

**BOARD OF COUNTY COMMISSIONERS  
WASHOE COUNTY, NEVADA**

TUESDAY

10:00 A.M.

JANUARY 8, 2019

PRESENT:

**Marsha Berkbigler, Chair**

**Kitty Jung, Vice Chair**

**Bob Lucey, Commissioner**

**Vaughn Hartung, Commissioner**

**Jeanne Herman, Commissioner**

**Nancy Parent, County Clerk**

**John Slaughter, County Manager**

**Nathan Edwards, Deputy District Attorney**

The Washoe County Board of Commissioners convened at 10:00 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

**19-0008      AGENDA ITEM 3 Public Comment.**

Mr. Wyn Ross, Senior Hydrogeologist for the Central Truckee Meadows Remediation District (CTMRD), expressed dissatisfaction with the changes in management of the CTMRD. He said when the Washoe County Department of Water Resources merged with the Truckee Meadows Water Authority, his supervisor and his job duties changed. He stated his grievance was with Assistant County Manager Dave Solaro and Director of Engineering and Capital Projects Dwayne Smith. He requested a meeting with County Manager John Slaughter and Mr. Solaro.

Ms. Tammy Holt-Still presented documents, copies of which were placed on file with the Clerk. She read her reflections from 2018 and goals for 2019 concerning residents and issues in Lemmon Valley.

Ms. Denise Ross referred to a presentation she previously delivered to the Board about conditions at Lemmon Valley Elementary School (LVES). She asked whether any follow up, repairs, or asbestos abatement had taken place. She requested Commissioner Jung review health data to compare school absences and health issues for LVES children to those of other schools. She asserted funds were allocated and available for repairs and she wanted confirmation of repairs.

Mr. Levi Hooper offered a prayer for homeless individuals who passed away the previous year due to the weather. He spoke about the new Regional Transportation Commission bus pass system and their price scale. He expressed

frustration about overcrowding on buses and the inconsistency of bus schedules. He stated he had waited for up to one hour and 45 minutes for a bus to arrive. He requested assistance for the homeless in the area.

Mr. Sam Dehne spoke about his flight experience, Pan American World Airways, and his attendance at local government meetings.

Mr. Greg Hudson spoke about difficulties he experienced with the Department of Child Protective Services (CPS) since gaining custody of his grandchildren in 2017. He stated CPS encouraged him to take respite vacations and his vacations were pre-approved, but the social worker was antagonistic upon his return. After his most recent vacation the social worker stated the children would not be returned to him. He said all of his attempts to regain custody had been unsuccessful.

Ms. Johnna Lyda, Mr. Hudson's partner, appealed for the return of her grandchildren. She spoke about her efforts to work with CPS and to care for the children. She said CPS told her she would not regain custody of her grandchildren and they no longer returned her phone calls.

**19-0009      AGENDA ITEMS 4, 5, and 6**

**ITEM 4** Election of Chair of the Washoe County Board of Commissioners.

**ITEM 5** Election of Vice-Chair of the Washoe County Board of Commissioners.

**ITEM 6** Fix the term of office of the Chair and Vice-Chair of the Board.

Chair Berkbigler stated Deputy District Attorney Nathan Edwards had identified an error on the agenda, which prevented public comment on Agenda Items 4, 5, and 6. The items were missing the "For Possible Action" language.

Mr. Edwards said the "For Possible Action" phrase required by Chapter 241.020 of the Nevada Revised Statute had not been included on the first set of agenda items. The phrase was included on other agenda items beginning with Consent Agenda Item 8. He said without the statement his recommendation was to postpone the three items to a future agenda.

Chair Berkbigler announced Agenda Items 4, 5, and 6 would be postponed until the January 22 meeting. She asked all Commissioners to confirm they were available to attend the meeting on January 22 as all Commissioners would be needed to be present to vote on the three items.

Later in the meeting, Agenda Item 6 was reopened and Chair Berkbigler clarified the election of the new Board Chair and Vice-Chair did not take place because

Mr. Edwards stated the agenda should have included the language “For Possible Action”. The Board did not want to violate open meeting law; since the language was not included in the agenda the three items needed to be re-scheduled to a future meeting. She asked Mr. Edwards to confirm her explanation.

Mr. Edwards confirmed Chair Berkgigler’s explanation. He said he could not comment specifically on past agendas, but he was aware that in the past a general statement was included in the introductory portion of the agenda indicating action items had “For Possible Action” associated with them as though written next to the items throughout. It was an incorporation by reference. The agenda was changed as a result of legislative and protocol changes. Agendas no longer included that blanket statement. He said open meeting law required the statement to be included and it was not on the agenda for the current meeting. His recommendation to the Board was to err on the side of caution and not violate the open meeting law. Chair Berkgigler thanked Mr. Edwards for his clarification.

