

**BOARD OF COUNTY COMMISSIONERS  
WASHOE COUNTY, NEVADA**

TUESDAY

10:00 A.M.

SEPTEMBER 28, 2021

PRESENT:

**Bob Lucey, Chair**  
**Vaughn Hartung, Vice Chair**  
**Alexis Hill, Commissioner**  
**Kitty Jung, Commissioner (via telephone)**  
**Jeanne Herman, Commissioner**

**Janis Galassini, County Clerk**  
**Eric Brown, County Manager**  
**Nathan Edwards, Assistant District Attorney**

The Washoe County Board of Commissioners convened at 10:01 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, County Clerk Jan Galassini called roll and the Board conducted the following business:

Chair Lucey indicated Agenda Item 16 would be pulled from the agenda because of an error in posting.

**21-0740**     **AGENDA ITEM 3** Presentation and discussion by Gabrielle Enfield, regarding a status update for the State and Local Fiscal Recovery Fund (SLFRF) grant (\$91,587,038) awarded to Washoe County pursuant to the American Rescue Plan Act of 2021 (ARPA) Manager's Office. (All Commission Districts.)

County Manager Eric Brown mentioned current County Grants Administrator Gabrielle Enfield was moving into a new role with the County; she would be the community reinvestment manager. In her new position, she would be responsible for managing the activities of the community reinvestment program, including ARPA.

Ms. Enfield conducted a PowerPoint presentation, a copy of which was placed on file with the Clerk. She reviewed slides with the following titles: Coronavirus State and Local Fiscal Recovery Fund Update; Categories; Guiding Principles; Progress Since August Update (2 slides); Timeline; Reporting/Status; and Questions.

Ms. Enfield said urgent projects had been the focus during the prior month, including public health mitigation efforts and services for disproportionately impacted communities. She encouraged the public to review the recovery plan which was available on the County's ARPA website. She said she worked with the communications team to engage the community, but she also considered what the State was doing so as not to

duplicate their efforts. She noted an upcoming session with the Treasury would include a discussion between the two jurisdictions about collaboration on regional projects. She indicated staff had worked on some foundational items such as establishing the application and eligibility review processes.

Commissioner Hill expressed excitement about the progress of this process and the realistic timeline. She asked whether staff would consider senior services and disability services along with the three areas listed as urgent needs under the category of services to disproportionately impacted communities. Ms. Enfield replied there were no restrictions; those were only examples of the issues under consideration.

Commissioner Hill asked whether there was a deadline for constituent comments. Ms. Enfield replied a deadline had not been determined. Staff would need to be recruited before the community process could be opened. She said constituents could submit their comments at any time.

Commissioner Jung encouraged staff and the commissioners to ask constituents what would enhance their quality of life. She thought asking in that manner would help people see the possibilities. She acknowledged suggestions needed to address emerging and emergent issues, but they could also be transformational and measurable. She noted the State of Nevada never had money, so citizens were not used to being asked what they wanted. Having \$91 million created the opportunity to ask about enhancing the quality of life for Washoe County citizens. She asked whether staff could overlay the commission district data by zip codes. She thought having that information could help display a groundswell where a community identified a need that a commissioner should champion. She mentioned her senior services advisory board had been the first in the nation to use AmeriCorps people, who were PhD candidates, to develop a master plan for senior services. She encouraged staff to solicit feedback from citizen advisory boards, animal advisory boards, senior advisories, and Parks and Recreation staff because they were the County's eyes and ears in the community.

There was no public comment or action taken on this item.

**21-0741**      **AGENDA ITEM 4** Public Comment.

Ms. Emily Montan displayed a document, a copy of which was placed on file with the Clerk. She represented Faith in Action Nevada, a non-political civic organization which identified priorities for the American Rescue Plan Act. She thought there was no excuse not to treat neglected citizens now that the State had money. She said her list of priorities was based on Maslow's hierarchy of needs; the top priorities identified by her organization were the only way to get people to become productive members of society.

Mr. Roger M. Edwards believed mandating masks did not make sense and he asked the Board to lift the mask mandate, noting the efficacy of masks was not being discussed. He noted Agenda Item 7C2 mentioned domestic animals, which he thought

provided an opportunity to abuse this regulation. He requested the Board take this item out of the Consent Agenda. He asked for accommodations for individuals who wanted to provide public comment but were not tall enough to reach the microphone at the podium.

