

**WASHOE COUNTY
DISTRICT BOARD OF HEALTH**

Denis Humphreys, OD, Chairman
Matt Smith, Vice Chairman
George Furman, MD,
Councilman Dan Gustin
Commissioner Kitty Jung
Amy J Khan, MD, MPH
Councilwoman Julia Ratti

ANNOTATED AGENDA

Meeting of the
DISTRICT BOARD OF HEALTH
Building B
South Auditorium
1001 East Ninth Street
Reno, Nevada

September 23, 2010

1:00 PM

NOTICE

PURSUANT TO NRS 241.020, PLEASE BE ADVISED THAT THE AGENDA FOR THE DISTRICT BOARD OF HEALTH MEETING HAS BEEN POSTED AT THE FOLLOWING LOCATIONS: WASHOE COUNTY HEALTH DISTRICT (1001 E. 9TH ST), RENO CITY HALL (1 E. 1ST ST), SPARKS CITY HALL (431 PRATER WAY), WASHOE COUNTY ADMINISTRATION BUILDING (1001 E. 9TH ST), AND ON THE WASHOE COUNTY HEALTH DISTRICT WEBSITE @ WWW.WASHOECOUNTY.US/HEALTH. PUBLIC COMMENT IS LIMITED TO THREE (3) MINUTES PER PERSON.

The Board of Health may take action on the items denoted as "(action)".

Business Impact Statement – A Business Impact Statement is available at the Washoe County Health District for those items denoted with a \$

1. Call to Order, Pledge of Allegiance Led by Invitation	HELD
2. Roll Call	HELD
3. Public Comment (3 minute time limit per person)	NO COMMENTS PRESENTED
4. Approval/Deletions to the Agenda for the September 23, 2010 Meeting (action)	APPROVED
5. Approval/Additions/Deletions to the Minutes of the August 26, 2010 Meeting (action)	APPROVED

6. Recognitions

INTRODUCTION OF NEW EMPLOYEE
MR. KEVIN DICK, AQM DIVISION DIRECTOR

YEARS-OF-SERVICE
JAMES ENGLISH – 10 YEARS

1ST DISTRICT BOARD OF HEALTH
SCHOLARSHIP RECIPIENT
MS. EMILY WOZNAK

7. Consent Agenda

Matters, which the District Board of Health may consider in one motion. Any item, however, may be discussed separately by Board member request. Any exceptions to the consent agenda must be stated prior to approval.

A. Air Quality Management Cases

1. Recommendation to Uphold Citations Unappealed to the Air Pollution Control Hearing Board

- a. Reynen & Bardis – Case No. 1055, NOV No. 4962 (action)
- b. Sparks AM/PM Mini Mart – Case No. 1056, NOV No. 4833 (action)
- c. Scott Tonnemacher – Case No. 1057, NOV No. 4964 (action)

UPHELD, \$750 FINE LEVIED
UPHELD, \$250 FINE LEVIED
UPHELD, \$2,000 FINE LEVIED

2. Recommendations of Cases Appealed to the Air Pollution Control Hearing Board

- a. No Cases This Month

B. Recommendation to Approve Variance Case(s) Presented to the Sewage, Wastewater & Sanitation Hearing Board

- 1. No Cases This Month

C. Budget Amendments / Interlocal Agreements

- 1. Ratification of Subgrant Amendment #1 Issued to Planned Parenthood Mar Monte Pertaining to the HIV Prevention – Street Smart Program, in the Total Amount of \$190,000 (\$95,000 Per Calendar Year), for the Period of January 1, 2010 through December 31, 2011 (action)
- 2. Approval of Memorandum of Legislative Cooperation By and Among the City of Reno, City of Sparks, Regional Planning Governing Board, Regional Transportation Commission, Truckee Meadows Water Authority; Reno Sparks Convention and Visitors Authority; Western Regional Water Commission; Sun Valley General Improvement District; Washoe County; Washoe County Health District and Washoe County School District (action)
- 3. Approval of Amendment #1 to the Interlocal Contract #10-001 with the State of Nevada, Division of Environmental Protection, for the UST/LUST Grant Program (IO 10023) in the Amount of \$30,000 for the Period through June 30, 2011; and Approve Budget Amendments Totaling an Increase of \$30,000 in Both Revenue and Expense (action)
- 4. Ratification of Subgrant Amendment #1 Issued to Nevada Hispanic Services, Inc. Pertaining to the HIV Prevention – VOCES Program, in the Total Amount of \$181,665 (\$91,242—CY10, \$90,423—CY11). for the Period of January 1, 2010 through December 31, 2011 (action)

APPROVED

APPROVED

APPROVED

APPROVED

8. Air Pollution Control Hearing Board Cases – Appealed to the District Board of Health

- A. No Cases This Month

9. Regional Emergency Medical Services Authority

- A. Review and Acceptance of the Operations and Financial Report for August 2010 (action)
- B. Update of REMSA's Community Activities Since August 2010

ACCEPTED
PRESENTED

- | | | |
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| 10. | Review and Acceptance of the Monthly Public Health Fund Revenue and Expenditure for August 2010 (action) | ACCEPTED |
| 11. | Fiscal Year 10 Health Fund Review
A. Presentation and Acknowledgement of Fiscal Year 10 Health Fund Financial Review (action)
B. Discussion and Possible Direction Regarding Current and/or Future Health Fund Finances (action) | ACKNOWLEDGED

DIRECTION TO STAFF |
| 12. | Public Hearing - Washoe County, Nevada, 2008 Periodic Emissions Inventory
A. Recommendation to Accept and Adopt the Periodic Emissions Inventory for Point, Non-Point, and Non-Road Sources for Submission to the US Environmental Protection Agency (EPA) as an Amendment to the Nevada State Implementation Plan (SIP) for On-Road Mobile Sources (action) | APPROVED AND ADOPTED |
| 13. | Recommendation to Amend the District Board of Health's Procedural Policies, Section III (Order of Business), with the Addition of a New Subsection VI. Recognitions and Proclamations; and a Renumbering of Subsection VII through XIII (action) | APPROVED AND ADOPTED |
| 14. | Discussion with Possible Direction to Staff Regarding Agenda Items for the Board's Strategic Planning Retreat (action) | DIRECTION TO STAFF – FINALIZE THE AGENDA |
| 15. | Request of Truckee Meadows Tomorrow for the Board of Health to Consider Contributing to the Truckee Meadows Tomorrow "Sponsor An Indicator" Program to Improve the Quality of Life in Northern Nevada (action) | CONTINUED TO OCTOBER 28, 2010 |
| 16. | Update on the Ambulance Study Committee | PRESENTED |
| 17. | Staff Reports and Program Updates
A. Director, Epidemiology and Public Health Preparedness – Communicable Disease; Public Health Preparedness (PHP) Activities
B. Director, Community and Clinical Health Services – 2 nd Annual Washoe County Obesity Forum; WCHD Immunization Program Back to School Collaboration
C. Director, Environmental Health Services – No Report This Month

D. Director, Air Quality Management - Monthly Report of Air Quality: Everything Green, Monitoring/Planning Activities, Permitting Activities, Compliance/Inspection Activity, and Enforcement Activity; 2008 Period Emissions Inventory – On-Road Mobile Sources for Submission to the US EPA
E. Administrative Health Services Officer – No Report This Month
F. District Health Officer – A Proposal for Achieving Accreditation; 2 nd Annual Obesity Forum | PRESENTED |
| 18. | Board Comment – Limited to Announcements or Issues for Future Agendas | COMMENTS PRESENTED |
| 19. | Adjournment (action) | |

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda.
Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 11130 Building "B", Reno, NV 89520-0027 or by calling 328-2416.

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1:00 PM	1.	Call to Order, Pledge of Allegiance Led by Invitation	Dr. Humphreys
	2.	Roll Call	Ms. Smith
	3.	Public Comment (3 minute time limit per person)	Dr. Humphreys
	4.	Approval/Deletions to the Agenda for the September 23, 2010 Meeting (action)	Dr. Humphreys
	5.	Approval/Additions/Deletions to the Minutes of the August 26, 2010 Meeting (action)	Dr. Humphreys

6. Recognitions Dr. Humphreys
- A. Introduction of New Employees
 - 1. Mr. Kevin Dick – AQM Division Director
 - B. Years-of-Service
 - 1. James English – EHS – 10 Years
 - C. 1st District Board of Health Scholarship Recipient
 - 1. Ms. Emily Wozniak
7. Consent Agenda Dr. Humphreys
- Matters, which the District Board of Health may consider in one motion. Any item, however, may be discussed separately by Board member request. Any exceptions to the consent agenda must be stated prior to approval.
- A. Air Quality Management Cases
 - 1. Recommendation to Uphold Citations Unappealed to the Air Pollution Control Hearing Board Mr. Bonderson
 - a. Reynen & Bardis – Case No. 1055, NOV No. 4962 **(action)**
 - b. Sparks AM/PM Mini Mart – Case No. 1056, NOV No. 4833 **(action)**
 - c. Scott Tonnemacher – Case No. 1057, NOV No. 4964 **(action)**
 - 2. Recommendations of Cases Appealed to the Air Pollution Control Hearing Board Mr. Bonderson
 - a. No Cases This Month
 - B. Recommendation to Approve Variance Case(s) Presented to the Sewage, Wastewater & Sanitation Hearing Board Mr. Coulter
 - 1. No Cases This Month
 - C. Budget Amendments / Interlocal Agreements
 - 1. Ratification of Subgrant Amendment #1 Issued to Planned Parenthood Mar Monte Pertaining to the HIV Prevention – Street Smart Program, in the Total Amount of \$190,000 (\$95,000 Per Calendar Year), for the Period of January 1, 2010 through December 31, 2011 **(action)**
 - 2. Approval of Memorandum of Legislative Cooperation By and Among the City of Reno, City of Sparks, Regional Planning Governing Board, Regional Transportation Commission, Truckee Meadows Water Authority; Reno Sparks Convention and Visitors Authority; Western Regional Water Commission; Sun Valley General Improvement District; Washoe County; Washoe County Health District and Washoe County School District **(action)**
 - 3. Approval of Amendment #1 to the Interlocal Contract #10-001 with the State of Nevada, Division of Environmental Protection, for the UST/LUST Grant Program (IO 10023) in the Amount of \$30,000 for the Period through June 30, 2011; and Approve Budget Amendments Totaling an Increase of \$30,000 in Both Revenue and Expense **(action)**
 - 4. Ratification of Subgrant Amendment #1 Issued to Nevada Hispanic Services, Inc. Pertaining to the HIV Prevention – VOCES Program, in the Total Amount of \$181,665 (\$91,242—CY10, \$90,423—CY11). for the Period of January 1, 2010 through December 31, 2011 **(action)**
8. Air Pollution Control Hearing Board Cases – Appealed to the District Board of Health Mr. Bonderson
- A. No Cases This Month
9. Regional Emergency Medical Services Authority Mr. Smith
- A. Review and Acceptance of the Operations and Financial Report for August 2010 **(action)**
 - B. Update of REMSA's Community Activities Since August 2010
10. Review and Acceptance of the Monthly Public Health Fund Revenue and Expenditure for August 2010 **(action)** Ms. Coulombe

- | | | |
|-----|--|---|
| 11. | Fiscal Year 10 Health Fund Review
A. Presentation and Acknowledgement of Fiscal Year 10 Health Fund Financial Review
(action)
B. Discussion and Possible Direction Regarding Current and/or Future Health Fund Finances
(action) | Ms. Buxton
Ms. Cooke |
| 12. | Public Hearing - Washoe County, Nevada, 2008 Periodic Emissions Inventory
A. Recommendation to Accept and Adopt the Periodic Emissions Inventory for Point, Non-Point, and Non-Road Sources for Submission to the US Environmental Protection Agency (EPA) as an Amendment to the Nevada State Implementation Plan (SIP) for On-Road Mobile Sources
(action) | Ms. Ling-Barnes |
| 13. | Recommendation to Amend the District Board of Health's Procedural Policies, Section III (Order of Business), with the Addition of a New Subsection VI. Recognitions and Proclamations; and a Renumbering of Subsection VII through XIII (action) | Dr. Anderson |
| 14. | Discussion with Possible Direction to Staff Regarding Agenda Items for the Board's Strategic Planning Retreat (action) | Dr. Humphreys |
| 15. | Request of Truckee Meadows Tomorrow for the Board of Health to Consider Contributing to the Truckee Meadows Tomorrow "Sponsor An Indicator" Program to Improve the Quality of Life in Northern Nevada (action) | Dr. Anderson |
| 16. | Update on the Ambulance Study Committee | Dr. Humphreys |
| 17. | Staff Reports and Program Updates
A. Director, Epidemiology and Public Health Preparedness – Communicable Disease; Public Health Preparedness (PHP) Activities
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C. Director, Environmental Health Services – No Report This Month
D. Director, Air Quality Management - Monthly Report of Air Quality: Everything Green, Monitoring/Planning Activities, Permitting Activities, Compliance/Inspection Activity, and Enforcement Activity; 2008 Period Emissions Inventory – On-Road Mobile Sources for Submission to the US EPA
E. Administrative Health Services Officer – No Report This Month
F. District Health Officer – A Proposal for Achieving Accreditation; 2nd Annual Obesity Forum | Dr. Todd
Ms. Brown
Mr. Monsen
Mr. Goodrich
Ms. Coulombe
Dr. Anderson |
| 18. | Board Comment – Limited to Announcements or Issues for Future Agendas | Dr. Humphreys |
| 19. | Adjournment (action) | Dr. Humphreys |

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WASHOE COUNTY DISTRICT BOARD OF HEALTH MEETING
 Board Room - Health Department Building
 Wells Avenue at Ninth Street

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WASHOE COUNTY DISTRICTBOARD OF HEALTH MEETING

September 23, 2010

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WASHOE COUNTY DISTRICT BOARD OF HEALTH MEETING
September 23, 2010

PRESENT: Denis Humphreys, OD. Chairman; Mr. Matt Smith, Vice Chairman; George Furman, MD; Commissioner Kitty Jung (arrived at 1:10 pm); Amy Khan, MD; and Councilwoman Julia Ratti

ABSENT: Councilman Dan Gustin

STAFF: Dr. Mary Anderson, District Health Officer; Eileen Coulombe, Administrative Health Services Officer; Dr. Randall Todd, Director, Epidemiology and Public Health Preparedness; Mary-Ann Brown, Director, Community and Clinical Health Services; Kevin Dick, Director, Air Quality Management; Scott Monsen, Acting Director, Environmental Health Services; Patsy Buxton, Fiscal Compliance Officer; Lori Cooke, Fiscal Compliance Officer; Stacey Akurosawa, Administrative Assistant II; Yann Ling-Barnes, Environmental Engineer II; Jeff Whitesides, Public Health Program Manager; Curtis Splan, Department Computer Application Specialist; Jim English, Senior Environmental Health Specialist; Tracie Douglas, Public Information Officer; Lee Salgado, Public Service Intern; Steve Kutz, Public Health Nurse Supervisor; Janet Smith, Recording Secretary; and Herb Kaplan, Deputy District Attorney

At 1:05 pm, Chairman Humphreys called the Washoe County District Board of Health meeting to order, followed by the Pledge of Allegiance led by Ms. Eileen Coulombe, Administrative Health Services Officer and Ms. Lori Cooke, Fiscal Compliance Officer.

ROLL CALL

Roll call was taken and a quorum noted. Mrs. Janet Smith, Recording Secretary, advised that Councilman Gustin is excused.

PUBLIC COMMENT

No public comment was presented.

APPROVAL/DELETIONS – AGENDA – SEPTEMBER 23, 2010

Chairman Humphreys called for any revisions or deletions to the agenda.

MOTION: Ms. Ratti moved, seconded by Mr. Smith, that the agenda for the District Board of Health meeting be approved as presented.
Motion carried unanimously.

APPROVAL/ADDITIONS/CORRECTIONS – MINUTES – AUGUST 26, 2010

Chairman Humphreys called for any additions, deletions or corrections to the minutes of the August 26, 2010 meeting.

MOTION: Mr. Smith moved, seconded by Ms. Ratti, that the minutes of the District Board of Health August 26, 2010 meeting be approved as received.
Motion carried unanimously.

RECOGNITIONS

Dr. Mary Anderson, District Health Officer, introduced Mr. Kevin Dick, the new Division Director for Air Quality Management. Dr. Anderson presented a bio of Mr. Dick's educational and professional history (a copy of which was placed on file for the record).

Chairman Humphreys and Dr. Anderson presented a Certificate of Recognition to Mr. Jim English for 10 Years-of-Service.

Chairman Humphreys

Advised that Dr. Robert Myles, a former Board of Health member and Chairman to the Board of Health is in the audience, accompanied by his wife, Jean. During "my time on the Board with Dr. Myles, I recognized and realized the passion Dr. Myles has for public health, which was evidenced by Dr. Myles' insight to initiate the 'District Board of Health Scholarship Fund at the University of Nevada, Reno'; therefore, the Board would recognize Dr. Robert and Mrs. Jean Myles."

Introduced Dr. Nora Constantino, Associate Professor of Community Health Sciences, University of Nevada Reno; and Ms. Christina Sarman, Associate Director of Development and Alumni Relations, University of Nevada, Reno.

Introduced Ms. Emily Wozniak, the first recipient of the District Board of Health Scholarship. Read Ms. Wozniak's bio into the record (a copy of which was placed on file).

Ms. Emily Wozniak

"I could not have chosen a better place to study than UNR; I have the utmost respect for my professors, advisors, and colleagues. Everyone in the Community Health Sciences Program is interested in supporting its students in whatever their ambitions may be. I feel extremely honored at this opportunity the Board has given me and grateful for the continued support I have received from the University."

Dr. Anderson

Presented Ms. Wozniak with a book "which should be of assistance to you and a Public Health pin, with the Public Health logo of 'Prevent, Promote, and Protect'; that she hopes the book will serve as further inspiration for her career in public health."

Congratulated "Dr. and Jean Myles on celebrating their 60th wedding anniversary today."

CONSENT AGENDA – AIR QUALITY MANAGEMENT CASE – REYNEN & BARDIS – UNAPPELAVED NOTICE OF VIOLATION

Staff advised that **Citation No. 4962, Case No. 1055** was issued to **REYNEN & BARDIS** on June 17, 2010, for failure to renew the expired Dust Control Permits at Orange Plains Drive, Peppergrass Drive, and Lacerta Drive in Sparks, in violation of Section 040.030 (Dust Control) of the Washoe County District Board of Health Regulations Governing Air Quality Management. Staff advised that Reynen & Bardis was advised of the right to appeal; however, no appeal was filed; that Staff recommends Citation No. 4962, Case No. 1055 be **upheld** and a fine in the amount of **\$750** be levied.

MOTION: Ms. Ratti moved, seconded by Mr. Smith, that **Citation No. 4962, Case No. 1055 (Reynen and Bardis)**, be upheld and a fine in the amount of **\$750** be levied.

Motion carried unanimously.

Staff advised that **Citation No. 4833, Case No. 1056**, was issued to **SPARKS AM/PM MINI MARKET** on July 8, 2010, for failure to comply with the conditions of the Permit to Operate, in

violation of Section 030.2175 (Operations Contrary to Permit) of the Washoe County District Board of Health Regulations Governing Air Quality Management. Staff advised that the Sparks AM/PM Mini Market was advised of the right to appeal; however, no appeal was filed; that Staff recommends Citation No. 4833, Case No. 1056, be upheld and a fine in the amount of \$250 be levied as a negotiated settlement for a major violation.

MOTION: Ms. Ratti moved, seconded by Mr. Smith, that Citation No. 4833, Case No. 1056 (Sparks AM/PM Mini Market), be upheld and a fine in the amount of \$250 be levied as a negotiated settlement for a major violation.
Motion carried unanimously.

Staff advised that Citation Nos. 4963 and 4964, Case No. 1057 was issued to SCOTT TONNEMACHER on July 27, 2010, for the demolition of two (2) houses located at 207 and 300 Lenco Way in Reno, prior to a proper asbestos-abatement, in violation of Section 030.107 (Hazardous Air Pollutants), Subsection (B) and (C) of the Washoe County District Board of Health Regulations Governing Air Quality Management. Staff advised that Mr. Scott Tonnemacher was advised of the right to appeal; however, no appeal was filed; that Staff recommends Citation Nos. 4963 and 4964, Case No. 1057, be upheld and a fine in the amount of \$2,000 be levied as a negotiated settlement for a major violation.

MOTION: Ms Ratti moved, seconded by Mr. Smith, that Citation Nos. 4963 and 4964. Case No. 1057 (Scott Tonnemacher), be upheld and a fine in the amount of \$2,000 be levied as a negotiated settlement for a major violation.
Motion carried unanimously.

CONSENT AGENDA – BUDGET AMENDMENTS/INTERLOCAL AGREEMENTS

The Board was advised that Staff recommends ratification of Subgrant Amendment #1 issued to Planned Parenthood Mar Monte in the total amount of \$190,000 (\$95,000 per calendar year) pertaining to the HIV Prevention – *Street Smart Program* for the period of January 1, 2010 through December 31, 2011.

The Board was advised that Staff recommends approval of the Memorandum of Legislative Cooperation By and Among the City of Reno, City of Sparks, Regional Planning Governing Board, Regional Transportation Commission, Truckee Meadows Water Authority, Reno Sparks Convention and Visitors Authority, Western Regional Water Commission, Sun Valley General Improvement District, Washoe County, Washoe County Health District and Washoe County School District.

The Board was advised that Staff recommends **approval of Amendment #1 to the Interlocal Contract #10-001 with the State of Nevada, Division of Environmental Protection**, in the amount of **\$30,000** for the **UST/LUST Grant Program (IO 10023)** for the period through June 30, 2011; and approval of budget amendments **totaling an increase of \$30,000** in both revenue and expenses.

The Board was advised that Staff recommends **ratification of Subgrant Amendment #1** issued to **Nevada Hispanic Services, Inc.**, in the **total amount of \$181,665** pertaining to the **HIV Prevention – VOCES Program** for the period of January 1, 2010 through December 31, 2011.

MOTION: Ms. Ratti moved, seconded by Mr. Smith, that the Subgrant Amendment #1; the Memorandum of Legislative Cooperation; Amendment #1 to the Interlocal Contract with the corresponding budget amendments; and the Subgrant Amendment #1 be approved as presented and the Chairman authorized to execute on behalf of the Board where applicable. Motion carried unanimously.

REGIONAL EMERGENCY MEDICAL SERVICES AUTHORITY

A. Review and Acceptance of the Operations and Financial Report – August 2010

Mr. Jim Gubbels, Vice President of REMSA

The Board members were provided with a copy of the August 2010 Operations and Financial Report; that the emergency response times for life-threatening calls in August was 93% and 97% for non-life threatening calls. The monthly average bill for air ambulance service for August was \$6,463 with a year-to-date average of \$6,996. The allowable average for ground ambulance service was \$987, with a year-to-date average of \$985.

MOTION: Ms. Ratti moved, seconded by Dr. Khan, that the REMSA Operations and Financial Report for the month of August 2010 be accepted as presented. Motion carried unanimously.

B. Update – REMSA's Community Activities Since August 2010

Mr. Gubbels

REMSA is completing the summer's special events season; that Street Vibrations will be the last event of the summer; that he will present the summary of the Burning Man Festival at the Board's October 28, 2010 meeting.

REVIEW – ACCEPTANCE – MONTHLY PUBLIC HEALTH FUND REVENUE & EXPENDITURE REPORT – AUGUST 2010

Ms. Eileen Coulombe

Advised the Board members have been provided with a copy of two (2) documents, which are “for Fiscal Year 11; that one is the Per Capita Sheet; that last month the Board members were provided with a copy of the “State Doc”, which is to be inserted in Tab 2; and the Organizational Chart for Tab 5; and the “Project Accounting Sheets” for Tab 8; that this document will be Tab 3 in the Budget Book. The Budget Book is what is proposed. These two (2) documents “are the actual adopted budget.” It is Staff’s intent to provide the Board “with the financial performance of the Health Fund for the Strategic Planning Retreat”; that as these documents have been provided to the Board members, therefore, the Board will not be receiving a binder this year.

The Board members have been provided a copy of the Health Fund Revenue and Expenditures Report for the month of August 2010. Reviewed the Report in detail, advising that Staff recommends the Board accept the Report as presented.

**MOTION: Dr. Furman moved, seconded by Ms. Ratti, that the District Health Department’s Revenue and Expenditure Report for August 2010 be accepted as presented.
Motion carried unanimously.**

FISCAL YEAR 10 HEALTH FUND REVIEW

A. Presentation and Acknowledgement of Fiscal Year 10 Health Fund Financial Review

Ms. Patsy Buxton, Fiscal Compliance Officer

Advised the Board members have been provided with a copy of the Fiscal Year 10 Health Fund Financial Review (a copy of which was placed on file for the record). Provided the Board with a recap of the timeline for the budget and year-end close process.

The Final Approved column “is the approved Final Approved Budget for Fiscal Year 11. The budgeted ending fund balance for Fiscal Year 10 was \$2,062,165; that as noted on page two (2) of Attachment A, the total ending fund balance as of June 30, 2010, is \$3,194,988, which is greater than what was budgeted; of that \$384,314 is restricted. The variance between budgeted and actual and ending fund balance is \$1,132,823”. Page two (2) provides a general summation of this variance. Approximately \$384,000 is from restricted funds, which are deferrals deducted from

WASHOE COUNTY DISTRICT BOARD OF HEALTH MEETING

September 23, 2010

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beginning fund balance. The District had increased net revenue of \$252,000; Staff does not budget for federal indirect revenue; therefore, any indirect revenue received "is an added bonus"; this equaled to \$60,000. The District had expenditures less than the Estimate to Complete by \$324,000; and that there was a grant data entry adjustment in the amount of \$100,000.

Ms. Lori Cooke, Fiscal Compliance Officer

Advised that Attachment B delineates the Fiscal Year 10 local expenditures; that as the Board has been advised, revenues equals expenditures in grants; that there can be variances at a fund level in a grant; however, those variances are within that grant.

The greatest variance is in personnel. The primary reasons are the vacancies that were approved to be filled July 1, 2010; and when approved to be filled versus when the position was filled results in salary savings. The most important thing is that the ETC and the Actuals are in alignment."

In summary, "the budget process is year long; that during the year Staff reviews what is occurring utilizing different mechanisms to *true-up* as much of the variances as possible to ensure healthy financials." It is the intention of Fiscal Staff to continue to provide this information in a timely manner to be useful information to be utilized by the Board. Should the Board require enhancements, comments, requests, anything specific, Staff will provide that information.

In response to Ms. Jung

Regarding Attachment B "and the gap between what was budgeted and the actual in personnel and whether that is sustainable", Ms. Cooke advised that "will be dependent upon the direction of the County; that there has been some discussion as to funding levels; how those will be calculated, whether the County will continue with the tiered reduction approach; that it difficult at this point to determine how that will be demonstrated. It is unknown by Staff at this point on how to move forward."

Ms. Jung

Advised "that at a policy level, the Board of County Commissioners eliminated quite a few FTEs, which are now completely off the books forever, so that the County could control and sustain the variances noted."

An issue that "may be for the Strategic Planning Retreat, is Attachment B, page four (4); that the WIC Program has a lease for \$27,000; that she would question why we are leasing and not moving these Programs in-house, as there is room in the building and others. Perhaps the Board would consider a policy of not paying rent anymore and making use of existing space."

