

Washoe County



MATT SMITH, Chairman
KITTY JUNG, Vice Chairman
GEORGE FURMAN, MD
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GEORGE HESS, MD
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JULIA RATTI

KEVIN DICK
Interim District Health Officer

LESLIE ADMIRAND
Deputy District Attorney

Health District

WASHOE COUNTY HEALTH DISTRICT
1001 East Ninth Street / P.O. Box 11130
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AMENDED MEETING NOTICE AND AGENDA

Subsequent to the publication and posting of the Regular Meeting Notice and Agenda on Thursday, June 20, 2013, additional information was added to Item 16.F.

Washoe County District Board of Health

Date and Time of Meeting: Thursday, June 27, 2013, 1:00 p.m.

Place of Meeting: Washoe County Health District
1001 East Ninth Street, Building B
South Auditorium
Reno, Nevada 89520

District Board of Health Meeting Agenda

All items numbered or lettered below are hereby designated **for possible action** as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

Time	Agenda Item No.	Agenda Item	Presenter
1:00 PM	*1.	Call to Order, Pledge of Allegiance Led by Invitation	Ms. Jung
	*2.	Roll Call	Mr. Flores
Public Comment	*3.	Public Comment (limited to three (3) minutes per person)	Ms. Jung
	4.	Approval/Deletions to Agenda for the May 23, 2013 Meeting	Ms. Jung
	5.	Approval/Additions/Deletions to the Minutes of the April 25, 2013 Regular Meeting	Ms. Jung
	*6.	Recognitions A. Introduction of new employee(s) - William Flores – F/T Admin Sec – DHO/AHS – 6/11/13 B. Promotions – None. C. Years of Service Recognitions – None. D. Retirements – 1. Deborah Chicago – WIC – 18 years 2. Bryan Tyre – EHS – 23 years 3. Margaret Varela – WIC – 17 years	Ms. Jung and Mr. Dick

Time	Agenda Item No.	Agenda Item	Presenter
	8.	<p><u>Consent Agenda:</u> Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.</p> <p>A. <u>Air Quality Management Cases:</u></p> <ol style="list-style-type: none"> 1. Recommendation to Uphold Unappealed Citations to the Air Pollution Control Hearing Board: <ol style="list-style-type: none"> a. Shady Grove Trailer Park – Case 1119, NOV 5269 2750 Plumas Street, Unit 115, Reno, NV b. Smart Gas & Convenience – Case 1120, NOV 5276, 4410 North Virginia Street, Reno, NV c. Rivers Edge Construction – Case 1121, NOV 5379 1195 South Rock Boulevard, Reno, NV d. Washoe Construction – Case 1122, NOV 5242 Salem Plaza Condominiums 2750 Plumas Street, Unit 115, Reno, NV 2. Recommendation of Cases Appealed to the Air Pollution Control Hearing Board. None. 3. Recommendation for Variance: None. <p>B. <u>Sewage, Wastewater & Sanitation Cases:</u> Recommendation to Approve Variance Case(s) Presented to the Sewage, Wastewater & Sanitation Hearing Board. None.</p> <p>C. <u>Budget Amendments / Interlocal Agreements:</u></p> <ol style="list-style-type: none"> 1. Ratification of Agreement between the Washoe County Health District and Life Care Center of Reno in the amount of \$1,295.00 to transfer fatality management equipment to Life Care Center of Reno; and if approved, authorize the Chairman to execute Agreement. 2. Approval of amendments totaling an increase of \$3,000 in revenue and expense to the National Association of County and City Health Officials (NACCHO) Grant Program (IO 11052) FY 13 Budget. 3. Ratification of Cooperative Agreement for Services to the Kid’s to Senior’s Korner Programs in the total amount of \$50,000 (<u>\$0 cash for Washoe County Health District</u>). The Cooperative Agreement for Services to the Kid’s to Senior’s Korner Program is a multi-agency agreement between Catholic Charities of Northern Nevada, the City of Reno Police Department, Washoe County Sheriff’s Office, Washoe County Department of Social Services, Washoe County Health District (District), and Washoe County Department of Senior Services, for the period July 1, 2013 through June 30, 2014, with automatic annual renewal unless terminated or changed in accordance with the terms of the agreement, and, if approved, authorize the Chairman to execute the Cooperative Agreement. 	<p>Ms. Albee</p> <p>Ms. Buxton</p> <p>Ms. Buxton</p> <p>Ms. Cooke</p>

