

Washoe County District Board of Health Meeting Minutes

Members

Kitty Jung, Chair
Dr. John Novak, Vice Chair
Dr. George Hess
Kristopher Dahir
Oscar Delgado
Michael D. Brown

**Thursday, May 25, 2017
1:00 p.m.**

**Washoe County Administration Complex
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV**

1. *Roll Call and Determination of Quorum

Chair Jung called the meeting to order at 1:00 p.m.

The following members and staff were present:

Members present: Kitty Jung, Chair

Dr. John Novak, Vice Chair

Dr. George Hess

Oscar Delgado – (arrived at 1:04 p.m.)

Michael Brown

Members absent: Kristopher Dahir

Ms. Rogers verified a quorum was present.

Staff present: Kevin Dick, District Health Officer, ODHO
Leslie Admirand, Deputy District Attorney
Steve Kutz
Dr. Randall Todd
James English
Christina Conti
Nicholas Florey
Daniel Inouye

2. *Pledge of Allegiance

Ms. Sferrazza led the pledge to the flag.

3. *Public Comment

Mr. Jay Carter wished to discuss permit HD140001, stating that Sierra Memorial Gardens has presented themselves as the Cemetery Authority of Hillside Cemetery, but that Hillside Cemetery has approximately 250 owners. He informed that the three APN's that Sierra Memorial Gardens owns does not have any burials on them. They applied for a disinterment permit on their three APN's and their scope of work called for disinterment of approximately 1,146 burials. Mr. Carter opined that their permit would entail

trespassing on privately owned property to disinter the owner's family members. He informed that, in 2001, NRS 451 was changed to allow the Cemetery Authority the power to disinter bodies without government oversight. Mr. Carter informed that NRS 452.340 requires a person to apply for a Certificate of Authority, and that a requirements for a certificate of Authority under NRS 452.310, section 2, subsection 6, is deed, contract of purchase or other document which provides the applicant with merchantable title to the land dedicated. Sierra Memorial Gardens cannot provide merchantable title to the land dedicated at Hillside Cemetery because it is owned by over 250 families, thereby cannot be the Cemetery Authority.

Mr. Carter stated that a new Assembly Bill, AB203, was signed by Governor Sandoval on May 23, 2017, and that it places governmental oversight back on all cemeteries in Nevada and changes NRS 451.001 to prevent a Cemetery Authority from ordering disinterments from a plot that is owned fee simple. It also prevents them from selling, mortgaging or encumbering the burial plot. Mr. Carter informed that it is now against the law for Sierra Memorial Gardens to disinter burials on fee simple plots, and asked that Permit No. HD140001 be cancelled.

Ms. Cathy Brandhorst commended REMSA for their excellent service in the community.

Ms. Michon Eben, manager of the Reno-Sparks Indian Colony Cultural Resource Program, stated that the Reno-Sparks Indian Colony was in full support of Assembly Bill 203 that successfully passed and was signed into law on May 23, 2017. She stated that the RSIC is requesting the Washoe County Health District to consider re-evaluating the disinterment permit of the Hillside Cemetery. She also stated that the RSIC looks forward to working with the descendants of the Hillside Cemetery families and the City of Reno and the Hillside Foundation.

Chair Jung closed the public comment period.

4. Approval of Agenda

May 25, 2017

Dr. Novak moved to approve the agenda for the May 25th, 2017, District Board of Health regular meeting. Mr. Brown seconded the motion which was approved five in favor and none against.

5. Recognitions

A. New Hire

i. William Mountjoy, 5/1/2017, Environmental Health Specialist Trainee I – EHS

Mr. Dick requested Mr. English to introduce Mr. Mountjoy. Mr. English stated that he was pleased to announce Mr. Mountjoy's employment with the Environmental Health Division, and informed that it had been Mr. Mountjoy's mother who had worked with EHS for 33 years and was responsible for Mr. English's field training. Mrs. Mountjoy was also the first woman hired within EHS.

Mr. English informed that Mr. Mountjoy has a Bachelor's in Science from UNR and was also one of EHS' public service interns, so understands the processes and goals of the Division.

