

WASHOE COUNTY DISTRICT BOARD OF HEALTH MEETING
July 23, 2009

PRESENT: Denis Humphreys, OD, Chairman; Mr. Matt Smith, Vice Chairman; George Furman, MD; Councilman Dan Gustin; Amy Khan, MD; Councilman Julia Ratti

ABSENT: Commissioner Kitty Jung

STAFF: Dr. Mary Anderson, District Health Officer; Eileen Coulombe, Administrative Health Services Officer; Andrew Goodrich, Director, Air Quality Management; Dr. Randall Todd, Director, Epi and Public Health Preparedness; Mary-Ann Brown, Director, Community and Clinical Health Services; Dave McNinch, Environmental Health Specialist Supervisor; Noel Bonderson, Air Quality Specialist Supervisor; Patsy Buxton, Fiscal Compliance Officer; Lori Cooke, Fiscal Compliance Officer; Steve Kutz, Nursing Supervisor; Stacy Hardie, Nursing Supervisor; Beverly Bayan, WIC Program Manager; Steve Fisher, Department Computer Application Specialist; Doug Coulter, PE, Senior Engineer; Kathleen Hanley, Senior Environmental Health Specialist; Scott Monsen, Vector-Borne Disease Program Manager; Tim Buitron, Office Assistant II; Maria "Sole" Sepulveda-Franchini, Bryan Wagner, Senior Environmental Health Specialist; Mark Duggan, Environmental Health Specialist; Janet Smith, Recording Secretary and Leslie Admirand, Deputy District Attorney

At 1:00pm, Chairman Humphreys called the Washoe County District Board of Health meeting to order, followed by the Pledge of Allegiance led by Dr. Mary Anderson, District Health Officer.

ROLL CALL

Roll call was taken and a quorum noted. Mrs. Janet Smith, Recording Secretary, advised that Ms. Jung is excused.

PUBLIC COMMENT

Mr. Hans Struffert, representing the Old Washoe Estates Homeowners Association, presented a written statement to the Board, dated July 23, 2009 (a copy of which was placed on file for the record), requesting the Board of Health's review of an alleged violation of Section 040 (Solid Waste Storage) of the Washoe County District Board of Health Regulations Governing Solid Waste Management. Mr. Struffert read his letter into the record, advising that he attached a copy of the letter from the Health Department, dated July 16, 2009, from Mr. Luke Franklin, Environmental Health Specialist, directing the Homeowners Association to remove the fill within seven (7) days

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(copy of which was placed on file for the record). Mr. Struffert requested that the Board of Health instruct Staff to rescind the order to dispose of the sod at the Lockwood Landfill "determining it is as not being applicable to this situation."

In response to Mr. Smith regarding this material "being dumped by a construction company", Mr. Struffert advised the material is dead sod and "some old bushes", which were left by the landscaping company. Mr. Struffert advised that he is requesting the Board's consideration "due to the seven (7) day deadline imposed by Staff" for compliance.

In response to Chairman Humphreys regarding the Board referring this "back to Staff", Ms. Leslie Admirand, Deputy District Attorney, advised the issue would be referred to Staff; that it can then be agendized for a report to the Board at next month's meeting.

In response to Mr. Gustin regarding the landscaper "being on a retainer", Mr. Struffert stated that the landscaper has been very cooperative and would "probably be willing to leave equipment there."

Mr. Gustin stated that Mr. Struffert's letter will be presented to Staff; that Staff will provide a report to the Board at next month's meeting; that Staff will (probably) have made a determination prior to next month's meeting; that should the resolution not be satisfactory to the Old Washoe Estates Homeowners Association, Mr. Struffert can present additional testimony during next month's meeting.

APPROVAL/ADDITIONS – AGENDA – JULY 23, 2009

Chairman Humphreys called for approval of the agenda of the Washoe County District Board of Health meeting of July 23, 2009.

MOTION: Mr. Gustin moved, seconded by Dr. Furman, that the District Board of Health agenda for the July 23, 2009 meeting be approved as presented. Motion carried unanimously.

APPROVAL/ADDITIONS/CORRECTIONS – MINUTES – SPECIAL BUDGET MEETING OF APRIL 10, 2009 AND REGULAR MEETING – JUNE 25, 2009

Chairman Humphreys called for any additions, deletions to the minutes of the Board of Health's Special Budget Meeting of June 25, 2009.

Mr. Gustin stated that he would recuse himself from voting as he was not in attendance at the District Board of Health's budget meeting.

MOTION: Ms. Ratti moved, seconded by Mr. Smith, that the minutes of the April 10, 2009 Special Budget Meeting of the District Board of Health be approved as received.

Motion carried with Mr. Gustin abstaining.

Chairman Humphreys called for any additions or deletions to the minutes of the District Board of Health meeting of June 25, 2009.

Mr. Gustin stated that, although he was "satisfied with Staff's answer", he would request clarification to his question on page four (4), the third paragraph.

In response to Mr. Gustin, Ms. Smith advised that she would listen to the tape and report back.

MOTION: Mr. Smith moved, seconded by Dr. Khan, that the minutes of the June 25, 2009 District Board of Health meeting be approved as received.

Motion carried unanimously.

RECOGNITIONS

Chairman Humphreys and Dr. Anderson presented Certificates of Recognition to Mr. Cuauhtemoc "Tim" Buitron for **5 Years-of-Service**; to Maria "Sole" Sepulveda-Franchini for **5 Years-of-Service**; to Mr. Scott Monsen for **10 Years-of-Service**; to Ms. Kathleen Hanley for **15 Years-of-Service**; and Mr. Steven Kutz for **20 Years-of-Service**.

Dr. Anderson advised that a Certificate of Recognition will be presented to Ms. Angela "Angie" Christensen for **5 Years-of-Service**.

Dr. Anderson advised that Ms. Ames' presentation will be postponed to next month's August 27, 2009 meeting.

CONSENT AGENDA – UNAPPEALED NOTICE OF VIOLATION

Staff advised that **Citation No. 4866, Case No. 1041** was issued to **F&P CONSTRUCTION** on April 29, 2009 for failure to have posted the proper signage with contact information; no water trucks on-site and no Dust Control Plan filed with the Air Quality Management Division, in violation of Section 040.030 (Dust Control), conditions 1, 8 and 10 of the Washoe County District Board of Health Regulations Governing Air Quality Management. Staff advised that F&P Construction was advised of the right to appeal; however, no appeal was filed; that Staff recommends Citation No. 4866, Case No. 1041 be **upheld** and a fine in the amount of **\$250** be levied as a **negotiated settlement**.

