be upheld and a fine in the amount of **\$750** be levied.

**Motion carried unanimously.**

Staff advised that **Citation No. 4833, Case No. 1056**, was issued to **SPARKS AM/PM MINI MARKET** on July 8, 2010, for failure to comply with the conditions of the Permit to Operate, in

violation of Section 030.2175 (Operations Contrary to Permit) of the Washoe County District Board of Health Regulations Governing Air Quality Management. Staff advised that the Sparks AM/PM Mini Market was advised of the right to appeal; however, no appeal was filed; that Staff recommends Citation No. 4833, Case No. 1056, be upheld and a fine in the amount of \$250 be levied as a negotiated settlement for a major violation.

**MOTION:** Ms. Ratti moved, seconded by Mr. Smith, that Citation No. 4833, Case No. 1056 (Sparks AM/PM Mini Market), be upheld and a fine in the amount of \$250 be levied as a negotiated settlement for a major violation.  
Motion carried unanimously.

Staff advised that Citation Nos. 4963 and 4964, Case No. 1057 was issued to SCOTT TONNEMACHER on July 27, 2010, for the demolition of two (2) houses located at 207 and 300 Lenco Way in Reno, prior to a proper asbestos-abatement, in violation of Section 030.107 (Hazardous Air Pollutants), Subsection (B) and (C) of the Washoe County District Board of Health Regulations Governing Air Quality Management. Staff advised that Mr. Scott Tonnemacher was advised of the right to appeal; however, no appeal was filed; that Staff recommends Citation Nos. 4963 and 4964, Case No. 1057, be upheld and a fine in the amount of \$2,000 be levied as a negotiated settlement for a major violation.

**MOTION:** Ms Ratti moved, seconded by Mr. Smith, that Citation Nos. 4963 and 4964. Case No. 1057 (Scott Tonnemacher), be upheld and a fine in the amount of \$2,000 be levied as a negotiated settlement for a major violation.  
Motion carried unanimously.

#### CONSENT AGENDA – BUDGET AMENDMENTS/INTERLOCAL AGREEMENTS

The Board was advised that Staff recommends ratification of Subgrant Amendment #1 issued to Planned Parenthood Mar Monte in the total amount of \$190,000 (\$95,000 per calendar year) pertaining to the HIV Prevention – *Street Smart Program* for the period of January 1, 2010 through December 31, 2011.

The Board was advised that Staff recommends approval of the Memorandum of Legislative Cooperation By and Among the City of Reno, City of Sparks, Regional Planning Governing Board, Regional Transportation Commission, Truckee Meadows Water Authority, Reno Sparks Convention and Visitors Authority, Western Regional Water Commission, Sun Valley General Improvement District, Washoe County, Washoe County Health District and Washoe County School District.

The Board was advised that Staff recommends **approval of Amendment #1 to the Interlocal Contract #10-001 with the State of Nevada, Division of Environmental Protection**, in the amount of **\$30,000** for the **UST/LUST Grant Program (IO 10023)** for the period through June 30, 2011; and approval of budget amendments **totaling an increase of \$30,000** in both revenue and expenses.

The Board was advised that Staff recommends **ratification of Subgrant Amendment #1** issued to **Nevada Hispanic Services, Inc.**, in the **total amount of \$181,665** pertaining to the **HIV Prevention – VOCES Program** for the period of January 1, 2010 through December 31, 2011.

**MOTION: Ms. Ratti moved, seconded by Mr. Smith, that the Subgrant Amendment #1; the Memorandum of Legislative Cooperation; Amendment #1 to the Interlocal Contract with the corresponding budget amendments; and the Subgrant Amendment #1 be approved as presented and the Chairman authorized to execute on behalf of the Board where applicable. Motion carried unanimously.**

REGIONAL EMERGENCY MEDICAL SERVICES AUTHORITY

A. Review and Acceptance of the Operations and Financial Report – August 2010

Mr. Jim Gubbels, Vice President of REMSA

The Board members were provided with a copy of the August 2010 Operations and Financial Report; that the emergency response times for life-threatening calls in August was 93% and 97% for non-life threatening calls. The monthly average bill for air ambulance service for August was \$6,463 with a year-to-date average of \$6,996. The allowable average for ground ambulance service was \$987, with a year-to-date average of \$985.

**MOTION: Ms. Ratti moved, seconded by Dr. Khan, that the REMSA Operations and Financial Report for the month of August 2010 be accepted as presented. Motion carried unanimously.**

B. Update – REMSA's Community Activities Since August 2010

Mr. Gubbels

REMSA is completing the summer's special events season; that Street Vibrations will be the last event of the summer; that he will present the summary of the Burning Man Festival at the Board's October 28, 2010 meeting.

