



# WASHOE COUNTY

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CM/ACM JS  
Finance mm  
DA NA  
Risk Mgt. NA  
HR NA  
Grant Mgt. GE

## STAFF REPORT

BOARD MEETING DATE: March 24, 2015

**DATE:** February 18, 2015  
**TO:** Board of County Commissioners  
**FROM:** Frank Schumann, Captain, Special Operations Division,  
[fschumann@washoecounty.us](mailto:fschumann@washoecounty.us); (775) 321-4912

**THROUGH:** Chuck Allen, Sheriff *John Allen* UNDERSHERIFF

**SUBJECT:** Recommendation to approve acceptance of 2015 HIDTA Northern Nevada Drug Task Force funding [amount not to exceed \$109,000, no County match required] to be used for overtime, investigative, and travel expenses from High Intensity Drug Trafficking Areas (HIDTA) as administered through Las Vegas Metro Police Department, for the retroactive grant period of 01/01/2015 – 12/31/2016, and direct Comptroller's Office to make the necessary budget adjustments. (All Commission Districts)

### SUMMARY

This funding is received from the United States Office of National Drug Control Policy (ONDCP) and awarded to the Las Vegas Metro Police Department and made available to agencies across the State. These funds will be used to cover overtime, investigative, and travel expenses for participation of the Washoe County Sheriff's Office in the Northern Nevada Drug Task Force as part of the Nevada High Intensity Drug Trafficking Area (HIDTA) Task Force. The mission of the HIDTA program is to disrupt the market for illegal drugs in the United States by assisting federal, state and local law enforcement entities participating in the HIDTA program to dismantle and disrupt drug trafficking organizations.

The award for the state of Nevada as a whole is \$602,820.00. Of that, an amount not to exceed \$109,000.00 is available for use by the Northern Nevada Drug Task Force. This is not awarded as a sub-grant. The funding is made available to Nevada for task force operations. North Las Vegas Metro Police Department is the designated fiscal agent and prepares the reimbursement claims for task force operations. Item is being submitted to the first available BCC meeting after it was received.

**Washoe County Strategic Objective supported by this item:** Safe, secure and healthy communities

### PREVIOUS ACTION

None.

AGENDA ITEM # 663

## **BACKGROUND**

The mission of the HIDTA program is to disrupt the market for illegal drugs in the United States by assisting federal, state and local law enforcement entities participating in the HIDTA program in the dismantling and disruption of drug trafficking organizations. Washoe County became part of Northern Nevada HIDTA Task Force in the fall of 2006, when the Board formally approved the Washoe County Sheriff's participation by way of interlocal agreement on November 13, 2006.

Las Vegas Metro Police Department acts as the fiscal agent and administers the State of Nevada HIDTA grant award. This \$109,000 will fund overtime and investigative expenses incurred while conducting highway, bus and train drug interdiction and travel expenses for HIDTA related training and/or meetings.

## **GRANT AWARD SUMMARY**

**Project/Program Name:** *HIDTA: High Intensity Drug Trafficking Areas*

**Scope of the Project:** *The mission of the HIDTA program is to disrupt the market for illegal drugs in the United States by assisting federal, state and local law enforcement entities participating in the HIDTA program to dismantle and disrupt drug trafficking organizations.*

**Benefit to Washoe County Residents:** *Increase safety and security of the community.*

**On-Going Program Support:** *Washoe County Sheriff's Office will continue dedicating deputies to the HIDTA task force.*

**Award Amount:** *Up to \$109,000.00*

**Grant Period:** *1/1/15-12/31/16*

**Funding Source:** *United States Office of National Drug Control Policy (ONDCP)*

**Pass through From:** *Las Vegas Metro PD*

**CFDA Number:** *95.001*

**Grant ID Number:** *G15NV0001A – Task Force*

**Match Amount and Type:** *None.*

**Indirect Cost Rate (applicable to the award):**

Grant's recoverable indirect cost rate:

- Indirect costs are fully recoverable  
 Sponsor does not allow for indirect cost recovery  
 Sponsor has limited indirect cost recovery at \_\_\_ %  
 Sponsor requires indirect Cost Rate Approved by Cognizant Agency

