

Washoe County District Board of Health Meeting Notice and Agenda

Members

Dr. John Novak, Chair
Michael D. Brown, Vice Chair
Oscar Delgado
Kristopher Dahir
Dr. Reka Danko
Marsha Berkbigler
Tom Young

**Thursday, February 28, 2019
1:00 p.m.**

**Washoe County Administration Complex
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV**

**An item listed with asterisk (*) next to it is an item for which no action will be taken.
1:00 p.m.**

1. *Roll Call and Determination of Quorum

2. *Pledge of Allegiance

3. *Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

4. Approval of Agenda – (For possible action)

February 28, 2019

5. *Recognitions

A. Years of Service

- i. Jacqueline Chaidez, 15 years, Hired 2/3/2004 - CCHS
- ii. Brittany Dayton, 5 years, Hired 2/19/2014, EPHP
- iii. Latricia Lord, 5 years, Hired 2/24/2014 – EHS

B. New Hires

- i. Prenu Skaria, AmeriCorps VISTA Member, began a one-year assignment with WCHD on 1/22/2019 - CCHS

C. Shining Star

- i. Rebecca Gonzales
- ii. Latricia Lord
- iii. Lorena Solorio

D. Air Pollution Control Hearing Board Service

- i. Mr. Joseph Serpa, 2/1/1996 – 2/28/2019, Air Pollution Control Hearing Board Member

6. Consent Items – (For possible action)

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes – (For possible action)

- i. January 24, 2019

B. Budget Amendments/Interlocal Agreements – (For possible action)

- i. Approve a Notice of Subaward from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$110,230 (no match required) for the period retroactive to January 1, 2019 through December 31, 2019 in support of the Community and Clinical Health Services Division (CCHS) Tuberculosis Prevention and Control Grant Program, IO# 11558 and authorize the District Health Officer to execute the Notice of Subaward.

Staff Representative: Nancy Kerns Cummins

- ii. Approve a Notice of Subaward from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$102,298 (no match required) for the period March 29, 2019 through March 28, 2020 in support of the Community and Clinical Health Services Division (CCHS) Tobacco Prevention and Control Grant Program, IO# 11559 and authorize the District Health Officer to execute the Notice of Subaward.

Staff Representative: Nancy Kerns Cummins

- iii. Approve a Grant Agreement and Notice of Grant Award from Nevada Clinical Services, Inc. retroactive to January 1, 2019 through June 20, 2019 in the total amount of \$162,855.00 (no match required) in support of the Community and Clinical Health Services Division's Tobacco Prevention Program IO# 11562; if approved, authorize the Termination of Grant Award between the Nevada Department of Health and Human Services, Division of Public and Behavioral Health for the Tobacco Prevention and Control Grant IO#11128 retroactive to December 31, 2018 and authorize the District Health Officer to execute both documents.

Staff Representative: Nancy Kerns Cummins

- C. Recommendation to uphold the decision of the Sewage, Wastewater & Sanitation Hearing Board to approve Variance Case #1-18S with conditions of the Health District's Regulations of the Washoe County District Board of Health Governing Sewage, Wastewater, and Sanitation for Brian and Lindsay Casci, owners of 630 Hill lane, Washoe County Nevada, Assessor's Parcel Number 038-084-05. - (For possible action)

Staff Representative: James English

- D. Recommendation to uphold the decision of the Sewage, Wastewater & Sanitation Hearing Board to approve Variance Case #1-19S with conditions of the Health District's Regulations of the Washoe County District Board of Health Governing Sewage, Wastewater, and Sanitation for Robert Togliatti, owner of 19445 Togliatti Way, Reno Nevada, Assessor's Parcel Number 017-320-20. - (For possible action)

Staff Representative: James English

- E. Recommendation to uphold the decision of the Sewage, Wastewater & Sanitation Hearing Board to approve Variance Case #2-19S of the Health District's Regulations of the Washoe County District Board of Health Governing Sewage, Wastewater, and

Sanitation for Mark and Kathleen Olsen, owners of 5025 Pleasant View Drive, Sparks Nevada 89434, Assessor's Parcel Number 030-204-07. - **(For possible action)**
Staff Representative: James English

F. Recommendation to Uphold Citations Not Appealed to the Air Pollution Control Hearing Board. - **(For possible action)**

i. Desert Wind Homes LP – Case No. 1209, NOV No. 5694
Staff Representative: Charlene Albee