REVIEW – ACCEPTANCE – MONTHLY PUBLIC HEALTH FUND REVENUE & EXPENDITURE  
REPORT – AUGUST 2010

Ms. Eileen Coulombe

Advised the Board members have been provided with a copy of two (2) documents, which are “for Fiscal Year 11; that one is the Per Capita Sheet; that last month the Board members were provided with a copy of the “State Doc”, which is to be inserted in Tab 2; and the Organizational Chart for Tab 5; and the “Project Accounting Sheets” for Tab 8; that this document will be Tab 3 in the Budget Book. The Budget Book is what is proposed. These two (2) documents “are the actual adopted budget.” It is Staff’s intent to provide the Board “with the financial performance of the Health Fund for the Strategic Planning Retreat”; that as these documents have been provided to the Board members, therefore, the Board will not be receiving a binder this year.

The Board members have been provided a copy of the Health Fund Revenue and Expenditures Report for the month of August 2010. Reviewed the Report in detail, advising that Staff recommends the Board accept the Report as presented.

**MOTION: Dr. Furman moved, seconded by Ms. Ratti, that the District Health Department’s Revenue and Expenditure Report for August 2010 be accepted as presented.  
Motion carried unanimously.**

FISCAL YEAR 10 HEALTH FUND REVIEW

A. Presentation and Acknowledgement of Fiscal Year 10 Health Fund Financial Review

Ms. Patsy Buxton, Fiscal Compliance Officer

Advised the Board members have been provided with a copy of the Fiscal Year 10 Health Fund Financial Review (a copy of which was placed on file for the record). Provided the Board with a recap of the timeline for the budget and year-end close process.

The Final Approved column “is the approved Final Approved Budget for Fiscal Year 11. The budgeted ending fund balance for Fiscal Year 10 was \$2,062,165; that as noted on page two (2) of Attachment A, the total ending fund balance as of June 30, 2010, is \$3,194,988, which is greater than what was budgeted; of that \$384,314 is restricted. The variance between budgeted and actual and ending fund balance is \$1,132,823”. Page two (2) provides a general summation of this variance. Approximately \$384,000 is from restricted funds, which are deferrals deducted from

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beginning fund balance. The District had increased net revenue of \$252,000; Staff does not budget for federal indirect revenue; therefore, any indirect revenue received "is an added bonus"; this equaled to \$60,000. The District had expenditures less than the Estimate to Complete by \$324,000; and that there was a grant data entry adjustment in the amount of \$100,000.

Ms. Lori Cooke, Fiscal Compliance Officer

Advised that Attachment B delineates the Fiscal Year 10 local expenditures; that as the Board has been advised, revenues equals expenditures in grants; that there can be variances at a fund level in a grant; however, those variances are within that grant.

The greatest variance is in personnel. The primary reasons are the vacancies that were approved to be filled July 1, 2010; and when approved to be filled versus when the position was filled results in salary savings. The most important thing is that the ETC and the Actuals are in alignment."

In summary, "the budget process is year long; that during the year Staff reviews what is occurring utilizing different mechanisms to *true-up* as much of the variances as possible to ensure healthy financials." It is the intention of Fiscal Staff to continue to provide this information in a timely manner to be useful information to be utilized by the Board. Should the Board require enhancements, comments, requests, anything specific, Staff will provide that information.

In response to Ms. Jung

Regarding Attachment B "and the gap between what was budgeted and the actual in personnel and whether that is sustainable", Ms. Cooke advised that "will be dependent upon the direction of the County; that there has been some discussion as to funding levels; how those will be calculated, whether the County will continue with the tiered reduction approach; that it difficult at this point to determine how that will be demonstrated. It is unknown by Staff at this point on how to move forward."

Ms. Jung

Advised "that at a policy level, the Board of County Commissioners eliminated quite a few FTEs, which are now completely off the books forever, so that the County could control and sustain the variances noted."

An issue that "may be for the Strategic Planning Retreat, is Attachment B, page four (4); that the WIC Program has a lease for \$27,000; that she would question why we are leasing and not moving these Programs in-house, as there is room in the building and others. Perhaps the Board would consider a policy of not paying rent anymore and making use of existing space."

In response to Ms. Jung

Ms. Coulombe

Advised that currently the WIC lease is charged 100% to the Federal Grant; that there is one (1) WIC Clinic at the Ninth Street and Wells Avenue location; that there is a WIC Clinic at the HAWC (Health Access Washoe County Clinic) location for which the Health District is not charged a fee. The lease is for the South Reno Clinic located off Moana Lane; that there "are a lot of apartments in that area"; that this location allows for easier access to the Clinic for those individuals in which transportation to another Clinic location may not be available.