**Special Terms & Conditions:** *As detailed on pages 2 through 5 of the award document.*

**Sub-Awards and Contracts:** *None.*

**FISCAL IMPACT**

Should the Board accept this award and approve these amendments, the adopted budget will be increased by \$109,000.00 in both revenues and expenditures in the following accounts:

NN Drug Task Force

Increase Revenues

11224 - 431100 (NN Drug Task Force -Federal Grants)	\$109,000.00
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Increase Expenditures

11224 -711504 (NN Drug Task Force-Overtime)	\$36,000.00
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11224 -711210 (NN Drug Task Force-Travel)	\$ 1,000.00
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11224 -710852 (NN Drug Task Force -Investigative funds)	\$72,000.00
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There is no cash match required for this grant funding. This is reimbursement based funding.

**RECOMMENDATION**

It is recommended that the Board of County Commissioners approve acceptance of 2015 HIDTA Northern Nevada Drug Task Force funding [amount not to exceed \$109,000, no County match required] to be used for overtime, investigative, and travel expenses from High Intensity Drug Trafficking Areas (HIDTA) as administered through Las Vegas Metro Police Department, for the retroactive grant period of 01/01/2015 – 12/31/2016, and direct Comptroller's Office to make the necessary budget adjustments.

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: Move to approve acceptance of 2015 HIDTA Northern Nevada Drug Task Force funding [amount not to exceed \$109,000, no County match required] to be used for overtime, investigative, and travel expenses from High Intensity Drug Trafficking Areas (HIDTA) as administered through Las Vegas Metro Police Department, for the retroactive grant period of 01/01/2015 – 12/31/2016, and direct Comptroller's Office to make the necessary budget adjustments.

Executive Office of the President Office of National Drug Control Policy		Grant Agreement	
1. Recipient Name and Address Sheriff Douglas Gillespie <i>Joseph Lombardo</i> Las Vegas Metropolitan Police Department 400 Martin Luther King Blvd Bldg B, 5th Floor Las Vegas, NV 89106		4. Award Number: G15NV0001A	
1A. Recipient IRS/Vendor No.: 1886000028A5		6. Date: 12/15/2014	7. Action <input checked="" type="checkbox"/> Initial Supplemental
Subrecipient Name and Address		8. Supplement Number	
2A. Subrecipient IRS/Vendor No.:		9. Previous Award Amount:	
3. Project Title Multiple		10. Amount of This Award:	\$602,820
		11. Total Award:	\$602,820
12. The above Grant is approved subject to such conditions or limitations as are set forth on the five attached pages.  Consistent with P.L. 113-164, the Continuing Appropriations Resolution, 2015, this document provides a total budget and spending ceiling as reflected in Block 10 of the Grant Award document, which represents funding at a rate of 19.7% of the fiscal year 2014 funding level. Accordingly, the sum of all budgets cannot exceed the award amount reflected in Block 10 of the Grant Award document. The Office of National Drug Control Policy notes that the aforementioned funding level is below requested budget requirements. Additional funding is expected per standard full funding requirements, will be subject to the terms and conditions of this award, and will be made available when enacted.			
13. Statutory Authority for Grant: Public Law 113-164			
AGENCY APPROVAL		RECIPIENT ACCEPTANCE	
14. Typed Name and Title of Approving Official Michael K. Gottlieb National HIDTA Director		15. Typed Name and Title of Authorized Official <del>Douglas Gillespie</del> <i>Joseph Lombardo</i> Las Vegas Metropolitan Police Department	
16. Signature of Approving ONDCP Official <i>Michael K. Gottlieb</i>		17. Signature of Authorized Recipient/Date <i>[Signature]</i>	
AGENCY USE ONLY			
18. Accounting Classification Code DUNS: 085425762 EIN: 1886000028A5		19. HIDTA AWARD OND1070DB1516XX    OND6113 OND2000000000    OC 410001	

2015



December 15, 2014

Sheriff Douglas Gillespie  
Las Vegas Metropolitan Police Department  
400 Martin Luther King Blvd, Bldg B, 5th Floor  
Las Vegas, NV 89106

Dear Sheriff Gillespie:

We are pleased to inform you that your request for funding from the High Intensity Drug Trafficking Areas (HIDTA) Program has been approved, and a grant (Grant Number G15NV0001A) has been awarded in the amount of \$602,820. This grant will support initiatives designed to implement the Strategy proposed by the Executive Board of the Nevada HIDTA and approved by the Office of National Drug Control Policy (ONDCP).