MOTION: Dr. Khan moved, seconded by Mr. Smith, that **Citation No. 4866, Case No. 1041 (F&P Construction)**, be **upheld** and a fine in the amount of **\$250** be levied as a **negotiated settlement**.

Motion carried unanimously.

AIR POLLUTION CONTROL HEARING BOARD – ALLIED WASHOE PETROLEUM – CASE NO. 1037 – NOV NO. 4423

The Board was advised that the Air Pollution Control Hearing Board and Staff recommend **denying** the following appeal:

Appeal of **ALLIED WASHOE PETROLEUM, Citation No. 4423, Case No. 1037** issued on March 17, 2009, for violation of Sections 030.000 (Source Permitting and Operation); 030.200 (Permit to Operate); and 040.075 (Organic Liquid Loading) of the Washoe County District Board of Health Regulations Governing Air Quality Management. Staff advised that upon a review of the testimony received, the Air Pollution Control Hearing Board recommended the **appeal be denied**; that Notice of Violation No. 4423, Case No. 1037 be **upheld** and a **\$4,000** fine be levied for **major violations**.

Mr. Gustin questioned if it was Staff's determination the appellant had attempted to circumvent the requirements of the Regulations.

In response to Mr. Gustin, Mr. Noel Bonderson, Air Quality Management Supervisor, advised it was Staff's determination that Allied Washoe Petroleum did not attempt to overtly circumvent the requirements of the Regulations. Mr. Bonderson advised that Mr. Ralph, Environmental Engineer responded to a complaint filed by the Environmental Health Services Division and determined that Allied Washoe Petroleum had converted a kerosene storage truck to a gasoline storage truck, without the proper permits and without any Phase 1 vapor recovery controls, all of which are major violations. Mr. Bonderson stated due to the seriousness of the violations Mr. Ralph issued a Notice of Violation to Allied Washoe Petroleum. Mr. Bonderson advised that representatives of Allied Washoe Petroleum were very cooperative and honest regarding the violation and indicated it was 'due to the long wait lines at the Tank Farm'; however, there is "no exemption due to wait lines.' Mr. Bonderson stated that Staff is "always concerned regarding the release of associated air toxic emissions (i.e., Benzene and Toluene), which are "captured by Phase 1 recovery systems"; that Phase I and II Vapor Recovery equipment requirements have been in effect for a number of years.

MOTION: Mr. Gustin moved, seconded by Ms. Ratti, that the recommendation of the Air Pollution Control Hearing Board and Staff to deny the appeal of ALLIED WASHOE PETROLEUM, upholding Citation No. 4423, Case No. 1037, be approved and a fine in the amount of \$4,000 be levied for major violations.

Motion carried unanimously.

AIR POLLUTION CONTROL HEARING BOARD – THE NEVADA FIRE SAFE COUNCIL – CASE NO. 1038 – NOV NO. 4696

The Board was advised that the Air Pollution Control Hearing Board and Staff recommend **upholding** the following **appeal**:

Appeal of **THE NEVADA FIRE SAFE COUNCIL, Citation No. 4696, Case No. 1038** issued on April 21, 2009, for failure to control fugitive dust emissions from a mastication process at the corner of the Mount Rose Highway and Callahan Ranch Road, in violation of Section 040.030 (Dust Control) of the Washoe County District Board of Health Regulations Governing Air Quality Management. Staff advised that upon a review of the testimony received, the Air Pollution Control Hearing Board recommended the **appeal be upheld** and **Citation No. 4696, Case No. 1038 be dismissed.**

Mr. Bonderson advised that Specialist Suzanne Dugger observed the mastication process being conducted by The Nevada Fire Safe Council creating fugitive dust emissions; that although Ms. Dugger did not take any photographs she issued a warning to the operator that the process was causing a violation. Mr. Bonderson stated that the following week Ms. Dugger again observed the

mastication operation occurring without any efforts to control the dust emissions. Mr. Bonderson stated that Staff acknowledges The Nevada Fire Safe Council was performing work "to protect public safety"; however, it was the consensus of Staff "there was a lack of communication" as The Nevada Fire Safe Council had received a warning the previous week regarding the dust emissions being generated by the process and continued the process without contacting Staff or utilizing methods to control the dust.

Mr. Bonderson stated that subsequent to the hearing, Staff met with representatives of The Nevada Fire Safe Council on-site to observe the operation; that The Nevada Fire Safe Council has agreed to develop "a notification policy of when and where' the mastication process will be occurring" in the future. Mr. Bonderson stated that should watering a site prior to the mastication process be an option, The Nevada Fire Safe Council has agreed to use water. Mr. Bonderson stated that without photographs depicting the violation, it was the consensus of the Hearing Board that there wasn't enough evidence a violation occurred and recommended the Citation be dismissed.

Dr. Furman stated he does not concur with The Nevada Fire Safe Council's statements "that this was a landscaping process"; that by definition landscaping is "the enhancement of the appearance of land, especially around buildings, by altering contours and planting trees, shrubs and flowers." Dr. Furman stated that a mastication process is not landscape maintenance.

In response to Dr. Furman, Mr. Bonderson stated that Staff concurs; that the mastication process was for fire protection and is not landscape maintenance. Mr. Bonderson advised that the Regulations do not exempt dust control regardless of whether a permit was required or not. Mr. Bonderson stated that during the on-site demonstration The Nevada Fire Safe Council indicated a desire to work in cooperation with the Air Quality Management Division to address Staff's concerns. Mr. Bonderson stated that Staff acknowledges there are costs associated with utilizing water to control dust emissions; however, the Regulations do not exempt dust control due to the costs associated with controlling the dust.

In response to Mr. Smith regarding Staff "being on-site", Mr. Bonderson advised that Staff met with representatives of The Nevada Fire Safe Council on-site in the Galena Park area to observe the mastication process. In response to Mr. Smith regarding the accessibility for a water truck, Mr. Bonderson advised that the violation occurred adjacent to the Mount Rose Highway and Callahan Ranch Road, which was accessible to a water truck. Mr. Bonderson stated that Staff acknowledges there are areas which are not accessible to a water truck; however, in areas which are adjacent to residential developments there has to be "at least minimal amount of water available for some type of dust control."

Mr. Smith stated that in "these situations there has to be a level of common sense" by both entities as to when a water truck is appropriate.

