

## **Washoe County District Board of Health Meeting Minutes**

### **Members**

Kitty Jung, Chair  
Dr. John Novak, Vice Chair  
Oscar Delgado  
Dr. George Hess  
Kristopher Dahir  
Michael D. Brown  
Tom Young

**Thursday, June 28, 2018  
1:00 p.m.**

**Washoe County Administration Complex  
Commission Chambers, Building A  
1001 East Ninth Street  
Reno, NV**

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### **1. \*Roll Call and Determination of Quorum**

Chair Jung called the meeting to order at 1:00 p.m.

The following members and staff were present:

Members present: Kitty Jung, Chair  
Michael Brown  
Dr. George Hess  
Tom Young  
Oscar Delgado (Arrived at 1:01 p.m.)

Members absent: Dr. John Novak, Vice Chair  
Kristopher Dahir

**Ms. Rogers verified a quorum was present.**

Staff present: Kevin Dick, District Health Officer, ODHO  
Leslie Admirand, Deputy District Attorney  
Charlene Albee  
Steve Kutz  
Chad Westom  
Dr. Randall Todd  
Kelli Goatley-Seals  
Catrina Peters

### **2. \*Pledge of Allegiance**

Mr. Delgado led the pledge to the flag.

### **3. \*Public Comment**

**As there was no one wishing to speak, Chair Jung closed the public comment period.**

### **4. Approval of Agenda**

June 28, 2018

Chair Jung informed that the District Health Officer wished to have Item 6G pulled from the agenda. Chair Jung also explained that the amount on Item 6Bi had increased by \$1.00 to \$64,582.00, and, with the information on these two items, requested an approval of the agenda.

Mr. Brown moved to approve the agenda for the June 28, 2018, District Board of Health regular meeting. Dr. Hess seconded the motion which was approved five in favor and none against.

## **5. Recognitions**

### **A. Retirements**

- i. Diane Freedman, 7/6/2018, Public Health Nurse – 25+ years, CCHS

Mr. Dick informed that Ms. Freedman is retiring after over twenty-five years of service as a Public Health Nurse, most recently in the Health District's TB Clinic. He read the clock's inscription given on behalf of the Health District's appreciation of her service.

- ii. Christina (Tina) Burton, 7/13/2018. Office Support Specialist – 29+ years, AQM

Mr. Dick congratulated Ms. Burton on her retirement and informed that she is an Office Support Specialist with Air Quality Management with over twenty-nine years of service. He stated that he had the pleasure of working directly with Ms. Burton when he was in Air Quality, and that she will also be presented with the gift of a clock for her retirement.

Ms. Albee explained that Ms. Burton and she had started work in Air Quality Management about a month apart from one another; Ms. Albee as a new employee and Ms. Burton had transferred from Human Resources. She stated that they have gone through the learning curve from the very beginning in AQM and expressed that Ms. Burton has been her rock. She expressed her gratitude for the time they'd had to work together and for her knowledge, skills and abilities. Ms. Albee stated the entire AQM team will miss having Ms. Burton as part of their team.

### **B. Years of Service**

- i. Michael Lupan, 20 years, Hired 6/5/1998 – EHS

Mr. Dick congratulated Mr. Lupan on his twenty years of service and informed that he is an Environmental Health Specialist and a valuable contributor in that program.

### **C. Promotions**

- i. Maria Rodriguez, Community Health Aide to Human Services Support Specialist II in WIC – CCHS
- ii. Susan Hopkins, Office Assistant II to Office Support Specialist – EHS

Neither Ms. Rodriguez nor Ms. Hopkins was able to be present at this meeting. Mr. Dick extended congratulations to them both for their promotions.

### **D. New Hires**

- i. Steven Thalacker, 5/28/2018, Principal Account Clerk – AHS
- ii. Nennette Cano – 6/11/2018, Account Clerk I – AHS

Ms. Heenan expressed she was very happy to introduce Mr. Thalacker and Ms. Cano as new members of the Administrative Health Services team. She informed that Mr.

Thalacker had worked at the Treasurer's Office for nineteen and a half years and Ms. Cano had worked at Social Services for over eight years, and they are both bringing with them a wealth of knowledge to the Health District's Fiscal Team.

Ms. Heenan expressed her excitement to have the new members of the Fiscal Team on board, including Ms. Pierce, the new Fiscal Compliance Officer, who had been announced last month but hadn't been present for recognition.