**19-0010      AGENDA ITEM 7 Announcements/Reports.**

Commissioner Jung requested a meeting with a subject matter expert on opportunity zones in the unincorporated County. She requested a State or Federal staff member who could clarify the law, answer questions, and provide guidance for leveraging opportunity zones. She stated there were many questions from developers interested in developing affordable housing and she wanted a clear understanding of the subject matter and best practices for implementation.

Commissioner Jung requested a report from the Regional Transportation Commission (RTC) or from RTC Board members regarding transit prices, capacity, and route functionality. Constituents had complained about buses appearing empty but Mr. Hooper reported buses were running over capacity. She required clarification on bus capacity. She asked for a second report from the RTC about roadways, denoting which roads the RTC was responsible for maintaining, and a regional overlay of where money had been invested on roads. She wanted to see how the road maintenance schedules of the RTC and Washoe County worked together.

Commissioner Jung asked for a meeting to discuss updates on the flooding at Swan Lake. She sought to review mitigation plans and next steps. She noted Councilwoman Bonnie Weber had expressed interest in working with the County on a permanent solution to the flooding. Councilwoman Weber, Commissioner Herman, and staff from Governor Stephen Sisolak’s office should be included in the meeting. She had mentioned to Governor Sisolak and his staff the need for the County to be reimbursed for the emergency funds that had been spent. She wanted definitive answers regarding reimbursement from Governor Sisolak’s staff. She noted precipitation norms for the month of January had almost been reached already. She was concerned about developing effective solutions to eliminate standing water from an area under development. She remarked working with developers could be a solution.

In response to Ms. Denise Ross' concerns, Commissioner Jung stated she made an appointment with Washoe County School Board Trustee Angela Taylor to discuss Lemmon Valley Elementary School (LVES).

Commissioner Hartung requested a meeting with Senior Hydrogeologist for the Central Truckee Meadows Remediation District Wyn Ross, Assistant County Manager Dave Solaro, and Director of Engineering and Capital Projects Dwayne Smith to discuss Mr. Ross' concerns. He wondered why Mr. Ross was not transferred to the Truckee Meadows Water Authority (TMWA) since most of the staff from the Department of Water Resources was transferred to TMWA.

Commissioner Hartung asked Human Services Director Amber Howell to send the Board a summary of Mr. Greg Hudson and Ms. Johnna Lyda's issue regarding their grandchildren.

Commissioner Hartung indicated to Mr. Smith he wanted to discuss the installation of a three-way stop at the intersection of Shelby Drive and Richard Springs Boulevard to address traffic backup.

Commissioner Hartung told Commissioner Jung they would get in touch with Director of Public Transportation and Operations David Jickling regarding the RTC concerns.

Commissioner Hartung said he paid a false alarm bill to CryWolf using a credit card, but after the payment posted he realized there was a \$3 fee for using a credit card. There was no notice on the CryWolf website about the additional credit card fee. He felt it was important for the public to be aware of the credit card fee, so he asked for Management Analyst Dana Searcy to look into the issue.

Commissioner Lucey noted the Washoe County Human Services Agency (HSA) made significant progress with adoptions in the County during 2018. He commended Ms. Howell and her staff for facilitating more adoptions in one year than ever before; they found permanent homes for 223 children. He thanked staff from all departments who collaborated to make those adoptions possible, including the HSA, the Courts, the Public Defender's Office, and the District Attorney's Office.

Commissioner Lucey continued the discussion about road maintenance initiated by Commissioner Jung. He reiterated Mr. Jickling would be contacted and suggested Director of Engineering Brian Stewart should be asked to give a presentation to the Board as well. He requested meeting with the new Sheriff to discuss upgrading patrols on Mt. Rose Highway in collaboration with the Nevada Highway Patrol (NHP). Drivers continued to make illegal U-turns due to the right turn only egress from the Rolling Hills neighborhood. He said it was a public safety issue if the NHP was not able to patrol that area properly.

Commissioner Herman thanked constituents for her re-election and for the Christmas cards she received. She noted The National Guard housing facility located in Stead would no longer be leased and would be vacated. She asked for a report regarding whether the facility could be utilized by the County to satisfy some of the affordable housing rental needs. She requested information from County Manager John Slaughter about the Child Protective Services case concerning Mr. Greg Hudson and Ms. Johnna Lyda's grandchildren. She wondered whether assistance could be offered to resolve the situation. She thanked Vice Chair Jung for requesting a meeting to discuss Swan Lake.

Chair Berkbigler expressed concern about conditions and health issues at LVES. She asked to see a copy of the report requested by Commissioner Jung. She was aware the conditions of the facility concerned the School District, but the health of the students was a Health District concern that needed to be assessed. She wanted a report of illness frequency for students of the school to see whether they were ill more frequently due to asbestos. She was aware of a school in her district where the asbestos was removed during the summer and wanted to know why it had not been removed at LVES.