Mr. Andrew List, Executive Director, The Nevada Fire Safe Council, stated that he would concur with Staff that The Nevada Fire Safe Council has now developed a "good working relationship with the Air Quality Management Division; that The Council will now notify the AQM Division when performing this type of operation."

Mr. List stated that he would request that Staff's last sentence in its memo to the Board, dated July 23, 2009, "However, mitigation of grasses and small brush by mechanized equipment is not exempt by this Section of the Regulation, therefore, dust control is required." be deleted as this was a landscape maintenance activity. Mr. List stated that he had requested the Hearing Board "make a legal finding that The Council was engaged in landscape maintenance activities and should; therefore, be exempt" from this requirement; however, the Hearing Board "did not make a finding one way or the other." Mr. List stated it was the finding of the Hearing Board "there wasn't enough evidence that there was enough dust to create a violation."

Mr. List stated that "landscaping" is "any sort of removal of landscape materials that does not disturb the soil; that this is what a mastication machine does." Mr. List stated that a masticator "rests above the soil and takes off the vegetation, grinds it up into chips and deposits the chips behind the machine." Mr. List advised that the chips "leave a protective layer on the soil, which prevents dust from coming up during a wind event."

Mr. List stated that there are areas with "really steep slopes or are really far from the road" and it is not possible to get a water truck on-site. Mr. List stated that the objective is to eliminate "some of the hazardous fuel(s) ~ break-up the fuel continuity"; that a concern of The Council is a water truck would "create a 'two-track' in an undisturbed area and open those areas up to unauthorized ATV use, which would create more dust." Mr. List stated that the other concerns are "the slope of areas and the costs associated with this process"; that "it costs approximately \$200-600 per acre for mastication"; that it is the consensus of The Council that paying for a water truck would probably have "added 30% to the overall costs resulting in fewer acres being treated and an increase in fire hazard." Mr. List stated that The Council is attempting to "get the most acreage treated for fire hazard as possible with the amount of federal money and private donations available." Mr. List stated that The Nevada Fire Safe Council is non-profit organization working with neighbors and homeowners; that "if there is a dust problem they are going to stop work and fix it." Mr. List reiterated that the "issue of landscape maintenance was not addressed by the Hearing Board"; that "most of the time a water truck is not a good idea" in this operation.

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Dr. Furman stated that he is aware of a mastication process conducted in the Los Padres National Forest, which created a "cloud of dust that could be seen for the next several days coming from those areas that had been masticated."

In response to Dr. Furman, Mr. List stated that the process doesn't result "in zero dust; that it does cause dust; that he believes it depends upon the time of year the process is being used, the type of brush being removed, the humidity in the air, the individual operator." Mr. List stated it was the Hearing Board's determination that "it didn't cause enough dust to constitute a violation."

Mr. Gustin stated that "it wasn't that the operation didn't cause enough dust, it was that Staff was unable to prove it caused enough dust." Mr. Gustin stated he "understands the cost factor"; however, as Mr. Smith indicated "there has to be common sense; that there also has to be some give and take and close communication between the efforts of The Nevada Fire Safe Council and the Health Department." Mr. Gustin stated that this Citation was issued for activities on the Mount Rose Highway and Callahan Ranch Road; that "this wouldn't be a difficult area to get a water truck into."

In response to Mr. Gustin, Mr. List stated that The Nevada Fire Safe Council did utilize a water truck during the mastication process for the last four (4) acres. Mr. List stated that this was a 52 acre project; that there was four (4) acres left on the project when the Citation was issued; that there had not been any telephone calls to complain about the dust prior to that. Mr. List stated that this would indicate "it wasn't a large dust problem." Mr. List stated The Nevada Fire Safe Council has been in existence since 1999 and began "doing projects in 2002, and to his knowledge there has never been a citizen complaint."

Mr. Gustin stated "just because no one called to complain doesn't mean it wasn't a problem"; that Staff was "doing their job in issuing the Citation when the dust was observed." Mr. Gustin stated that he understands the importance of the work performed by The Nevada Fire Safe Council; however, the issue of "public health versus public safety depends upon where you are in the situation." Mr. Gustin stated he would request an update from Staff regarding the notification process being developed by The Nevada Fire Safe Council for communicating with Air Quality Management Division as to the mastication activities to prevent another situation.

**MOTION: Mr. Smith moved, seconded by Ms. Ratti, that the recommendation of the Air Pollution Control Hearing Board to uphold the appeal of THE NEVADA FIRE SAFE COUNCIL and dismiss Citation No. 4696, Case No. 1038 be approved.
Motion carried unanimously.**

CONSENT AGENDA – BUDGET AMENDMENTS/INTERLOCAL AGREEMENTS

The Board was advised that Staff recommends **retroactive approval** of the **District Health Officer's acceptance of Assistance Amendment #1 and #2** from the **US Environmental Protection Agency (EPA)** to extend the project period through March 31, 2010 and to provide funding in the amount of **\$90,923** for the period of April 1, 2009 through March 31, 2010; and **approval of the budget amendments totaling a net increase of \$-0-** in both revenue and expenses for the **Air Quality Management PM_{2.5} Monitoring Program, IO 10021**.

The Board was advised that Staff recommends **approval** of 1) **Subgrant Amendment #1** from the **Nevada Department of Health and Human Services, Health Division**, in the amount of **\$26,155** in support of the **Tuberculosis Centers for Disease Control and Prevention (CDC) Grant Program, IO 10016**, for the period of January 1, 2009 through December 31, 2009; 2) **approval of amendments totaling an increase of \$26,155** in revenue and expenses to bring the **FY 10 Tuberculosis Centers for Disease Control and Prevention (CDC) Grant Program budget, IO 10016** into alignment with the Subgrant.

The Board was advised that Staff recommends **approval** of the **Subgrant Award** from the **Nevada Department of Health and Human Services, Health Division** in the amount of **\$195,617** in support of the **Immunization Program, IO 10028**, for the period of July 1, 2009 through December 31, 2009.

The Board was advised that Staff recommends **approval** of the **Notice of Grant Award**, dated June 24, 2009 from the **Department of Health and Human Services Public Health Service**, in the amount of **\$754,078** in support of the **Family Planning Program** for the period of July 1, 2009 through June 29, 2010; and **approval of amendments totaling an increase of \$25,000** in both revenue and expenses to the adopted **FY 09/10 Family Planning Grant Program, IO 10025** to bring the **FY 09/10** adopted budget into alignment with the grant.

