

COUNTY COMMISSIONERS
Chair, Marsha Bergbigler, District 1
Vice-Chair, Kitty Jung, District 3
Bob Lucey, District 2
Vaughn Hartung, District 4
Jeanne Herman, District 5



COUNTY MANAGER
John Slaughter

ASSISTANT DISTRICT ATTORNEY
Paul Lipparelli

COUNTY CLERK
Nancy Parent

NOTICE OF MEETING AND AGENDA

WASHOE COUNTY BOARD OF COUNTY COMMISSIONERS COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada

January 23, 2018
10:00 a.m.

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud. The Board of County Commissioners may take breaks approximately every 90 minutes.

Accessibility. The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, call the Office of the County Manager, (775) 328-2000, 24-hours prior to the meeting.

Public Transportation. Public transportation is available to this meeting site: RTC Routes 2, 2S, 5 and 15 serve this location. For eligible RTC ACCESS reservations call (775) 348-5438.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board of County Commissioners conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The County Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item "Commissioners'/County Manager's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Second Judicial District Court (75 Court Street), Washoe County - Reno Downtown Library (301 South Center Street); Sparks Justice Court (1675 East Prater Way); www.washoecounty.us/bcc/board_committees/ and <https://notice.nv.gov>.

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) Marilyn Kramer, Assistant to the County Manager, (775) 328-2000 and on Washoe County's website www.washoecounty.us/bcc/board_committees/

1. Salute to the flag.
2. Roll call.
3. Appearance:
 - President Marc Johnson
 - Dean Manos Maragakis
 - Dr. Miles Greiner
 - University of Nevada Reno - College of EngineeringPresentation and Update on the College of Engineering. [10 minutes]
4. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
5. Commissioners'/County Manager's announcements, reports and updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

6. Consent Items (for possible action)

- 6.A.1. Approval of minutes for the Board of County Commissioner's concurrent meeting of December 12, 2017 and regular meeting of December 19, 2017. Clerk. (All Commission Districts)

Attachments: [BCC171212W.doc](#)
[BCC171219W.doc](#)

- 6.A.2. Approval of minutes for the Board of County Commissioner's regular meeting of November 28, 2017. Clerk. (All Commission Districts)

Attachments: [MINUTE APPROVAL MEMO TO BOARD.pdf](#)
[BCC171128W.doc](#)

- 6.B. Approve roll change requests, pursuant to NRS 361.765 and/or NRS 361.768, for errors discovered on the 2017/2018 secured tax roll and authorize Chair to execute the changes described in Exhibit A and direct the Washoe County Treasurer to correct the error(s). [cumulative amount of decrease to all taxing entities \$12,786.15]. Assessor. (Commission Districts 1 & 3)

Attachments: [BCC 1/23/18 - Assessor - roll change requests \[12,786.15\]](#)
[BCC 1/23/18 - Assessor - roll change requests Exhibit A](#)

- 6.C. A Resolution Requesting the Assistance of the Attorney General in the Prosecution of James Upton Due to a Potential Appearance of Impropriety and Other Matters Properly Related Thereto. District Attorney. (All Commission Districts.)

Attachments: [staff report req AG for conflict--Upton.docx](#)
[AG conflict res--upton.doc](#)

- 6.D. Approve amendments totaling an increase of [\$2,673] in both revenue and expense to the FY18 Food Retail Program Standards Program - Joint Nevada Food Safety Task Force and NevEHA Annual Educational Conference Grant Program, IO 11463; and if approved direct the Comptroller's office to make the appropriate budget amendments. Health District. (All Commission Districts.)

Attachments: [FY18 11463 BCC 1-23-18.docx](#)
[AFDO G-FPTF-1709-05312 Award Letter.pdf](#)

- 6.E. Approve purchase of software licensing for VMWare NSX Enterprise from CDW Government at a cost of [\$119,778.60] for a one-year term. Technology Services. (All Commission Districts)

Attachments: [01-23-18 Staff Report VMWare NSX from CDWG](#)
[\[\\$119778.60\].docx](#)
[JM1L655.pdf](#)

- 6.F.1. Acknowledge a grant award of [\$10,000, no County match required], awarded to the Second Judicial District Court from the Lee F. Del Grande Foundation, retroactive December 1, 2017 through June 30, 2018 for the Family Peace Center, and direct the Comptroller's Office to make the necessary budget adjustments. District Court. (All Commission Districts.)