Chair Berkbigler noted an update of Swan Lake conditions and plans was scheduled for a February meeting. She requested a report about snow plow services in Incline Village. There were new drivers and other drivers were getting new areas assigned to them. She was concerned because, during the interval between storms, she observed most of the side roads and many of the connecting roads had ice and snow on them. It was apparent the snow had been graded, but it had not been cleaned off. There was approximately a week between storms and the snow should have been cleared off during that time. She asked Mr. Smith to review snow plow processes because she felt drivers should return to clear roads after the initial snow plowing and grading for safety reasons.

Chair Berkbigler asked Ms. Howell for a report of what worked remained to be done at the Senior Center in Incline Village.

Chair Berkbigler noted Councilwoman Weber requested a meeting with her regarding Swan Lake. Since Commissioners Jung and Herman were already planning to meet with Councilwoman Weber, Chair Berkbigler would forgo the meeting.

Commissioner Hartung said he received complaints regarding snow berms left in front of residential driveways when snow plows cleared the roads. Some residents were blocked in by the berms. He requested a report of possible solutions.

Commissioner Hartung received complaints stating the CryWolf service had not been honoring the senior discount. He requested Ms. Searcy look into the issue.

Commissioner Herman said the snow berms were a concern because residents needed to go to work. She realized clearing every driveway while plowing the roads was not always possible but there had to be a way to clear driveways. It was

important for snow plow drivers to not behave rudely toward residents regarding the issue. She asked staff to address this issue.

Mr. Slaughter noted a regional expert for opportunity zones was scheduled to present to the Board on January 15. Additional information could be provided to the Board after the presentation if necessary. He would speak with staff about snow plowing and provide responses to the concerns expressed by the Commissioners.

Chair Berkbigler asked to move Agenda Item 27 to the January 22 meeting because additional work was necessary on the item.

### **CONSENT AGENDA ITEMS – 8A1 THROUGH 8E3**

- 19-0011**      **8A1** Acknowledge the communications and reports received by the Clerk on behalf of the Board of County Commissioners. Clerk. (All Commission Districts)
- 19-0012**      **8A2** Approval of minutes for the Board of County Commissioners' regular meeting of November 27, 2018. Clerk. (All Commission Districts.)
- 19-0013**      **8B** Recommendation to approve a Quitclaim Deed accepting real property associated with APN 044-320-52 and 044-320-53, totaling 1,288 square feet for use as portion of right of way of Zolezzi Lane, and approve an Easement Deed for Traffic Control Signage and Plowed Snow Storage between Washoe County and MK-III Holdings, LLC. Community Services. (Commission District 2.)
- 19-0014**      **8C1** Recommendation to review and acknowledge receipt of the Washoe County Law Library Annual Report 2018. District Court. (All Commission Districts.)
- 19-0015**      **8C2** Recommend to acknowledge a grant award of [\$20,000, no County match required], awarded to the Second Judicial District Court from the Lee F. Del Grande Foundation, retroactive January 1, 2019 through May 31, 2019 for the Family Peace Center, and direct the Comptroller's Office to make the necessary budget amendments. District Court. (All Commission Districts.)
- 19-0016**      **8D1** Recommendation to accept a retroactive one-time payment of [\$1,140.00] from Bourns Productions to the Washoe County Sheriff's Office as reimbursement for the Patrol Division's services provided to Bourns Productions on October 30, 2018. Sheriff. (All Commission Districts.)

- 19-0017**      **8D2**    Recommendation to approve a direct grant award [\$2,500.00, no match required] from the United States Department of Justice, United States Attorney, Organized Crime Drug Enforcement Task Force (OCDETF) for reimbursement of overtime costs incurred while involved in the investigation of OCDETF Initiative number PA-NV-314 for the retroactive grant period of 10/1/2018 - 09/30/2019, and if approved, direct Comptroller's Office to make the necessary budget amendments. Sheriff. (All Commission Districts.)
- 19-0018**      **8E1**    Recommendation to approve a Child Abuse and Neglect (CANS) Sub-Grant award from the State of Nevada, Division of Child and Family Services (DCFS) in the amount of [\$22,049; no county match] retroactive June 1, 2018 through September 30, 2019; authorize the Director of Human Services Agency to execute the sub-grant award and direct the Comptroller's Office to make the necessary budget amendments. Human Services Agency. (All Commission Districts.)
- 19-0019**      **8E2**    Recommendation to approve the FY19 Federal Title IV-B Subpart 2 Caseworker Visits subaward from the State of Nevada, Division of Child and Family Services to support caseworker visits in the amount of [\$33,017; \$11,601 county match] retroactive to October 1, 2018 through September 30, 2019; authorize the Director of Human Services to execute the grant; and direct the Comptroller's Office to make the necessary budget amendments. Human Services Agency. (All Commission Districts.)
- 19-0020**      **8E3**    Recommendation to accept a sub-grant award from the State of Nevada, Division of Child and Family Services (DCFS) in the amount of [\$148,561; no county match] retroactive from October 1, 2018 through September 30, 2019, to support foster care and adoption recruitment and training efforts. Authorize the Director of Human Services Agency to execute the sub-grant award and direct the Comptroller's Office to make the necessary budget amendments. Human Services Agency. (All Commission Districts.)