Regarding other leased properties, Ms. Coulombe advised that the District leases space for the Vector-Borne Diseases Program; that Staff works in conjunction with Ms. Wendy Pitts of the County regarding facility issues; that when the Vector Program location was reviewed the location was determined to be very cost-effective for the County. Staff practices "due diligence" regarding lease expenditures.

**MOTION: Ms. Jung moved, seconded by Dr. Furman, that receipt of the Fiscal Year 10 Health Fund Financial Review be acknowledged.  
Motion carried unanimously.**

B. Discussion and Possible Direction Regarding Current and/or Future Health Fund Finances

**MOTION: Dr. Furman moved, seconded by Dr. Khan, that Staff be directed to present any updates on fiscal concerns to the Board of Health for review.  
Motion carried unanimously.**

Ms. Ratti

This item was "very well presented in anticipation of questions the Board may have had; that she appreciates the work."



PUBLIC HEARING – WASHOE COUNTY, NEVADA, 2008 PERIOD EMISSIONS INVENTORY

A. Recommendation to Accept and Adopt the Periodic Emissions Inventory for On-Road Mobile Sources for Submission to the US Environmental Protection Agency (EPA) as an Amendment to the Nevada State Implementation Plan (SIP)

1:00 pm: This being the time set in a Notice of Public Hearing, heretofore, published in the *Reno Gazette Journal* on August 20, September 8 and September 20, 2010, to consider the Periodic Emissions Inventory for On-Road Mobile Sources for submission to the US Environmental Protection Agency (EPA), as an amendment to the Nevada State Implementation Plan (SIP) for Carbon Monoxide (CO); Particulate Matter (PM<sub>10</sub> and PM<sub>2.5</sub>) and Ozone (O<sub>3</sub>).

Ms. Yann Ling-Barnes, Environmental Engineer

Advised that at the May 27, 2010 meeting, she presented and the Board approved and adopted the 2008 Periodic Emissions Inventory for Point, Non-Point, and Non-Road Sources as an amendment to the Nevada State Implementation (SIP) for Carbon Monoxide (CO); Particulate Matter (PM<sub>10</sub> and PM<sub>2.5</sub>) and Ozone (O<sub>3</sub>). During that public hearing she advised the Board that due to an EPA procedural revision the on-road component had not been finalized; that she would provided the Board with the “on-road section of the Emissions Inventory at a later date, after EPA had completed the on-road emissions inventory based on the activities data that Washoe County submitted.”

In the interim EPA had completed the on-road emissions, and the final emissions data has been incorporated into the 2008 Emissions Inventory; therefore, Staff recommends the on-road component of the Emissions Inventory, as an amendment to the SIP be approved and adopted as presented.

The Board members have been provided with a hand-out featuring various pie charts (a copy of which was placed on file), delineating the five (5) leading criteria pollutants for on-road mobile sources and the eight (8) classifications of the vehicles for on-road mobile sources. The majority of Carbon Monoxide (CO) emissions (approximately 50%) are from “light duty gasoline vehicles (LDGV); that light duty diesel trucks (LDGT12 and LDGT34) generate the majority of Particulate Matter (PM<sub>2.5</sub>) emissions.

In the handout there is the “2008 Washoe County On-road Emissions Comparison between MOBILE6 (EPA Motor Vehicle Emission Modeling software (pre-2008 Emissions Inventory) and the NMIM (National Mobile Inventory Model (pre- and 2008 Emissions Inventory) Models and the

percentage difference among the leading criteria pollutants for the MOBILE6 and the NMIM Models. CO<sub>2</sub> (Carbon Dioxide) was included with the five (5) leading criteria pollutants on this comparison, as CO<sub>2</sub> "is becoming more and more of a concern." As noted, there is approximately a 48% variance in the comparison for PM<sub>10</sub> and PM<sub>2.5</sub> between the MOBILE6 and NMIM Models; that Staff does not know which is the more efficient Model; that "it is hoped the newer Model considers more studies with emphasis on improved accuracy"; that as technologies continue to evolve, improvements can be achieved for on-road mobile sources emissions. MOVES (Motor Vehicle Emission Simulator) is the Model which will be utilized (post 2008 EI) for the next Periodic Emissions Inventory in 2011.

