

# Washoe County



MATT SMITH, Chairman  
 KITTY JUNG, Vice Chairman  
 GEORGE HESS, MD  
 DENIS HUMPHREYS, OD

JULIA RATTI  
 DAVID SILVERMAN  
 SHARON ZADRA

KEVIN DICK  
*Interim District Health Officer*

LESLIE ADMIRAND  
*Deputy District Attorney*

## Health District

WASHOE COUNTY HEALTH DISTRICT  
 1001 East Ninth Street, Reno, Nevada 89512  
 P.O. Box 11130, Reno, Nevada 89520  
 Telephone 775.328-2400 • Fax 775.328.3752  
[www.washoecounty.us/health](http://www.washoecounty.us/health)

### *MEETING NOTICE AND AGENDA*

#### **Washoe County District Board of Health**

Date and Time of Meeting: Thursday, January 23, 2014, 1:00 p.m.

Place of Meeting: Washoe County Health District  
 1001 East Ninth Street, Building B  
 South Auditorium  
 Reno, Nevada 89512

#### *District Board of Health Meeting Agenda*

All items numbered or lettered below are hereby designated **for possible action** as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (\*) next to it is an item for which no action will be taken.

Time	Agenda Item No.	Agenda Item	Presenter
1:00 PM	*1.	Call to Order, Pledge of Allegiance Led by Invitation	Mr. Matt Smith
	*2.	Roll Call	Ms. Dawn Spinola
<b>Public Comment</b>	*3.	Public Comment (limited to three (3) minutes per person). No action may be taken.	Mr. Matt Smith
	4.	Approval/Deletions to Agenda for the January 23, 2014 Meeting	Mr. Matt Smith
	5.	Approval/Additions/Deletions to the Minutes of the December 19, 2013 Regular Meeting	Mr. Matt Smith
	*6.	Recognitions Introduction of New Employee(s) – 1. Dawn Spinola - Administrative Secretary –AHS – 1/13/14 B. Promotions – 1. Theresa Goins – Permanent, Part-Time Advanced Practitioner of Nursing (APN) - CCHS C. Years of Service – 1. Christina Burton (Tina) – Plans/Permits Aid – AQM – 25	Mr. Matt Smith Mr. Kevin Dick



Time	Agenda Item No.	Agenda Item	Presenter
		attend the Robert Wood Johnson Foundation Learning Center Community meeting in San Diego, California in the approximate amount of \$1,000, supported by the grant award (IO 20385).	
	9.	<b><u>Air Pollution Control Hearing Board Cases appealed to the District Board of Health.</u></b> None.	Ms. Charlene Albee
	10.	<b><u>Regional Emergency Medical Services Authority:</u></b>  A. Review and Acceptance of the REMSA Operations Reports for December, 2013  *B. Update of REMSA's Community Activities Since December, 2013	Mr. Jim Gubbels
	11.	Presentation, Discussion, and Possible Direction to Staff regarding Emergency Medical Services ("EMS"), Including Recommendations Contained in the TriData Report and Various Other EMS Studies	Dr. Randall Todd
	12.	Approval of the Health Fund Revenue and Expenditure Report for December, 2013	Ms. Eileen Stickney
	13.	Fiscal Year 2015 Budget Kick-off, Calendar and Update with possible direction to staff.	Ms. Eileen Stickney
	14.	Approval of proposed changes to the District Board of Health's Suggested Guidelines for Emergency Medical Services (EMS) Coverage for Mass Gatherings	Ms. Christina Conti
	15.	Recommendation to Approve an Employment Agreement Between the Washoe County District Board of Health and Mr. Kevin Dick, for the Position of District Health Officer	Mr. Matt Smith
	16.	Discussion and possible direction to staff on results of the National Public Health Performance Standards Public Health Governing Entity Assessment Instrument from the January 16, 2014 Washoe County District Board of Health meeting	Mr. Matt Smith
	*17.	<b><u>Staff Reports and Program Updates</u></b>  A. <b>Director, Epidemiology and Public Health Preparedness</b> Communicable Disease - Influenza, Public Health Preparedness & Continuity of Operations, Training, Public Awareness and Medical Reserve Corps	Dr. Randall Todd
		B. <b>Director, Community and Clinical Health Services</b> Client Satisfaction Survey Results, Program Update – Sexual Health, Divisional Update and Program Reports	Mr. Steve Kutz

<b>Time</b>	<b>Agenda Item No.</b>	<b>Agenda Item</b>	<b>Presenter</b>
		C. <b>Director, Environmental Health Services</b> Food Program, Vector-Borne Disease Program, General Environmental and EHS Inspection Totals	Mr. Robert Sack
		D. <b>Acting Director, Air Quality Management</b> Air Quality, Monitoring and Planning Activity, Permitting Activity, Compliance & Inspection Activity and Permitting & Enforcement Activity	Mr. Daniel Inouye
		E. <b>Administrative Health Services Officer</b> Updates previously provided during Agenda Items Nos. 13 & 14	Ms. Eileen Stickney
		F. <b>Interim District Health Officer</b> REMSA/EMS, Fundamental Review, Permit Software Project, Quality Improvement Initiative, Healthy Community Conversation, Staffing, Other Events & Activities and Health District Media Contacts	Mr. Kevin Dick
<b>Board Comment</b>	*18.	Limited to Announcements or Issues for Future Agendas	Mr. Matt Smith
	19.	Emergency Items	Mr. Kevin Dick
<b>Public Comment</b>	*20.	Public Comment (limited to three (3) minutes per person). No action may be taken.	Mr. Matt Smith
	21.	Adjournment	Mr. Matt Smith

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**Business Impact Statement:** A Business Impact Statement is available at the Washoe County Health District for those items denoted with a “\$.”

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Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent.

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The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

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**Time Limits:** Public comments are welcomed during the Public Comment periods for all matters whether listed on the agenda or not. All comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

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**Response to Public Comments:** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without

notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

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Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV

Reno City Hall, 1 E. 1st St., Reno, NV

Sparks City Hall, 431 Prater Way, Sparks, NV

Washoe County Administration Building, 1001 E. 9th St, Reno, NV

Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health)

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Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9<sup>th</sup> Street, in Reno, Nevada. Ms. Dawn Spinola, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Spinola is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at [dspinola@washoecounty.us](mailto:dspinola@washoecounty.us). Supporting materials are also available at the Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health) pursuant to the requirements of NRS 241.020.

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