In response to Ms. Jung

Ms. Coulombe

Advised that currently the WIC lease is charged 100% to the Federal Grant; that there is one (1) WIC Clinic at the Ninth Street and Wells Avenue location; that there is a WIC Clinic at the HAWC (Health Access Washoe County Clinic) location for which the Health District is not charged a fee. The lease is for the South Reno Clinic located off Moana Lane; that there "are a lot of apartments in that area"; that this location allows for easier access to the Clinic for those individuals in which transportation to another Clinic location may not be available.

Regarding other leased properties, Ms. Coulombe advised that the District leases space for the Vector-Borne Diseases Program; that Staff works in conjunction with Ms. Wendy Pitts of the County regarding facility issues; that when the Vector Program location was reviewed the location was determined to be very cost-effective for the County. Staff practices "due diligence" regarding lease expenditures.

**MOTION: Ms. Jung moved, seconded by Dr. Furman, that receipt of the Fiscal Year 10 Health Fund Financial Review be acknowledged.
Motion carried unanimously.**

B. Discussion and Possible Direction Regarding Current and/or Future Health Fund Finances

**MOTION: Dr. Furman moved, seconded by Dr. Khan, that Staff be directed to present any updates on fiscal concerns to the Board of Health for review.
Motion carried unanimously.**

Ms. Ratti

This item was "very well presented in anticipation of questions the Board may have had; that she appreciates the work."

PUBLIC HEARING – WASHOE COUNTY, NEVADA, 2008 PERIOD EMISSIONS INVENTORY

A. Recommendation to Accept and Adopt the Periodic Emissions Inventory for On-Road Mobile Sources for Submission to the US Environmental Protection Agency (EPA) as an Amendment to the Nevada State Implementation Plan (SIP)

1:00 pm: This being the time set in a Notice of Public Hearing, heretofore, published in the *Reno Gazette Journal* on August 20, September 8 and September 20, 2010, to consider the Periodic Emissions Inventory for On-Road Mobile Sources for submission to the US Environmental Protection Agency (EPA), as an amendment to the Nevada State Implementation Plan (SIP) for Carbon Monoxide (CO); Particulate Matter (PM₁₀ and PM_{2.5}) and Ozone (O₃).

Ms. Yann Ling-Barnes, Environmental Engineer

Advised that at the May 27, 2010 meeting, she presented and the Board approved and adopted the 2008 Periodic Emissions Inventory for Point, Non-Point, and Non-Road Sources as an amendment to the Nevada State Implementation (SIP) for Carbon Monoxide (CO); Particulate Matter (PM₁₀ and PM_{2.5}) and Ozone (O₃). During that public hearing she advised the Board that due to an EPA procedural revision the on-road component had not been finalized; that she would provided the Board with the “on-road section of the Emissions Inventory at a later date, after EPA had completed the on-road emissions inventory based on the activities data that Washoe County submitted.”

In the interim EPA had completed the on-road emissions, and the final emissions data has been incorporated into the 2008 Emissions Inventory; therefore, Staff recommends the on-road component of the Emissions Inventory, as an amendment to the SIP be approved and adopted as presented.

The Board members have been provided with a hand-out featuring various pie charts (a copy of which was placed on file), delineating the five (5) leading criteria pollutants for on-road mobile sources and the eight (8) classifications of the vehicles for on-road mobile sources. The majority of Carbon Monoxide (CO) emissions (approximately 50%) are from “light duty gasoline vehicles (LDGV); that light duty diesel trucks (LDGT12 and LDGT34) generate the majority of Particulate Matter (PM_{2.5}) emissions.

In the handout there is the “2008 Washoe County On-road Emissions Comparison between MOBILE6 (EPA Motor Vehicle Emission Modeling software (pre-2008 Emissions Inventory) and the NMIM (National Mobile Inventory Model (pre- and 2008 Emissions Inventory) Models and the

percentage difference among the leading criteria pollutants for the MOBILE6 and the NMIM Models. CO₂ (Carbon Dioxide) was included with the five (5) leading criteria pollutants on this comparison, as CO₂ "is becoming more and more of a concern." As noted, there is approximately a 48% variance in the comparison for PM₁₀ and PM_{2.5} between the MOBILE6 and NMIM Models; that Staff does not know which is the more efficient Model; that "it is hoped the newer Model considers more studies with emphasis on improved accuracy"; that as technologies continue to evolve, improvements can be achieved for on-road mobile sources emissions. MOVES (Motor Vehicle Emission Simulator) is the Model which will be utilized (post 2008 EI) for the next Periodic Emissions Inventory in 2011.

The Board members have been provided with a copy of the pie charts of the "2008 Washoe County Emissions by Major Pollutants", depicting "a break-down of the five (5) leading criteria pollutants from the four (4) different sources – point, non-point; non-road and on-road mobile sources; that as noted On-Road Mobile sources contribute to 78% of the CO (Carbon Monoxide) emissions in Washoe County; that the majority of the PM₁₀ and PM_{2.5} emissions are from the non-point sources, which are those sources which are permitted "but are small emission source (i.e., gas stations, dry cleaners, etc.); and non-permitted sources such as consumer solvent use and wood burning devices, etc. Different industries and sources contribute to the various criteria pollutants in different ways.

Chairman Humphreys

Declared the Public Hearing open and called upon anyone wishing to speak either in favor of or in opposition to the approval and adoption of the Periodic Emissions Inventory for on-road sources for submission to the US Environmental Protection Agency (EPA) as an Amendment to the Nevada State Implementation Plan (SIP). There being no one wishing to speak the Public Hearing was closed.

MOTION: Ms. Jung moved, seconded by Ms. Ratti, that the Periodic Emissions Inventory for On-Road Mobile Sources for submission to the US Environmental Protection Agency (EPA) as an Amendment to the Nevada State Implementation Plan (SIP) for Carbon Monoxide (CO); Particulate Matter (PM10 and PM 2.5) and Ozone (O3), be accepted and adopted as presented.

Motion carried unanimously.

RECOMMENDATION – AMEND – DISTRICT BOARD OF HEALTH’S PROCEDURAL POLICIES – SECTION III (ORDER OF BUSINESS) – ADDITION OF NEW SUBSECTION VI. RECOGNITIONS AND PROCLAMATIONS – RENUMBERING OF SUBSECTIONS VII THROUGH XIII

Dr. Anderson

Last month Ms. Ratti requested a revision to the agenda whereby any proclamations would be presented “prior to the business of the Board to allow those who are present for the proclamations to leave immediately following that item.” The Board members have been provided with a copy of the current Board’s Procedural Policies and a copy of the proposed revision to the Procedure; that the proposed amendment “places in the Order of Business the Recognitions and Proclamations as item number six (6)” and the renumbering of the remainder of the items in Section III. Staff recommends the Board approve and adopt the propose amendment to the Policies and Procedures.

Chairman Humphreys

Last month’s meeting was “a perfect example for the need for this amendment, as this would allow those who have no need to remain at the meeting to leave after the presentation of the proclamation(s); that the amendment is appropriate.”

MOTION: Ms. Ratti moved, seconded by Ms. Jung, that the proposed amendment to the Washoe County District Board of Health Policies and Procedures be approved and adopted as presented.

Motion carried unanimously.

DISCUSSION – POSSIBLE DIRECTION TO STAFF – AGENDA ITEMS – STRATEGIC PLANNING RETREAT

Chairman Humphreys

The Board members have been provided with a draft copy of the proposed agenda for the Board’s Strategic Planning Retreat. Briefly reviewed the draft agenda, advising that the Board will be reviewing issues of concern within each Division and from each Board member. There will be an update on the “dashboard” Measures for Performance Review; that these were discussed last year; that there will be an update from each Division Director as to the respective Program outcomes; that this is a critical item to determine “where each Division is on performance outcomes. The topic of accreditation will be discussed; that there will be a discussion regarding “what is public health?” and the Health District’s role in affecting public health, including mandated and non-mandated programs to determine if the Health District is “meeting the concept of public

health in Washoe County." The Board will discuss the process for the annual review of the District Health Officer.

Requested the Board members review the draft agenda and contact him or Dr. Anderson regarding additional items for the agenda. Requested comments or questions regarding the draft agenda.

Dr. Furman

He would commend the Staff for "going through a lot of work getting ready for the Strategic Planning Retreat." It is necessary to have "a strategic plan to achieve self-sufficiency starting now and in agreement with what the County is doing with a five (5) year plan; that the Health District should have one for the next five (5) years. During the past five (5) years the Health District's budget has increased for salaries and benefits despite a reduction in the number of FTEs; that licensing and permitting fee revenues have decreased; charges for services have decreased; salaries and benefits have increased but the number of Staff has decreased. There is a problem that all local governments are going through; that local governments may cut benefits to workers; that the question is will they continue to fund worker benefits by raising taxes on residents?" He recognizes that reduction of benefits "is a political issue". It is necessary to "consider a five (5) year self-sufficiency plan, which would include doing such things as fees, ratios [as he outlined in his NALBOH presentation last month]"; that "although it isn't ready it is necessary to head in that direction to be in agreement with the federal programs. Should the [Department] continue on its present path with the danger of *falling off that cliff*?"

Chairman Humphreys

In response to Dr. Furman the Board "does always review the current Fiscal Year budget in anticipation of the next Fiscal Year; that it would be appropriate to take that five (5) year look for what the Board might want to consider for self-sufficiency."

Ms. Ratti

Apologized for not responding to Staff's "multiple requests for information for the Strategic Planning Session agenda." There is the "over-arching concept with which the City of Sparks is struggling, which is, with the reduced staffing and the reduced resources available to put towards everything – how do we maintain an ethic of customer service without *burning-out* Staff to the point where they can no longer be productive? It is a balance because resources are limited but there is still a public to serve; that it is necessary to maintain an ethic of customer service in dealing with the

public, other entities, with customers (i.e., developers, clients at the Clinics, etc.), acknowledging at the same time we are asking a lot of our Staff; and how do we do that?"

Chairman Humphreys

"This is a subject that is intertwined in a few different areas – one is financial and the other is operational performance within each Division; that it will be a combination of those two (2) things we will be discussing. These are important issues and will be covered."

Dr. Furman

He concurs that those are very important issues; that "he would emphasize this is going to be a very difficult situation we are facing in terms of the finances and how much money is going to be coming to the Health Department and we need to prepare for that; prepare for a decrease and how we are going to do that. A part of that is considering self-sufficiency; that he would like to keep the personnel and salaries as we can."

MOTION: Ms. Ratti moved, seconded by Mr. Smith, to direct Staff to finalize the agenda for the District Board of Health's Strategic Planning Session for presentation to the Board prior to the Strategic Planning Session of October 7, 2010.

Motion carried unanimously.

REQUEST – TRUCKEE MEADOWS TOMORROW – BOARD OF HEALTH – CONSIDER CONTRIBUTING – TRUCKEE MEADOWS TOMORROW "SPONSOR AN INDICATOR" PROGRAM TO IMPROVE QUALITY OF LIFE IN NORTHERN NEVADA

Dr. Anderson

A request has been received from Truckee Meadows Tomorrow regarding the Washoe County Health District contributing \$1,000 to "Sponsor an Indicator" program, applicable to public health and towards improving the quality of life in Northern Nevada. Truckee Meadows Tomorrow has listed eight (8) possible indicators for the Board of Health to consider sponsoring.

Dr. Furman

This program "has been around for awhile and is a worthwhile program; that it is a difficult thing to do in view of the [District Health Department] budget. It is a decent organization and the question is how much to spend."

Chairman Humphreys

"This is the type of request we don't see very often; that in the budgeting process the question is where would it come from – where would it be placed?"

In response to Chairman Humphreys

Ms. Coulombe advised that the Health District does receive "mid-year requests; that Staff would determine the appropriate line item in which to place it; that it is not a large amount" and it would be at the Board's direction.

Ms. Ratti

Questioned if "all memberships have been eliminated or if Staff continues to participate in the various professional associations and conferences; and if the Health District "would be doing this instead of that?"

In response to Ms. Ratti

Ms. Coulombe advised that travel and conferences for the Board are "listed under Administration; that during the budget process for recurring items the Board can direct Staff to "always include items; that for the current Fiscal Year [the Department] would just absorb that cost." Should the Board so direct cost Staff would expense this cost in the estimate to complete; that the Board could then make the determination as "to whether this would be an on-going expense; that this would not be in lieu of the other activities for the other Divisions; that Staff would cost-it-out to Administration."

Ms. Ratti

Questioned if there is "value in this sponsorship in terms of Staff and the participation and collaboration; that would Staff be able to utilize information from this in the work they do? Would this collaboration benefit the Department as a community partner?"

In response to Ms. Ratti

Dr. Anderson

"This is a helpful effort on the update of the data measures as to the health of the community. One issue that may be discussed at the Strategic Planning Session is the need for a community health assessment, which is something that hasn't been done in recent years. Any partnership that can be enhanced and that assists in data collection from which "to make reasonable decisions" is of benefit "and of a valuable effort", as the Health District does not have the internal resources to conduct such data collection.

Ms. Coulombe

The Health District "has utilized the measure of Truckee Meadows Tomorrow in the past to reference and benchmark when presenting the budget." There have been Staff members "who have done individual memberships; that this is a new approach – 'adopt a measure'.

Ms. Jung

Advised she is a member of the Subcommittee for the ACHIEVE (Action Communities for Health, Innovation, and EnVironmental Change) Grant, which is reviewing childhood obesity and land use planning initiatives; that she would question if "the ACHIEVE Grant would have the \$1,000 for the sponsorship, specifically item #27 – development that encourages healthy lifestyles and neighborhood availability." One of the issues being discussed by the Subcommittee is "food deserts, which are the poverty areas where there aren't some of the large-scale grocery stores with produce choices or the affordability from a large grocery store. The residents of these areas are not likely to board a public transit system to do their grocery shopping, resulting in making very poor food decisions for their children at a higher cost."

In response to Ms. Jung

Ms. Mary-Ann Brown, Director, Community and Clinical Health Services

Advised that Staff can "research the ACHIEVE Grant, specifically the second year funding" to determine if this would be allowable. "This would be great as it is a very data-driven project; that this would end up resulting in a community action plan that would add a method to evaluate some of the components of the action plan."

In response to Ms. Jung

Regarding "if this item could be postponed until next month's meeting or if the Board could approve it pending Staff's response", Mr. Herb Kaplan, Deputy District Attorney, advised that the Board has the authority to approve either choice.

**MOTION: Ms. Jung moved, seconded by Ms. Ratti, that Ms. Brown review the ACHIEVE Grant to determine if ACHIEVE Grant funding can be utilized to sponsor indicator #27 – 'development that encourages healthy lifestyles and neighborhood livability' of the Truckee Meadows Tomorrow quality of life indicators and report back to the Board at the October 28, 2010 meeting.
Motion carried unanimously.**

In response to Ms. Coulombe

Regarding sponsoring the indicator "with local dollars if there is not appropriate grant funding" available, Ms. Jung requested the Staff report back to the Board for the final determination.

Ms. Coulombe

Advised that there are a number of partnerships in which Staff participate; that the Board may consider discussing those collaborations during the Strategic Planning Retreat, including "the value received back, the types of reports received back" from these collaborations. Staff would request direction "as to what type of activities does [the Board] want the District to participate in to ensure those are funded."

Dr. Anderson

Thanked the Board for considering the request.

UPDATE - AMBULANCE STUDY COMMITTEE

Chairman Humphreys

Advised that the members of the Board's Ambulance Study Committee are himself, Mr. Smith and Ms. Ratti; that the Committee's second meeting was held on August 25, 2010. The Committee discussed the purpose of the Committee, the intention of the results of the Committee, including

"full understanding of the ambulance service in Washoe County, the REMSA system and the Franchise Agreement; identify and understand the responsibilities of the Board of Health regarding ambulance services in Washoe County, ensuring the best ambulance services are in place for public health and safety within Washoe County; and identify any issues that may require additional attention by the Board of Health.

During the last meeting the Committee discussed Senate Bill 430, which was passed by the 1995 Legislature, specific to the regulation of Emergency Medical Services, which stipulates that in areas with a population of less than 400,000, which include Washoe County, EMS oversight is within the purview of the State Health Division. The Guidelines for Exemption requests for response times were reviewed; the costs charged in other jurisdictions versus the costs charged in Washoe County were discussed. The process for the Medical Dispatch Priority cards was discussed, which was "very educational and enlightening for the Committee members."

The Committee "identified "other items which will be discussed and reviewed during the Committee's next meeting, which will be within the next month."

Ms. Ratti

Stated it "was great to go into depth on the dispatch protocol topic"; that the Committee discussed "going into that same level of depth on the response times." She would request that the Committee's next "three (3) meetings be scheduled to get them on the calendar."

Chairman Humphreys

Stated he anticipates "only one (1) or maybe two (2) more meetings will be necessary to discuss the issues; that this will depend upon the discussions and presentations."

Mr. Smith

Stated he concurs regarding "getting the next few meetings scheduled."

STAFF REPORTS AND PROGRAM UPDATES

A. Director – Epidemiology and Public Health Preparedness

Dr. Randall Todd, Director, Epidemiology and Public Health Preparedness, presented his monthly Division Director's Report, a copy of which was placed on file for the record.

In response to Dr. Khan

Regarding the annual Rotary Flu Shot POD (Points of Dispensing) Day, Dr. Todd advised that it has been scheduled for Saturday, October 16, 2010; that this year the event will be "a drive-through event exclusively. Last year there was one (1) walk-through location and one (1) drive-through location occurring simultaneously." Staff continues to pursue the drive-through option, as should "there be a need to mass dispense in response to a communicable condition having people remain in their vehicles provides a bit of isolation rather than having them bunched together in a line." Staff has "also strived to provide a venue that would provide some shelter, as although the annual POD is conducted on a bright sunny day, it may be necessary to perform a POD in a blinding snow storm." Locating covered venues has presented a challenge; that Staff is in the process of finalizing an Agreement with the University of Nevada, utilizing one (1) of the parking structures. This does create concerns regarding "air quality issues", specifically cars idling the engines within an enclosed space; that Staff is discussing these issues with Air Quality Staff on "ways of mitigating idling time" in the structure protecting Staff and others who are working the event and those getting the flu shot.

The seasonal flu vaccine is the trivalent, which includes protection against H1N1; that there aren't concerns regarding those who received it last year receiving this year's seasonal vaccine and those who didn't receive it "should avail themselves of the vaccine this year." In previous years the focus was "pushing a large volume of people through the POD"; therefore, there was only the injectable presentation offered; however, this year both the injectable and mist will be available. Staff "learned to do this quite effectively during the H1N1 clinics"; that Staff is "applying lessons learned to the POD exercise in October." The Health District has received its shipment of flu vaccine.

Ms. Ratti

Advised that there were similar concerns regarding "traffic backing-up on electronics recycling day held at the Fairgrounds; that they have since conducted in the parking area of where Park Lane Mall was located. The owners of the property allowed the placement of traffic cones in which "people weave through the very large empty space"; that this may be an alternative site location.

Dr. Todd

In response to Ms. Ratti stated that he has "thought of that location; that the only draw-back is there isn't any shelter." Staff is "very sensitive to backing-up traffic; that last year the County Roads' Department was the drive through location, with traffic extending from the entrance on Longley north to Rock Boulevard and approximately half-way to Mill Street."

Advised that Staff will be implementing the colored wrist band method utilized last year for the H1N1 clinics; that people will be provided a wrist-band prior to the event with a specific time slot. "Hopefully people will not arrive too early to clog-up traffic onto Virginia Street; that there is a schematic for staging vehicles, in the event people do arrive early, "so that they can be slotted in at the appropriate time. It may be a real challenge and volunteers are still needed."

Mr. Smith was excused at 2:20 pm.

B. Director – Community and Clinical Health Services

Ms. Mary-Ann Brown, Director, Community and Clinical Health Services, presented her monthly Division Director's Report, a copy of which was placed on file for the record.

Ms. Brown

Thanked Chairman Humphreys and Ms. Ratti for attending the 2nd Annual Washoe County Childhood Obesity Forum and presenting the opening comments; that Dr. Humphrey's comments "were reiterated several times by the speakers following him." The Forum was a "resounding succession and there has been additional publicity after the Forum"; that Staff is "looking forward to the Action Plan and the ideas generated throughout the Forum; that there was a lot of excitement and it was a very successful event."

Chairman Humphreys

Advised he was contacted by Dr. Colleti, a local pediatrician "just prior to the Childhood Obesity Forum commenting that there was no pediatrician on the agenda" for the Forum; that Dr. Colleti advised him of two (2) local "pediatric cardiologists who are not only concerned about childhood obesity but infant obesity as it is becoming an epidemic in infants as well."

In response to Chairman Humphreys

Ms. Brown

Advised that "in this Forum there was data included regarding pre-school data and data on adolescents and young adults; that it is becoming a bigger issue. There was some physician participation in the first Forum; that with their schedules it is difficult to have them attend"; however, Staff will contact Dr. Colletti; that "last time the District distributed a copy of the Epi-News" featuring the Obesity Forum, which was distributed to physicians; that Staff "is in the process of working with the internal team to do that again. This effort works with the ACHIEVE Grant and the chart team; that when Staff present the plan the efforts of the Forum will be noted. There has been a tremendous out-pouring from the community partners wanting to address some of the very big gaps in services, such as adolescent obesity and the lack of access to prevention services." Staff will present a more detailed report of the Action Plan from this Forum; that again, the Forum "was well received by the community, with all of the news stations there, who had questions and requests for interviews. It was great having Board representation and Dr. Anderson present."

She has provided the Board with a "fairly lengthy summary of the '*WCHD Immunization Program Back to School Collaboration*'; that "it was not business as usual for the back-to-school immunization"; that long lines were avoided through a collaborative approach with the School District, the Northern Nevada Immunization Coalition and St. Mary's, specifically as it relates to the 7th grade T-dap requirement. The first two (2) years the T-dap was a requirement there were a lot of children who were 'faced with' the possibility of being excluded from school; that with [Washoe County] having such low graduation rates the number one issue with children not graduating is 'keeping them out of school'; therefore, although there is the public health need to immunize there is also the community need to ensure children stay in school." Due to the plan developed through the Health District, the School District and other community partners 100% of the 7th graders in Washoe County were admitted with "no exclusions from school this year" due to lack of complying with immunization requirements. Staff utilized methods implemented during the H1N1 outbreak – including "strike teams, walk-in clinics, appointments, administering immunizations on-site at the school. Staff will continue to work on this plan and evolve it to better address the needs in the community in new, and more efficient and effective ways. A big thank you to the immunization team and the rest of the community."

Ms. Ratti

"It is just amazing that there was not a single exclusion."

Ms. Brown

Advised that Dr. Health Morrison conducts a 'Friday moment', which he sends out to his staff and he included his kudos to the School District and the community partners; that none of the 7th graders were excluded based on the need for immunizations."

Chairman Humphreys thanked Ms. Brown for the update.

C. Director – Environmental Health Services

There was no Environmental Health Services Division Director's Report this month.

D. Director - Air Quality Management

Mr. Kevin Dick, Director, Air Quality Management, presented his month Division Director's Report, a copy of which was placed on file for the record.

Mr. Dick

Thanked the Board and Staff "for his warm welcome; that he is very excited to be on Staff and looks forward to working with the Board."

He highlighted some of the work Staff has been doing on the Quality Assurance/Quality Control through the Monitoring Program to ensure "good quality data" is being collected. Further, he would refer "to the Planning Activity section of the Report on page two (2)"; that the US Environmental Protection Agency (EPA) is reviewing "a number of the National Ambient Air Quality Standards (NAAQS)"; that Staff anticipates "the final rule to be promulgated the end of October for the eight (8) hour Ozone (O₃) Standard; that this will be the first of several new standards anticipated. The standards "will be revised downward, as these are health-based standards with revisions based upon review of scientific data by the EPA's Science Advisory Team." These revisions "can have some implications for the District's Program and the community in moving forward; that this is one (1) of the items he identified for discussion at the Strategic Planning Retreat."

Chairman Humphreys

Welcomed Mr. Dick, stating "the Board is pleased to have him on Board, looking forward to promising years ahead and continued good air quality."

E. Administrative Health Services Officer

There was no Administrative Health Officer Report this month.

F. District Health Officer

Dr. Mary Anderson, District Health Officer, presented her monthly District Health Officer's Report, a copy of which was placed on file for the record.

In regard to accreditation of the Health District, the Health Officers of the Southern Nevada Health District, the Carson City Health and Human Services, and herself as the Washoe County District Health Officer, jointly proposed "to utilize some funding, as outlined in the first section of her Report. The State Health Division has chosen to accept that proposal and will place an individual at the Nevada Public Health Foundation in a funded position through the Grant to assist all the entities to achieve accreditation in a simultaneous manner rather than in a sequential manner. This is a step ahead and she is hopeful the Board will have the opportunity to discuss accreditation at the upcoming Strategic Planning Session."

BOARD COMMENT

Dr. Anderson stated that she has submitted her letter of resignation as the District Health Officer to Chairman Humphreys; that the Board members have been provided with a copy of her letter (a copy of which was placed on file for the record). It will therefore, be necessary to discuss her replacement; that "the timing will be dependent upon the ability to recruit a replacement with the appropriate credentials as specified by the Board. Her letter includes her thanks for the Board's support during the past five (5) years; that she would extend her thanks to "the Staff of the Washoe County Health District for the magnificent efforts they have put forth in spite of recent downturns." It will be necessary to agendize the qualifications for the new District Health Officer during the upcoming District Board of Health Strategic Retreat with discussion regarding the form of advertising for the position.

Ms. Jung

Thanked Dr. Anderson for her five (5) years of service to the Health District; that "she would wish her all the best in her new adventures that she will be undertaking. The Board may consider the appointment of an interim Health Officer during the transition."

Dr. Khan

Stated she, too, would "express her gratitude for to Dr. Anderson for her service; that she has always admired Dr. Anderson's poise and professionalism; that she appreciates her leadership during the past five (5) years. She recognizes the challenges Dr. Anderson has faced, with the way the economy has gone and the challenges within the Health District. Dr. Anderson will certainly be missed."

Ms. Ratti

Stated she agrees, Dr. Anderson's service "has always been at the highest level; that there has been no question of the dedication Dr. Anderson has put into the organization; that everyone is in such a period of transition and it continues to keep coming. She wishes Dr. Anderson many good things in her period of transition. Thank you."


Chairman Humphreys

During the period of time Dr. Anderson has been here there have been many challenges for her; that "the economy took its downturn about the time she started and continued." He has had the "opportunity to work closely with Dr. Anderson for the past two (2) years; that he respects the work she has done, her dedication, and her time. He would like to take this opportunity to also thank her; that Dr. Anderson will be here awhile longer for a public acknowledgement of her accomplishments. On behalf of the District Health Department he would thank her."

There being no further business to come before the Board, the meeting was adjourned at 2:30 pm.



MARY A. ANDERSON, MD, MPH, FACPM
DISTRICT HEALTH OFFICER/SECRETARY



JANET SMITH
RECORDER

DR04 # D.A.
9/23/10

Biography - Kevin Dick

Kevin Dick is Director of the Air Quality Management Division of the Washoe County District Health Department. The Air Quality Management Division is responsible for air quality monitoring and planning, regulation and permitting of air pollution sources, and public outreach and education.