The Board members have been provided with a copy of the pie charts of the "2008 Washoe County Emissions by Major Pollutants", depicting "a break-down of the five (5) leading criteria pollutants from the four (4) different sources – point, non-point; non-road and on-road mobile sources; that as noted On-Road Mobile sources contribute to 78% of the CO (Carbon Monoxide) emissions in Washoe County; that the majority of the PM<sub>10</sub> and PM<sub>2.5</sub> emissions are from the non-point sources, which are those sources which are permitted "but are small emission source (i.e., gas stations, dry cleaners, etc.); and non-permitted sources such as consumer solvent use and wood burning devices, etc. Different industries and sources contribute to the various criteria pollutants in different ways.

Chairman Humphreys

Declared the Public Hearing open and called upon anyone wishing to speak either in favor of or in opposition to the approval and adoption of the Periodic Emissions Inventory for on-road sources for submission to the US Environmental Protection Agency (EPA) as an Amendment to the Nevada State Implementation Plan (SIP). There being no one wishing to speak the Public Hearing was closed.

**MOTION: Ms. Jung moved, seconded by Ms. Ratti, that the Periodic Emissions Inventory for On-Road Mobile Sources for submission to the US Environmental Protection Agency (EPA) as an Amendment to the Nevada State Implementation Plan (SIP) for Carbon Monoxide (CO); Particulate Matter (PM10 and PM 2.5) and Ozone (O3), be accepted and adopted as presented.**

**Motion carried unanimously.**

RECOMMENDATION – AMEND – DISTRICT BOARD OF HEALTH’S PROCEDURAL POLICIES – SECTION III (ORDER OF BUSINESS) – ADDITION OF NEW SUBSECTION VI. RECOGNITIONS AND PROCLAMATIONS – RENUMBERING OF SUBSECTIONS VII THROUGH XIII

Dr. Anderson

Last month Ms. Ratti requested a revision to the agenda whereby any proclamations would be presented “prior to the business of the Board to allow those who are present for the proclamations to leave immediately following that item.” The Board members have been provided with a copy of the current Board’s Procedural Policies and a copy of the proposed revision to the Procedure; that the proposed amendment “places in the Order of Business the Recognitions and Proclamations as item number six (6)” and the renumbering of the remainder of the items in Section III. Staff recommends the Board approve and adopt the propose amendment to the Policies and Procedures.

Chairman Humphreys

Last month’s meeting was “a perfect example for the need for this amendment, as this would allow those who have no need to remain at the meeting to leave after the presentation of the proclamation(s); that the amendment is appropriate.”

**MOTION: Ms. Ratti moved, seconded by Ms. Jung, that the proposed amendment to the Washoe County District Board of Health Policies and Procedures be approved and adopted as presented.**

**Motion carried unanimously.**

DISCUSSION – POSSIBLE DIRECTION TO STAFF – AGENDA ITEMS – STRATEGIC PLANNING RETREAT

Chairman Humphreys

The Board members have been provided with a draft copy of the proposed agenda for the Board’s Strategic Planning Retreat. Briefly reviewed the draft agenda, advising that the Board will be reviewing issues of concern within each Division and from each Board member. There will be an update on the “dashboard” Measures for Performance Review; that these were discussed last year; that there will be an update from each Division Director as to the respective Program outcomes; that this is a critical item to determine “where each Division is on performance outcomes. The topic of accreditation will be discussed; that there will be a discussion regarding “what is public health?” and the Health District’s role in affecting public health, including mandated and non-mandated programs to determine if the Health District is “meeting the concept of public

health in Washoe County." The Board will discuss the process for the annual review of the District Health Officer.

Requested the Board members review the draft agenda and contact him or Dr. Anderson regarding additional items for the agenda. Requested comments or questions regarding the draft agenda.

Dr. Furman

He would commend the Staff for "going through a lot of work getting ready for the Strategic Planning Retreat." It is necessary to have "a strategic plan to achieve self-sufficiency starting now and in agreement with what the County is doing with a five (5) year plan; that the Health District should have one for the next five (5) years. During the past five (5) years the Health District's budget has increased for salaries and benefits despite a reduction in the number of FTEs; that licensing and permitting fee revenues have decreased; charges for services have decreased; salaries and benefits have increased but the number of Staff has decreased. There is a problem that all local governments are going through; that local governments may cut benefits to workers; that the question is will they continue to fund worker benefits by raising taxes on residents?" He recognizes that reduction of benefits "is a political issue". It is necessary to "consider a five (5) year self-sufficiency plan, which would include doing such things as fees, ratios [as he outlined in his NALBOH presentation last month]"; that "although it isn't ready it is necessary to head in that direction to be in agreement with the federal programs. Should the [Department] continue on its present path with the danger of *falling off that cliff*?"

Chairman Humphreys

In response to Dr. Furman the Board "does always review the current Fiscal Year budget in anticipation of the next Fiscal Year; that it would be appropriate to take that five (5) year look for what the Board might want to consider for self-sufficiency."

