

Washoe County



Matt Smith, Chair
Kitty Jung, Vice Chair
Denis Humphreys, OD
Neoma Jardon
George Hess, MD
David Silverman
Julia Ratti

Kevin Dick
District Health Officer

Leslie Admirand
Deputy District Attorney

Health District

WASHOE COUNTY HEALTH DISTRICT

1001 East Ninth Street, Reno, Nevada 89512
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MEETING NOTICE AND AGENDA

Washoe County District Board of Health

Date and Time of Meeting: Thursday, September 25, 2014, 1:00 p.m.

Place of Meeting: Washoe County Health District
1001 East Ninth Street, Building B
South Auditorium
Reno, Nevada 89512

All items numbered or lettered below are hereby designated **for possible action** as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

Time/ Item	Agenda Item	Presenter
1:00 p.m. *1.	Call to Order Pledge of Allegiance - Led by Invitation	Mr. Matt Smith
*2.	Roll Call	Ms. Dawn Spinola
*3.	Public Comment Limited to three (3) minutes per person. No action may be taken.	Mr. Matt Smith
4.	Approval/Deletions to Agenda September 25, 2014 Regular Meeting	Mr. Matt Smith
5.	Approval of Draft Minutes August 28, 2014 Regular Meeting	Mr. Matt Smith
*6.	Recognitions A. Years of Service 1. Angela Penny, 10 years, hired 7/15/04 – CCHS 2. Josephina Rivera – 15 years, hired 9/1/1999 - CCHS B. New Hires 1. Alexandria Johnson - Public Service Intern – AQM 8/25/14	Mr. Matt Smith Mr. Kevin Dick

Time/ Item	Agenda Item	Presenter
	2. Mary Clauson – OA II – EPHP (Vitals) 9/8/14 3. Brantley Hancock – Department System Specialist – AHS 9/8/14	
7.	Proclamation National Preparedness Month	Mr. Matt Smith Mr. Kevin Dick
8.	Consent Agenda Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval. A. Air Quality Management Cases: 1. Recommendation to Uphold Citations Not Appealed to the Air Pollution Control Hearing Board: a. Nevada Department of Transportation (NDOT) – Case No. 1165, NOV No. 5353 B. Budget Amendments / Interlocal Agreements 1. Approve Subgrant Amendment #2 from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health for the period January 1, 2014 through December 31, 2014 in the amount of \$335,053 for the Immunization Program Grant (IOs 10028 & 10029); and if approved authorize the Chairman to execute. 2. Approve amendments totaling an increase of \$60,802 in both revenue and expense to the FY15 Ryan White CARE Act Program – Health Education/Risk Reduction Federal Grant Program, IO 11147. 3. Approve amendments totaling an increase of \$32,241 in both revenue and expense to the FY15 Ryan White CARE Act Program – Outreach Services Federal Grant Program, IO 11201. 4. Retroactive approval of District Health Officer acceptance of an additional \$40,500 as reflected in Subgrant Amendment #3 from the Division of Public and Behavioral Health for the period October 1, 2012 to September 30, 2014 in the amount of \$2,184,496 in support of the Women, Infants and Children (WIC) Program.	Ms. Charlene Albee Ms. Patsy Buxton
9.	Regional Emergency Medical Services Authority A. Review and Acceptance of the REMSA Operations Reports for August, 2014 *B. Update of REMSA’s Community Activities Since August, 2014	Mr. Jim Gubbels

Time/ Item	Agenda Item	Presenter
10.	Presentation, Discussion, and Possible Direction to Staff regarding implementation of the opportunities outlined in the ACHIEVE status update	Ms. Kelli Goatley-Seals
11.	Reappointment of Steven Brigman and Michele Dennis to the Sewage, Wastewater and Sanitation Hearing Board (SWS Board) for three-year terms, acknowledgement of the services of George Georgeson and Bruce MacKay to the Sewage, Wastewater and Sanitation Hearing Board and direction to staff to provide potential appointees for the vacant positions on the SWS Board at the October District Board of Health Meeting	Mr. James English
12.	Acknowledgement of the service of Bill Miller to the Food Protection Hearing and Advisory Board (FPHAB) and direction to staff to provide potential appointees for the vacant position on the FP Board at the October District Board of Health Meeting	Mr. Dave McNinch
13.	Acknowledge receipt of the Health District Fund Financial Review for Fiscal Year 2015 year to date August, 2014	Ms. Anna Heenan
14.	Discussion and possible direction to staff to bring back a list of fees associated with Health District activities that are not currently on the Fee Schedule for consideration and possible adoption into the current schedule	Mr. Kevin Dick
15.	Discussion of Process and Presentation of Evaluation Forms for District Health Officer's Annual Review and Possible Direction to Staff	Mr. Matt Smith
16.	Presentation, Discussion and possible Direction to Staff regarding proposed District Board of Health Orientation Manual and Program (Continued from August 28, 2014 Meeting)	Mr. Kevin Dick
*17.	Staff Reports and Program Updates A. Administrative Health Services Officer, Administrative Health Services No report this month. B. Director, Air Quality Management Groundbreaking Research Project; Divisional Update ; Monthly Air Quality Index; Program Reports – Monitoring & Planning; Permitting & Enforcement C. Director, Community and Clinical Health Services	Ms. Anna Heenan Ms. Charlene Albee Mr. Steve Kutz

Time/ Item	Agenda Item	Presenter
	Divisional Update, Program Reports D. Director, Environmental Health Services Food, Land Development, Vector-Borne Disease, Waste Management, and EHS Inspections / Permits / Plan Review E. Director, Epidemiology and Public Health Preparedness Communicable Disease, Public Health Preparedness, and Emergency Medical Services and Vital Records F. District Health Officer, Office of the District Health Officer REMSA/EMS, Permit Software Project, Community Health Needs Assessment, New Employee Orientation, Robert Wood Johnson Foundation Grant, Fundamental Review, Staffing, Other Events & Activities and Health District Media Contacts	Mr. Robert Sack Dr. Randall Todd Mr. Kevin Dick
*18.	Board Comment Limited to announcements or issues for future agendas.	Mr. Matt Smith
19.	Emergency Items	Mr. Kevin Dick
*20.	Public Comment Limited to three (3) minutes per person. No action may be taken.	Mr. Matt Smith
21.	Adjournment	Mr. Matt Smith

Business Impact Statement: A Business Impact Statement is available at the Washoe County Health District for those items denoted with a "\$."

Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent.

The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Time Limits: Public comments are welcomed during the Public Comment periods for all matters whether listed on the agenda or not. All comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Response to Public Comments: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV

Reno City Hall, 1 E. 1st St., Reno, NV

Sparks City Hall, 431 Prater Way, Sparks, NV

Washoe County Administration Building, 1001 E. 9th St, Reno, NV

Washoe County Health District Website www.washoecounty.us/health

State of Nevada Website: <https://notice.nv.gov>

Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Dawn Spinola, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Spinola is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at dspinola@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.