Prior to joining the Health Department he served as Director of the Business Environmental Program (BEP) at the University of Nevada, Reno from 1991 to 2010. His responsibilities included managing BEP staff and projects, developing collaborative partnerships, and securing grant and contract funding to support the program. BEP provides free and confidential assistance with environmental management, energy efficiency, green building, and pollution prevention to business and government operations throughout Nevada. BEP also administers the Western Sustainability and Pollution Prevention Network, one of eight national EPA funded Pollution Prevention Resource Exchange (P2Rx) centers.

Prior to joining BEP, Mr. Dick worked as an Environmental Engineer with USEPA Region 9. There he served as a Project Manager for the Operating Industries, Inc. Superfund Site a 180 acre mixed municipal and hazardous waste landfill. He was responsible for site investigations, feasibility studies, and Records of Decision for a leachate treatment plant, and landfill gas control system. Following his work in Superfund, Mr. Dick assisted the development of EPA's National and Regional Pollution Prevention Program which was initiated in 1989 and formalized through the Pollution Prevention Act of 1990.

Mr. Dick has a B.S. from Cornell University. He is a Nevada Certified Environmental Manager, and a Certified Green Professional. Mr. Dick serves on the Advisory Board of the Western Sustainability and Pollution Prevention Network, the greenUP! Steering Committee, and is a member of the Nevada Energy Economy Strike Force. He is a former chairman of the National Pollution Prevention Roundtable.

DBOH #2.C.
9/23/10

DBOH SCHOLARSHIP RECIPIENT — EMILY WOZNIAK

Emily graduated from Coronado High School in Henderson, NV with high honors in 2007. She is in her fourth and final year at the university where she is pursuing a Bachelor's of Science degree in Community Health Sciences. She is interested in public health because of the possibilities the field presents for the health of current and future generations. She feels that with our knowledge about the risks for heart disease, we are able to educate others about healthier living through diet and exercise. And by encouraging pregnant women to maintain a healthy weight through the duration of their pregnancy for the better health of their unborn child. Emily is interested in finding new ways to promote health and wellness and is excited at the opportunity to impact the community on a large scale.

Upon graduation she is looking at the possibility of getting her Master's in Public Health or pursuing a career in Global Health. She enjoys communicating with others and sharing knowledge about health and wellness.

Emily states, "I could not have chosen a better place to study than UNR; I have the utmost respect for my professors, advisors, and colleagues. Everyone in the Community Health Sciences program is interested in supporting its students in whatever their ambitions may be. I feel extremely honored at this opportunity the board has given me and grateful for the continued support I have received from the university."

Dr. Robert Myers / Jean Meyler → Pursuit to start scholarship
Dr. Nora Constantino - Assoc. Prof. of Comm. Health Sciences
Christina Sarmen - Assoc. Director of Development and Alumni Relations.



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

DATE: September 23, 2010

TO: District Board of Health

FROM: Kevin Dick, Director, Air Quality Management

SUBJECT: Reynen & Bardis – Case No. 1055
Unappealed Citation No. 4962
Agenda Item: 7.A.1.a.

Recommendation

Air Quality Management Division Staff recommends that Citation No. 4962 be upheld and a fine of \$750 be levied against Reynen & Bardis for not renewing the expired dust control permits at Orange Plains Drive, Peppergrass Drive and Lacerta Drive in Sparks, Nevada. The Citation was issued for a violation of section 040.030 of the District Board of Health Regulations Governing Air Quality Management. This fine recommendation was not negotiated, because of non contact by Reynen & Bardis.

Recommended Fine: \$750.00

Negotiated Fine: N/A

Background

On January 27, 2010 and February 10, 2010 Air Quality Specialist II, Suzanne Dugger received notice that Dust Control Permits C08011, C08023 and C08025, for properties located at Orange Plains Drive, Peppergrass Drive and Lacerta Drive in Sparks, Nevada had expired. AQ Specialist Dugger left messages on May 28, 2010 and again on June 16, 2010 and did not receive any calls back. Based on this information and the expiration of dust control permits C08011, C08023 and C08025, AQ Specialist Dugger issued Notice of Violation, Citation No. 4962 to Reynen & Bardis. An appeal form was sent with the citation.

September 23, 2010
DBOH/Reynen & Bardis
Page 2

Alternatives

1. The District Board of Health may determine that no violation of the regulations has taken place and dismiss Citation No. 4962.
2. The Board may determine to uphold Citation No. 4962 but levy any fine in the range of \$250 to \$750.

In the event the Board determines to change the proposed penalty, the matter should be continued so that Reynen and Bardis may be properly noticed.

Kevin A. Dick FOR

Kevin Dick, Division Director
Air Quality Management Division
Washoe County Health District

KD/DC: ma



WASHOE COUNTY DISTRICT HEALTH DEPARTMENT
 AIR QUALITY MANAGEMENT DIVISION
 401 RYLAND STREET, SUITE 331 • P.O. BOX 11130 • RENO, NV 89520
 (775) 784-7200



JUN 17 10 00 AM '10

NOTICE OF VIOLATION

NOV 4962

DATE ISSUED: 6-17-2010

ISSUED TO: REYNEN E BARDIS PHONE #: 916-366-3665

MAILING ADDRESS: 10630 MATHER BLVD. CITY/ST: MATHER, CA, ZIP: 95655

NAME/OPERATOR: _____ PHONE #: _____

DRIVER LICENSE #/SSN _____

YOU ARE HEREBY OFFICIALLY NOTIFIED THAT ON 6-17-2010 (DATE) AT 9:30 A.M. (TIME), YOU ARE IN VIOLATION OF THE FOLLOWING SECTION(S) OF THE WASHOE COUNTY DISTRICT BOARD OF HEALTH REGULATIONS GOVERNING AIR QUALITY MANAGEMENT:

- | | |
|---|---|
| <input checked="" type="checkbox"/> MINOR VIOLATION OF SECTION: | <input type="checkbox"/> MAJOR VIOLATION OF SECTION: |
| <input checked="" type="checkbox"/> 040.030 DUST CONTROL | <input type="checkbox"/> 030.000 OPERATING W/O PERMIT |
| <input type="checkbox"/> 040.055 ODOR/NUISANCE | <input type="checkbox"/> 030.2175 VIOLATION OF PERMIT CONDITION |
| <input type="checkbox"/> 040.200 DIESEL IDLING | <input type="checkbox"/> 030.105 ASBESTOS/NESHAP |
| <input type="checkbox"/> OTHER _____ | <input type="checkbox"/> OTHER _____ |

VIOLATION DESCRIPTION: 040.030 SEC. C. 3 EXPIRED DUST CONTROL PERMITS. PERMIT #'S C08011, C08025, C08023
(PERMIT # C08023 - PROPERTY HOLDER - PIONEER MEADOWS OWNER LLC.)

LOCATION OF VIOLATION: ORANGE PLAINS DR., LACERTA DR., PEPPER GRASS DR. SPARKS, NV

POINT OF OBSERVATION: EXPIRED PERMITS

Weather: SUNNY Wind Direction From: N E S W

Emissions Observed: NA
 (If Visual Emissions Performed - See attached Plume Evaluation Record)

WARNING ONLY: Effective _____ a.m./p.m. _____ (date) you are hereby ordered to abate the above violation within _____ hours/days. I hereby acknowledge receipt of this warning on the date indicated.

Signature _____

CITATION: You are hereby notified that effective on 6-17-2010 (date) you are in violation of the section(s) cited above. You are hereby ordered to abate the above violation within IMMEDIATELY hours/days. You are further advised that within ten days of the date of this violation you may submit a written notice of appeal to the Chairman, Hearing Board, P.O. Box 11130, Reno, Nevada 89520. Failure to submit a notice of appeal in the time specified will result in submission of this violation to the District Board of Health, together with a request that an administrative fine be levied against you. If you do not wish to file an appeal the appropriate fine may be paid at the District Health Department.

SIGNING THIS FORM IS NOT AN ADMISSION OF GUILT

Signature: NO PERSONNEL AVAILABLE Date: 6-17-2010

Issued by: [Signature] Title: AQS II

WASHOE DOES NOT DISCRIMINATE ON THE BASIS OF SEX, RACE, COLOR, AGE, RELIGION, DISABILITY OR NATIONAL ORIGIN IN THE ACTIVITIES AND OR SERVICES WHICH IT PROVIDES. IF YOU HAVE ANY QUESTIONS, PLEASE CALL WASHOE COUNTY HUMAN RESOURCES - 328-2080; TDD NUMBER 328-3685.



DISTRICT HEALTH DEPARTMENT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

Conditional Dust Control Permit Approval #: C08011

2

Name of Development: Upper Highlands at Cimmaron East Phase 2
(8 Acres Disturbed)

Specific Location: Orange Plains Drive

Property Holder: Reynen & Bardis **Expiration Date:** 1-27-2010

The following requirements are special conditions of approval for this dust control permit in addition to the standard conditions noted in the permit application. The special conditions noted below must be followed in all activities covered in this permit application.

1. **One (1) water truck** will be assigned and available for operation 24 HOURS A DAY, 7 DAYS A WEEK for the purpose of water application for control of fugitive dust. If **one water truck** cannot control fugitive dust emissions from equipment operations and/or gusty wind conditions, the applicant shall immediately provide additional water trucks. CESSATION OF OPERATIONS IS REQUIRED IF DUST CANNOT BE CONTROLLED DUE TO EQUIPMENT OPERATIONS AND/OR GUSTY WIND CONDITIONS. IF CESSATION OF OPERATIONS IS USED AS A DUST CONTROL MEASURE, CONTINUED WATERING OF THE PROJECT IS REQUIRED.
2. Dust emissions generated on any entrance or exit haul roads due to equipment operations or gusty wind conditions must be controlled 24 hours a day, 7 days a week, by the use of water application or an environmentally safe dust palliative (District Regulation 040.030, Section C. 2. a. and b.) Any palliative used must comply with state and local regulations and not provide a noxious odor or contaminate ground water.
3. All projects importing or exporting dirt, rock or other fill materials must comply with the work practice standards in District Regulation 040.030, Section C. 4., including load tarping, watering or Freeboard. Any soil tracked onto adjoining paved roadways will be promptly removed by wet broom or washing. Regular vacuum or wet sweeping will be performed at least daily, and more often if necessary or if ordered by the Control Officer due to a violation. Any materials tracked out or spilled which cause visible fugitive dust for a period of five (5) minutes in any hour period shall be cleaned up immediately.
4. Any soil or fill storage piles operated or maintained as a part of this construction lot will be covered or wetted down sufficiently to prevent wind blown dust. Dust emissions from screening operations will be controlled by the use of a water truck or other control measure that prevents fugitive dust.


Conditional Dust Control Permit # C08011
Upper Highlands at Cimmaron East Phase 2 * Orange Plains Drive

5. The applicant shall implement additional dust control measures, such as extra water trucks, water cannons, re-vegetation, environmentally safe dust palliatives (which comply with all applicable regulations and do not emit a noxious odor and do not contaminate ground water), wind fencing, and/or cessation of operations should these measures fail to control fugitive dust emissions from this project.
6. Once final grade has been completed, and if no structures are being constructed, the owner/developer shall be required to establish a long-term stable surface. This shall include re-vegetation or covering the disturbed soil with rock or crushed asphalt products within 30 days of completion of final grade. The use of an approved palliative is an option, but must be approved by the Air Quality Management Division (AQMD) prior to application.
7. The applicant shall provide a Material Safety Data Sheet (MSDS) and dilution ratio to AQMD staff for any dust palliative selected for use as a dust control measure at this site.
8. A copy of this dust control permit shall be maintained at the construction project site and available to any sub-contractor or Air Quality Management Division inspector to review upon request.
9. ANY CHANGES MADE TO THE PROPOSED OPERATIONS, SCOPE OF WORK OR SURFACE DISTURBANCES UNDER THIS DUST CONTROL PERMIT shall be submitted to the District Health Department in writing and must receive approval from the Control Officer prior to implementation.
10. The owner or the general contractor shall erect an informational sign at the main entrance to the project site. The sign shall be a minimum of 4 ft by 4 ft in size, and shall be in place prior to initiation of disturbance of the ground surface. The sign lettering shall be at least 4 inches high and shall be bold and easily readable by the public. The sign shall remain in place for the life of the project. The sign shall include the following information, also see attached example:
 - a) The name of the project.
 - b) A statement identifying the General Contractor.
 - c) A statement proclaiming that "All operators at this site are required to control dust emissions from their operations. The General Contractor is required to oversee and control project wide dust emissions."
 - d) A statement proclaiming that "For dust related problems coming from this site, or to make a dust complaint, call this phone number 24 hours per day, seven days per week: (775) 784-7200. A 24-hour phone number for both the Contractor/Developer and the Air Quality Management Division shall also be posted. The 24-hour phone number for complaints to the Air Quality Management Division is (775) 784-7200.

Conditional Dust Control Permit # C08011
Upper Highlands at Cimmaron East Phase 2 * Orange Plains Drive

11. A log book of all dust control operations, containing all information as required by the Control Officer in the standard "**WASHOE COUNTY DUST CONTROL LOG**" must be maintained on a daily basis (copies of blank log sheets are available at the Air Quality Management Division office). Required information includes, but is not limited to, the number of **OPERATING** water trucks/pulls, the size of **OPERATING** water trucks/pulls (gallons capacity of each truck/pull), and the condition of the surface crust on disturbed areas. The operator shall record in the logbook all dust control efforts and the compliance level of the site with dust control requirements. The logbook shall be kept at the project site and made available to District representatives upon request.
12. Visible dust may not be emitted into the air from any operations or disturbed areas of this project for more than 5 minutes in any hour period (Regulation 040.030, Section C. 1). All disturbed areas must maintain a visible surface crust or other cover in compliance with Regulation 040.030, Section C.2.c. Compliance shall be determined using US Environmental Protection Agency Reference Method 22, with an observation period of not less than 5 minutes in any hour period. Copies of District Regulations, enforcement policies and USEPA Reference Testing Methods may be obtained by contacting the Air Quality Management Division at (775) 784-7200.
13. Failure to comply with all of the requirements of this Dust Control Permit shall be considered a citable violation of District Regulations and this dust control permit. Citations may be issued for each day of violation, in amounts up to \$10,000.00 per day as stated in District Regulations.
14. Any use of recycled wastewater from a public or private sewer treatment plant must take into account the protection of public health.

NOTE: All operators who clear more than one (1) acre of land also need an NPDES permit addressing water quality issues related to storm run-off from the Nevada Division of Environmental Protection. Contact the Bureau of Water Pollution Control, at (775) 687-9418 for further information.



Control Officer

July 30, 2008
Effective Date

January 27, 2010
Expiration Date

THIS IS NOT A GRADING PERMIT. THESE CONDITIONS ADDRESS DUST CONTROL ONCE THE GRADING PERMIT HAS BEEN OBTAINED. IF THE GRADING PERMIT IS DENIED THIS PERMIT IS VOID.

5-28-2010 LM W/RANDY
McRENOlds 355-0507 EX.117
REYNEN AND BAROIS

5-28-2010 LM W/JACKIE
WOOTEN 916-366-3665
REYNEN AND BAROIS

6-16-2010 LM W/JACKIE WOOTEN
916-366-3665

LM W/RANDY McRENOlds
355-0507 EX.117

6-17-2010 ISSUED ~~NOVA~~ 4962
FOR THREE PERMITS

APPLICATION FOR DUST CONTROL PERMIT

WASHOE COUNTY DISTRICT HEALTH DEPARTMENT * AIR QUALITY MANAGEMENT DIVISION
401 Ryland Street, Suite 331, Reno NV 89502-0027 * (775) 784-7200 * Fax (775) 784-7225

FEE: \$117.00 per acre
(Less than .5 acres round down; .5 and greater round up)

C08011
AREA 2

THE "APPLICANT" IS RESPONSIBLE FOR ALL DUST CONTROL 24 HOURS A DAY, SEVEN DAYS A WEEK, INCLUDING WEEKENDS AND HOLIDAYS, FROM COMMENCEMENT OF PROJECT TO FINAL COMPLETION.

The Applicant must be the Property Owner/Developer, and the Dust Control Permit must be signed by the Applicant or his Attorney in Fact. The application must be filled in completely or it will be returned.

- Name of Development: UPPER HIGHLANDS AT CIMMAGON EAST - PHASE 2
- Street Address: ORANGE PLAINS DRIVE SPARKS NEVADA
- Project Location (if different than above): _____
- Type of Project: SINGLE FAMILY RESIDENTIAL Size of Project (acres): 8 ACRES
- If renewing an existing permit, list permit number: A07004 (ONE (1) WATER TRUCK)

NOTE - - The Dust Control Permit is valid for eighteen (18) months from the date of approval. If the project is not complete or has not commenced by the expiration date, the Applicant must submit a renewal application to the Air Quality Management Division. Failure to do so will result in the Permit expiring and could result in a citation.

- APPLICANT -- Name and current Address of Property Owner/Developer:
Owner/Developer: KEYNEN E BARDIS Contact: ED DAVIS
Address: 5410 LONGLEY LANE
City: RENO State: NV Zip: 89502
Phone Number: 775-355-0507 Fax Number: _____ Email: ed.davis@rlohome.us

- Name and current Address of Project Engineer/Consultant:
Engineer/Consultant: WOOD RODGERS Contact: STEVE STRICKLAND
Address: 575 DOUBLE EAGLE COURT
City: RENO State: NV Zip: 89521
Phone Number: 823-4068 Fax Number: 823-4066 Email: SSTRICKLAND@WOODRODGERS.COM

- Name and Address of General Contractor:
Contractor: D & D CONSTRUCTION Contact: _____
Address: 1050 SOUTH 21ST STREET
City: SPARKS State: NV Zip: 89431
Phone Number: 786-2677 Fax Number: 786-5136 Email: _____

- Name and Address of Grading/Excavating Contractor:
Contractor: SILVERADO EXCAVATING CO Contact: BOB
Address: 593 OVERMEYER ROAD SUITE A
City: SPARKS State: NV Zip: 89431
Phone Number: 747-8321 Fax Number: _____ Email: _____

10. Proposed Construction Dates - Per Phase (provide grading and phasing maps):
 On-Site Grading/Excavation: Start: COMPLETE Complete: COMPLETE
 Building Construction: Start: _____ Complete: _____
12. Will fill material be required? Yes _____ yd³ _____; No X
13. Will there be an excess of native material as a result of excavation? Yes _____ yd³ _____
 No X
14. Amount of Material to be excavated (yd³): SITE IS GRADED
15. Is there a soil analysis report available? Yes X No _____
16. On-Site soil type: GRAVELLY
17. Method of dust control to be utilized (per phase):
 (attach a map showing dust control strategy-utilize scale with contours)

Water Truck 1 (number of trucks)
 Chemical Sealant _____ (type - attach MSDS Sheets)
 Sprinklers/Water Cannons _____ (locations)
 Compaction _____ (percent)
 Enclosure _____ (fences, windbreaks)
 Revegetation _____ (type - attach seeding schedule)
 Will temporary irrigation be supplied? Yes _____ No _____
 Water Source: _____
 Speed Limits _____
 Other _____

NOTE - - Permanent stabilization methods such as construction/landscaping, revegetation, chemical sealant, or other approved method(s) of dust suppression must occur "within 30 days of grading completion". Dust suppression must continue regardless of construction status.

18. Method to control mud and soil being tracked onto adjacent paved roadways: STABILIZED AND MAINTAINED BY FINISH GRADE SUBCONTRACTOR FOR HOME CONSTRUCTION - CURRENTLY SILVERADO
19. Frequency of daily street cleaning: AS NEEDED
20. Describe the methods (fences, barriers, etc.) to prevent unauthorized traffic on the construction site(s): _____
21. Persons to be contacted during non-working hours in case of dust problems:
 Name & telephone #: ED DAVIS 355-0507 Email: ed.davis@rkhome.us
 Name & telephone #: RANDY McREYNOLDS 355-6507 Email: randy.mcreynolds@rkhome.us

22. The Applicant's (Owner/Developer) signature or that of his/her Attorney in fact on this application shall constitute agreement by the Applicant to accept responsibility for meeting the "Conditions of Plan" (attached):

Edward C Davis
 Signature EDWARD C DAVIS Date 7/22/08
LAND DEVELOPMENT MANAGER
 Print or Type name LAND DEVELOPMENT MANAGER Title
REINER & BAROIS
 Company Name 355-0507 Phone Number

6-17-2018

ISSUED NOV. #4962

EXPIRED PERMIT



DISTRICT HEALTH DEPARTMENT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

Conditional Dust Control Permit Approval #: C08023

Name of Development: Pioneer Meadows Village 9 (15 Acres Disturbed)

Specific Location: Peppergrass Drive

Property Holder: Pioneer Meadows Owner LLC Expiration Date: 2-10-2010

Sterling 2

The following requirements are special conditions of approval for this dust control permit in addition to the standard conditions noted in the permit application. The special conditions noted below must be followed in all activities covered in this permit application.

1. **One (1) water truck** will be assigned and available for operation 24 HOURS A DAY, 7 DAYS A WEEK for the purpose of water application for control of fugitive dust. If **one water truck** cannot control fugitive dust emissions from equipment operations and/or gusty wind conditions, the applicant shall immediately provide additional water trucks. CESSATION OF OPERATIONS IS REQUIRED IF DUST CANNOT BE CONTROLLED DUE TO EQUIPMENT OPERATIONS AND/OR GUSTY WIND CONDITIONS. IF CESSATION OF OPERATIONS IS USED AS A DUST CONTROL MEASURE, CONTINUED WATERING OF THE PROJECT IS REQUIRED.
2. Dust emissions generated on any entrance or exit haul roads due to equipment operations or gusty wind conditions must be controlled 24 hours a day, 7 days a week, by the use of water application or an environmentally safe dust palliative (District Regulation 040.030, Section C. 2. a. and b.) Any palliative used must comply with state and local regulations and not provide a noxious odor or contaminate ground water.
3. All projects importing or exporting dirt, rock or other fill materials must comply with the work practice standards in District Regulation 040.030, Section C. 4., including load tarping, watering or Freeboard. Any soil tracked onto adjoining paved roadways will be promptly removed by wet broom or washing. Regular vacuum or wet sweeping will be performed at least daily, and more often if necessary or if ordered by the Control Officer due to a violation. Any materials tracked out or spilled which cause visible fugitive dust for a period of five (5) minutes in any hour period shall be cleaned up immediately.
4. Any soil or fill storage piles operated or maintained as a part of this construction lot will be covered or wetted down sufficiently to prevent wind blown dust. Dust emissions from screening operations will be controlled by the use of a water truck or other control measure that prevents fugitive dust.

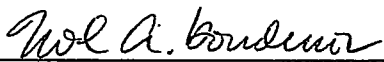
Conditional Dust Control Permit # C08023
Pioneer Meadows Village 9 * Peppergrass Drive

5. The applicant shall implement additional dust control measures, such as extra water trucks, water cannons, re-vegetation, environmentally safe dust palliatives (which comply with all applicable regulations and do not emit a noxious odor and do not contaminate ground water), wind fencing, and/or cessation of operations should these measures fail to control fugitive dust emissions from this project.
6. Once final grade has been completed, and if no structures are being constructed, the owner/developer shall be required to establish a long-term stable surface. This shall include re-vegetation or covering the disturbed soil with rock or crushed asphalt products within 30 days of completion of final grade. The use of an approved palliative is an option, but must be approved by the Air Quality Management Division (AQMD) prior to application.
7. The applicant shall provide a Material Safety Data Sheet (MSDS) and dilution ratio to AQMD staff for any dust palliative selected for use as a dust control measure at this site.
8. A copy of this dust control permit shall be maintained at the construction project site and available to any sub-contractor or Air Quality Management Division inspector to review upon request.
9. ANY CHANGES MADE TO THE PROPOSED OPERATIONS, SCOPE OF WORK OR SURFACE DISTURBANCES UNDER THIS DUST CONTROL PERMIT shall be submitted to the District Health Department in writing and must receive approval from the Control Officer prior to implementation.
10. The owner or the general contractor shall erect an informational sign at the main entrance to the project site. The sign shall be a minimum of 4 ft by 4 ft in size, and shall be in place prior to initiation of disturbance of the ground surface. The sign lettering shall be at least 4 inches high and shall be bold and easily readable by the public. The sign shall remain in place for the life of the project. The sign shall include the following information, also see attached example:
 - a) The name of the project.
 - b) A statement identifying the General Contractor.
 - c) A statement proclaiming that "All operators at this site are required to control dust emissions from their operations. The General Contractor is required to oversee and control project wide dust emissions."
 - d) A statement proclaiming that "For dust related problems coming from this site, or to make a dust complaint, call this phone number 24 hours per day, seven days per week: (775) 784-7200. A 24-hour phone number for both the Contractor/Developer and the Air Quality Management Division shall also be posted. The 24-hour phone number for complaints to the Air Quality Management Division is (775) 784-7200.

Conditional Dust Control Permit # C08023
Pioneer Meadows Village 9 * Peppergrass Drive

11. A log book of all dust control operations, containing all information as required by the Control Officer in the standard "**WASHOE COUNTY DUST CONTROL LOG**" must be maintained on a daily basis (copies of blank log sheets are available at the Air Quality Management Division office). Required information includes, but is not limited to, the number of **OPERATING** water trucks/pulls, the size of **OPERATING** water trucks/pulls (gallons capacity of each truck/pull), and the condition of the surface crust on disturbed areas. The operator shall record in the logbook all dust control efforts and the compliance level of the site with dust control requirements. The logbook shall be kept at the project site and made available to District representatives upon request.
12. Visible dust may not be emitted into the air from any operations or disturbed areas of this project for more than 5 minutes in any hour period (Regulation 040.030, Section C. 1). All disturbed areas must maintain a visible surface crust or other cover in compliance with Regulation 040.030, Section C.2.c. Compliance shall be determined using US Environmental Protection Agency Reference Method 22, with an observation period of not less than 5 minutes in any hour period. Copies of District Regulations, enforcement policies and USEPA Reference Testing Methods may be obtained by contacting the Air Quality Management Division at (775) 784-7200.
13. Failure to comply with all of the requirements of this Dust Control Permit shall be considered a citable violation of District Regulations and this dust control permit. Citations may be issued for each day of violation, in amounts up to \$10,000.00 per day as stated in District Regulations.
14. Any use of recycled wastewater from a public or private sewer treatment plant must take into account the protection of public health.

NOTE: All operators who clear more than one (1) acre of land also need an NPDES permit addressing water quality issues related to storm run-off from the Nevada Division of Environmental Protection. Contact the Bureau of Water Pollution Control, at (775) 687-9418 for further information.


Control Officer

August 13, 2008
Effective Date

February 10, 2010
Expiration Date

THIS IS NOT A GRADING PERMIT. THESE CONDITIONS ADDRESS DUST CONTROL ONCE THE GRADING PERMIT HAS BEEN OBTAINED. IF THE GRADING PERMIT IS DENIED THIS PERMIT IS VOID.