County Clerk Jan Galassini distributed a document submitted by Mr. Mike Goodwin to the Board and placed a copy on file. Mr. Goodwin spoke about a refrigeration truck that had been parked at the 7-11 next to his property since December 2020. He said he spoke with the owner of the 7-11 and code enforcement, as well as filing a request online with the County. In April 2021 he was told by a County employee that a noise study would be performed and he would be contacted, but he had still not been informed of the results. He asked how long he should wait to receive a response.

Mr. Susan Gulas said she received notice about a public hearing regarding the Ascente development project, but she did not see that item on the agenda. She spoke about her concerns regarding the development, including increased stress on roads and the lack of flood mitigation.

Ms. Cindy Martinez displayed a document, a copy of which was placed on file with the clerk. She spoke about owning and confessing to one's mistakes. She alleged that the arrest of County Manager Eric Brown's wife had been covered up since she did not see it in any print news, television broadcast, or social media. She believed corruption within the County was widespread and she demanded Chair Lucey resign from the Board.

Ms. Melanie Sutton requested the Board end the public health emergency. She asked whether the commissioners wore masks on their own time, and she opined masks were useless. She said she heard that Chair Lucey had disparaged individuals who supported Mr. Joey Gilbert during a health district meeting, and she asked for an apology.

Ms. Erin Massengale requested the Board pass a resolution to end the public health emergency, saying the local data did not support one. She requested a resolution banning vaccine verification, thereby preventing segregation. She asked for a resolution regarding evidence-based nutritional guidance which had been proven to prevent and reduce the effects of SARS-CoV-2 and other variants.

Mr. Wayne Gordon observed Agenda Item 6A2 was a proclamation to celebrate Constitution Day which had passed two weeks earlier. He believed the delay demonstrated the Board's perception of the founding documents. He spoke about the Australian government's stance on freedom for unvaccinated citizens, the U.S. government's limitations, and the conflicting information disseminated during the pandemic.

Ms. Galassini distributed a document submitted by Mr. James Benthin. Mr. Benthin expressed his opposition to the medical emergency, and he urged the Board to end the emergency and stop all restrictions. He read a transcript of questions posed to the Centers for Disease Control and Prevention (CDC) regarding COVID-19. He believed the CDC's answers demonstrated it was time to end the medical and economic emergency.

Ms. Victoria Myer asked the Board to end the public health emergency. She said the CDC website indicated only six percent of the total C19 deaths reported were due to C19, so the death rate was much less than one percent. She expressed reservations about the use of vaccine passports, which she thought would expand to other things and eventually lead to tyranny. She asked the commissioners to protect the rights of Washoe County citizens by opposing the use of vaccine passports.

Mr. Bruce Foster read a passage from the Bible. He displayed a document, a copy of which was placed on file with the clerk. He expressed frustration because individuals had to be self-reliant with regards to taking care of themselves and their families. He asked why informational pamphlets about C-19 and its treatments were not readily available. He believed medication or antibody treatments needed to be the protocol for C19 rather than the vaccine.

**21-0742      AGENDA ITEM 5 Announcements/Reports.**

County Manager Eric Brown said the commissioner support program (CSP) had been established as a result of the additional staff support authorized by the Board for the current fiscal year. He indicated the CSP had contacted all of the citizen advisory boards (CABs). Staff was in the process of reinvigorating the CABs, ensuring they were fully appointed and had meetings scheduled. He thought CABs were one of the most important tools the County could use when addressing community concerns such as the American Rescue Plan Act (ARPA) funds and redistricting. He applauded Communications Director Nancy Leuenhagen and her staff for their work on this project. He mentioned his direction to staff had been to improve responses to constituent requests. In response to Mr. Mike Goodwin's concern about the 7-11 situation, he noted a CSP staff member spoke with him on his way out of Chambers to ascertain the status of the issue. His intent was for staff to be more responsive to public concerns.

Mr. Brown reported the County was adding staff for homeless services but staffing for Volunteers of America at the men's campus and for mental health was a challenge. He said the Mobile Outreach Safety Team was engaged in helping individuals who needed behavioral health assistance while in the shelter. He mentioned all facilities were at capacity. He noted information about the safe camp winter plan was posted at [washoecounty.gov/homelessness](http://washoecounty.gov/homelessness). He reported Human Services Agency Director Amber Howell and her team would proceed with the federally qualified health center at the Our Place campus.

Vice Chair Hartung asked Assistant District Attorney Nathan Edwards to provide an explanation about why the Ascente development project was not on the agenda. Mr. Edwards said the item was a development agreement to extend the time for filing a first final map. He explained the Legislature amended the timing for final map filings in the early 2000s, changing the language that preceded the filing or presentation requirement. Prior to the amendment, the requirement was for maps to be recorded within four years of approval; after the amendment, the requirement was that it had to merely be presented for filing with the County. He said an extension for the Ascente project was needed since the

map was not recorded. As a result of the amended language, there was no need to move forward with the development agreement because the map had been presented.