Chair Jung welcomed Mr. Mountjoy to the Washoe County Health Division.

B. Promotions

- i. Joshua Restori from Air Quality Specialist II to Senior Air Quality Specialist, 5/1/2017 – AQM

Mr. Dick congratulated Mr. Restori on his promotion, stating that he had been with the Health District for several years and is filling the vacancy left by Mr. Cerfoglio's retirement.

C. Achievements

- i. Lisa Lottritz – Awarded Masters in Public Health, UNR, May 2017 – CCHS

Mr. Dick announced that he had the privilege of attending the Masters of Public Health hooding ceremony last week where Ms. Lottritz was awarded her Masters of Public Health. He stated that she worked very hard at the Health District and at the University while she was earning her degree.

Mr. Kutz wished to express how very proud the Health District is of Ms. Lottritz and the accomplishment of receiving her MPH. He informed that she managed this all while working full time, attending school full time and that she had also worked a part-time internship last summer, and did an amazing job at each.

Chair Jung congratulated Ms. Lottritz on her achievement.

6. Proclamations

A. Emergency Medical Services Week

Accepted by: Christina Conti

Mr. Dick read the Proclamation for Emergency Medical Services Week outlining the scope and participants involved in Emergency Medical Service, designating the week of May 21-27, 2017, as Emergency Medical Services Week to honor all participants and their efforts to aid the community in their greatest times of need.

Ms. Conti stated that the EMS Oversight Program is proud to work with its partners and that there were some present in the audience to help accept the Proclamation. She introduced the Chiefs from Sparks Fire Department and Reno Fire Department, and representatives from REMSA and the retired North Lake Tahoe Fire Protection District Chief. Ms. Conti expressed her and her Division's appreciation of all of the partners and for the Board proclaiming this Emergency Medical Services Week.

Mr. Brown moved to approve May 21-27, 2017, as Emergency Medical Services Week. Dr. Novak seconded the motion which was approved five in favor and none against.

7. Consent Items

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes

April 27, 2017

B. Budget Amendments/Interlocal Agreements

- i. Retroactively approve Notice of Subgrant Award from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health, for the period May 1, 2017 through June 30, 2017 in the total amount of \$38,116 (with \$3,811.60 or 10% match) in support of the Centers for Disease Control and Prevention (CDC)

Public Health Preparedness Replenishment Program; and if approved authorize the District Health Officer to execute the Subgrant Award.

Staff Representative: Patsy Buxton

- ii. Approve a Subgrant Award from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health effective June 1, 2017 through September 30, 2017 in the total amount of \$59,455.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) HIV Prevention Program IO# TBD; and authorize the District Health Officer to execute the Subgrant Award.

Staff Representative: Nancy Kerns-Cummins

- C. Acknowledge receipt of the Health Fund Financial Review for April, Fiscal Year 2017

Staff Representative: Anna Heenan

- D. Acceptance of the “Washoe County, Nevada Air Quality Trends (2007-2016)” Report

Staff Representative: Charlene Albee

- E. Approval of proposed revisions to the Mutual Aid Evacuation Annex

Staff Representative: Brittany Dayton

- F. Recommendation for the Board to uphold an unappealed citation issued to Remick Associates DB Inc., Case No. 1193, Citation No. 5587 with a \$3,690.00 negotiated fine.

- i. Remick Associates DB Inc. – Case No. 1193, Notice of Violation No. 5587

Staff Representative: Charlene Albee

Dr. Novak moved to accept the Consent Agenda as presented. Dr. Hess seconded the motion which was approved five in favor and none against.

8. Discussion and possible approval of a pilot program to evaluate a potential new temporary food establishment permitting concept for a particular type of Special Event defined as a Tasting Event

Presented by: Nicholas Florey

Mr. Florey informed that he is the Senior Environmental Health Specialist for the Special Events and Temporary Food Program. He stated that EHS is seeking the Board’s approval to conduct a pilot project for a new permitting concept for a specific type of Special Event defined as a Tasting Event. Mr. Florey explained that a Tasting Event and the details of how permits will be determined are specifically defined in the guidance document attached to the Staff Report. He stated that only events meeting the defined criteria will be considered under pilot program. The permitting concept provides provisions to permit multiple vendors under a single permit rather than permitting each vendor individually. Staff considers this to be a quality improvement process in which EHS is providing customers with an improved permitting product while more efficiently expending staff resources. Mr. Florey informed that over the duration of the project, staff will track all time spent in the oversight of these events to determine that all costs are being fully covered. Staff will also collect any additional details the Board deems necessary. At the end of the pilot program, staff will report back to the Board to convey results and recommend if it is a program that Environmental Health Services can continue to apply on a permanent basis. Mr. Florey then offered to answer any questions.