Regarding Consent Agenda Item 8A2, Commissioner Herman said for Mr. James Linebaugh wanted to clarify he did not reside on the property on Quartz Lane. The property was sold years previously on a real estate contract. She said he was not responsible for the property but he had been trying to clean it up anyway.

County Clerk Nancy Parent asked whether Commissioner Herman wanted the November 27 minutes changed or if a clarifying note on the current meeting's minutes would be sufficient. Commissioner Herman replied a clarifying note was sufficient.

Commissioner Herman provided documents regarding Consent Agenda Item 8A1, copies of which were placed on file with the Clerk. The documents were provided by the new owner of the property in response to Item I from the staff report. He wanted to demonstrate he was going through the process necessary to retain his water rights.

Deputy District Attorney Nathan Edwards stated open meeting law required documents be made available to the public at the same time they were made available to the Board. A copy of the documents would have to be placed at the back of the room, allowing anyone wishing to look at them to do so. Ms. Parent said she would ensure the document was made available.

On the call for public comment Mr. Sam Dehne spoke about the Consent Agenda and the combined dollar amounts of the listed consent items. He suggested the Board clarify why the election of the new Board Chair and Vice Chair did not take place.

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried on a 5-0 vote, it was ordered that Consent Agenda Items 8A1 through 8E3 be approved. Any and all Resolutions or Interlocal Agreements pertinent to Consent Agenda Items 8A1 through 8E3 are attached hereto and made a part of the minutes thereof.

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Agenda Item 6 was briefly reopened; see that item for further details.

**BLOCK VOTE – 9, 10, 11, 12, 13, 15, 16, 17, 18, 19, 20, 21, 22, 23**

**19-0021** **AGENDA ITEM 9** Recommendation to reappoint one attorney member and one non-attorney member to the Law Library Board of Trustees. It is recommended that Michael Kattelman serve as an attorney member for a two-year term expiring on January 31, 2021, and Kathi Lutsch serve as a non-attorney member for a two year term expiring January 31, 2021. Candidates will satisfy the attorney position and non-attorney position required for the Law Library Board of Trustees. District Court. (All Commission Districts)

Deputy District Attorney Nathan Edwards clarified the motion was to approve all items listed in the block vote, not to approve having a block vote.

There was no response to the call for public comment.

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried on a 5-0 vote, it was ordered that Michael Kattelman serve as attorney member, and Kathi Lutsch serve as non-attorney member on the Law Library Board of Trustees for two year terms expiring January 31, 2021.

**19-0022**      **AGENDA ITEM 10** Recommendation to approve agreement between Washoe County and Carson City for forensic pathology services provided by the Washoe County Regional Medical Examiner's Office for a period of up to two years effective retroactively on July 1, 2018. Regional Medical Examiner. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 10 be approved. The Interlocal Contract for same is attached hereto and made a part of the minutes thereof.

**19-0023**      **AGENDA ITEM 11** Recommendation to (1) accept the Deferred Compensation Committee's recommendation, based on a competitive bidding process, that Voya Financial be the record-keeper for the Washoe County deferred-compensation plans, effective June 1, 2019; and (2) authorize the Director of Human Resources/Labor Relations to execute a five-year Administrative Services Agreement and other documents or agreements necessary to engage Voya. Human Resources. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 11 be accepted and authorized.

**19-0024**      **AGENDA ITEM 12** Recommendation to approve the reclassifications of a vacant Senior Appraiser, pay grade P, to a new job classification of Personal Property Coordinator, pay grade N (Assessor); Imaging and Records Technician II job class from pay grade E to pay grade F, a Basis Administrator II, pay grade O, to Senior Technology Systems Administrator, pay grade P, a vacant Basis Administrator II, pay grade O, to Technology Systems Administrator II, pay grade LM (Technology Services); a vacant Librarian II, pay grade N, to Librarian I, pay grade K (Library); a vacant Administrative Assistant II, pay grade L, to Deputy Director, pay grade T (Truckee River Flood Management Authority); a vacant Senior Human Services Case Worker, pay grade O, to Human Services Case Worker III, pay grade N, and two (2) new positions, one (1) Mental Health Counselor II, pay grade P, and one (1) Mental Health Counselor Supervisor, pay grade Q (Human Services Agency); as evaluated by the Job Evaluation Committee; and authorize Human Resources to make the necessary changes. [Net annual fiscal impact is estimated at \$314,615] Human Resources. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 12 be approved and authorized.

**19-0025**      **AGENDA ITEM 13** Recommendation to approve budget amendments in the Capital Improvement Fund (402) to correct Fiscal Year 2019 budget carryforward in the amount of [\$1,491,035.64] for grant awards accepted in Fiscal Year 2018 from the Nevada Division of State Lands and the Tahoe Regional Planning Agency for the Lower Wood Creek Phase I Water Quality Improvement Project and direct the Comptroller's Office to make the necessary budget amendments. Community Services. (Commission District 1.)