Attachments: [BCC 1-23-18 Staff Report Grant Award-Family Peace Center-District Court \\$10,000.00](#)
[Lee Del Grande Foundation Grant Agreement - \\$10,000](#)

- 6.F.2. Acknowledge a bequest of [\$9,500], from the estate of Deborah Lee Lumkes, Deceased to the CASA Program of the Second Judicial District Court, and direct the Comptroller's Office to make the necessary budget adjustments. District Court. (All Commission Districts.)

Attachments: [BCC 1-23-18 Staff Report Donation-Debby Lumkes Estate-Family Services District Court \\$9500.00](#)

- 6.F.3. Approve to reappoint one attorney member and appoint two non-attorney members to the Law Library Board of Trustees. It is recommended that Clayton Brust serve as an attorney member for a two-year term expiring on January 31, 2020, Cortney Young serve as a non-attorney member for a two-year term expiring January 31, 2020, and Kathi Lutsch serve as a non-attorney member for a one year term expiring January 31, 2019. Candidates will satisfy the attorney position and non-attorney positions required for the Law Library Board of Trustees. District Court. (All Commission Districts)

Attachments: [BCC Staff Report 1-23-18 Law Library Three BOT Members for 2018 - District Court](#)
[Cortney Young](#)
[Kathi Lutsch](#)
[Clay Brust](#)

- 6.G.1. Approve to re-appoint Ms. Barbara Kinnison to the Washoe County Audit Committee to retroactively fill a two-year term beginning January 1, 2018 and ending December 31, 2019. Manager. (All Commission Districts.)

Attachments: [Staff Report - Manager - Audit Committee Appointment Barbara Kinnison.docx](#)

- 6.G.2. Approve to award Washoe County Bid No. 3036-17 for the development of the Gerlach Economic Development Plan to include inventory of assets, economic development strategy, and action plan; to Better City, in the amount of \$101,710 [project funded by Community Development Block Grant \$98,750 and Washoe County \$2,960]; and if approved authorize Purchasing and Contracts Manager to execute the contract. Manager. (Commission District 5.)

Attachments: [Staff Report - Manager - Gerlach Economic Development Plan.doc](#)

- 6.G.3. Approve [payment of \$27,551] to Tahoe Regional Planning Agency pursuant to the Tahoe Regional Planning Compact (Article VIII, Public Law 96-551, December 1980). Manager. (All Commission Districts.)

Attachments: [Staff Report - Manager - Tahoe Regional Planning Agency Payment.doc](#)
[TRPA Schedule Amount due FY18.pdf](#)

- 6.H.1. Approve Professional Services Agreements for both Neighborhood Justice Center, and Mandatory Mediation Program to Neighborhood Mediation Center, 200 Ridge Street, Suite 230, Reno, NV 89501 in the approximate amount of [\$134,750] and authorize the Purchasing and Contracts Manager to execute the agreement for Professional Services for the initial term of July 1, 2017 through June 30, 2018 with two (2) one-year renewal options. Reno Justice Court. (All Commission Districts.)

Attachments: [BCC Staff Report - Neighborhood Mediation Center \(NMC\) FY2017-18 Revised.doc](#)

- 6.H.2. Approve an adjustment to the Reno Justice Court budget for by moving [\$1,950.00] from the budget in the Professional Services line item to the Travel line item. Reno Justice Court.(All Commission Districts).

Attachments: [BCC Staff Report - Travel Budget Adjustment for VAWA.doc](#)

End of Consent Items

7. Appearance:
Ron Radil, Executive Director
Ed Lawson, WNDD President
Presentation and update on Western Nevada Development District and Project List. [10 minutes.]