Dr. Novak asked how long the pilot program was anticipated to take. Mr. Florey informed that they were considering having the program run through the end of the year due to the events that would be included in the program occur toward the end of the year. Dr.

Novak asked how long the permits would be valid, and Mr. Florey stated they would be good for the particular event only. Dr. Novak opined that it was an exceptionally good idea and great management of resources.

Chair Jung agreed and added that it was also a very creative approach for process improvement.

Chair Jung moved to approve the pilot program to evaluate a potential new temporary food establishment permitting concept for a particular type of Special Event defined as a Tasting Event. Dr. Novak seconded the motion which was approved five in favor and none against.

9. Regional Emergency Medical Services Authority

Presented by Don Vonarx

A. Review and Acceptance of the REMSA Operations Report for April 2017

Dr. Novak mentioned what looked to be a typographical error on the Executive Summary, regarding the first sentence stating this report contains data from four REMSA patients. Mr. Vonarx agreed that the number should have been 104 patients.

Chair Jung informed that there was Public Comment for agenda item number 9, Ms. Cathy Brandhorst.

Ms. Brandhorst expressed concern regarding drivers not yielding to emergency vehicles.

Chair Jung closed the public comment period.

Mr. Brown moved to approve the Review and Acceptance of the REMSA Operations Report for April 2017. Dr. Hess seconded the motion which was approved five in favor and none against.

***B. Update of REMSA's Public Relations during April 2017**

Mr. Vonarx stated that he had two updates to present. He informed that the Public Relations Report is within the Compliance Report and would be happy to answer any questions.

Mr. Vonarx invited all to attend the EMS Barbeque that would be held at 1:00 p.m. tomorrow, May 26th.

At last month's DBOH Meeting, Mr. Dahir inquired if there had been any feedback on Sparks Fire Department's ALS Program. Mr. Vonarx indicated that everything they'd heard was positive.

10. Approve FY17 Purchase Order #TBA issued to Adapco Inc. (Bid#2955-16) in the amount of \$160,272 for Mosquito Abatement Products, on behalf of the Environmental Health Services Division of the Washoe County Health District

Staff Representative: Kevin Dick

Mr. Dick announced that the Adapco Inc. purchase of mosquito abatement products is in relation to the flood from this year's record precipitation that has left over 3,100 acres of standing water in the community that need to be treated for mosquito abatement.

Mr. Dick informed that the Health District's current budget for mosquito abatement is not sufficient to cover the acreage of standing water, and that discussions have been held with the County Manager's Office who will present an item to the Board of County Commissioners to request contingency funds for a number of expenses that have arisen in relation to the flood that would include the Health District's request for additional funding for mosquito abatement this fiscal year.

In Mr. Dick's report, it stated that the item was expected to be presented to the Board of County Commissioners at the June 13th meeting. Because there is additional information needed from other departments to present the item, Mr. Mathers of the Budget Division informed that it will be presented instead on June 27th.

In order to procure the larvicide needed for the helicopter application in June, Mr. Dick informed that the District Board of Health's authorization would be needed now in order for the purchase to be funded through the contingency fund when the Board of County Commissioners takes action on June 27th.

Dr. Novak moved to approve the FY17 Purchase Order #TBA issued to Adapco Inc. (Bid#2955-16) in the amount of \$160,272 for Mosquito Abatement Products, on behalf of the Environmental Health Services Division of the Washoe County Health District. Dr. Hess seconded the motion which was approved five in favor and none against.