There was no response to the call for public comment.

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 13 be approved and directed.

**19-0026**      **AGENDA ITEM 15** Recommendation to approve a Canal Street Easement Agreement by and among the following landowners: Karen Lewis, Kevin and Alicia Radcliffe, Hollis Forester, Robert Judd, Dee Ann Radcliff, David P. Scott, aka, David P. Orell, Trustee of the David P. Orel Living Trust and Washoe County for ingress and egress across Washoe County property at 165 Bridge Street (Assessor's Parcel Number 038-401-02) in Verdi, Nevada. Community Services. (Commission District 1.)

There was no response to the call for public comment.

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 15 be approved.

**19-0027**      **AGENDA ITEM 16** Recommendation to approve Amendment No. 1 to the Agreement for Construction Services, [increasing the contract amount by \$986,204.55 for a total contract amount of \$13,816,204.55] and extending the contract date to August 31, 2019, for the South Truckee Meadows Water Reclamation Facility Biosolids Facilities Project. Community Services. (Commission District 2.)

There was no response to the call for public comment.

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 16 be approved.

**19-0028**      **AGENDA ITEM 17** Recommendation to approve: 1) an Interlocal Agreement with the City of Reno for Environmental Control Inspection Services in Unincorporated Areas of Washoe County, Nevada, retroactive to January 1, 2019 to provide permitting, inspection, monitoring and enforcement services; and 2) approve an Interlocal Agreement for Environmental Control Inspection Services in Unincorporated Areas of Washoe County between Washoe County and the City of Sparks, retroactive to January 1, 2019, to provide permitting, inspection, monitoring and enforcement services. Community Services. (All Commission Districts.)

Commissioner Jung asked County Manager John Slaughter to include Agenda Items 17 and 20 as examples of shared services that could be addressed during the next legislative session.

There was no response to the call for public comment.

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 17 be approved. The Interlocal Contract for same is attached hereto and made a part of the minutes thereof.

**19-0029**      **AGENDA ITEM 18** Recommendation to approve the sole source purchase of a Klein 4900 Sonar System, a K-Wing I Depressor, a 24 Volt winch, and one Outland Remote Operated Vehicle (ROV) at a cost of [\$171,340.00, no cost to the County] using funds from the 2018 William N. Pennington Foundation Grant (IO 19091) to be used by the WCSO Search and Rescue Unit to assist in underwater rescue and recovery. Sheriff. (All Commission Districts)

There was no response to the call for public comment.

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 18 be approved.

**19-0030**      **AGENDA ITEM 19** Recommendation to authorize the Sheriff's Office to increase fingerprinting fees by [\$0.50, no cost to County] effective retroactively to 01/01/19 to match the fingerprinting fee increase by the Federal Bureau of Investigation. Sheriff. (All Commission Districts)

There was no response to the call for public comment.

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 19 be authorized.

**19-0031**      **AGENDA ITEM 20** Recommendation to approve a Federal Transit Administration (FTA) Section 5310 grant and approve a sub-recipient agreement with the Regional Transportation Commission (RTC) for the Enhanced Mobility of Seniors and Individuals with Disabilities for [\$115,274; \$40,277 county match] retroactive from October 1, 2018 through September 30, 2020; authorize the Director of the Human Services Agency to execute the award; and direct the Comptroller's Office to make the necessary budget amendments. Human Services Agency. (All Commission Districts).

County Manager John Slaughter said this item was a shared services issue as noted earlier.

There was no response to the call for public comment.

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 20 be approved, authorized, and directed.

**19-0032**      **AGENDA ITEM 21** Recommendation to approve the Human Services Agency request for a one-time payment in the amount of an additional [\$35,764] to Alta Vista Mental Health to the awarded Request for Proposal (RFP #2993-17) to provide supervision and case management services at a shelter offering Temporary Assistance for Displaced Seniors (TADS) that exceeded the original [\$118,400] contract amount as a result of an increase in staffing requirements for an FY18 total payment amount of [\$154,164.00], authorize the two (2) renewal periods at the increased amount; and authorize the Purchasing and Contracts Manager to revise the Purchase Order. Human Services Agency. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 21 be approved and authorized.

**19-0033**      **AGENDA ITEM 22** Recommendation to approve the Human Services Agency's request for a one-time payment in the amount of an additional [\$125,933.27] to the Washoe County School District for actual expenses incurred to provide out of zone transportation for children in foster care allowed under Title IV-E of the Social Security Act that exceeded the original \$97,714.58 contract amount for a FY18 total payment of [\$223,647.85]; and authorize the Purchasing and Contracts Manager to revise the Purchase Order. Human Services Agency. (All Commission Districts.).

There was no response to the call for public comment.

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 22 be approved and authorized.