5-28-2010 LM W/RANDY
MCRENOLDS 355-0507 EX.117
REYNEN AND BAROIS

5-28-2010 LM W/JACKIE
WOOTEN 916-366-3665
REYNEN AND BAROIS

6-16-2010 LM W/JACKIE WOOTEN
916-366-3665

LM W/RANDY MCRENOLDS
355-0507 EX. 117

6-17-2010 ISSUED MONTH 4962
FOR THREE PERMITS

APPLICATION FOR DUST CONTROL PERMIT

WASHOE COUNTY DISTRICT HEALTH DEPARTMENT * AIR QUALITY MANAGEMENT DIVISION
401 Ryland Street, Suite 331, Reno NV 89502-0027 * (775) 784-7200 * Fax (775) 784-7225

FEE: \$117.00 per acre

(Less than .5 acres round down; .5 and greater round up)

C08023
AREA 2

over payment
1 0002'00 005'420 DPT

THE "APPLICANT" IS RESPONSIBLE FOR ALL DUST CONTROL 24 HOURS A DAY, SEVEN DAYS A WEEK,
INCLUDING WEEKENDS AND HOLIDAYS, FROM COMMENCEMENT OF PROJECT TO FINAL COMPLETION

The Applicant must be the Property Owner/Developer, and the Dust Control Permit must be signed
by the Applicant or his Attorney in Fact. The application must be filled in completely or it will be
returned.

- Name of Development: PIONEER MEADOWS Village 9
- Street Address: PEPPER GRASS DRIVE
- Project Location (if different than above): _____
- Type of Project: SINGLE FAMILY RESIDENTIAL Size of Project (acres): 15 ACRES (ONE) (water truck)
- If renewing an existing permit, list permit number: A07009 EXPIRED 7-23-2008

NOTE - - The Dust Control Permit is valid for eighteen (18) months from the date of approval. If the project is not complete or has not commenced by the expiration date, the Applicant must submit a renewal application to the Air Quality Management Division. Failure to do so will result in the Permit expiring and could result in a citation.

- APPLICANT -- Name and current Address of Property Owner/Developer: Reynen & Bardis
 Owned/Developer: PIONEER MEADOWS OWNERS Contact: END DAVIS ext 121
 Address: 10630 MATHEE BOULEVARD
 City: MATHEE State: CA Zip: 95655
 Phone Number: 916-366-3665 Fax Number: 916-364-3570 Email: _____

- Name and current Address of Project Engineer/Consultant:
 Engineer/Consultant: WOOD RODGERS INC Contact: Steve Strickland
 Address: 575 DOUBLE EAGLE COURT
 City: RENO State: NV Zip: 89521
 Phone Number: 775-823-4068 Fax Number: 823-4066 Email: _____

- Name and Address of General Contractor:
 Contractor: Q&D CONSTRUCTION Contact: DAUG ELDER
 Address: 1050 South 21st STREET
 City: SPARKS State: NV Zip: 89431
 Phone Number: 775-786-2677 Fax Number: 786-5136 Email: _____

- Name and Address of Grading/Excavating Contractor:
 Contractor: SILVERADO EXCAVATING COMPANY Contact: BOB
 Address: 593 OUSLEYEL ROAD SUITE A
 City: SPARKS State: NV Zip: 89431
 Phone Number: 775-747-8321 Fax Number: _____ Email: _____

10. Proposed Construction Dates - Per Phase (provide grading and phasing maps):
 On-Site Grading/Excavation: Start: COMPLETE Complete: COMPLETE
 Building Construction: Start: 2006 Complete: ON GOING
12. Will fill material be required? Yes _____ yd³; No X
13. Will there be an excess of native material as a result of excavation? Yes _____ yd³; No X
14. Amount of Material to be excavated (yd³): N/A SITE HAS BEEN MASS GRADED
15. Is there a soil analysis report available? Yes X No _____
16. On-Site soil type: SILTY SANDS
17. Method of dust control to be utilized (per phase):
 (attach a map showing dust control strategy-utilize scale with contours)

Water Truck 1 (number of trucks)
 Chemical Sealant _____ (type - attach MSDS Sheets) ←
 Sprinklers/Water Cannons _____ (locations)
 Compaction _____ (percent)
 Enclosure _____ (fences, windbreaks)
 Revegetation _____ (type - attach seeding schedule)
 Will temporary irrigation be supplied? Yes _____ No _____
 Water Source: _____
 Speed Limits 10 MPH
 Other _____

8/11/05
 WP WILL CHECK
 WITH ED DAVIS,

NOTE - - Permanent stabilization methods such as construction/landscaping, revegetation, chemical sealant, or other approved method(s) of dust suppression must occur "within 30 days of grading completion". Dust suppression must continue regardless of construction status.

18. Method to control mud and soil being tracked onto adjacent paved roadways: TRACK OUT AREAS
19. Frequency of daily street cleaning: AS NEEDED
20. Describe the methods (fences, barriers, etc.) to prevent unauthorized traffic on the construction site(s): _____
21. Persons to be contacted during non-working hours in case of dust problems:
 Name & telephone #: ED DAVIS 696-4564 Email: _____
 Name & telephone #: PAUL McREYNOLDS 691-7171 Email: _____

22. The Applicant's (Owner/Developer) signature or that of his/her Attorney in fact on this application shall constitute agreement by the Applicant to accept responsibility for meeting the "Conditions of Plan" (attached):

[Signature]
 Signature
EDWARD DAVIS
 Print or Type name
ROYALTY & BARDON COMMUNITIES
 Company Name

8/7/05
 Date
LAND DEVELOPMENT MANAGER
 Title
775-355-0507
 Phone Number



DISTRICT HEALTH DEPARTMENT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

Conditional Dust Control Permit Approval #: **C08025**

2

Name of Development: **The Foothills at Wingfield Springs 3A & 3B**
(20 Acres Disturbed)

Wells Fargo

Specific Location: Lacerta Drive

Property Holder: Reynen & Bardis (Foothills) LLC Expiration Date: **2-10-2010**

The following requirements are special conditions of approval for this dust control permit in addition to the standard conditions noted in the permit application. The special conditions noted below must be followed in all activities covered in this permit application.

1. **Two (2) water trucks** will be assigned and available for operation 24 HOURS A DAY, 7 DAYS A WEEK for the purpose of water application for control of fugitive dust. If **two water trucks** cannot control fugitive dust emissions from equipment operations and/or gusty wind conditions, the applicant shall immediately provide additional water trucks. CESSATION OF OPERATIONS IS REQUIRED IF DUST CANNOT BE CONTROLLED DUE TO EQUIPMENT OPERATIONS AND/OR GUSTY WIND CONDITIONS. IF CESSATION OF OPERATIONS IS USED AS A DUST CONTROL MEASURE, CONTINUED WATERING OF THE PROJECT IS REQUIRED.
2. Dust emissions generated on any entrance or exit haul roads due to equipment operations or gusty wind conditions must be controlled 24 hours a day, 7 days a week, by the use of water application or an environmentally safe dust palliative (District Regulation 040.030, Section C. 2. a. and b.) Any palliative used must comply with state and local regulations and not provide a noxious odor or contaminate ground water.
3. All projects importing or exporting dirt, rock or other fill materials must comply with the work practice standards in District Regulation 040.030, Section C. 4., including load tarping, watering or Freeboard. Any soil tracked onto adjoining paved roadways will be promptly removed by wet broom or washing. Regular vacuum or wet sweeping will be performed at least daily, and more often if necessary or if ordered by the Control Officer due to a violation. Any materials tracked out or spilled which cause visible fugitive dust for a period of five (5) minutes in any hour period shall be cleaned up immediately.
4. Any soil or fill storage piles operated or maintained as a part of this construction lot will be covered or wetted down sufficiently to prevent wind blown dust. Dust emissions from screening operations will be controlled by the use of a water truck or other control measure that prevents fugitive dust.

Conditional Dust Control Permit # C08025
The Foothills at Wingfield Springs 3A & 3B * Lacerta Drive

5. The applicant shall implement additional dust control measures, such as extra water trucks, water cannons, re-vegetation, environmentally safe dust palliatives (which comply with all applicable regulations and do not emit a noxious odor and do not contaminate ground water), wind fencing, and/or cessation of operations should these measures fail to control fugitive dust emissions from this project.
6. Once final grade has been completed, and if no structures are being constructed, the owner/developer shall be required to establish a long-term stable surface. This shall include re-vegetation or covering the disturbed soil with rock or crushed asphalt products within 30 days of completion of final grade. The use of an approved palliative is an option, but must be approved by the Air Quality Management Division (AQMD) prior to application.
7. The applicant shall provide a Material Safety Data Sheet (MSDS) and dilution ratio to AQMD staff for any dust palliative selected for use as a dust control measure at this site.
8. A copy of this dust control permit shall be maintained at the construction project site and available to any sub-contractor or Air Quality Management Division inspector to review upon request.
9. ANY CHANGES MADE TO THE PROPOSED OPERATIONS, SCOPE OF WORK OR SURFACE DISTURBANCES UNDER THIS DUST CONTROL PERMIT shall be submitted to the District Health Department in writing and must receive approval from the Control Officer prior to implementation.
10. The owner or the general contractor shall erect an informational sign at the main entrance to the project site. The sign shall be a minimum of 4 ft by 4 ft in size, and shall be in place prior to initiation of disturbance of the ground surface. The sign lettering shall be at least 4 inches high and shall be bold and easily readable by the public. The sign shall remain in place for the life of the project. The sign shall include the following information, also see attached example:
 - a) The name of the project.
 - b) A statement identifying the General Contractor.
 - c) A statement proclaiming that "All operators at this site are required to control dust emissions from their operations. The General Contractor is required to oversee and control project wide dust emissions."
 - d) A statement proclaiming that "For dust related problems coming from this site, or to make a dust complaint, call this phone number 24 hours per day, seven days per week: (775) 784-7200. A 24-hour phone number for both the Contractor/Developer and the Air Quality Management Division shall also be posted. The 24-hour phone number for complaints to the Air Quality Management Division is (775) 784-7200.

Conditional Dust Control Permit # C08025
The Foothills at Wingfield Springs 3A & 3B * Lacerta Drive

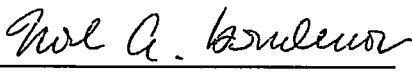
11. A log book of all dust control operations, containing all information as required by the Control Officer in the standard "**WASHOE COUNTY DUST CONTROL LOG**" must be maintained on a daily basis (copies of blank log sheets are available at the Air Quality Management Division office). Required information includes, but is not limited to, the number of **OPERATING** water trucks/pulls, the size of **OPERATING** water trucks/pulls (gallons capacity of each truck/pull), and the condition of the surface crust on disturbed areas. The operator shall record in the logbook all dust control efforts and the compliance level of the site with dust control requirements. The logbook shall be kept at the project site and made available to District representatives upon request.

12. Visible dust may not be emitted into the air from any operations or disturbed areas of this project for more than 5 minutes in any hour period (Regulation 040.030, Section C. 1). All disturbed areas must maintain a visible surface crust or other cover in compliance with Regulation 040.030, Section C.2.c. Compliance shall be determined using US Environmental Protection Agency Reference Method 22, with an observation period of not less than 5 minutes in any hour period. Copies of District Regulations, enforcement policies and USEPA Reference Testing Methods may be obtained by contacting the Air Quality Management Division at (775) 784-7200.

13. Failure to comply with all of the requirements of this Dust Control Permit shall be considered a citable violation of District Regulations and this dust control permit. Citations may be issued for each day of violation, in amounts up to \$10,000.00 per day as stated in District Regulations.

14. Any use of recycled wastewater from a public or private sewer treatment plant must take into account the protection of public health.

NOTE: All operators who clear more than one (1) acre of land also need an NPDES permit addressing water quality issues related to storm run-off from the Nevada Division of Environmental Protection. Contact the Bureau of Water Pollution Control, at (775) 687-9418 for further information.



Control Officer

August 13, 2008
Effective Date

February 10, 2010
Expiration Date

THIS IS NOT A GRADING PERMIT. THESE CONDITIONS ADDRESS DUST CONTROL ONCE THE GRADING PERMIT HAS BEEN OBTAINED. IF THE GRADING PERMIT IS DENIED THIS PERMIT IS VOID.

5-28-2010 LM W/RANDY
MCRENOLDS 355-0507 EX. 117
REYNEN AND BAROIS

5-28-2010 LM W/JACKIE
WOOTEN 916-366-3665
REYNEN AND BAROIS

6-16-2010 LM W/JACKIE WOOTEN
916-366-3665

LM W/RANDY MCRENOLDS
355-0507 EX. 117

6-17-2010 ISSUED MONTH 4962
FOR THREE PERMITS

APPLICATION FOR DUST CONTROL PERMIT

WASHOE COUNTY DISTRICT HEALTH DEPARTMENT * AIR QUALITY MANAGEMENT DIVISION
401 Ryland Street, Suite 331, Reno NV 89502-0027 * (775) 784-7200 * Fax (775) 784-7225

FEE: \$117.00 per acre C08025
(Less than .5 acres round down; .5 and greater round up) AREA 2

THE "APPLICANT" IS RESPONSIBLE FOR ALL DUST CONTROL 24 HOURS A DAY, SEVEN DAYS A WEEK, INCLUDING WEEKENDS AND HOLIDAYS, FROM COMMENCEMENT OF PROJECT TO FINAL COMPLETION.

The Applicant must be the Property Owner/Developer, and the Dust Control Permit must be signed by the Applicant or his Attorney in Fact. The application must be filled in completely or it will be returned.

1. Name of Development: THE FOOTHILLS AT WINGFIELD SPRINGS 3A & 3B
2. Street Address: LACERTA DRIVE
3. Project Location (if different than above): _____
4. Type of Project: SINGLE FAMILY RESIDENTIAL Size of Project (acres): 20 (TWO (2) water trucks)
5. If renewing an existing permit, list permit number: A07013 expired 7-30-2008

NOTE - - The Dust Control Permit is valid for eighteen (18) months from the date of approval. If the project is not complete or has not commenced by the expiration date, the Applicant must submit a renewal application to the Air Quality Management Division. Failure to do so will result in the Permit expiring and could result in a citation.

6. APPLICANT -- Name and current Address of Property Owner/Developer:
 Owner/Developer: REINER & BALDIS (FOOTHILLS) LLC Contact: ED DAVIS
 Address: 10630 MATHAL BOULEVARD
 City: MATHER State: CA Zip: 95655
 Phone Number: 916-366-3665 Fax Number: 916-366-3570 Email: _____

7. Name and current Address of Project Engineer/Consultant:
 Engineer/Consultant: WOOD RODGERS INC Contact: STEVE STRICKLAND
 Address: 575 DOUBLE EAGLE COURT
 City: RENO State: NV Zip: 89521
 Phone Number: 775-823-2677 Fax Number: 786-5136 Email: _____

8. Name and Address of General Contractor:
 Contractor: _____ Contact: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone Number: _____ Fax Number: _____ Email: _____

9. Name and Address of Grading/Excavating Contractor:
 Contractor: SILVERADO EXCAVATING Contact: BOB
 Address: 593 OVERMYER ROAD SUITE A
 City: SPARKS State: NV Zip: 89431
 Phone Number: 775-747-8321 Fax Number: _____ Email: _____

2008/06/05 10:54:30 AM

10. Proposed Construction Dates - Per Phase (provide grading and phasing maps):
 On-Site Grading/Excavation: Start: COMPLETE Complete: COMPLETE
 Building Construction: Start: 2004 Complete: ON-GOING
12. Will fill material be required? Yes _____ yd³ _____; No X
13. Will there be an excess of native material as a result of excavation? Yes _____ yd³ _____
 No X
14. Amount of Material to be excavated (yd³): N/A - FINISHED LOTS
15. Is there a soil analysis report available? Yes X No _____
16. On-Site soil type: SILTY CLAYS
17. Method of dust control to be utilized (per phase):
 (attach a map showing dust control strategy-utilize scale with contours)

Water Truck 1 (number of trucks)
 Chemical Sealant _____ (type - attach MSDS Sheets) ←
 Sprinklers/Water Cannons _____ (locations)
 Compaction _____ (percent)
 Enclosure _____ (fences, windbreaks)
 Revegetation _____ (type - attach seeding schedule)
 Will temporary irrigation be supplied? Yes _____ No _____
 Water Source: _____
 Speed Limits 10 MPH
 Other _____

8/11/08
 WP WILL
 CHECK STATUS

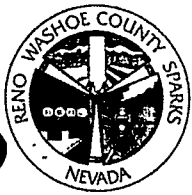
NOTE - - Permanent stabilization methods such as construction/landscaping, revegetation, chemical sealant, or other approved method(s) of dust suppression must occur "within 30 days of grading completion". Dust suppression must continue regardless of construction status.

18. Method to control mud and soil being tracked onto adjacent paved roadways: stabilized by construction
19. Frequency of daily street cleaning: as needed
20. Describe the methods (fences, barriers, etc.) to prevent unauthorized traffic on the construction site(s): _____
21. Persons to be contacted during hours in case of dust problems:
 Name & telephone #: ED DAVIS 690-4564 Email: _____
 Name & telephone #: RANDY McREYNOLDS 691-7171 Email: _____

22. The Applicant's (Owner/Developer) signature or that of his/her Attorney in fact on this application shall constitute agreement by the Applicant to accept responsibility for meeting the "Conditions of Plan" (attached):

[Signature]
 Signature
BORISAVO C DAVIS
 Print or Type name
ROBINSON & BARDIS COMMUNITIES
 Company Name

8/7/08
 Date
LAND DEVELOPMENT MANAGER
 Title
775-355-0507
 Phone Number



AIR QUALITY COMPLAINT/ACTION REQUEST

DATE: 6-17-2010 TIME: 9:30 AM TAKEN BY: SUZANNE DUGGER

ROUTED TO: SUZANNE DUGGER

TYPE OF COMPLAINT: CITIZEN INVESTIGATOR OTHER

RENO SPARKS WASHOE COUNTY AREA 2

COMPLAINT:

EXPIRED DUST CONTROL PERMITS: UPPER HIGHLANDS AT CIMMARON EAST PHASE 2 (C08011 - EXPIRED 1-27-2010); PIONEER MEADOWS VILLAGE 9 (C08023 - EXPIRED 2-10-2010); THE FOOTHILLS AT WINGFIELD SPRINGS 3A & 3B (C08025 - EXPIRED 2-10-2010).

LOCATION OF COMPLAINT: ORANGE PLAINS DRIVE, PEPPERGRASS DRIVE, LACERTA DRIVE

RESPONSIBLE PARTY: REYNEN & BARDIS PHONE NUMBER: 916-366-3665

ADDRESS: 10630 MATHER BOULEVARD, MATHER CA 95655

COMPLAINANT: AQMD STAFF - SUZANNE DUGGER

PHONE NUMBER: 772-7924

ADDRESS: 1001 EAST 9TH STREET, SUITE A115, RENO

SPECIAL INSTRUCTIONS:

INVESTIGATOR: SUZANNE DUGGER

DATE: 6-17-2010

TIME: 9:35 AM

VIOLATION: 040.030 DUST CONTROL

EXPIRED DUST CONTROL PERMITS

CASE CLOSED: DATE: TIME: INVESTIGATOR: SUZANNE DUGGER

REVIEWED BY: - DATE: TIME:

VIOLATION: Minor Violation of Section 040.030
Expired Dust Control Permits
Notice of Violation #4962

ISSUED TO: Reynen & Bardis
10630 Mather Blvd.
Mather, Ca. 95655

OPERATOR: Reynen & Bardis
10630 Mather Blvd.
Mather, Ca. 95655

On January 27, 2010, and February 10, 2010, Washoe County Air Quality Management Division (WCAQMD), Air Quality Specialist II (AQS) Suzanne Dugger received notice that Dust Control Permits #C08011, C08023 and C08025 for properties located at Orange Plains Drive, Peppergrass Drive and Lacerta Drive in Sparks, Nevada, had expired. AQS Dugger left messages on May 28, 2010 and on June 16, 2010 and has not received any calls back. Based on this information and the expiration of dust control permits C08011, C08023, and C08025 AQS Dugger has issued Nov. #4962. An appeal form was sent with citation.

Suzanne Dugger
Air Quality Specialist II
Air Quality Management Division
Washoe County District Health Department

RECOMMENDED FINE WORKSHEET

DATE: 6-17-2010

CASE No: 1055

COMPANY NAME: REYNEN & BARDIS

CONTACT NAME:

VIOLATION: EXPIRED DUST CONTROL PERMITS

SECTIONS: 040.030 SECTION C.3.

TYPE OF VIOLATION: MINOR

OCCURRENCE: 1st

RANGE OF PENALTIES (PER DAY): \$250-\$750

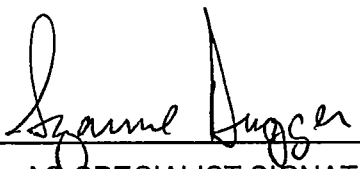
DEGREE OF VIOLATION: MINOR

ECONOMIC BENEFIT COMPONENT: \$250 X (THREE) PERMITS = \$750.

DEGREE OF COOPERATION: NO RETURNED PHONE CALLS. AQ SPECIALIST SUZANNE DUGGER LEFT TWO MESSAGES OVER TWO WEEKS. AQ SPECIALIST WALLY PRICHARD TRIED TO MAKE CONTACT PRIOR TO MAY 2010.

ADDITIONAL COMMENTS: THIS COMPANY IS NO LONGER IN BUSINESS IN RENO, NV. THEY DO HAVE AN OFFICE IN MATHER, CA. PROPERTIES MAY ALSO NEED TO BE RE-PALLIATIZED. REQUEST AN INSPECTOR (AQ SPECIALIST WALLY PRICHARD) DO A VISUAL ON THESE PROPERTIES.

RECOMMENDED FINE: \$750


AQ SPECIALIST SIGNATURE

NOTE: "Minor Violations", per District regulations, cannot exceed \$1000 for the first and second violations. Third minor violations, plus "Major Violations" cannot exceed \$10,000 per day.

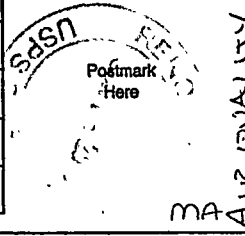
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Return Receipt Fee (Endorsement Required)	
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	\$



Sent To **REYNEN & BAROIS**
 Street, Apt. No., or PO Box No. **10630 MATHER BLVD**
 City, State, ZIP+4 **MATHER CA 95655**

PS Form 3800, August 2006 See Reverse for Instructions

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:
REYNEN & BAROIS
10630 MATHER BLVD
MATHER CA 95655

COMPLETE THIS SECTION ON DELIVERY

A. Signature Agent Addressee
Ardis Blackman

B. Received by (Printed Name) Agent Addressee
Ardis Blackman

C. Date of Delivery
10-21-10

D. Is delivery address different from item 1? Yes No
 If YES, enter delivery address below:


3. Service Type
 Certified Mail Express Mail
 Registered Return Receipt for Merchandise
 Insured Mail C.O.D.

4. Restricted Delivery? (Extra Fee) Yes

2. Article Number (Transfer from service label) **7008 0150 0003 7312 8610** MA

PS Form 3811, February 2004 Domestic Return Receipt 102595-02-M-1540

- MAILED APPEAL FORMS -

MARY,
 PLS. MAIL
 CERT.
 THANK-YOU
 S. 
 mailed 6/17/2010



WASHOE COUNTY DISTRICT HEALTH DEPARTMENT
 AIR QUALITY MANAGEMENT DIVISION
 401 RYLAND STREET, SUITE 331 • P.O. BOX 11130 • RENO, NV 89520
 (775) 784-7200



CASE 1055 **NOTICE OF VIOLATION**

NOV 4962

DATE ISSUED: 6-17-2010

ISSUED TO: REYNEE BARDIS PHONE #: 916-366-3665

MAILING ADDRESS: 10630 MATHER BLVD. CITY/ST: MATHER, CA. ZIP: 95655

NAME/OPERATOR: _____ PHONE #: _____

DRIVER LICENSE #/SSN _____

YOU ARE HEREBY OFFICIALLY NOTIFIED THAT ON 6-17-2010 (DATE) AT 9:30 A.M. (TIME), YOU ARE IN VIOLATION OF THE FOLLOWING SECTION(S) OF THE WASHOE COUNTY DISTRICT BOARD OF HEALTH REGULATIONS GOVERNING AIR QUALITY MANAGEMENT:

- | | |
|---|---|
| <input checked="" type="checkbox"/> MINOR VIOLATION OF SECTION: | <input type="checkbox"/> MAJOR VIOLATION OF SECTION: |
| <input checked="" type="checkbox"/> 040.030 __DUST CONTROL | <input type="checkbox"/> 030.000 OPERATING W/O PERMIT |
| <input type="checkbox"/> 040.055 __ ODOR/NUISANCE | <input type="checkbox"/> 030.2175 VIOLATION OF PERMIT CONDITION |
| <input type="checkbox"/> 040.200 __ DIESEL IDLING | <input type="checkbox"/> 030.105 ASBESTOS/NESHAP |
| <input type="checkbox"/> OTHER _____ | <input type="checkbox"/> OTHER _____ |

VIOLATION DESCRIPTION: 040.030 SEC. C. 3 EXPIRED DUST CONTROL PERMITS. PERMIT #'S C08011, C08025, C08023
(PERMIT # C08023 - PROPERTY HOLDER - PIONEER MEADOWS OWNER LLC.

LOCATION OF VIOLATION: ORANGE PLAINS DR., LICHTA DR., PEPPER GRASS DR., SPARKS, NV

POINT OF OBSERVATION: EXPIRED PERMITS

Weather: SUNNY Wind Direction From: N E S W

Emissions Observed: NA
 (If Visual Emissions Performed - See attached Plume Evaluation Record)

WARNING ONLY: Effective _____ a.m./p.m. _____ (date) you are hereby ordered to abate the above violation within _____ hours/days. I hereby acknowledge receipt of this warning on the date indicated.

Signature _____

CITATION: You are hereby notified that effective on 6-17-2010 (date) you are in violation of the section(s) cited above. You are hereby ordered to abate the above violation within IMMEDIATELY hours/days. You are further advised that within ten days of the date of this violation you may submit a written notice of appeal to the Chairman, Hearing Board, P.O. Box 11130, Reno, Nevada 89520. Failure to submit a notice of appeal in the time specified will result in submission of this violation to the District Board of Health, together with a request that an administrative fine be levied against you. If you do not wish to file an appeal the appropriate fine may be paid at the District Health Department.

SIGNING THIS FORM IS NOT AN ADMISSION OF GUILT

Signature: NO PERSONNEL AVAILABLE Date: 6-17-2010

Issued by: [Signature] Title: AQS II



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

ALL APPLICANTS REQUESTING A PETITION TO THE AIR POLLUTION CONTROL HEARING BOARD

The attached "Petition" covers three separate situations:

1. Appeal of an order by the control officer. Only page one is required. No fee.
2. Appeal of a violation. Only page one is required. No fee.
3. Request for a variance. Both pages one and two are required along with a \$249.00 variance fee. Upon receipt of the required information, a public hearing will be set and public notification will be listed in the legal section of a local newspaper. The cost of publication is included in the variance fee.

Fill out the forms as completely as possible; use additional sheets if necessary. Upon receipt of the completed petition, a hearing date will be scheduled; notification of this date will be sent to all interested parties.

Should you have any questions regarding the appeal/variance process, please contact Andy Goodrich, Air Quality Division Director at (775) 784-7200.