MOTION: Dr. Khan moved, seconded by Mr. Smith, that the retroactive acceptance of Assistance Amendment #1 and #2 with the corresponding budget amendment; the Subgrant Amendment #1 with the corresponding budget amendment; the Subgrant Award; and the Notice of Grant Award with the corresponding budget amendment, be approved as outlined and the Chairman authorized to execute on behalf of the Board where applicable. Motion carried unanimously.

CONSENT AGENDA – ACCEPTANCE – DONATIONS

The Board was advised that Staff recommends **acceptance** of the **donation of printed and audio-visual educational materials** at a value of **\$4,699** from the **Nevada State Health Division** for the **Washoe County Health District Home Visitation Program**.

The Board was advised that Staff recommends **acceptance** of a **\$500 cash donation** from Ms. Jaime McKeel for the **Washoe County Health District Family Planning Program**.

MOTION: Dr. Khan moved, seconded by Mr. Smith, that the donation from the Nevada State Health Division for the Home Visitation Program; and the cash donation of \$500 for the Family Planning Program be approved as outlined.

Motion carried unanimously.

REGIONAL EMERGENCY MEDICAL SERVICES AUTHORITY

Chairman Humphreys advised that the REMSA Report for June 2009 will be continued to the Board's August 27, 2009 meeting.

REVIEW – ACCEPTANCE – MONTHLY PUBLIC HEALTH FUND REVENUE AND EXPENDITURE REPORT – JUNE 2009

Ms. Eileen Coulombe, Administrative Health Services Officer, advised that the Board members have been provided with a copy of the Health Fund Revenue and Expenditure Report for the month of June 2009. Ms. Coulombe reviewed the Report, advising that Staff recommends the Board accept the Report as presented.

Mr. Gustin questioned "if, other than a delay in the grants, there is anything the Board should be acutely aware."

In response to Mr. Gustin, Ms. Coulombe advised that "currently there isn't anything"; that at the close-out for the fiscal year, Staff will provide an update to the Board on the "final status" of the Health District's budget. Ms. Coulombe stated that Staff will always advise the Board of "any variances in the Report."

MOTION: Mr. Gustin moved, seconded by Dr. Furman, that the Health District's

**Revenue and Expenditure Report for June 2009 be accepted as presented.
Motion carried unanimously.**

FY 10 BUDGET UPDATE

Ms. Coulombe advised that next month Staff will present the Department's Organizational Chart depicting the various changes within the Department from when the Budget was approved to the present. Ms. Coulombe stated that Staff will be presenting Project Accounting Sheets by program indicating the revisions from when the proposed Budget was presented to the adopted FY 10 Budget.

Ms. Coulombe advised that pursuant to the Board's request for an update on the incentives, thirteen (13) of the fourteen (14) contracts for incentive separation have been executed; that one (1) signature is pending; however, it is anticipated this will be executed. Ms. Coulombe advised that, as of June 30, 2009, eleven (11) of the fourteen (14) employees have left; that one (1) will be leaving at the end of July and two (2) will be leaving at the end of August.

Ms. Coulombe reviewed the following incentive separations: two (2) from Administration; seven (7) from Community and Clinical Health Services; four (4) in Environmental Health Services; and one (1) in Epidemiology and Public Health Preparedness. Ms. Coulombe stated that the Health Department did have the return of an employee "through the bump-back" process, who will fill the storekeeper position.

Chairman Humphreys requested that Staff provide the previous Organizational Chart with the newly revised Chart to provide the Board with a comparison of the changes.

Ms. Coulombe advised that Staff will present both Charts; that upon approval of the Organizational Chart it will be entered onto the Health Department's Intranet.

Chairman Humphreys stated that the Board is aware "this has been a very trying time for Staff and the Department; that the Board appreciates all of Staff's efforts."

The Board thanked Ms. Coulombe for the update.

UPDATE – COLLECTION MECHANISM – DISTRICT BOARD OF HEALTH APPROVED
CHILDCARE FACILITY INSPECTION FEE – EFFECTIVE JULY 1, 2009

Ms. Lori Cooke, Fiscal Compliance Officer, stated that during the meeting of February 26, 2009, the District Board of Health approved the Health District's revised Fee Schedule; that the Fee Schedule included an \$82 annual fee for Childcare Facility Inspections. Ms. Cooke advised the intent at the time the Fee Schedule was adopted was that Social Services would collect the \$82 fee on behalf of the Health District; however, it has been determined that Social Services does not have the capacity for collecting this fee. Ms. Cooke advised that, additionally, when Social Services presented its fee schedule to the Board of County Commissioners this fee would have "to have been rolled into Social Services' fee schedule." Ms. Cooke advised it has been agreed that the Health District will directly invoice and collect the Childcare Facility Inspection Fee from the childcare facilities. Ms. Cooke stated that Staff held an informational meeting on July 15, 2009, to discuss any concerns childcare facilities may have; that 118 facilities were notified with no one attending the meeting; that three (3) inquiries were received; that Staff satisfactorily responded to those inquiries. In response to Chairman Humphreys regarding any "uncollected fees", Ms. Cooke advised that to-date there have been no uncollected fees. Ms. Cooke stated that Social Services provides a list each month of the facilities, which are due for the annual inspection; that Health District Staff conduct the inspections prior to the issuance/re-issuance of the license; that inspections conducted in June are for "the July licenses."

Dr. Khan questioned "making it easier on the childcare facilities to pay all fees at one location or with one check."

Ms. Cooke stated that there is an effort to be able to combine the collection of fees to achieve this; however, currently the fire inspection, the health inspection and the licensing fees are all billed separately. Ms. Cooke advised that a component of the issue was "the timing of Social Services taking its fee schedule to the Board of County Commissioners in relation to when the Health Department's Fee Schedule was adopted." Ms. Cooke stated that there is a commitment to achieve "the one-stop shopping"; however, it was necessary to address this issue to ensure the Health District would not lose the anticipated revenues. Ms. Cooke stated that a number of Environmental Health Services fees are collected by other agencies "as one-stop-shopping to make it easier on clients."

Mr. Gustin stated that he would concur with Dr. Khan "as it is easier to write one (1) check than it is to write three (3)." In response to Mr. Gustin regarding the anticipated revenue from the inspections remaining the same, Ms. Cooke stated that it is her understanding there are "the same approximate number of licensed childcare facilities." Ms. Cooke stated that should any of the facilities close Staff will not be aware of it until the monthly list for inspections is received from

Social Services. In response to Mr. Gustin regarding when there will be a system for Social Services to collect these fees, Ms. Cooke stated that the goal is to have the fee collection system in-place prior to the approval of the next Fee Schedule revisions; however, it will depend upon "the resource issue – how the fees are collected, how the fees are paid to the Health District, etc." Ms. Cooke stated that until such time as "the mechanism for collection and transfer is determined, Social Services can't commit to the process."