Ms. Ratti

Apologized for not responding to Staff's "multiple requests for information for the Strategic Planning Session agenda." There is the "over-arching concept with which the City of Sparks is struggling, which is, with the reduced staffing and the reduced resources available to put towards everything – how do we maintain an ethic of customer service without *burning-out* Staff to the point where they can no longer be productive? It is a balance because resources are limited but there is still a public to serve; that it is necessary to maintain an ethic of customer service in dealing with the

public, other entities, with customers (i.e., developers, clients at the Clinics, etc.), acknowledging at the same time we are asking a lot of our Staff; and how do we do that?"

Chairman Humphreys

"This is a subject that is intertwined in a few different areas – one is financial and the other is operational performance within each Division; that it will be a combination of those two (2) things we will be discussing. These are important issues and will be covered."

Dr. Furman

He concurs that those are very important issues; that "he would emphasize this is going to be a very difficult situation we are facing in terms of the finances and how much money is going to be coming to the Health Department and we need to prepare for that; prepare for a decrease and how we are going to do that. A part of that is considering self-sufficiency; that he would like to keep the personnel and salaries as we can."

**MOTION: Ms. Ratti moved, seconded by Mr. Smith, to direct Staff to finalize the agenda for the District Board of Health's Strategic Planning Session for presentation to the Board prior to the Strategic Planning Session of October 7, 2010.**

**Motion carried unanimously.**

REQUEST – TRUCKEE MEADOWS TOMORROW – BOARD OF HEALTH – CONSIDER CONTRIBUTING – TRUCKEE MEADOWS TOMORROW "SPONSOR AN INDICATOR" PROGRAM TO IMPROVE QUALITY OF LIFE IN NORTHERN NEVADA

Dr. Anderson

A request has been received from Truckee Meadows Tomorrow regarding the Washoe County Health District contributing \$1,000 to "Sponsor an Indicator" program, applicable to public health and towards improving the quality of life in Northern Nevada. Truckee Meadows Tomorrow has listed eight (8) possible indicators for the Board of Health to consider sponsoring.

Dr. Furman

This program "has been around for awhile and is a worthwhile program; that it is a difficult thing to do in view of the [District Health Department] budget. It is a decent organization and the question is how much to spend."

Chairman Humphreys

"This is the type of request we don't see very often; that in the budgeting process the question is where would it come from – where would it be placed?"

In response to Chairman Humphreys

Ms. Coulombe advised that the Health District does receive "mid-year requests; that Staff would determine the appropriate line item in which to place it; that it is not a large amount" and it would be at the Board's direction.

Ms. Ratti

Questioned if "all memberships have been eliminated or if Staff continues to participate in the various professional associations and conferences; and if the Health District "would be doing this instead of that?"

In response to Ms. Ratti

Ms. Coulombe advised that travel and conferences for the Board are "listed under Administration; that during the budget process for recurring items the Board can direct Staff to "always include items; that for the current Fiscal Year [the Department] would just absorb that cost." Should the Board so direct cost Staff would expense this cost in the estimate to complete; that the Board could then make the determination as "to whether this would be an on-going expense; that this would not be in lieu of the other activities for the other Divisions; that Staff would cost-it-out to Administration."

Ms. Ratti

Questioned if there is "value in this sponsorship in terms of Staff and the participation and collaboration; that would Staff be able to utilize information from this in the work they do? Would this collaboration benefit the Department as a community partner?"

In response to Ms. Ratti

Dr. Anderson

"This is a helpful effort on the update of the data measures as to the health of the community. One issue that may be discussed at the Strategic Planning Session is the need for a community health assessment, which is something that hasn't been done in recent years. Any partnership that can be enhanced and that assists in data collection from which "to make reasonable decisions" is of benefit "and of a valuable effort", as the Health District does not have the internal resources to conduct such data collection.

Ms. Coulombe

The Health District "has utilized the measure of Truckee Meadows Tomorrow in the past to reference and benchmark when presenting the budget." There have been Staff members "who have done individual memberships; that this is a new approach – 'adopt a measure'.

Ms. Jung

Advised she is a member of the Subcommittee for the ACHIEVE (Action Communities for Health, Innovation, and EnVironmental Change) Grant, which is reviewing childhood obesity and land use planning initiatives; that she would question if "the ACHIEVE Grant would have the \$1,000 for the sponsorship, specifically item #27 – development that encourages healthy lifestyles and neighborhood availability." One of the issues being discussed by the Subcommittee is "food deserts, which are the poverty areas where there aren't some of the large-scale grocery stores with produce choices or the affordability from a large grocery store. The residents of these areas are not likely to board a public transit system to do their grocery shopping, resulting in making very poor food decisions for their children at a higher cost."