Make check payable to:

Washoe County Health District

Mail check with Petition to:

Washoe County Health District
Air Quality Management Division
Attn: Andy Goodrich
P O Box 11130
Reno NV 89520-0027

WASHOE COUNTY DISTRICT HEALTH DEPARTMENT
AIR QUALITY MANAGEMENT DIVISION
PO Box 11130
Reno, Nevada 89520-0027
(775) 784-7200 Fax (775) 784-7225

A PETITION TO THE HEARING BOARD

PETITIONER: _____ PHONE: _____

ADDRESS (MAILING) _____ ZIP CODE: _____

ADDRESS (ACTUAL LOCATION) _____

EQUIPMENT OR PROCESS REGISTERED WITH CONTROL OFFICER? YES ___ NO ___

APPEAL OF ORDER _____

APPEAL OF VIOLATION _____

REQUEST FOR VARIANCE _____

VIOLATION NOTICE RECEIVED: # _____ DATE: _____

REGULATION INVOLVED: SECTION: _____ ; _____

BASIS FOR APPEAL/VARIANCE: _____

FILED BY:

Name (Type or Print)

Title

Signature

Date

FINDINGS OF FACT

At the hearing, the Board shall receive all relevant evidence and make written findings of fact as to whether:

1. The emissions occurring, or proposed to occur, do not endanger, or tend, to endanger health or safety of persons living in the Washoe County Health District:

2. Compliance with these regulations would produce serious hardship on the petitioner without equal or greater benefits to the public:

3. Owners of property in the general vicinity of the proposed emission would not be adversely affected by the emissions:

(Use additional sheets if necessary)



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

SEPTEMBER 23, 2010

ATTACHED IS A COPY OF EACH ACKNOWLEDGEMENT FORM DOCUMENTING THAT THE AFORESIGNED HAS BEEN PROPERLY NOTIFIED OF THE DATE, TIME AND LOCATION OF THE DISTRICT BOARD OF HEALTH MEETING TO CONSIDER THE FINAL DISPOSITION OF SAID CASE.

P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7200 • FAX (775) 784-7225

www.washoecounty.us/health

WASHOE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER HIRING EMPLOYMENT ELIGIBLE APPLICANTS
Printed on Recycled Paper



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

September 15, 2010

Reynen & Bardis
10630 Mather Boulevard
Mather CA 95655

RE: Case No. 1055, NOV Citation No. 4962

To Whom It May Concern:

Enclosed please find a copy of the packet of information regarding Case No. 1055, Notice of Violation (NOV) No. 4962. The case will be presented to the Washoe County District Board of Health on Thursday, September 23, 2010, at 1:00 p.m. in the south auditorium of the District Health Department located at 1001 East 9th Street, Reno, Nevada, Building B, Auditorium B.

Please sign the attached acknowledgement letter as soon as possible and return it to:

**Washoe County Health District
Air Quality Management Division
Attention: Noel Bonderson
1001 East Ninth Street, Bldg A, Ste 115
Reno NV 89512**

You may also FAX the signed document to (775) 784-7225. If you have any questions or comments, please contact Noel Bonderson, Air Quality Management Division, at (775) 784-7205.

Sincerely,

A handwritten signature in cursive script that reads "Noel A. Bonderson".

Noel A. Bonderson
Washoe County Health District
Air Quality Enforcement Supervisor

Enclosure

P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7200 • FAX (775) 784-7225

www.washoecounty.us/health

WASHOE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER HIRING EMPLOYMENT ELIGIBLE APPLICANTS

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WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

September 17, 2010

Reynen & Bardis
10630 Mather Boulevard
Mather CA 95655

RE: Case No. 1055, NOV Citation No. 4962

I hereby acknowledge receiving a packet of the information to be presented to the Washoe County District Board of Health regarding Case No. 1056, at its meeting to be held on Thursday, September 23, 2010 at 1:00 p.m., at 1001 East Ninth Street, Reno, Nevada, Building B, Auditorium B. I understand that at this meeting the District Board of Health will take the appropriate administrative action against Case No. 1055.

Appellant or Representative

Delivered by:

- 9/23/2010 FORM NOT RETURNED -

MAILED CERTIFIED 9-17-2010

Washoe County Health District
Air Quality Management Division Staff

P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7200 • FAX (775) 784-7225

www.washoecounty.us/health

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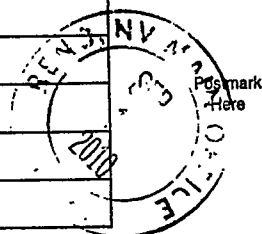
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Return Receipt Fee (Endorsement Required)		
Restricted Delivery Fee (Endorsement Required)		
Total Postage & Fees	\$	

AIR QUALITY

Sent To **REYNEN & BARDIS**

Street, Apt. No.,
or PO Box No. **10630 MATHER BOULEVARD**

City, State, ZIP+4 **MATHER CA 95655**



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

DATE: September 23, 2010

TO: District Board of Health

FROM: Kevin Dick, Division Director, Air Quality Management

SUBJECT: Sparks AM/PM Mini Mart - Case No. 1056
Unappealed Citation No. 4833
Agenda Item: 7.A.1.b.

Recommendation

Air Quality Management Division Staff recommends that Citation No. 4833 be upheld and a fine of \$250 be levied against Sparks AM/PM Mini Mart for failure to comply with permit conditions. This Citation was issued for a violation of Section 030.2175 of the District Board of Health Regulations Governing Air Quality Management. This is a negotiated settlement.

Recommended Fine: \$250.00

Negotiated Fine: \$250.00

Background

On July 8, 2010 Air Quality Specialist Wallace Prichard conducted a bi-annual gas station inspection of Permit to Operate #G03-0008, at the Sparks AM/PM Mini Mart, located at 1701 Victorian Avenue, in Sparks, Nevada. Upon inspection, AQ Specialist Prichard noted that four nozzles had damaged face seals which needed to be changed and one hose was kinked and needed repair. After checking previous inspection sheets for defective or non-operable equipment it was found that every inspection conducted from January 9, 2009 to date had the same repairs noted on the inspection sheets. AQ Specialist Prichard noted that in the Permit to Operate, Section 5 states that "equipment must be maintained in good working order with regular maintenance". AQ Specialist Prichard upon review of previous inspection sheets, noting consistent ongoing defects issued Citation No. 4833 for a Major Violation of Section 030.2175 of the District Board of Health Regulations Governing Air Quality Management.

DBOH AGENDA ITEM # 7.A.1.b.

P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7200 • FAX (775) 784-7225

www.washoecounty.us/health

WASHOE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER HIRING EMPLOYMENT ELIGIBLE APPLICANTS
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On July 27, 2010, Senior AQ Specialist Dennis Cerfoglio and AQ Specialist Prichard met with Mr. Nitin Mahan about the Citation. After consideration of all the facts of the case and the past history of defects noted on prior inspection sheets, Mr. Cerfoglio recommended that the Citation No. 4833 be upheld with a fine of \$250. A Memorandum of Understanding was signed by all parties.

Alternatives

1. The District Board of Health may determine that no violation of the Regulations has taken place and dismiss Citation No. 4833.
2. The Board may determine to uphold Citation No. 4833 but levy any fine in the range of \$0 to \$10,000.

In the event the Board determines to change the proposed penalty, the matter should be continued so that Sparks AM/PM Mini Mart may be properly noticed.

Kevin A. Boulevard For
Kevin Dick, Division Director
Air Quality Management Division
Washoe County Health District

KD/DC: ma



WASHOE COUNTY DISTRICT HEALTH DEPARTMENT
 AIR QUALITY MANAGEMENT DIVISION
 401 RYLAND STREET, SUITE 331 • P.O. BOX 11130 • RENO, NV 89520
 (775) 784-7200



NOTICE OF VIOLATION

I08JUL10003

NOV 4833

mini mart

DATE ISSUED: 7/8/2010

ISSUED TO: Sparks AM/PM Market PHONE #: 352-9445

MAILING ADDRESS: 1701 Victorian Ave CITY/ST: Sparks/NV ZIP: 89431

NAME/OPERATOR: Nitin Mahan PHONE #: _____

DRIVER LICENSE #/SSN _____

YOU ARE HEREBY OFFICIALLY NOTIFIED THAT ON 7/8/2010 (DATE) AT 10:00 AM (TIME), YOU ARE IN VIOLATION OF THE FOLLOWING SECTION(S) OF THE WASHOE COUNTY DISTRICT BOARD OF HEALTH REGULATIONS GOVERNING AIR QUALITY MANAGEMENT:

MINOR VIOLATION OF SECTION:

MAJOR VIOLATION OF SECTION:

040.030 __DUST CONTROL

030.000 OPERATING W/O PERMIT

040.055 __ ODOR/NUISANCE

030.2175 VIOLATION OF PERMIT CONDITION

040.200 __ DIESEL IDLING

030.105 ASBESTOS/NESHAP

OTHER _____

OTHER _____

VIOLATION DESCRIPTION: Failure to comply with permit condition #5.

LOCATION OF VIOLATION: Same as above

POINT OF OBSERVATION: During inspection

Weather: N/A Wind Direction From: N E S W

Emissions Observed: N/A
 (If Visual Emissions Performed - See attached Plume Evaluation Record)

WARNING ONLY: Effective _____ a.m./p.m. _____ (date) you are hereby ordered to abate the above violation within _____ hours/days. I hereby acknowledge receipt of this warning on the date indicated.

Signature _____

CITATION: You are hereby notified that effective on 7/8/2010 (date) you are in violation of the section(s) cited above. You are hereby ordered to abate the above violation within 5 days hours/days. You are further advised that within ten days of the date of this violation you may submit a written notice of appeal to the Chairman, Hearing Board, P.O. Box 11130, Reno, Nevada 89520. Failure to submit a notice of appeal in the time specified will result in submission of this violation to the District Board of Health, together with a request that an administrative fine be levied against you. If you do not wish to file an appeal the appropriate fine may be paid at the District Health Department.

SIGNING THIS FORM IS NOT AN ADMISSION OF GUILT

Signature: Wallace Puchner Date: _____

Issued by: Wallace Puchner Title: Air Quality Specialist II

WASHOE DOES NOT DISCRIMINATE ON THE BASIS OF SEX, RACE, COLOR, AGE, RELIGION, DISABILITY OR NATIONAL ORIGIN IN THE ACTIVITIES AND/OR SERVICES WHICH IT PROVIDES. IF YOU HAVE ANY QUESTIONS, PLEASE CALL WASHOE COUNTY HUMAN RESOURCES - 328-2080; TDD NUMBER 328-3685.

Annual born giving. WP



DISTRICT HEALTH DEPARTMENT

AIR QUALITY MANAGEMENT DIVISION

MEMORANDUM OF UNDERSTANDING

WASHOE COUNTY DISTRICT HEALTH DEPARTMENT AIR QUALITY MANAGEMENT DIVISION

Date: 7/27/2010

Company Name: Sparks AM/PM Mini Mart
Address: 1701 Victorian Avenue, Sparks, NV
Notice of Violation # 4833 Case # 1056

The staff of the Air Quality Management Division of the Washoe County District Health Department issued the above referenced citation for the violation of Regulation 0.30.2175 Violation of Permit Condition

A settlement of this matter has been negotiated between the undersigned parties resulting in a penalty amount of \$ 250.00. This settlement will be submitted to the District Board of Health for review at the regularly scheduled meeting on September Agenda.

[Signature]
Signature of Company Representative

NITIN MAHAN
Print Name

Manager
Title

[Signature]
Witness

Witness

[Signature]
Signature of District Representative

NOEL A. BONDERSON
Print Name

AQ SUPERVISOR
Title

Witness

Witness



AIR QUALITY COMPLAINT/ACTION REQUEST

DATE: 7-8-2010

TIME: 10:00 AM

TAKEN BY: WALLACE PRICHARD

ROUTED TO: WALLACE PRICHARD

TYPE OF COMPLAINT: CITIZEN INVESTIGATOR OTHERRENO SPARKS WASHOE COUNTY AREA 5**COMPLAINT:**

FAILURE TO COMPLY WITH PERMIT CONDITION 5: "ALL HOSES, BOOTS, FACEPLATES/FLEXIBLE CONES, NOZZLE SHUT OFF MECHANISMS, CHECK VALVES, SWIVELS, TANKS, TANK FILL TUBES, AND FILL TUBE CAP SEALS MUST BE MAINTAINED IN GOOD WORKING ORDER WITH REGULAR MAINTENANCE TO PREVENT LEAKAGE AND EXCESS ESCAPE OF VAPORS (I.E. NO TEARS, SLITS, HOLES, LEAKS, OR MALFUNCTIONS – SECTION 040.080)".

LOCATION OF COMPLAINT: 1701 VICTORIAN AVENUE, SPARKS

RESPONSIBLE PARTY: NITIN MAHAN, MANAGER

PHONE NUMBER: 775-352-9445

ADDRESS: 1701 VICTORIAN AVENUE, SPARKS

COMPLAINANT: AQMD STAFF - WALLACE PRICHARD

PHONE NUMBER: 775-784-7212

ADDRESS: 1001 EAST 9TH STREET, SUITE A115, RENO**SPECIAL INSTRUCTIONS:**

INVESTIGATOR: WALLACE PRICHARD

DATE: 7-8-2010

TIME: 10:00 AM

VIOLATION: 030.2175 VIOLATION OF PERMIT CONDITION

DURING A NORMAL BI-ANNUAL GAS STATION INSPECTION IT WAS NOTICED THAT SEVERAL FACE SEALS WERE DAMAGED AND A HOSE WAS KINKED. WALLY CHECKED THE PAST RECORDS OF INSPECTIONS AND NOTICED THAT THREE PRIOR INSPECTIONS HAD THE SAME PROBLEMS. THERE WERE KINKED HOSES AND DAMAGED FACE SEALS ON EVERY INSPECTION DATING BACK TO 1/9/2009. WALLY BELIEVED THAT NO MAINTENANCE PROGRAM HAD BEEN INITIATED BY THE NEW OWNER.

CASE CLOSED:

DATE: 7-8-2010

TIME: 4:00 PM

INVESTIGATOR: WALLACE PRICHARD

REVIEWED BY: DENNIS CERFOGLIO

DATE:

TIME:

VIOLATION: Major Violation of Section 030.2175
Violation of Permit Conditions
Notice of Violation #4833
Case #1056

ISSUED TO: Sparks AM/PM Mini Mart
1701 Victorian Avenue
Sparks, Nevada 89431
Business Phone: (775) 352-9445

OPERATOR: Nitin Mahan
Owner
1701 Victorian Avenue
Sparks, Nevada 89431
Business Phone: (775) 352-9445

On July 8, 2010 at 10:00 hours, Air Quality Specialist Wallace Prichard conducted a bi-annual gas station inspection of Permit To Operate #G03-0008, at the Sparks AM/PM Mini Mart at 1701 Victorian Avenue, Sparks, Nevada. Specialist Prichard completed the Vapor Recovery Inspection Sheet which indicated that four nozzles had face seals that were damaged and one hose was kinked.

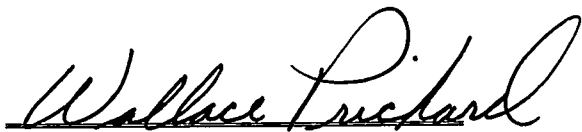
Upon checking previous inspection sheets for defective or non-operable equipment it was found that every inspection conducted from January 09, 2009 to date had the same repairs noted on the inspection sheets. There have been four bi-annual inspections conducted during this period.

The Permit To Operate #G03-0008 issued by the Washoe County Health District, Air Quality Management Division requires under additional conditions within section #5 that **equipment must be maintained in good working order with regular maintenance.**

Specialist Prichard believes that the owner has not implemented a maintenance plan for the operation of his gasoline pumps. If there had been a maintenance plan established this continuous problem with face seals and kinked hoses would not have existed.

Specialist Prichard upon review of inspections and evaluation of consistent re-accruing defects issued a Notice of Violation #4833 for a Major Violation of Section: 030.2175, Violation of Permit Conditions.

Supervisor Bonderson was notified on July 8, 2010, at 1500 hours that there was a Violation of Permit Conditions. Supervisor Bonderson was informed that Specialist Prichard was issuing a Notice of Violation to Sparks AM/PM Mini Mart.

A handwritten signature in black ink that reads "Wallace Prichard". The signature is written in a cursive style with a horizontal line underneath the name.

Wallace Prichard
Air Quality Specialist II
Air Quality Management Division
Washoe County Health District

RECOMMENDED FINE WORKSHEET

DATE: 7-9-2010

CASE#: 1056

COMPANY NAME: SPARKS AM/PM MINI MART

CONTACT NAME: NITIN MAHAN, MANAGER

VIOLATION: 030.2175

SECTIONS: TYPE OF VIOLATION: MAJOR

OCCURRENCE: 1st

RANGE OF PENALTIES (PER DAY): \$0-\$10,000

DEGREE OF VIOLATION: THE OWNER OF SPARKS AM/PM MINI MART HAS NO REGULAR MAINTENANCE PROGRAM ESTABLISHED WHICH WOULD CORRECT THE CONTINUING PROBLEM OF DAMAGED FACE SEALS AND FLATTENED AND KINKED HOSES.

ECONOMIC BENEFIT COMPONENT:

DEGREE OF COOPERATION: THE OWNER WAS COOPERATIVE

ADDITIONAL COMMENTS: THE SAME INFRACTIONS HAVE BEEN NOTED FOR THE PAST FOUR INSPECTIONS, INCLUDING THE INSPECTION ON 7/8/2010. THE FIRST INSPECTION OF THE BUSINESS UNDER NEW OWNERSHIP WAS 1/9/2009.

RECOMMENDED FINE: \$250


AQ SPECIALIST'S SIGNATURE

NOTE: "Minor Violations", per District regulations, cannot exceed \$1000 for the first and second violations. Third minor violations, plus "Major Violations" cannot exceed \$10,000 per day.



WASHOE COUNTY HEALTH DISTRICT
 AIR QUALITY MANAGEMENT DIVISION
VAPOR RECOVERY INSPECTION SHEET

STATION Sparks AM/PM Market ADDRESS 1701 Victorian Ave
 CITY Sparks ZIP 89431 CONTACT Nitin Mahan
 OWNER/OPERATOR Nitin Mahan PHONE (775) 352-9445
 NUMBER OF DISPENSERS (GASOLINE) 6 NUMBER OF NOZZLES (GASOLINE) 12
 NUMBER OF PRODUCT GRADES (GASOLINE) 3 NUMBER OF NOZZLES (DIESEL) 0
 FOR EACH DISPENSER

Date 7/8/2010
 Permit # G03-0008
 INSP Pritchard
 VN # _____

DEFECTIVE OR NON-OPERABLE EQUIPMENT

NOZZLE NUMBER	#3	#10	#12	#11	#5									
GAS GRADE	All	All	All	All	All									

PUMPS	1. VACUUM PUMP																			
	2. LEAKS FTGS/SWIVELS																			
	3. USE INSTRUCTIONS																			
	4. WINTER FUEL ADVISEMENT ..																			
HOSE	1. CUT/PUNCTURED																			
	2. FLATTENED/KINKED			X																
	3. LENGTH																			
	4. SWIVEL																			
NOZZLE	5. RETRACTORS																			
	1. NOZZLE/SPOUT																			
	2. SWIVEL JOINTS																			
	3. FACE SEAL	X	X			X	X													
	4. BELLOWS																			
VENT PIPES	5. VAPOR CHECK VALVE																			
	1. 2" DIA. X 12 HGT.-MIN.																			
OTHER	2. AFTERBURNER																			
	1. VACUUM/ASSIST EQUIP																			

PHASE I System Type: Two-Point Coaxial _____ Other _____ PHASE II INSTALLED YES NO _____ BALANCE ASSIST _____

	TANK #1	TANK #2	TANK #3	TANK #4		TANK #1	TANK #2	TANK #3	TANK #4
1. PRODUCT GRADE (UR, U+, UP)	___	___	___	___	8. DEFECTIVE VAPOR POPPET	___	___	___	___
2. TANK CAPACITY, GALLONS	___	___	___	___	9. MISSING FILL CAP	___	___	___	___
3. MISSING VAPOR CAP	___	___	___	___	10. DEFECTIVE FILL CAP	___	___	___	___
4. DEFECTIVE VAPOR CAP	___	___	___	___	11. FILL CAP GASKET	___	___	___	___
5. VAPOR CAP NOT ENGAGED	___	___	___	___	12. FUEL/DEBRIS IN VAULT	X	X	X	___
6. VAPOR CAP GASKET	___	___	___	___	13. VAULT DRAIN VALVE	___	___	___	___
7. DEFECTIVE COAXIAL	___	___	___	___	14. FILL-VAP-STEM LOOSE	___	___	___	___

REMARKS: Repair within 5 days.
Notice of Violation issued #4833
Appeal form given with citation
 OPERATOR (X) [Signature]



**DISTRICT HEALTH DEPARTMENT
AIR QUALITY MANAGEMENT DIVISION
VAPOR RECOVERY INSPECTION SHEET**

STATION Sparks AM/AM Mini ADDRESS 1701 Victorian Ave
 CITY Sparks ZIP 89431 CONTACT Witin Mahan
 OWNER/OPERATOR Witin Mahan PHONE (775) 352-9445
 NUMBER OF DISPENSERS (GASOLINE) 6 NUMBER OF NOZZLES (GASOLINE) 12
 NUMBER OF PRODUCT GRADES (GASOLINE) 3 NUMBER OF NOZZLES (DIESEL) 0
 FOR EACH DISPENSER

Date 1/12/10
 Permit # 2103-0008
 INSP Osborn
 VN # _____

DEFECTIVE OR NON-OPERABLE EQUIPMENT

NOZZLE NUMBER	4	2	12	7															
GAS GRADE	<u>All grades</u>																		

PUMPS	1. VACUUM PUMP																			
	2. LEAKS FTGS/SWIVELS																			
	3. USE INSTRUCTIONS																			
	4. WINTER FUEL ADVISEMENT ..																			
HOSE	1. CUT/PUNCTURED																			
	2. FLATTENED/KINKED	X																		
	3. LENGTH																			
	4. SWIVEL																			
NOZZLE	5. RETRACTORS																			
	1. NOZZLE BODY-LEAKS																			
	2. SWIVEL JOINTS																			
	3. FACE SEAL		X	X	X															
	4. BELLOWS																			
VENT PIPES	5. VAPOR CHECK VALVE																			
	1. 2" DIA. X 12 HGT-MIN.																			
OTHER	2. AFTERBURNER																			
	1. VACUUM/ASSIST EQUIP																			

PHASE I System Type: Two-Point Coaxial _____ Other _____ PHASE II INSTALLED YES NO _____ BALANCE ASSIST _____

	TANK #1	TANK #2	TANK #3	TANK #4		TANK #1	TANK #2	TANK #3	TANK #4
1. PRODUCT GRADE (UR, U+, UP)					8. DEFECTIVE VAPOR POPPET				
2. TANK CAPACITY, GALLONS					9. MISSING FILL CAP				
3. MISSING VAPOR CAP					10. DEFECTIVE FILL CAP				
4. DEFECTIVE VAPOR CAP					11. FILL CAP GASKET				
5. VAPOR CAP NOT ENGAGED					12. FUEL/DEBRIS IN VAULT				
6. VAPOR CAP GASKET					13. VAULT DRAIN VALVE				
7. DEFECTIVE COAXIAL					14. FILL-VAP-STEM LOOSE				

REMARKS: Lower hose on pump #4 is severely kinked and needs replacing. Face seals in pumps 2, 7, 12 are torn and need replaced. 7 Days to correct!
Not in compliance!

Call # 772-7923 MIKE
 OPERATOR (X) [Signature]

Unless otherwise noted all equipment must be repaired or replaced within 7 working days of the inspection date. Failure to repair or replace equipment may result in a Notice of Violation for permit conditions (Section 030.2175 - Operations Contrary to Permit. Washoe County District Board of Health Regulations Governing Air Quality Management).



WASHOE COUNTY HEALTH DISTRICT
 AIR QUALITY MANAGEMENT DIVISION
 VAPOR RECOVERY INSPECTION SHEET

STATION SPARKS Am/Pm MINI MART ADDRESS 1701 VICTORIAN AVENUE
 CITY SPARKS, NV ZIP 89431 CONTACT BERNIE TABIJE
 OWNER/OPERATOR NITIN MAHAN PHONE (775) 352-9445
 NUMBER OF DISPENSERS (GASOLINE) 6 NUMBER OF NOZZLES (GASOLINE) 12
 NUMBER OF PRODUCT GRADES (GASOLINE) 3 NUMBER OF NOZZLES (DIESEL) 0
 FOR EACH DISPENSER

Date 07-07-2009
 Permit # G03-0008
 INSPECTOR JERRY GAIGE
 VN # _____

DEFECTIVE OR NON-OPERABLE EQUIPMENT

NOZZLE NUMBER	<u>4</u>																			
GAS GRADE	<u>ALL</u>																			

- PUMPS
- VACUUM PUMP
 - LEAKS FTGS/SWIVELS
 - USE INSTRUCTIONS
 - WINTER FUEL ADVISEMENT ..
- HOSE
- CUT/PUNCTURED
 - FLATTENED/KINKED
 - LENGTH
 - SWIVEL
 - RETRACTORS
- NOZZLE
- NOZZLE/SPOUT
 - SWIVEL JOINTS
 - FACE SEAL
 - BELLOWS
 - VAPOR CHECK VALVE
- VENT PIPES
- 2" DIA. X 12 HGT.-MIN.
- OTHER
- VACUUM/ASSIST EQUIP
 - AFTERBURNER

<p><i>REPLACE LOW HOSE ON Pump #4 ALL GRADES WITH IN 7 days</i></p>																			
---	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

PHASE I System Type: Two-Point Coaxial _____ Other _____ PHASE II INSTALLED YES NO _____ BALANCE ASSIST _____

	TANK #1	TANK #2	TANK #3	TANK #4		TANK #1	TANK #2	TANK #3	TANK #4
1. PRODUCT GRADE (UR, U+, UP)					8. DEFECTIVE VAPOR POPPET				
2. TANK CAPACITY, GALLONS					9. MISSING FILL CAP				
3. MISSING VAPOR CAP					10. DEFECTIVE FILL CAP				
4. DEFECTIVE VAPOR CAP					11. FILL CAP GASKET				
5. VAPOR CAP NOT ENGAGED					12. FUEL/DEBRIS IN VAULT				
6. VAPOR CAP GASKET					13. VAULT DRAIN VALVE				
7. DEFECTIVE COAXIAL					14. FILL-VAP-STEM LOOSE				

REMARKS:
Please replace lower hose on Pump #4 (all grades) within 7 days
Other equipment in compliance with permit conditions at the time of this inspection
 OPERATOR (X) Bernie Tabije

Unless otherwise noted all equipment must be repaired or replaced within 7 working days of the inspection date. Failure to repair or replace equipment may result in a Notice of Violation for permit conditions (Section 030.2175 - Operations Contrary to Permit. Washoe County District Board of Health Regulations Governing Air Quality Management).