The Board thanked Ms. Cooke for the update.

RE-APPOINTMENT – GREGORY MOSS, PG, Em – MARK SIMONS – SEWAGE, WASTEWATER AND SANITATION HEARING BOARD

Mr. Doug Coulter, PE, Senior Registered Engineer, advised that Mr. Gregory Moss, PG, Em, and Mr. Mark Simons, Esquire are currently members of the Sewage, Wastewater and Sanitation (SWS) Hearing Board; that both members term of appointment is expiring. Mr. Coulter advised that both members have indicated a willingness to continue serving on the Hearing Board; that both are valuable members to the Board with good attendance records. Mr. Coulter advised that Staff recommends the Board re-appointment both members for a three (3) year term. In response to Dr. Khan regarding the re-appointment, Mr. Coulter advised that this will be the second three (3) year term for both members.

**MOTION: Ms. Ratti moved, seconded by Dr. Khan, that Mr. Gregory Moss, PG, Em and Mr. Mark Simons, Esquire, be reappointed to the Sewage, Wastewater and Sanitation Hearing Board, for a three (3) year term, serving from July 23, 2009 through July 23, 2012.
Motion carried unanimously.**

PRESENTATION – PROCLAMATION – DECLARING SEPTEMBER 2009 – "CLEAN HANDS MONTH"

Mr. Dave McNinch, Environmental Health Specialist Supervisor, advised that Mr. Bryan Wagner, Senior Environmental Health Specialist for the Food Education Program and Mr. Mark Dougan, Environmental Health Specialist have provided a copy of the Proclamation and will present the overview of the "*The Washoe County Health District Handwashing Month – September 2009*". Mr. McNinch stated it is the recommendation of Staff that the Board of Health approve and adopt the Proclamation declaring September 2009, as "*Clean Hands Month*".

Mr. Mark Dougan, Environmental Health Specialist in the Food Program and a member of the Public Outreach Food Safety Education Program of the Environmental Health Services Division, advised that the Board members have been provided a copy of the proposed Proclamation declaring September 2009 as "*Clean Hands Month*". Mr. Dougan stated that Staff is requesting the Board's support in approving and adopting the proposed Proclamation; that the Proclamation stresses the importance of hand washing in controlling disease transmission; that "hand washing has been identified as the most single important way to protect one's health." Mr. Dougan stated that the Centers for Disease Control (CDC) has identified hand washing as "the simplest and most effective means for controlling the spread of bacteria, pathogens, and viruses"; that this has been stipulated in CDC's "position paper since 2002." Mr. Dougan reviewed the five (5) identified common household scenarios in which disease-causing germs can be transmitted by contaminated hands. Mr. Dougan advised that Staff has revised regulations specific to proper diaper changing procedures and hand washing, as this has been an issue in a number of childcare facilities resulting in outbreaks. Mr. Dougan advised that the proposed revisions to the regulations will be presented to the Board of County Commissioners for consideration and adoption within the next ninety (90) days. Mr. Dougan stated that proper hand washing techniques are particularly important for the protection of "at-risk populations, which are children ten (10) years of age and under and the elderly as their resistance to a number of these pathogens and viruses can be impaired."

Mr. Dougan advised that Staff is conducting public outreach to educate health care providers and childcare providers as to the proper hand washing techniques to prevent disease transmission and the importance of following these techniques. Mr. Dougan stated that these efforts "will lessen the impact and hopefully prevent outbreaks."

Mr. Bryan Wagner, Senior Environmental Health Specialist, advised that there is increasing "worldwide recognition as to the importance of hand washing in the prevention and transmission of diseases." Mr. Wagner presented photographs of various hand washing techniques worldwide, advising that "hand washing procedures can differ greatly among cultures and resources available." Mr. Wagner advised that "stressing the importance of hand washing is timely due to the World Health Organization (WHO) recently declaring the H1N1 (swine flu) as a pandemic" acknowledging that "hand washing is often noted as the first line of defense in prevention of this virus." Mr. Wagner advised that the concern regarding hand washing in other countries is due to "the ease of transmission of pathogens and the ease of worldwide travel."

Mr. Wagner stated that hand washing is "such a simple act and yet has such powerful consequences as it can mitigate the transmission of flu viruses, rhino virus (the common cold), norovirus, etc.

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Dr. Khan thanked Mr. Dougan and Mr. Wagner for the presentation, stating that failure to wash one's hands throughout the day is a widespread problem; that she would question if this educational program would be of benefit to present in the schools instilling "life-long habits among school age children."

Mr. Wagner stated that the Childcare Regulations are based upon guidelines from the CDC, the American Pediatric Association and the American Public Health Association; that Staff has included specific guidelines for proper hand washing techniques in the report. Mr. Wagner advised that Staff's efforts "do begin at the childcare level." Mr. Wagner stated that Staff has been discussing various public outreach methods for educating the public as to the importance of hand washing after certain activities.

Dr. Furman stated that he concurs with Dr. Khan's comments regarding educating school age children as to the importance of proper hand washing techniques. Dr. Furman stated that at the NALBOH (National Association of Local Board's of Health) Conference he attended there were a number of companies "giving items away for various different grades for free" (related to teaching proper hand washing techniques), with "increases at the beginning of each year." Dr. Furman stated that he provided this information to officials within the School District with no "absolutely no interest expressed."

Mr. Gustin stated that he also concurs with Dr. Khan and Dr. Furman; that he is aware that "approximately 70% of people do not wash their hands"; that he would suggest "notices on the mirrors in the bathrooms" as to the importance of disease prevention through hand washing. Mr. Gustin stated that he is aware Staff does a "great job" in ensuring hand washing techniques are emphasized for food handlers within Washoe County; however, it is the public "who has to be reached."

Mr. Wagner stated that Staff recognizes "it is a problem getting the communication out"; that Staff is attempting to address these concerns; that Staff is requesting the adoption of the Proclamation to allow time to develop public outreach activities. Mr. Wagner stated that Ms. Tracie Douglas, Public Information Officer will be assisting Staff in the public outreach efforts.

