

# NEVADA STATE JOURNAL

## PROOF OF PUBLICATION

STATE OF NEVADA }  
COUNTY OF WASHOE } ss.

SUSAN KLEBINOW

being first duly sworn, deposes and says: That she is the legal clerk of THE NEVADA STATE JOURNAL, a daily newspaper published at Reno, in Washoe County, in the State of Nevada.

That the notice /393.....

.....  
of which a copy is hereto attached, was first published in said newspaper in its issue dated the .3d. day of ... August....., 19..74. and . August 10.....


the full period of .2.... days, the last publication thereof being in the issue dated the 10th day of ... August....., 19..74..

Signed *Susan Klebinow*

Subscribed and sworn to before me this 12th day of August, 19..74

*Hugh E. Robinson*  
Notary Public.

**NOTICE OF COUNTY ORDINANCE**  
Notice is hereby given that Bill No. 393, adopting Ordinance No. 237, entitled "An Ordinance establishing a Washoe County Safety and Health Program; defining responsibilities; stating policy; creating a Washoe County Safety Committee; providing for safety and health inspections; requiring the promulgation of safety rules; providing for injury and accident reports; requiring safety meetings; and providing other matters properly relating thereto", was adopted on July 25, 1974, by Commissioners Nelson, Pagni and Grow, all voting aye, with Commissioners Rusk and Scott being absent.  
Typewritten copies of the Ordinance are available for inspection by all interested persons at the office of the County Clerk.  
H.K. BROWN, County Clerk  
Aug. 3-10  
334900 393

 HUGH E. ROBINSON  
Notary Public — State of Nevada  
Washoe County  
My Commission Expires Dec. 1, 1976

SUMMARY: Adopts Washoe County Safety and Health Program.

BILL NO. 393

ORDINANCE NO. 237

AN ORDINANCE ESTABLISHING A WASHOE COUNTY SAFETY AND HEALTH PROGRAM; DEFINING RESPONSIBILITIES; STATING POLICY; CREATING A WASHOE COUNTY SAFETY COMMITTEE; PROVIDING FOR SAFETY AND HEALTH INSPECTIONS; REQUIRING THE PROMULGATION OF SAFETY RULES; PROVIDING FOR INJURY AND ACCIDENT REPORTS; REQUIRING SAFETY MEETINGS; AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO.

WHEREAS, The Williams-Stieger Occupational Safety and Health Act (OSHA) establishes occupational safety rules, regulations and standards which must be complied with by the majority of the Nation's employers, and provides for safety inspections and for penalties for noncompliance with adopted standards; and

WHEREAS, The Nevada Occupational Safety and Health Act (NOSHA) (chapter 618 of NRS) was enacted in order to meet the federal requirements of OSHA, to set effective dates on which the state would assume the responsibility for occupational safety and health in all places of public and private employment, and to designate a state agency to be responsible for implementation of the occupational safety and health program; and

WHEREAS, Cities, counties and other public entities must establish an effective and comprehensive safety and health program consistent with the provisions of chapter 618 of NRS on or before July 1, 1974; and

WHEREAS, The Department of Occupational Safety and Health (DOSH), a division of the Nevada Industrial Commission, has been designated as the agency with primary responsibility for the administration and enforcement of the federal Act and the state law, and DOSH has the jurisdiction and authority to require and enforce rules, regulations and standards; and

WHEREAS, A Washoe County Safety and Health Program will provide Washoe County officers and employees with conditions of employment consistent with the objectives of OSHA and NOSHA; now, therefore,

THE BOARD OF COUNTY COMMISSIONERS OF WASHOE COUNTY DO ORDAIN:

Section 1. Responsibility for safety and health program.

1. The Board of County Commissioners is responsible, and accepts the responsibility, for leadership of the Washoe County Safety and Health Program, for its effectiveness and improvement, and for providing the safeguards required to ensure safe conditions, all as required by the Williams-Stieger Occupational Safety and Health Act of 1970 and the Nevada Occupational Safety and Health Act.
2. Supervisors of county employees are responsible for developing the proper attitudes toward safety and health in themselves and in those they supervise, and for ensuring that all operations are performed with the utmost regard for the safety and health of all personnel involved, including themselves.
3. County employees are responsible for wholehearted, genuine cooperation with all aspects of the safety and health program, including compliance with all rules and regulations, and for continuously practicing safety while performing their duties.
4. The District Health Officer shall be available for advice and consultation on matters of occupational employee health.

Sec. 2. Washoe County Safety Committee.

1. The Washoe County Safety Committee is hereby created.
2. The purposes of the Safety Committee are to:
  - (a) Serve in an advisory capacity to the Board of County Commissioners, the County Manager and the County Safety Officer in all matters relating to safety and health of county employees;
  - (b) Communicate safety policies to all employees;
  - (c) Review all accidents;
  - (d) Review and recommend action on all safety suggestions; and
  - (e) Create and maintain active employee interest in safety.
3. The Safety Committee shall consist of six members to be selected as follows:
  - (a) One elected department head, to be appointed by the Board of County Commissioners.
  - (b) One appointed department head, to be appointed by the Board of county Commissioners.
  - (c) One representative of the Washoe County Sheriff's Deputies Association, to be appointed by the association.
  - (d) One representative of the Washoe County Employees Association, to be appointed by the association.
  - (e) The District Health Officer.
  - (f) The County Safety Officer.
4. The Safety Committee shall meet at least once every 2 months or upon the call of the Chairman, who shall be chosen by the members of the committee and shall not be the County Safety Officer.

Sec. 3. County Safety Officer. The County Safety Officer, who shall administer the county safety and health program, shall be designated by and serve at the pleasure of the Board of County Commissioners.

