



# WASHOE COUNTY

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## STAFF REPORT BOARD MEETING DATE: January 10, 2017

**DATE:** Tuesday, December 20, 2016  
**TO:** Board of County Commissioners  
**FROM:** Susan Schilling, Undersheriff (775) 328-3007  
sschilling@washoecounty.us

**THROUGH:** Sheriff Chuck Allen *Susan Schilling*

**SUBJECT:** Recommendation to approve receipt of a direct grant award [\$158,064.00, no County match required] from the Bureau of Justice Assistance (BJA), State Criminal Alien Assistance Program (SCAAP), FY2016, Project number 2016-AP-BX-0447, to the Washoe County Sheriff's Office, Detention Bureau. Beginning date of the grant term is retroactive to October 1, 2016, with no end date. If approved, direct the Comptroller's Office to make the necessary budget amendments. (All Commission Districts.)

### SUMMARY

The Bureau of Justice Assistance SCAAP grant program awards funds to jail facilities for housing federal prisoners. These funds are awarded to the WCSO each year and are restricted to use for Detention Bureau activities and projects only. Grant funds have already been received up front and the Detention Bureau has now determined how to best allocate the funds.

Washoe County Strategic Objective supported by this item: Safe, secure and healthy communities.

### PREVIOUS ACTION

The Board previously approved SCAAP funding on 9/27/11, 2/12/13, 12/9/14, 6/9/15, and 1/26/16.

### BACKGROUND

The Washoe County Sheriff's Office receives SCAAP funding as reimbursement for housing federal prisoners. These funds are limited to use for Detention related projects and activities. This item is being submitted to the first available BCC meeting after allocation of funds was determined and Detention projects were assessed.

**GRANT AWARD SUMMARY**

**Project/Program Name:** State Criminal Alien Assistance Program (SCAAP) 2016

**Scope of the Project:** To provide support and assistance to the Detention Bureau

**Benefit to Washoe County Residents:** Increased training, safety, and assistance to the WCSO Detention Bureau.

**On-Going Program Support:** N/A

**Award Amount:** \$158,064.00

**Grant Period:** 10/1/15 (no end date)

**Funding Source:** Bureau of Justice Assistance

**Pass through From:** N/A

**CFDA Number:** 16.606

**Grant ID Number:** 2016-AP-BX-0447

**Match Amount and Type:** No match required

**Sub-Awards and Contracts:** None

**FISCAL IMPACT**

Should the board accept this grant award and approve these amendments, the adopted FY17 budget will be increased by \$158,064.00 in both revenues and expenditures in the following accounts:

Increase Revenues

11274 - 431100 (2015 SCAAP-Federal Grants) \$158,064.00

Increase Expenditures

11274 – 711504 (2016 SCAAP- Equipment) \$ 95,464.00

11274 – 710205 (2016 SCAAP- Repairs & Maintenance) \$ 60,600.00

11274- 710503 (2016 SCAAP –Licenses & Permits) \$ 2,000.00

There is no match required. All funds have been received up front.

- Budget amendment is needed
- No match required
- SCAAP funds are drawn as an advance
- No indirect costs are included in this grant budget

**RECOMMENDATION**

It is recommended that the Board of County Commissioners approve receipt of a direct grant award [\$158,064.00, no County match required] from the Bureau of Justice Assistance (BJA), State Criminal Alien Assistance Program (SCAAP), FY2016, Project number 2016-AP-BX-0447, to the Washoe County Sheriff's Office, Detention Bureau. Beginning date of the grant term is retroactive to October 1, 2016, with no end date. If approved, direct the Comptroller's Office to make the necessary budget amendments.

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: Move to approve receipt of a direct grant award [\$158,064.00, no County match required] from the Bureau of Justice Assistance (BJA), State Criminal Alien Assistance Program (SCAAP), FY2016, Project number 2016-AP-BX-0447, to the Washoe County Sheriff's Office, Detention Bureau. Beginning date of the grant term is retroactive to October 1, 2016, with no end date. If approved, direct the Comptroller's Office to make the necessary budget amendments.



OMB Number: 1121-0243 Expires: 02/29/2004

[SCAAP Help](#)  
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Grant Number:	2016-AP-BX-0447
Jurisdiction:	County of Washoe
Vendor Number:	886000139
Award Amount:	\$158,064

Fiscal Year 2016 Payment Acceptance and Electronic Transfer of Funds

The Bureau of Justice Assistance (BJA) has completed its review of your facility, inmate, and correctional officer data related to the State Criminal Alien Assistance Program (SCAAP). The Bureau of Immigration and Customs Enforcement has vetted the inmate records, and an award amount has been calculated.

In accepting this award, you understand that BJA reserves the right to take appropriate administrative action, including intensive monitoring, repayment action, or adjustment to future payments, to resolve data discrepancies, errors, or audit findings related to any information reported in your application.

Applicants are now required to accept awards online within 45 calendar days of award notice, in accordance with the Office of Justice Programs (OJP) Financial Guide, Part II, Chapter 2, Acceptance Procedures requiring acceptance/drawdown of awards with 45 days of notice of award, and Part IV, Chapter 2, section 16.606, State Criminal Alien Assistance Program (SCAAP) requiring an "expeditious draw-down of payments."

Jurisdictions accepting SCAAP awards are not required to submit financial or progress reports to OJP. For FY 2009 SCAAP awards, the Department of Justice Reauthorization Act of 2005 (Pub. L. 109-162, Title XI) requires that all SCAAP funds be used for correctional purposes only. Please see the use of funds list and certification below. With your acceptance (by clicking on the Accept button below) of SCAAP's terms, conditions, and award amount, OJP will initiate an electronic payment in that amount to your bank account of record, as verified through the on-line SCAAP registration process and in accordance with applicable E-Government rules and requirements.

All issues related to the electronic transfer of funds or the bank account of record must be referred to the OCFO Customer Service Center at 800-458-0786. Please allow 15 business days for the electronic payment process to be complete before contacting OCFO. Please have the grant number, amount, and vendor information (noted above) available when you call.

FY 2016 SCAAP Use of Funds List

- Construction ---
- Construction for inmate housing, inmate programs, prison industries in ADA compliance
- Training/Education for offender ---
- Specific trade employment skills
- GED testing
- Job Preparedness
- Training for corrections officers to help manage offender population ---
- Bi-lingual language skills
- Less than lethal technology training
- Diversity training

As the CEO or authorized designee of this jurisdiction, I understand the guidelines and requirements as associated with the previous statements and agree to abide by them in all matters involving the FY 2016 State Criminal Alien Assistance Program.

Accept Decline