Regarding Mr. Goodwin's comment about refrigerated trucks, Vice Chair Hartung stated he had an identical complaint from a constituent in Spanish Springs. He said the truck had been parked in the City of Sparks so the County's code enforcement could not do anything about the issue. He thought the Board needed to discuss how the issue of refrigerated trailers was approached since it would need to be a collaborative effort. All three jurisdictions would need to enact similar codes because the County was unable to enact codes for the two cities.

Vice Chair Hartung mentioned he met with NaphCare representatives to discuss various issues including detox. He noted NaphCare made significant efforts to detox individuals in the detention facility, but there was no way to follow them through the system after they left the facility. He said NaphCare had tracking software they used for individuals in the detention center, but other providers use different software which did not communicate with NaphCare's system. He asked staff to consider using ARPA funds to follow individuals through the system once they were detoxed as a way of possibly slowing recidivism, which could help homelessness issues.

Vice Chair Hartung said there had been discussions in the past about merging the County's Daybreak Adult Day Health Care services with Nevada Senior Services. He thought those discussions needed to be revisited because there were many residents who genuinely needed assistance with family members who had Alzheimer's. He thought there was a real opportunity to accomplish the merge because there were available places nearby. He said he had been working on this issue for over eight years and he believed it was time to proceed with the merge.

Commissioner Herman welcomed County Assessor Michael Clark back. She reiterated her request for a resolution to end the public health emergency.

Commissioner Jung mentioned she had never felt so assisted before the CSP was established, although she had great assistants throughout her 14-year tenure with the County. She stated the continuity of information and attention to detail resulting from the CSP was robust because there were enough people to provide services for County constituents. She asserted she felt more informed and connected because CSP staff were always looking for constituent outreach opportunities, including making her aware of the Hispanic Heritage month fiesta the prior week. She commended Chair Lucey, Vice Chair Hartung, Mr. Brown, and staff for making the CSP a reality. With regards to Mr. Goodwin's public comment, she said response times were much better than they were in the past, and staff was working on improving response times further.

Chair Lucey agreed with Commissioner Jung's and Vice Chair Hartung's commendation of the CSP which was constructed by Mr. Brown and Ms. Leuenhagen. He said the CSP team spent a significant amount of time in every district meeting with citizens, CAB members, and the Planning Commission, as well as with each commissioner to really

address the needs of the community. He observed one of the biggest challenges throughout the County was communication and transfer of information. He asserted the CSP would be a tremendous asset to the community, and he thanked everyone involved in the project. He congratulated Alicia Lerud on her appointment by the Second Judicial District Court as the new court administrator and clerk of the court.

Chair Lucey mentioned the District Board of Health (DBH) had a meeting the prior Thursday, during which there was a discussion regarding some challenges the Regional Emergency Medical Services Authority (REMSA) was facing. He said the number of 911 calls for low acuity symptoms had overloaded REMSA and emergency rooms during the past few weeks. He stated emergency room wait times were up to 30 hours, and low acuity patients were clogging the system. He met with Mr. Brown, the chief executive officers (CEOs) of the regional hospitals, and the CEO of REMSA to address the issue. They would discuss possible amendments which would allow REMSA to move a bit more dynamically. He said Assistant County Manager Dave Solaro, who was the incident manager for the COVID-19 response, had been briefed and was working on the issue. He reported the DBH started working on changing the name and logo of the Washoe County Health District (WCHD) which would emphasize its autonomy.

Chair Lucey said the Reno-Sparks Convention and Visitors Authority (RSCVA) had a meeting the prior week and discussed operations of its facilities: the Convention Center, the Livestock Events Center, the bowling stadium, and the Reno Events Center. The facilities were managed by a third-party company, but the RSCVA decided they would manage the facilities internally and not renew the contract with that company. He said Destinations International provided a positive update regarding local tourism, noting northern Nevada was seeing higher than average numbers on travel and room tax. He expressed optimism because the region was moving in the right direction in terms of tourism. He agreed with Vice Chair Hartung's statement about regionalization in both fire protection and medical emergencies. He observed emergency services faced difficulties because of boundaries for city limits. He believed the leadership of each jurisdiction needed to participate in a discussion to address the issue.

Chair Lucey requested a moment of silence for the passing of his mentor Major General Robert T. Herbert, who passed away the prior weekend. He said Major General Herbert was a true Nevadan, a veteran, and a dedicated serviceman. There followed a moment of silence.

