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RENO GAZETTE-JOURNAL  
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DESCRIPTION OF LEGAL ADVERTISING

Bill #823  
3349008

TERMS: Please pay from this invoice. It is due upon presentation and is past due after 15 days.

Legal Ad. Cost 16.80

Extra Proofs

Notary Fee 2.00

Total Amt due 18.80

Washoe County Clerk

- Charlotte James
- P. O. Box 11130
- Reno, NV 89520

MONTH

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

June

X

X

PROOF OF PUBLICATION

STATE OF NEVADA,  
COUNTY OF WASHOE

ss.

Doris Mertz

being first duly sworn, deposes and says: That as the legal clerk of the RENO GAZETTE-JOURNAL, a daily newspaper published in Reno, Washoe County, State of Nevada, that the notice of County Ordinance

of which a copy is hereto attached, was first published in said newspaper in its issue dated the 17th day of Jun, 19 85 and, Jun 24, the full period of 2 days, the last publication thereof being in the issue of June 24 1985.

Signed

*Doris Mertz*

Subscribed and sworn to before me this

24th day of June, 19 85

*Alice L. Buffalo*  
Notary Public

NOTICE OF COUNTY ORDINANCE  
NOTICE IS HEREBY GIVEN that Bill No. 823, Ordinance No. 650, entitled "An ordinance amending the Washoe County Code by revising provisions creating management information services and the departments of Purchasing, Reproduction and Parks and Recreation and clarifying provisions establishing the heads of those departments," was adopted on June 11, 1985, by Commissioners Lillard, McDowell, Ritter and Williams.  
Typewritten copies of the Ordinance are available for inspection by all interested persons at the office of the County Clerk.  
Judi Bailey,  
County Clerk  
3349008-Bill #823  
June 17,24-rj 133

PLEASE STAMP & SIGN FOR PAYMENT



ALICE L. BUFFALOE  
Notary Public - State of Nevada  
Appointment Recorded In Washoe County  
MY APPOINTMENT EXPIRES JUNE 5, 1989

NOTICE OF COUNTY ORDINANCE

NOTICE IS HEREBY GIVEN that Bill No. 823, Ordinance No. 650, entitled "An ordinance amending the Washoe County Code by revising provisions creating management information services and the departments of Purchasing, Reproduction and Parks and Recreation and clarifying provisions establishing the heads of those departments," was adopted on June 11, 1985, by Commissioners Lillard, McDowell, Ritter and Williams.

Typewritten copies of the Ordinance are available for inspection by all interested persons at the office of the County Clerk.

Judi Bailey, County Clerk

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Please publish in the Reno Gazette-Journal on Monday, June 17 and 24, 1985, and furnish proof of publication to:

Judi Bailey, Washoe County Clerk  
P.O. Box 11130  
Reno, NV 89520

Attn: Charlotte James

SUMMARY: Amends Washoe County Code by revising provisions creating certain county departments and clarifying provisions establishing the heads of those departments.

BILL NO. 823

ORDINANCE NO. 650

AN ORDINANCE AMENDING THE WASHOE COUNTY CODE BY REVISING PROVISIONS CREATING MANAGEMENT INFORMATION SERVICES AND THE DEPARTMENTS OF PURCHASING, REPRODUCTION AND PARKS AND RECREATION AND CLARIFYING PROVISIONS ESTABLISHING THE HEADS OF THOSE DEPARTMENTS.

THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE DO ORDAIN:

SECTION 1. Chapter 5 of the Washoe County Code is hereby amended by adding thereto the provisions set forth as sections 2 to 3, inclusive, of this ordinance.

SECTION 2.

5.455 Management information services: creation; Director of management information services: appointment; term; staff.

1. There is hereby created, pursuant to the provisions of NRS 244.195, a department of Washoe County to be known as management information services.

2. The position of director of management information services is hereby created. The director shall be appointed by the board of county commissioners upon the recommendation of the county manager and serves at the pleasure of the board of county commissioners.

3. The director shall appoint, pursuant to any applicable provisions of law regulating county personnel, such technical, clerical and operating staff as the execution of the duties of the director and operation of the department may require.

SECTION 3.

5.459 Reproduction department: creation; Director of reproduction department: appointment; term; staff.

1. There is hereby created, pursuant to the provisions of NRS 244.195, the Washoe County reproduction department.

2. The position of director of the reproduction department is hereby created. The director shall be appointed by the board of county commissioners upon the recommendation of the county manager and serves at the pleasure of the board of county commissioners.