Dr. Hess asked if the requested amount would cover the cost of helicopter application. Mr. Dick informed that the item that was just approved covers just the larvicide chemical only, and that the request for contingency funding through the County covers the helicopter application which doesn't require District Board of Health authorization.

Dr. Novak asked if the funding for this application would be adequate for the year, stating that Mr. Dahir was quite concerned and had requested to know if additional funding would be required. Mr. Dick replied that it is expected that this funding would be enough for this fiscal year, but not for the mosquito season. Mr. Dick informed that there is work in progress with the County Manager's Office to request funding in FY18 to provide applications of larvicide through the remainder of the season. It is expected there will be an item going before the Board of County Commissioners in July of FY18 to request contingency funding, so a similar item will be brought before the District Board of Health for approval to purchase the larvicide needed for the July application prior to getting the approval through the BCC.

11. Policy discussion and possible action to: (1) determine that as a public health matter, the public would benefit from a temporary program in which septic repair and well abandonment permit and building plan review fees for structural repairs related to flood damage are not collected from single family homes affected by Swan Lake (and the immediate vicinity) flooding in Lemmon Valley where verification is provided in writing by the insurance carrier that the cost of permits for repairs is not covered by the applicable insurance policy, and, if the finding is made, (2) to approve the program of not collecting permit and plan review fees for these homes. This action applies to the owners of record as of February 1, 2017, on the following Assessor Parcel Numbers, with a building permit application deadline of July 1, 2020 or Washoe County Health District (WCHD) permit application deadline of September 30, 2017: (APN 080-289-01, 080-291-12, 080-301-05, 080-301-07, 080-301-08, 080-301-10, 080-301-11, 080-301-13, 080-302-03, 080-302-04, 080-302-05, 080-302-06, 080-302-07, 080-302-08, 080-313-09, 086-303-18, 086-303-19, 086-303-22, 086-303-25, 086-305-02, 086-523-01, 080-281-15, 080-612-02, 080-281-07, 080-612-04). All associated costs will be covered through the Health Fund Account.

Staff Representative: James English

Chair Jung informed that there was request for Public Comment, and then read the item. She introduced the speaker, Ms. Debbie Sheltra.

Ms. Sheltra requested that the Board include any parcel located within an area of declared emergency as receiving the benefits outlined in this item. She referred to the area in Washoe

Valley affected by fire and those that received flood damage to septic tanks and wells. Ms. Sheltra informed that bill SB152 is before the General Assembly and would allow persons to rebuild homes and be taxed at their original tax rate. The bill would also include homes such as were included in this item, and would cover homes within any future area of declared emergency. She requested that the Board not take final action on the item until the additional parcel numbers in the Washoe Valley area were included.

Chair Jung requested Ms. Admirand's opinion on Ms. Sheltra's request and its feasibility.

Ms. Admirand stated that it is not feasible for the Board to take the requested action today because it had not been agendaized on this agenda and because the item is very specific as to the action the Board would be allowed to take under the Open Meeting Law.

Dr. Hess asked if there was an idea of the number of homes and lots that had been affected, and Chair Jung stated that information is not known as the request had not previously been presented to the District Board of Health or the Board of County Commissioners.

Dr. Hess moved to approve the item as stated in the paragraph for Possible Motion as listed on page four of the Staff Report. Chair Jung seconded, and asked if there was further discussion.

Dr. Novak stated that he would vote against this item because he did not wish to set a long-standing precedent that could negatively affect the budget of the Health District. He informed that he and Mr. Dahir had discussed this matter and they were in agreement, and encouraged the Board to consider their decision.

Mr. Brown asked if the County's Building Department was working along the same lines, and Chair Jung informed that they were. Mr. Brown asked if this action would not preclude persons whose property was affected by a declared emergency from requesting the same type of variance. Ms. Admirand stated that it does not preclude a request for variance in the future.

Chair Jung asked of Ms. Admirand if this action could be a potentially precedent-setting measure, and Ms. Admirand agreed that it is.

Mr. Brown then inquired if persons affected by past incidents could retroactively request variance. Ms. Admirand stated that there is the potential for anyone to request variance, whether they legally have any right to refund. She stated that this is a separate issue and would have to be reviewed on a case-by-case basis.

