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Washoe County Clerk

- PO Box 11130 Reno, NV 89520
- Attn: P. Reese

STATE OF NEVADA COUNTY OF WASHOE

SS.

Lisa A. Wakayama

being first duly sworn, deposes and says: That as the legal clerk of the RENO GAZETTE-'OURNAL, a daily newspaper published in Reno, Vashoe County, State of Nevada, that the notice:

of County Ordinance #883

of which a copy is hereto attached, has been published in each regular and entire issue of said newspaper on the following dates to wit:

Oct 1, & 8, 1993

Signed RUM

Subscribed and sworn to before me this



PROOF OF PUBLICATION

TOTAL

27.00

NOTICE OF COUNTY ORDINANCE NO. 883

NOTICE IS HEREBY GIVEN that Ordinance No. 883, Bill No. 1058, Ordinance No. 883, Bill No. 1036, entitled, AN ORDINANCE AMENDING THE WASHOE COUNTY CODE BY REVISING THE AMOUNT FOR PURCHASE OF SUPPLIES AND SERVICES was adopted on September 28, 1993, by Commissioners Larry Beck, Steve Bradhurst, Dianne Cornwall, Gene McDowell, and Jim Shaw, and will become effective on October 8, 1993.

Typewritten copies of the ordinance are available for inspection by all interested persons at the office of the County Clerk at the County Courthouse, Virginia and Court Streets, Reno, Nevada.

Judi Bailey, County Clerk No 3609 Oct 1,8,1993

Amends Washoe County Code by revising the amount for SUMMARY: the purchase of supplies and services by agencies.

BILL NO. 1058

ORDINANCE NO. 883

AN ORDINANCE AMENDING THE WASHOE COUNTY CODE BY REVISING THE AMOUNT FOR PURCHASE OF SUPPLIES AND SERVICES.

THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE DO ORDAIN:

SECTION 1. Section 15.530 of the Washoe County Code is hereby amended to read as follows:

15.530 Duties of purchasing and contracts administrator. The purchasing and contracts administrator shall, subject to the provisions of sections 15.510 to 15.530, inclusive, and applicable provisions of state law:

Purchase all supplies, materials, equipment and contractual services required by the agencies in amounts or estimated amounts of \$25,000 or less, and submit to the board of county commissioners for award all purchases of supplies, materials, equipment and contractual services in amounts or estimated amounts in excess of \$25,000 in accordance with the provisions of the Local Government Purchasing Act.

2. Use standard specifications wherever they are applicable to purchase orders and contracts, and insure compliance with such specifications through adequate

inspection of deliveries.

3. Transfer between agencies supplies, materials and equipment which are no longer needed by a holding agency but which can be used by the receiving agency.

Sell personal property in compliance with NRS and

the Local Government Purchasing Act.

- 5. Develop, with the approval of the district attorney as to legal sufficiency, standard forms and conditions to invitations to bid and purchase orders and contracts, develop and prescribe the use by agencies of other forms required in carrying out the provisions of sections 15.510 to 15.530, inclusive, and amend or eliminate any such forms.
- 6. Prepare and propose to the board of county commissioners rules and regulations regarding purchasing policies, practices and procedures not in conflict with or inconsistent with the Local Government Purchasing Act or other applicable state statutes. Such rules and regulations and amendments thereto upon approval by the

board of county commissioners shall be in full force and effect and shall be adhered to by every employee and officer of Washoe County.

7. Be responsible for administration of the county's fixed assets inventory as required by sections 15.090 to 15.130, inclusive.

Proposed on the 14th day of September , 1993. Proposed by Commissioners Bradhurst . Passed on the 28th day of September , 1993.

Vote:

Ayes: Commissioners:

Larry Beck, Steve Bradhurst,

Dianne Cornwall, Gene McDowell & Jim Shaw

Nays:

Commissioners:

None

Absent:

Commissioners: None

Chairman of the soard

ATTEST:

Chanch Clerk

This ordinance shall be in force and effect from and after the 8th day of <u>October</u>, 1993.