

## WASHOE COUNTY DISTRICT BOARD OF HEALTH MEETING MINUTES

Members  
Kitty Jung, Chair  
Julia Ratti, Vice Chair  
Neoma Jardon  
Dr. George Hess  
David Silverman  
Dr. John Novak  
Michael D. Brown

Thursday, April 23, 2015  
1:00 p.m.

Washoe County Administration Complex  
Health District South Conference Room  
1001 East Ninth Street  
Reno, NV

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### 1. Determination of Quorum

Chair Jung confirmed a quorum was present.

Members present: Kitty Jung, Chair  
Julia Ratti, Vice Chair  
Dr. George Hess  
Neoma Jardon

Members absent: David Silverman  
Dr. John Novak  
Mike Brown

Staff present: Kevin Dick, District Health Officer, ODHO  
Leslie Admirand, Deputy District Attorney  
Anna Heenan, Administrative Health Services Officer, AHS  
Steve Kutz, Division Director, CCHS  
Bob Sack, Division Director, EHS  
Dave McNinch, Supervisor, EHS  
Jim Shaffer, Program Coordinator, EHS  
Christina Conti, EMS Program Manager, EPHP  
Erin Dixon, Fiscal Compliance Officer, AHS  
Dawn Spinola, Administrative Secretary/Recording Secretary, ODHO

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### 2. \*Pledge of Allegiance

A member of the REMSA staff present in the audience led the pledge to the flag.

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### 3. \*Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. Limited to three (3) minutes per person.

As there was no one wishing to speak, **Chair Jung closed the public comment period.**

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4. Approval of Agenda  
April 23, 2015

**Councilmember Jardon moved to approve the agenda for the April 23, 2015, District Board of Health meeting. Dr. Hess seconded the motion which was approved four in favor and none against.**

Chair Jung suggested Item 12 be heard prior to Item 9 due to the large number of attendees interested in Item 12. Deputy District Attorney (DDA) Admirand stated another motion was not necessary and the Board members agreed to the change.

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5. Approval of Draft Minutes  
March 26, 2015

**Vice Chair Ratti moved to approve the minutes of the March 26, 2015 District Board of Health regular meeting as written. Councilmember Jardon seconded the motion which was approved four in favor and none against.**

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6. Recognitions

A. Promotions

1. Sara Dinga – from Public Health Emergency Response Coordinator to Director of Programs and Projects 3/31/15

Mr. Dick introduced Ms. Dinga and explained she would be leading the development of the Community Health Improvement Plan and guiding the Quality Improvement process, as well as other projects.

2. Jessica Cabrales – from OAI to OSS, CCHS 4/1/15

Mr. Kutz reviewed Ms. Cabrales background with CCHS and congratulated her.

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7. Proclamations

1. Bike Week

Julie Hunter invited team members Nicole Alberti, Yann Ling-Barnes, Genine Wright and M.J. Cloud to join her in accepting the proclamation.

2. Women's Health Week  
Accepted by Kelli Goatley-Seals

3. Air Quality Awareness Week

Accepted by Charlene Albee. Ms. Albee noted OurCleanAir.com contained updates and

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suggestions for what individuals could do to help improve air quality.

#### 4. Emergency Medical Services Week

Accepted by the group of Emergency Medical Services (EMS) staff who were in attendance at the meeting.

**Dr. Hess moved to adopt the proclamations as presented. Councilmember Jardon seconded the motion which was approved four in favor and none against.**

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#### 8. Consent Items

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

##### A. Air Quality Management Cases

Staff Representative: Charlene Albee

1. Recommendation to uphold citations not appealed to the Air Pollution Control Hearing Board.

a. Aspen Development Corporation – Case No. 1172, Citation No. 5367

2. Recommendation of cases appealed to the Air Pollution Control Hearing Board.

a. Deny the Appeal of A Plus Restoration (John Langon) – Case No. 1171, Citation No. 5297 – Uphold the Citation

##### B. Budget Amendments/Interlocal Agreements

1. Ratification of Intrastate Interlocal Contract between the State of Nevada, Department of Conservation and Natural Resources, Division of Environmental Protection and the Washoe County Health District for the period upon Board of Examiners approval through June 30, 2017 in the total amount of \$250,000 (\$125,000 per fiscal year) in support of the Safe Drinking Water Act (SDWA) Grant Program; and if approved, authorize the Chairman to execute.