DISTRICT HEALTH DEPARTMENT
AIR QUALITY MANAGEMENT DIVISION
VAPOR RECOVERY INSPECTION SHEET

STATION SPARKS Am/Pm MINI MART ADDRESS 1701 VICTORIAN AVENUE
CITY SPARKS, NV. ZIP 89431 CONTACT NETEN MAHAN
OWNER/OPERATOR NETEN MAHAN PHONE (775) 352-9445
NUMBER OF DISPENSERS (GASOLINE) 6 NUMBER OF NOZZLES (GASOLINE) 12
NUMBER OF PRODUCT GRADES (GASOLINE) 3 NUMBER OF NOZZLES (DIESEL) 6
FOR EACH DISPENSER

Date 01-09-2009
Permit# G03-0008
INS# Jerry Gaige
VN# _____

DEFECTIVE OR NON-OPERABLE EQUIPMENT

NOZZLE NUMBER	5	6	10	11															
GAS GRADE	ALL	ALL	ALL	ALL															

PUMPS	1. VACUUM PUMP																		
	2. LEAKS FTGS/SWIVELS																		
	3. USE INSTRUCTIONS																		
	4. WINTER FUEL ADVISEMENT ..																		
HOSE	1. CUT/PUNCTURED																		
	2. FLATTENED/KINKED	X	X																
	3. LENGTH																		
	4. SWIVEL																		
	5. RETRACTORS																		
NOZZLE	1. NOZZLE/SPOUT																		
	2. SWIVEL JOINTS																		
	3. FACE SEAL																		
	4. BELLOWS																		
	5. VAPOR CHECK VALVE																		
VENT PIPES	1. 2" DIA. X 12 HGT.-MIN																		
OTHER	1. VACUUM/ASSIST EQUIP																		
	2. AFTERBURNER																		

REPLACE HOSES ON PUMPS #5 & 6 AND FACE SEALS ON PUMPS #10 & 11 WITHIN 7 DAYS

PHASE I System Type: Two-Point Coaxial _____ Other _____ PHASE II INSTALLED YES NO _____ BALANCE ASSIST

	TANK #1	TANK #2	TANK #3	TANK #4		TANK #1	TANK #2	TANK #3	TANK #4
1. PRODUCT GRADE (UR, U+, UP)					8. DEFECTIVE VAPOR POPPET				
2. TANK CAPACITY, GALLONS					9. MISSING FILL CAP				
3. MISSING VAPOR CAP					10. DEFECTIVE FILL CAP				
4. DEFECTIVE VAPOR CAP					11. FILL CAP GASKET				
5. VAPOR CAP NOT ENGAGED					12. FUEL/DEBRIS IN VAULT				
6. VAPOR CAP GASKET					13. VAULT DRAIN VALVE				
7. DEFECTIVE COAXIAL					14. FILL-VAP-STEM LOOSE				

REMARKS: Please Replace Hoses on Pumps #5 & 6 AND FACESEALS ON Pumps #10 & 11 WITHIN 7 DAYS.

Other Equipment in Compliance with Permit Conditions at the Time of this Inspection

OPERATOR (X) Neten Mahan

Unless otherwise noted all equipment must be repaired or replaced within 7 working days of the inspection date. Failure to repair or replace equipment may result in a Notice of Violation for permit conditions (Section 030.2175 - Operations Contrary to Permit. Washoe County District Board of Health Regulations Governing Air Quality Management).



PERMIT TO OPERATE

An Air Pollution Emission Source

No. G03-0008

Issued By Air Quality Management Division, Washoe County Health District

P.O. Box 11130, Reno, Nevada 89520-0027 • Phone (775) 784-7200

ISSUED TO: SPARKS AM/PM MINI MART Gen Air - Gasoline

ADDRESS: 1701 VICTORIAN AVENUE, SPARKS NV, 89431

LOCATION: 1701 VICTORIAN AVENUE, SPARKS, NV 89431

EQUIPMENT COVERED UNDER THIS PERMIT GASOLINE DISPENSING FACILITY WITH BALANCE PHASE II VAPOR RECOVERY, CARB EXECUTIVE ORDER #G-70-52 AM, 12 GASOLINE NOZZLES

THE CONDITIONS OF OPERATION LISTED ON THIS PERMIT SUPERCEDE ALL PREVIOUS PERMIT CONDITIONS

CONDITIONS OF OPERATION LISTED ON THIS PERMIT:

- A. ALTERATIONS: This permit becomes void upon any change of ownership or address or any alteration of permitted equipment.
- B. POSTING: This permit shall be posted on or near the equipment listed above. This permit shall be made readily available at all times while the equipment is operating.
- C. MODIFICATION OF EQUIPMENT: Any modification of the equipment other than normal repair and maintenance will require a new permit.
- D. RECORDS: Any records of operation which effect the potential of the source to emit air pollutants, such as fuel or products consumed, products produced, hours of operation, chemicals or supplies used in source operation, must be maintained for a period of at least 5 years and made available to the Control Officer upon request.
- E. EQUIPMENT FAILURE: All upset or breakdown conditions resulting in increased emissions or air pollutants shall be reported in compliance with District regulations, Section 020.075 and 020.076.
- F. ACCESS: The Control Officer will be provided access to the facility to inspect operations and equipment covered under this permit whenever necessary to determine compliance with this permit and any other air pollution limitations specified in District regulations.

ADDITIONAL CONDITIONS:

- 1: The annual throughput/consumption figures must be submitted in writing to the A.Q.M.D. no later than the 20th of the month, approximately 6 weeks prior to the expiration date of the permit.
- 2: All gasoline transfer and dispensing facilities must operate in accordance with Section 040.080 of the Washoe County District Board of Health Regulations governing Air Quality Management.
- 3: To reduce evaporative loss all components of the Phase I and Phase II vapor recovery systems shall be installed and maintained in accordance with California Air Resources Board (CARB) Executive Orders, or New York State Department of Environmental Conservation approvals.
- 4: A flow limiter is required on dispensers that have a maximum flow rate in excess of 10 gallons/minute.
- 5: All hoses, boots, faceplates/flexible cones, nozzle shut off mechanisms, check valves, swivels, tanks, tank fill tubes, and fill tube cap seals must be maintained in good working order with regular maintenance to prevent leakage and excess escape of vapors (i.e. no tears, slits, holes, leaks, or malfunctions - Section 040.080.)
- 6: In accordance with Section 040.095 of the Washoe County Air Quality Regulations and 40 CFR, Part 80, all gasoline dispensed to motor vehicles between October 1 and January 31 must contain the proper amount of oxygenate and each dispenser must be properly labeled with the following statement: The gasoline dispensed from this pump is oxygenated and will reduce carbon monoxide pollution from motor vehicles. The label must be clearly visible to the public on the upper two-thirds of the pump on the vertical surface near the gallonage and price meters.
- 7: Fuel spills or leaks must be cleaned up or corrected immediately using proper waste disposal methods. (Including accumulations of fuel in spill containers, condensation pots, and liquid collectors).

Mary A. Anderson
CONTROL OFFICER

06/30/2011
EXPIRATION DATE

\$539.00
ANNUAL RENEWAL FEE

G03-0008
PERMIT NO.

FAILURE TO COMPLY WITH THE CONDITIONS OF THIS PERMIT MAY RESULT IN CITATIONS OR PERMIT REVOCATION

WASHOE COUNTY



HEALTH DISTRICT

PERMIT TO OPERATE

An Air Pollution Emission Source

No. G03-0008

Issued By Air Quality Management Division, Washoe County Health District

P.O. Box 11130, Reno, Nevada 89520-0027 • Phone (775) 784-7200

ISSUED TO: SPARKS AM/PM MINI MART Gen Air - Gasoline

ADDRESS: 1701 VICTORIAN AVENUE, SPARKS NV, 89431

LOCATION: 1701 VICTORIAN AVENUE, SPARKS, NV 89431

EQUIPMENT COVERED UNDER THIS PERMIT GASOLINE DISPENSING FACILITY WITH BALANCE PHASE II VAPOR RECOVERY, CARB EXECUTIVE ORDER #G-70-52 AM, 12 GASOLINE NOZZLES

8: "Instructions for operating the phase II vapor recovery equipment must be posted for the customers, and must stress that ""Topping Off"" is prohibited -Section 040.080.C The Air Quality Management Division's answer line phone number must be posted for customers with comments/problems regarding the nozzles - (775) 784-7200."

9: All operations must comply with 40 CFR Part 63, Subpart CCCCCC - National Emission Standards for Hazardous Air Pollutants (NESHAP) for Source Category: Gasoline Dispensing Facilities.



Mary A. Anderson

CONTROL OFFICER

06/30/2011
EXPIRATION DATE

\$539.00
ANNUAL RENEWAL FEE

G03-0008
PERMIT NO.

FAILURE TO COMPLY WITH THE CONDITIONS OF THIS PERMIT MAY RESULT IN CITATIONS OR PERMIT REVOCATION



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

SEPTEMBER 23, 2010

ATTACHED IS A COPY OF EACH ACKNOWLEDGEMENT FORM DOCUMENTING THAT THE AFORESIGNED HAS BEEN PROPERLY NOTIFIED OF THE DATE, TIME AND LOCATION OF THE DISTRICT BOARD OF HEALTH MEETING TO CONSIDER THE FINAL DISPOSITION OF SAID CASE.

P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7200 • FAX (775) 784-7225

www.washoecounty.us/health

WASHOE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER HIRING EMPLOYMENT ELIGIBLE APPLICANTS

Printed on Recycled Paper



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION




Public Health
Prevent. Promote. Protect.

September 17, 2010

Nitin Mahan, Manager
Sparks AM/PM Mini Mart
1701 Victorian Avenue
Sparks NV 89431


RE: Case No. 1056, NOV Citation No. 4833

I hereby acknowledge receiving a packet of the information to be presented to the Washoe County District Board of Health regarding Case No. 1056, at its meeting to be held on Thursday, September 23, 2010 at 1:00 p.m., at 1001 East Ninth Street, Reno, Nevada, Building B, Auditorium B. I understand that at this meeting the District Board of Health will take the appropriate administrative action against Case No. 1056.



Appellant or Representative

Delivered by:



Washoe County Health District
Air Quality Management Division Staff

P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7200 • FAX (775) 784-7225

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WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

DATE: September 23, 2010

TO: District Board of Health

FROM: Kevin Dick, Division Director, Air Quality Management

SUBJECT: Scott Tonnemacher – Case No. 1057
Negotiated Settlement – Citation No. 4963 & 4964
Agenda Item: 7.A.1.c.

Recommendation

Air Quality Management Division Staff recommends that Citation No's 4963 and 4964 be upheld and a fine of \$2,000 be levied against Mr. Scott Tonnemacher for the demolition of two houses located at 207 and 300 Lenco Way, in Reno, Nevada, prior to proper asbestos abatement. This Citation was issued for a violation of Section 030.107 (B) & (C) of the District Board of Health Regulations Governing Air Quality. This is a negotiated settlement.

Recommended Fine: \$2,000

Negotiated Fine: \$2,000

Background

On July 26, 2010, Air Quality Specialist Suzanne Dugger confirmed that two houses, located at 207 and 300 Lenco Way, in Reno, Nevada, which were scheduled for asbestos abatement, were demolished prior to asbestos abatement being performed. According to Mr. Scott Tonnemacher, property owner of the two houses located at 207 and 300 Lenco Way, he was fully aware that the abatement needed to be done, but he had merely gotten ahead of himself on the demolitions. These two houses are part of a fifteen house demolition which is ongoing in (Anderson Acres) area in Reno, Nevada. Based on violations to the Washoe County Asbestos Regulations performed at 207 and 300 Lenco Way, Reno, Nevada, AQ Specialist Dugger issued Notice of Violation Citations 4963 and 4964 to Mr. Scott Tonnemacher, for violation of 030.107 (B) Asbestos Control Work Practice and (C) Asbestos Containment and Abatement.

On July 29, 2010, Air Quality Supervisor Noel Bonderson and AQ Specialist Dugger met with Mr. Tonnemacher to discuss the Citations. After consideration of all the facts of the case, Mr. Bonderson recommended that Citations 4963 and 4964 be upheld with a fine of \$2,000. A Memorandum of Understanding was signed by all parties.

DBOH AGENDA ITEM # 7.A.1.c.

P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7200 • FAX (775) 784-7225

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September 23, 2010
Scott Tonnemacher/Case No. 1057
Page 2

Alternatives

1. The District Board of Health may determine that no violation of the Regulations has taken place and dismiss Citations 4963 & 4964.
2. The Board may determine to uphold Citations 4963 & 4964, but levy any fine in the range of 0 to \$10,000.

In the event the Board determines to increase the proposed penalty, the matter should be continued so that Mr. Tonnemacher may be properly noticed.

Kevin A. Bondurson for
Kevin Dick, Division Director
Air Quality Management Division
Washoe County Health District

KD/DC: ma



WASHOE COUNTY DISTRICT HEALTH DEPARTMENT
 AIR QUALITY MANAGEMENT DIVISION
 401 RYLAND STREET, SUITE 331 • P.O. BOX 11130 • RENO, NV 89520
 (775) 784-7200



I 27 JUL 10012A

NOTICE OF VIOLATION

NOV 4963

DATE ISSUED: 7-27-2010

ISSUED TO: SCOTT TONNEMACHER PHONE #: 619-804-6063
8814 DONAKER ST,

MAILING ADDRESS: ~~5186 CARROLL RD~~ CITY/ST: SAN DIEGO, CA ZIP: 92129

NAME/OPERATOR: SCOTT TONNEMACHER PHONE #: 619-804-6063

DRIVER LICENSE #/SSN _____

YOU ARE HEREBY OFFICIALLY NOTIFIED THAT ON 7-27-2010 (DATE) AT 9:30 A.M. (TIME), YOU ARE IN VIOLATION OF THE FOLLOWING SECTION(S) OF THE WASHOE COUNTY DISTRICT BOARD OF HEALTH REGULATIONS GOVERNING AIR QUALITY MANAGEMENT:

- | | |
|--|--|
| <input type="checkbox"/> MINOR VIOLATION OF SECTION: | <input type="checkbox"/> MAJOR VIOLATION OF SECTION: |
| <input type="checkbox"/> 040.030 DUST CONTROL | <input type="checkbox"/> 030.000 OPERATING W/O PERMIT |
| <input type="checkbox"/> 040.055 ODOR/NUISANCE | <input type="checkbox"/> 030.2175 VIOLATION OF PERMIT CONDITION |
| <input type="checkbox"/> 040.200 DIESEL IDLING | <input type="checkbox"/> 030.105 ASBESTOS/NESHAP |
| <input type="checkbox"/> OTHER _____ | <input checked="" type="checkbox"/> OTHER <u>030.107 (B.) (C.)</u> |

VIOLATION DESCRIPTION: 030.107 (B.) ASBESTOS CONTROL WORK PRACTICE.
(C.) ASBESTOS CONTAMINATION AND ABATEMENT.

LOCATION OF VIOLATION: 207 LENO AVE RENO NV 89506

POINT OF OBSERVATION: 207 LENO AVE RENO NV 89506

Weather: CLEAR Wind Direction From: N E S W

Emissions Observed: NA
 (If Visual Emissions Performed - See attached Plume Evaluation Record)

WARNING ONLY: Effective _____ a.m./p.m. _____ (date) you are hereby ordered to abate the above violation within _____ hours/days. I hereby acknowledge receipt of this warning on the date indicated.

Signature _____

CITATION: You are hereby notified that effective on 7-27-2010 (date) you are in violation of the section(s) cited above. You are hereby ordered to abate the above violation within IMMEDIATELY hours/days. You are further advised that within ten days of the date of this violation you may submit a written notice of appeal to the Chairman, Hearing Board, P.O. Box 11130, Reno, Nevada 89520. Failure to submit a notice of appeal in the time specified will result in submission of this violation to the District Board of Health, together with a request that an administrative fine be levied against you. If you do not wish to file an appeal the appropriate fine may be paid at the District Health Department.

SIGNING THIS FORM IS NOT AN ADMISSION OF GUILT

Signature: [Signature] Date: 7.28.10
 Issued by: [Signature] Title: AQS II



WASHOE COUNTY DISTRICT HEALTH DEPARTMENT
 AIR QUALITY MANAGEMENT DIVISION
 401 RYLAND STREET, SUITE 331 • P.O. BOX 11130 • RENO, NV 89520
 (775) 784-7200



I 27JUL10012A

NOTICE OF VIOLATION

NOV 4964

DATE ISSUED: 7-27-2010

ISSUED TO: SCOTT TONNEMACHER PHONE #: 619-804-6063
8814 DONAKER ST SAN DIEGO, CA

MAILING ADDRESS: ~~5116 CARROLL RD~~ CITY/ST: ~~RENO~~ ZIP: 92129

NAME/OPERATOR: SCOTT TONNEMACHER PHONE #: 619-804-6063

DRIVER LICENSE #/SSN _____

YOU ARE HEREBY OFFICIALLY NOTIFIED THAT ON 7-27-2010 (DATE) AT 9:30 A.M. (TIME), YOU ARE IN VIOLATION OF THE FOLLOWING SECTION(S) OF THE WASHOE COUNTY DISTRICT BOARD OF HEALTH REGULATIONS GOVERNING AIR QUALITY MANAGEMENT:

- | | |
|--|--|
| <input type="checkbox"/> MINOR VIOLATION OF SECTION: | <input type="checkbox"/> MAJOR VIOLATION OF SECTION: |
| <input type="checkbox"/> 040.030 DUST CONTROL | <input type="checkbox"/> 030.000 OPERATING W/O PERMIT |
| <input type="checkbox"/> 040.055 ODOR/NUISANCE | <input type="checkbox"/> 030.2175 VIOLATION OF PERMIT CONDITION |
| <input type="checkbox"/> 040.200 DIESEL IDLING | <input type="checkbox"/> 030.105 ASBESTOS/NESHAP |
| <input type="checkbox"/> OTHER _____ | <input checked="" type="checkbox"/> OTHER <u>030.107 (B.) (C.)</u> |

VIOLATION DESCRIPTION: 030.107 (B.) (C.) ASBESTOS CONTROL WORK PRACTICE
ASBESTOS CONTAMINATION AND ABATEMENT.

LOCATION OF VIOLATION: 300 LENO AVE RENO NV 89506

POINT OF OBSERVATION: 300 LENO AVE RENO NV 89506

Weather: CLEAR Wind Direction From: N E S W

Emissions Observed: NA
 (If Visual Emissions Performed - See attached Plume Evaluation Record)

WARNING ONLY: Effective _____ a.m./p.m. _____ (date) you are hereby ordered to abate the above violation within _____ hours/days. I hereby acknowledge receipt of this warning on the date indicated.

Signature _____

CITATION: You are hereby notified that effective on 7-27-2010 (date) you are in violation of the section(s) cited above. You are hereby ordered to abate the above violation within IMMEDIATELY hours/days. You are further advised that within ten days of the date of this violation you may submit a written notice of appeal to the Chairman, Hearing Board, P.O. Box 11130, Reno, Nevada 89520. Failure to submit a notice of appeal in the time specified will result in submission of this violation to the District Board of Health, together with a request that an administrative fine be levied against you. If you do not wish to file an appeal the appropriate fine may be paid at the District Health Department.

SIGNING THIS FORM IS NOT AN ADMISSION OF GUILT

Signature: _____ Date: 7.28.10

Issued by: Shirley Dwyer Title: AQ S II



DISTRICT HEALTH DEPARTMENT

AIR QUALITY MANAGEMENT DIVISION

MEMORANDUM OF UNDERSTANDING

WASHOE COUNTY DISTRICT HEALTH DEPARTMENT AIR QUALITY MANAGEMENT DIVISION

Date: 7-29-2010

Company Name: SCOTT TONNEMACHER
 Address: 8814 Donaker St, ~~5186 CARROLL RD~~ SAN DIEGO CA 92129
 Notice of Violation # 4963 4964 Case # 1057

The staff of the Air Quality Management Division of the Washoe County District Health Department issued the above referenced citation for the violation of Regulation 030.107 (B)(C)

A settlement of this matter has been negotiated between the undersigned parties resulting in a penalty amount of \$ 2000.00. This settlement will be submitted to the District Board of Health for review at the regularly scheduled meeting on 7-28-2010.

[Signature]
 Signature of Company Representative

[Signature]
 Signature of District Representative

SCOTT TONNEMACHER
 Print Name

NOEL A. BONDERSON
 Print Name

OWNER
 Title

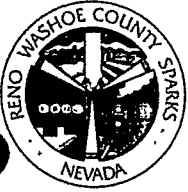
AQ SUPERVISOR
 Title

[Signature]
 Witness

[Signature]
 Witness

 Witness

SUZANNE DUGGER
 Witness



AIR QUALITY COMPLAINT/ACTION REQUEST

DATE: 7-27-2010 TIME: 9:30 AM TAKEN BY: SUZANNE DUGGER

ROUTED TO: SUZANNE DUGGER

TYPE OF COMPLAINT: CITIZEN INVESTIGATOR OTHER

RENO SPARKS WASHOE COUNTY AREA 2

COMPLAINT:

IMPROPER DEMOLITION OF TWO HOUSES CONTAINING ASBESTOS CONTAINING MATERIAL.

LOCATION OF COMPLAINT: 207 & 300 LENCO AVENUE, RENO NV 89509 (ANDERSON ACRES)

RESPONSIBLE PARTY: SCOTT TONNEMACHER **PHONE NUMBER:** 619-804-6063

ADDRESS: 8814 DONAKER ST, SAN DIEGO CA 92129

COMPLAINANT: AQMD STAFF - SUZANNE DUGGER

PHONE NUMBER: 772-7924

ADDRESS: 1001 EAST 9TH STREET, SUITE A115, RENO

SPECIAL INSTRUCTIONS:

INVESTIGATOR: SUZANNE DUGGER

DATE: 7-27-2010

TIME: 9:30 AM

VIOLATION: 030.107 (B) (C) ASBESTOS CONTROL WORK PRACTICE, ASBESTOS CONTAMINATION AND ABATEMENT.

SEE ATTACHED AQ SPECIALIST REPORT

CASE CLOSED:

DATE: 7-27-2010

TIME: 9:30 AM

INVESTIGATOR: SUZANNE DUGGER

REVIEWED BY: DENNIS CERFOGLIO

DATE: 7-28-2010

TIME: 7:00 AM

VIOLATION: Major Violation of Section 030.107 Sections (B)(C) Notice of Violation # 4963 # 4964

ISSUED TO: Scott Tonnemacher
8814 Donaker Street
San Diego, California 92129

On July 26, 2010 Suzanne Dugger, Air Quality Specialist II (AQS), of the Washoe County Air Quality Management Division (WCAQMD) confirmed that two houses, located at 207 and 300 Lenco Way, Reno, Nevada which were scheduled for asbestos abatement were demolished prior to asbestos abatement being performed. According to Mr. Scott Tonnemacher, property owner of 207 and 300 Lenco Way, he inadvertently demolished the houses prior to the proposed abatement. Mr. Tonnemacher has hired Marcor Environmental to perform abatement on 15 addresses including 207 and 300 Lenco Ave. The abatement of these houses is part of a project that includes the abatement and demolition of several residential homes (Anderson Acres). Mr. Tonnemacher has been working closely with Marco Environmental and with a private asbestos consultant. Mr. Tonnemacher made no excuses about his demolition of the two homes but rather stated it was an honest error and that he merely got ahead of himself. Since this occurrence WCAQMD and all parties involved have held a meeting to reestablish communication so that no further demolition occurs prior to the appropriate asbestos abatement.

Based on violations to the Washoe County Asbestos Regulations performed at 207 and 300 Lenco Way, Reno, Nv., AQS Dugger issued a Notice of Violation (NOV) #4963 and 4964 to Scott Tonnemacher for violation of 030.107 (B) Asbestos Control Work Practice and (C) Asbestos Contamination and Abatement.

An appeal form was attached to NOV #4963 and #4964.

Suzanne Dugger
Air Quality Specialist II
Air Quality Management Division
Washoe County District Health Department

RECOMMENDED FINE WORKSHEET

DATE: 7-27-2010

CASE#: 1057

COMPANY NAME: SCOTT TONNEMACHER

CONTACT NAME: SCOTT TONNEMACHER

VIOLATION: 030.107

SECTIONS: (B), (C) TYPE OF VIOLATION: MAJOR

OCCURRENCE: 1st

RANGE OF PENALTIES (PER DAY): \$0-\$10,000

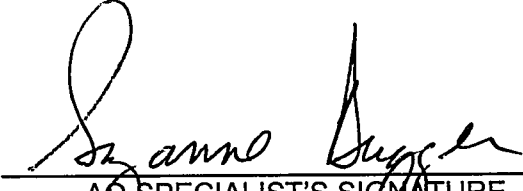
DEGREE OF VIOLATION: MAJOR

ECONOMIC BENEFIT COMPONENT: 207 LENCO AVE = \$5,000 TO ABATE ACM IN UNITS A & B; 300 LENCO AVE = \$10,000 TO ABATE ACM IN UNITS A & B. INFO PROVIDED BY MARCO ENVIRONMENTAL.

DEGREE OF COOPERATION: VERY COOPERATIVE - MR. TONNEMACHER ADMITTED HIS WRONG DOING AND IS PAYING TO HAVE ALL HOUSE DEBRIS (TO BE TREATED AS ACM), DISPOSED OF PROPERLY BY A CERTIFIED ABATEMENT CONTRACTOR.

ADDITIONAL COMMENTS: NO RISK TO PUBLIC HEALTH. DEBRIS HAS BEEN KEPT ON SITE AND WILL BE DISPOSED OF USING AN ASBESTOS ABATEMENT CONTRACTOR.

RECOMMENDED FINE: \$2,000


AQ SPECIALIST'S SIGNATURE

NOTE: "Minor Violations", per District regulations, cannot exceed \$1000 for the first and second violations. Third minor violations, plus "Major Violations" cannot exceed \$10,000 per day.

ACKNOWLEDGMENT OF ASBESTOS ASSESSMENT
Washoe County Air Quality Management Division

Permit Number: ASB10-0319

Property Owner: P51, LLC

Phone: 619-804-6063

Property Being Evaluated: DEMO OF DUPLEX FOR ANDERSON ACRES DEVELOPMENT

Address: 207 LENCO AVE WCTY

<u>TYPE OF PROJECT</u>	-	<u>TYPE OF PROPERTY</u>	-	<u>PROPERTY BEING ASSESSED</u>
DEMO		NON-RES		TOTAL

FILING FEE: \$42.00 ✓

*Note: If this project is a partial renovation and additional work is to be conducted later, additional asbestos assessment(s) will be required unless this assessment covers all pertinent representative asbestos suspected materials throughout the building.

General Contractor:
SCOTT TONNEMACHER
OWNER/BUILDER
5186 CARROLL CANYON RD
SAN DIEGO CA 92121

Consultant or Assessment Company:
C & G ENVIRONMENTAL CONSULTING INC
GENE JOHNSON
PO BOX 5298
RENO NV 89513

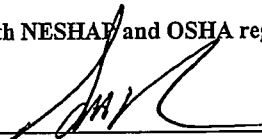
Abatement Contractor:
MARCOR REMEDIATION INC.
MIKE VANDERHOEF
1030 MATLEY LANE SUITE A
RENO NV 89502

Assessment Results: ACM PRESENT

Abatement Completed:

** Note: If asbestos present, abatement must be conducted in accordance with NESHAP and OSHA regulations before renovation or demolition work may proceed.

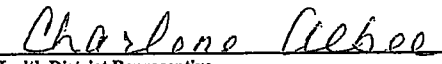
10-DAY NOTIFICATION MANDATORY FOR DEMOLITION



Owner / Representative's Name

Comments:

Demo of duplex residence for Anderson Acres Development. Sampling found ACM present in texture, joint compound, tile and mastic. Abatement & clearance required prior to demo. 10-day period waived per S. Dugger. Use adequate water during demo to control dust. Dispose of waste properly.



Health District Representative

7/2/10

Date

Signature on this asbestos assessment document does NOT constitute full Health District approval for this project. Any additional Health permits such as are required for bar or restaurant operations, underground storage tanks, hazardous material disposal or air pollution sources must be obtained separately.

Signature by the Washoe County Health District does not warrant, nor should this report be taken to warrant, that asbestos was or was not present on stated property. Exposure to even small amounts of airborne asbestos fibers may cause cancer. For this reason the Health District recommends that all asbestos handling and abatement work be performed by certified asbestos contractors.



