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349008
Ord No. 858

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Table with 31 columns (MONTH, 1-31) and rows for 'Oct', with 'x' marks in columns 20 and 27.

PROOF OF PUBLICATION

STATE OF NEVADA, ss.
COUNTY OF WASHOE

Sandra E. Taylor

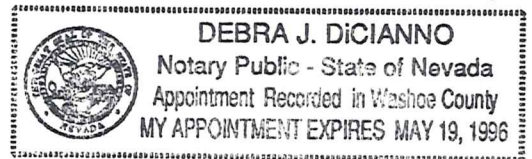
being first duly sworn, deposes and says: That as the legal clerk of the RENO GAZETTE-JOURNAL, a daily newspaper published in Reno, Washoe County, State of Nevada, that the notice of County Ordinance

of which a copy is hereto attached, was first published in said newspaper in its issue dated the 20 day of Oct, 1992 and, Oct 27, the full period of 2 days, the last publication thereof being in the issue of Oct 27 1992.

Signed Sandra E. Taylor

Subscribed and sworn to before me this 27 day of Oct, 1992
Debra J. Dicianno
Notary Public

NOTICE OF COUNTY ORDINANCE NO. 858
PUBLIC NOTICE IS HEREBY GIVEN that Ordinance No. 858, Bill No. 1033 entitled: AN ORDINANCE AMENDING THE WASHOE COUNTY CODE BY AMENDING THE PROVISIONS RELATING TO CITIZENS ADVISORY BOARDS; AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO. was adopted on October 13, 1992, by Commissioners Larry Beck, Tina Leighton, Gene McDowell, and Rene Reid, with Dianne Cornwall absent, and will become effective on October 27, 1992. Typewritten copies of the ordinance are available for inspection by all interested persons at the office of the County Clerk at the County Courthouse, Virginia and Court Streets, Reno, Nevada. Judi Bailey, County Clerk
349008—Ord. No. 858
Oct 20, 27—ht133



0858

SUMMARY: Amends Washoe County Code by amending provisions thereof relating to citizens advisory boards.

BILL NO. 1033

ORDINANCE NO. 858

AN ORDINANCE AMENDING THE WASHOE COUNTY CODE BY AMENDING THE PROVISIONS RELATING TO CITIZENS ADVISORY BOARDS; AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO.

THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE DO ORDAIN:

SECTION 1. Chapter 5 of the Washoe County Code is hereby amended by adding thereto the provisions set forth as Sections 2 and 3 of this ordinance.

SECTION 2.

5.430 Service on and removal from citizens advisory boards.

1. Although members are appointed to specific terms of office, citizens advisory board members serve at the discretion of the board of county commissioners. Members of citizens advisory boards may be removed at any time during their term by a vote of the board of county commissioners.

2. Prior to a meeting of the board of county commissioners to consider removal of a member of a citizens advisory board, the board or any commissioner may choose to address any issue giving rise to the removal at a meeting of the affected citizens advisory board. In addition, the board or any commissioner may address the issue with the affected citizens advisory board member before the meeting of the board of county commissioners at which the removal is to be considered.

3. Action regarding removal of a member shall be taken at a meeting of the board of county commissioners where notice of possible action regarding the member is noted on the agenda.

4. The member who may be removed at such meeting will be sent a letter advising the member of the reasons for the proposed action. The letter will also contain the date, time and location of the meeting. The letter will be sent by certified mail approximately 14 days in advance of the scheduled meeting.

5. At the meeting, the member may present information as to why he should not be removed. If the member's character, alleged misconduct, professional competence, or physical or mental health is to be dis-

cussed, the board of county commissioners may close the meeting in accordance with NRS 241.030. If a closed session is held, a copy of the minutes of the closed session will be made available to the person who is the subject of that meeting pursuant to NRS 241.035(2).

6. Prior to voting to remove a member, any persons who are in attendance at the meeting who desire to be heard regarding the member's removal, will have the opportunity to present their comments to the board of county commissioners.

7. At the meeting, and following a closed session if one is held, the board of county commissioners may either remove the member from the citizens advisory board, take no action with respect to the member, or take any other action the board of county commissioners deems proper under the circumstances and which is permissible under the Nevada Open Meeting Law.