Chair Jung called for the vote which was approved four in favor and one against.

12. Possible Approval of a Strategic Planning Retreat on the 2016-2018 Strategic Plan

Staff Representative: Kevin Dick

Mr. Dick requested the Board approve a workshop-style meeting to revisit the Strategic Plan with possible dates being the afternoon of either November 2nd or November 9th, 2017. He informed that this concept had been discussed at the last Strategic Plan Retreat to provide regular progress updates to the Board. After conferring, the decision was made by Chair Jung to hold the meeting on November 2, 2017. The hours of the meeting will be 12:00 – 4:00 p.m. with lunch provided.

Dr. Novak moved to approve a Strategic Planning Retreat on the 2016-2018 Strategic Plan for November 2, 2017. Mr. Brown seconded the motion which was approved five in favor and none against.

13. Update regarding the 2017 Legislative session

Staff Representative: Kevin Dick

Mr. Dick informed that, since the last Board Meeting, there had been another deadline on May 19th for Committee Passage in the Second House. Of the bills that were of interest to the Health District, only four bills did not survive that deadline. SB115 that would have prevented open carry of firearms in public libraries, SB379 that would have provided an account and block grant for alcohol and drug abuse programs, SB387 that would have prevented persons from owning firearms if they were the subject of a protective order, and SB426 that would have required helmets for mopeds and trimobiles all did not move forward.

Of those bills that have moved forward, Mr. Dick stated that AB203 was signed by the Governor and would require local government involvement and approval for Cemetery Authorities for disinterment. SB165, Mo Denis' bill, is one of the Health District's priorities requiring height and weight measurement in schools and has passed through the second Committee and is expected to move forward. AB85 that requires CPR instruction in schools was signed by the Governor. This is the bill that Mr. Brown had worked to have passed.

Mr. Brown wished to thank J.W. Hodge and REMSA as well as the fire departments for supporting AB85 in a state-wide effort.

Chair Jung commended all those involved in support of AB85 and opined that it is good legislation. She also stated that they would be remiss if they did not recognize the excellent job the District Health Officer did in supporting the height and weight measurement in schools that had been a long-term priority for the Health District due to the obesity epidemic identified among children. Chair Jung stated that it took additional effort due to the School District's resistance to the bill. She expressed that it will be interesting to obtain the results of the Community Health Needs Assessment to see if these and previous efforts have positively affected the childhood obesity epidemic.

Dr. Hess asked how the bill concerning disinterment affects current issues. Mr. Dick stated that he hadn't read the language of the bill just recently, but believed the bill would take effect as law on July 1, 2017. Mr. Dick reminded that in prior discussions concerning Hillside Cemetery, the Health District's disinterment permit did not alleviate the permit holder of any other legal obligations for disinterment. As he recalled from his review of AB203, his understanding of the bill is that it clarifies and enacts a role for local government in approving that an entity is the Cemetery Authority for that cemetery and that they are authorized to conduct disinterment.

Chair Jung asked that a report be brought before the Board at the next District Board of Health Meeting concerning how AB203 might affect the Health District's permitting, etc., after Ms. Admirand has time to review its language.

14. *Staff Reports and Program Updates

A. Air Quality Management, Charlene Albee, Director

Program Update, Divisional Update, Program Reports

Mr. Daniel Inouye presented the Air Quality Management report in Ms. Albee's absence. He stated that he would like to highlight the Program Update of the Director's Report in response to a question regarding the relationship that AQM has with Regional Transportation Commission. He stated that RTC is one of AQM's strong partners in air quality management and the Health District overall. He stated that some of examples of this partnership are related to their Complete Streets Master Plan and their Bike and Pedestrian Master Plan, explaining that the goals of the Health District are incorporated

into those plans. Mr. Inouye stressed that, as they implement those plans, not only do they meet the RTC's goals, but that it assists Air Quality Management and the Health District meet their goals. Active Transportation is encouraged in these plans which reduces vehicle miles and promotes health through activity.

The Regional Transportation Plan must conform to AQM's Air Quality Plans, and the Motor Vehicles Emissions Budget that is tied into emissions and air pollution levels as well.

