

**Washoe County District Board of Health
Meeting Notice and Agenda**

CHANGE OF LOCATION

Members

Kitty Jung, Chair
Dr. John Novak, Vice Chair
Dr. George Hess
Kristopher Dahir
David Silverman
Oscar Delgado
Michael D. Brown

Thursday, January 26, 2017
1:00 p.m.

Washoe County Administration Complex
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV

PUBLIC HEARING ITEMS SCHEDULED ON THIS AGENDA

(Complete item descriptions on second page.)

- **Proposed Repeal and Replacement of the Regulations of the Washoe County District Board of Health Governing Invasive Body Decoration**

Items for Possible Action. All items numbered or lettered below are hereby designated for possible action as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

1:00 p.m.

- 1. *Roll Call and Determination of Quorum**
- 2. *Pledge of Allegiance**
- 3. *Public Comment**

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

- 4. Approval of Agenda**
January 26, 2017
- 5. Approval of Draft Minutes**
December 15, 2016
- 6. Recognitions**

A. Years of Service

- Nichole Sooudi, 10 years, hired 1/3/2007 – CCHS
- Byron Collins, 10 years, hired 1/8/07 – EHS
- Rebecca Gonzales, 15 years, hired 1/28/2002 – CCHS

- iv Julie Pomi, 25 years, hired 11/4/1991 – CCHS
- v. Cory Sobrio – 20 years, hired 11/25/1996 – CCHS
- vi. Katherine Sobrio – 20 years, hired 12/9/1996 - CCHS

B. Promotions

- i. Victoria Nicolson-Hornblower from Public Health Nurse I to Public Health Nurse II – CCHS

C. New Hires

- i. Blair Hedrick, 12/19/16, Office Assistant III in Vital Statistics - EPHP

D. Retirements

- i. Sandi Bridges – 1/1/17, Office Support Specialist, Vital Statistics – 21 years – EPHP

7. Consent Items

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes

December 15, 2016

B. Budget Amendments/Interlocal Agreements/Purchases

- i. Approve the modification of the Community and Clinical Health Services immunization fee schedule to change the immunization administration fee to \$21.34.
Staff Representative: Nancy Kerns-Cummins
- ii. Presentation, discussion, and possible approval of an \$8,000 cash donation to supplement the Wood Stove Exchange Program administered by the University of Nevada, Reno Business Environmental Program
Staff Representative: Charlene Albee
- iii. Retroactively approve Award from the Association of Food and Drug Officials (AFDO) for the period January 11, 2017 through May 30, 2017 in the total amount of \$20,000 in support of the Environmental Health Services Division (EHS) Food Retail Program Standards Program – Electronic Food Inspection Form – Reports and Training Project, IO TBD; and if approved, authorize the District Health Officer to execute the Agreement.
Staff Representative: Patsy Buxton
- iv. Retroactively approve Award from the Association of Food and Drug Officials (AFDO) for the period January 11, 2017 through October 31, 2017 in the total amount of \$2,818 in support of the Environmental Health Services Division (EHS) Food Retail Program Standards Program – United States Food and Drug Administration (FDA) Pacific Region Retail Food Seminar and Western Association of Food and Drug Officials (WAFDO) Conference Project, IO TBD; and if approved, authorize the District Health Officer to execute the Agreement..
Staff Representative: Patsy Buxton
- v. Retroactively approve Award from the Association of Food and Drug Officials (AFDO) for the period January 11, 2017 through December 31, 2017 in the total amount of \$2,970 in support of the Environmental Health Services Division (EHS) Food Retail Program Standards Program – Food Establishment Inspection Placard Project, IO TBD; and if approved, authorize the District Health Officer to execute the Agreement.

Staff Representative: Patsy Buxton

- vi. Approve FY17 Purchase Requisition #3000032104 issued to KPS3 (Request for Proposal #3001-17) in the amount of \$111,984 for Marketing, Advertising, and Media Buying Services for select Washoe County Health District Programs.

