

WEST WASHOE VALLEY CITIZEN ADVISORY BOARD



DRAFT

Minutes of the regular meeting of the West Washoe Valley Citizen Advisory Board held July 6, 2009 at Bowers Volunteer Fire Department, 3905 Old 395, Washoe Valley, Nevada.

1. **CALL TO ORDER** – Chairperson Countryman called the meeting to order at 7:02 p.m.
2. **ROLL CALL/DETERMINATION OF QUORUM** – Roll call was heard and a quorum of four members was determined.
MEMBERS PRESENT – Jane Countryman (Chairperson), William Elliott, Debbie Sheltra, Rod Smith
MEMBERS ABSENT – none
3. **APPROVAL OF AGENDA FOR MEETING OF JULY 6, 2009** – Chairperson Countryman noted the Special Security Watch for Washoe Valley residents, as was introduced during the June 1, 2009 meeting, was not agendized for this meeting because it would be soliciting business and was only for Washoe Valley residents. The issue would be discussed at the Community Forum. Debbie Sheltra moved to approve the July 6, 2009 meeting agenda. Rod Smith seconded the motion. The motion carried unanimously.
4. **APPROVAL OF MEETING MINUTES FOR JUNE 1, 2009** – The following corrections were noted: (a) on page 1, item 2 should reflect Bob Rusk as an excused absence; (b) on page 1, item 10A, "Chairperson Lancaster" should be changed to Chairperson Countryman; (c) on page 2, third bullet from the top, "Larry Greenwood" should be changed to Larry Greenman and changed wherever noted throughout the minutes; and (d) on page 2, the first bullet should clarify 76% of calls were coming from east of Franktown Road, outside of the Sierra Fire Protection District to the Truckee Meadows Fire Protection District. Rod Smith moved to approve the June 1, 2009 meeting minutes as amended. Debbie Sheltra seconded the motion. The motion carried unanimously.
5. **UPDATES/ANNOUNCEMENTS/CORRESPONDENCE** - Chairperson Countryman read the following announcements from Sarah Tone, Community Outreach Coordinator:

- The Regional Parks and Open Space Commission meeting will include a presentation of the Eagle Scout project for construction and installation of bat boxes at Galena Creek Regional Park. The meeting will be held at Washoe County Commission Chambers on Tuesday, July 7, 2009 beginning at 2:30 p.m.
- The Board of County Commissioners approved the use of dedicated savings for the next two years to make up the \$25 million loss created by legislative action.
- Library hours have been reduced. Three public forums regarding the future of the Washoe County library system would be held on:
 - Tuesday, July 14, 2009 from 11:15 a.m. to 12:45 p.m. at the South Valleys Library on Wedge Parkway
 - Friday, July 17, 2009 from 6:00 p.m. to 7:30 p.m. at the Spanish Springs Library on Pyramid Highway
 - Sunday, July 26, 2009 from 1:00 p.m. to 2:30 p.m. at the Downtown Reno Library on Center Street
- Animal-related business and services can be conducted on-line at the Washoe County website.

Chairperson Countryman also announced the WWVCAB will begin meeting bi-monthly. The next meeting may be held on September 7, 2009, but may be changed due to the Labor Day Holiday. A Community Forum will be held on Monday, August 3, 2009 at Bowers Fire Station beginning at 7:00 p.m.

6. **ACTIVITY AND INCIDENT REPORTS BY REGIONAL/COUNTY DEPARTMENTS**

A. Washoe County Sheriff's Office Items – Sgt. Tony Miranda reported the field office moved to Longley Lane and that human remains were found during the first part of June. The remains were determined to be that of Steven Waldron from the Davis Creek area who had been reported missing in 2006. Vehicle burglaries have occurred in parks, especially in the Rancho San Rafael Park area. He reminded individuals to lock vehicles and to lock valuables out-of-sight. Two males, impersonating Reno Police Officers in the Hidden Valley area during the early part of June, were apprehended in the Lemmon Valley area.