Ms. Heenan stated that they are very happy about the great team they've assembled and excited to provide the best possible financial services to the Health District.

iii. Brittney Osborn – 5/29/2018, Air Quality Specialist Trainee – AQM

Ms. Albee stated she was very pleased to welcome Ms. Osborn, a local native Nevadan and UNR graduate with a degree in Forest Management. She informed that Ms. Osborn comes to the Health District most recently from the Nevada Division of Forestry.

E. Accomplishments

i. Linnie Shore, Silver Syringe Award from Immunize Nevada

Mr. Dick informed that Ms. Shore received a very prestigious award earlier in the year as the 2017 Silver Syringe Award winner for Outstanding Immunization Nurse from Immunize Nevada. He expressed he had been fortunate to attend the dinner the award had been presented to Ms. Shore, and recognized for her outstanding work. Mr. Dick congratulated her and thanked her for her work at the Health District.

F. Shining Star

- i. Janet Smith – AQM
- ii. Elena Varganova – EPHP
- iii. Diana Karlicek – EHS
- iv. Nick Florey – EHS
- v. Amy Santos – EHS
- vi. Susan Hopkins – EHS

Mr. Dick informed that Shining Star is a County program for employees who are recognized for providing excellent customer service, explaining that many of these recognitions come from the public the Health District services. He introduced those present and congratulated all those recognized for their excellent service.

G. 2018 Extra Mile Awards

- i. FacesNV
  - ii. Truckee Meadows Park Foundation
- Staff Representative: Kelli Goatley-Seals

Ms. Goatley-Seals informed that she is a Health Educator Coordinator with the Washoe County Health District's Chronic Disease Prevention Program. Ms. Goatley-Seals introduced Mr. Jordan Thomas, Public Service Intern with the Chronic Disease Prevention Program, who assisted in the process of this year's Extra Mile Awards and would help present the awards.

Ms. Goatley-Seals thanked the District Board of Health for helping award these community members. She informed that the Extra Mile Awards honors businesses that go above and beyond the requirements of the Nevada Clean Indoor Air Act who make the conscious decision to go smoke free when the law does not require them to. She

informed that these businesses were identified by our community for exemplifying a growing movement to increase smoke free venues and locations.

Ms. Goatley-Seals stated that 85% of the community in Washoe County does not smoke and these awardees provide smoke free environments to thousands of residents, visitors and employees each year.

Ms. Goatley-Seals informed that FacesNV is a nightclub in the downtown area which opened in 2017 as a smoke free location to provide a venue where people could enjoy their facility and not be exposed to secondhand smoke. There was no representative of FacesNV present to receive the award.

Ms. Goatley-Seals introduced the second awardee, the Truckee Meadows Park Foundation, and informed that the Truckee Meadows Park Foundation Programs and Events operate under the Healthy Parks Healthy People Truckee Meadows Initiative which is predicated upon the premise that the health of the environment is integrally related to the health of our citizens. She informed that they have designated all of their programs and events smoke free and vape free with the decision having been made by the organization which aligns with the Healthy Parks Healthy People ideals. Because the Truckee Meadows Parks Foundation Programs and Events are family friendly and park-based, she was excited to inform that all parks are also smoke free.

Ms. Goatley Seals introduced Ms. Geanette Orton, Development Officer on behalf of the Truckee Meadows Parks Foundation, who accepted the award.

At approximately 1:23 p.m., the emergency alarm sounded, causing those in attendance to evacuate the building. When the all clear signal was given, the meeting resumed and was called to order at 1:39 p.m. Chair Jung informed that it had been a false alarm caused by an alarm that had been pulled.

Chair Jung referred to the employees that were recognized at this meeting for achievements and dedication, and opined that even those public servants that are not law enforcement encounter personal risks from some of those citizens that they serve. She expressed her thanks for all public health employees' dedication and public service.

## 6. Consent Items

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

### A. Approval of Draft Minutes

- i. May 24, 2018

### B. Budget Amendments/Interlocal Agreements – **(For possible action)**

- i. Approve a Subgrant Award from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health for the period July 1, 2018 through June 30, 2019 in the total amount of \$64,582.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Fetal Infant Mortality Review (FIMR) Program IO# 11176 and authorize the District Health Officer to execute the Subgrant Award.