Attachments: [WNDD CEDS and Project Listing 110117.pptx](#)

8. Recommendation to approve the updated Washoe County grant management conflict of interest policy; and guidelines for requesting and accepting donations. Manager. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [Staff Report - Manager - Grant Conflict of Interest and Donation policy.doc](#)
[WC GM Conflict of Interest 1-23-18.docx](#)
[Grant Donation Guidelines final.docx](#)

9. Acknowledge update from staff and provide possible direction to staff on Citizen Advisory Board (CAB) program. Action may include adoption of new CAB meeting schedule beginning March 2018, as well as direction to: develop a policy relating to General Improvement District members ability to sit on CABs, increase training opportunities for CAB members at CAB meetings, improve the notification process for CAB meetings, facilitate planning staff attendance at relevant CAB meetings and CAB member access to planning staff members in the pre-meeting period, provide appropriate audio and visual equipment at CAB meetings, improve access to venues hosting CAB meetings, and develop alternative channels of communications between the public and commissioners for matters of interest to the CABs that are not related to particular development or land use proposals. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 01-23-18 - Staff Report - CAB program review](#)
[BCC 01-23-18 - Attachment A - Proposed CAB 2018 Yearly Schedule](#)

10. Recommendation to approve Washoe County American with Disabilities Act Policy. Human Resources. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [Staff Report - ADA Policy Approval](#)
[ADA At-a-Glance 2018](#)
[ADA Policy 2018](#)
[Accomodation Request from Employee FORM 2018](#)
[Accomodation Request from Applicant FORM 2018](#)

11. Recommendation to approve receipt of AB 519 funding through the Nevada Secretary of State grant, retroactive July 1, 2017 through June 2019, in the amount of \$1,700,000 [no County match required] for the purchase of voting system hardware and software for the Registrar of Voters Office; approve interfund appropriation transfers to track grant and capital funds; and direct the Comptroller's Office to make the necessary appropriation transfers and budget amendments. Registrar of Voters. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [1-23-18 ROV \\$1.7 million state grant award.doc](#)

12. Recommendation to approve the purchase of a three-year licensing renewal, retroactive from January 15, 2018-January 14, 2021 for McAfee Endpoint Security Software Suite at a cost of [\$257,256.50] from CDW Government. Technology Services. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [01-23-18 Staff Report McAfee from CDWG.docx](#)

13. Recommendation to adopt a resolution declaring that tracts of land owned by Washoe County within the proposed Business Improvement District in the downtown area of the City of Reno are specially benefitted by the Downtown Reno Business Improvement District pursuant to NRS 271.040(2), and other matters properly relating thereto. District Attorney. (All Commission Districts.) For Possible Action

Attachments: [BID Resolution final.docx](#)
[downtown BID staff report.docx](#)

14. Possible action to introduce and conduct a first reading of an Ordinance to amend the Washoe County Code, Chapter 5 - Administration and Personnel - by repealing provisions relating to the family and medical leave act (FMLA) at section 5.270, and if introduced, set a public hearing for the second reading and possible adoption of the Ordinance for February 13, 2018. Human Resources. (All Commission Districts). FOR POSSIBLE ACTION

Attachments: [Staff Report-First Reading WCC5.270 FMLA.docx](#)
[Repeal FMLA Ordinance Working Copy.docx](#)

Public Hearing. (Note: Due to public testimony and discussion, time expended on the item in this category can vary.)

15. Second reading and adoption of an ordinance amending Washoe County Code Chapter 55 by separating exotic animals into a three-tiered classification system; by exempting tier 1 exotic animals from the exotic animal permit process; by requiring persons wishing to possess tier 2 or tier 3 exotic animals to obtain an exotic animal permit; by amending provisions related to the application for an exotic animal permit, the processing of an exotic animal permit, the requirements of and conditions imposed upon an exotic animal permit, the approval or denial of an exotic animal permit, the revocation of an exotic animal permit, and the appeal process; by modifying minimal structural enclosure requirements for primates, felines, canines, reptiles, bears, hoofed animals, marsupials; by amending provisions related to the impoundment of exotic animals; and by adding and revising various definitions, and all other matters properly relating thereto. (Bill No. 1794) Animal Services (All Commission Districts) FOR POSSIBLE ACTION.