In response to Ms. Jung

Ms. Mary-Ann Brown, Director, Community and Clinical Health Services

Advised that Staff can "research the ACHIEVE Grant, specifically the second year funding" to determine if this would be allowable. "This would be great as it is a very data-driven project; that this would end up resulting in a community action plan that would add a method to evaluate some of the components of the action plan."

In response to Ms. Jung

Regarding "if this item could be postponed until next month's meeting or if the Board could approve it pending Staff's response", Mr. Herb Kaplan, Deputy District Attorney, advised that the Board has the authority to approve either choice.

**MOTION: Ms. Jung moved, seconded by Ms. Ratti, that Ms. Brown review the ACHIEVE Grant to determine if ACHIEVE Grant funding can be utilized to sponsor indicator #27 – 'development that encourages healthy lifestyles and neighborhood livability' of the Truckee Meadows Tomorrow quality of life indicators and report back to the Board at the October 28, 2010 meeting.  
Motion carried unanimously.**

In response to Ms. Coulombe

Regarding sponsoring the indicator "with local dollars if there is not appropriate grant funding" available, Ms. Jung requested the Staff report back to the Board for the final determination.

Ms. Coulombe

Advised that there are a number of partnerships in which Staff participate; that the Board may consider discussing those collaborations during the Strategic Planning Retreat, including "the value received back, the types of reports received back" from these collaborations. Staff would request direction "as to what type of activities does [the Board] want the District to participate in to ensure those are funded."

Dr. Anderson

Thanked the Board for considering the request.

UPDATE - AMBULANCE STUDY COMMITTEE

Chairman Humphreys

Advised that the members of the Board's Ambulance Study Committee are himself, Mr. Smith and Ms. Ratti; that the Committee's second meeting was held on August 25, 2010. The Committee discussed the purpose of the Committee, the intention of the results of the Committee, including



"full understanding of the ambulance service in Washoe County, the REMSA system and the Franchise Agreement; identify and understand the responsibilities of the Board of Health regarding ambulance services in Washoe County, ensuring the best ambulance services are in place for public health and safety within Washoe County; and identify any issues that may require additional attention by the Board of Health.

During the last meeting the Committee discussed Senate Bill 430, which was passed by the 1995 Legislature, specific to the regulation of Emergency Medical Services, which stipulates that in areas with a population of less than 400,000, which include Washoe County, EMS oversight is within the purview of the State Health Division. The Guidelines for Exemption requests for response times were reviewed; the costs charged in other jurisdictions versus the costs charged in Washoe County were discussed. The process for the Medical Dispatch Priority cards was discussed, which was "very educational and enlightening for the Committee members."

The Committee "identified "other items which will be discussed and reviewed during the Committee's next meeting, which will be within the next month."

Ms. Ratti

Stated it "was great to go into depth on the dispatch protocol topic"; that the Committee discussed "going into that same level of depth on the response times." She would request that the Committee's next "three (3) meetings be scheduled to get them on the calendar."

Chairman Humphreys

Stated he anticipates "only one (1) or maybe two (2) more meetings will be necessary to discuss the issues; that this will depend upon the discussions and presentations."

Mr. Smith

Stated he concurs regarding "getting the next few meetings scheduled."

STAFF REPORTS AND PROGRAM UPDATES

A. Director – Epidemiology and Public Health Preparedness

Dr. Randall Todd, Director, Epidemiology and Public Health Preparedness, presented his monthly Division Director's Report, a copy of which was placed on file for the record.

In response to Dr. Khan

Regarding the annual Rotary Flu Shot POD (Points of Dispensing) Day, Dr. Todd advised that it has been scheduled for Saturday, October 16, 2010; that this year the event will be "a drive-through event exclusively. Last year there was one (1) walk-through location and one (1) drive-through location occurring simultaneously." Staff continues to pursue the drive-through option, as should "there be a need to mass dispense in response to a communicable condition having people remain in their vehicles provides a bit of isolation rather than having them bunched together in a line." Staff has "also strived to provide a venue that would provide some shelter, as although the annual POD is conducted on a bright sunny day, it may be necessary to perform a POD in a blinding snow storm." Locating covered venues has presented a challenge; that Staff is in the process of finalizing an Agreement with the University of Nevada, utilizing one (1) of the parking structures. This does create concerns regarding "air quality issues", specifically cars idling the engines within an enclosed space; that Staff is discussing these issues with Air Quality Staff on "ways of mitigating idling time" in the structure protecting Staff and others who are working the event and those getting the flu shot.

