

NOTICE OF POSSIBLE QUORUM

CAB MEMBER WORKSHOP

**Wednesday, February 25, 2009
6:00 p.m. - 8:00 p.m.**

Washoe County Senior Center, Multi-purpose Room
1155 East Ninth Street, Reno, Nevada

All Washoe County Citizen Advisory Board representatives (to include members, alternates, ex-officio members, and GID/HOA representatives) are invited to attend, and participate in, a workshop to discuss various options to make Citizen Advisory Boards (CABs) more efficient and less costly. The purpose of the workshop is to provide a forum in which the membership of Washoe County's 15 CABs can develop a list of options to present to the Washoe County Commission for consideration when making policy decisions regarding CABs. The Commission may decide to implement one or more of the options proposed.

AGENDA

- 1. CALL TO ORDER by facilitator**
- 2. INTRODUCTIONS of CAB Members and Washoe County staff**
- 3. PUBLIC COMMENT:** Comment heard under this item is for items both on and not on this agenda and will be limited to three minutes per person. There will be no public comment taken during individual agenda items.
- 4. WORKSHOP:** Discussion will be held by individual members of the various CABs and Washoe County staff for the purpose of developing a list of options to meet the goal of making CABs more efficient and less costly. At the conclusion of the workshop, Washoe County staff will help the CAB representatives ensure that the final list of recommended options meets the goal of making CABs both more efficient and less costly. The final list will then be ranked based on a vote of the majority of the members of the various CABs present at the workshop; however, no individual CAB itself will be taking any action and the positions of any members of any individual CAB who might be present at this workshop shall not be construed collectively to constitute a position of that particular CAB.
- 5. ADJOURNMENT by facilitator**

This Public Notice is being posted in the event there is a quorum of one or more of the following Citizen Advisory Boards (CABs): Central CAB, East Truckee Canyon CAB, East Washoe Valley CAB, Galena-Steamboat CAB, Gerlach/Empire CAB, Incline Village/Crystal Bay CAB, North Valleys CAB, Southeast Truckee Meadows CAB, Southwest Truckee Meadows CAB, Spanish Springs CAB, Sun Valley CAB, Verdi Township CAB, Warm Springs CAB, West Truckee Meadows CAB, and/or West Washoe Valley CAB.

Facilities in which this meeting is being held are accessible to the disabled. Persons with disabilities who require special accommodations or assistance (e.g. sign language, interpreters, or assisted listening devices) at the workshop should notify Washoe County Community Development, at 328-3600, 24 hours prior to the

meeting. PURSUANT TO NRS 241.020, THIS NOTICE HAS BEEN POSTED AT THE WASHOE COUNTY ADMINISTRATION COMPLEX (1001 E. Ninth St., Reno, Nevada) AND THE FOLLOWING LOCATIONS:

Central CAB: Ranch House at Rancho San Rafael Regional Park, 1595 North Sierra Street; Washoe County Library, 301 S. Center Street; Washoe County Clerk's Office, 75 Court Street, Reno, Nevada.

East Truckee Canyon CAB: Stampmill Neighborhood Fire Department Station 25, 400 Stampmill Drive; Wadsworth Justice Court, 390 West Main Street; U.S. Post Office, 150 U.S. Highway 40; I-80 Smokeshop, 1000 Smokeshop Circle, Wadsworth, Nevada.

East Washoe Valley CAB: Postal Café, 3115 Eastlake Blvd.; 7-Eleven, 3205 Eastlake Blvd.; Nevada Division of Forestry, 885 Eastlake Blvd., Washoe Valley, Nevada.

Galena-Steamboat CAB: South Valleys Library, 15650A Wedge Parkway; Nik-N-Willies, 1485 Geiger Grade Road; Raley's on Wedge Parkway; Pleasant Valley Elementary School, 405 Surrey Drive, Reno, Nevada.

Gerlach/Empire CAB: Empire Post Office, 119 2nd Street; Gerlach Post Office, 345 E. Sunset Blvd.; Washoe Gerlach Community Center, 401 Cottonwood, Gerlach and Empire, Nevada.

Incline Village/Crystal Bay CAB: Incline Village Post Office, 770 Mays Blvd., Suite 1; Crystal Bay Post Office, 26 Highway 28; IVGID Offices, 893 Southwood Blvd.; Incline Village Public Library, 845 Alder Avenue, Incline Village and Crystal Bay, Nevada.

