



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: June 27, 2017

CM/ACM	<u>CV</u>
Finance	<u>JB</u>
DA	<u>PL</u>
Risk Mgt	<u>n/a</u>
HR	<u>n/a</u>
Compt	<u>RA</u>

DATE: June 5, 2017

TO: Board of County Commissioners

FROM: Mark Mathers, Budget Manager
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THROUGH: Christine Vuletich, Assistant County Manager
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SUBJECT: Accept Sober 24 Grant Program Income, received by Washoe County through collection of drug and alcohol testing fees, related to Office of Traffic Safety Grant Awards: 1) Approve [\$89,407.50] for FY 2016-17, retroactive July 1, 2016 through June 30, 2017; and 2) Direct Comptroller to make the appropriate budget amendments. (All Commission Districts)

SUMMARY

Request approval from the Board of County Commissioners to accept Sober 24 grant program income received through the duration of the Office of Traffic Safety grant periods in FY 2016-17. Collection of program income began in July 2016. Program income shall be used to further the objectives of the grant activity.

County Priority/Goal supported by this item: Safe, Secure, and Healthy Communities.

PREVIOUS ACTION

March 22, 2016: Board of County Commissioners (BCC) accepted \$45,000 (20% in-kind match) Office of Traffic Safety grant award to Reno Justice Court for the period February 11, 2016 through September 30, 2016. This funding was used to start up the Sober 24 Program to hire qualified testers.

November 29, 2016: Board of County Commissioners accepted \$45,000 (20% in-kind match) Office of Traffic Safety grant award to Reno Justice Court for the period October 1, 2016 through September 30, 2017 to continue support of the Sober 24 program.

AGENDA ITEM # 5.H.2

BACKGROUND

The Reno Justice Court applied to the Office of Traffic Safety (OTS) to receive funding to establish the Sober 24 program. The Reno Justice Court, in cooperation with the Washoe County Sheriff's Office, Washoe County Social Services and the Department of Alternative Sentencing, developed the Sober24 program to provide twice daily alcohol monitoring and twice weekly drug testing for persons convicted of impaired driving and other related offenses. Such monitoring is quick, simple, and inexpensive, and allows employees to maintain jobs and other family responsibilities, thereby avoiding many of the difficulties which can otherwise so easily arise, and may indeed stimulate further use of intoxicants.

The ultimate goal of this program is to reduce impaired driving on our roads, and thus to reduce drug and alcohol-related injuries and fatalities. Sober 24 aims to do this by reducing recidivism by those already convicted of impaired driving.

Office of Traffic Safety grants are federal pass through grants from the U.S. Department of Transportation, Highway Safety Programs. As referenced in CFR Title 23 §1200.34:

- (a) *Definition.* Program Income means gross income received by the grantee or subgrantee directly generated by a program supported activity, or earned only as a result of the grant agreement during the period of time between the effective date of the grant award and the expiration date of the grant awards.
- (b) *Inclusions.* Program income includes income from fees for services performed, from the use or rental of real or personal property acquired with grant funds, from the sale of commodities or items fabricated under the grant agreement, and from payments of principal and interest on loans made with grant funds.
- (d) *Use of program income.* (1) *Addition.* Program income shall ordinarily be added to the funds committed to the Highway Safety Plan. Such program income shall be used to further the objectives of the program area under which it was generated.

As noted in **NRS 354.598005 Procedures and requirements for augmenting or amending budget, Section 3**, “Nothing in NRS 354.470 to 354.626, inclusive, precludes the amendment of a budget by increasing the total appropriation for any fiscal year to include a grant-in-aid, gift or bequest to a local unit of government which is required to be used for a specific purpose as a condition of the grant. Acceptance of such a grant and agreement to the terms imposed by the granting agency or person constitutes an appropriation to the purpose specified.”

At the time of the grant application submissions to the Office of Traffic Safety, it was unknown how much program income would be generated through drug/alcohol testing fee collection. Retroactive approval is therefore requested as collection of program income began in July 2016. Program income will be used to partially cover the cost of the Sober 24 program including testing, operating supplies and monitoring devices.

FISCAL IMPACT

Sober 24 program income received will be used to further the objectives of the program. Should the Board accept this program income:

1) The FY 2016-17 adopted budget will be increased by \$89,407.50 in both revenues and expenditures in the following accounts.

Increase Revenue (Fund 270)

IO 11303-460740 Federal Program Income	\$ 8,907.50
IO 11394-460740 Federal Program Income	\$80,500.00

Increase Expenditures (Fund 270)

IO 11303-710312 Special Department Expense	\$ 7,585.47
IO11303-710350 Office Supplies	\$ 1,304.09
IO 11303-710502 Printing	\$ 17.94
IO 11394-701130 Pooled Positions	\$40,500.00
IO 11394-710312 Special Department Expense	\$40,000.00

The grant period for internal order 11394|Sober 24 FY17 ends September 30, 2017. Any program income received July-September 2017 will be reflected in the grant internal order.

RECOMMENDATION

Accept Sober 24 Grant Program Income, received by Washoe County through collection of drug and alcohol testing fees, related to Office of Traffic Safety Grant Awards: 1) Approve [\$89,407.50] for FY 2016-17, retroactive July 1, 2016 through June 30, 2017; and 2) Direct Comptroller to make the appropriate budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to accept Sober 24 Grant Program Income, received by Washoe County through collection of drug and alcohol testing fees, related to Office of Traffic Safety Grant Awards: 1) Approve [\$89,407.50] for FY 2016-17, retroactive July 1, 2016 through June 30, 2017; and 2) Direct Comptroller to make the appropriate budget amendments."