

## **Washoe County District Board of Health Meeting Notice and Agenda**

### **Members**

Kitty Jung, Chair  
Dr. John Novak, Vice Chair  
Oscar Delgado  
Dr. George Hess  
Kristopher Dahir  
Michael D. Brown  
Tom Young

**Thursday, May 24, 2018  
1:00 p.m.**

**Washoe County Administration Complex  
Commission Chambers, Building A  
1001 East Ninth Street  
Reno, NV**

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**An item listed with asterisk (\*) next to it is an item for which no action will be taken.  
1:00 p.m.**

- 1. \*Roll Call and Determination of Quorum**
- 2. \*Pledge of Allegiance**
- 3. \*Public Comment**

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

- 4. Approval of Agenda – (For possible action)  
May 24, 2018**

- 5. \*Recognitions**

- A. Promotions

- i. Jennifer Pierce – Principal Acct Clerk to Fiscal Compliance Officer - AHS
    - ii. Kelly Verling – Public Health Nurse I to Public Health Nurse II - CCHS

- B. New Hires

- i. Tyler Henderson, 5/14/18, Environmental Health Trainee – EHS

- C. Resolution of Appreciation

- i. Michele C. Dennis, P.E. - 10/27/1999 - 10/23/2017, Sewage, Wastewater and Sanitation Hearing Board Member
    - ii. Steven H. Brigman, P.E. - 10/27/1999 - 10/23/2017, Sewage, Wastewater and Sanitation Hearing Board Member

- D. Accomplishments

- i. Kelli Goatley-Seals, Community Partner Collaboration Award from UNR School of Community Health Sciences
    - ii. Washoe County Health District, Spread Health Award from UNR School of Community Health Sciences

**6. Proclamations - (For possible action)**

- A. Emergency Medical Services Week  
Accepted by: Christina Conti

**7. Consent Items – (For possible action)**

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes – (For possible action)

- i. April 26, 2018

B. Budget Amendments/Interlocal Agreements – (For possible action)

- i. Approve Subgrant Amendment #2 from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health effective July 1, 2018 through June 30, 2019 in the amount of \$284,986.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Immunization Program Internal Orders #10029 and #11319 and authorize the District Health Officer to execute the Subgrant Amendment.

Staff Representative: Nancy Kerns Cummings

- ii. Accept cash donation in the amount of \$5,000 from Arctica Ice Sales to purchase Long Acting Reversible Contraceptives (LARCs) to help decrease unintended pregnancy rates; approve amendments totaling an increase of \$5,000 in both revenue and expense to the FY18 Arctica Ice Donation budget, IO# 20424.

Staff Representative: Nancy Kerns Cummings

C. Possible reappointment of Dr. Andrew Michelson, Emergency Room Physician, to the Regional Emergency Medical Services Advisory Board - (For possible action)

Staff Representative: Kevin Dick

D. Recommendation to uphold the recommendation of the Sewage, Wastewater, and Sanitation Hearing Advisory Board with conditions for Variance #H18-0001VARI for APN 017-123-05, owned by Mike Fritz. - (For possible action)

Staff Representative: Jim English

E. Acknowledge receipt of the Health Fund Financial Review for April, Fiscal Year 2018 – (For possible action)

Staff Representative: Anna Heenan

**8. \*Presentation on Renown’s Community Benefits Plan**

Presented by: Dr. Anthony Slonim, Renown CEO

**9. Review, discussion and possible adoption of the Business Impact Statement regarding Proposed Revisions to the District Board of Health Regulations Governing Air Quality Management, Sections 020.040 (Civil Fines and Penalties) and 020.042 (Criminal Fines and Penalties) with a finding that the revised regulations do not impose a direct and significant economic burden on a business; nor do the revised regulations directly restrict the formation, operation or expansion of a business; and set a public hearing for possible adoption of the proposed revisions to the Regulations for June 28, 2018 at 1:00 pm. . – (For possible action)**

Staff Representative: Charlene Albee

## 10. Regional Emergency Medical Services Authority

Presented by: JW Hodge

- A. Review and Acceptance of the REMSA Operations Report for April, 2018 – **(For possible action)**
- B. \*Update of REMSA’s Public Relations during April, 2018

## 11. \*Staff Reports and Program Updates

### A. Air Quality Management, Charlene Albee, Director

Program Update, Divisional Update, Program Reports

### B. Community and Clinical Health Services, Steve Kutz, Director

Program Report – Teen Pregnancy Prevention Month; Divisional Update –Client Satisfaction Survey Results; Nevada Childhood Lead Poisoning Prevention Program; Data & Metrics; Program Reports

### C. Environmental Health Services, Chad Westom, Director

Environmental Health Services (EHS) Division and Program Updates – Child Care, Community Development, Food, Land Development, Safe Drinking Water, Schools, Vector-Borne Disease and Waste Management

### D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director

Program Updates for Communicable Disease, Public Health Preparedness, Vital Statistics, and Emergency Medical Services

### E. Office of the District Health Officer, Kevin Dick, District Health Officer

District Health Officer Report – FY19 Budget, Water Projects, Public Health Accreditation, Community Health Improvement Plan, Truckee Meadows Healthy Communities, Quality Improvement Team, Workforce Development, Smoke Free Workplaces, REMSA Board Resignation, New CCHS Fees, Brazilian Delegation, Other Events and Activities and Health District Media Contacts.

## 12. \*Board Comment

Limited to announcements or issues for future agendas.

## 13. \*Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

## 14. Adjournment – **(For possible action)**

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**Possible Changes to Agenda Order and Timing:** Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

**Special Accommodations:** The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

**Public Comment:** During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (\*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. Public comment and

presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

**Response to Public Comment:** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

**Posting of Agenda; Location of Website:**

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV  
Reno City Hall, 1 E. 1st St., Reno, NV  
Sparks City Hall, 431 Prater Way, Sparks, NV  
Washoe County Administration Building, 1001 E. 9th St, Reno, NV  
Downtown Reno Library, 301 S. Center St., Reno, NV  
Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health)  
State of Nevada Website: <https://notice.nv.gov>

**How to Get Copies of Agenda and Support Materials:** Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9<sup>th</sup> Street, in Reno, Nevada. Ms. Laura Rogers, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Rogers is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at [lrogers@washoecounty.us](mailto:lrogers@washoecounty.us). Supporting materials are also available at the Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health) pursuant to the requirements of NRS 241.020.