Staff Representative: Erin Dixon

**Councilmember Jardon moved to approve the Consent Agenda as presented. Vice Chair Ratti seconded the motion which was approved four in favor and none against.**

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#### 9. Public Hearings

1. Proposed approval and adoption of revisions to the Health Department Fee Schedule, specific to the addition of new fees for Air Quality Management and Environmental Health Services, collection beginning July 1, 2015.

Staff Representative: Erin Dixon

Ms. Dixon presented the staff report. She explained that since providing the initial report to the Board on April 23, 2015, she had presented the information to the Development Services Forum. There were no questions either at the meeting or afterwards.

Ms. Dixon noted the cost-benefit analysis requested by the Board regarding fees with lower financial impact had been conducted, and staff had concluded that every dollar that a permit holder does not pay must come from Washoe County in the form of a transfer.

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Mr. Sack noted he had reviewed a letter received from and had had conversations with the Washoe County School District (WCSD). He explained statute requires the inspections of the schools be done once a semester and that Washoe County Health District (WCHD) conduct them. Statute also dictates that the District Board of Health (DBOH) may charge a fee for that service.

Chair Jung opened the public hearing.

Chris Cobb, Chief Facilities Management Officer for WCSD, began his comments with a complement to the WCHD staff, who had been very willing to conduct discussions with them about the fees. He stated he understood cost recovery and permits and the fact that both agencies were operating under tight budgets. The cost of the inspections was close to \$15,000 per year.

**Chair Jung moved to adopt the revision of the fee schedule, specific to the addition of new fees for Air Quality Management and Environmental Health Services, collection beginning July 1, 2015. Vice Chair Ratti seconded the motion.**

Vice Chair Ratti noted she was sympathetic to the financial plight of both the WCSD and the WCHD. She suggested if staff from the two agencies agreed that some level of the inspections was unnecessary, that WCHD take action during the next Legislative session to reduce the cost.

Councilmember Jardon echoed Vice Chair Ratti's comments regarding sympathy for both agencies and asked if all of the inspections were necessary at the level and frequency that they were being conducted. Mr. Sack explained the inspections were being done at the level required by statute. He noted they have been conducted for some time and the fee has never been charged. The new fees did not include a charge for reinspections.

Chair Jung suggested a review of best practices of other Districts across the country. She also noted that age of facility impacted difficulty of inspections.

Mr. Sack complemented WCSD facilities staff on their work and noted the age of some of the facilities may be a subject of discussions with the Legislature regarding the possibility of requiring fewer inspections in the future.

Mr. Dick noted the fee discussion had opened up a conversation about the need for a way to streamline the interface between WCHD and the WCSD facilities staff regarding their Capital Improvements Projects and scheduled maintenance to create efficiencies and cost savings.

**The motion was approved four in favor and none against.**

Chair Jung closed the public hearing.

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12. Review, discussion and acknowledgment of Business Impact Statements regarding Proposed Amendments to the Regulations of the Washoe County District Board of Health Governing Food Establishments; and other matters properly related thereto; and set a public hearing for possible adoption of Proposed Amendments to the Regulations of the Washoe County District Board of Health Governing Food Establishments for May 28, 2015 at 1:00 pm.  
Staff Representative: Dave McNinch

Mr. McNinch reviewed the content of a Power Point presentation (attached to minutes) outlining the process that had been followed to update the food regulations and their

anticipated benefits. He explained the public had been offered numerous opportunities to provide input and the proposed regulations had been brought to the Food Protection Hearing Advisory Board for review and comment.

Chair Jung introduced the members of the audience that had submitted attendance cards. The first was Adalberto Rosas, who was neutral and did not wish to make a statement.

The next was Chad Humason, an area supervisor for McDonalds and a franchisee. He noted one of the backbones of the organization was food safety and every manager is accountable. 30 of his managers are ServSafe food safety certified, and 10 are Washoe County certified. He expressed concern that a Washoe County certification was required of ServSafe certified managers, as it appeared to provide no benefit and the costs were notable.

Tracy Lerud opined education was an integral component of food safety training, and if the standards were lowered, there would be fewer competent people monitoring food safety.

Fausta Apanbire declined the opportunity to comment.

Alan Cook had indicated he was in opposition but did not wish to make a statement.

Dr. Hess expressed concern that it was not clear what the audience members were in opposition to and Chair Jung confirmed it was food safety certification.