### **PROCLAMATIONS**

**21-0743**      **6A1**      Proclaim September 2021 as National Recovery Month.

Chair Lucey read the proclamation and presented it to Human Services Agency Director Amber Howell.

**21-0744**      **6A2**    Proclaim September 17, 2021 as Constitution Day.

Vice Chair Hartung mentioned a Charters of Freedom Monument would be installed in the Nevada Veterans Memorial Plaza at the Sparks Marina. The monument would include copies of the Declaration of Independence, the Constitution, and the Bill of Rights. He read the proclamation.

**21-0745**      **6A3**    Proclaim October 2021 as National Cybersecurity Awareness Month.

Commissioner Hill read the proclamation and presented it to Chief Information Officer Behzad Zamanian.

Mr. Zamanian said data protection and cybersecurity was a high priority for Technology Services (TS) and the County. He noted TS would initiate a series of cybersecurity campaigns, including training opportunities for County employees, during the month of October. He thanked the Board for supporting technology and cybersecurity initiatives.

There was no response to the call for public comment.

On motion by Vice Chair Hartung, seconded by Commissioner Hill, which motion duly carried on a 5-0 vote, it was ordered that Agenda Items 6A1 through 6A3 be adopted.

**CONSENT AGENDA ITEMS – 7A1 THROUGH 7G2**

**21-0746**      **7A1** Approval of minutes for the Board of County Commissioners' regular meetings of August 17, 2021 and August 24, 2021, and the concurrent meeting of August 30, 2021. Clerk. (All Commission Districts.)

**21-0747**      **7B1** Recommendation to 1) approve roll change requests, pursuant to NRS 361.765 and/or NRS 361.768, for errors discovered on the 2017/2018, 2018/2019, 2019/2020, 2020/2021 and 2021/2022 secured and unsecured tax rolls 2) authorize Chair to execute the changes described in Exhibits A and B and 3) direct the Washoe County Treasurer to correct the error(s). [cumulative amount of decrease to all taxing entities \$34,252.20]. Assessor. (All Commission Districts.)

**21-0748**      **7C1** Recommendation to approve the purchase of a new Caterpillar model 308-07 Tracked Excavator from Cashman Equipment Company, 600 Glendale Ave, Sparks, NV 89431 in the amount of [\$130,800.00] utilizing Sourcewell contract #032119-CAT. Community Services. (All Commission Districts.)

- 21-0749**      **7C2** Recommendation to approve a request to initiate proceedings to repeal Washoe County Code Chapter 95, governing parks and recreation; enacting a new ordinance that revises and replaces Chapter 95 provisions governing parks and open space, including but not limited to the Definitions applicable to the chapter, Open Space and Regional Parks Commission, Powers and Duties of the Director, Enforcement of the chapter, use of vehicles and non-motorized vehicles, domestic animals, and visitor conduct; and direct the County Clerk to submit the request to the District Attorney for preparation of a proposed ordinance, pursuant to Washoe County Code Section 2.030 and 2.040. Community Services. (All Commission Districts.)
- 21-0750**      **7C3** Recommendation to acknowledge and agree to the Abandonment and Termination of Right of Reverter by the Grantor, Ridges at Hunter Creek III, which would remove the right of reverter clause from the trailhead easement granted to Washoe County in 2005 and recorded in 2007 as Document #3592575 for the Michael D. Thompson Trailhead on a portion of Assessor's Parcel Number 041-650-08, located off of Woodchuck Circle. (Commission District 1.) Community Services.
- 21-0751**      **7C4** Recommendation to authorize Americorps temporary service employees to drive Washoe County vehicles while serving as Open Space Management Technicians for Washoe County Regional Parks & Open Space. Community Services. (All Commission Districts.)
- 21-0752**      **7C5** Recommendation to adopt four resolutions accepting real property for use as public streets, which pertain to portions of four official plats as listed below totaling 9.22 acres and 1.76 linear miles; and if approved, direct the Clerk's Office to record the resolutions to accept: (R21-052) A portion of the Official Plat of Colina Rosa Subdivision, Tract Map 5249, recorded on January 25, 2018, as document number 4782171, being: Tuscan Sun Court, Glowing Amber Court, American Pillar Court, Crested Moss Court, Dancing Flame Court, and a portion of Butch Cassidy Drive, APN's 144-241-53 and 144-251-48; approximately 3.68 acres and 0.81 linear miles; and, (R21-053) A portion of the Official Plat of Pebble Creek Estates - Phase 1, Subdivision Tract Map 5311, recorded on February 19, 2019, as document number 4888418, being: Willow Bluff Court, Diamond Stream Court, a portion of Pebble Creek Drive, and a portion of Diamond Stream Drive, APN 538-232-28; approximately 2.69 acres and 0.46 linear miles; and, (R21-054) A portion of the Official Plat of Pyramid Ranch Annex - Village 1, Subdivision Tract Map 5326, recorded on May 21, 2019, as document number 4912481, being: Cardiff Drive, South Penasquitos Court, and a portion of North Penasquitos Drive, APN 532-292-08; approximately 1.39 acres and 0.25 linear miles; and, (R21-055) A portion of the Official Plat of Pyramid Ranch Annex - Village 2, Subdivision Tract Map 5373, recorded on May 5, 2020, as document number 5025958, being: N. Penasquitos Court, Piovana Court, and a portion of North Penasquitos