Attachments: [Staff report- Exotic Animal 2nd Reading- January 23 2018 final.doc](#)
[Ordinance-- Working Copy-- Exotics.docx](#)
[Ordinance-- Clean Copy-- Exotics.docx](#)

16. Second reading and adoption of an ordinance amending Washoe County Code Chapter 55 by vacating the Animal Control Board; by labeling the existing permit to keep more than three adult dogs and/or seven adult cats within the congested areas of the county a "variance" permit; by amending provisions related to the application for a variance permit, the processing of a variance permit, the requirements of and conditions imposed upon a variance permit, the approval or denial of a variance permit, the revocation of a variance permit, and the appeal process; and by modifying containment requirements for keeping more than three adult dogs and/or seven adult cats, and all other matters properly relating thereto. (Bill No. 1793) Animal Services (All Commission Districts) FOR POSSIBLE ACTION.

Attachments: [Staff report- Variance Permit 2nd Reading- January 23 2018 final.doc](#)
[Ordinance-- Working Copy-- Variance Permit.docx](#)
[Ordinance-- Clean Copy-- Variance Permit.docx](#)

End Of Scheduled Public Hearings

17. Discussion and update pertaining to the Board of County Commissioners Quarterly Dashboard Report. Manager. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC Dashboard Report 1.23.18.pdf](#)
18. Possible Closed Session for the purpose of discussing labor negotiations with Washoe County and/or Truckee Meadows Fire Protection District per NRS 288.220.
19. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
20. Commissioners'/County Manager's announcements, reports and updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

Adjournment

Various boards/commissions the Washoe County Commissioners may be a member of or liaison to:

Chair Berkbigler

Economic Development Authority of Western Nevada (EDAWN)
Nevada Tahoe Conservation District Board of Supervisors
Tahoe Prosperity Center Board of Directors
Tahoe Regional Planning Agency Governing Board
Tahoe Transportation District Board of Directors
Tahoe Transportation Commission
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board (alternate)
Truckee River Flood Management Authority (alternate)
Washoe County Investment Committee
Washoe County Legislative Liaison
Washoe County Stadium Authority (alternate)

Vice-Chair Jung

Community Assistance Center Transitional Governing Board
Nevada Works
Truckee Meadows Water Authority Board (alternate)
Truckee River Flood Management Authority (alternate)
Washoe County Criminal Justice Advisory Committee
Washoe County Internal Audit Committee
Washoe County District Board of Health
Washoe County Investment Committee
Washoe County Open Space and Regional Parks Commission Liaison
Washoe County Senior Services Advisory Board Liaison
Washoe County Stadium Authority

Commissioner Lucey

Community Assistance Center Transitional Governing Board (alternate)
EDAWN (Economic Development Authority of Western Nevada) (alternate)
Nevada Association of Counties Board of Directors (NACO)
Regional Transportation Commission
Reno-Sparks Convention & Visitors Authority
Tahoe Regional Planning Agency Governing Board (alternate)
Tahoe Transportation District Board of Directors (alternate)
Tahoe Transportation Commission (alternate)
Truckee Meadows Water Authority Board (alternate)
Truckee River Flood Management Authority (alternate)
Washoe County Debt Management Commission
Washoe County School District Capital Funding Protection Committee
Washoe County School District Oversight Panel
Washoe County Stadium Authority (alternate)
Western Regional Water Commission

Commissioner Hartung

Nevada Association of Counties Board of Directors
Regional Transportation Commission
State Land Use Planning Advisory Council (SLUPAC)
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board
Truckee River Flood Management Authority
Washoe County Senior Services Advisory Board Liaison (alternate)
Washoe County Stadium Authority (alternate)
Washoe-Storey Conservation District
Western Regional Water Commission

Commissioner Herman

NevadaWorks (alternate)
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board
Truckee River Flood Management Authority
Verdi Television District (Liaison)
Vya Conservation District
Washoe County School District Capital Funding Protection Committee
Washoe County School District Oversight Panel
Washoe County Stadium Authority (alternate)
Western Nevada Development District
Western Regional Water Commission