Time	Agenda Item No.	Agenda Item	Presenter
		4. Authorize Travel and Travel Reimbursements for CDC-Required, Grant-Funded, Non-County Employee (Patrick Russell), in the Approximate Amount of \$1,200, in Support of the HIV Prevention Grant Program (IO 10013).	Ms. Cooke
		D. <u>Possible Approval of the Washoe County Health District Department Emergency Management Plan (DEMP)</u>	Mr. Whitesides
	9.	<u>Air Pollution Control Hearing Board Cases appealed to the District Board of Health.</u> None.	Ms. Albee
	10.	<u>Regional Emergency Medical Services Authority:</u> A. Review and Acceptance of the Operations and Financial Reports for May, 2013; and B. Update of REMSA's Community Activities Since May, 2013	Mr. Gubbels
	11.	Presentation, Discussion, and Possible Direction to Staff regarding Emergency Medical Services ("EMS"), Including Recommendations Contained in the TriData Report and Various Other EMS Studies	Mr. Dick and Dr. Todd
	12.	Public Hearing – Proposed approval and adoption of the Regulations of the Washoe County District Board of Health Governing Food Establishments Section 187, Farmers' Markets, as amended.	Mr. Brasel
	13.	Presentation of Environmental Health Services Division Programs, Mandates, Fees – Food Program.	Mr. Sack
	14.	Review and Acceptance of the Monthly Public Health Fund Revenue and Expenditure Report for May, 2013	Ms. Stickney
	15.	Presentation, Discussion, and Possible Direction to Staff Regarding a Fundamental Review including a conceptual scope for a review, and timeline and considerations for the review process and Health District management.	Mr. Dick
	*16.	<u>Staff Reports and Program Updates</u> A. Director, Epidemiology and Public Health Preparedness - Communicable Disease; Public Health Preparedness; Emergency Medical Services; Vital Statistics; and Update on Robert Wood Johnson Foundation Grant	Dr. Todd
		B. Director, Community and Clinical Health Services – Clinical Programs and Non-Communicable Disease Updates	Mr. Kutz
		C. Director, Environmental Health Services Food Program; Land Development; Solid Waste/Special Events; and Vector-Borne Disease Program	Mr. Sack
		D. Acting Director, Air Quality Management – Air Quality; Planning and Monitoring Activity; Permitting Activity; Compliance & Inspection Activity; and Permitting & Enforcement Activity	Ms. Albee
		E. Administrative Health Services Officer – AHSO agenda items are included in other agenda items.	Ms. Stickney

Time	Agenda Item No.	Agenda Item	Presenter
		F. Interim District Health Officer and Health District Updates – REMSA / EMS, Hepatitis A Outbreak, Fundamental Review, Administrative Secretary Position, County Management, Legislative Session, Permit Software Project, Health District Fees, FEMA Developing and Sustaining Regional Collaboration Course, Cross Divisional Initiatives, Other Events and Activities, and Health District Media Contacts and Outreach.	Mr. Dick
Board Comment	*17.	Limited to Announcements or Issues for Future Agendas	Ms. Jung
	18.	Emergency Items	Mr. Dick
Public Comment	*19.	Public Comment (limited to three (3) minutes per person). No action may be taken.	Ms. Jung
	20.	Adjournment	Ms. Jung

Business Impact Statement: A Business Impact Statement is available at the Washoe County Health District for those items denoted with a “\$.”

Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent.

The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Time Limits: Public comments are welcomed during the Public Comment periods for all matters whether listed on the agenda or not. All comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Response to Public Comments: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

- Washoe County Health District, 1001 E. 9th St., Reno, NV
 - Reno City Hall, 1 E. 1st St., Reno, NV
 - Sparks City Hall, 431 Prater Way, Sparks, NV
 - Washoe County Administration Building, 1001 E. 9th St, Reno, NV
 - Washoe County Health District Website www.washoecounty.us/health
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