



WASHOE COUNTY

"Dedicated To Excellence in Public Service"

www.co.washoe.nv.us

CM/ACM SBH
Finance _____
DA _____
Risk Mgt. DE
HR _____
Other _____

STAFF REPORT BOARD MEETING DATE: January 12, 2016

DATE: December 23, 2015
TO: Board of County Commissioners
FROM: Emily B. Reed, Self Help Center and Law Library Program Manager
(775) 325-6625, emily.reed@washoecourts.us

THROUGH: Jackie Bryant, District Court Administrator/Clerk of Court

SUBJECT: Recommendation to reappoint one attorney member and reappoint one non-attorney member to the Law Library Board of Trustees. It is recommended that Clayton Brust serve as an attorney member for a two-year term expiring on January 31, 2018, and Teresa Mentzer serve as a non-attorney member for a two-year term expiring January 31, 2018. Candidates will satisfy the attorney position and non-attorney position required for the Law Library Board of Trustees. [All Commission Districts]

SUMMARY

Clayton Brust seeks reappointment to the Law Library Board of Trustees and Teresa Mentzer seeks reappointment to the Law Library Board of Trustees. It is recommended that Clayton Brust serve as an attorney member for a two-year term expiring on January 31, 2018, and Teresa Mentzer serve as a non-attorney member for a two-year term expiring January 31, 2018.

County and District Court priority supported by this item: Encourage Citizen Participation.

PREVIOUS ACTION

In March 2012, the BCC appointed Lynne Simons and Clayton Brust to the attorney positions on the Law Library Board of Trustees. In January 2013, the BCC appointed Pam Gullihur to a fourth term and Teresa Mentzer to a second term as non-attorney members of the Law Library Board of Trustees. In January 2014, the BCC appointed Clayton Brust and Lynne Simons to a second term as attorney members of the Law Library Board of Trustees and Teresa Mentzer to a third term as a non-attorney member of the Law Library Board of Trustees. In January 2015, the BCC appointed Michael Kattelman to a first term as an attorney member of the Law Library Board of Trustees and Pamela Gullihur to serve a fifth term as a non-attorney member of the Law Library

AGENDA ITEM # 8E2

Board of Trustees. The Law Library Board of Trustees appointed members serve a two year term and meet quarterly.

BACKGROUND

The Law Library is made up of two attorneys and two non-attorneys appointed by the Board of County Commissioners for two-year terms that overlap. The Board also has three district judge members designated by the District Court Judges. The Board of Trustees meets on a quarterly basis.

FISCAL IMPACT

No fiscal impact.

RECOMMENDATION

It is recommended that the Board of County Commissioners reappoint one attorney member and reappoint one non-attorney member to the Law Library Board of Trustees. It is recommended that Clayton Brust serve as an attorney member for a two-year term expiring on January 31, 2018, and Teresa Mentzer serve as a non-attorney member for a two-year term expiring January 31, 2018. Candidates will satisfy the attorney position and non-attorney position required for the Law Library Board of Trustees.

POSSIBLE MOTION

Move to approve reappointment of one attorney member and reappoint one non-attorney member to the Law Library Board of Trustees. It is recommended that Clayton Brust serve as an attorney member for a two-year term expiring on January 31, 2018, and Teresa Mentzer serve as a non-attorney member for a two-year term expiring January 31, 2018. Candidates will satisfy the attorney position and non-attorney position required for the Law Library Board of Trustees.

cc: Judge David Hardy, Chief Judge
Judge Connie Steinheimer, Chair of the Law Library Board of Trustees
Joey Orduna Hastings, Assistant County Manager
Keith Munro, Deputy District Attorney
Stephan Hollandsworth, Deputy District Attorney

Washoe County Community Service Application

WASHOE COUNTY
NEVADA

Volunteer.....Make a Difference in Washoe County!

Please complete the following application to indicate your interest in a citizen-appointed position on a Washoe County Board or Commission. Your application will be kept on file for 12 months. You will need to reapply after that time if you still wish to be considered for a position. Applications may also be obtained on our website at www.washoecounty.us.

Is there a specific Board or Commission vacancy you are applying for? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, which one?

Name: Teresa Mentzer

Residential Home Address

Address: <u>1145 Alpine Circle</u>		
City: <u>Reno</u>	State: <u>NEVADA</u>	Zip: <u>89509</u>
Assessor's Parcel Number (if known):		
Home Phone: <u>775-828-1145</u>	Email: <u>TERESA@MENTZERINSURANCE.COM</u>	

Mailing Address (if different from residential home address)

Street and/or P.O. Box:		
City:	State:	Zip:

Occupation and Business Address

Job Title: <u>Retired</u>		
Business Name:		
Address (Street and/or P.O. Box):		
City:	State:	Zip:
Business Phone:	Email:	

Registered Voter

Are you registered to vote in Washoe County? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
The Washoe County Commission requires that a person be a registered voter in Washoe County (if eligible to vote) to be considered for membership on a Citizen Advisory Board. This requirement may be waived on a case-by-case basis by the County Commission.