Sec. 4. Washoe County safety and health policy. The Board of County Commissioners declares that the provisions of sections 4 to 7, inclusive, constitute the safety and health policy of the board. The policy shall be published as a separate document and posted in appropriate areas readily accessible to county officers and employees.

Sec. 5. Personal safety and health of employees. The personal safety and health of each employee of Washoe County is of primary importance. To the greatest degree possible, the Board of County Commissioners shall provide all mechanical and physical facilities required for personal safety and health in keeping with the highest standards.

Sec. 6. Cooperative effort required. Washoe County shall maintain a safety and health program conforming with the best practices of local government programs. To be successful, such a program must embody the proper attitudes toward injury and illness prevention on the part of both supervisors and employees and requires cooperation in all safety and health matters, not only between supervisor and employee, but also between each employee and his fellow workers. Only through such a cooperative effort can a safety record in the best interests of all be established and preserved.

Sec. 7. Safety goal. The objective of the Board of County Commissioners is a safety and health program which will reduce the number of injuries and illness to a minimum, not merely in keeping with but surpassing the best experience of other governmental units. The board's goal is a complete lack of accidents and injuries.

Sec. 8. Washoe County Safety and Health Program. The Washoe County Safety and Health Program shall include:

1. Providing mechanical and physical safeguards to the maximum extent possible;
2. Conducting a program of safety and health inspections to find and eliminate unsafe working conditions or practices, to correct health hazards, and to comply fully with the safety and health standards for every job;
3. Training all employees in good safety and health practices;
4. Providing necessary personal protective equipment and instructions for its use and care;
5. Developing and enforcing safety and health rules and requiring that employees abide by such rules; and
6. Investigating, promptly and thoroughly, every accident to find its cause and correct the problem to prevent its recurrence.

Sec. 9. Safety and health inspections.

1. The Department of Occupational Safety and Health of the Employment Security Department of the State of Nevada and the Federal Office of Occupational Safety and Health have the authority to conduct physical inspections of work places to determine whether or not an employer is complying with the safety and health standards adopted by the federal and state governments. Compliance officers are authorized to conduct such inspections at any reasonable time and to question privately any employer or employee. No advance notice of an inspection is required to be given by the compliance officer; however, the compliance officer shall present

his credentials to the supervisor or person in charge. A written report of the inspection will be submitted by the compliance officer to the appropriate agency.

2. The County Safety Officer shall conduct inspections in order to note and correct safety and health deficiencies. Personnel from the Building and Safety Division of the Washoe County Public Works Department shall conduct fire-prevention inspections. Such inspections shall be started as soon as possible and be coordinated with department heads.

Sec. 10. Safety rules. General safety rules shall be drafted, both for use in general administrative offices, and for use in departments whose primary work involves utilizing heavy equipment, ladders and similar equipment. Such general safety rules shall be supplied by the County Safety Officer and shall be posted in conspicuous areas where they can be read by county officers and employees.

Sec. 11. Accident and injury reporting requirements. Accident and injury reports shall be required, as provided in section 11, when any occupational injuries or illnesses result in:

1. Fatalities, regardless of the time between the injury and death or the length of the illness;

2. Lost workday cases, other than fatalities, which result in lost workdays; or

3. Nonfatal cases without lost workdays which result in transfer to another job or termination of employment, or require medical treatment or involve loss of consciousness or restriction of work or motion. This includes any occupational illnesses not classified as fatalities or lost workday cases. "Medical treatment" includes treatment administered by a physician or by a registered professional under orders of a physician. "Medical treatment" does not include minor first aid unless administered by a physician.

Sec. 12. Regular injury reports. Appropriate forms of the Nevada Industrial Commission shall be completed and distributed as directed for each occupational injury or illness described in section 10. Reports shall be prepared and submitted as soon as possible, but no later than 5 days after the incident.

Sec. 13. Emergency reports. An immediate report shall be made by telephone to the County Safety Officer after any accident which is fatal or requires the hospitalization of five or more employees.

Sec. 14. Safety meetings.

1. Employee safety meetings of 1 hour's duration shall be scheduled monthly in order that all employees will be trained and educated in safe working procedures. The County Safety Officer shall schedule the safety meetings in each county facility which is used by several county departments or agencies. Scheduling for county departments with separate or outlying facilities shall be done by the respective department heads in cooperation with the County Safety Officer.

2. The County Safety Officer shall arrange for the program to be presented at each safety meeting.

Sec. 15. Posting of safety notices. Department heads shall select a heavily traveled, conspicuous area for a bulletin board

where safety notices, bulletins, regulations and posters can be posted. One copy each of the following publications shall be posted in each designated area:

1. Washoe County Safety and Health Policy.
2. General Safety Rules.
3. Safety and Health Protection on the Job, published by the State Department of Occupational Safety and Health and explaining chapter 618 of NRS.
4. OSHA Form 102, Summary of Occupational Injuries and Illnesses (this summary must remain posted for 30 days).
5. Emergency telephone numbers.

Sec. 16. Effective date. This ordinance shall be in full force and effect from and after its passage, approval and publication as prescribed by NRS 244.100.

Proposed on the 5th day of July, 1974.  
Proposed by Commissioners Rusk, Nelson, Pagni, Scott and Grow.  
Passed on the 25th day of July, 1974.

Vote:

Ayes: Commissioners: Nelson, Pagni and Grow.  
 Nays: Commissioners: None.  
 Absent: Commissioners: Rusk and Scott.

*Roy H. Nelson - Vice Chairman*  
Chairman of the Board

ATTEST:

*H. BROWN, CLERK*

*By [Signature] Deputy*  
County Clerk

This Ordinance shall be in force and effect from and after the 10th day of August, 1974, except as otherwise specifically provided herein.

ORDINANCE NO. 237

Amended by Ordinance No. 381, Bill No. 550, Item No. 78-893