207 Lenco Avenue – Units A&B

CA Labs *Crisp Analytical, L.L.C.*
 2081 Hutton, Suite 301
 Carrollton, TX 75006
 Phone 972-488-1414
 Fax 972-488-8008

CA Labs, L.L.C.
 12232 Industriplex, Suite 32
 Baton Rouge, LA 70809
 Phone 225-751-5632
 Fax 225-751-5634

Polarized Light Asbestiform Materials Characterization

Customer Info: Attn: Gene Johnson
C&G Environmental Consulting
 P.O. Box 5298
 Reno, NV 89513

Customer Project: 01012810 207 Lenco Ave.
 Units B&A
 Turnaround Time: 5 days

CA Labs Project #: CAL1002544TR
 Date: 2/5/2010
 Samples Received: 2/1/10 10am

Phone # (775) 746-3838
 Fax # (775) 787-6846

Purchase Order #:

Sample #	Com ment	Layer #	Analyst's Physical Description of Subsample	Homo- geneo us (Y/N)	Asbestos type / calibrated visual estimate percent	Non-asbestos fiber type / percent	Non-fibrous type / percent
<i>B-South Bedroom, Wall Text/ Taping Mud-Drywall/ white</i>							
W-1		1-1	surfaced white compound	n	2% Chrysotile		98% mi,bi,ca
		1-2	off-white compound (beneath tape)	y	2% Chrysotile		98% mi,ca
		1-3	white drywall with paper	n	None detected	25% ce 3% fg	72% qu,gy
<i>B-Entry Room, Wall Text/ Taping Mud-Drywall/ white surfaced white compound</i>							
W-2		2-1	compound	n	None detected		100% mi,bi,ca
		2-2	white compound (beneath tape)	y	None detected		100% mi,ca
		2-3	off-white drywall with paper	n	None detected	26% ce 2% fg	72% qu,gy
<i>B-Living Room, Floor Tile/ Black Mastic/ tan streaked floor tile</i>							
FT-3		3-1	Mastic/ tan streaked floor tile	y	3% Chrysotile		97% qu,ca

Dallas NVLAP Lab Code 200349-0 TEM/PLM EPA H20, TX 01402 TDH 30-0235

AIHA PLM Accreditation 102929

Analysis Method: Interim (40CFR Part 763 Appendix E to Subpart E) / Improved (EPA-600 / P-93/118)
 Preparation Method: HCL acid washing for carbonate based samples, chemical reduction for organically bound components, oil immersion for identification of asbestos types by dispersion staining / backscat. method

ca - carbonate	mi - mica	fg - fiberglass	ce - cellulose
gypsum - gypsum	ve - vermiculite	rw - mineral wool	br - brucite
ba - binder	ot - other	wo - wollastonite	ka - kaolin (clay)
or - organic	pe - perlite	ta - talc	pa - polygonalite (clay)
ms - mastic	qu - quartz	sy - synthetic	

Approved Signatories:

Chad Lytle
 Analyst

OAC
 Leslie Crisp, P.G.

Technical Manager
 Chad Lytle

1 Free Damage significant fiber damage - reported percentages reflect unaltered fibers
 2 Free Damage no significant fiber damage affecting fiber percentages
 3 Asbestos in association with Vermiculite
 4 Layer not analyzed - attached to previous positive layer and contamination is suspected
 5 Not enough sample to analyze

6 Actophyllite in association with Fibrous Talc
 7 Contamination suspected from other building materials
 8 Favorable outcome for water separation on vermiculite for possible analysis by another method
 9 < 1% Result poor quality possible
 10 TEM analysis suggested

CA Labs
Dedicated to
Quality

Crisp Analytical, L.L.C.
2081 Hutton, Suite 301
Carrollton, TX 75006
Phone 972-488-1414
Fax 972-488-8006

CA Labs, L.L.C.
12232 Industriplex, Suite 32
Baton Rouge, LA 70809
Phone 225-751-5632
Fax 225-751-5634

Polarized Light Asbestiform Materials Characterization

Customer Info: Attn: Gene Johnson
C&G Environmental Consulting
P.O. Box 5298
Reno, NV 89513

Customer Project:
01012810 207 Lenco Ave.
Units B&A
Turnaround Time:
5 days

CA Labs Project #:
CAL1002544TR
Date: 2/5/2010
Samples Received: 2/1/10 10am

Phone # (775) 746-3838
Fax # (775) 787-6846

Purchase Order #:

Sample #	Com ment	Layer #	Analysis Physical Description of Subsample	Homog- eneo us (Y/N)	Asbestos type / calibrated visual estimate percent	Non-asbestos fiber type / percent	Non-fibrous type / percent
		3-2	black mastic	y	None detected		100% gy,bi
			<i>B-Central Hall, Floor Tile/ Yellow</i>				
FT-4		4-1	Mastic/ beige streaked floor tile	y	None detected		100% qu,ca
		4-2	tan mastic	y	None detected	2% ca	98% gy,bi
			<i>B-Entry Room, Sheet Flooring/</i>				
SF-5		5-1	brown floor tile	y	None detected	10% ce	90% qu,ca,ma
		5-2	white woven fibrous backing	y	None detected	40% sy	60% ma
			<i>Roof-SE Corner, Asphalt Roof</i>				
			<i>Shingle/ Roof Felt/ black shingle</i>				
RM-6		6-1	with green gravel	y	None detected	15% fg	85% qu,bi
		6-2	black shingle with black gravel	y	None detected	20% fg	80% qu,bi

Dalles NVLAP Lab Code 200349-0 TEM/PLM EPA H20 TX 01402 TDH 30-0235

AIHA PLM Accreditation 102929

Analysis Method: Interm (40CFR Part 763 Appendix E to Subpart E) / Improved (EPA-600 / R-93/116)

Preparation Method: HCL acid washing for carbonate based samples, chemical reduction for organically bound components, 64 immersion for identification of asbestos types by dispersion staining / becke line method

ca - carbonate	mi - mica	fg - fiberglass	ce - cellulose
gypsum - gypsum	ve - vermiculite	mw - mineral wool	br - brucite
ba - binder	ot - other	wo - wollastone	ls - lizard (clay)
or - organic	pa - perlite	ta - talc	pa - palygorskite (clay)
ma - matrx	qu - quartz	sy - synthetic	

Approved Signatories:

Chad Lytle
Analyst

OAC
Leslie Crisp, P.G

Technical Manager
Chad Lytle

- 1 Free Damage significant fiber damage - reported percentages reflect undisturbed fibers
- 2 Free Damage no significant fiber damage reflecting fibrous percentages
- 3 Admixture in association with Vermiculite
- 4 Layer not analyzed - attached to previous positive layer and contamination is suspected
- 5 Not enough sample to analyze

- 6 Anthophyllite in association with Fibrous Talc
- 7 Contamination suspected from other sampling materials
- 8 Favorable outcome in water separation on vermiculite for possible analysis by another method
- 9 < 1% Result post counted positive
- 10 TEM analysis suggested

CA Labs
Dedicated to
Quality

Crisp Analytical, L.L.C.
2081 Hutton, Suite 301
Carrollton, TX 75006
Phone 972-488-1414
Fax 972-488-8006

CA Labs, L.L.C.
12232 Industriplex, Suite 32
Baton Rouge, LA 70809
Phone 225-751-5632
Fax 225-751-5634

Polarized Light Asbestiform Materials Characterization

Customer Info: Attn: Gene Johnson
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P.O. Box 5298
Reno, NV 89513

Customer Project: 01012810 207 Lenco Ave.
Units B&A
Turnaround Time: 5 days

CA Labs Project #: CAL1002544TR
Date: 2/5/2010
Samples Received: 2/1/10 10am

Phone # (775) 746-3838
Fax # (775) 787-6846

Purchase Order #:

Sample #	Com ment	Layer #	Analysis Physical Description of Subsample	Homo- geneo us (Y/N)	Asbestos type / calibrated visual estimate percent	Non-asbestos fiber type / percent	Non-fibrous type / percent
		6-3	black felt	y	None detected	60% ce	40% qu,bi
FT-7		7-1	A-South Bedroom, Floor Tile/ Mastic/ white surfacing	y	None detected		100% qu,bi
		7-2	tan streaked floor tile	y	3% Chrysotile		97% qu,ca
		7-3	black mastic	y	None detected		100% qu,bi
FT-8		8-1	A-Bathroom, Floor Tile/ Mastic/ white streaked floor tile	y	None detected		100% qu,ca
		8-2	tan mastic	y	None detected		100% gy,bi
TM-9		9-1	A-Central Hall, Taping Mud- Drywall/ white surfaced white compound	n	None detected		100% mi,bi,ca

Dallas NVLAP Lab Code 200349-0 TEM/PLM EPA H20 TX 01402 TDH 30-0235

AIHA PLM Accreditation 102929

Analysis Method: Interim (40CFR Part 763 Appendix E to Subpart E) / Improved (EPA-600/4-R-93/118)
Preparation Method: HCL acid washing for carbonate based samples, chemical reduction for organically bound components, or immersion for
Identification of asbestos types by dispersion staining / backscattered electron method

ca - carbonate	mi - mica	fg - fiberglass	ce - cellulose
gypsm - gypsum	ve - vermiculite	mw - mineral wool	br - brucite
ls - binder	ot - other	wo - wollastonite	ks - kaolin (clay)
or - organic	ps - perlite	ta - talc	ps - pyrogenic (clay)
no - none	qu - quartz	sy - synthetic	

Approved Signatories:

Chad Lytle
Analyst

QAC
Leslie Crisp, P.G.

Technical Manager
Chad Lytle

- 1 Free Damage significant fiber damage - reported percentages reflect unaltered fibers
- 2 Free Damage no significant fiber damage affecting fibrous percentages
- 3 Accurate in association with Verneuilite
- 4 Layer not analyzed - attached to previous positive layer and contamination is suspected
- 5 Not enough sample to analyze

- 6 Analyzed/Not in association with Fibrous Type
- 7 Contamination suspected from other building materials
- 8 Favorable scenario for water separation on verneuilite for possible analysis by another method
- 9 < 1% Result panel counted positive
- 10 TEM analysis suggested

CA Labs
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Quality

Crisp Analytical, L.L.C.
2081 Hutton, Suite 301
Carrollton, TX 75006
Phone 972-488-1414
Fax 972-488-8006

CA Labs, L.L.C.
12232 Industriplex, Suite 32
Baton Rouge, LA 70809
Phone 225-751-5632
Fax 225-751-5634

Polarized Light Asbestiform Materials Characterization

Customer Info: Attn: Gene Johnson
C&G Environmental Consulting
P.O. Box 5298
Reno, NV 89513

Customer Project:
01012810 207 Lenco Ave.
Units B&A
Turnaround Time:
5 days

CA Labs Project #:
CAL1002544TR
Date: 2/5/2010
Samples Received: 2/1/10 10am

Phone # (775) 746-3838
Fax # (775) 787-6846

Purchase Order #:

Sample #	Com ment	Layer #	Analysts Subsample	Physical Description of	Homogeneous (Y/N)	Asbestos type / calibrated visual estimate percent	Non-asbestos fiber type / percent	Non-fibrous type / percent
9-2	white compound (beneath tape)				y	None detected		100% mi,ca
9-3	white drywall with paper				n	None detected	25% ca 2% fg	73% qu,gy

Dallas NVLAP Lab Code 200349-0 TEM/PLM EPA H20 TX 01-02 TDH 30-0235

AIHA PLM Accreditation 102929

Analysis Method: Interim (40CFR Part 763 Appendix E to Subpart E) / Improved (EPA-600 / R-93/118)
Preparation Method: HCL acid washing for carbonate based samples, chemical reduction for organically bound components, oil immersion for identification of asbestos types by dispersion staining / back-scatter method

ca - carbonate	mi - mica	fg - fibreglass	ca - cellulose
gypsum - gypsum	vs - vermiculite	mw - mineral wool	br - brucite
la - binder	ot - other	wo - wollastonite	ka - kaolin (clay)
or - organic	pe - perlite	ta - talc	pa - palygorskite (clay)
no - none	qu - quartz	sy - synthetic	

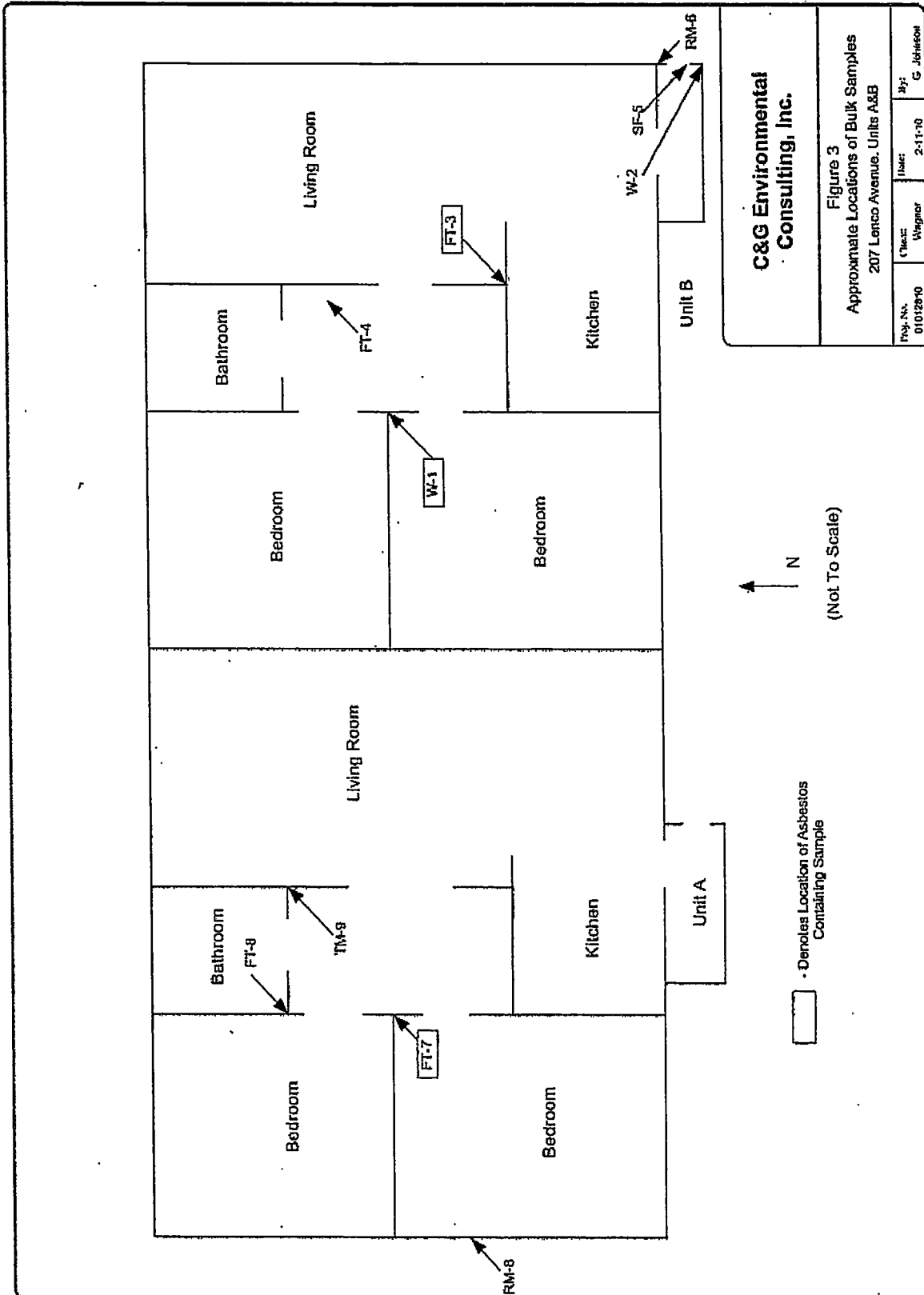
Approved Signatories:

Chad Lytle
Analyst

Leslie Crisp, P.G.
QAC Technical Manager
Chad Lytle

- 1 Free Damage to significant fiber damage - reported percentages reflect unaltered fibers
- 2 Free Damage no significant fiber damage affecting percent percentages
- 3 Acid/bleach in association with Vermiculite
- 4 Layer not analyzed - attached to previous positive layer and contamination is suspected
- 5 Not enough sample to analyze

- 6 Arthropods in association with Fibrous Talc
- 7 Contamination suspected from other building materials
- 8 Favorable scenario for water separation on vial outside for possible analysis by another method
- 9 < 1% Result post counted positive
- 10 TEM analysis suggested



C&G Environmental Consulting, Inc.

Figure 3
 Approximate Locations of Bulk Samples
 207 Leno Avenue, Units A&B

Proj. No. 01012810	Client Wagner	Date 2-11-10	By G Johnson
-----------------------	------------------	-----------------	-----------------

ACKNOWLEDGMENT OF ASBESTOS ASSESSMENT
Washoe County Air Quality Management Division

Permit Number: ASB10-0320

Property Owner: P51, LLC

Phone: 619-804-6063

Property Being Evaluated: DEMO OF DUPLEX FOR ANDERSON ACRES DEVELOPMENT

Address: 300 Lenco Avenue, Reno NV 89506

<u>TYPE OF PROJECT</u>	-	<u>TYPE OF PROPERTY</u>	-	<u>PROPERTY BEING ASSESSED</u>
DEMO		NON-RES		TOTAL

FILING FEE: \$42.00 ✓

*Note: If this project is a partial renovation and additional work is to be conducted later, additional asbestos assessment(s) will be required unless this assessment covers all pertinent representative asbestos suspected materials throughout the building.

General Contractor:
SCOTT TONNEMACHER
OWNER/BUILDER
5186 CARROLL CANYON RD
SAN DIEGO CA 92121

Consultant or Assessment Company:
C & G ENVIRONMENTAL CONSULTING INC
GENE JOHNSON
PO BOX 5298
RENO NV 89513

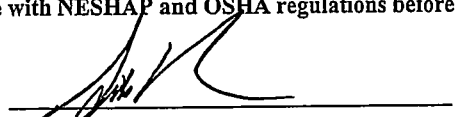
Abatement Contractor:
MARCOR REMEDIATION INC.
MIKE VANDERHOEF
1030 MATLEY LANE SUITE A
RENO NV 89502

Assessment Results: ACM PRESENT

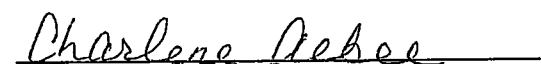
Abatement Completed:

** Note: If asbestos present, abatement must be conducted in accordance with NESHAP and OSHA regulations before renovation or demolition work may proceed.

10-DAY NOTIFICATION MANDATORY FOR DEMOLITION


Owner / Representative's Name

Comments:
Demo of duplex residence for Anderson Acres Development. Sampling found ACM present in texture, joint compound, tile and mastic. Abatement & clearance required prior to demo. 10-day period waived per S. Dugger. Use adequate water during demo to control dust. Dispose of waste properly.


Health District Representative

7/2/10
Date

Signature on this asbestos assessment document does NOT constitute full Health District approval for this project. Any additional Health permits such as are required for bar or restaurant operations, underground storage tanks, hazardous material disposal or air pollution sources must be obtained separately.

Signature by the Washoe County Health District does not warrant, nor should this report be taken to warrant, that asbestos was or was not present on stated property. Exposure to even small amounts of airborne asbestos fibers may cause cancer. For this reason the Health District recommends that all asbestos handling and abatement work be performed by certified asbestos contractors.



300 Lenco Avenue – Units A&B

CA Labs *Crisp Analytical, L.L.C.*
 2081 Hutton, Suite 301
 Carrollton, TX 75006
 Phone 972-488-1414
 Fax 972-488-8006

CA Labs, L.L.C.
 12232 Industriplex, Suite 32
 Baton Rouge, LA 70809
 Phone 225-751-5632
 Fax 225-751-5634

Polarized Light Asbestiform Materials Characterization

Customer Info: Attn: Gene Johnson
C&G Environmental Consulting
 P.O. Box 5298
 Reno, NV 89513

Customer Project:
 01012810 300 Lenco Ave.,
 Units A&B
 Turnaround Time:
 5 days

CA Labs Project #:
 CAL1002539 MV
 Date: 2/5/2010
 Samples Received: 2/1/10 10am

Phone # (775) 746-3838
 Fax # (775) 787-6846

Purchase Order #:

Sample #	Comment	Layer #	Analysts Physical Description of Subsample	Homogeneous (Y/N)	Asbestos type / calibrated visual estimate percent	Non-asbestos fiber type / percent	Non-fibrous type / percent
FT-1	Floor Tile / Mastic/ brown floor						
	1-1		tile	y	3% Chrysotile		97% qu,ca
	1-2		black mastic	y	None Detected		100% gy,bi
		1-3	brown fibrous panel	y	None Detected	100% ca	
TM-2	Taping Mud - Drywall/ white						
	2-1		surfaced white compound	n	2% Chrysotile		98% mi,bi,ca
	2-2		white compound (beneath tape)	y	2% Chrysotile		98% mi,ca
		2-3	white drywall with brown paper	n	None Detected	24% ca	76% qu,gy
FT-3	Floor Tile / Mastic/ white						
	3-1		streaked floor tile	y	None Detected		100% qu,ca

Dallas NVLAP Lab Code 200349-0 TEM/PLM EPA H20 TX 01402 TDH 30-0235
 AIHA PLM Accreditation 102929

Analysis Method: Interm (40CFR Part 763 Appendix E to Subpart E) / Improved (EPA-800 / R-93/116)
 Preparation Method: HCL acid washing for carbonate based samples, chemical reduction for organically bound components, or immersion for identification of asbestos types by dispersion staining / Becke line method

ca - carbonate	mi - mica	fg - fibreglass	ca - cellulose
gypsum - gypsum	ve - vermiculite	mw - mineral wool	br - brucite
bi - binder	ot - other	wo - wollastonite	ka - kaolin (clay)
or - organic	pe - perle	ta - talc	pa - polypropylene (clay)
na - noise	qu - quartz	sy - synthetic	

Approved Signatories:

Chad Lytle
 Analyst

QAC Technical Manager
 Leslie Crisp, P.G. Chad Lytle

1 Free Damage significant fiber damage - reported percentages reflect unaltered fibers
 2 Free Damage no significant fiber damage affecting fiber percentages
 3 Accords in accordance with Verisolve
 4 Layer not analyzed - attached to previous positive layer and contamination is suspected
 5 Not enough sample to analyze

6 Arthropods in association with Fibrous Talc
 7 Contamination associated from other testing materials
 8 Favorable scenario for water separation on verisolve for possible analysis by another method
 9 < 1% Result point counted positive
 10 TEM analysis suggested

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Carrollton, TX 75006
Phone 972-488-1414
Fax 972-488-8008

CA Labs, L.L.C.
12232 Industriplex, Suite 32
Baton Rouge, LA 70809
Phone 225-751-5632
Fax 225-751-5634

Polarized Light Asbestiform Materials Characterization

Customer Info: Attn: Gene Johnson
C&G Environmental Consulting
P.O. Box 5298
Reno, NV 89513

Customer Project:
01012810 300 Lenco Ave.,
Units A&B
Turnaround Time:
5 days

CA Labs Project #:
CAL1002539 MV
Date: 2/5/2010
Samples Received: 2/1/10 10am

Phone # (775) 746-3838
Fax # (775) 787-6846

Purchase Order #:

Sample #	Com ment	Layer #	Analysts Subsample	Physical Description of	Homogeneous us (Y/N)	Asbestos type / calibrated visual estimate percent	Non-asbestos fiber type / percent	Non-fibrous type / percent
		3-2		tan mastic	y	None Detected		100% gy,bi
FT-4		4-1		Floor Tile / Mastic/ white surfaced brown floor tile	n	3% Chrysotile		97% qu,ca
		4-2		black mastic	y	None Detected		100% gy,bi
W-5		5-1		Texture / Taping Mud - Drywall/ white surfaced white compound	n	2% Chrysotile		98% mi,bi,ca
		5-2		white compound (beneath tape)	y	2% Chrysotile		98% mi,ca
		5-3		white drywall with brown paper Texture / Taping Mud - Drywall/ white surfaced white compound	n	None Detected	24% ce 2% fg	74% qu,gy
W-6		6-1		compound	n	2% Chrysotile		98% mi,bi,ca

Dallas NVLAP Lab Code 200349-0 TEM/PLM EPA H20 TX 01402 TDH 30-0235

AIHA PLM Accreditation 102929

Analysis Method: Interim (40CFR Part 763 Appendix E to Subpart E) / Improved (EPA-600 / R-93/116)
Preparation Method: HCL acid washing for carbonate based samples, chemical reduction for organically bound components, oil immersion for
Identification of asbestos types by dispersion staining / backscattered electron method.

ca - carbonate	ma - mica	fg - fiberglass	ce - cellulose
gypsum - gypsum	ve - vermiculite	mw - mineral wool	br - brucite
bi - binder	ot - other	wo - wollastonite	ls - lizard (clay)
or - organic	pe - perle	ta - talc	pa - paragonite (clay)
na - nahc	qu - quartz	sy - synthetic	

Approved Signatories:

Chad Lytle
Analyst

QAC
Leslie Crisp, P.G.