The seasonal flu vaccine is the trivalent, which includes protection against H1N1; that there aren't concerns regarding those who received it last year receiving this year's seasonal vaccine and those who didn't receive it "should avail themselves of the vaccine this year." In previous years the focus was "pushing a large volume of people through the POD"; therefore, there was only the injectable presentation offered; however, this year both the injectable and mist will be available. Staff "learned to do this quite effectively during the H1N1 clinics"; that Staff is "applying lessons learned to the POD exercise in October." The Health District has received its shipment of flu vaccine.

Ms. Ratti

Advised that there were similar concerns regarding "traffic backing-up on electronics recycling day held at the Fairgrounds; that they have since conducted in the parking area of where Park Lane Mall was located. The owners of the property allowed the placement of traffic cones in which "people weave through the very large empty space"; that this may be an alternative site location.

Dr. Todd

In response to Ms. Ratti stated that he has "thought of that location; that the only draw-back is there isn't any shelter." Staff is "very sensitive to backing-up traffic; that last year the County Roads' Department was the drive through location, with traffic extending from the entrance on Longley north to Rock Boulevard and approximately half-way to Mill Street."

Advised that Staff will be implementing the colored wrist band method utilized last year for the H1N1 clinics; that people will be provided a wrist-band prior to the event with a specific time slot. "Hopefully people will not arrive too early to clog-up traffic onto Virginia Street; that there is a schematic for staging vehicles, in the event people do arrive early, "so that they can be slotted in at the appropriate time. It may be a real challenge and volunteers are still needed."

Mr. Smith was excused at 2:20 pm.

B. Director – Community and Clinical Health Services

Ms. Mary-Ann Brown, Director, Community and Clinical Health Services, presented her monthly Division Director's Report, a copy of which was placed on file for the record.

Ms. Brown

Thanked Chairman Humphreys and Ms. Ratti for attending the 2<sup>nd</sup> Annual Washoe County Childhood Obesity Forum and presenting the opening comments; that Dr. Humphrey's comments "were reiterated several times by the speakers following him." The Forum was a "resounding succession and there has been additional publicity after the Forum"; that Staff is "looking forward to the Action Plan and the ideas generated throughout the Forum; that there was a lot of excitement and it was a very successful event."

Chairman Humphreys

Advised he was contacted by Dr. Colleti, a local pediatrician "just prior to the Childhood Obesity Forum commenting that there was no pediatrician on the agenda" for the Forum; that Dr. Colleti advised him of two (2) local "pediatric cardiologists who are not only concerned about childhood obesity but infant obesity as it is becoming an epidemic in infants as well."

In response to Chairman Humphreys

Ms. Brown

Advised that "in this Forum there was data included regarding pre-school data and data on adolescents and young adults; that it is becoming a bigger issue. There was some physician participation in the first Forum; that with their schedules it is difficult to have them attend"; however, Staff will contact Dr. Colletti; that "last time the District distributed a copy of the Epi-News" featuring the Obesity Forum, which was distributed to physicians; that Staff "is in the process of working with the internal team to do that again. This effort works with the ACHIEVE Grant and the chart team; that when Staff present the plan the efforts of the Forum will be noted. There has been a tremendous out-pouring from the community partners wanting to address some of the very big gaps in services, such as adolescent obesity and the lack of access to prevention services." Staff will present a more detailed report of the Action Plan from this Forum; that again, the Forum "was well received by the community, with all of the news stations there, who had questions and requests for interviews. It was great having Board representation and Dr. Anderson present."

She has provided the Board with a "fairly lengthy summary of the '*WCHD Immunization Program Back to School Collaboration*'; that "it was not business as usual for the back-to-school immunization"; that long lines were avoided through a collaborative approach with the School District, the Northern Nevada Immunization Coalition and St. Mary's, specifically as it relates to the 7<sup>th</sup> grade T-dap requirement. The first two (2) years the T-dap was a requirement there were a lot of children who were 'faced with' the possibility of being excluded from school; that with [Washoe County] having such low graduation rates the number one issue with children not graduating is 'keeping them out of school'; therefore, although there is the public health need to immunize there is also the community need to ensure children stay in school." Due to the plan developed through the Health District, the School District and other community partners 100% of the 7<sup>th</sup> graders in Washoe County were admitted with "no exclusions from school this year" due to lack of complying with immunization requirements. Staff utilized methods implemented during the H1N1 outbreak – including "strike teams, walk-in clinics, appointments, administering immunizations on-site at the school. Staff will continue to work on this plan and evolve it to better address the needs in the community in new, and more efficient and effective ways. A big thank you to the immunization team and the rest of the community."

Ms. Ratti

"It is just amazing that there was not a single exclusion."

