

SOUTHWEST TRUCKEE MEADOWS CITIZEN ADVISORY BOARD



DRAFT

Minutes of the regular meeting of the Southwest Truckee Meadows Citizen Advisory Board held January 17, 2008 at the South Valleys Library at 15650A Wedge Parkway, Reno, Nevada

1. **CALL TO ORDER** – The meeting was called to order at 6:30 p.m. by Robert Wideman, Chair.
2. **MEMBERS PRESENT** – Steve Cohen, V. Chair, Patricia Phillips, Diane Smith and Robert Wideman, Chair.
MEMBERS ABSENT - Lisa Carpenter, excused and Connie Moberg, excused
3. **CERTIFICATION OF POSTING OF THE AGENDAS** – Robert Wideman reported that Connie Moberg certified that the agendas for the January 17, 2008 SWTM CAB meeting were posted no later than 9:00 a.m. three working days prior to the meeting date in accordance with the requirements of the Nevada Open Meeting Law.
4. **APPROVAL OF THE AGENDA** – Steve Cohen moved to approve the January 17, 2008 agenda as posted. Diane Smith seconded the motion. The motion carried.
5. **APPROVAL OF THE MINUTES OF MEETING** – Steve Cohen moved to approve the minutes of the November 15, 2007 meeting as submitted. Diane Smith seconded the motion. The motion carried.
6. **UPDATES/ANNOUNCEMENTS/CORRESPONDENCE** – (CAB files and correspondence which are part of the public record are on file in the Washoe County Department of Community Development and are available for public review. Written correspondence and testimony will be included in the public record when a request is made to make the document a part of the public record and when a copy is provided to the CAB Chair, who forwards the document to the County. Copies of correspondence should be on file in the Washoe County Department of Community Development and are available for public review).
 - There were no updates, announcements or correspondence presented.
7. **PUBLIC COMMENT** - Comment heard under this item will be limited to items not on the agenda and will also be limited to three minutes per person. This three-minute rule shall also apply to public testimony given during an agenda item. The Chair may modify this time limit for all public comment and testimony at the beginning of the meeting, but the time limit per person shall be no less than three minutes. Testimony during an agenda item shall be limited to the subject of the agenda item. Comments are to be made to the CAB as a whole.
 - Robbin Palmer stated concern that the non-contiguous annexation was not listed on the agenda.
 - Robbin Palmer stated the City of Reno is planning development on the corner of Wedge Parkway and ArrowCreek.
 - Robbin Palmer announced that on January 29, 2007 St. Mary's will present a lecture on the negatives of smoking.
 - Robert Wideman stated that the non-contiguous annexation issue was pulled from the January agenda due to staff not ready to present information on the legislation. This item may be on the February agenda.
 - Robbin Palmer urged everyone to caucus on January 19, 2008.
 - Robert Wideman asked for further public comment and hearing none, closed this item.
8. **FIRE SAFETY ITEMS** – A representative from the Sierra Fire Protection District was not available to address fire safety issues. Robert Parker, Ph. D. and Citizen Volunteer presented information on changes to the SFPD and plans for the upcoming spring season. Dr. Parker discussed the training sessions to prepare residents in the event of an emergency and wildfire. Citizens were encouraged to have a wired telephone in order to receive emergency calls from Washoe County. Citizens can register their telephone number at www.GetReadyWashoe.com or on the Emergency Management web-site. Following his presentation, Dr. Parker addressed questions from the audience.
9. **WASHOE COUNTY SHERIFF'S DEPARTMENT** – Lt. Milt Perry, Night Watch Commander, Washoe County Sheriff's Department was available to report on area law enforcement topics/issues and announcements from the Washoe County Sheriff's Dept. Lt. Perry reported on the changes to the Sheriff's Department and budget concerns. Lt. Perry urged citizens to lock their doors and keep valuables out of sight and form Neighborhood Watch Programs. Contact Teresa Aquila at the Sheriff's Department for information. Lt. Perry discussed the ComStat and Aces Program and also provided information related to Homeland Security. Following his presentation, Lt. Perry was available to address questions and concerns. Concerns were raised regarding the extent of illegal dumping that is occurring throughout Washoe County.
10. ***COUNTY COMMISSIONER/COMMUNITY LIAISON UPDATES:** Sarah Tone, Community Outreach Coordinator was available to report on Washoe County events and issues and information from the Board of County Commissioners. Ms. Tone announced that the all Washoe County Libraries will be closed January 29th and 30th for upgrading of research services. Ms. Tone urged citizens to pick up Radon Test Kits.
11. **NEW BUSINESS** - (The staff contact listed on items for Community Development may not be in attendance but can be contacted with code and policy questions.)
 - A. **Special Use Permit - SW07-020 (Whites Creek Trail Bridges)** – Jennifer Budge, Parks Planner presented the request to construct two pedestrian trail bridges within the Critical Stream Zone Buffer Area of Whites Creek located on two separate parcels approximately one-half mile north of the Mount Rose Highway. Assessor's