3. The director shall appoint, pursuant to any applicable provisions of law regulating county personnel, such

technical, clerical and operating staff as the execution of the duties of the director and operation of the department may require.

SECTION 4. Chapter 15 of the Washoe County Code is hereby amended by adding thereto a new section which shall read as follows:

15.525 Department of purchasing: creation; Purchasing and contracts administrator: position created; appointments; term; staff.

1. There is hereby created, pursuant to NRS 244.195, the Washoe County department of purchasing.

2. The position of purchasing and contracts administrator is hereby created. The purchasing and contracts administrator shall be appointed by the board of county commissioners upon the recommendation of the county manager and serves at the pleasure of the board of county commissioners.

3. The purchasing and contracts administrator is the head of the department of purchasing and shall appoint, pursuant to any applicable provisions of law regulating county personnel, such technical, clerical and operating staff as the execution of the duties of the director and operation of the department may require.

SECTION 5. Chapter 95 of the Washoe County Code is hereby amended by adding thereto the provisions set forth as sections 6 to 7, inclusive, of this ordinance.

SECTION 6.

95.105 Department of parks and recreation: creation; Director of parks and recreation: position created; appointments; term; staff.

1. There is hereby created, pursuant to the provisions of NRS 244.195, the Washoe County department of parks and recreation.

2. The position of director of the department of parks and recreation is hereby created. The director shall be appointed by the board of county commissioners upon the recommendation of the county manager and serves at the pleasure of the board of county commissioners.

3. The director shall appoint, pursuant to any applicable provisions of law regulating county personnel, such technical, clerical and operating staff as the execution of the duties of the director and operation of the department may require.

SECTION 7.

95.107 Powers and duties of department.

1. The department shall administer, protect and develop the county park system for the use and enjoyment of the public.

2. The department may establish rules and regulations not inconsistent with law for the government and administration of the county park system.

SECTION 8. Section 15.530 of the Washoe County Code is hereby amended to read as follows:

15.530 Duties of purchasing and contracts administrator. The purchasing and contracts administrator shall, subject to the provisions of sections 15.510 to 15.530, inclusive, and applicable provisions of state law:

1. Purchase all supplies, materials, equipment and contractual services required by the agencies in amounts or estimated amounts of \$10,000 or less, and submit to the board of county commissioners for award all purchases of supplies, materials, equipment and contractual services in amounts or estimated amounts in excess of \$10,000 in accordance with the provisions of the Local Government Purchasing Act.

2. Use standard specifications wherever they are applicable to purchase orders and contracts, and insure compliance with such specifications through adequate inspection of deliveries.

3. Transfer between agencies supplies, materials and equipment which are no longer needed by a holding agency but which can be used by the receiving agency.

4. Sell personal property in compliance with NRS and the Local Government Purchasing Act.

5. Develop, with the approval of the district attorney as to legal sufficiency, standard forms and conditions to invitations to bid and purchase orders and contracts, develop and prescribe the use by agencies of other forms required in carrying out the provisions of sections 15.510 to 15.530, inclusive, and amend or eliminate any such forms.

6. Prepare and propose to the board of county commissioners rules and regulations regarding purchasing policies, practices and procedures not in conflict with or inconsistent with the Local Government Purchasing Act or other applicable state statutes. Such rules and regulations and amendments thereto upon approval by the board of county commissioners shall be in full force and effect and shall be adhered to by every employee and officer of Washoe County.

7. Be responsible for administration of the county's fixed assets inventory as required by sections 15.090 to 15.130, inclusive.

SECTION 9. Section 95.120 of the Washoe County Code is hereby repealed.

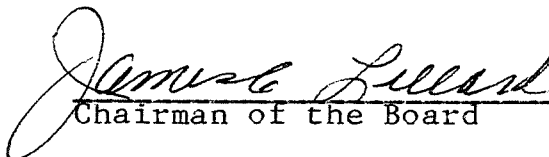
Proposed on the 14th day of May, 1985.  
 Proposed by Commissioners Williams.  
 Passed on the 11th day of June, 1985.

Vote:

Ayes: Commissioners: Lillard, McDowell, Ritter, Williams

Nays: Commissioners: None

Absent: Commissioners: King

  
Chairman of the Board

ATTEST:

  
County Clerk

This ordinance shall be in force and effect from and after  
the 24th day of June, 1985.