

Washoe County



Matt Smith, Chair
Kitty Jung, Vice Chair
Denis Humphreys, OD
Sharon Zadra
George Hess, MD
David Silverman
Julia Ratti

Kevin Dick
District Health Officer

Leslie Admirand
Deputy District Attorney

Health District

WASHOE COUNTY HEALTH DISTRICT

1001 East Ninth Street, Reno, Nevada 89512
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www.washoecounty.us/health

MEETING NOTICE AND AGENDA

Washoe County District Board of Health

Date and Time of Meeting: Thursday, April 24, 2014, 1:00 p.m.

Place of Meeting: Washoe County Health District
1001 East Ninth Street, Building B
South Auditorium
Reno, Nevada 89512

All items numbered or lettered below are hereby designated **for possible action** as if the words "for possible action" were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

Time/ Item	Agenda Item	Presenter
1:00 p.m. *1.	Call to Order Pledge of Allegiance - Led by Invitation	Mr. Matt Smith
*2.	Roll Call	Ms. Dawn Spinola
*3.	Public Comment - Limited to three (3) minutes per person. No action may be taken.	Mr. Matt Smith
4.	Approval/Deletions to Agenda - April 24, 2014 Meeting	Mr. Matt Smith
5.	Approval/Additions/Deletions to Minutes - A. March 6, 2014 Special Meeting B. March 27, 2014 Regular Meeting	Mr. Matt Smith
*6.	Recognitions – A. Promotions – 1. Reclass of Jennifer Howell from Program Coordinator to Health Educator Coordinator retro to 1/1/14	Mr. Matt Smith Mr. Kevin Dick

Time/ Item	Agenda Item	Presenter
9.	Regional Emergency Medical Services Authority - A. Review and Acceptance of the REMSA Operations Reports for March, 2014 *B. Update of REMSA's Community Activities Since March, 2014	Mr. Jim Gubbels
10.	Approval of the Health Fund Revenue and Expenditure Report for March, 2014	Ms. Eileen Stickney
11.	Fiscal Year 2015 Budget Update with possible direction to staff	Ms. Eileen Stickney
12.	Affirm that Mr. Kevin Dick was Appointed to the Position of District Health Officer by a Vote of the District Board of Health on October 24, 2013; that October 24, 2013 Constitutes the Annual Evaluation and Merit Anniversary Date for Mr. Dick; that Mr. Dick's Appointment Shall Continue for a Period of One Year from October 24, 2013, and Automatically Renew for Successive Periods, as Deemed Appropriate by the Board, Based on Satisfactory Performance as per the Employment Agreement entered into by Mr. Dick and the Board.	Mr. Matt Smith
*13.	Staff Reports and Program Updates A. Director, Epidemiology and Public Health Preparedness – Communicable Disease – Influenza, Hand Foot and Mouth Disease, Public Health Preparedness and Emergency Medical Services. B. Director, Community and Clinical Health Services - Program Update – Sexual Health, National STD Awareness Month Divisional Update – Insight, Affordable Care Act, Data/Metrics, Program Reports. C. Director, Environmental Health Services - Food Program, Institutions Program, Land Development Program, UST/LUST Program, Vector-Borne Disease Program, Waste Management Program, General Environmental and EHS Inspections / Permits / Plan Review. D. Director, Air Quality Management - Air Quality Management Division, Air Quality Monitoring Activity, Planning & Monitoring Activity, Permitting Activity, Compliance/Inspection Activity, Permitting & Enforcement Activity, Enforcement Activity. E. Administrative Health Services Officer – No report this month. F. District Health Officer - REMSA/EMS, Fundamental Review, Budget, Permit Software Project, Healthy Community Conversation, Community Needs Assessment, Quality Improvement Initiative, Staffing, Other Events & Activities and Health District Media Contacts.	Dr. Randall Todd Mr. Steve Kutz Mr. Robert Sack Ms. Charlene Albee Ms. Eileen Stickney Mr. Kevin Dick

Time/ Item	Agenda Item	Presenter
*14.	Board Comment - Limited to Announcements or Issues for Future Agendas	Mr. Matt Smith
15.	Emergency Items	Mr. Kevin Dick
*16.	Public Comment - Limited to three (3) minutes per person. No action may be taken.	Mr. Matt Smith
17.	Adjournment	Mr. Matt Smith

Business Impact Statement: A Business Impact Statement is available at the Washoe County Health District for those items denoted with a “\$.”

Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent.

The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Time Limits: Public comments are welcomed during the Public Comment periods for all matters whether listed on the agenda or not. All comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Response to Public Comments: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

- Washoe County Health District, 1001 E. 9th St., Reno, NV
 - Reno City Hall, 1 E. 1st St., Reno, NV
 - Sparks City Hall, 431 Prater Way, Sparks, NV
 - Washoe County Administration Building, 1001 E. 9th St, Reno, NV
 - Washoe County Health District Website www.washoecounty.us/health
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Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Dawn Spinola, Administrative Secretary to the District Board of Health is the person designated by the Washoe

County District Board of Health to respond to requests for supporting materials. Ms. Spinola is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at dspinola@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.