Staff Representative: Nancy Kerns Cummins

### C. Acceptance of the “Washoe County, Nevada Air Quality Trends (2008-2017)” Report - **(For possible action)**

Staff Representative: Charlene Albee

- D. Approval of authorization to travel and travel reimbursements for non-County employee Dr. John Novak for FY19 to include the approximate amount of \$1,763.29 to attend the NALBOH Annual Conference in Raleigh, North Carolina, August 8-10, 2018, and the Annual NALBOH Board Meeting in the approximate amount of \$1,600, date and location to be determined. - **(For possible action)**  
Staff Representative: Kevin Dick
- E. Approve an amendment to the partnership agreement with Keep Truckee Meadows Beautiful for an increase of \$11,111.00 in support of the Recycling and Solid Waste Management Plan program to cover activities retroactive to March 1, 2018 on behalf of the Environmental Health Services Division of the Washoe County Health District. - **(For possible action)**  
Staff Representative: Jim English
- F. Authorize the creation of a 1.0 FTE, fully benefitted, full-time Public Health Investigator position to be evaluated by the Job Evaluation Committee to be supported by the Ryan White Part B Program Grant IO# 11479 and to abolish vacant Public Health Nurse PC# 70002199. – **(For possible action)**  
Staff Representative: Nancy Kerns Cummins
- G. Presentation, discussion, and possible approval of a process to donate various obsolete monitoring equipment and associated supplies with a current market value estimated at \$-0- that have exceeded the useful value for regulatory purposes but may still have value for educational, research and community organizations. – **(This item was pulled from the agenda)**  
Staff Representative: Charlene Albee
- H. Retroactive Approval of Assistance Amendment PM-00T56401-7 from the U.S. Environmental Protection Agency (EPA) for the period 4/1/18 through 3/31/19 for the Air Quality Management, EPA Air Pollution Control Program, IO 10021. – **(For possible action)**  
Staff Representative: Jennifer Pierce
- I. District Board of Health approval to increase the District Health Officer’s approval authority from a threshold of \$50,000 to \$100,000 for fiscal year cumulative purchases by vendor. - **(For possible action)**  
Staff Representative: Anna Heenan
- J. Acknowledge receipt of the Health Fund Financial Review for May, Fiscal Year 2018 – **(For possible action)**  
Staff Representative: Anna Heenan

**Chair Jung directed that, for approval of the Consent items, the record should show the amount of Item 6Bi as \$64,582.00 and that Item G has been pulled from the agenda.**

**Mr. Young moved to accept the Consent Agenda. Dr. Hess seconded the motion which was approved five in favor and none against.**

- 7. \*National Weather Service presentation on the effects of climate in regards to local vector issues.**

Presented by: Mark Deutschendorf and John Mittlestadt of National Weather Service

Mr. Mittlestadt informed that he and Mr. Deutschendorf are meteorologists with the National Weather Service (NWS) office in Reno. He stated that there are 124 NWS offices

across the country.

Mr. Mittlestadt explained that the winter of 2017-2018 was termed as a “fake” winter due to the lack of precipitation, being the driest October through February on record. The effect of this winter was not as bad as it would have been due to the wet winter of the prior year and the precipitation received in March through May of 2018, the wettest spring on record.

Mr. Mittlestadt informed that soil moisture was high in the area in March of 2018 and now is in the average range for the current season. Regarding vector issues, he stated that the increased moisture from the spring along with the remaining waters left by the flood of the 2016-2017 winter were related to the higher vector activity.

Mr. Mittlestadt explained that, although the wet spring brought the precipitation levels up to 100%, the snow pack was approximately 60% of the average.

Mr. Deutschendorf stated that seasonal outlooks are more generalized, the level of predictability is not very high and that they are based on trends over the past few months. He informed that it will be very dry initially until the higher heat index is reached, which will trigger sporadic moisture from the southwest monsoon from July to August. It is forecast that this summer won't be much different than those experienced in the past several years.

Mr. Deutschendorf informed that the threat of fire is high this summer as in the recent past due to thunderstorms and those caused by people, and that the combination of recently burned land and thunderstorms create a flash flood risk.

Mr. Deutschendorf stated that the trend is leaning toward an El Niño which tends to favor above average precipitation over the southern United States, but can tend to leave the Northwest a bit dryer.

Mr. Mittlestadt informed that they are in constant communication during adverse air quality conditions with Air Quality Management and thanked them and the other Health District Divisions for their partnership.

In summary, Mr. Mittlestadt stated the future climate is forecast to be warmer with higher snow levels, fewer storms of greater intensity are predicted, and summer is forecast to have warmer than average temperatures with high wildfire risk across western Nevada.

Regarding vector issues, Mr. Mittlestadt opined that warmer weather and large amounts of standing water certainly do not decrease the threat for mosquito vectors, but stressed that he and Mr. Deutschendorf are not experts in this field.

Mr. Young inquired what the statistic accuracy of long term weather forecasts are. Mr. Deutschendorf explained that the forecast diminishes in accuracy the farther out that weather patterns are predicted, and that seasonal outlooks are based on recent years while considering the influence of patterns that are expected by indicators they observe.