G. Re-Appointment of Mr. Richard Harris, JD, PhD, to the Air Pollution Control Hearing Board for a three-year term beginning December 20, 2018 through December 20, 2021; and the re-appointment of Mr. Jim Kenney to the Air Pollution Control Hearing Board for a three-year term beginning January 26, 2019 through January 26, 2022. - **(For possible action)**
Staff Representative: Charlene Albee

H. Approve Addendum #1 to the Agreement dated October 16, 2018, between Washoe County Health District and the Board of Regents of the Nevada System of Higher Education on behalf of the University of Nevada, Reno to extend the terms of the original agreement, including the incorporated attachments, to apply to educational experiences with all colleges or programs of the University and all division of the Health District. - **(For possible action)**
Staff Representative: Jennifer Pierce

I. Acknowledge receipt of the Health Fund Financial Review for January, Fiscal Year 2019 – **(For possible action)**
Staff Representative: Anna Heenan

7. *Inter-Hospital Coordinating Council (IHCC) Presentation of Accomplishments

Staff Representative: - Andrea Esp

8. *Presentation: The Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)

Staff Representative: Erin Dixon

9. *Regional Emergency Medical Services Advisory Board February Meeting Summary

Staff Representative: Christina Conti

10. Regional Emergency Medical Services Authority

Presented by: JW Hodge

A. Review and Acceptance of the REMSA Operations Report for January, 2019 – (For possible action)

B. *Update of REMSA's Public Relations during January 2019

11. Possible Board approval of continued implementation of the Tasting Event permitting process using the procedures established under the pilot program until a larger examination of the overall temporary food permitting fee structure can be conducted and a specific fee can be designed and dedicated for this type of event. – (For possible action)

Staff Representative: Nick Florey

12. Presentation and possible acceptance of the 2018-2020 Community Health Improvement Plan Annual Report – (For possible action)

Staff Representative: Rayona LaVoie

13. Presentation and possible acceptance of the semi-annual progress report on the 2018-2021 Strategic Plan. - (For possible action)

Staff Representative: Catrina Peters

14. Approval of the Fiscal Year 2019-2020 Budget - (For possible action)

Staff Representative: Kevin Dick

15. Update regarding Bill Draft Requests and Bill Drafts for the 2019 Legislative session. – (For possible action)

Staff Representative: Kevin Dick

16. *Staff Reports and Program Updates

A. Air Quality Management, Charlene Albee, Director

Program Update, AQMD Monitoring Network, Wildfire Season 2018, Divisional Update, Monitoring and Planning and Permitting and Enforcement

B. Community and Clinical Health Services, Steve Kutz, Director

Divisional Update – WIC Program Update; Data & Metrics; Sexual Health, Immunizations, Tuberculosis Prevention and Control Program, Family Planning/Teen Health Mall, Chronic Disease Prevention Program, Maternal Child and Adolescent Health, and Women Infants and Children

C. Environmental Health Services, Chad Westom, Director

Environmental Health Services (EHS) Division Program Updates – Community Development, Epidemiology, Food, Land Development, Safe Drinking Water, Waste Management, and Inspections.

D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director

Program Updates for Communicable Disease, Outbreaks, Invasive Pneumococcal Disease, First Responder Fact Sheets, Outbreak Response Volunteer Training, Hospital Screening Question for Carbapenem-resistant Organisms, Seasonal Influenza Surveillance, Public Health Preparedness, Exercises, Medical Reserve Corps, Inter-Hospital Coordinating Council, CASPER, Emergency Medical Services, WebEOC Training, Mutual Aid Evacuation Annex (MAEA) Training, EMS Strategic Plan, Emergency Department (ED) Consortium

E. Office of the District Health Officer, Kevin Dick, District Health Officer

District Health Officer Report – Public Health Accreditation (PHAB), Quality Improvement, Strategic Plan, Community Health Improvement Plan, Workforce Development, Open Burning, Land Development and Plan Reviews, Legislative Session, Other Events and Activities and Health District Media Contacts.

17. *Board Comment

Limited to announcements or issues for future agendas.

18. *Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

19. Adjournment – (For possible action)

Possible Changes to Agenda Order and Timing: Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations: The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, 1001 E. 9th Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment: During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

Response to Public Comment: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Posting of Agenda; Location of Website:

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV
Reno City Hall, 1 E. 1st St., Reno, NV
Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Downtown Reno Library, 301 S. Center St., Reno, NV
Washoe County Health District Website www.washoecounty.us/health
State of Nevada Website: <https://notice.nv.gov>

How to Get Copies of Agenda and Support Materials: Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Laura Rogers, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Rogers is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at lrogers@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.