North Valleys CAB: Stead Neighborhood Police Substation, 10555 Stead Blvd.; Peavine Library Branch, 1075 North Hills Blvd.; North Valleys Regional Sports Complex, 8085 Silver Lake Road; Cold Springs Community Park, 3355 White Lake Parkway; Scolari's Food & Drug, 200 Lemmon Drive; 7-Eleven Food Store, 3431 White Lake Parkway; Starbucks Coffee, 290 Lemmon Drive; Jackson's Shell Gas Station, 16180 Red Rock Road, Reno, Nevada.

Southeast Truckee Meadows CAB: South Valleys Library, 15650A Wedge Parkway; Foothill Market 16020 Geiger Grade Road; Scolari's Market, 3310 South McCarran Blvd.; Raley's Market, 18144 Wedge Parkway; Brown Elementary School, 13815 Spelling Court; Hidden Valley Elementary School, 2115 Alphabet Drive; Damonte Ranch High School, 10500 Rio Wrangler, Reno, Nevada.

Southwest Truckee Meadows CAB: South Valleys Library, 15650A Wedge Parkway; Scolari's Market, 8165 South Virginia Street; Raley's Market, 18144 Wedge Parkway, Reno, Nevada.

Spanish Springs CAB: Lazy 5 Regional Park, 7100 Pyramid Lake Road; SaveMart, 9750 State Route 445; Pack N Post, 9732 Pyramid Lake Road, Sparks, Nevada.

Sun Valley CAB: Hobey's, 5195 Sun Valley Blvd.; Sun Valley Neighborhood Center, 115 West 6th Avenue; Scolari's Market, 5430 Sun Valley Blvd.; Sun Valley Water District, 5000 Sun Valley Blvd., Sun Valley, Nevada.

Verdi Township CAB: Verdi Post Office, 1675 Hwy. 40 West; Verdi VFW Hall, 801 3rd Street at corner of Bridge Street; Verdi Elementary School, 250 Bridge Street, Verdi, Nevada.

Warm Springs CAB: Truckee Meadows Fire Station #29, 6015 Ironwood Road; Ironwood Road Entrance to Palomino Valley, 15780 Pyramid Way; Whiskey Springs Road Entrance to Palomino Valley, Reno, Nevada.

West Truckee Meadows CAB: Roy Gomm Elementary School, 4000 Mayberry Drive; Raley's Market, 1441 Mayberry; Caughlin Club, 4100 Caughlin Parkway, Reno, Nevada.

West Washoe Valley CAB: Bowers Volunteer Fire Department, 3905 Old 395; Old Washoe Station, 290 U.S. 395; Bellevue Volunteer Fire Station, Washoe Valley, Nevada.

CAB Agendas can be accessed at www.washoecounty.us/cab, then choosing **CAB Agendas, Minutes, Applications, Maps and Rosters.**

All Hands On Deck

All Member CAB Workshop



Gathering *your ideas* for:

Reducing CAB Costs & Improving Meeting Efficiency.



All CAB Members Please Join Us

**February 25, 2009
6:00 pm to 8:00 pm**

**Washoe County Senior Center
Multi-purpose Room**

(1155 E. 9th Street, across from the parking lot from the County Complex)



Washoe County Citizen Advisory Boards OPTIONS TO PRESENT TO BCC



February 25, 2009

In consideration of the current economic climate, the Washoe County Commission has requested that Washoe County Citizen Advisory Board (CAB) members provide options to the Commission to make the CABs more efficient and less costly. To facilitate this request, CAB administrative staff and the Community Outreach Coordinators have arranged for an "All Hands on Deck" CAB member workshop on:

DATE: Wednesday; February 25, 2009
TIME: 6:00 p.m. until 8:00 p.m.
PLACE: Washoe County Senior Center, Multi-purpose Room
1155 East Ninth Street, Reno

To help start this process, this information sheet contains an initial list of potential options to present to the County Commission. This list of options is a starting point for discussion at the workshop. Please carefully review this list, discuss the list with your neighbors and community members, and come prepared to help reach a consensus of options to present to the County Commission. Some options from this list may be discarded, new options may be added, others may be modified or refined, while some will remain as proposed.

At the conclusion of the workshop, staff will help you ensure that the options to be presented to the Commission meet the goals of making the CABs more efficient and less costly. The Commission may decide to implement one or more of the options. Thank you in advance for your time and participation in this very important effort.