Chair Jung thanked Mr. Deutschendorf and Mr. Mittlestadt for their presentation, and informed those present that the National Weather Service also provides information to the Fire Departments to predict fire hazard.

## **8. Resolution of Appreciation – (For possible action)**

- A. Michele C. Dennis, P.E. - 10/27/1999 - 10/23/2017, Sewage, Wastewater and Sanitation Hearing Board Member
  - B. Steven H. Brigman, P.E. - 10/27/1999 - 10/23/2017, Sewage, Wastewater and Sanitation Hearing Board Member
- Staff Representative: Kevin Dick

Mr. Dick read the Resolutions of Appreciation for Ms. Dennis and Mr. Brigman, and thanked them on behalf of the District Board of Health and the Health District, and extended his personal thanks for their nineteen years of service on the Sewage

Wastewater and Sanitation (SWS) Hearing Board. Ms. Dennis stated that it had been a privilege to serve on the SWS Hearing Board.

**Mr. Brown moved to accept the Resolutions of Appreciation. Dr. Hess seconded the motion, which was approved five in favor and none against.**

Chair Jung thanked Ms. Dennis for her service.

It was noted that Mr. Brigman had been in attendance, but regrettably had to leave due to the delay of meeting.

**9. PUBLIC HEARING: Review, discussion and possible adoption of Proposed Revisions to the District Board of Health Regulations Governing Air Quality Management, Sections 020.040 (Civil Fines and Penalties) and 020.042 (Criminal Fines and Penalties). – (For possible action)**

Staff Representative: Charlene Albee

Ms. Albee informed that the proposed revisions to regulations before the Board were the result of an issue identified in the Strategic Plan, because it was discovered that the cost of the penalty was less expensive than compliance with the regulation. She informed that other agency's penalties had been reviewed, resulting in the level of penalties presented for consideration in this proposal.

Ms. Albee stated the Public Hearings had been completed as required, the Business Impact Statement was adopted at the May DBOH Meeting and she confirmed that Air Quality Management had not received any additional public comment in the period from the last DBOH Meeting to this current meeting.

Ms. Admirand requested Chair Jung to open the Public Hearing, and Chair Jung did so.

Chair Jung noted there was Public Comment, Ms. Cathy Brandhorst, and opened the Public Comment period.

Ms. Brandhorst expressed concern regarding air quality in Washoe County.

**Chair Jung closed the public comment period.**

**Mr. Brown moved to approve the Revisions to the District Board of Health Regulations Governing Air Quality Management, Sections 020.040 (Civil Fines and Penalties) and 020.042 (Criminal Fines and Penalties). Mr. Delgado seconded the motion which was approved five in favor and none against.**

**10. Regional Emergency Medical Services Authority**

Presented by: Adam Heinz

**A. Review and Acceptance of the REMSA Operations Report for May, 2018**

Mr. Heinz introduced himself as the Director of Clinical Communications at REMSA.

Chair Jung noted there was Public Comment, Ms. Cathy Brandhorst, and opened the Public Comment period.

Ms. Brandhorst expressed concern for those residents that lack health insurance.

**Chair Jung closed the public comment period.**

**Mr. Brown moved to accept the REMSA Operations Report for May 2018. Dr. Hess seconded the motion which was approved five in favor and none against.**

## B. \*Update of REMSA's Public Relations during May 2018

Mr. Heinz thanked the District Board of Health for their support and recognition of EMS Week at the end of May, stating that the Proclamation helps bring awareness to the great work being done in the community around Emergency Management Services. He thanked Chair Jung, Councilman Dahir, Councilman Delgado and District Health Officer Dick for attending the EMS Award Luncheon and stated that it meant a great deal to EMS Staff and Field Providers to have them there in support of their mission. In addition, Mr. Heinz thanked the Fire Chiefs and partners for attending that event as well, and for co-authoring and editing the Reno Gazette Journal article in celebration of EMS Week and recognizing the contributions of the first responders and pre-hospital providers in the community.

Mr. Heinz informed that Mr. Hodge represented REMSA at a roundtable discussion at the end of May, hosted by Senator Cortez Masto, in regards to technology in healthcare and upcoming legislation she will be presenting.

Mr. Heinz informed that REMSA has been working with Washoe County Health District on the "When to Call 911" Public Awareness Campaign, and have collaborated on RTC bus tails, interior ads and the Facebook portion of the campaign that were launched in March. He noted there is a television spot airing on KRNV that will run through July 2<sup>nd</sup>.