Parcel No: 049-752-08 is ±3.44 acres and is located ±515 feet east of North Timberline Drive. Assessor's Parcel No: 049-762-06 is ±4.56 acres and is located on Legend Trail, ±340 feet north of Painted Trail. Both parcels are designated High Density Rural (HDR) and General Rural (GR), in the Southwest Truckee Meadows Area Plan. Bill Von Phul, Parks Planning Commissioner was available to address questions and concerns regarding the project. Staff Representative: Grace Jensen, Planner can be contacted at 775.328.3771 with questions and concerns. Property Owner: Washoe County, Attn: Bill Gardner; Applicant/Developer: Washoe County Department of Regional Parks and Open Space. **MOTION:** Steve Cohen moved to recommend approval of SW07-020 Whites Creek Trail Bridges as presented. Patricia Phillips seconded the motion. The motion carried.

Comments and Concerns

- Lynn Mundt asked for the specifications of the requested bridge width and asked that the best management practices be used within the Critical Stream Zone and that any disturbance to the soils and stream be held to a minimum.
- Ms. Mundt stated concern that measures need to be in place to address flooding events.
- In response to concerns raised, Ms. Budge stated that it is the intent to keep the trails as open space.
- Eric Scheetz, speaking as a resident and private citizen supported the project and offered his expertise as an engineer.
- There was no opposition heard from the audience or community.

B. Draft Amendments to the Standard CAB Bylaws – Sarah Tone, Community Outreach Coordinator facilitated the review and discussion to provide recommendations to the Washoe County Commission on draft amendments to the standard CAB bylaws. The draft amendments update the current bylaws, and incorporate both County Code and CAB administrative procedure changes since 2004. **MOTION:** Patricia Phillips moved to oppose changing Article 1, General – to allow non-resident business owners to be appointed to serve on the CAB. Steve Cohen seconded the motion. The motion carried. **MOTION:** Steve Cohen moved to recommend to the Board of County Commissioners that the CAB remain the only voice in the unincorporated areas of Washoe County. Patricia Phillips seconded the motion. The motion carried.

Comments and Concerns

- In response to questions raised, Ms. Tone explained the intent of the Board of County Commissioner regarding Article 1. General related to changing 'residents and property owners' to citizens.
- Opposition was stated to the possible conflict of interest by allowing non-residents to serve on the CAB.
- Opposition was stated to appointing a CAB member that resides outside of the unincorporated area of Washoe County.

12. OLD BUSINESS

A. Washoe County Dust Control Ordinances – Discussion was held on the status of the recommendation to the Board of County Commissioners to establish time limits for developers to handle dust and erosion issues whether they have marketing delays or not. Steve Cohen requested an update from Washoe County on any movement in the process to make any changes to the current project site dust management including abandonment of cleared development sites.

13.*CHAIRMAN/BOARD MEMBER ITEMS

- **Next Agenda Items** – Non-contiguous annexation update, Animal Control Update

14. ADJOURNMENT – Steve Cohen moved to adjourn the meeting at 7:56 p.m. Diane Smith seconded the motion. The motion carried.

Respectfully submitted By: Allayne Donnelly-Everett, Recording Secretary