Pete Allen with Environmental Services LLC explained he had been teaching food service management for 25 years. He stated his appreciation of the work done on the code but indicated opposition to the food service manager portion. He requested that aspect of the regulation be separated out on the May 28, 2015 public hearing agenda so that people had time to offer testimony.

Cindy Ulch with the Nevada Division of Public Health explained she was there to represent the State and was in full support of the regulation change to include the training module. It mimics the State's model, which aids in consistency between jurisdictions.

Rich Pelton, owner of three McDonald's and representing the owner of the Taco Bells of Washoe County indicated he was in favor of the regulations. He echoed the importance of serving safe food. Prior to becoming a restaurant owner he was a corporate trainer and certified ServSafe food safety instructor. In Washoe County he was not qualified to be a trainer, nor would he be certified until he attended a Washoe County-approved course. It has been necessary for him to pay to send his managers to training, which added no value to his business. New managers that are ServSafe certified are not accredited in the County and must receive training. He opined the class requirement should be adjusted and catered to the need of the student.

Roberta Hudson expressed her concern that small business not be pushed out due to excessive costs. She indicated her business is mobile and therefore inspected and charged each time she sets up.

Ana Peskin, Field Supervisor for WCSD, stated she also had taught ServSafe for several years and agreed that the fee and time expended for additional certification in Washoe County was unnecessary. She noted ServSafe is built on national standards and opined it should be transferrable from state to state or within a state. The training required by Washoe County pulled important staff away from necessary functions and cost the school district.

Mr. Rosas stated he was in agreement with eliminating redundancies and modernizing the code. He expressed concern with enforcement and stated ServSafe was going to initiate

Quick Response (QR) codes. He agreed the training should be adjusted to the needs of the student.

Anna Marie Vierra echoed the concern that small local vendors could be priced out of business if too many regulations and fees were imposed. She opined mass and mechanized food production posed the greatest threat to public food safety.

Chair Jung closed public comment.

DDA Admirand pointed out the agenda item was for review, discussion and acknowledgement of the business impact statement, and they had heard discussion and comments about what the business impact is, but there had yet to be review of the statement. She requested the Board to review the statement or requested staff give a brief summary for the record.

Mr. McNinch noted that, during the workshops and meetings, there had been no specific concerns expressed related to the business impacts. Staff had incorporated some items that would have impacts, such as Hazard Analysis Critical Control Point (HACCP) and operational plans. The elimination of the food safety certification would reduce District revenue by approximately \$18,000 annually. Some vending and outdoor food establishments that have not been permitted in the past will be, generating an estimate of \$3,000 in increased revenue.

DDA Admirand indicated the discussion was sufficient to satisfy the meeting item.

Dr. Hess stated he was comfortable with most of the changes but had strong reservations about the educational component or lack thereof. He noted the training program had begun approximately 20 years ago in response to a foodborne illness outbreak. The program had resulted in fewer outbreaks and higher inspection scores. He pointed out that the FDA 2013 guidelines, which the new regs mirror to some degree, indicated flexibility on training requirements.

DDA Admirand stated the conversation was leading to a discussion which would be more appropriate at the public hearing. She explained the agenda item was written broadly enough to discuss matters relating to the business impact statement, but any action taken by the Board would need to be an acknowledgement of that.

Dr. Hess noted two types of businesses that were being impacted. One was the corporations, who were in favor of the changes, and the other was the businesses that provided training, who were against. He expressed concern with the fact a ServSafe test could be taken, and potentially passed, without any training. He distributed copies of a proposed amendment to the training requirement section of the code.

Councilmember Jardon suggested there may be conflicting information regarding the business impacts as staff had suggested that no impacts were known but attendees had testified that there were. She suggested the impacts be further vetted out at the meeting on May 28. DDA Admirand and Chair Jung concurred.

Chair Jung reiterated the item was for discussion, review and acknowledgement of the business impact statement and any discussion should be reserved for the May 28 meeting.

Councilmember Ratti noted the process required a fiscal impact hearing in advance of changing the regulations. She asked if the proposed regulations imposed further fiscal impacts on the food service operators. Mr. McNinch explained the regulations did not preclude people from taking training classes as they saw fit. If the applicants are able to

demonstrate knowledge by passage of an exam, that satisfied the requirement. Councilmember Ratti opined that inferred the costs may in fact be reduced and nothing indicated they could potentially increase.