Drive, APN 532-311-34; approximately 1.46 acres and 0.24 linear miles. Community Services. (Commission Districts 2 & 4.)

- 21-0753**      **7C6** Recommendation to set the order of alternates to represent the Washoe County Planning Commission (PC) on the Truckee Meadows Regional Planning Commission (RPC) in the event the regularly appointed PC members are unavailable to serve. The existing Washoe County Planning Commissioners serving on the Regional Planning Commission are Larry Chesney, Sarah Chvilicek and Kate Nelson. The currently proposed order of alternates is as follows: First Alternate, Francine Donshick; Second Alternate, Larry Peyton; Third Alternate, Pat Phillips; and Fourth Alternate, Michael Flick. After the Board’s decision, the Planning Commission Secretary shall transmit the ordered list to the Executive Director of the Truckee Meadows Regional Planning Agency (TMRPA). Community Services. (All Commission Districts.)
- 21-0754**      **7D1** Recommendation to accept a Victims of Crime Act (VOCA) grant to the District Attorney’s Office in the amount of [\$359,836; \$89,959 required match], from the State of Nevada Department of Health and Human Services Division of Children and Family Service (DCFS) to provide funding to retain a full-time Victim Witness Advocate and two temporary Victim Witness Advocates, two intermittent hourly Forensic Interviewer a full-time Forensic Interviewer, a full-time Human Services Support Specialist II; provide for direct victim services and supplies; retroactive from July 1, 2021 through June 30, 2022; and direct the Comptroller to make the necessary budget amendments and retroactively authorize the District Attorney or his designees to sign the grant agreement. District Attorney. (All Commission Districts.)
- 21-0755**      **7D2** Recommendation to accept a Project Safe Neighborhood (PSN) grant to the District Attorney’s Office in the amount of [\$84,000 (no match)] from the CARE Coalition to provide temporary attorneys (via a contracted agency) who will be involved in PSN cases such as domestic violence, human trafficking, and firearms-related matters retroactive from 10/01/2019 to 09/30/2022 and direct the Comptroller’s Office to make the necessary budget amendments and retroactively authorize the District Attorney or his designees to sign the grant agreement. District Attorney. (All Commission Districts.)
- 21-0756**      **7D3** Recommendation to accept renewed funding for a Deputy District Attorney for the provision of continuing prosecutor services related to the High Intensity Drug Trafficking Areas (HIDTA) Task Force in the amount of [\$125,000 no match] from the Office of National Drug Control Policy award to Nevada HIDTA for the retroactive period of January 1, 2021 through December 31, 2022, with remaining \$47,000 position cost covered by District Attorney General Fund budget, direct the Comptroller’s Office

to make the necessary budget amendments, and retroactively authorize the District Attorney or his designees to sign the grant agreement. District Attorney. (All Commission Districts.)