How long have you lived in your area?	(yrs. <u>36</u> /mos.)
How long have you lived in Washoe County?	(yrs. <u>36</u> /mos.)
Have you ever been convicted of a felony or misdemeanor other than minor traffic violations?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, please list conviction dates and nature:	

Please print or type, and complete the form entirely

(Continued on page 2)

December 2006

Briefly, in your own words, explain why you would like to be appointed to the Board or Commission, describe your qualifications for this appointment, and list your community and/or civic involvement. Please attach any additional information you wish. Also, please list the name and phone number of any personal references that we may contact.

Currently I sit on the Board of the Law Library and I have a good understanding of the importance the Law Library is to the patrons of our community.

I sit on the Board of Soroptimist International of Truckee Meadows and I am a Trustee to the Community Foundation of Western Nevada.

Please accept this as my request to continue my service to the Board of the Law Library.

I understand the role and responsibilities of membership on this board or commission and am willing to serve. If appointed, I will attend required meetings and training and will adhere to pertinent bylaws. I understand that some appointments require a Financial Disclosure Form to be submitted to the Nevada State Ethics Commission. I certify that, to the best of my knowledge, the information I have provided in this application is true and correct. If the information provided is false or incomplete, it shall be sufficient cause for disqualification or removal. [If appointed to a Citizen Advisory Board (CAB), I agree to attend a CAB new member orientation session within six months of my appointment. I understand that failure to comply with this requirement will result in automatic removal from the Citizen Advisory Board.]

Signature: Joseph Montoya Date: 12/15/15

PLEASE RETURN THE APPLICATION TO:

Washoe County Manager's Office
P.O. Box 11130, 1001 E. Ninth Street, Room A201, Reno, NV 89520-0027
Phone: (775) 328-2000; FAX: (775) 328-2037; Email: cmatthews@washoecountv.us

Date Received: _____ Commission District: _____

Appointed to: _____ Date of Appointment: _____

Thank you for your interest in Washoe County Government

This document is part of the public record and is available for public review.

Washoe County Community Service Application



Volunteer.....Make a Difference in Washoe County!

Please complete the following application to indicate your interest in a citizen-appointed position on a Washoe County Board or Commission. Your application will be kept on file for 12 months. You will need to reapply after that time if you still wish to be considered for a position. Applications may also be obtained on our website at www.washoecounty.us.

Is there a specific Board or Commission vacancy you are applying for? Yes No
If yes, which one?

Washoe County Law Library

Name: Clayton Brust

Residential Home Address

Address: 4311 Dundee
City: Reno State: NV Zip: 89519
Assessor's Parcel Number (if known):
Home Phone: 762.3612 Email: Cbrust@rbsllaw.com

Mailing Address (if different from residential home address)

Street and/or P.O. Box:
City: State: Zip:

Occupation and Business Address

Job Title: Lawyer
Business Name: RBS & L
Address (Street and/or P.O. Box): 71 Washington Street
City: Reno State: NV Zip: 89503
Business Phone: 829.8197 Email: Same

Registered Voter

Are you registered to vote in Washoe County? Yes No
The Washoe County Commission requires that a person be a registered voter in Washoe County (if eligible to vote) to be considered for membership on a Citizen Advisory Board. This requirement may be waived on a case-by-case basis by the County Commission.

How long have you lived in your area? (yrs. 8 /mos. 1)

How long have you lived in Washoe County? (yrs. 20 /mos.)

Have you ever been convicted of a felony or misdemeanor other than minor traffic violations? Yes No

If yes, please list conviction dates and nature:

Briefly, in your own words, explain why you would like to be appointed to the Board or Commission, describe your qualifications for this appointment, and list your community and/or civic involvement. Please attach any additional information you wish. Also, please list the name and phone number of any personal references that we may contact.

Continue the work of preserving the library and
keeping its products and services modern and
relevant.

I understand the role and responsibilities of membership on this board or commission and am willing to serve. If appointed, I will attend required meetings and training and will adhere to pertinent bylaws. I understand that some appointments require a Financial Disclosure Form to be submitted to the Nevada State Ethics Commission. I certify that, to the best of my knowledge, the information I have provided in this application is true and correct. If the information provided is false or incomplete, it shall be sufficient cause for disqualification or removal. [If appointed to a Citizen Advisory Board (CAB), I agree to attend a CAB new member orientation session within six months of my appointment. I understand that failure to comply with this requirement will result in automatic removal from the Citizen Advisory Board.]

Signature: _____

Date: 12/16/15

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