Staff Representative: Phil Ulibarri

- C. Recommendation for the Board to uphold an unappealed citation issued to Nevada Division of Forestry, Case No. 1192, Citation No. 5626 with a Supplemental Environmental Project as a negotiated settlement.

- i. Nevada Division of Forestry - Case No. 1192, Notice of Violation No. 5626

Staff Representative: Charlene Albee

- D. Consideration and possible approval of the Business Impact Statements regarding Proposed Revision of the Regulations of the Washoe County District Board of Health Governing Public Swimming Pool and Spa Operator Certification Program with a finding that the revised regulations do not impose a direct or significant economic burden on a business; nor do the revised regulations directly restrict the formation, operation or expansion of a business; and set a public hearing for possible adoption of the proposed revisions to the Regulations for February 23, 2017 at 1:00 pm.

(This item was considered and approved by the District Board of Health on December 15, 2016. Due to an administrative error, the item was not properly noticed for public hearing for the January 26, 2017 meeting. To comply with NRS hearing regulations, it must be considered by the governing body at its regular meeting next preceding any regular meeting held to adopt, so it is being presented for approval a second time so it may be scheduled for a public hearing at the February 23, 2017 meeting.)

Staff Representatives: Jim English and Wes Rubio

- E. Acknowledge receipt of the Health District Fund Financial Review for December Fiscal Year 2017

Staff Representative: Anna Heenan

8. PUBLIC HEARING Review, discussion and possible approval of Proposed Repeal and Replacement of the Regulations of the Washoe County District Board of Health Governing Invasive Body Decoration.

Staff Representatives: Jim English and Wes Rubio

9. Regional Emergency Medical Services Authority

Presented by Don Vonarx and Kevin Romero

- A. Review and Acceptance of the REMSA Operations Reports for November, 2016
- B. *Update of REMSA's Community Activities during November, 2016
- C. Review and Acceptance of the REMSA Operations Reports for December, 2016
- D. *Update of REMSA's Community Activities during December, 2016

10. *Regional Emergency Medical Services Advisory Board January Meeting Summary

Staff Representative: Christina Conti

11. Presentation, discussion and possible approval of the Regional Emergency Medical Services Authority (REMSA) Franchise Compliance Report for the period of 7/1/2015 through 6/30/2016.

Staff Representative: Randall Todd

12. Presentation and possible acceptance of a progress report on the 2016-2018 Strategic Plan

Staff Representative: Kevin Dick

13. Update regarding Bill Draft Requests and Bill Drafts for the 2017 Legislative session, and consideration and possible approval of District Board of Health Legislative Principles

Staff Representative: Kevin Dick

14. *Staff Reports and Program Updates

A. Air Quality Management, Charlene Albee, Director

Program Update, Divisional Update, Program Reports

B. Community and Clinical Health Services, Steve Kutz, Director

Divisional Update – 2016 Year in Review; Patagonia Health, Safe Sleep Campaign; Data & Metrics; Program Reports

C. Environmental Health Services, Bob Sack, Director

EHS Division and Program Updates – Childcare, Food, Invasive Body Decoration (IBD), Land Development, Vector-Borne Disease and Waste Management

D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director

Program Updates for Communicable Disease, Public Health Preparedness, and Emergency Medical Services

E. Office of the District Health Officer, Kevin Dick, District Health Officer

District Health Officer Report – 2017 Washoe Flood, Regional License/Permits Program, Quality Improvement, Public Health Accreditation, Community Health Improvement Plan, Truckee Meadows Healthy Communities, Other Events and Activities and Health District Media Contacts

15. *Board Comment

Limited to announcements or issues for future agendas.

16. *Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

17. Adjournment

Possible Changes to Agenda Order and Timing. Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations. The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment. During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five

minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

Response to Public Comment. The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Posting of Agenda; Location of Website.

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV
Reno City Hall, 1 E. 1st St., Reno, NV
Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Washoe County Health District Website www.washoecounty.us/health
State of Nevada Website: <https://notice.nv.gov>

How to Get Copies of Agenda and Support Materials. Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Dawn Spinola, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Spinola is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at drogers@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.