- 21-0757**      **7D4** Recommendation and possible action to approve a settlement agreement between John & Melissa Fritz and Washoe County to conclude pending litigation in Fritz et al v. Washoe County, 3:20-cv-00681 and Fritz v. County of Washoe, 21-16510. John and Melissa Fritz will stipulate to dismiss their appeal of the district court’s judgment and in exchange Washoe County will withdraw its motions for sanctions and attorneys’ fees sought in the motion (\$53,000). District Attorney. (All Commission Districts.)
- 21-0758**      **7E1** Recommendation to acknowledge a 2021 Federal Library Services and Technology Act (LSTA) American Rescue Plan Grant award of [\$20,000.00], no County match required, awarded to the Washoe County Law Library, Second Judicial District Court, from the Nevada State Library, Archives and Public Records retroactive from July 1, 2021 – August 31, 2022, and direct the Comptroller’s Office to make the necessary budget amendments. District Court. (All Commission Districts.)
- 21-0759**      **7E2** Recommendation to retroactively acknowledge the Professional Services Agreement to support the Risk-Need-Responsivity Model program for Adult Drug Court, between the Second Judicial District Court and JOIN Inc., in an amount not to exceed [\$75,000] (no match required), to support the Specialty Courts program, effective July 1, 2021 through June 30, 2022. District Court. (All Commission Districts.)
- 21-0760**      **7F1** Recommendation to accept Amendment #1 to the FY21 Home-Delivered Meals subgrant award from the State of Nevada Aging and Disability Services Division in the amount of [\$265,405.19; \$46,842 county match] retroactive for the period October 1, 2020 to September 30, 2021 to provide home-delivered meals to seniors age 60+ in Washoe County; authorize the Director of the Human Services Agency to execute the grant documents; and direct the Comptroller’s office to make the necessary budget amendments. Human Services Agency. (All Commission Districts.)
- 21-0761**      **7F2** Recommendation to accept Amendment #1 to the FY21 Congregate Meals subgrant award from the State of Nevada Aging and Disability Services Division in the amount of [\$124,060; \$57,207 county match] retroactive for the period October 1, 2020 to September 30, 2021 to provide congregate meals to seniors age 60+ in Washoe County; authorize the Director of the Human Services Agency to execute the grant documents; and direct the Comptroller’s office to make the necessary budget amendment. Human Services Agency. (All Commission Districts.)

- 21-0762**      **7F3** Recommendation to accept a FY22 Representative Payee sub-grant award from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$31,218; \$4,683 county match] retroactive from July 1, 2021 to June 30, 2022 to provide money management and supportive case management to eligible individuals age 60 or older in Washoe County; and authorize the Director of the Human Services Agency to execute the grant award documents. Human Services Agency. (All Commission Districts.)
- 21-0763**      **7F4** Recommendation to accept a FY22 Differential Response subaward from the State of Nevada Division of Child & Family Services in the amount of [\$142,545; no county match] retroactive to July 1, 2021 through June 30, 2022 to support Differential Response services to at-risk families in the child welfare system; and authorize the Director of the Human Services Agency to execute the award documents. Human Services Agency. (All Commission Districts.)
- 21-0764**      **7G1** Recommendation to approve Commission District Special Fund disbursement in the amount of [\$24,000] for Fiscal Year 2021-2022; District 1 Commissioner Alexis Hill recommends a [\$10,000] grant to the Tahoe Regional Planning Agency (TRPA) to support the Lake Tahoe Future of Tourism Shared Vision & Destination Stewardship Roadmap request for proposal with the purpose of utilizing professional and/or consultant services to develop a roadmap document to help guide the future of sustainable recreation and tourism in the region, and a [\$14,000] grant to Soulful Seeds to support the creation of a fire-resistant structure to store tools and gardening equipment for the use of women and families at the Our Place campus; approve Resolutions necessary for same; and direct the Comptroller's Office to make the necessary disbursements of funds. Manager's Office. (Commission District 1.)
- 21-0765**      **7G2** Recommendation to approve Amendment #2 to the Agreement for Professional Services between Washoe County and the Karma Box Project for contracted staffing to operate the temporary Safe Camp to: (a) extend the term by 90 days through December 11, 2021 and (b) authorize an increase in the amount of [\$102,780.84] for total contract amount not to exceed [\$241,560]; and if approved, authorize the Purchasing Manager to execute the Amendment. The Safe Camp, located at located at 598 Line Drive, Reno NV 89512, is a secure, stable location for people experiencing homelessness to camp and engage in housing focused case management to assist them in securing permanent housing. Manager's Office. (All Commission Districts.)

Vice Chair Hartung asked for clarification on Agenda Item 7C2. Community Services Department Division Director of Operations Eric Crump said the item would update Washoe County Code Chapter 95, which pertained to open space and

regional parks. He said the updates would give park ranger staff limited citation authority. He indicated this item would initiate updates to Chapter 95, which had not been updated since 1987. Chair Lucey asked for confirmation the item was just part of a cleanup process. Mr. Crump said yes, staff would work with the deputy district attorney to determine updates, noting it would be easier to remove all of Chapter 95 and reintroduce a new Chapter 95. Chair Lucey asked about the timeline for the updates. Mr. Crump replied the updates were ready and had already gone to the Parks Commission, so the Board would see them within a few weeks.

Commissioner Hill thanked Mr. Crump for adding e-scooters to the update because they were a major issue in her district. She said she mentioned her concern to Mr. Crump's team, and it just appeared on the agenda. She thought the updates would improve safety on public paths.