Mr. Heinz stated that a UNR Journalism student, Jazmin Orozco-Rodriguez, had participated in a week long fellowship program through NPR's Next Generation Radio program in a midnight ride-along with REMSA Paramedic Owen Shaw. He informed that the completed story is on REMSA's Facebook page and covers the highlights and challenges of working in EMS, and was shared with Reynold's Journalism School at the University of Nevada Reno.

Mr. Heinz informed that REMSA participated in the City of Reno's Health and Safety Expo on June 21<sup>st</sup>, stating their booth featured ambulance, Tactical, EMS, Paramedics, members of the Special Events Bike Team and Search and Rescue, and that facts about CPR and bleeding control were shared.

Mr. Heinz stated REMSA was proud to announce that they have earned the 2018 Mission Lifeline EMS Gold Recognition from the American Heart Association, and that the award recognizes Pre-Hospital Care Providers in collaboration with each other and with destination hospitals. He opined it is a testament to the quality of care that REMSA is providing to those patients experiencing heart attacks in this region, and that this level of recognition acknowledges REMSA's ongoing commitment to providing guideline-based care in the area. Mr. Heinz recognized Clinical Coordinator, Mr. Jason Hatfield, as the champion behind gathering and providing the data that brought the award to REMSA.

With the warmer weather and the upcoming Fourth of July, Mr. Heinz informed that REMSA has been sharing useful tips about avoiding heat, sun related illnesses and packing first aid kits.

Chair Jung thanked Mr. Heinz for the excellent report and opined it touching to have heard the stories from those who had received the benefit of care from Emergency Management Services, law enforcement and fire services at the EMS Awards barbeque, and thanked them all for their work and dedication.

## **11. Presentation, discussion and possible approval of revisions to the Multi-Casualty Incident Plan (MCIP). – (For possible action)**

Staff Representative: Brittany Dayton

Ms. Dayton reminded the DBOH that she reviews Multi-Casualty Incident Plan (MCIP) or the Mutual Aid Evacuation Plan for possible revisions annually. She informed that this



fiscal year, EMS and Public Health Preparedness staff worked with regional partners to implement several updates including the new annex, the Alpha MCI Plan.

Ms. Dayton provided an overview of this fiscal year's proposed revisions to the MCIP, highlighting those individuals and entities that she collaborated with. She recognized Chief Reid and Chief McEvers from Sparks Fire for their assistance in developing the Activation Flow Chart, a flow chart for first responders that helps determine whether a Mass Casualty Incident (MCI) or pre-alert should be activated.

Ms. Dayton informed of a tabletop exercise she had organized in January 2018 for fire, law enforcement and EMS, with the primary discussion around on-scene coordination of agencies involved at an incident. The result of those conversations was the development of MCI Levels which provides responders with an approximate size of the incident in initial communications.

Changes to language within the MCIP were detailed and Ms. Dayton noted the Patient Tracking section had been added to define the role of the Health District for patient tracking to regional partners in an MCI.

Ms. Dayton reviewed the MCI Alpha Plan, informing the development of this plan began in 2015 when the EMS Program Manager attended a presentation on the Paris terrorist attacks and gained further momentum with the October 1 incident in Las Vegas. She explained it was specifically developed for large scale incidents and/or multi-location incidents, and that it provides a framework to manage 100+ patients.

Ms. Dayton recommended the Board approve the revisions with an effective date of the beginning of October 2018 to allow for training of personnel on the revisions and the Alpha Plan.

Ms. Dayton thanked all of the regional partners for their assistance in the revisions, expressing that she could not have done this work without their subject matter expertise.

Dr. Hess inquired if Carson City would be included in the partners who would provide hospital beds if needed in an MCI. Ms. Dayton confirmed that they have a Mutual Aid Agreement with REMSA for transport, and in the instance of an MCI would use the Mutual Aid Agreements to call in additional resources.

Chair Jung noted there was Public Comment, Ms. Cathy Brandhorst, and opened the Public Comment period.

Ms. Brandhorst stated she was glad for the work done to develop the MCIP.

**Chair Jung closed the public comment period**

**Dr. Hess moved to approve the revisions to the Multi-Casualty Incident Plan (MCIP) with an effective date of October 1, 2018. Mr. Delgado seconded the motion which was approved five in favor and none against.**

Chair Jung congratulated Ms. Dayton on a report well done.