8. The process described herein for removal of a member is also applicable to an alternate serving on a citizens advisory board pursuant to section 5.429.

SECTION 3.

5.432 Conduct of meeting of citizens advisory boards.

1. Meetings of citizens advisory boards shall be conducted in full compliance with Nevada's Open Meeting Law and the bylaws adopted by the citizens advisory boards.

2. Citizens advisory boards are required to keep written minutes of their meetings in compliance with NRS 241.035. Citizens advisory boards shall file copies of their minutes with the Washoe County manager's office within 30 working days after adjournment of the meeting at which the minutes were taken.

SECTION 4. Section 5.429 of the Washoe County Code is hereby amended to read as follows:

5.429 Advisory boards: Membership.

1. Membership. In determining the number of members on a citizens advisory board and the categories of membership, the board of county commissioners shall ensure that the advisory board consists of a representative cross-section of persons residing within the advisory board's geographical area of responsibility.

2. Appointment. When applications are needed for an advisory board, the board of county commissioners shall cause an advertisement seeking applications from interested citizens to be placed in a newspaper of general circulation in the county. Applications received in response to the advertisement shall be kept on file and

remain valid for a period of 1 year from the date of receipt thereof. The board shall select a person to fill the vacancy from the applications received.

3. Officers. Citizens advisory boards shall select their own officers from among their members. Each advisory board shall have at least a chairman, a vice-chairman and a secretary-treasurer.

4. Term of office. Subject to the provisions of section 5.430, members of citizens advisory boards serve 2-year terms commencing on July 1 and ending June 30. When a new citizens advisory board is created, one-half of the members thereof shall be appointed for an initial 1-year term and the remaining members shall be appointed for an initial 2-year term. A member may be reappointed by the board of county commissioners at the end of his term for not to exceed one additional term.

5. Vacancies. A vacancy occurring on a citizens advisory board shall be filled by the board of county commissioners for the remainder of the unexpired term. If the unexpired term is less than 1 year, the person appointed to fill the vacancy may be appointed to serve not more than two additional 2-year terms. Except as provided in subsection 7, if a member of an advisory board misses three consecutive meetings of the board without just cause as determined by the chairman of the advisory board, a vacancy in that member's position automatically occurs and the board of county commissioners shall fill the vacancy as set forth in this subsection.

6. Alternates. A member may designate an alternate with the same membership qualifications as the member to be his representative at any citizens advisory board meeting. No designation is effective until the person selected as an alternate is approved by the board of county commissioners. In the regular member's absence, an alternate has the same authority to act on the advisory board as the regular member, but may not act as an officer of the advisory board. Except as provided in subsection 7, an alternate may not act at more than two consecutive meetings.

7. Elective public office. A member of a citizens advisory board must take a leave of absence from the board during any period of time in which he is a candidate or applicant for appointment to the board of county commissioners. A leave of absence does not constitute absence without cause as a member of the board and the alternate designated by that member may act in his place and stead until the member is no longer a candidate. Election or appointment of a member to the board of county commissioners will result in automatic termination of that person's membership on the advisory board.

SECTION 5. Section 5.431 of the Washoe County Code is hereby amended to read as follows:

5.431 Bylaws.

1. The board of county commissioners shall adopt a standard set of bylaws for citizens advisory boards to govern the conduct of the affairs of such boards.

2. Each citizens advisory board shall adopt the standard set of bylaws and may adopt amendments and additions to the bylaws to cover any special needs of a particular citizens advisory board.

3. If amendments or additions to the standard bylaws are adopted by a citizens advisory board, the bylaws become effective upon approval by the board of county commissioners.

4. Bylaws of a citizens advisory board may be amended at any time. Amendments to the bylaws become effective upon approval of the board of county commissioners.

Proposed on the 15TH day of SEPTEMBER, 1992.

Proposed by Commissioners AS A WHOLE:

Passed on the 13TH day of OCTOBER, 1992.

Vote:

Ayes: Commissioners: McDOWELL, BECK, LEIGHTON, REID

Nays: Commissioners: NONE

Absent: Commissioners: CORNWELL

John McDowell
Chairman of the Board

ATTEST:

Judi Baul
County Clerk

This ordinance shall be in force and effect from and after the 27TH day of OCTOBER, 1992.