



WASHOE COUNTY

"Dedicated To Excellence in Public Service"

www.washoecounty.us

CM/ACM JS
Finance LC/CH
DA KM
Risk Mgt. DE
HR NA
Grant Mgt. GE

STAFF REPORT BOARD MEETING DATE: September 27, 2016

DATE: August 30, 2016
TO: Board of County Commissioners
FROM: Kerri Heward, Crime Lab Director
(775) 328-2803 KHeward@washoecounty.us

THROUGH: Chuck Allen, Sheriff 

SUBJECT: Recommendation to approve the direct grant award from the State of Nevada, Office of Criminal Justice Assistance FFY 2016/2017 Justice Assistance Grant (JAG), Project No. 16-JAG-28 for [\$21,000, no County match required] to purchase a Narcotics Screening Instrument to be used in the Forensic Science Division for the grant period of 10/1/16 through 9/30/17 and if approved, direct Comptroller's Office to make necessary budget amendments. (All Commission Districts)

SUMMARY

The Office of Criminal Justice Assistance awarded the Washoe County Sheriff's Office \$21,000 to purchase a Narcotics Screening Instrument to be used in the Crime Lab. This device will assist officers with accurate presumptive results, reduce officer exposure to potentially harmful drugs, and reduce the amount of chemical consumables used by these agencies. The devices will provide the Forensic Science Division with an efficient drug screening method and will reduce the need for over 50% of the chemicals used in the Controlled Substance Section.

Washoe County Priority/Goal supported by this item: Safe, secure and healthy communities.

PREVIOUS ACTION

Prior Forensic Science JAG award was approved on September 8, 2014.

BACKGROUND

The Washoe County Sheriff's Office - Forensic Science Division (WCSO-FSD) provides crime scene investigation, laboratory testing, and calibration services for over 80 State, Federal, and local agencies in 13 of the 17 counties in Nevada. The WCSO-FSD is an accredited forensic laboratory through The American Society of Crime Laboratory Directors / Laboratory Accreditation Board (ASCLD/LAB). It is our desire to provide

AGENDA ITEM # 7.A.

improved services, with shorter turnaround times to our user agencies, while maintaining the highest quality of work.

GRANT AWARD SUMMARY

Project/Program Name: Narcotics Screening Instrument

Scope of the Project: This funding will be utilized to purchase a TruNarc Handheld Narcotic Analyzer

Benefit to Washoe County Residents: Increased capability to test samples by reducing 50% of the chemicals currently being used.

On-Going Program Support: N/A

Award Amount: \$21,000.00

Grant Period: 10/01/2016 - 09/30/2017

Funding Source: U.S. Department of Justice

Pass Through Entity: Office of Criminal Justice Administration

CFDA Number: 16.738

Grant ID Number: 16-JAG-28

Match Amount and Type: No Match

Sub-Awards and Contracts: Any equipment will be purchased using Washoe County grant procurement processes compliant with *2 CFR 200.317-200.326*.

FISCAL IMPACT

Should the board accept this grant award and approve these amendments, the adopted budget will be increased by \$21,000 in both revenues and expenditures in the following accounts:

Increase Revenues		
TBD - 431100	(JAG 16/17 WCSO Lab - Federal Grants)	\$21,000.00
Increase Expenditures:		
TBD - 781004	(JAG 16/17 WCSO Lab - Equipment)	\$21,000.00

This is reimbursement based funding. No match required.

- No Match
- Reimbursement

- Upfront cash from General funds
- Sponsor does not allow for indirect cost recovery

RECOMMENDATION

It is recommended that the Board of County Commissioners approve acceptance of the direct grant award from the State of Nevada, Office of Criminal Justice Assistance FFY 2016/2017 Justice Assistance Grant (JAG), Project No. 16-JAG-28 for [\$21,000, no County match required] to purchase a Narcotics Screening Instrument to be used in the Forensic Science Division for the grant period of 10/1/16 through 9/30/17 and if approved, direct Comptroller's Office to make necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: move to approve the direct grant award from the State of Nevada, Office of Criminal Justice Assistance FFY 2016/2017 Justice Assistance Grant (JAG), Project No. 16-JAG-28 for [\$21,000, no County match required] to purchase a Narcotics Screening Instrument to be used in the Forensic Science Division for the grant period of 10/1/16 through 9/30/17 and if approved, direct Comptroller's Office to make necessary budget amendments.

Brian Sandoval
Governor



James M. Wright
Director

Charise Whitt
Administrator

Office of Criminal Justice Assistance

1535 Old Hot Springs Road, # 10
Carson City, Nevada 89706-0676
Telephone (775) 687-3700 • Fax (775) 687-4171
www.ocj.nv.gov

August 23, 2016

Sheriff Chuck Allen
Washoe County Sheriff's Office
911 Parr Blvd
Reno, NV 89512

Dear Sheriff Allen,

Re: Washoe County Sheriff's Office – Narcotics Screening Instrument # 16-JAG-28

Congratulations! We are pleased to inform you that your application for Justice Assistance Grant (JAG) funding for the Washoe County Sheriff's Office – "Narcotics Screening Instrument" project has been approved in the amount of \$21,000.00. This grant requires **no** cash match. The assigned grant number for your project is **16-JAG-28**. Please refer to this number on all documents pertaining to this project including e-mail transmissions.

The Office of Criminal Justice Assistance (OCJA) requires submission of Monthly Financial Claim Forms, even if no financial activity took place in a given month. Forms are available on our web site at <http://ocj.nv.gov/>. There are also additional reporting requirements for acceptance of this JAG grant detailed in the program assurances document enclosed. A new form entitled "Grants Required Reports Log Sheet" is enclosed for your use. This form will be reviewed on grant monitoring visits by OCJA. As your project manager, I will be happy to assist you with completion of these reports. For general grant reference information see the Project Director's Manual which is also available on our web page at <http://ocj.nv.gov/>.

The Bureau of Justice Assistance is enforcing the Federal law contained in 8 US Code, Section 1373 known as Sanctuary Jurisdictions which will not enable State Administering Agencies (i.e. OCJA) to provide JAG funds to jurisdictions not in compliance with the law. A special conditions document is being prepared by the Nevada State adjutant general's office which will require any jurisdiction receiving JAG funds to state they are not in violation of the aforementioned law. This document will be forwarded to your office as separate correspondence when available.

Additionally, two new forms dealing with Federal Civil Rights laws are enclosed. The first document, entitled Certification of Civil Rights Requirements and Designation of Civil Rights Liaison requires the Project Director to appoint a civil rights liaison and return the form to this office with the other standard documents listed below. The second form entitled Civil Rights Liaison Certification and Training requires the appointed Civil Rights liaison designee to view required civil rights training and complete appropriate self-tests on the subject matter if required and then complete the form and return it to OCJA before **September 30, 2016**.

Enclosed are the following standard documents:

- Two grant awards - please sign & date both copies and return them to our office.
- Special Conditions to be signed and returned to our office. Note: This document has consolidated several normal Special Conditions into one form.
- The Program Assurances document which should be signed and returned to our office.
- The Financial Assurances document which should be signed and returned to our office.

Please sign these documents and return them to me as the grant will not be in effect until this office has received the signed documents and OCJA has received the Justice Assistance Grant award document from the Department of Justice and returned the OCJA signed grant award to your office.

If you have any questions regarding this award or any of the enclosures, please contact me at (775) 687-4170 ext 5 or e-mail me at mlambrecht@dps.state.nv.us. I look forward to working with you during the upcoming grant year.

Sincerely,



Mike Lambrecht
Management Analyst

Encls - as