The Health District provides letters of support for large projects such as the 4th and Prater project and projects to promote electric busses. Mr. Inouye informed that RTC has also adopted a Resolution of Support for AQM's Ozone Advance Program, and that combined efforts from all of AQM's partners benefit health in the community.

Chair Jung asked which entity would be responsible for the synchronization of street lights in the community for the purpose of reducing idle time. Mr. Inouye indicated that RTC has a program to synchronize one third of the lights every three years, but any further detail could be obtained from RTC.

B. Community and Clinical Health Services, Steve Kutz, Director

Program Report – Teen Pregnancy Prevention Month; Divisional Update – Client Satisfaction Survey Results; Data & Metrics; Program Reports

Mr. Kutz wished to comment on the portion of the Division Report concerning the Client Satisfaction Survey Results, and stated that he was proud of his management team and staff regarding the increase in overall client satisfaction. This survey occurred during the launch of the new electronic health record reporting system, Patagonia, as well as staff changes. Through challenging times, he stated that they were able to continue to provide amazing service. Mr. Kutz also stated that CCHS appreciates feedback that provides opportunities to improve their client's experience.

C. Environmental Health Services, Kevin Dick, Acting Director

EHS Division and Program Updates – Childcare, Food, IBD, Schools, Vector-Borne Disease and Waste Management

As acting Division Director for EHS, Mr. Dick stated that he had nothing further to add to the report but would be happy to answer questions from the Board.

D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director

Program Updates for Communicable Disease, Public Health Preparedness, and Emergency Medical Services

Dr. Todd brought attention to the section of his report related to EMS working with regional partners to conduct a press conference, the objective of which was to highlight for the public the problems caused by calling 9-1-1 by accident or with non-emergency issues. He informed that the press conference had taken place since the report was written, and that they were pleased to have in attendance all but one of the CEO's from Reno Fire and Sparks Fire Departments, Reno Police and Sparks Police, the Washoe County Sheriff's Office and the Carson City Sheriff's Office, REMSA and St. Mary's Regional Medical Center. He presented the Sparks Police Department's PSA that informs that 20% of 9-1-1 calls received are unnecessary, reducing response time to those in need.

E. Office of the District Health Officer, Kevin Dick, District Health Officer

District Health Officer Report –Mosquito Abatement, North Valleys Flood, Water System Regulation, Security, NALHO, Quality Improvement, Public Health Accreditation, Strategic Plan, Workforce Development, Community Improvement Health Plan, Community Needs Health Assessment, Truckee Meadows Healthy Communities, Other Events and Activities and Health District Media Contacts

Mr. Dick brought the Board's attention to the chart on his report that shows the number of West Nile Virus cases that have been documented over the years, and pointed out that in 2006, the last significant flood year on record, there were seventeen cases of West Nile Virus reported in Washoe County. Of those, seven were neuroinvasive. The number of cases in 2006 is more than all other years combined since 2003 when it was first reported in Washoe County. Mr. Dick explained that this is the reason that the Health District is seeking additional funding for mosquito abatement in light of the existing flood conditions.

Mr. Dick reminded the Board of the meeting held at the Builder's Association just prior to the last District Board of Health Meeting concerning water system plan reviews. He informed that there have been several subsequent meetings with TMWA and the Nevada Division of Environmental Protection. One issue was resolved in obtaining NDEP's agreement that the Health District does not have to apply NAC regulations to irrigation system lines supplied by potable water that are two inches or less in diameter. However, Mr. Dick stated that there are still issues being raised by the development community over separation distances between manholes and catch basins for storm sewers and water mains. Mr. Dick explained that the Health District is constrained by the Nevada Administrative Code requirements. In a meeting yesterday with Don Tatro and Jess Traver of the Builders Association, they requested Mr. Dick to organize a meeting with NDEP to discuss solutions for these issues including review and possible revision of the NAC.

Mr. Dick informed that there had been a number of plans submitted by TMWA that had to be rejected and returned to them for modification because they did not meet the TMWA design standards. He explained that if the Division of Environmental Protection has approved an engineering design standard and that design standard is more stringent than NAC, the project is to be constructed in compliance with the more stringent design standard. In the meeting with TMWA and NDEP, NDEP agreed that the Health District would be allowed to approve plans if the plans were in compliance with NAC, and if TMWA identifies on the submitted plans that they are not to TMWA's design standards and that TMWA is waiving that requirement.