**12. Presentation, discussion and possible direction regarding request for augmentation of budget and plans for FY19 mosquito abatement activities. – (For possible action)**

Staff Member: Chad Westom

Mr. Westom provided an overview of the item, beginning with the approval of the FY19 Budget by the District Board of Health on February 22, 2018 that included an above base request to increase the General Fund Transfer from Washoe County by \$192,750 for chemical and helicopter costs for increased mosquito abatement activity. Mr. Westom continued by stating that this above base request was not included in the County Manager's Budget which was approved by the Board of County Commissioners on May 22, 2018.

Mr. Westom referred to the National Weather Service's presentation that indicated higher temperatures and increased levels of standing water create a potential for increased vector activity. He detailed the areas remaining of waters left by the flood of the 2016/17 winter and informed that this increased acreage of water does require additional amounts of Vectolex FG and Altosid P35, as well as additional helicopter hours, to treat effectively, and stressed there could be an increased risk of West Nile Virus for residents and visitors if the additional supplies do not become available.

Given the current budget for FY19 for product costs of \$231,500 and contract services of \$45,000, Mr. Westom stated Environmental Health Services is suggesting that the District Board of Health request a Washoe County General Fund contingency transfer for the Health District budget for mosquito control in the amount of \$180,000; \$160,000 for product and \$20,000 for helicopter services, above the \$276,500 amount included in the Health District's budget adopted for FY19.

Ms. Admirand informed that Section 4D of the Interlocal Agreement requires approval by the Councils of Reno and Sparks prior to the County making any reduction, increase or amendment to the Health District's budget.

Chair Jung requested Ms. Admirand research and inform the DBOH of the amounts provided by the Cities of Reno and Sparks to Washoe County for the Health District in this Interlocal Agreement for public record, and whether this requirement for obtaining the above outlined approval from Reno and Sparks could be changed in the Agreement. She opined it unreasonable to expend staff time and have possible delays or issues moving forward with this type of request when each Council is represented on the District Board of Health, and that an increase in transfer to the Health District from both Cities should be investigated.

Chair Jung inquired the percentage amount of the Health District's budget provided by Washoe County's General Fund. Mr. Dick informed that it was 47%.

Chair Jung opined this to be an extremely important issue that could negatively affect the entire region for residents and tourism.

**Mr. Brown moved to approve requesting contingency General Fund transfer funding for mosquito abatement. Mr. Young seconded the motion which was approved five in favor and none against.**

**13. Review and possible approval of 2018-2020 Community Health Improvement Plan. – (For possible action)**

Staff Representative: Catrina Peters

Ms. Peters expressed she was excited to share the results of the roughly five month process to develop the Health District's second Community Health Improvement Plan (CHIP).

Ms. Peters outlined the steps in the process that were taken to develop the CHIP, and informed that the greatest lesson learned from the first CHIP was to narrow the focus of objectives to allow greater impact on those selected.

Ms. Peters informed that the Truckee Meadows Healthy Communities (TMHC) Steering Committee met twice to determine the priority focus areas of the CHIP, informing that TMHC is a cross sectoral coalition representing a whole variety of entities in the region.

Given the needs of the community, Ms. Peters informed that the difficult process to define health needs areas were ultimately decided by the community's capacity and desire to engage in an initiative.

Ms. Peters informed that the three focus areas chosen were Housing, Behavioral Health, and Nutrition and Physical Activity, and that the planning phase, with strong input from the

community, defined the goals, objectives and strategies.

Ms. Peters acknowledged J.D. Klippenstein for his fantastic job in leading the Housing Action Plan Committee. She informed that the housing initiative is focused on the regional strategy for housing affordability as well as homelessness, and detailed supporters of the effort.

Regarding Behavioral Health, Ms. Peters discussed the three action plans under this initiative including funding support for the severely mentally ill, assess and address the current status and need for services and reducing suicide and depression in adolescents. She informed that the Washoe County School District supports the Signs of Suicide Program, an educational program for all seventh graders.

Nutrition and Physical Activity is led by the Community Health Alliance, Renown, Health District and Family Health Festival Committee, and includes objectives to increase physical activity and improve nutrition among adults and youth using the 5210 framework, and also encompasses the continuation of the successful Family Health Festivals.

After the CHIP is approved, Ms. Peters informed that next steps will include implementation within the framework of owners and supporters for each objective with support from the Health District for these committees.

Ms. Peters stated she will return with reports on annual progress of the CHIP.

Mr. Delgado thanked Ms. Peters for her presentation and inquired how Renown's Community Benefit Plan aligns with the Health District's CHIP, and if Renown's involvement was limited to the CHIP's 5210 activities, how Renown's objectives differ from those of the Health District's. Ms. Peters informed that Renown embarked on a process to produce their Community Benefit Plan and were invited to participate in the CHIP, but have opted to take a leadership role to improve the nutritional quality of items offered in vending largely around the recreation facilities such as the Ace's Stadium.

