

Washoe County District Board of Health Meeting Notice and Agenda

PLEASE NOTE LOCATION

Members

Dr. John Novak, Chair
Michael D. Brown, Vice Chair
Marsha Berkbigler
Kristopher Dahir
Dr. Reka Danko
Oscar Delgado
Tom Young

Thursday, December 12, 2019
1:00 p.m.

Washoe County Administration Complex
Health District South Conference Room
1001 East Ninth Street
Reno, NV

An item listed with asterisk (*) next to it is an item for which no action will be taken.
1:00 p.m.

1. *Roll Call and Determination of Quorum

2. *Pledge of Allegiance

3. *Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

4. Approval of Agenda – (For possible action)

December 12, 2019

5. *Recognitions

A. Promotions

- i. Kathy Sullivan, Office Assistant II - EHS to Office Assistant III - EPHP
- ii. Latricia Lord, Environmental Health Specialist to Senior Environmental Health Specialist - EHS
- iii. Michael Touhey, Environmental Health Specialist to Senior Environmental Health Specialist - EHS
- iv. Will Lumpkin, Environmental Health Specialist to Senior Environmental Health Specialist – EHS
- v. Heather Kerwin, EPHP Statistician to Epi Program Manager - EPHP

B. New Hires

- i. Jessie Latchaw, 10/28/2019, Public Health Emergency Response Coordinator - EPHP
- ii. Francisco Vega, 10/28/2019, AQM Division Director – AQM

C. Resignations

- i. Brittany Dayton, EPHP EMS Coordinator to Emergency Manager - VA Hospital
- ii. Catrina Peters, ODHO Director of Programs and Projects to Program Specialist – Human Services

D. Shining Stars

- i. Chris Ballew
- ii. Isabel Chaidez
- iii. Julie Hunter
- iv. Rayona LaVoie
- v. Jackie Lawson
- vi. Genine Rosa
- vii. Kara Roseburrough
- viii. Alejandra Montoya-Adame
- ix. Keyla Solorio
- x. Lorena Solorio
- xi. Jackie Chaidez

6. Proclamations – **(For possible action)**

Radon Action Month Proclamation

7. *Presentation: 2020 Census and the Complete Count Committee

Presented by: Michael Moreno, Public Information Officer, RTC

8. Consent Items – **(For possible action)**

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes – **(For possible action)**

- i. October 24, 2019
- ii. November 7, 2019

B. Budget Amendments/Interlocal Agreements – **(For possible action)**

- i. Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health retroactive to October 1, 2019 through September 30, 2020 in the total amount of \$1,103,288 (no match required) in support of the Community and Clinical Health Services Division's Women, Infants and Children (WIC) Program IO#11652 and authorize the District Health Officer to execute the Subaward.
Staff Representative: Nancy Kerns Cummins
- ii. Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health effective January 1, 2020 through December 31, 2020 in the total amount of \$135,100.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Sexually Transmitted Disease Prevention and Control Program IO# 11663 and authorize the District Health Officer to execute the Notice of Subaward.
Staff Representative: Nancy Kerns Cummins
- iii. Approve Notice of Subaward from the State of Nevada Department of Health and Human Services Grants Management Unit retroactive to November 1, 2019 through June 30, 2021 in an amount not to exceed \$495,101.00 (no required match) in support

of the Community and Clinical Health Services Division (CCHS) Family Planning Program IO# 11666 and authorize the District Health Officer to execute the Subaward.

Staff Representative: Nancy Kerns Cummins

C. Recommendation to Uphold Citations Not Appealed to the Air Pollution Control Hearing Board. - **(For possible action)**

i. Montane Building Group LLC, Case No. 1219, NOV No. 5827

Staff Representative: Francisco Vega

D. Acknowledge receipt of the Health Fund Financial Review for November, Fiscal Year 2020 – **(For possible action)**

Staff Representative: Anna Heenan

9. Regional Emergency Medical Services Authority

Presented by: Dean Dow and Alexia Jobson

A. Review and Acceptance of the REMSA Operations Report for October, 2019 – (For possible action)

B. *Update of REMSA’s Public Relations during October 2019

10. *Regional Emergency Medical Services Advisory Board November Meeting Summary

Staff Representative: Christina Conti

11. Discussion and possible approval of the draft map response zones within the Washoe County REMSA ambulance franchise service area with a January 1, 2020 implementation date. - (For possible action)

Staff Representative: Christina Conti

12. Presentation and possible acceptance of the revised 2020-2022 Strategic Plan. - (For possible action)

Staff Representative: Catrina Peters

13. Possible approval of the proposed 2020 Washoe County District Board of Health Meeting Calendar – (For possible action)

Staff Representative: Kevin Dick

14. *Staff Reports and Program Updates

A. Air Quality Management, Francisco Vega, Division Director

Program Update – New Division Director, 2nd Round of VW Grants Awarded, Divisional Update, Program Reports, Monitoring and Planning; Permitting and Enforcement

B. Community and Clinical Health Services, Lisa Lottritz, Division Director

Divisional Update – World AIDS Day, Data & Metrics; Sexual Health, Immunizations, Tuberculosis Prevention and Control Program, Family Planning/Teen Health Mall, Chronic Disease Prevention Program, Maternal Child and Adolescent Health and Women Infants and Children

C. Environmental Health Services, Charlene Albee, Division Director

Environmental Health Services (EHS) Division Program Updates – **Consumer Protection** (Food, Food Safety, Epidemiology, Permitted Facilities, Commercial Plans) and **Environmental Protection** (Land Development, Safe Drinking Water, Vector, Waste Management), and Inspections.

D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Division Director
Program Updates for Communicable Disease, Outbreaks, Pertussis, Yersinia pseudotuberculosis, Measles, Influenza, Public Health Preparedness, Training, Emergency Planning, Silver Crucible Full Scale Exercise, Emergency Medical Service, Training, Emergency Planning, Personnel Changes

E. Office of the District Health Officer, Kevin Dick, District Health Officer
District Health Officer Report - Community Health Improvement Plan, Quality Improvement, Performance Management, Workforce Development, FEMA Statewide Exercise, Washoe Regional Behavioral Health Policy Board, Substance Abuse Task Force, Truckee Meadows Healthy Communities, Interim Healthcare Committee, Community Health Data Website, Other Events and Activities, and Health District Media Contacts

15. *Board Comment

District Board of Health Member's announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)

16. *Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

17. Adjournment – (For possible action)

Possible Changes to Agenda Order and Timing: Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations: The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, 1001 E. 9th Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment: During the "Public Comment" items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a "Request to Speak" form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

Response to Public Comment: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: "Board Comments – District Board of Health Member's announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)"

Posting of Agenda; Location of Website:

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV
Reno City Hall, 1 E. 1st St., Reno, NV
Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Downtown Reno Library, 301 S. Center St., Reno, NV
Washoe County Health District Website www.washoecounty.us/health
State of Nevada Website: <https://notice.nv.gov>

How to Get Copies of Agenda and Support Materials: Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Laura Rogers, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Rogers is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at lrogers@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.