

# Washoe County



## Health District

**Matt Smith, Chair**  
**Kitty Jung, Vice Chair**  
**Denis Humphreys, OD**  
**Neoma Jardon**  
**George Hess, MD**  
**David Silverman**  
**Julia Ratti**

**Kevin Dick**  
*District Health Officer*

**Leslie Admirand**  
*Deputy District Attorney*

**WASHOE COUNTY HEALTH DISTRICT**  
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### *MEETING NOTICE AND AGENDA*

#### **Washoe County District Board of Health**

Date and Time of Meeting: Thursday, November 20, 2014, 1:00 p.m.

Place of Meeting: Washoe County Health District  
1001 East Ninth Street, Building B  
South Auditorium  
Reno, Nevada 89512

All items numbered or lettered below are hereby designated **for possible action** as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (\*) next to it is an item for which no action will be taken.

<b>Time/ Item</b>	<b>Agenda Item</b>	<b>Presenter</b>
<b>1:00 p.m.</b> *1.	<b>Call to Order</b> <b>Pledge of Allegiance</b> - Led by Invitation	Mr. Matt Smith
*2.	<b>Roll Call</b>	Ms. Dawn Spinola
*3.	<b>Public Comment</b> Limited to three (3) minutes per person. No action may be taken.	Mr. Matt Smith
4.	<b>Approval of Agenda</b> November 20, 2014 Regular Meeting	Mr. Matt Smith
5.	<b>Approval of Draft Minutes</b> October 23, 2014 Regular Meeting	Mr. Matt Smith
*6.	<b>Recognitions</b> A. Years of Service and Excellence in Public Service Certificate Program 1. Ruth Castillo - 10 years, hired 10/09/04 – CCHS B. Years of Service 1. Ana Gonzalez – 15 years, hired 11/12/1999 – CCHS C. New Hires 1. Christine Cifelli – P/T Advanced Practitioner of Nursing, hired	Dr. Randall Todd Mr. Matt Smith



<b>Time/ Item</b>	<b>Agenda Item</b>	<b>Presenter</b>
	<p>service fee averages, presented during the September, 2014 meeting.</p> <p>B. Acceptance of the REMSA Operations Reports for September, 2014 as presented at the September, 2014 meeting.</p>	
10.	<b>Acknowledge receipt of the Health District Fund Financial Review for Fiscal Year 2015 year to date October, 2014</b>	Ms. Anna Heenan
11.	<b>Presentation, discussion and possible direction to staff responsible for District Board of Health Committees and Advisory Boards with vacancies to conduct a search for replacements and present the names of potential appointees to the Board for consideration and selection</b>	Dr. Randall Todd
12.	<b>Discussion and possible direction to staff regarding new fees associated with Health District activities that are not currently on the Fee Schedule and beginning the process of updating of the existing fee schedule with the most current salaries, benefits, and indirect cost rates that have been approved for Fiscal Year 2015</b>	Ms. Erin Dixon
*13.	<p><b>Staff Reports and Program Updates</b></p> <p>A. <b>Director, Air Quality Management</b> Clean Cities Coalition, Accela Project; Divisional Update – Monthly Air Quality Index; Program Reports</p> <p>B. <b>Director, Community and Clinical Health Services</b> Chronic Disease, Divisional Update, Program Reports</p> <p>C. <b>Director, Environmental Health Services</b> Food, Land Development, UST/LUST, Vector-Borne Disease, Waste Management and EHS Inspections / Permits / Plan Review</p> <p>D. <b>Director, Epidemiology and Public Health Preparedness</b> Communicable Disease, Public Health Preparedness, Emergency Medical Services, and Cross Jurisdictional Sharing</p> <p>E. <b>District Health Officer, Office of the District Health Officer</b> REMSA/EMS, Ebola Preparedness, Community Health Needs Assessment, Fundamental Review, Staffing, Other Events &amp; Activities and Health District Media Contacts</p>	<p>Ms. Charlene Albee</p> <p>Mr. Steve Kutz</p> <p>Mr. Robert Sack</p> <p>Dr. Randall Todd</p> <p>Dr. Randall Todd</p>
*14.	<p><b>Board Comment</b> Limited to announcements or issues for future agendas.</p>	Mr. Matt Smith
15.	<b>Emergency Items</b>	Dr. Randall Todd

Time/ Item	Agenda Item	Presenter
*16.	<b>Public Comment</b> Limited to three (3) minutes per person. No action may be taken.	Mr. Matt Smith
17.	<b>Adjournment</b>	Mr. Matt Smith

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**Business Impact Statement:** A Business Impact Statement is available at the Washoe County Health District for those items denoted with a “\$.”

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Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent.

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The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

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**Time Limits:** Public comments are welcomed during the Public Comment periods for all matters whether listed on the agenda or not. All comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

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**Response to Public Comments:** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

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Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

- Washoe County Health District, 1001 E. 9th St., Reno, NV
  - Reno City Hall, 1 E. 1st St., Reno, NV
  - Sparks City Hall, 431 Prater Way, Sparks, NV
  - Washoe County Administration Building, 1001 E. 9th St, Reno, NV
  - Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health)
  - State of Nevada Website: <https://notice.nv.gov>
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Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9<sup>th</sup> Street, in Reno, Nevada. Ms. Dawn Spinola, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Spinola is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at [dspinola@washoecounty.us](mailto:dspinola@washoecounty.us). Supporting materials are also available at the Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health) pursuant to the requirements of NRS 241.020.

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