

**Washoe County District Board of Health
Meeting Notice and Agenda**

CHANGE OF LOCATION

Members
Kitty Jung, Chair
Dr. John Novak, Vice Chair
Oscar Delgado
Dr. George Hess
Kristopher Dahir
Michael D. Brown

**Thursday, March 23, 2017
1:00 p.m.**

**Washoe County Administration Complex
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV**

PUBLIC HEARING ITEMS SCHEDULED ON THIS AGENDA

(Complete item descriptions on second page.)

- **Presentation, discussion and possible adoption of the Proposed Revisions to the District Board of Health Regulations Governing Air Quality Management, Section 040.080 Gasoline Transfer And Dispensing Facilities and related 010.000 Definitions.**

Items for Possible Action. All items numbered or lettered below are hereby designated for possible action as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

1:00 p.m.

- 1. *Roll Call and Determination of Quorum**
- 2. *Pledge of Allegiance**
- 3. *Public Comment**

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

- 4. Approval of Agenda**

March 23, 2017

- 5. *Recognitions**

A. Years of Service

- Robert Sack, Division Director, 30 years, hired 3/23/1987 - EHS
- Lei Chen, Epi Program Manager, 15 years, hired 3/11/2002 - EPHP
- Graciela Flores, Office Assistant II, 15 years, hired 3/25/2002 - CCHS

B. New Hires

- Christine Ballew, 2/21/2017, Advanced Practice Registered Nurse - CCHS

- C. Promotions
 - i. Matthew Christensen from Environmental Health Trainee I to Environmental Health Trainee II - EHS
- D. Retirements
 - i. Robert Sack – 3/31/2017, Division Director – 30 years – EHS
- E. Little Hats, Big Hearts, American Heart Association with Saint Mary’s Regional Medical Center
Presented by Dr. Bryan and Ms. Helen Lidholm, CEO Saint Mary’s Health Network

6. Consent Items

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

- A. Approval of Draft Minutes
February 23, 2017
- B. Budget Amendments/Interlocal Agreements
 - i. Approve a Notice of Subgrant Award from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$110,000 for the period March 29, 2017 through March 28, 2018 in support of the Community and Clinical Health Services Division (CCHS) Tobacco Prevention and Control Grant Program, IO# 11238 and authorize the District Health Officer to execute the Notice of Subgrant Award.
Staff Representative: Nancy Kerns-Cummins
 - ii. Approve retroactive and continued purchases on local funding for program-specific incentives from various suppliers, not to exceed the program’s authorized budget authority.
Staff Representative: Nancy Kerns-Cummins
- C. Acknowledge receipt of the Health District Fund Financial Review for February, Fiscal Year 2017
Staff Representative: Anna Heenan
- D. Acceptance of the 2016 Annual Report to the Truckee Meadows Regional Planning Agency by the Washoe County Health District as the Solid Waste Management Authority.
Staff Representative: James English
- E. Acceptance of the Air Quality Management Division portion of the Truckee Meadows Regional Plan Annual Report
Staff Representatives: Charlene Albee

7. PUBLIC HEARING Presentation, discussion and possible adoption of the Proposed Revisions to the District Board of Health Regulations Governing Air Quality Management, Section 040.080 Gasoline Transfer And Dispensing Facilities and related 010.000 Definitions

Staff Representative: Charlene Albee

8. Presentation on the State of Nevada’s Integrated Source Water Protection Program and concurrent update and development of a Truckee River Watershed Management Plan, discussion and possible approval of staff recommendation to submit a letter in support of the program

Staff Representative: Jim English

Presented by Kim Borgzinner and Birgit Henson NDEP

9. Regional Emergency Medical Services Authority

Presented by Don Vonarx and Kevin Romero

A. Review and Acceptance of the REMSA Operations Report for February 2017

*B. Update of REMSA’s Public Relations during February 2017

10. Update regarding Bill Draft Requests and Bill Drafts for the 2017 Legislative session.

Staff Representative: Kevin Dick

11. *Staff Reports and Program Updates

A. Air Quality Management, Charlene Albee, Director

Program Update, Divisional Update, Program Reports

B. Community and Clinical Health Services, Steve Kutz, Director

Program Update – World TB Day – Tuberculosis Prevention and Control Program; Divisional Update – Patagonia Health; Data & Metrics; Program Reports

C. Environmental Health Services, Bob Sack, Director

EHS Division and Program Updates – Childcare, Food, Land Development, Safe Drinking Water, Schools, Vector-Borne Disease and Waste Management

D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director

Program Updates for Communicable Disease, Public Health Preparedness, and Emergency Medical Services

E. Office of the District Health Officer, Kevin Dick, District Health Officer

District Health Officer Report –FY 17-18 Budget, North Valleys Flood, Regional License/Permit Program, Quality Improvement, Public Health Accreditation, Strategic Plan, Community Health Improvement Plan, Workforce Development, Truckee Meadows Healthy Communities, Other Events and Activities and Health District Media Contacts

12. *Board Comment

Limited to announcements or issues for future agendas.

13. *Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

14. Adjournment

Possible Changes to Agenda Order and Timing. Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations. The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in

writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment. During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

Response to Public Comment. The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Posting of Agenda; Location of Website.

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV
Reno City Hall, 1 E. 1st St., Reno, NV
Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Washoe County Health District Website www.washoecounty.us/health
State of Nevada Website: <https://notice.nv.gov>

How to Get Copies of Agenda and Support Materials. Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Laura Rogers, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Rogers is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at lrogers@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.