The original Grant Agreement, including certain Special Conditions, is enclosed. By accepting this grant, you assume the administrative and financial responsibilities outlined in the enclosed Grant Conditions, including the timely submission of all financial and programmatic reports, the resolution of audit findings, and the maintenance of a minimum level of cash-on-hand. Should your organization not adhere to these terms and conditions, ONDCP may terminate the grant for cause or take other administrative action.

If you accept this award, please sign both the Grant Agreement and the Grant Conditions and return a copy to:

Finance Unit  
National HIDTA Assistance Center  
11200 NW 20th Street, Suite 100  
Miami, FL 33172  
(305) 715-7600  
Or via email to your respective NHAC accountant.

Please keep the original copy of the Grant Agreement and Grant Conditions for your file. If you have any questions pertaining to this grant award, please contact Darren Neely at (202) 395-6692.

Sincerely,

*Michael K. Gottlieb*

Michael K. Gottlieb  
National HIDTA Director

Enclosures

## GRANT CONDITIONS

### A. General Provisions

1. This grant is subject to Title 2 of the Code of Federal Regulations, as well as the following:
  - by reference, the provisions of the Office of Management and Budget (OMB) circulars and government-wide common rules applicable to grants and cooperative agreements. These circulars and common rules include the following:
    - OMB Circular A-21 “Cost Principles for Educational Institutions.” (Codified at 2 CFR Part 220)
    - OMB Circular A-87 “Cost Principles for State, Local, and Indian Tribal Governments.” (Codified at 2 CFR Part 225)
    - OMB Circular A-102 “Grants and Cooperative Agreements with State and Local Governments.” (Codified at 21 CFR 1403)
    - OMB Circular A-110 “Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations.” (Codified at 2 CFR Part 215)
    - OMB Circular A-122 “Cost Principles for Nonprofit Organizations.” (Codified at 2 CFR Part 230)
    - “Uniform Administrative Requirements for Grants and Cooperative Agreements with State and Local Units of Governments,” (Codified at 21 CFR Part 1403)
    - Grants Management Common Rule for State and Local Units of Governments,” (Codified at 21 CFR Part 1404)
    - “Government-wide Debarment and Suspension (Nonprocurement),” (Codified at 21 CFR Part 1404)
    - “Government-wide Requirements for Drug-free Workplace (Financial Assistance)” (Codified at 21 CFR Part 1405)
    - “New Restrictions on Lobbying” (Codified at 28 CFR Part 69)
2. Audits conducted pursuant to OMB Circular A-133, “Audits of State and Local Governments”, must be submitted no later than 9 months after the close of the grantee’s audited fiscal year. A copy of the audit report and management letter must be sent to:

EOP/ONDCP

Attention: Lisa Newton

[lnewton@ondcp.eop.gov](mailto:lnewton@ondcp.eop.gov)

3. Grantees are required to submit Federal Financial Reports (FFR) to the Department of Health and Human Services, Division of Payment Management (HHS/DPM). Other reporting requirements are specified in the HIDTA Program Policy and Budget Guidance.
4. The recipient gives the awarding agency or the Government Accountability Office, through any authorized representative, access to, and the right to examine, all paper or electronic records related to the grant.
5. Recipients of HIDTA funds are not agents of ONDCP. Accordingly, the HIDTA, its fiscal agent (s), HIDTA employees, HIDTA contractors, as well as state, local, and federal HDTA participants, either on a collective basis or on a personal level, shall not hold themselves out as being part of, or representing, the Executive Office of the President or ONDCP.
6. The award date of this grant is December 15, 2014. Costs incurred by the grantee between the stated "award date" and starting date of the "grant period," the latter tracking to the more standard full calendar year(s), may be charged by the grantee to this award, if costs were incurred in furtherance of this grant and allowable under applicable cost principles. Such costs should not be charged as "pre-award costs."
7. **Grantees and subgrantees are advised of the new OMB grants "supercircular," Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, some provisions of which may begin to supersede the provisions of pre-existing OMB grants circulars over the term of this grant. ONDCP will also be adopting conforming regulations in 2014. ONDCP will provide you with updates moving forward. For more information about the supercircular, please visit [www.cfo.gov/COFAR](http://www.cfo.gov/COFAR), which includes links to related online training and FAQs.**