Concerns/Comments

- Board member Sheltra expressed concern about increased police response time with the move of the field office to Longley Lane and requested to know why the office was moved. Sgt. Miranda explained there would not be a noticeable delay in response time because the eight-hour shifts would overlap each other. He stated the office moved because more space was needed, but that the old office would be used as a reporting station.
- Cliff Low commented on a letter in the Reno-Gazette Journal about the lack of response from the Reno Police Department in investigating burglary crimes. Mr. Low requested to know the Sheriff's Department policy regarding burglary investigations. Sgt. Miranda explained their policy.

B. Fire Safety Issues – Chief Mike Greene provided a breakdown of June calls for service.

Concerns/Comments

- Cliff Low asked if a significant amount of calls, on an average basis, were related to the freeway and the U.S. 395 area. Chief Greene replied approximately twenty percent of calls were vehicle-related.

- Chairperson Countryman thanked Chief Greene for a breakdown of calls for service to show that the district needs to be realigned.
- Board member Sheltra requested more information about the false alarm calls for service. Chief Greene reported the false alarms were individuals who reported seeing smoke.

7. UPDATES AND LIAISON REPORTS

A.* Liaison Report – Chairperson Countryman stated a new EWVCAB liaison has not been appointed.

B.* County Commissioner Updates – There was no one in attendance to present an update.

C.* I-580 Project – Bob Rusk commented on the striking look of and the scenic view from the new freeway.

D.* South Valleys Area Plan and Weston Property TMSA Application – Jane Countryman or Bob Rusk will present an update on the South Valleys Area Plan with regards to the TMSA application for the Weston Property.

Chairperson Countryman stated she had no new information to report. Bob Rusk reported the Weston Property issue would be the sole item discussed at the Regional Plan Governing Board meeting to be held on Thursday, July 9, 2009 at 4:00 p.m. Discussion would include the County's suggestion of consolidating the two lawsuits.

8.* PUBLIC COMMENT – There were no public comment requests.

9. OLD BUSINESS

A. Fire Protection Update Regarding Retention of Staffing at Bowers Fire Station – The CAB will continue discussion from the June 1, 2009 meeting regarding the status of the Bower's Fire Station within the Sierra Fire Protection District to include staffing and to provide an update of the meeting with consultants and announce upcoming meetings related to this issue. Following discussion, the CAB may recommend submitting a letter to the County Commission and/or Commissioner Humke regarding concerns with suggested closure and/or reduction of staff at Bowers Fire Station.

Chairperson Countryman thanked those individuals in attendance at the June 17, 2009 Public Forum with the contractors, but stated she still had concern that information obtained did not address all community concerns. Discussion of this item included how to provide similar service to all areas; for Washoe County to bear the responsibility of providing that service, including service to 44,000 acres of forested land, per the agreement; and, the importance of community involvement in this issue. Chief Greene noted the following meeting timeline for the Arrow Creek Fire Station:

- A Board of Adjustments meeting would be held tomorrow (Tuesday, June 7, 2009) to request a special use permit for the fire station in order to move it up on the priority list for stimulus funding.
- A Board meeting will be held on Tuesday, July 14, 2009 and one topic will be to approve the grant for the design stage of the fire station.
- The Joint Fire Advisory Board meeting will be held on Monday, July 20, 2009 at the South Valleys Library beginning at 3:30 p.m. to discuss sharing construction costs with Reno for the new fire station.

Chief Greene encouraged individuals to attend the July 20, 2009 Joint meeting in order to provide input to Reno representatives. He noted there were no plans for the fire station on Joy Lake Road.

Concerns/Comments

- Board member Sheltra requested clarification of the percentage of service calls proposed for the Arrow Creek station from the Truckee Meadows area. Chief Greene stated approximately 40% of service calls would be from the Truckee Meadows area. Discussion was heard regarding concern about relying on Reno to provide funding for additional service.
- Cliff Low commented that someone had stated combining districts would be a challenge given the current labor reduction. Chief Greene stated it would be a challenge, but solutions were being considered.
- Connie McGruder suggested submitting petitions.
- Chairperson Countryman requested Chief Greene e-mail meeting dates regarding fire district issues.