**19-0034**      **AGENDA ITEM 23** Recommendation to approve a Federal Title IV-E Subgrant award from the State of Nevada, Department of Health and Human Services, Division of Child and Family Services in the amount of [\$17,143,440; no county match] for Washoe County Child Welfare Services retroactive July 1, 2018 through June 30, 2019; authorize the Director of the Human Services Agency to execute the Subgrant Award. Human Services Agency. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 23 be approved and authorized.

**19-0035**      **AGENDA ITEM 14** Recommendation to approve a CC-230 Verification form for the Community Rating System Five Year Cycle Review Submittal to the National Flood Insurance Program to maintain a continued reduction in required flood insurance policy premiums for unincorporated Washoe County residents located within designated special flood hazard areas. Community Services. (All Commission Districts.)

Director of Engineering and Capital Projects Dwayne Smith said Agenda Item 14 considered submittal for the County's voluntary participation in the Community Rating System Program (CRS) under the National Flood Insurance Program (NFIP). He said Washoe County had voluntarily participated in the program since 2008. The County's participation in the CRS allowed all unincorporated residents who lived in flood plains to receive insurance discounts for participating in the Federal Emergency Management Agency's (FEMA) flood program. He said all of Washoe County was a flood plain so participation in the CRS program allowed all County residents to receive a

discounted flood insurance rate. Residents in a special flood hazard area, defined by 100 year flood zones, could receive up to a 15 percent discount on flood insurance. Residents not located in a special flood hazard area could receive up to a 5 percent discount. The insurance discounts were through the NFIP.

Mr. Smith said the insurance carriers for residents with federally backed mortgages, which required flood insurance, would contact the NFIP; those residents would be quoted the reduced rate. He noted there were levels of participation in the program and the County would continue to increase participation to provide residents with more savings. The program's five year review cycle was intensive. To ensure the County was meeting all NFIP requirements, representatives reviewed all files, documentation, and information on the website. He expected completion of the submittal would result in County residents continuing to receive up to a 15 percent discount.

Commissioner Jung asked whether every property in the unincorporated County was under the discount program. Mr. Smith said yes, FEMA and the NFIP recognized all properties across the country had the potential to be flooded. Certain properties existed within special flood hazard areas, such as 100-year designated flood plains A or AO.

Commissioner Jung inquired whether every community across the Country received the discount. Mr. Smith responded no, only communities that chose to participate in the CRS program through the NFIP became eligible to receive discounts for their residents.

Commissioner Jung asked who subsidized the discount. Mr. Smith replied the subsidy was borne by communities not in the CRS program. Commissioner Jung questioned why every community did not participate in the discount program. Mr. Smith thought the answer was because it took time, energy, and effort for an organization such as the County to invest in the CRS program. Previous staff reports indicated the County spent approximately \$30,000 of staff time for the benefit of over \$140,000 of discounts for residents.

Commissioner Jung inquired whether the Cities of Reno and Sparks participated in the program but Mr. Smith was not aware if they did. Commissioner Jung requested a report from County Manager John Slaughter regarding whether they were participating or not, and why not. She said there was some serious flooding in the downtown core and she thought they would want to participate.

Commissioner Jung asked Mr. Smith to clarify the subsidy for the program. Mr. Smith said individual policy holders across the nation paid into the NFIP. There were two categories of policy holders who paid into the program: those who were required to pay by their mortgage and those who chose to pay. Commissioner Jung clarified homeowners with federally-backed mortgages were required to carry flood insurance if they were located within a special hazard flood zone. A portion of that would go into a national repository with discounts given to communities who participated in the

CRS program. Mr. Smith noted there were different discount tiers starting at 5 percent and moving up 5 percent per tier. Washoe County was currently at the third tier, which allowed up to a 15 percent discount.

Commissioner Jung inquired how people were notified of the discount. Mr. Smith replied a letter was sent to residents of special flood hazard zones to make them aware of the program every year. The information was posted on both the NFIP's and Washoe County's websites. Commissioner Jung asked whether insurance agents automatically knew about the discount eligibility or whether homeowners had to educate agents about the program. Mr. Smith responded insurance agents for homes in special flood hazard zones would go to the NFIP website and the discount would be automatically included as a result of the County's filing. He said no one missed out on receiving the discount. He noted residents who did not realize they were receiving the discount called the County and staff was happy to show them the discount on their policy.

Commissioner Jung requested a list of County residents who received a letter identifying their home as a special flood hazard zone residence. Mr. Smith said he would provide a list of residences that received letters informing them of the program. Commissioner Jung wanted the list to include residents' names, addresses, and districts.

Commissioner Hartung noted the County spent \$30,000 on the CRS program. He had previously suggested the possibility of establishing a program to assist qualified residents to insure themselves, noting it could save the County millions of dollars. He would like to discuss the possibility of such a program.

Chair Berkgigler asked for a report of how many people throughout the County lived in special flood hazard zones and how many participated in the program. She said residents who had paid their house off but were in a hazard zone could still receive the 15 percent discount. It was important to know how many constituents lived in special flood hazard zones and how many participated in the program.