Councilmember Ratti noted a new business expense could be because of the HACCP plan and asked if the costs would be for additional staffing or fees associated with compliance. Mr. McNinch explained the fee would primarily apply to a new facility. If existing facilities did not have the resources to compile their own HACCP plan, the District might assist. A HACCP plan review fee for new facilities is currently under discussion but has not been implemented. The requirement may not apply to some smaller operators.

Councilmember Ratti pointed out the fiscal impact to the food trainers may not have been considered. Mr. McNinch acknowledged that was correct and reiterated no one had expressed concern over the fiscal aspects to their businesses. What staff had heard was primarily regarding food safety and food protection manager's issues.

Councilmember Ratti brought up the anticipated \$18,000 revenue shortfall and asked which fees would no longer be charged. Mr. McNinch explained it would primarily be in the form of certificates and certification cards.

Dr. Hess asked if changes to the regulations could be proposed during the public hearing and DDA Admirand stated they could.

Vice Chair Ratti opined the concepts had been introduced to the Board several months ago when they directed staff to present the proposed regulations to the public for input. She noted that when the fees had been changed previously, it had been done as a reaction to a fiscal crisis and had not been handled fairly. For the current proposed changes, the Board wanted to assure that the public had ample opportunity to provide input. She commended the staff for making that happen. She felt a good process had been followed but not yet culminated.

Vice Chair Ratti opined people had been adequately put on notice that there could be a fiscal impact for their businesses, so that a month from now the Board could discuss and vote on the regulations themselves.

**Vice Chair Ratti moved to acknowledge the Business Impact Statement regarding Proposed Amendments to the Regulations of the Washoe County District Board of Health; and other matters properly related thereto; and set a public hearing for possible adoption of Proposed Amendments for May 28, 2015 at 1:00 p.m. Councilmember Jardon seconded the motion which was approved four in favor and none against.**

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10. Regional Emergency Medical Services Authority  
Presented by Jim Gubbels

1. Review and Acceptance of the REMSA Operations Reports for March, 2015

Mr. Gubbels reported for the month of March Priority One compliance in Zone A was 91 percent. For Priority One Zones B, C and D, it was 99 percent. Year-to-date average for July through February for Priority One Zone A was 93 percent. For Priority One Zones B, C and D, it was 98 percent.

Average Priority One response time in minutes was 5:18 for Reno, 6:17 for Sparks and 10:10 for Washoe County. Average Priority Two response time in minutes was 5:56 for Reno, 6:52 for Sparks and 10:40 for Washoe County.

Year-to-date average for July through February for Priority One response was 5:19 for Reno, 5:59 for Sparks and 10:28 for Washoe County. Year-to-date average for July through February for Priority Two was 6:03 for Reno, 6:47 for Sparks and 10:04 for Washoe County.

Average bill for March was \$1,072, bringing the year-to-date total to \$1,071.

There were 12 time edits and two upgrades, all listed in the report.

**Councilmember Jardon moved to accept the report as presented. Vice Chair Ratti seconded the motion which was approved four in favor and none against.**

\*2. Update of REMSA's Community Activities during March, 2015.

Mr. Gubbels noted a previous Board request for information about REMSA's staffing plan and how they handle system status management. He stated they would work towards having that information and providing a presentation at the next meeting.

Mr. Gubbels pointed out several articles that had been provided for the Board member's review. He announced that the Nurse Help Line had undergone an accreditation review by the International Academy of Emergency Dispatch and REMSA had been approved as an Emergency Communication Nurse System (ECNS) Center of Excellence. That makes REMSA the first ECNS-accredited center in the world.

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11. Presentation, discussion and possible approval of the Regional Emergency Medical Services Authority (REMSA) Compliance Checklist, which will be used to determine REMSA's Franchise compliance with the Amended and Restated Franchise Agreement for Ambulance Service

Staff Representative: Brittany Dayton

Vice Chair Ratti opined the report was an excellent response to the questions raised by the Board. She reiterated the process had been heavily stakeholder-intensive, and they had arrived at a new method of overseeing the EMS processes in the county. Because of the new method, the agencies were learning about the differences between prior and current processes as issues arose.

Vice Chair Ratti stated she did not feel well-positioned to respond the report without having time to check in with the Sparks City Manager and Fire Chief about whether the right questions were being asked to comply based on the conversations that had occurred during the process. She requested the item be delayed for a month so that she could collect feedback from staff who had provided input initially, so that they did not feel as though they had not had the opportunity to do so through the process. She suggested the extra time would allow the other agencies to conduct the same activity.