Chairman Humphreys commended Mr. Dougan and Mr. Wagner for the presentation; that with the incidence of the H1N1 influenza there is a heightened awareness of the importance of hand washing.

MOTION: Dr. Khan moved, seconded by Mr. Furman, that the Proclamation declaring September 2009 as "Clean Hands Month", be approved and

**adopted as presented.
Motion carried unanimously.**

UPDATE – STUDENT EDUCATIONAL EXPERINCES – WASHOE COUNTY HEALTH DISTRICT

Ms. Mary-Ann Brown, Director, Community and Clinical Health Services, advised that, as the Board is aware, the Health District provides educational experiences to various students in the health/public health field. Ms. Brown advised that the Health District currently has student contracts with the University of Nevada (UNR), Reno Orvis School of Nursing; University of Nevada, Reno School of Medicine; University of Nevada, Reno School of Public Health; and the Washoe County School District. Ms. Brown advised that students from UNR are at the Baccalaureate, Master and Doctorate level;

Ms. Brown advised that “an adequate supply of competent public health professionals is a vital component of the government public health infrastructure”. Ms. Brown advised that a “major strategy to ensure a competent and willing public health workforce” is to assist the institutions of higher learning as those institutions prepare public health professionals and that “an interest in public health as a career choice is sparked in these students.”

Ms. Brown advised that Staff doesn’t specifically track the number of students; however, historically the Health District receives “two (2) groups of students per year from the Orvis School of Nursing, with six (6) to twelve (12) students within each group”; that this can depend upon the number of Community Health Nurses available to function as preceptors. Ms. Brown advised that the School of Medicine has approximately eight (8) physician residents who will have a ‘public health rotation’; that there are approximately four (4) graduate and undergraduate students from the School of Public Health who will have a public health rotation. Ms. Brown stated that the Health Department will be working with a student from the Washoe County School District in the near future. Ms. Brown advised that the Health District works with approximately forty (40) students per year, depending upon Staff’s capacity; that there are discussions within CCHS leadership regarding “capacity” every time there is a student.

Ms. Brown advised that she receives requests for “student experiences almost daily”; that there are “a lot of students interested in coming through” the Health District. Ms. Brown stated that the Health District prioritizes “the local institutions of higher education and those engaged in public health”; however, she receives requests from students within the community ~ “distance learning programs and from other states across the country”; that based upon capacity and lack of contracts with other schools the Health District does not accept these other students. Ms. Brown stated that

the limit as to the number of students accepted is based upon the capacity "of the particular program and availability of employees."

Ms. Brown stated that the costs associated with these contracts aren't monitored "formally"; however, there are three (3) major "involvements of Staff time, which is the only costs associated with students." Ms. Brown advised that those involvements are: 1) the contracting process; 2) CCHS leadership Staff meet with faculty and program leaders from the University to establish "the number of students, what the expectations of the program will be; the Health District's capacity to comply with the educational experiences of the students, etc.; and 3) Staff time associated with working with the students. Ms. Brown stated that "Staff is not faculty and does not teach the students"; that the intent is "that students will participate in the normal work flow in public health work activities; that they become engaged in it." Ms. Brown stated that there is a "level of exchange between Staff and the students for explanations and discussion; however, the students do not interrupt Staff's work flow."

Ms. Brown reviewed the advantages of supporting students at the Health District, including "fulfilling expected professional and institutional responsibilities in bringing new professionals into public health; and there is a responsibility in public health to create this type of infrastructure." Ms. Brown stated that students "often work on projects, which Staff would not have the time or resources to complete"; that an example is the annual Rotary Flu Shot POD in which a number of student nurses from Orvis School of Nursing participate. Ms. Brown stated that medical physician residents, who may not choose public health as a career choice, "are at least exposed to and have an understanding of what public health is about." Ms. Brown stated that Dr. Anderson meets with all the medical residents to provide "a clear understanding of the importance of public health in the medical system."

Ms. Brown stated that the Health District has established "a number of opportunities with the University through these student relationships." Ms. Brown stated that these student opportunities have improved the morale and "how Staff feels about the work" performed; that the students are "young, energetic, they are just starting ~ they bring a sense of renewal and excitement which increases the energy of current employees." Ms. Brown advised that this "relationship encourages Staff to review theory and practices and explore 'why we do what we do'"; that there is "a real advantage to the District to continue to work with the local institutions of higher education; that Staff always considers the capacity of the programs and Staff to ensure there is no impediment to serving the public and meeting the needs of the clients."

Dr. Anderson stated she concurs with Ms. Brown "that this is an excellent program for all the reasons delineated"; that nationwide there are a few examples of public health departments, which

are considered 'academic public health departments', as there is a "large mission in teaching the future public health practitioners." Dr. Anderson stated that currently the District does not have this capability; however, "preserving this effort in exciting students, bringing new people into the concept of public health as a career path is part of the mission of district health to ensure the survivability of public health in the future."

Dr. Khan stated she also agrees with Dr. Anderson and Ms. Brown regarding this effort; that "this is an important shift in working with students"; that previously attempts to work with students "met with a lot of resistance" due to "risk management issues." Dr. Khan questioned how possible student work-related injuries would be managed.

In response to Dr. Khan, Ms. Leslie Admirand, Deputy District Attorney, advised that there is a County-wide effort developing a policy for volunteers; that volunteers "would be covered by workman's comp and the County would be covered by its insurance to a certain extent." Ms. Admirand advised that the details are being determined at this time.

In response to Ms. Admirand, Ms. Brown advised that the contracts with the academic institutions are "for students and not the volunteers, which is a separate issue." Ms. Brown advised that the contracts with the University "place the responsibility of possible risk to the students with the University"; that the contracts specify the responsibilities of the Health District and the responsibilities of the University. Ms. Brown advised that there are volunteers and District interns, who are paid and "go through the employee process"; however, the contracts to which she is referring are specific to students.

Dr. Khan stated that she would support the continuation of the student-related contracts; that it is "important to encourage and motivate students who have an interest early on in their academic experience to consider public health as a career option." Dr. Khan stated that she "appreciates the efforts to provide this opportunity for students."

Dr. Furman stated that he would commend Staff "for their efforts in engaging in this, as he, too, believes it is very important."

Ms. Brown stated that, as a participant as an undergraduate in this type of program through the Orvis School of Nursing, she is aware of "the long, positive and solid history with the Health Department in this program."

The Board thanked Ms. Brown for the update.