Mr. Smith said the staff report indicated how many residents in special flood hazard zones were taking advantage of the program. The NFIP website provided information about the total number of policies in Washoe County. He said he could use the data to show how many residents lived within special flood hazard zones, how many chose or were required to participate in the NFIP, and how many receive the discount.

**11:23 a.m. Commissioner Lucey left the meeting.**

Commissioner Herman asked how many people in Lemmon Valley who had flood insurance received assistance. Mr. Smith replied he was aware of some residents who received aid but he would return to the Board with that information.

Commissioner Hartung suggested the County could provide an ombudsman for flood insurance issues. He said one might already exist at the State level. He asked what happened when houses were removed from the flood plain, such as when

a storm water utility was put in place. He asked whether those owners would still be required to carry flood insurance. Mr. Smith responded homes located within a special flood hazard zone were required to carry flood insurance if they had a federally-backed mortgage. When flood plains changed residents who were no longer in the special flood hazard zone were not required to carry flood insurance; they could choose to do so and would pay much lower rates.

Chair Berkbigler noted the staff report stated there were 600 residential flood insurance policies. She requested Mr. Smith provide a report of the number of residents who lived in special flood hazard zones.

On the call for public comment Ms. Tammy Holt-Still said insurance companies covered flooding inside the home but not the structure of the home if there was dirt differential. She said homes built on clay shifted when water saturated into the soil around the home. Structures would then be considered to be in bad condition and would not be covered by typical flood insurance; a much more costly policy was needed to cover structures built on clay.

Commissioner Jung requested a report from the Community Services Department of how many homes in the County were built on clay. She wanted to know what mitigation factors, such as soil amendment, developers were asked to include in a development. She thanked Mr. Smith and staff for spending the time to get the insurance discount.

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried on a 4-0 vote with Commissioner Lucey absent, it was ordered that Agenda Item 14 be approved.

**19-0036**      **AGENDA ITEM 24** Recommendation to accept a subaward from the State of Nevada Department of Health and Human Services, Division of Welfare and Supportive Services, Child Care Licensing in the amount of [\$324,907; no County match] retroactive to July 1, 2018 through June 30, 2019 to provide child care licensing and monitoring within Washoe County; authorize the creation of 1.0 FTE Human Services Coordinator position and 2.0 FTE Human Service Case Worker III positions (effective and contingent on JEC review and approval) funded 100% by the DWSS Child Care Licensing grant award, and as such, if grant funding is reduced or eliminated, the positions hours will be reduced and/or the positions will be abolished accordingly; direct the Human Resources Department to make the necessary staffing adjustments as evaluated by the Job Evaluation Committee; authorize the Director of the Human Services Agency to execute the subaward documents; and direct the Comptroller's Office to make the necessary budget amendments. Human Services Agency. (All Commission Districts.)

County Manager John Slaughter said counsel had advised there was an agenda error on this item. The agenda said "FOR POSSIBLE MOTION" but should say

“FOR POSSIBLE ACTION”. He suggested the Board hear the item but continue it to the next meeting.

**11:32 a.m. Commissioner Lucey returned to the meeting.**

Human Services Agency Director Amber Howell stated it was the first time Washoe County received funds from the Child Care Development Block Grant (CCDBG). It was a State grant administered by the State of Nevada Welfare Division. She noted the County had not sought child care grant funds in the past. When the Department of Human Services (DHS) reviewed grant fund sources for the Northern Nevada Adult Mental Health Services (NNAMHS) campus, daycare was identified as an area where there was a gap in funding. She explained child care providers had a set number of slots available throughout the community for children. When slots were filled, families that could not afford daycare had no alternatives.

Ms. Howell said DHS sought significant funding from the CCDBG for two purposes. The first was to increase the County’s license capacity. As the County population grew and more daycares opened, additional DHS staff was needed. Grant funds would allow the County to address capacity needs projected at approximately 10 percent growth each year. The second purpose was to fund daycare slots; DHS received the 50 to 75 slots requested from the grant. The slots would be completely funded by the State on a revolving basis.

Chair Berkbigler thanked Ms. Howell for her presentation. She noted a recent national news piece reported daycare shortage being a serious issue, particularly in growing communities such as Washoe County. She was excited about the NNAMHS campus and said the daycare slots were wonderful news.

Commissioner Hartung commented he did not think daycare was any more of a problem now than it was in the past. He said the daycare funds were great because there had not been a lot of assistance in the past. He congratulated Ms. Howell and said it was necessary to help families.

Commissioner Lucey agreed with Commissioner Hartung, saying he had two children in daycare and it was an expensive venture for parents. He said it was important for the County as the licensing agency to consistently monitor childcare providers. Parents expect their children to be well cared for, safe, secure, and receiving the best treatment possible. As the County grew and the load on childcare providers grew, it was of the utmost importance to consistently oversee the facilities. He noted children were a vulnerable population; they could not speak up for themselves. The County needed enough staff to provide consistent monitoring for daycare facilities. He congratulated Ms. Howell and said he was completely supportive of the agenda item.

