



WASHOE COUNTY

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CM/ACM _____
Finance _____
DA _____ N/A
Risk Mgt. _____ N/A
HR _____ N/A
Other _____ N/A

STAFF REPORT BOARD MEETING DATE: February 24th, 2015

DATE: Thursday, January 29, 2015
TO: Board of County Commissioners
FROM: Richard C. Williams, Buyer, Purchasing Department
328-2283; rcwilliams@washoecounty.us
THROUGH: Michael L. Sullens, Purchasing and Contracts Manager
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Ryan Hensley, Washoe County Sheriff's Detention Service Manager
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SUBJECT: Award of Invitation to Bid # 2919-15, Washoe County Sheriff's Laundry Room Upgrade, to the only responsive, responsible bidder, Laundry Systems of Nevada, 1217 Gator Way, Sparks NV 89431. The value of this award for Washoe County is \$111,765.00. (All Commissions Districts)

SUMMARY:

Award of Invitation to Bid # 2919-15, Washoe County Sheriff's Laundry Room Upgrade, to the only responsive, responsible bidder, Laundry Systems of Nevada, 1217 Gator Way, Sparks NV 89431. The value of this award for Washoe County is \$111,765.00.

Strategic Objective supported by this item: Safe, Secure and Healthy Communities

PREVIOUS BOARD ACTION:

No previous action

BACKGROUND:

In accordance with the provisions of NRS 332.039, the Washoe County Purchasing Office solicited bids for the Sheriff's Laundry Room upgrade. The Invitation to Bid was duly advertised in the Reno Gazette-Journal and made available thru the online services of Demandstar.com, resulting in the receipt of one (1) bid which was opened in the Washoe County Purchasing Office at 2:30 p.m., Thursday, December 18th 2014.

Although Laundry Systems of Nevada submitted the sole bid they are the current supplier and have performed satisfactorily on all previous contracts with Washoe County.

AGENDA ITEM # 16G

BACKGROUND CONTINUED:

Laundry Systems of Nevada proposed upgrade to the Sheriff's Laundry room includes a total of five (5) drying tumblers and a total of four (4) washing extractors. Laundry systems will remove the old equipment and furnish and install the new equipment for a total turnkey system for \$111,765.00

FISCAL IMPACT:

Funds for the recommended bid award are contained in the Washoe County's Sheriff's Office fiscal year 2014/2015 budget. Sufficient budget authority has been included in: (Fund) – 781002, and (IO) – 11069.

RECOMMENDATION:

Award of Invitation to Bid # 2919-15, Washoe County Sheriff's Laundry Room Upgrade, to the only responsive, responsible bidder, Laundry Systems of Nevada, 1217 Gator Way, Sparks NV 89431. The value of this award for Washoe County is \$111,765.00.

POSSIBLE MOTION:

Should the Board agree with staff's recommendation, a possible motion would be: Move to award Invitation to Bid # 2919-15, Washoe County Sheriff's Laundry Room Upgrade, to the only responsive, responsible bidder, Laundry Systems of Nevada, 1217 Gator Way, Sparks NV 89431. The value of this award for Washoe County is \$111,765.00.