Vice Chair Ratti clarified her actions were not an attempt to reopen the conversation about what should or should not be included in the franchise.

**Vice Chair Ratti moved to continue the item to the May meeting. Dr. Hess seconded the motion which was approved four in favor and none against.**



13. Approve Interlocal Agreement between the Washoe County Health District, also known as the Rabies Control Authority, and Washoe County Regional Animal Services to outline the responsibilities between the parties, for the control of rabies in Washoe County  
Staff Representative: Jim Shaffer

Mr. Shaffer presented the staff report, noting the Board of County Commissioners (BCC) had supported it. The agreement had been in place for some time and was being formalized through the written agreement.

Chair Jung noted the agreement allowed Animal Services to more easily share information with the Health District.

**Dr. Hess moved to approve the Interlocal Agreement between the Washoe County Health District, also known as the Rabies Control Authority, and Washoe County Regional Animal Services to outline the responsibilities between the parties, for the control of rabies in Washoe County. Councilmember Jardon seconded the motion which was approved four in favor and none against.**

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14. Acknowledge receipt of the Health District Fund Financial Review for March Fiscal Year 2015 and 2016 Budget Update. Provide possible direction to staff regarding FY16 Budget.  
Staff Representative: Anna Heenan

Ms. Heenan reviewed the highlights of the report.

**Councilmember Jardon moved to acknowledge receipt of the report. Chair Jung seconded the motion which was approved four in favor and none against.**

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15. Presentation, Discussion and Possible Acceptance of the April 2015 Nevada Legislative Session Report and Discussion and direction to staff regarding legislation or legislative issues as may be deemed by the Chair or the Board to be of critical significance to Washoe County Health District  
Staff Representative: Kevin Dick

Mr. Dick introduced the report and supporting information. He noted two deadlines had occurred at the Legislative session since the last Board meeting. April 10 was the last day for bills to come out of committee and April 21 was the last day for bills to pass out of the House. Exempted bills are not subject to the deadlines.

[Councilmember Jardon left the meeting at 3:07 p.m.]

Mr. Dick noted two exempted bills that affected the Air Quality program and the smog check program were AB146 and AB326. Significant changes to AB146 included exempting all vehicles manufactured prior to 1996 from smog check requirements. That would translate to approximately 54,000 of the most polluting vehicles on the road that would not be required to obtain smog checks. Modeling suggested the potential of a greater than five percent increase in the ozone level. The county is currently very close to being non-attainment and the Environmental Protection Agency will be announcing stricter standards this year. Non-attainment has tremendous impact on economic development and at-risk citizens. Mr. Dick explained the District was opposed and was working with Clark County and several business associations in Washoe County who were also opposed.

Mr. Dick explained AB326 was an attempt to rectify a problem created by Classic Vehicle plates. Drivers of older cars obtain the plates so that they can avoid smog checks. The bill initially enforced odometer checks to be sure the vehicles with the Classic Vehicle plates are not driven more than 5,000 miles annually and that the owners have alternate transportation. Amendments changed this bill so that it simply provides a blanket exemption to vehicles manufactured prior to 1996. Additionally, AB326 rolls back the depreciation schedule, which will cost the state \$62 million. Mr. Dick noted the bills had not yet passed through the Assembly.

[Councilmember Jardon returned to the meeting at 3:10 p.m.]

Dr. Hess requested clarification the District's position on AB326 had changed from support to oppose and Mr. Dick confirmed that was correct.

**Vice Chair Ratti moved to accept the April 2015 Nevada legislative session report. Councilmember Jardon seconded the motion, which was approved four in favor and none against.**

Mr. Dick suggested the District's positions when testifying may be strengthened if the Board made a specific motion in opposition to both AB146 and AB326.

**Dr. Hess moved to oppose both AB146 and AB326.**

DDA Admirand indicated the item was not styled for the action. Mr. Dick noted the language was crafted specifically from the BCC language wherein they make motions on specific bills. Councilmember Jardon stated Reno did the same at City Council meetings.

Chair Jung suggested the language be reviewed for the next meeting. DDA Admirand opined it was acceptable for the Board to direct staff to oppose.

**Dr. Hess stated he so modified his motion. Councilmember Jardon seconded the motion.**

Vice Chair Ratti clarified the Board was directing staff to indicate that the Health District opposed the bills. She noted that during Legislative issues there was no action, as the Legislature actually takes the action. Chair Jung suggested DDA Admirand confer with DDA Paul Liparelli regarding the item language, as he approves BCC agendas.