Regarding Consent Agenda Item 7G1, Chair Lucey said Commissioner Hill was making a \$10,000 donation from her discretionary funds to the Tahoe Regional Planning Agency to support the Lake Tahoe Future Tourism Shared Vision Destination Stewardship Road Map. She was also making a \$14,000 donation to Soulful Seeds to support the creation of a fire-resistant structure to store tools and gardening equipment at the Our Place campus. He noted individuals at Our Place would have the ability to learn about sustainable food growth and gardening techniques.

There was no response to the call for public comment on the Consent Agenda Items listed above.

On motion by Vice Chair Hartung, seconded by Commissioner Herman, which motion duly carried on a 5-0 vote, it was ordered that Consent Agenda Items 7A1 through 7G2 be approved. Any and all Resolutions pertinent to Consent Agenda Items 7A1 through 7G2 are attached hereto and made a part of the minutes thereof.

**BLOCK VOTE – 8, 9, 10, 11, 12, 13, 14, 15, 17, 18, and 19**

**21-0766**      **AGENDA ITEM 8** Recommendation to authorize the Purchasing and Contracts Manager to issue purchase orders [in excess of \$100,000] to Sierra Control Systems, Inc. for preventative maintenance, repair, replacement or upgrade of the Supervisory Control and Data Acquisition system, and purchase of Supervisory Control and Data Acquisition system components for the Washoe County Community Services Department Utility Operations on an annual basis, through the end of fiscal year 2024 [not to exceed \$250,000]. Community Services. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Vice Chair Hartung, seconded by Commissioner Hill, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 8 be authorized.

**21-0767**      **AGENDA ITEM 9** Recommendation to: (1) award a bid and approve the Agreement to the lowest responsive, responsible bidder for the FY 22 Roof Replacements Project to remove and replace the existing roofing materials for the Child Advocacy Center and Kid’s Kottage I with a new metal roof and high temperature underlayment [staff recommends A.W. Farrell & Son Inc., in the amount of \$450,000.00]; (2) approve the purchase of roofing materials from Garland, DBS [in the amount of \$ 211,211.51] utilizing Racine County, Wisconsin’s Contract # PW1925 pursuant to the joinder provision of NRS 332.195; and (3) approve a separate \$30,000 project contingency fund. These planned roof replacements will ensure the integrity of the roof systems preventing damage and preserving the lifespan of these facilities. Community Services. (Commission District 3.)

There was no response to the call for public comment.

On motion by Vice Chair Hartung, seconded by Commissioner Hill, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 9 be awarded and approved.

**21-0768**      **AGENDA ITEM 10** Recommendation to: (1) award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Northwest and Sparks Library Flooring Replacement project. PWP-WA-2021-376 [staff recommends Permian Builders, in the amount of \$638,542; and (2) approve a separate project contingency fund [in the amount of \$95,781 or 15% bid amount] for a total project budget of \$734,323.00. Community Services. (Commission District 1 and 3.)

There was no response to the call for public comment.

On motion by Vice Chair Hartung, seconded by Commissioner Hill, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 10 be awarded and approved.

**21-0769**      **AGENDA ITEM 11** Recommendation to award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Incline Village Operations Above Ground Fuel Island Project to furnish and install a new above ground fuel island and fuel tank with associated site improvements [staff recommends L.A. Perks Petroleum Specialists, Inc., in the amount of \$689,820.00]; and if approved, direct the Comptroller’s Office to make the necessary cross-fund budget appropriation transfers [net impact to County budget is zero]. Community Services. (Commission District 1.)

There was no response to the call for public comment.

On motion by Vice Chair Hartung, seconded by Commissioner Hill, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 11 be awarded, approved, and directed.

**21-0770**      **AGENDA ITEM 12** Recommendation to award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Swan Lake Flood Mitigation Demobilization Project (Project), PWP-WA-2021-301 [staff recommends Facilities Management, Inc., in the amount of \$651,000 (base bid of \$621,000 plus bid alternatives of \$30,000)]; and, approve bid alternate #1 in the amount of \$20,000.00 for certain roadside ditch clearing and re-shaping along Lemmon Drive; and, approve bid alternate #2 in the amount of \$10,000 to hydroseed certain private property areas where Tiger Dams were placed; and, approve an owner contingency fund in the amount of \$100,000; and, terminate all associated emergency response contracts for pump and pipe systems. The Project will remove the various temporary emergency flood protection measures constructed in 2017 to respond to persistent flood impacts in the East Lemmon Valley hydrobasin and restore associated stormwater drainage ditches and conveyance piping. Community Services. (Commission District 5.)