Ms. Brown

Advised that Dr. Health Morrison conducts a 'Friday moment', which he sends out to his staff and he included his kudos to the School District and the community partners; that none of the 7<sup>th</sup> graders were excluded based on the need for immunizations."

Chairman Humphreys thanked Ms. Brown for the update.

C. Director – Environmental Health Services

There was no Environmental Health Services Division Director's Report this month.

D. Director - Air Quality Management

Mr. Kevin Dick, Director, Air Quality Management, presented his month Division Director's Report, a copy of which was placed on file for the record.

Mr. Dick

Thanked the Board and Staff "for his warm welcome; that he is very excited to be on Staff and looks forward to working with the Board."

He highlighted some of the work Staff has been doing on the Quality Assurance/Quality Control through the Monitoring Program to ensure "good quality data" is being collected. Further, he would refer "to the Planning Activity section of the Report on page two (2)"; that the US Environmental Protection Agency (EPA) is reviewing "a number of the National Ambient Air Quality Standards (NAAQS)"; that Staff anticipates "the final rule to be promulgated the end of October for the eight (8) hour Ozone (O<sub>3</sub>) Standard; that this will be the first of several new standards anticipated. The standards "will be revised downward, as these are health-based standards with revisions based upon review of scientific data by the EPA's Science Advisory Team." These revisions "can have some implications for the District's Program and the community in moving forward; that this is one (1) of the items he identified for discussion at the Strategic Planning Retreat."

Chairman Humphreys

Welcomed Mr. Dick, stating "the Board is pleased to have him on Board, looking forward to promising years ahead and continued good air quality."

E. Administrative Health Services Officer

There was no Administrative Health Officer Report this month.

F. District Health Officer

Dr. Mary Anderson, District Health Officer, presented her monthly District Health Officer's Report, a copy of which was placed on file for the record.

In regard to accreditation of the Health District, the Health Officers of the Southern Nevada Health District, the Carson City Health and Human Services, and herself as the Washoe County District Health Officer, jointly proposed "to utilize some funding, as outlined in the first section of her Report. The State Health Division has chosen to accept that proposal and will place an individual at the Nevada Public Health Foundation in a funded position through the Grant to assist all the entities to achieve accreditation in a simultaneous manner rather than in a sequential manner. This is a step ahead and she is hopeful the Board will have the opportunity to discuss accreditation at the upcoming Strategic Planning Session."

BOARD COMMENT

Dr. Anderson stated that she has submitted her letter of resignation as the District Health Officer to Chairman Humphreys; that the Board members have been provided with a copy of her letter (a copy of which was placed on file for the record). It will therefore, be necessary to discuss her replacement; that "the timing will be dependent upon the ability to recruit a replacement with the appropriate credentials as specified by the Board. Her letter includes her thanks for the Board's support during the past five (5) years; that she would extend her thanks to "the Staff of the Washoe County Health District for the magnificent efforts they have put forth in spite of recent downturns." It will be necessary to agendize the qualifications for the new District Health Officer during the upcoming District Board of Health Strategic Retreat with discussion regarding the form of advertising for the position.

Ms. Jung

Thanked Dr. Anderson for her five (5) years of service to the Health District; that "she would wish her all the best in her new adventures that she will be undertaking. The Board may consider the appointment of an interim Health Officer during the transition."

Dr. Khan

Stated she, too, would "express her gratitude for to Dr. Anderson for her service; that she has always admired Dr. Anderson's poise and professionalism; that she appreciates her leadership during the past five (5) years. She recognizes the challenges Dr. Anderson has faced, with the way the economy has gone and the challenges within the Health District. Dr. Anderson will certainly be missed."


Ms. Ratti


Stated she agrees, Dr. Anderson's service "has always been at the highest level; that there has been no question of the dedication Dr. Anderson has put into the organization; that everyone is in such a period of transition and it continues to keep coming. She wishes Dr. Anderson many good things in her period of transition. Thank you."

Chairman Humphreys

During the period of time Dr. Anderson has been here there have been many challenges for her; that "the economy took its downturn about the time she started and continued." He has had the "opportunity to work closely with Dr. Anderson for the past two (2) years; that he respects the work she has done, her dedication, and her time. He would like to take this opportunity to also thank her; that Dr. Anderson will be here awhile longer for a public acknowledgement of her accomplishments. On behalf of the District Health Department he would thank her."

There being no further business to come before the Board, the meeting was adjourned at 2:30 pm.

  
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MARY A. ANDERSON, MD, MPH, FACPM  
DISTRICT HEALTH OFFICER/SECRETARY

  
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JANET SMITH  
RECORDER