**In any case, ONDCP will also accept grants management and administration by "non-federal entities" (the new term for organizations receiving Federal assistance) that conforms to the Omni-Circular requirements from entities that have adopted the Omni-Circular for their programs.**

#### **B. Special Conditions HIDTA Grants**

The following special conditions are incorporated into each award document.

1. This grant is awarded for the initiative(s) named above. Variation from the description of activities approved by ONDCP and/or from the budget attached to this letter must comply with the reprogramming requirements as set forth in ONDCP's HIDTA Program Policy and Budget Guidance.
2. This award is subject to the requirements in ONDCP's HIDTA Program Policy and Budget Guidance.
3. No HIDTA funds shall be used to supplant state or local funds that would otherwise be made available for the same purposes.

4. The requirements of 28 CFR Part 23, which pertain to information collection and management of criminal intelligence systems, shall apply to any such systems supported by this award.
5. Special accounting and control procedures must govern the use and handling of HIDTA Program funds for confidential expenditures; i.e. the purchase of information, evidence, and services for undercover operations. Those procedures are described in Section 6-12 of the HIDTA Program Policy and Budget Guidance.
6. The grant recipient agrees to account for and use program income in accordance with the "Common Rule" and the HIDTA Program Policy and Budget Guidance. Asset forfeiture proceeds generated by the HIDTA-funded initiatives shall not be considered as program income earned by HIDTA grantees.
7. Property acquired with these HIDTA grant funds is to be used for activities of the Nevada. If your agency acquires property with these funds and then ceases to participate in the HIDTA, this equipment must be made available to the HIDTA's Executive Board for use by other HIDTA participants.
8. All law enforcement entities that receive funds from this grant must report all methamphetamine laboratory seizure data to the National Clandestine Laboratory Database/National Seizure System at the El Paso Intelligence Center.

#### **C. Payment Basis**

1. A request for Advance or Reimbursement shall be made using the HHS/DPM system ([www.dpm.psc.gov](http://www.dpm.psc.gov)). Copies of invoices or payroll registers must accompany the payment confirmation number to provide documentation for the reimbursement request. Requests for advances must be accompanied by details specifying the need for the advance. Documentation of how the advance was spent must be submitted within 21 days and before another advance or reimbursement will be approved.
2. The HIDTAs, or their respective grantees, must utilize the HIDTA program Financial Management System's (FMS) Disbursement module each time they submit a disbursement request to the NHAC. Requests for payment in the DPM system will not be approved unless the required disbursements have been entered into the FMS. Payments will be made via Electronic Fund Transfer to the award recipient's bank account. The bank must be FDIC insured. The account must be interest bearing.
3. Except for interest earned on advances of funds exempt under the Intergovernmental Cooperation Act (31 U.S.C. 6501 et seq.) and the Indian Self-Determination Act (23 U.S.C. 450), grantees and subgrantees shall promptly, but at least quarterly, remit interest earned on advances to HHS/DPM at the address provided below. When submitting your checks, please provide a detailed explanation which should include: reason for check (remittance of interest earned on HIDTA advance payments), check number, grantee name, grant number, interest period covered, and contact name and number.

Ms. Regenia Mitchell  
Division of Payment Management  
Department of Health and Human Services



Via U.S. Postal Mail:  
P.O. Box 6021  
Rockville, MD 20852

Via FedEx:  
7700 Wisconsin Avenue  
10th Floor  
Bethesda, MD 20814

4. The grantee or subgrantee may keep interest amounts up to \$100 per year for administrative purposes.

**RECIPIENT ACCEPTANCE OF GRANT CONDITIONS**

Signature:

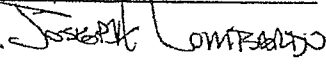


Date:

1.29.15

Name:

~~Douglas Gillespie~~



Organization:

Las Vegas Metropolitan Police Department