Chair Jung stated the motion on the table was for the Board to direct staff to speak on the Board's behalf that the District and its overseers are opposed to the two bills.

**The motion passed four in favor and none against.**

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#### \*16. Staff Reports and Program Updates

##### A. Air Quality Management, Charlene Albee, Director Program Update, Divisional Update, Program Reports

Ms. Albee reported that Accela had acknowledged that the Health District was the only agency to date that has been able to compile all documents necessary for analysis and configuration.

Dr. Hess requested information regarding different Asbestos regulations. Chair Jung indicated that request would be more appropriate under Item 17.

##### B. Community and Clinical Health Services, Steve Kutz, Director

Program Report – National STD Awareness Month, Divisional Update, Program Reports

Mr. Kutz presented a commercial from an anti-smoking campaign, and noted that during National STD Awareness Month in February, the Sexual Health program had provided an update on the significant STD increase in the county and that staff had increased the number of patients seen.

Mr. Kutz introduced Jennifer Howell, who presented an update on outreach activities in the STD/HIV/Sexual Health program. She shared a story of successful community collaboration.

Dr. Hess asked if the increase was in the total number of cases or the rate per 100,000. Mr. Kutz stated it was number of cases, although the current report discusses rates per 100,000. Mr. Kutz also noted two cases of congenital syphilis.

- C. Environmental Health Services, Bob Sack, Director  
EHS Division Update, Program Updates - Food, IBD, Land Development, Safe Drinking Water, UST/LUST, Vector-Borne Disease, Waste Management, EHS Inspections / Permits / Plan Review

Mr. Sack stated he had nothing to add but was available to answer questions.

- D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director  
Program Updates for Communicable Disease, Public Health Preparedness, and Emergency Medical Services

Ms. Conti, representing EPHP for Dr. Todd, stated he sent his regrets for not being able to attend and that she was available for questions.

- E. Office of the District Health Officer, Kevin Dick, District Health Officer  
District Health Officer Report – Budget, Legislature, Community Health Improvement Plan, Truckee Meadows Healthy Communities, Quality Improvement, Program Cost Analysis, Other Events & Activities and Health District Media Contacts

Mr. Dick stated Sara Dinga was progressing forward with the Community Health Improvement Plan (CHIP) and it was hoped to be completed by the end of the calendar year. They were compiling a Steering Committee to provide feedback and recommendations for the priorities and approach for the plan. Members thus far included representatives from Washoe County government, Cities of Reno and Sparks, the school district, Renown, the Regional Transportation Commission, Truckee Meadows Tomorrow, Community Health Alliance, Nevada Business Group on Health, a local church and the University of Nevada Reno Community Health Sciences Department.

Mr. Dick noted a previous staff report had spelled out three phases for the program cost analysis. Additional programs would be added to the first phase as some staff members work in multiple programs within their division, and it makes the most sense to conduct the analysis of those programs concurrently.

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\*17. Board Comment

Limited to announcements or issues for future agendas.

Dr. Hess reiterated his request for clarification of different types of Asbestos enforcement.

Vice Chair Ratti requested and received clarification from DDA Admirand that the correct procedure for that request would have been to pull the item from the Consent agenda for discussion.

Chair Jung stated she would like to know how many times, and for how long, ambulances are out of service in the area. She clarified she would like more extensive information than just a report that an ambulance was at a hospital bringing or taking a patient. She wanted to understand how a call could go out and no ambulances were available for service.

Chair Jung requested a flowchart of dispatch of 911 calls.

Chair Jung stated she had heard of a problem with South Washoe Valley Public Safety Answering Points (911 system) in that the calls are sent to Carson City, which delays services. She asked for a test to confirm and asked for staff assistance in tracking down the problem.

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#### 18. Emergency Items

None.

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#### \*19. Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. Limited to three (3) minutes per person.

As there was no one wishing to speak, **Chair Jung closed the public comment period.**

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#### 20. Adjournment

**At 3:21 p.m., Councilmember Jardon moved to adjourn. Chair Jung seconded the motion which was approved four in favor and none against.**

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Respectfully submitted,



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Kevin Dick, District Health Officer  
Secretary to the District Board of Health



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Dawn Spinola, Administrative Secretary  
Recording Secretary

Approved by Board in session on May 28, 2015.