POTENTIAL OPTIONS TO CONSIDER

- *Status Quo*. CABs would remain as currently structured, with 12 of the CABs meeting monthly, 2 of the CABs meeting every other month, and 1 CAB meeting quarterly.
- *Eliminate one or more of the CABs*. This option would likely be combined with one or more other options to continue community-based citizen communication.
- *Modified Status Quo*. The 12 CABs currently meeting monthly would meet every other month. Staff would recommend the optimum meeting schedule to provide the CABs opportunities to discuss items appearing before the Planning Commission or Board of Adjustment. The remaining 3 CABs' meeting schedules would remain unchanged.
- *Geographic regions*. CABs would be consolidated into larger geographic regions. This option entails eliminating and reorganizing most of the CABs to represent the selected regions. Two possible scenarios for consideration and discussion include:
 - *Commission District*. CABs would be consolidated into the 5 Commission Districts. There would be 1 CAB per District.
 - *8 regions*. CABs would be consolidated into the following 8 regions. There would be 1 CAB per region.

North

(North Valleys and Sun Valley)

Northeast

(Spanish Springs and Warm Springs)

East Truckee Canyon

(no change)

West

(Verdi Township and West Truckee Meadows)

Washoe Valley

(East Washoe Valley and West Washoe Valley)

Tahoe

Incline Village/Crystal Bay, no change)

South

(Galena-Steamboat, SETM and SWTM)

Gerlach/Empire

(no change)

- *Joint CAB meetings.* Two or more CABs, sharing a common geographic orientation or similar issues, would meet jointly. Three possible scenarios include:
 - *Alternating.* Every other month would be a joint meeting for one or more CABs. Those meeting not joint would be a normal CAB meeting. During the joint meeting month, the CABs would not meet (other than as the joint meeting).
 - *Separate but equal.* Two or more CABs would agree to meet on a single meeting date (either every month or every other month). Each CAB would be separate (i.e., remain distinct for roll calls, quorum, etc.). There would be no other meetings for these joint CABs.
 - *Combined.* Two or more CABs would merge into a single CAB meeting monthly or every other month. This option is similar to the geographic region option, but could be limited to several CABs, rather than all CABs.
- *Joint CAB/NAB/CAC meetings.* CABs would meet jointly with the appropriate NAB or CAC within the CAB's designated geographic area. This option would require the cooperation of both the City of Reno and the City of Sparks. Two possible scenarios include:
 - *Standing meeting.* The CAB would designate a standing joint meeting to replace a regular meeting. The CAB and the NAB or CAC would be separate bodies during the meeting (i.e., roll call, quorum, etc.).
 - *Joint body.* The CAB would combine with the NAB or CAC into a single citizen advisory board. Appointments would be by the County Commission and the appropriate City Council, and the board would hear matters from both the County and the appropriate City.
- *Mandated meeting duration.* CAB meetings would be mandated to last no longer than 90 minutes. At the mandated ending time, the meeting would be adjourned. Items on the agenda, and not discussed, could be continued to the next meeting (the exception would be certain development applications with Code required review time frames).
- *Electronic updates and reports.* All reports, updates, and information only items would be provided by e-mail to CAB members and to the public on the applicable CAB electronic notification lists. These reports, updates and information only items would also be posted on the CAB's internet home page. These items would not appear on the CAB's meeting agenda, allowing the CAB to move directly into new and/or old business items.
- *Community forums.* Community forums would be community meetings formed around an issue or encompassing a range of information items and updates. An example would be an update by Water Resources on a facility plan (issue) or presentations by RTC and the School District on a range of topics (information). These forums could encompass one or more CABs, depending on the area defined by the issue or information. Those affected CABs would not hold a regular meeting during the month of the forum. Forums would be arranged for, sponsored and attended by appropriate County staff.
- *Community cafés.* Community cafés would be modeled on the approach used by President Obama during his campaign. Cafés may be scheduled at a regular time and location, or could be arranged to address specific issues or to disseminate information. Cafés are traditionally arranged for and hosted by private citizens or citizen groups; however, County staff could assume some role in low-cost advertising and arranging for presentations. Cafés are truly empowering citizens and could replace CABs as the community meeting forum for an area. Unless specifically requested, County staff would not attend cafés.