

Washoe County



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SHARON ZADRA

KEVIN DICK
Interim District Health Officer

LESLIE ADMIRAND
Deputy District Attorney

Health District

WASHOE COUNTY HEALTH DISTRICT
1001 East Ninth Street / P.O. Box 11130
Reno, Nevada 89520
Telephone 775.328-2400 • Fax 775.328.2279
www.washoecountv.us/health

MEETING NOTICE AND AGENDA

Washoe County District Board of Health

Date and Time of Meeting: Thursday, October 24, 2013, 1:00 p.m.

Place of Meeting: Washoe County Health District
1001 East Ninth Street, Building B
South Auditorium
Reno, Nevada 89520

District Board of Health Meeting Agenda

All items numbered or lettered below are hereby designated **for possible action** as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

Time	Agenda Item No.	Agenda Item	Presenter
1:00 PM	*1.	Call to Order, Pledge of Allegiance Led by Invitation	Mr. Smith
	*2.	Roll Call	Mr. Flores
Public Comment	*3.	Public Comment (limited to three (3) minutes per person)	Mr. Smith
	4.	Approval/Deletions to Agenda for the October 24, 2013 Meeting	Mr. Smith
	5.	Approval/Additions/Deletions to the Minutes of the September 26, 2013 Regular Meeting	Mr. Smith
	*6.	Recognitions A. Introduction of New Employee(s) – Erin Dixon – Fiscal Compliance Officer – AHS – 10/14/13 B. Years of Service – 1. Bonnie Martin – CCHS – 5 years 2. Maribeth Michaud – CCHS – 5 years C. Retirements – 1. Peg Caldwell – EMS – 20 years D. Recognitions – 1. Curtis Splan – Netsmart “Out of the Box” Award 2. 2013 Bike to Work Week Commuter Challenge Awards presented by Truckee Meadows Bicycle Alliance	Mr. Smith and Mr. Dick

Time	Agenda Item No.	Agenda Item	Presenter
	7.	Proclamations – None.	Mr. Smith and Mr. Dick
	8.	<p><u>Consent Agenda:</u> Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.</p> <p>A. <u>Air Quality Management Cases:</u></p> <ol style="list-style-type: none"> 1. Recommendation to Uphold Unappealed Citations to the Air Pollution Control Hearing Board: <ol style="list-style-type: none"> a. Maverik Inc. #475 – Case 1129, NOV 5244 1223 East Prater Way, Sparks, NV 89434 b. Maverik Inc. #477 – Case 1130, NOV 5245 11795 Veterans Parkway, Reno, NV 89521 c. Joel Becerra Marcias – Case 1132, NOV 5384 6155 Sage Flat Road, Reno, NV 89510 2. Recommendation of Cases Appealed to the Air Pollution Control Hearing Board. None. 3. Recommendation for Variance: None. <p>B. <u>Sewage, Wastewater & Sanitation Cases:</u> Recommendation to Approve Variance Case(s) Presented to the Sewage, Wastewater & Sanitation Hearing Board. None.</p> <p>C. <u>Budget Amendments / Interlocal Agreements:</u></p> <ol style="list-style-type: none"> 1. Ratification of Amendment #1 to Interlocal Agreement between the Washoe County Health District and Washoe County through its Department of Juvenile Services to provide consultative services for the period upon ratification through June 30, 2016; and if approved, authorize the Chairman to execute the Interlocal Agreement 2. Approval of Notice of Subgrant Award from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health, Funds for a Healthy Nevada, for the period Upon Approval through June 30, 2015 in the total amount of \$186,590 in support of the Comprehensive Tobacco Prevention Program; Approval of amendments totaling a net increase of \$172,769 in both revenue and expenses to the adopted FY 14 Comprehensive Tobacco Prevention Program Grant budget, IO 10418; and if approved, authorize the Chairman of the Board to execute the Notice of Subgrant Award 	<p>Ms. Cerfoglio</p> <p>Ms. Buxton</p>