Commissioner Herman noted the barriers would be removed for cosmetic purposes, but the County had no intention of replacing them or making improvements. She expressed concern that it could lead to the same issue the City of Reno faced. She believed the drought would not last forever and it would only be a matter of time before additional flooding occurred.

There was no response to the call for public comment.

On motion by Vice Chair Hartung, seconded by Commissioner Hill, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 12 be awarded, approved, and terminated.

**21-0771**      **AGENDA ITEM 13** Recommendation to approve budget amendments totaling an increase of [\$366,818.00] in both revenue and expense to the FY22 Sexually Transmitted Disease (STD) Supplemental Subaward retroactive to September 1, 2021 through December 31, 2021 and direct the Comptroller's office to make the appropriate budget amendments. Health District. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Vice Chair Hartung, seconded by Commissioner Hill, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 13 be approved and directed.

**21-0772**      **AGENDA ITEM 14** Recommendation to approve Amendment #4 to the contract currently awarded to Elixir North America dba Valley Services, Inc. for Senior Nutrition Services to (a) authorize an increase in the amount of [\$93,892.50] to provide daily breakfast meals at Our Place Women’s Shelter and Temporary Assistance for Displaced Seniors (TADS) shelter or the period of October 4, 2021 to June 30, 2022 for total contract amount not to exceed [\$2,174,809.50]; (b) authorize an increase in the amount of [\$126,929.00] to provide daily breakfast meals at Our Place and TADS for additional (1) renewal period from July 1, 2022 to June 30, 2023 for a total contract amount not to exceed [\$2,207,846.00]; and (c) if approved authorize the Purchasing and Contracts Manager to execute the amendment and revise the Purchase Order. Human Services Agency. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Vice Chair Hartung, seconded by Commissioner Hill, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 14 be approved and authorized.

**21-0773**      **AGENDA ITEM 15** Recommendation to accept a FY22 Homemaker subgrant award from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$132,840; \$19,926 county match] retroactive from July 1, 2021 to June 30, 2022 to provide Homemaker services to seniors aged 60 or older in Washoe County; authorize the Director of the Human Services Agency to execute the grant award documents; and direct the Comptroller’s Office to make the necessary budget amendments. Human Services Agency. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Vice Chair Hartung, seconded by Commissioner Hill, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 15 be accepted, authorized, and directed.

**21-0774**      **AGENDA ITEM 17** Recommendation to authorize the creation of 2.0 FTE Program Assistant positions [estimated cost \$195,926] (effective and contingent on JEC review and approval) funded 100% by the Emergency Rental Assistance 2 allocation from the United States Department of the Treasury, and as such, if grant funding is reduced or eliminated, the position hours will be reduced and/or the position will be abolished accordingly unless additional funding is secured; direct the Human Resources Department to make the necessary staffing adjustments as evaluated by the Job Evaluation Committee; direct the Comptroller’s Office to make the necessary budget amendments. Manager’s Office. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Vice Chair Hartung, seconded by Commissioner Hill, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 17 be authorized and directed.

**21-0775**      **AGENDA ITEM 18** Recommendation to approve the Master Services Agreement between Washoe County and Vonage Business Inc. for the sole source purchase of Unified Communications as a Service for a five (5) year term upon execution of the agreement, not to exceed [\$490,000.00] annually. Vonage will replace the current legacy phone systems at Washoe County. If approved, authorize the Purchasing and Contracts Manager to execute the agreement. Technology Services. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Vice Chair Hartung, seconded by Commissioner Hill, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 18 be approved and authorized.

**21-0776**      **AGENDA ITEM 19** Recommendation to approve the agreement between Washoe County and Karpel for the purchase of the Prosecutor and Defender case management systems to be licensed and installed for the Washoe County District Attorney's, Washoe County Public Defender's, and Washoe County Alternate Public Defender's Offices including certain training, project management, data conversion, maintenance, support and upgrades not to exceed [\$1,020,750]. Technology Services. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Vice Chair Hartung, seconded by Commissioner Hill, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 19 be approved.

**21-0777**      **AGENDA ITEM 20** Public Comment.

County Clerk Jan Galassini advised the Board she received emailed public comments from Ms. Janet Butcher and Ms. Elise Weatherly, which she placed on the record.

**21-0778**      **AGENDA ITEM 21** Announcements/Reports.

There were no announcements or reports.

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**11:44 p.m.** There being no further business to discuss, the meeting was adjourned without objection.

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**BOB LUCEY**, Chair  
Washoe County Commission

ATTEST:

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**JANIS GALASSINI**, County Clerk and  
Clerk of the Board of County Commissioners

*Minutes Prepared by:  
Carolina Stickley, Deputy County Clerk*