10. NEW BUSINESS – Time for each item's presentation is limited to no more than fifteen minutes to provide sufficient time for questions and comments; an extension may be granted by the Chair.

A. Discussion on Review of Parcel Maps by CABS – On June 11, 2009, the Parcel Map Review Committee approved, with conditions, Parcel Map Case No. PM09-003 (Robert D. Howell). The subject parcel is located at 6190 Franktown Road, southwest of the intersection of Bellevue and State Route 429, and the east end of Franktown Road. Washoe County Code does not currently require CABS to provide comments or recommendations on Parcel Maps. The CAB will discuss concerns with the current parcel map review process and may request Community Development / Planning staff to present an overview of the parcel map process to include state law and county code requirements and legal constraints at the September CAB meeting.

Chairperson Countryman explained this item was to address proposed developments that fit within the South Valley Area Plan, but not the CC&R's for the proposed area and provided some examples. Board member Sheltra requested Chief Greene be involved in the parcel map review for Bellevue and Franktown Road. Chairperson Countryman reported she received an e-mail from Adrian Freund that staff may be in attendance in September to discuss the process and hear public comment and/or concern.

B.* Carson City Ambulance Service – A representative from Reno Dispatch will be present to discuss the status of their agreement with Carson City for ambulance service to Washoe Valley, whether or not Carson City can provide a

quicker response than REMSA because of distance, and how calls are dispatched under these circumstances. (This item is for information only and no action will be taken by the CAB.)

Susie Rogers, Reno Dispatch, explained all ambulance service goes through REMSA unless ambulance service from Carson City is requested. Mitch Nowicki, REMSA, reported REMSA has a mutual aid agreement with Carson Fire whereby Carson Fire would respond to emergency situations if REMSA was unable to. Dispatchers determine the best mode of response.

Concerns/Comments

- Chairperson Countryman requested to know how familiar dispatchers were with areas to determine the best mode of response. Mr. Nowicki reported dispatchers were certified medical dispatchers and has worked in the field. Dispatchers also rely on location information provided by the caller.
- Board member Sheltra suggested Carson Fire respond to the entire valley.
- Cliff Low asked about the agreement for Bellevue Bridge. Mr. Nowicki clarified calls south of Bellevue Bridge receive a dual response from Carson Fire and REMSA. Ms. Rogers noted 911 calls from cell phones could be re-routed to other dispatch centers.
- Board member Elliott commented that his partner's daughter was in a roll-over accident and Care Flight had been dispatched. He asked if Care Flight responded to roll-over accidents, by policy. Chief Greene explained Carson Fire will dispatch Care Flight if it is determined an individual needs to go directly to a trauma center. Mr. Nowicki noted all fire departments have the ability to dispatch Care Flight.

C. Election of Officers – Election of Chair, Vice Chair, Secretary and Liaison to East Washoe Valley CAB for July 2009 to June 2010.

Rod Smith moved to keep the current officers. William Elliott seconded the motion. The motion carried unanimously.

D. Possible Cancellation or Rescheduling of the September Meeting – Discussion and possible recommendation to cancel or reschedule the September 7, 2009 CAB meeting due to the Labor Day holiday.

The Board discussed and decided to tentatively re-schedule the September 7, 2009 meeting for the second Monday in September (Monday, September 14, 2009).

11. CHAIRMAN/BOARD MEMBER ITEMS – (This item limited to announcements of topics/issues posed for future workshops/agendas.)

Chairperson Countryman noted the letter regarding use of the Carson City Dump was still in progress. Cliff Low expressed confusion regarding how 911 calls are dispatched; Carson City ambulance service response; and where individuals would be taken for treatment. He requested further information be agendized for another meeting. Discussion followed. Board member Sheltra noted REMSA was requesting total control of dispatch of all medical calls and noted an individual she knew who had been shot south of Bellevue Bridge had to wait for REMSA to arrive.

Future agenda items: (a) Fire Issue (action item); (b) Emergency Response

12. ADJOURNMENT

There being no further business, the meeting adjourned at 9:16 p.m. William Elliott moved to adjourn the meeting. Rod Smith seconded the motion. The motion carried unanimously.