Time	Agenda Item No.	Agenda Item	Presenter
		<p>3. Retroactive approval of District Health Officer acceptance of Subgrant Amendment #1 from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health, HIV/AIDS Surveillance Program, for the period January 1, 2013 through December 31, 2013 in the amount of \$74,197 in support of the HIV Surveillance Program, IO 10012</p> <p>4. Retroactive approval of District Health Officer acceptance of Subgrant Amendment #2 from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health for the period January 1, 2012 through December 31, 2014, in the amount of \$389,206 (reduced from \$460,145), in support of the HIV Prevention Grant Program, IO 10013</p>	
	9.	<p><u>Air Pollution Control Hearing Board Cases appealed to the District Board of Health.</u></p> <p>1. Recommendation to Uphold Citations Appealed to the Air Pollution Control Hearing Board:</p> <p>a. Rainbow Market #6 – Case 1123, NOV 5326 7590 Colbert Drive, Reno, NV 89511</p> <p>b. Ticor Title of Nevada Inc. – Case 1127, NOV 5280 154 Mary Street, Reno, NV 89509</p>	Mr. Cerfoglio
	10.	<p><u>Regional Emergency Medical Services Authority:</u></p> <p>A. Review and Acceptance of the Operations and Financial Reports for September, 2013; and</p> <p>*B. Update of REMSA’s Community Activities Since September, 2013</p>	Mr. Gubbels
	11.	Presentation, Discussion, and Possible Direction to Staff regarding Emergency Medical Services (“EMS”), Including Recommendations Contained in the TriData Report and Various Other EMS Studies	Dr. Todd
	12.	Presentation, Discussion, and Possible Direction to Staff regarding: 1) the status and progress of the Regional Business License and Permits Program; 2) continued contract negotiations and financing options with the vendor; 3) development of an interlocal agreement and further research on a regional funding mechanism; and 4) acceptance of the Letter of Intent	Mr. Dick
	13.	<u>PUBLIC HEARING:</u> Proposed Approval and Adoption of the Revision to Washoe County District Board of Health Regulations Governing Air Quality Management Section 040.095 (Oxygen Content of Motor Vehicle Fuel)	Mr. Inouye
	14.	Review and Acceptance of the Monthly Public Health Fund Revenue and Expenditure Report for September, 2013	Ms. Stickney

Time	Agenda Item No.	Agenda Item	Presenter
	*15.	Update on Citation and Enforcement regarding Prevention of Bear Activity within Populated Areas (Continued from Sept. 26, 2013)	Mr. English
	16.	Discussion and Possible Direction to Staff regarding the Annual District Board of Health Strategic Retreat	Mr. Dick
	17.	Discussion and Consideration of Desired Qualifications for a District Health Officer	Mr. Smith
	18.	Consideration and Possible Appointment of Kevin Dick as District Health Officer, including Possible Discussion of Salary, authorizing Staff and Human Resources to Negotiate a Contract with Mr. Dick for Board Approval, or Possible Direction to Proceed with Recruitment of a District Health Officer	Mr. Smith
	*19.	<u>Staff Reports and Program Updates</u>	
		A. Director, Epidemiology and Public Health Preparedness Communicable Disease; Public Health Preparedness; Emergency Medical Services; and Vital Statistics	Dr. Todd
		B. Director, Community and Clinical Health Services Clinical Programs and Non-Communicable Disease Updates	Mr. Kutz
		C. Director, Environmental Health Services Food Program; Land Development; Solid Waste / Special Events; and Vector-Borne Disease Program	Mr. Sack
		D. Acting Director, Air Quality Management Air Quality; Planning and Monitoring Activity; Permitting Activity; Compliance & Inspection Activity; and Permitting & Enforcement Activity	Mr. Inouye
		E. Administrative Health Services Officer Technology Update – National Association of Government Web Professionals 2013 National Conference Report and WIC Program Update	Ms. Stickney
		F. Interim District Health Officer REMSA / EMS, Fundamental Review, Staffing, Permit Software Project, Quality Improvement Initiative, Other Events and Activities, and Health District Media Contacts and Outreach	Mr. Dick
Board Comment	*20.	Limited to Announcements or Issues for Future Agendas	Mr. Smith
	21.	Emergency Items	Mr. Dick
Public Comment	*22.	Public Comment (limited to three (3) minutes per person). No action may be taken.	Mr. Smith
	23.	Adjournment	Mr. Smith

Business Impact Statement: A Business Impact Statement is available at the Washoe County Health District for those items denoted with a “\$.”

Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent.

The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Time Limits: Public comments are welcomed during the Public Comment periods for all matters whether listed on the agenda or not. All comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Response to Public Comments: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV
Reno City Hall, 1 E. 1st St., Reno, NV
Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Washoe County Health District Website www.washoecounty.us/health

Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Mr. Bill Flores, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Mr. Flores is located at the Washoe County Health District and may be reached by telephone at (775) 328-2427 or by email at wflores@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.