Mr. Slaughter recommended the Board take no action on the item. Staff would continue the item to the January 15 meeting. Commissioner Hartung asked

whether the item could be put on the Consent Agenda. Chair Berkbigler responded yes and said Agenda Item 24 would be moved to the Consent Agenda on January 15.

There were no public comments on this item.

**19-0037**      **AGENDA ITEM 25** Public Hearing: Second reading and adoption of an ordinance amending Chapter 5 of the Washoe County Code by repealing sections of the Travel Regulation Ordinance related to per diem allowances for travel advances and receipts for transportation by public conveyance; and by revising sections of the Travel Regulation Ordinance related to: the policy of the Board of County Commissioners related to travel by county officers and employees; registration fees for courses, seminars, conferences and workshops; requests for permission to travel; travel accounts and special accounts; emergency travel; recruitment expenses; moving expenses; payment of travel expenses; transportation expenses; living expenses; local business expenses; legislative and lobbying expenses; advance payments; travel advances constituting a lien on a county officer or employee's accrued wages; filing travel claims; travel authorization for employees performing services in the outlying areas of Washoe County; departmental regulations concerning travel; use of county vehicles; use of private vehicles; travel and moving expenses upon an employee's transfer; prohibition of salary advances; and other matters properly relating thereto. Manager. (All Commission Districts.)

Nancy Parent, County Clerk, read the title for Ordinance No. 1628, Bill No. 1815.

The Chair opened the public hearing by calling on anyone wishing to speak for or against adoption of said Ordinance. There being no response, the hearing was closed.

On motion by Commissioner Hartung, seconded by Commissioner Jung, which motion duly carried on a 5-0 vote, Chair Berkbigler ordered that Ordinance No. 1628, Bill No. 1815, be adopted, approved, and published in accordance with NRS 244.105

**19-0038**      **AGENDA ITEM 26** Public Hearing: Second reading and adoption of an ordinance amending Chapter 5 of the Washoe County Code by repealing a section related to the Community Relations Program; by repealing a section related to the Management Services Program; by repealing all provisions related to the Employment and Training Department; by repealing a section related to telephone toll call logs; by revising provisions related to the meetings of the Board of County Commissioners; by revising provisions related to the powers and duties of the County Manager and Assistant County Manager(s); and by revising a section concerning the County Manager's expenditures for incidental food and entertainment expenses for certain activities. Manager. (All Commission Districts.)

Nancy Parent, County Clerk, read the title for Ordinance No. 1629, Bill No. 1814.

The Chair opened the public hearing by calling on anyone wishing to speak for or against adoption of said Ordinance. There being no response, the hearing was closed.

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried on a 5-0 vote, Chair Berkbigler ordered that Ordinance No. 1629, Bill No. 1814, be adopted, approved and published in accordance with NRS 244.100.

**19-0039**      **AGENDA ITEM 28** Possible Closed Session for the purpose of discussing labor negotiations with Washoe County and Truckee Meadows Fire Protection District per NRS 288.220.

There was no closed session.

**19-0040**      **AGENDA ITEM 29** Public Comment.

There was no response to the call for public comment.

**19-0041**      **AGENDA ITEM 30** Announcements/Reports.

County Manager John Slaughter referenced an earlier request for information about the CryWolf senior discount. He said the senior discount was still available and urged citizens to contact Washoe 311 if they did not receive it automatically. The discount would be applied.

Commissioner Lucey responded to Commissioner Jung's questions about the Regional Transportation Commission's (RTC) routes and the reliability issues noted by a constituent earlier in the meeting. He received an email from the Executive Director of the RTC Lee Gibson's staff during the meeting. Mr. Gibson's staff stated the reliability

issues were due to their inability to hire drivers. It was not an issue of revenue; the cost of new drivers was the issue. The market rate for driver wages was a challenge. RTC was working with their transit provider to procure more drivers. When more drivers were hired, the reliability of bus routes would improve.

Commissioner Herman said a constituent who was at the previous day's meeting saw the bar between the podium and the dais was removed and had asked why it was back in place.

Mr. Slaughter responded the Sheriff's Office (SO) previously provided a list of safety and security recommendations, including a number of physical changes to the Chambers and some procedural changes for meetings. The bar was part of those recommendations, but it was designed to be removable. The panels were down the previous day because there were a significant number of individuals who were being sworn in. During the event at which the panels were down, there were additional security measures and approximately 25 or 30 deputies in Chambers. For regular meetings with no additional security measures, the panels were put back in place as per the SO's recommendations.

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**11:44 p.m.** There being no further business to discuss, the meeting was adjourned without objection.

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**MARSHA BERKBIGLER**, Chair  
Washoe County Commission

ATTEST:

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**NANCY PARENT**, County Clerk and  
Clerk of the Board of County Commissioners

*Minutes Prepared by:  
Carolina Stickley, Deputy County Clerk*