

# Washoe County



MATT SMITH, Chairman  
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GEORGE FURMAN, MD  
SHARON ZADRA

GEORGE HESS, MD  
DENIS HUMPHREYS, OD  
JULIA RATTI

KEVIN DICK  
Interim District Health Officer

LESLIE ADMIRAND  
Deputy District Attorney

## Health District

WASHOE COUNTY HEALTH DISTRICT  
1001 East Ninth Street / P.O. Box 11130  
Reno, Nevada 89520  
Telephone 775.328-2400 • Fax 775.328.2279  
www.washoecounty.us/health

### *MEETING NOTICE AND AGENDA*

#### **Washoe County District Board of Health**

Date and Time of Meeting: Thursday, August 22, 2013, 1:00 p.m.

Place of Meeting: Washoe County Health District  
1001 East Ninth Street, Building B  
South Auditorium  
Reno, Nevada 89520

#### *District Board of Health Meeting Agenda*

All items numbered or lettered below are hereby designated **for possible action** as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (\*) next to it is an item for which no action will be taken.

Time	Agenda Item No.	Agenda Item	Presenter
1:00 PM	*1.	Call to Order, Pledge of Allegiance Led by Invitation	Mr. Smith
	*2.	Roll Call	Mr. Flores
<b>Public Comment</b>	*3.	Public Comment (limited to three (3) minutes per person)	Mr. Smith
	4.	Approval/Deletions to Agenda for the August 22, 2013 Meeting	Mr. Smith
	5.	Approval/Additions/Deletions to the <b>Minutes</b> of the <b>June 27, 2013 and July 25, 2013 Regular Meetings</b>	Mr. Smith
	*6.	Recognitions A. Introduction of new employee(s) – None. B. Years of Service – None. C. Retirements – 1. Stacey Akurosawa – EPHP – 16 years D. Recognitions – 1. Certificate of Senatorial Recognition and plaque presented to the Washoe County Health District in recognition of sponsoring the Keep Truckee Meadows Beautiful “Beautiful Business Program”	Mr. Smith and Mr. Dick

Time	Agenda Item No.	Agenda Item	Presenter
	7.	Proclamations – Healthy Living Week – September 15 – 21, 2013	Mr. Smith and Mr. Dick
	8.	<p><b><u>Consent Agenda: Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.</u></b></p> <p><b>A. <u>Air Quality Management Cases:</u></b></p> <ol style="list-style-type: none"> <li>1. Recommendation to Uphold Unappealed Citations to the Air Pollution Control Hearing Board: None.</li> <li>2. Recommendation of Cases Appealed to the Air Pollution Control Hearing Board. None.</li> <li>3. Recommendation for Variance: None.</li> </ol> <p><b>B. <u>Sewage, Wastewater &amp; Sanitation Cases:</u></b> Recommendation to Approve Variance Case(s) Presented to the Sewage, Wastewater &amp; Sanitation Hearing Board.</p> <p>Variance Case No. 1-13S Mr. Richard Cook 4890 Turning Leaf Way Reno, NV 89519</p> <p><b>C. <u>Budget Amendments / Interlocal Agreements:</u></b></p> <ol style="list-style-type: none"> <li>1. Approval of Notice of Grant Award dated June 21, 2013 from the Department of Health and Human Services Public Health Service for the period June 30, 2013 to June 29, 2014 in the amount of \$799,838 in support of the Family Planning Program; Approval of amendments totaling an increase of \$14,838 in both revenue and expense to the FY 14 Title X Family Planning Federal Grant Program (IO 10025).</li> </ol>	<p>Ms. Albee</p> <p>Mr. Boland</p> <p>Ms. Buxton</p>
	9.	<b><u>Air Pollution Control Hearing Board Cases appealed to the District Board of Health.</u></b> None.	Ms. Albee
	10.	<p><b><u>Regional Emergency Medical Services Authority:</u></b></p> <p>A. Review and Acceptance of the Operations and Financial Reports for July, 2013; and</p> <p>*B. Update of REMSA’s Community Activities Since July, 2013</p>	Mr. Gubbels
	11.	Presentation, Discussion, and Possible Direction to Staff regarding Emergency Medical Services (“EMS”), Including Recommendations Contained in the TriData Report and Various Other EMS Studies	Dr. Todd

<b>Time</b>	<b>Agenda Item No.</b>	<b>Agenda Item</b>	<b>Presenter</b>
	12.	<b><u>PUBLIC HEARING:</u></b> Proposed Approval and Adoption of Amendments to the Washoe County District Board of Health Regulations Governing Air Quality Management, Section 040.051, Woodstove / Fireplace Insert Emissions, and Section 040.052, Outdoor Wood-Fired Boilers	Ms. Albee
	13.	Presentation and Possible Acceptance of Environmental Health Services Division Programs, Mandates, and Fees – Institutions, Land Development & Vector Program Overview	Mr. Sack
	14.	Review and Acceptance of the Monthly Public Health Fund Revenue and Expenditure Report for July, 2013	Ms. Stickney
	15.	Presentation, Discussion, and Possible Direction to Staff regarding a Fundamental Review	Mr. Dick
	16.	Discussion and Possible Direction to Staff regarding process for appointing a permanent District Health Officer	Mr. Smith
	*17.	<b><u>Staff Reports and Program Updates</u></b>	
		A. <b>Director, Epidemiology and Public Health Preparedness</b> Communicable Disease; Public Health Preparedness; Emergency Medical Services; and Vital Statistics	Dr. Todd
		B. <b>Director, Community and Clinical Health Services</b> Clinical Programs and Non-Communicable Disease Updates	Mr. Kutz
		C. <b>Director, Environmental Health Services</b> Food Program; Land Development; Solid Waste / Special Events; and Vector-Borne Disease Program	Mr. Sack
		D. <b>Acting Director, Air Quality Management</b> Air Quality; Planning and Monitoring Activity; Permitting Activity; Compliance & Inspection Activity; and Permitting & Enforcement Activity	Ms. Albee
		E. <b>Administrative Health Services Officer</b> WIC Update	Ms. Stickney
		F. <b>Interim District Health Officer</b> REMSA / EMS, Fundamental Review, Staffing, Permit Software Project, Cross Divisional Initiatives, Other Events and Activities, and Health District Media Contacts and Outreach	Mr. Dick
<b>Board Comment</b>	*18.	Limited to Announcements or Issues for Future Agendas	Mr. Smith
	19.	Emergency Items	Mr. Dick
<b>Public Comment</b>	*20.	Public Comment (limited to three (3) minutes per person). No action may be taken.	Mr. Smith

Time	Agenda Item No.	Agenda Item	Presenter
	21.	Adjournment	Mr. Smith

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**Business Impact Statement:** A Business Impact Statement is available at the Washoe County Health District for those items denoted with a “\$.”

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Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent.

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The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

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**Time Limits:** Public comments are welcomed during the Public Comment periods for all matters whether listed on the agenda or not. All comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

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**Response to Public Comments:** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

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Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

- Washoe County Health District, 1001 E. 9th St., Reno, NV
  - Reno City Hall, 1 E. 1st St., Reno, NV
  - Sparks City Hall, 431 Prater Way, Sparks, NV
  - Washoe County Administration Building, 1001 E. 9th St, Reno, NV
  - Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health)
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Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9<sup>th</sup> Street, in Reno, Nevada. Mr. Bill Flores, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Mr. Flores is located at the Washoe County Health District and may be reached by telephone at (775) 328-2427 or by email at [wflores@washoecounty.us](mailto:wflores@washoecounty.us). Supporting materials are also available at the Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health) pursuant to the requirements of NRS 241.020.

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