Mr. Dick added that the Health District worked together with Renown on the Community Health Needs Assessment (CHNA), so both entities are working from the same data around public health and the priorities that were defined in the community. He informed the process the Health District has to fulfill for the CHNA to be considered and qualify for the National Accreditation Program involves engaging the community, while Renown Health has IRS requirements for a Community Benefits Plan but not the same requirement for community involvement. Because of this, Mr. Dick informed that Renown decided to pursue a different approach to develop their Community Benefits Plan.

Mr. Delgado thanked Ms. Peters for all of her hard work and expressed that he was looking forward to working together to move the dial on these important issues.

Chair Jung noted there was Public Comment, Ms. Cathy Brandhorst, and opened the Public Comment period.

Ms. Brandhorst expressed she was thankful for programs that help the improve conditions for community residents.

**Chair Jung closed the public comment period.**

Chair Jung requested Ms. Peters to reach out to the Business Improvement District and opined that this presentation would be beneficial to present to them to inform them of the goals and activities of the Community Health Improvement Plan.

**Mr. Brown moved to approve the 2018-2020 Community Health Improvement Plan. Mr. Delgado seconded the motion which was approved five in favor and none against.**

## **14. \*Staff Reports and Program Updates**

### **A. Air Quality Management, Charlene Albee, Director**

Program Update, Divisional Update, Program Reports

Ms. Albee informed that the Washoe County, Nevada Air Quality Trends (2008-2017) Report that had been adopted earlier in the meeting shows the trends in the County's ozone as Air Quality Management's largest concern, and stressed that the area is just barely meeting the standards. Referring to an article produced by Lime Bike, she informed their statistics for this region's first forty days of participation in their program show 21,000 riders, 36,000 trips and an estimated 35,000 miles travelled on these bikes which equates to avoided emissions.

Ms. Albee explained that strategies such as these will be critical to maintain the attainment of the ozone standard in light of the rate of development the area is experiencing.

Ms. Albee informed that funds collected for payment of Air Quality Management penalties go to the Washoe County School District and in turn, the School District funds a grant program for teachers to purchase classroom equipment. She presented a picture of Mrs. Lonkey's class enjoying the microscopes that were purchased through this grant, and informed that the students had written thank you letters to Air Quality Management.

Chair Jung informed that Lime Bike also has scooters available, and mentioned the newly released announcement from Lime Bike that this community is the most successful area for their campaign, even as compared to larger cities.

Mr. Delgado expressed his thanks to City of Reno Mayor Schieve for strongly backing this campaign, noting that the bikes are being used by tourists and locals as well. He informed he had seen students on their way to school on these bikes and opined it a wonderful opportunity for the community.

### **B. Community and Clinical Health Services, Steve Kutz, Director**

Divisional Update – New Third Party Payer; Data & Metrics; Program Reports

Mr. Kutz informed that he had nothing to add to his report but was available for questions.

### **C. Environmental Health Services, Chad Westom, Director**

Environmental Health Services (EHS) Division and Program Updates –Training Program, Epidemiology Program, Community Development, Food, Special Events, Hotel/Motel, Land Development, Safe Drinking Water, Schools, Vector-Borne Diseases, Inspections

Mr. Westom stated that there was nothing further to add to his report but was available to answer questions.

### **D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director**

Program Updates for Communicable Disease, Public Health Preparedness, and Emergency Medical Services

Dr. Todd stated that a recent case of New Delhi Metallo-beta-lactamase Carbapenem-resistant Enterobacteriaceae klebsiella pneumonia is outlined in his report. He stated that this current case was not as resistant to antibiotics as the first case, reminding the Board that this was the topic of the paper written by Dr. Chen and himself that had received such a high level of attention over the past two years. He informed that Dr. Chen had recently been interviewed regarding the initial case by 60 Minutes.

Dr. Todd related that there had been an exercise downtown related to radiological health on June 21<sup>st</sup> that had taken place after his report was written. He presented a news report that explained the premise of the exercise involved a large amount of people exposed to radiation coming from the Sacramento area to Reno. More than one hundred people from Health, Emergency Response, Fire, Police, the Reno Sparks Indian Colony, Orvis School of Nursing and local government agencies trained together in the first exercise of its type in the region. Persons in the area unrelated to the exercise joined in. Mr. Shipman of the Health District stated for the news cast that the point of the exercise is to learn from mistakes made, analyze data, and become better prepared for an actual event.

