

## Sewage, Wastewater and Sanitation Hearing Advisory Board Meeting Notice and Agenda

### Members

Matthew Buehler, Chair

Kenneth Lund

John Adams

Chad Carnes, P.E.

Frank Kurnik, Jr.

Matt Smith – Alt.

Ronald J. Anderson, P.E., Alt.

May 2, 2024

5:30 p.m.

Northern Nevada Public Health  
Conference Rooms A&B (Building B)  
1001 East Ninth Street  
Reno, NV

---

An item listed with asterisk (\*) next to it is an item for which no action will be taken.

**5:30 p.m.**

1. **\*Roll Call and Determination of Quorum**
2. **\*Pledge of Allegiance**
3. **\*Public Comment**

Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. All public comment is limited to three minutes per person. Members of the public may submit public comment by either attending the meeting in person or submitting comments in writing. Comments submitted in writing must be submitted to [smhopkins@nnph.org](mailto:smhopkins@nnph.org) no later than 4:00 p.m. on the day before the scheduled meeting.

4. **Approval of Agenda – (For possible action)**  
May 2, 2024
5. **Approval of Draft Minutes – (For possible action)**  
October 5, 2023

6. **Public Hearing** to determine whether to recommend approval to the District Board of Health for a variance for APN 089-561-12 from sections 020.075 & 020.080 of the Northern Nevada Public Health Regulations Governing Sewage, Wastewater, and Sanitation. The variance requests permission to install a replacement disposal field in lieu of connecting to Washoe County municipal sewer due to a financial hardship. – (**For possible action**)

Staff Representative: Latricia Lord

Lacey Rulli & Robert van Looy

460 Nicole Drive

Sparks, NV 89436

7. **\*Public Comment**

Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. All public comment is limited to three

minutes per person. Members of the public may submit public comment by either attending the meeting in person or submitting comments in writing. Comments submitted in writing must be submitted to [smhopkins@nnph.org](mailto:smhopkins@nnph.org) no later than 4:00 p.m. on the day before the scheduled meeting.

## 8. Adjournment – (For possible action)

---

**Possible Changes to Agenda Order and Timing:** Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting, moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

**Special Accommodations:** The Sewage, Wastewater and Sanitation Board Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Environmental Health Services in writing at the Northern Nevada Public Health, 1001 East Ninth Street, Building B, Reno, NV 89512, by calling 775.328.2434 option 8, or by email to [smhopkins@nnph.org](mailto:smhopkins@nnph.org), at least 24 hours prior to the meeting.

**Public Comment:** During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent, by filling out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. For the remainder of the agenda, public comment will only be heard during items that are marked FOR POSSIBLE ACTION. All public comment should be addressed to the Sewage, Wastewater and Sanitation Hearing Advisory Board and not an individual member. The Board asks that your comments are expressed in a courteous manner. Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair. Reasonable efforts will be made to hear all public comment during the meeting.

All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

**Response to Public Comment:** The Sewage, Wastewater, and Sanitation Hearing Advisory Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Sewage, Wastewater, and Sanitation Hearing Advisory Board. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Sewage, Wastewater, and Sanitation Hearing advisory Board will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Sewage, Wastewater, and Sanitation Hearing Advisory Board may do this during the public comment item. (No discussion among Board Members will take place on the item)”

### **Posting of Agenda; Location of Website:**

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Northern Nevada Public Health, 1001 E. 9th St., Reno, NV  
Downtown Reno Library, 301 S. Center St., Reno, NV  
Reno City Hall, 1 E. 1st St., Reno, NV  
Sparks City Hall, 431 Prater Way, Sparks, NV  
Washoe County Administration Building, 1001 E. 9th St, Reno, NV  
Northern Nevada Public Health Website: [www.nnph.org](http://www.nnph.org)  
State of Nevada Website: <https://notice.nv.gov>

**How to Get Copies of Agenda and Support Materials:** Supporting materials are available to the public at the Northern Nevada Public Health located at 1001 E. 9<sup>th</sup> Street, in Reno, Nevada. Ms. Susan Hopkins, Office Specialist for Environmental Health Services is the person designated to respond to requests for supporting materials. Ms. Hopkins is located at the Northern Nevada Public Health and may be reached by telephone at (775) 328-2434 option 8 or by email at [smhopkins@nnph.org](mailto:smhopkins@nnph.org). Supporting materials are also available at the Northern Nevada Public Health Website [www.nnph.org](http://www.nnph.org) pursuant to the requirements of NRS 241.020.