STAFF REPORTS AND PROGRAM UPDATES

A. Director – Epidemiology and Public Health Preparedness

Dr. Randall Todd, Director, Epidemiology and Public Health Preparedness, presented his monthly Division Director's Report, a copy of which was placed on file for the record.

Dr. Todd advised that the Board members have received an invitation to participate in an "H1N1 Community Leaders Forum", which will be held on July 30, 2009; that the Board members' attendance "would be most welcome."

Dr. Humphreys stated that it is his understanding there will be an H1N1 vaccine available in the fall and the at-risk populations will be identified; that further, there will be two (2) doses for the H1N1 flu.

In response to Chairman Humphreys, Dr. Todd advised that the clinical trials for the vaccine are "on-going"; that CDC has provided "some planning guidelines"; that the planning guidance indicates it will be a series of two (2) shots for the H1N1. Dr. Todd stated that two (2) shots will "make it logistically more difficult"; that CDC's Advisory Committee for Immunization Practices is scheduled to meet July 29, 2009; that the major goal will be to set the recommendations specific to "the target populations." Dr. Todd stated that preliminary CDC has provided guidance identifying four (4) population groups for immunization: 1) students and staff K-12 and pre-school students and staff; 2) pregnant women and pre-school age group who don't attend pre-school; new parents and household contacts and young infants; 3) anyone less than 65 years of age who would be at-risk for developing a severe complication should they acquire influenza; and 4) health care providers and emergency responders. Dr. Todd advised that these four (4) categories are not necessarily prioritized; that this is "how CDC listed them." Dr. Todd stated that Staff has been meeting with representative of the School District to address the logistics that would be necessary to vaccinate all the K-12 students and staff and pre-school age groups. Dr. Todd stated that Staff "guesstimates this will be approximately 100,000 individuals"; that attempting to complete this "in a brief period of time will be logistically challenging." Dr. Todd stated it is the consensus of Staff that this group is "ideally suited for the mass-dispensing activities"; that the "health care providers and responders group could be immunized in the same method. Dr. Todd stated that "the middle two (2) groups ~ high risk adults and pregnant women, etc., would be a group who would have to be encouraged to utilize their own health care providers." Dr. Todd stated that the vaccine will have to

be distributed to the publically operated Points of Dispensing (PODS) and to the private medical care system(s).

Dr. Anderson stated that the H1N1 vaccine will be administered in two (2) doses and the seasonal influenza will be a separate vaccine, thus requiring three (3) different immunizations; that she anticipates the challenge will be "to convince individuals they will need three (3) different shots for a disease known as influenza." Dr. Anderson stated that she anticipates it will be necessary to continually "repeat the message" regarding individuals having to receive more than one (1) shot.

Mr. Gustin questioned if there is a plan for the notification of "broadcasters to advise the public as a method of first response."

In response to Mr. Gustin, Dr. Todd advised that he will be meeting with the *Reno Gazette Journal* Editorial Board next week to provide a briefing on the H1N1 and the Department's plans for distributing the vaccine and "assistance in getting the word out." Dr. Todd stated that he can confer with the Department's Public Information Officer to determine if there is a format for contacting the "electronic media" in a similar effort.

Mr. Gustin stated that, while the print media is an asset, the "timeliness in being able to contact the radio and television broadcasters could be invaluable during a worst case scenario."

Dr. Todd stated that Staff "has worked quite well with all the media outlets and will continue to do so; that the media has been invaluable partners in disseminating information to the public and will be more so during some of these scenarios."

In response to Dr. Khan regarding the WebIZ Program and if the Department will be utilizing it, Dr. Todd stated that in previous POD exercises Staff did not attempt to enter data on-site during the 2007 POD; however, the data was entered "after-the-fact." Dr. Todd stated that during the 2008 POD Staff created a "much smaller access data base; that the information was brought back to the Department and within the week Staff had all the data entered, which was eventually entered into WebIZ." Dr. Todd stated that with the access data base Staff was able to identify the "the important demographics and who had been reached through the POD exercise." Dr. Todd stated that the H1N1 "situation is complicated by the need for two (2) doses; that possibly utilizing WebIZ has been discussed; however, there are "some logistical challenges in getting WebIZ to a POD site"; therefore, WebIZ may or may not be a viable solution. Dr. Todd stated that there may be the possibility of other methods to enter data on-site; that there is the question of accessing the data to

indicate 'where someone is in the process' to determine if an individual has had the first in the series or the second.

Dr. Khan stated that she concurs this process will provide a challenge. Dr. Khan questioned if Dr. Todd's charting of the H1N1 flu delineated in his Report "represents a sampling effect or when compared to an average of the last five (5) years indicates an increase representing on-going transmission of a viral strain in the population."

In response to Dr. Khan, Dr. Todd advised that "there is no basis for comparison of the chart, as most physicians don't test for influenza in the summer months." Dr. Todd stated that currently there is a higher level of testing occurring due to the H1N1; that the "bulk of the tests, which are being done, are indicating positive for the new strain of H1N1." Dr. Todd stated that "this is consistent with information in the Southern Hemisphere, where a high percentage of isolates coming from the Southern Hemisphere are being identified as H1N1." Dr. Todd stated that H1N1 is throughout the world; that the strain will continue to be monitored to determine if "it retains the current level of virulence or if it becomes more virulent." Dr. Todd stated that, while acknowledging the challenges as presented by Dr. Anderson and others, "one of the planning assumptions for a Pandemic is without a vaccine there will be an increase from approximately a 12% attack rate (which is the norm) to a 30% attack rate." Dr. Todd stated that "holding to the severity at seasonal influenza levels results in 90,000 deaths in the United States" from H1N1 in addition to the 36,000 number of deaths from seasonal influenza. Dr. Todd stated that H1N1 "can be a fairly mild illness"; however, if "the attack rate can't be kept down" the death rate will be "fairly significant."

Dr. Todd stated that approximately three (3) years ago when Staff began planning for an influenza Pandemic, it was with the assumption "there would be no vaccine"; therefore, there is "cautious optimism in talking about the possibility of an H1N1 specific vaccine." Dr. Todd stated that Staff is aware "there are other community mitigation strategies (i.e., hygiene ~ hand washing, social distancing, etc.), to try to keep the attack rate down; however, the "best tool to keep the attack rate down is to immunize a significant number or people."

The Board thanked Dr. Todd for the update.

B. Director – Community and Clinical Health Services

Ms. Mary-Ann Brown, Director, Community and Clinical Health Services, presented her monthly Division Director's Report, a copy of which was placed on file for the record.