Dr. Todd informed the consensus of the exercise was that it was a success, much was learned, and areas of improvement came to light, which he stated is the purpose of these exercises.

Chair Jung inquired how volunteers are recruited. Dr. Todd informed that the Medical Reserve Corp (MRC) is the formal volunteer program for EPHP and is a source for healthcare providers. He explained that some volunteers are sourced by word of mouth notice and those individuals receive training to participate in an active role for the exercise, while those who are the “victims” are recruited off the street. He stated that MRC is a much smaller program than the Sheriff’s CERT program.

Chair Jung informed that Sierra Nevada Job Corp Center has students available who would be willing to volunteer for these exercises and would benefit from the experience.

**E. Office of the District Health Officer, Kevin Dick, District Health Officer**

District Health Officer Report – Public Health Accreditation, Quality Improvement, Workforce Development, Community Health Improvement Plan, Truckee Meadows Healthy Communities, Washoe Behavioral Health Policy Board, Plan Reviews, Other Events and Activities and Health District Media Contacts.

Mr. Dick highlighted trainings for staff provided by Dr. Mel Minarik as part of the Workforce Development Plan the Health District is implementing. He informed the Health District had partnered with Washoe County Human Resources to share costs and provide an opportunity for Washoe County staff to attend these trainings, as well.

Mr. Dick stated the presentation Dr. Minarik provided was excellent, with the focus on being a learning organization and staff creating a positive framework for their experience at work. He informed that there will be two follow up trainings in August.

Regarding Truckee Meadows Healthy Communities, Mr. Dick informed that Enterprise Community Partners have concluded Phase I of their work and are now beginning Phase II, and that he attended their presentation made to the Truckee Meadows Regional Planning Association (TMRPA) Regional Governing Board in a recent local meeting. He opined it exciting to see that TMRPA’s presentation on the development of the new Regional Plan and the presentation given by Enterprise were aligned so that the outcomes from the comprehensive regional Affordable Housing strategy will be able to be incorporated and help shape the Regional Plan.

Mr. Dick stated that the Behavioral Health Policy Board will be working to develop recommendation for a Bill Draft Request (BDR) for access to behavioral health services, aligning with the outcome of the Community Health Needs Assessment and the focus of the Community Health Improvement Plan as covered in Ms. Peter’s report.

In relation to this topic, Mr. Dick informed of a State workshop being held June 29<sup>th</sup> on a proposal to change Nevada’s Medicaid program to require prior authorization for neuropathy and psychotherapy services, and expressed concern that this measure would

be an additional barrier to access behavioral healthcare. Although he would not be able to attend this meeting, he stated that he and Ms. Peters would provide comments regarding their concerns to be included for the record of this meeting.

Mr. Dick informed that the State Environmental Commission had met on June 27<sup>th</sup> and had adopted the revisions developed and proposed by the statewide workgroup on water project plan review regulations under NAC 445(A). He stated that these revisions should be effective as of August 1<sup>st</sup>.

Mr. Dick stated that the Health District continues to meet with Nevada Division of Environmental Protection (NDEP) and Truckee Meadows Water Authority (TMWA) to develop an interlocal agreement that provides for TMWA to conduct plan review for water projects with the Health District providing an alternative oversight mechanism for periodic audit of plans. He explained that this is an effort in which NDEP is working with the Health District and TMWA locally and with the Southern Nevada Health District and Las Vegas Water Authority to have interlocal agreements in place, providing uniform processes for water plan review in both Northern and Southern Nevada.

## **15. \*Board Comment**

**Chair Jung closed the Board comment period.**

## **16. \*Public Comment**

**As there was no one wishing to speak, Chair Jung closed the public comment period.**

## **17. Adjournment**

**Chair Jung adjourned the meeting at 3:09 p.m.**

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**Possible Changes to Agenda Order and Timing:** Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

**Special Accommodations:** The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

**Public Comment:** During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (\*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

**Response to Public Comment:** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

**Posting of Agenda; Location of Website:**

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV  
Reno City Hall, 1 E. 1st St., Reno, NV  
Sparks City Hall, 431 Prater Way, Sparks, NV  
Washoe County Administration Building, 1001 E. 9th St, Reno, NV  
Downtown Reno Library, 301 S. Center St., Reno, NV  
Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health)  
State of Nevada Website: <https://notice.nv.gov>

**How to Get Copies of Agenda and Support Materials:** Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9<sup>th</sup> Street, in Reno, Nevada. Ms. Laura Rogers, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Rogers is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at [lrogers@washoecounty.us](mailto:lrogers@washoecounty.us). Supporting materials are also available at the Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health) pursuant to the requirements of NRS 241.020.