Mr. Dick informed the Board of the new security enhancements that have been implemented at the Health District. He stated that there are additional locking doors in the Clinic area to control access and there are locks on the doors upstairs at Environmental Health Services and the Administration Office to allow lockdown in the event of an emergency. This was accomplished with the \$55,000 that was budgeted in FY17 for security. There is an additional \$55,000 budgeted for FY18 and are now planning to accomplish the priority items to maintain a secure environment for Health District Staff.

The Community Health Needs Assessment is currently being conducted with Renown, and work is in progress with community partners to implement a survey. Mr. Dick informed that the survey has been posted on the Washoe County website, and the

Cities of Reno and Sparks have also worked to make it available. He informed the Board that the survey link would also be forwarded to them to obtain their input.

Mr. Dick stated that in regards to Truckee Meadows Healthy Communities, the effort to get the community aligned and working collectively around Affordable Housing is still in progress. Plans have been solidified for a presentation that Truckee Meadows Healthy Communities will be holding in conjunction with Enterprise Community Partners, which is a nationally recognized affordable housing group. This presentation will be for the Truckee Meadows Regional Planning Authority Governing Board on June 8th to obtain commitment from that governing body for support in working around affordable housing issues. The Enterprise personnel will be present both June 8th and 9th and want to meet with all elected officials to discuss this project.

Mr. Delgado asked what changes have been made to water system regulations that have recently affected how water development projects are permitted. Mr. Dick stated that there are several things that have happened. Mr. Dick opined that perhaps the Health District had not been applying the NAC consistently on plan reviews in the past, but that they are now following the regulations closely in regards to separation distances. Another factor is the quantity of plan reviews has increased dramatically with the economy's recovery from the recession. He informed that many of the lots that have been developed over the last several years already had the infrastructure in place, so builders haven't had to work through water permitting for some time. The third factor is that the systems previously under Washoe County Water Resources have been consolidated with TMWA. Mr. Dick stated that much of the development that is occurring on the south end of town had not previously been subject to TMWA design standards, but is now since the consolidation. With TMWA absorbing some of Washoe County's staff, engineers unfamiliar with TMWA's design standards may have contributed to the issue of plans not meeting those standards.

Mr. Dick stated that he'd received calls from developers inquiring why the Health District is requiring plans meet certain standards, when in fact, it is TMWA design standards that the Health District is required to enforce. Mr. Dick opined that, because the NAC is existing law and the Health District understands how it must be applied, it creates an unfortunate situation for the Health District in being responsible to implement these laws without ability to allow latitude for implementation.

Mr. Delgado requested Mr. Dick to present the information in his report regarding water permitting regulations to the Reno City Council. He opined there is miscommunication in the community regarding the process, and that he considered it a public safety matter and beneficial for this information to be known and understood.

Mr. Delgado also requested to have a separate presentation to Reno City Council regarding the potential impact of increased population to air quality management in the area, as well.

15. *Board Comment

Chair Jung instructed the Recording Secretary that the District Board of Health requests a cemetery law update at next month's Board Meeting, if possible.

Chair Jung also requested a disaster policy and procedure guideline for future federal disaster events. She asked the report include the Little Valley Fire, what their eligibility might be, and what the process would entail.

16. *Public Comment

Ms. Cathy Brandhorst expressed concern for the condition of some of the roads in our community.

Chair Jung closed the public comment period.

17. Adjournment

Chair Jung adjourned the meeting at 2:13 p.m.

Possible Changes to Agenda Order and Timing. Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations. The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment. During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

Response to Public Comment. The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Posting of Agenda; Location of Website.

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV
Reno City Hall, 1 E. 1st St., Reno, NV
Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Washoe County Health District Website www.washoecounty.us/health
State of Nevada Website: <https://notice.nv.gov>

How to Get Copies of Agenda and Support Materials. Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Laura Rogers, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Rogers is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at lrogers@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.