In response to Chairman Humphreys regarding the \$25,000 increase to the base funding from Region IX for the Family Planning Program, Ms. Brown advised that Federally Title X and Region IX received additional funding. Ms. Brown stated that to determine how to distribute those additional funds the District's Family Planning Program "score, initial application and the F-Par, which is the on-going outcomes (i.e., how many clients are served and the outcomes data that is reported)" was reviewed. Ms. Brown advised that based upon the review the District's Family Planning Program was awarded the additional funds, "which is a great testament to the work the Family Planning Clinic has done in keeping the numbers up, the outcomes being achieved and the preparation of the grant application process."

Chairman Humphreys stated he would commend Staff for the work in the Family Planning Program resulting in an increase in funding; that "considering the economy, even at the federal level, it is quite an achievement to receive an increase in funding for a program."

Ms. Brown stated that the demand for services continues to increase; that "with restricted resources this increase allows for more clients to receive services."

C. Director – Environmental Health Services

Mr. Dave McNinch, Environmental Health Services Supervisor, advised the Board members have been provided with a copy of Mr. Sack's monthly Division Director's Report, a copy of which was placed on file for the record.

D. Director – Air Quality Management

Mr. Andrew Goodrich, Director, Air Quality Management, presented his monthly Division Director's Report, a copy of which was placed on file for the record.

Mr. Goodrich advised that last month Mr. George Ochs, formerly with the Washoe County School District presented a plaque to the Health District in recognition of the Department's support of the Western Nevada Regional Science and Engineering Fair. Mr. Goodrich advised that the funds to which Mr. Ochs referred is the money collected from fines levied by the Board of Health specific to fines for air quality violations. Mr. Goodrich advised that per Nevada Revised Statutes (NRS) all air quality fines collected by the Health District are to be forwarded to the School District; that the Health District "has no authority regarding those funds." Mr. Goodrich advised that in 2001 Mr.

Bonderson, Air Quality Supervisor, met with representatives of the School District regarding "how those funds were being used" and suggested the funds be utilized to promote science and environmental education programs. Mr. Goodrich advised that the School District developed a "mini-grant program" for science programs; that the School District has also utilized fine money for energy retro-fits on School District buildings. Mr. Goodrich stated at that time Mr. Ochs was the Science Coordinator for the School District and was very appreciative that funding was being utilized for the promotion of science programs.

The Board thanked Mr. Goodrich for the clarification.

E. Administrative Health Services Officer

Ms. Eileen Coulombe, Administrative Health Services Officer, presented her monthly Administrative Health Services Officer Report, a copy of which was placed on file for the record.

Ms. Coulombe advised that presented a folder of photographs to the Board of Mr. Allen Ng's, Regional Administrator for the Western Region USDA (United States Department of Agriculture), recent visit to the Health District's WIC Nutrition Services Clinic to observe the new state-of-the-art Electronic Benefit Transfer (EBT) system, which is utilized to streamline and fraud resistant WIC food purchases.

Dr. Anderson advised that this "was a very exciting visit for Mr. Ng, who was very energized according to Ms. Bayan, who accompanied him to the grocery store to go through the process of purchasing WIC food items." Dr. Anderson stated that while in the store they encountered a WIC client purchasing her food; that the client's food products had been scanned and the purchase complete when Mr. Ng asked "When is she going to pay?" Dr. Anderson advised that Mr. Ng was "rather taken aback by how quickly the transition was completed." Dr. Anderson stated that the convenience of the new card for the clients allows "clients to retain their dignity if they're concerned about being a WIC client"; that this is a "very positive factor in the program." Dr. Anderson stated that Mr. Ng left "very energized about his visit and this program; that WIC Staff are to be commended for the success of that visit.

In response to Chairman Humphreys regarding Mr. Ng's visit to the grocery store, Ms. Coulombe advised that this was Ms. Ng's "first WIC visit to a grocery store in twenty-five (25) years; that he had never previously seen a demonstration of the use of a WIC EBT card."

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Dr. Anderson stated that Mr. Ng indicated "he does the grocery shopping for his family all the time; therefore, he is a grocery shopping pro"; that, as Ms. Coulombe stated, the WIC shopping was a new experience for him.

In response to Dr. Khan regarding how the Health District was chosen for the EBT card program, Ms. Coulombe advised that during a meeting of the Western Governor's Association (the five western regional governors), a number of years ago the Health District was chosen to conduct the pilot program of the "Health Passport" card; that the program was then implemented statewide. Ms. Bev Bayan, WIC Program Manager, advised that, as Ms. Coulombe advised, beginning in June 2000, the Health District piloted the "Health Passport" program, which utilized a card similar to a credit card; that the program was then implemented statewide. Ms. Bayan advised that a "couple of years ago" representatives of the State WIC Program requested the Health District again pilot the new EBT card system program. Ms. Bayan advised that federal guidelines allow "every State to design their WIC program", within the parameters of the regulations, "to fit the needs of the State; therefore, the State decides what type of Electronic Benefit Transfer (EBT) system is used." Ms. Bayan advised that the State made the determination to implement the new web-based online system "versus the smart card technology; that this is actually more the future for the type of service WIC provides." Ms. Bayan stated Mr. Ng indicated to her "that Nevada is the cutting edge for EBT and Washoe County is the leader."

The Board thanked Ms. Coulombe and Ms. Bayan for the update.

F. District Health Officer

Dr. Mary Anderson, District Health Officer, presented her monthly District Health Officer Report, a copy of which was placed on file for the record.

BOARD COMMENT

Mr. Gustin requested that Staff report back to the Board regarding "a possible resolution" to the solid waste issue(s) at Old Washoe Estates, as presented by Mr. Struffert during public comment.

Mr. Gustin requested an update from Mr. Bonderson regarding the "landscaping maintenance issues" and Staff's working with The Nevada Fire Safe Council to resolve Staff's issues of concern and how "the two (2) agencies will work together."

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Mr. Goodrich stated that Staff will report back to the Board on this; that Staff is working in conjunction with Mr. Kurt Latipow, Fire Service Coordinator for Washoe County, to address these issues.

Chairman Humphreys requested the Board's discussion regarding scheduling a date for the Board of Health's Strategic Planning Meeting for 2009, be agendized for next month.

There being no further business to come before the Board, the meeting was adjourned at 2:45pm



MARY A. ANDERSON, MD, MPH, FACPM, DISTRICT HEALTH OFFICER
SECRETARY



JANET SMITH
RECORDER