



WASHOE COUNTY
HEALTH DISTRICT
ENHANCING QUALITY OF LIFE

Regional License and Permits Program

Special Meeting of the
Oversight Group Meeting
December 21, 2016



Oversight Agenda Item E

Regional Workflow Collaboration:

Discussion and possible direction to staff regarding regional workflow synchronization and coordination between the Health District and the other three jurisdictions (For Possible Action).

- Regional collaborations need to continue, Workflow processes between the three jurisdictions still need refinement and synchronization to align business processes and reduce inconsistencies between the jurisdictions to show true efficiencies for staff and citizens

Oversight Agenda Item F

- **Accela Post go live Status – We are live!**
 - ~9500 permits and licenses for all agencies combined have been created in the new Accela system since go live.
 - ACA usage and payments by citizens has began without advertising the site
- **Prior to go live Accela agreed to complete the 24 open items**
 - 83 identified issues/7 scripts and 2 reports require updates
 - 2 Active Salesforce cases transition to CRC
- **95 additional Go Live issues were found in the month since 10/31/2016**
 - 18 critical are open and assigned to Accela

Oversight Agenda Item F

■ Deliverable Acceptance

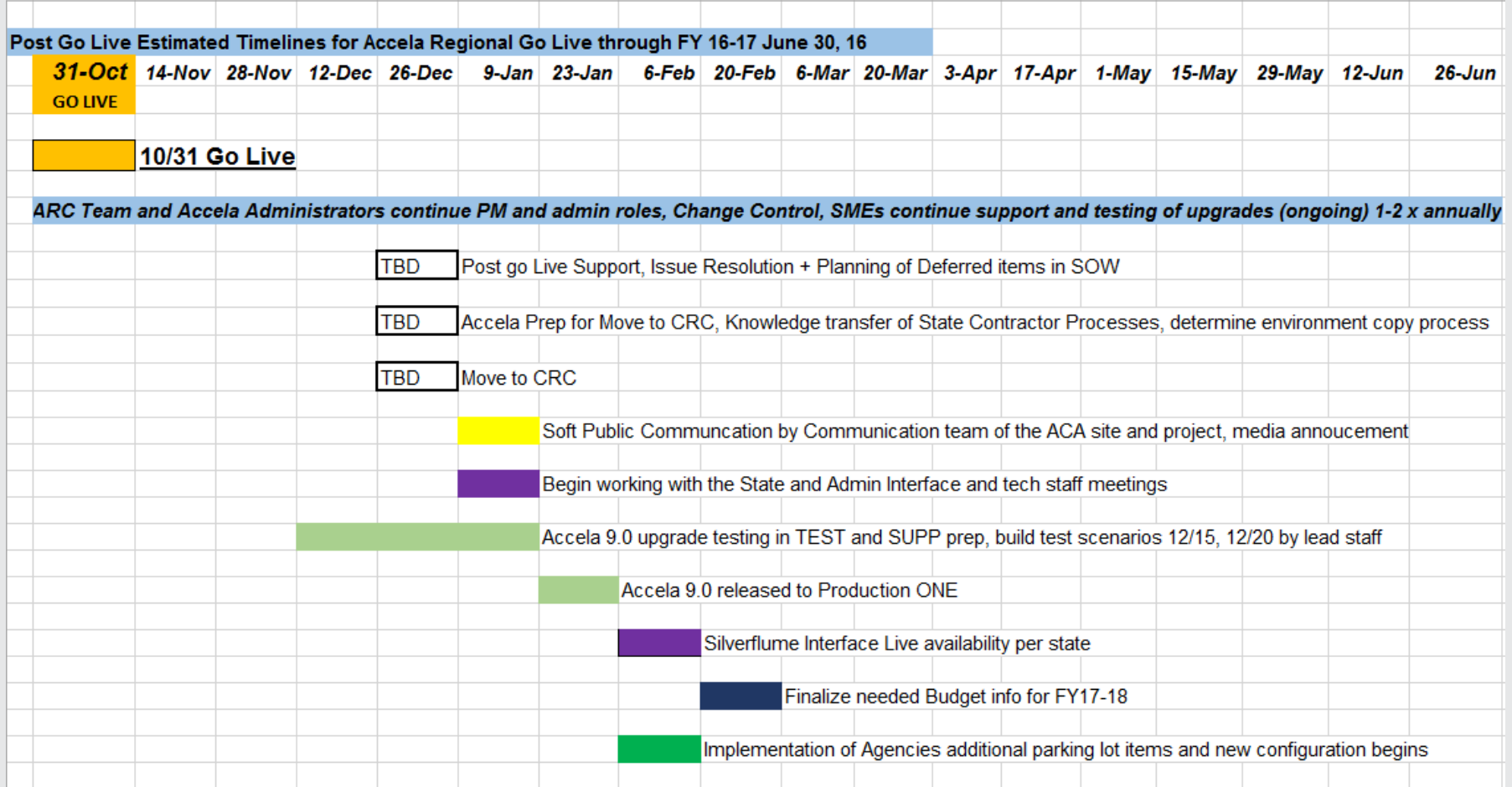
- Signoff of Deliverable 24 – EDR Configuration
- Signoff of Deliverable 22 – ACA Configuration
- Signoff of Deliverable 18 – Business Process Validation and Automation
- Signoff of Deliverable 20 – Report Development
- Signoff of Deliverable 26 – Move Reno to the Cloud
- Signoff of Deliverable 31 – Production Support

Oversight Agenda Item G

- **Transition Plan/Move to CRC; Accela Support**
 - Negotiating final dates for:
 - Post go live support, issue resolution and planning of deferred items in SOW
 - Accela Prep for Move to CRC, Knowledge Transfer
 - Move to CRC
 - With issues remaining no mutually acceptable date has been established
 - Deferred Items will be started in January, 2017
 - Administrative Enforcement Interface – Washoe
 - Silverflume Interface

Oversight Agenda Item H

■ Timelines and next steps anticipated through Fiscal year 16-17



Oversight Agenda Item I

- **Comptroller/Washoe TS Status of Payments**
 - Contingency funds and retention remaining
 - Comptroller Accounting Report
 - Financial handout

Oversight Agenda Item J

- **Budgetary items (for Possible Action)**
 - Planned Subscription increases
 - 303 core user licenses (allowed per contract for first 3 years), Agencies at 539 at go live plus mobile 113 (per contract), 168 at go live
 - Oversight Budget Handout

Item K: Announcements/Reports/Updates

Item L: Future Agenda Items

- **Next Quarterly Meeting date of the Oversight Group**
 - Tues. March 7, 2016 1:30 pm
 - Washoe County, NV
 - Future agenda items and ongoing meeting schedule; to continue quarterly?



M. Public
Comment

N.
Adjournment