Technical Manager
Chad Lytle

1. Fire Damage - significant fiber damage - reported percentages reflect unaltered fibers
2. Fire Damage - no significant fiber damage - effective fiber percentages
3. Adhesive in association with Vermiculite
4. Layer not analyzed - assumed to previous positive layer and contamination is suspected
5. Not enough sample to analyze

6. Actinophyllite in association with Fibrous Type
7. Contamination suspected from other building materials
8. Favorable outcome for matrix separation on vermiculite for possible analysis by another method
9. < 1% Result point rounded positive
10. TEM analysis suggested

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Phone 972-488-1414
Fax 972-488-8006

CA Labs, L.L.C.
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Phone 225-751-5632
Fax 225-751-5634

Polarized Light Asbestiform Materials Characterization

Customer Info: Attn: Gene Johnson
C&G Environmental Consulting
P.O. Box 5298
Reno, NV 89513

Customer Project:
01012810 300 Lenco Ave.,
Units A&B
Turnaround Time:
5 days

CA Labs Project #:
CAL1002539 MV
Date: 2/5/2010
Samples Received: 2/1/10 10am

Phone # (775) 746-3838
Fax # (775) 787-6846

Purchase Order #:

Sample #	Com ment	Layer #	Analysis Physical Description of Subsample	Homo-geneo us (Y/N)	Asbestos type / calibrated visual estimate percent	Non-asbestos fiber type / percent	Non-fibrous type / percent
	6-2		white compound (beneath tape)	y	2% Chrysotile		98% mi,ca
	6-3		white drywall with brown paper	n	None Detected	25% ce 2% fg	73% qu,gy
WPU-7		7-1	Window Putty/ gray hardened caulking	y	None Detected		100% qu,bi,ca
MP-8		8-1	Moister Paper/ black mastic on brown paper	n	None Detected	80% ce	20% gy,bi
RM-9		9-1	Asphalt Roofing Shingles/ black shingle with green gravel	y	None Detected	18% fg	82% qu,bi
	9-2		black shingle with blue gravel	y	None Detected	15% fg	85% qu,bi
	9-3		black shingle with brown gravel	y	None Detected	14% fg	86% qu,bi

Dallas NVLAP Lab Code 200349-0 TEM/PLM EPA H20 TX 01402 TDH 30-0235

AIHA PLM Accreditation 102929

Analysis Method: Interim (40CFR Part 763 Appendix E to Subpart E) / Improved (EPA-600/8-93/116)
Preparation Method: HCL acid washing for carbonate based samples, chemical reduction for organically bound components, oil immersion for identification of asbestos types by dispersion staining / becke line method

ca - carbonate	mi - mica	fg - fiberglass	ce - cellulose
gypsum - gypsum	vo - vermiculite	mw - mineral wool	br - brucite
ln - binder	ot - other	wo - wollastonite	ka - kaolin (clay)
or - organic	ps - perlite	ta - talc	pa - palygorskite (clay)
ma - matrix	qu - quartz	sy - synthetic	

Approved Signatories:

Chad Lytle
Analyst

OAC
Leslie Crisp, P G

Technical Manager
Chad Lytle

1 Free Damage significant fiber average - reported percentages reflect unfiltered fibers.
2 Free Damage no significant fiber damage affecting fibrous percentages
3 Asbestos in association with Vermiculite
4 Layer not analyzed - assumed to be previous positive layer and contamination is suspected
5 Not enough sample to analyze

6 Asbestos in association with Fibrous Talc
7 Certain material suspected from other building materials
8 Favorable scenario for water deposition on vermiculite for possible analysis by another method
9 < 1% Result point counted positive
10 TEM analysis suggested

CA Labs
Dedicated to
Quality

Crisp Analytical, L.L.C.
2081 Hutton, Suite 301
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Phone 972-488-1414
Fax 972-488-8006

CA Labs, L.L.C.
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Baton Rouge, LA 70809
Phone 225-751-5632
Fax 225-751-5634

Polarized Light Asbestiform Materials Characterization

Customer Info: Attn: Gene Johnson
C&G Environmental Consulting
P.O. Box 5298
Reno, NV 89513

Customer Project: 01012810 300 Lenco Ave.,
Units A&B
Turnaround Time: 5 days

CA Labs Project #: CAL1002539 MV
Date: 2/5/2010
Samples Received: 2/1/10 10am

Phone # (775) 746-3838
Fax # (775) 787-6846

Purchase Order #:

Sample #	Com ment	Layer #	Analysts Physical Description of Subsample	Homo-geneo us (Y/N)	Asbestos type / calibrated visual estimate percent	Non-asbestos fiber type / percent	Non-fibrous type / percent
			<i>black shingle with multicolored gravel</i>	y	None Detected	15% fg	85% qu,bi
		9-5	<i>black tar</i>	y	None Detected		100% qu,bi
		9-6	<i>black felt</i>	y	None Detected	65% ce	35% qu,bi
R-10		10-1	<i>Asphalt Rolled Roofing/ black shingle with tan gravel</i>	y	None Detected	15% fg	85% qu,bi

Dallas NVLAP Lab Code 200349-0 TEM/PLM EPA H20 TX 01402 TDH 30-0235

AIHA PLM Accreditation 102929

Analysis Method: Interim (40CFR Part 763 Appendix E to Subpart E) / Improved (EPA-600/R-93/116)
Preparation Method: HCL acid washing for carbonate based samples, chemical reduction for organically bound components, oil immersion for identification of asbestos types by dispersion staining / backscat method

ca - carbonate	mi - mica	fg - fiberglass	ca - calcitose
gypsum - gypsum	ve - vermiculite	mw - mineral wool	br - brucite
ba - binder	ot - other	wo - wollastinite	ka - kaolin (clay)
or - organic	pe - perlite	ta - talc	pa - palygorskate (clay)
ms - matrix	qu - quartz	sy - synthetic	

Approved Signatories:

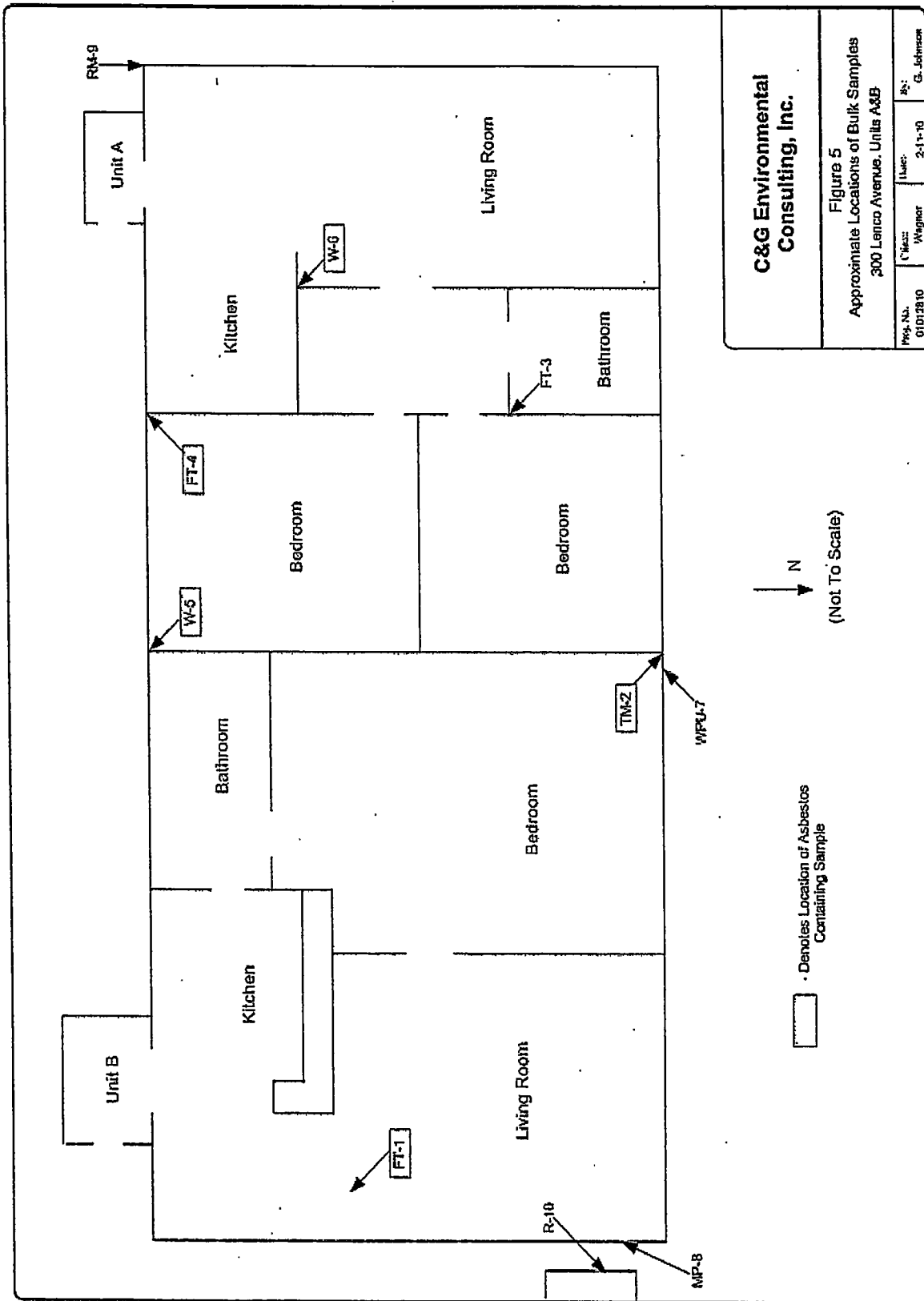
Chad Lytle
Analyst

QAC
Leslie Crisp, P.G.

Technical Manager
Chad Lytle

1 Fine Damage significant fiber damage - reported percentages reflect unaltered fibers
2 Fine Damage no significant fiber damage affecting fibrous percentages
3 Attempts in association with Vermiculite
4 Layer not analyzed - attached to previous positive layer and determination is expedited
5 Not enough sample to analyze

6 Amphibole in association with Fibrous Talc
7 Contamination suspected from other building materials
8 Favorable scenario for water separation on vermiculite for possible analysis by another method
9 < 1% Result point rounded positive
10 TEM analysis suggested



C&G Environmental Consulting, Inc.

Figure 5
 Approximate Locations of Bulk Samples
 300 Lanco Avenue, Units A&B

Proj. No. 01D12810	Client Wagner	Date 2-11-10	By G. Johnson
-----------------------	------------------	-----------------	------------------



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

SEPTEMBER 23, 2010

ATTACHED IS A COPY OF EACH ACKNOWLEDGEMENT FORM DOCUMENTING THAT THE AFORESIGNED HAS BEEN PROPERLY NOTIFIED OF THE DATE, TIME AND LOCATION OF THE DISTRICT BOARD OF HEALTH MEETING TO CONSIDER THE FINAL DISPOSITION OF SAID CASE.

P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7200 • FAX (775) 784-7225

www.washoecounty.us/health

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WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

September 17, 2010

Scott Tonnemacher
8814 Donaker Street
San Diego CA 92129

RE: Case No. 1057, NOV Citation No. 4963 & 4964

I hereby acknowledge receiving a packet of the information to be presented to the Washoe County District Board of Health regarding Case No. 1056, at its meeting to be held on Thursday, September 23, 2010 at 1:00 p.m., at 1001 East Ninth Street, Reno, Nevada, Building B, Auditorium B. I understand that at this meeting the District Board of Health will take the appropriate administrative action against Case No. 1057.

Appellant or Representative

Delivered by:

Washoe County Health District
Air Quality Management Division Staff

P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7200 • FAX (775) 784-7225

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Washoe County Health District



Public Health
Prevent. Promote. Protect

STAFF REPORT
BOARD MEETING DATE: 9/23/10

DATE: August 31, 2010

TO: District Board of Health

FROM: Patsy Buxton, Fiscal Compliance Officer, Washoe County Health District *PB*
775-328-2418, pbuxton@washoecounty.us

THROUGH: Eileen Coulombe, Administrative Health Services Officer, Washoe *EC*
County Health District, 775-328-2417, ecoulombe@washoecounty.us

SUBJECT: Ratification of Subgrant Amendment #1 issued to Planned Parenthood Mar Monte pertaining to the HIV Prevention – Street Smart Program for the period January 1, 2010 through December 31, 2011 in the total amount of \$190,000 (\$95,000 per calendar year); and if approved, authorize the Chairman to execute.

SUMMARY

The Washoe County District Board of Health must approve and execute, or direct the Health Officer to execute, contracts in excess of \$50,000, Interlocal Agreements and amendments to the adopted budget.

District Board of Health strategic priority: Protect population from health problems and health hazards.

Ratification of this Amendment also supports the Sexual Health Program's mission to provide comprehensive prevention education, treatment, and surveillance activities in Washoe County that reduce the incidence of STD infection including HIV. The Sexual Health Program emphasizes strategies that empower individuals to decrease risk-related behaviors, thereby decreasing the incidence of new STD and HIV infections in the community.

PREVIOUS ACTION

The District Board of Health approved the Notice of Subgrant Award issued to Planned Parenthood Mar Monte pertaining to the Street Smart program for the period January 1, 2010 through December 31, 2011 in the total amount of \$190,000, or \$95,000 per calendar year on November 19, 2009.

AGENDA ITEM # 7.C.1.

BACKGROUND

Planned Parenthood Mar Monte (PPMM) was awarded a contract to fund the Street Smart program, an intensive small group intervention to prevent HIV/AIDS and other sexually transmitted infections among high risk youth ages 12-24 years, with a focus on youth of color. This intervention is funded to reach 100 unduplicated participants during each calendar year, and at least 2500 outreach contacts per year. A total of 200 Street Smart unduplicated participants and 5000 outreach contacts will be reached throughout the two-year funding period.

The PPMM Regional Program Manager and Health Educator position were vacant for a short period of time. PPMM has requested to reallocate the salary savings to the Supply and Travel Budget Categories. This will facilitate the training of the new manager and new staff. Staff will attend Street Smart training and the 2010 United States Conference on AIDS.

The Notice of Subgrant Award Amendment #1 changes the funding allocation between budget categories. This amendment does not change the scope of work as outlined in Section A (Description of services, deliverables and reimbursement).

A copy of the Notice of Subgrant Award Amendment #1 for Planned Parenthood Mar Monte is attached. Washoe County's Risk Manager and District Attorney have reviewed and approved this Amendment.

FISCAL IMPACT

Should the Board approve this Subgrant Amendment #1, there will be no additional fiscal impact to the adopted FY 11 budget.

RECOMMENDATION

Staff recommends that the District Board of Health ratify Subgrant Amendment #1 issued to Planned Parenthood Mar Monte pertaining to the HIV Prevention – Street Smart Program for the period January 1, 2010 through December 31, 2011 in the total amount of \$190,000 (\$95,000 per calendar year); and if approved, authorize the Chairman to execute.

POSSIBLE MOTION

Move to ratify Subgrant Amendment #1 issued to Planned Parenthood Mar Monte pertaining to the HIV Prevention – Street Smart Program for the period January 1, 2010 through December 31, 2011 in the total amount of \$190,000 (\$95,000 per calendar year); and if approved, authorize the Chairman to execute.

Washoe County Health District

NOTICE OF SUBGRANT AWARD AMENDMENT #1

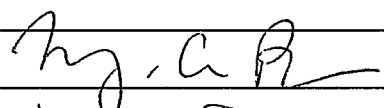
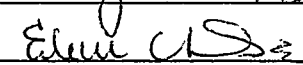
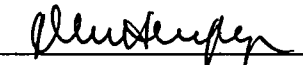

Program Name: HIV Prevention Program/Fiscal Agent Division of Community and Clinical Health Services (CCHS) Washoe County Health District	Subgrantee Name: Planned Parenthood Mar Monte
Address: 1001 East Ninth Street Reno NV 89520	Address: 1691 The Alameda San Jose, CA 95126
Subgrant Period: January 1, 2010 to December 31, 2011	Subgrantee EIN#: Subgrantee Vendor#: 103889

Reason for Award: Street Smart Program
 PPMM will continue the implementation of the Street Smart program in Northern Nevada. Street Smart targets youth (ages 12-18) who are at increased risk of HIV due to having one or more of the following risk factors: substance abuse, early sexual activity, men who have sex with men (MSM), or involvement with the juvenile justice system.

Amendment #2: This amendment changes the funding allocation between budget categories. This amendment does not change the scope of work as outline in Section A (Description of Services, deliverables and reimbursement).

Budget Categories	Amended		Amended		Amended
Approved cost categories	CY 2010	CY2010	CY 2011	CY2011	Subgrant period total
1. Personnel	\$79,247	\$70,991	\$79,247	\$74,603	\$145,594
2. Travel	\$1,545	\$10,282	\$1,545	\$6,780	\$17,062
3. Supplies	\$1,600	\$1,944	\$1,600	\$1,532	\$3,476
4. Equipment	\$0	\$0	\$0	\$0	\$0
5. Contractual	\$0	\$0	\$0	\$0	\$0
6. Other	\$4,683	\$4,683	\$4,683	\$4,683	\$9,366
Total Direct Cost	\$87,075	\$87,900	\$87,075	\$87,598	\$175,498
Indirect Cost	\$7,925	\$7,100	\$7,925	\$7,402	\$14,502
Total Costs	\$95,000	\$95,000	\$95,000	\$95,000	\$190,000

By signing this Amendment, the Authorized Subgrantee Official or their designee acknowledge the above as the new budget for the above referenced Subgrant. Further, the undersigned understand this amendment does not alter, in any substantial way, the non-referenced contents of the Original Subgrant Award and all of its attachments attached hereto as Exhibit A and incorporated within.

Authorized Sub-Recipient Official	Signature	Date
Linda Williams President and CEO		
Mary-Ann Brown CCHS Division Director		8/25/10
Eileen Coulombe Administrative Health Services Officer		8/26/10
Denis Humphreys, OD Chairman, District Board of Health		9/23/10

Washoe County Health District

NOTICE OF SUBGRANT AWARD

Program Name: HIV Prevention Program/Fiscal Agent Division of Community and Clinical Health Services (CCHS) Washoe County Health District	Subgrantee Name: Planned Parenthood Mar Monte (PPMM)
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Address: 1001 East Ninth Street Reno NV 89520	Address: 1691 The Alameda San Jose, CA 95126
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Subgrant Period: January 1, 2010 to December 31, 2011	Subgrantee EIN#: Subgrantee Vendor#: 103889
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Reason for Award: Street Smart Program

PPMM will continue the implementation of the Street Smart program in Northern Nevada. Street Smart targets youth (ages 12-18) who are at increased risk of HIV due to having one or more of the following risk factors: substance abuse, early sexual activity, men who have sex with men (MSM), or involvement with the juvenile justice system.

Budget Categories	CY 2010	CY 2011	Subgrant period total
Approved cost categories			
1. Personnel	\$79,247	\$79,247	\$158,494
2. Travel	\$1,545	\$1,545	\$3,090
3. Supplies	\$1,600	\$1,600	\$3,200
4. Equipment	\$0	\$0	\$0
5. Contractual	\$0	\$0	\$0
6. Other	\$4,683	\$4,683	\$9,366
Total Direct Cost	\$87,075	\$87,075	\$174,150
Indirect Cost	\$7,925	\$7,925	\$15,850
Total Costs	\$95,000	\$95,000	\$190,000

Disbursement of funds will be as follows:

Payment will be made upon receipt of an invoice specifically requesting payment for the PPMM - Street Smart Program. Reimbursement will not exceed \$95,000 for CY 2010, \$95,000 for CY 2011, for a grant total not to exceed \$190,000 for the subgrant period.

Source of Funds:	CFDA#	Federal Grant #:
1. Centers for Disease Control and Prevention (CDC)	93.940	TBA

Terms and Conditions

In accepting these grant funds, it is understood that:

1. Expenditures must comply with appropriate state and/or federal regulations.
2. This award is subject to the availability of appropriate funds.
3. Recipient of these funds agrees to stipulations listed in Sections A, B, C and D of this subgrant award.

Authorized Sub-Recipient Official	Signature	Date
Linda Williams President and CEO	<i>Linda T. Williams</i>	11/23/09
Mary-Ann Brown CCHS Division Director	<i>M. A. Brown</i>	11/09/09
Jan Coulombe Administrative Health Services Officer	<i>Jan Coulombe</i>	11/15/09
Denis Humphreys, OD Chairman, District Board of Health	<i>Denis Humphreys</i>	11/18/09

**WASHOE COUNTY HEALTH DISTRICT (WCHD)
NOTICE OF SUBGRANT AWARD
SECTION A**

Description of services, deliverables and reimbursement

Calendar Year 2010

Goal 1: To provide the Street Smart intervention to sexually active heterosexuals and men who have sex with men (MSM) ages 12-24 ("youth") in Washoe County and the surrounding counties.

Objective 1.1: By December 31, 2010, PPMM will conduct outreach to at least 2500 youth.

Objective 1.2: By December 31, 2010, PPMM will provide single session Street Smart workshops to 100 unduplicated youth.

Objective 1.3: By December 31, 2010, PPMM will provide the 8 session Street Smart curriculum to 100 unduplicated youth.

Objective 1.4: By December 31, 2010, at least 90% of Street Smart participants will be identified as sexually active heterosexuals.

Objective 1.5: By December 31, 2010, at least 10% of Street Smart participants will be identified as MSM.

Objective 1.6: By December 31, 2010, at least 40% of Street Smart participants will be identified as youth of color.

Goal 2: To reduce sexual and substance abuse risk behaviors among Street Smart participants.

Objective 2.1: By December 31, 2010, 60 unduplicated Street Smart participants will complete a minimum of 6 sessions including pre and post evaluation.

Objective 2.2: By December 31, 2010, 70% of individuals who evaluate the Street Smart program will increase their knowledge of HIV transmission.

Objective 2.3: By December 31, 2010, 70% of individuals who evaluate the Street Smart program will report intent to increase protective factors.

Objective 2.4: By December 31, 2010, 100% of Street Smart participants will be referred for HIV testing.

Objective 2.5: By June 30, 2010, a baseline will be established of the percent of individuals who evaluate the Street Smart program that report the intent to get an HIV test.

Goal 3: To collect, analyze, and disseminate evaluation data related to the Street Smart intervention in Northern Nevada.

Objective 3.1: PPMM will complete and submit progress reports, using the template supplied by the WCHD, as follows:

1st quarter report due by April 16, 2010

Mid-year report due by July 16, 2010

Annual report due by January 14, 2011

Objective 3.2: PPMM will provide reports to the Northern Nevada HIV Planning Council (NNPC) at each NNPC meeting using the report format approved by NNPC. Electronic copies of the reports will be emailed to WCHD staff within one day following the NNPC meeting.

Objective 3.3: By December 31, 2010, PPMM will collect process-monitoring data for each Street Smart participant as required by the Nevada State Health Division (NSHD) and the CDC.

Objective 3.4: By December 31, 2010, PPMM will participate in the intervention baseline data entry, ongoing intervention data entry, and implementation of the CDC's Program Monitoring and Evaluation System (PEMS) including data submission deadlines as set forth by WCHD and NSHD.

Calendar Year 2011.

Goal 1: To provide the Street Smart intervention to sexually active heterosexuals and men who have sex with men (MSM) ages 12-24 ("youth") in Washoe County and the surrounding counties.

Objective 1.1: By December 31, 2011, PPMM will conduct outreach to at least 2500 youth.

Objective 1.2: By December 31, 2011, PPMM will provide single session Street Smart workshops to 100 unduplicated youth.

Objective 1.3: By December 31, 2011, PPMM will provide the 8 session Street Smart curriculum to 100 unduplicated youth.

Objective 1.4: By December 31, 2011, at least 90% of Street Smart participants will be identified as sexually active heterosexuals.

Objective 1.5: By December 31, 2011, at least 10% of Street Smart participants will be identified as MSM.

Objective 1.6: By December 31, 2011, at least 40% of Street Smart participants will be identified as youth of color.

Goal 2: To reduce sexual and substance abuse risk behaviors among Street Smart participants.

Objective 2.1: By December 31, 2011, 60 unduplicated Street Smart participants will complete a minimum of 6 sessions including pre and post evaluation.

Objective 2.2: By December 31, 2011, 70% of individuals who evaluate the Street Smart program will increase their knowledge of HIV transmission.

Objective 2.3: By December 31, 2011, 70% of individuals who evaluate the Street Smart program will report intent to increase protective factors.

Objective 2.4: By December 31, 2011, 100% of Street Smart participants will be referred for HIV testing.

Objective 2.5: By December 31, 2011, the baseline percentage established in 2010 of individuals who evaluate the Street Smart program will report the intent to get an HIV test.

Goal 3: To collect, analyze, and disseminate evaluation data related to the Street Smart intervention in Northern Nevada.

Objective 3.1: PPMM will complete and submit progress reports, using the template supplied by the WCHD, as follows:

Mid-year report due by July 15, 2011

Two-year comprehensive report due by January 13, 2012

Objective 3.2: PPMM will provide reports to the Northern Nevada HIV Planning Council (NNPC) at each NNPC meeting using the report format approved by NNPC. Electronic copies of the reports will be emailed to DHD staff within one day following the NNPC meeting.

Objective 3.3: By December 31, 2011, PPMM will collect process-monitoring data for each Street Smart participant as required by the NSHD and the CDC.

Objective 3.4: By December 31, 2011, PPMM will participate in the intervention baseline data entry, ongoing intervention data entry, and implementation of the CDC's Program Monitoring and Evaluation System (PEMS) including data submission deadlines as set forth by WCHD and NSHD.

Subgrantee agrees to:

1. Submit all required reports and forms (except "bubble sheets"), via email, to the HIV Program Coordinator and Administrative Assistant.
2. Comply with WCHD policies regarding the purchase, use, and accounting of cash-equivalent incentives.
3. Comply with and provide proof that fingerprinting and a background check have been performed on individuals working with juveniles in the State of Nevada (NRS 179.A.210, NRS 239.B.010).
4. Comply with and provide proof of industrial and liability insurance as discussed in Exhibit A (attached hereto and incorporated herein by this reference).
5. Indemnify, hold harmless, and defend the WCHD, its officers, agents and employees as set forth in the Insurance/Hold Harmless Requirements for Non-Profit Agencies, Exhibit A.
6. Follow the "Special Conditions" of this grant award:

Special Conditions: In addition to the established services and deliverables listed above, subrecipients shall incorporate efforts into their existing activities to reach Northern Nevada's priority populations and subpopulations identified in the 2006-2008 Nevada Comprehensive HIV Prevention Plan:

Priority Population:	Subpopulation:
HIV+	All
MSM	General
	Youth
Sexually Active Heterosexuals	Of Color
	Women
	Youth

Subrecipients should list specific efforts to meet these conditions in required reporting documents.

	CY 2010	CY 2011	Subgrant Total	
Personnel	\$79,247	\$79,247	\$158,494	40% of one 1.0 FTE Program Manager, 45% of two 1.0 FTE Educators, 15% of one 1.0 FTE Program Assistant; Personnel includes fringe benefits @ 32.7%
Travel	\$1,545	\$1,545	\$3,090	To include auto mileage, registration and travel associated with trainings.
Supplies	\$1,600	\$1,600	\$3,200	To include education materials, office and contraceptive supplies.
Equipment	\$0	\$0	\$0	
Contractual	\$0	\$0	\$0	
Other	\$4,683	\$4,683	\$9,366	To include rent, telephone, equipment repair/maintenance and participant incentives. Incentives: Nutritional snacks for group meetings – 8 sessions x 10 groups x \$20/each = \$1,600; gift cards – 60 youth x \$20/each = \$1,200

Total Direct Costs	\$87,075	\$87,075	\$174,150
Indirect Costs	\$7,925	\$7,925	\$15,850
Total Costs	\$95,000	\$95,000	\$190,000

The WCHD will:

1. Provide technical assistance upon written request from the subgrantee. The WCHD will not provide technical assistance that duplicates activities funded under this subgrant.
2. Provide timely reimbursements when furnished with proper supporting documentation.
3. To the extent authorized by law, indemnify, hold harmless, and defend PPMM, its officers, agents and employees, from and against any demands, claims, liabilities, and damages of any kind or nature arising out of the negligent acts, errors and omissions of WCHD staff.

Both parties agree:

1. Reimbursements for the actual expenses incurred related to the Scope of Work during the subgrant period will be made on a monthly basis using the forms provided by the WCHD.
2. Fiscal Reports including documentation supporting all expenditures for the previous month must accompany all reimbursement requests.
3. Reimbursement requests will be submitted within ten (10) calendar days following the end of each month.
4. The Washoe County Health District will conduct at least one annual site visit with the subgrantee, including a programmatic and fiscal review of any and all relevant material pertaining to this subgrant.

The WCHD reserves the right to hold reimbursement under this subgrant until any delinquent forms are filed.

Within twenty (20) days of the CLOSE OF THE SUBGRANT PERIOD, a complete financial accounting of all expenditures shall be submitted to the WCHD. Any unobligated funds shall be returned to the WCHD, or if not already requested, shall be deducted from the final award.

The parties acknowledge that they are subject to the provisions of the Health Insurance Portability and Accountability Act (HIPAA) and the regulations promulgated thereunder, pertaining to the maintenance, handling, retention, confidentiality and availability of records and data containing protected health information, as that term is defined by 45 C.F.R. § 164.501. It is agreed that in addition to maintaining such records and data in accordance with HIPAA and any more restrictive provision of state law, including but not limited to, Chapters 441A of the Nevada Revised Statutes and the Nevada Administrative Code, the parties will require that any employee, contractor or agent who may have access to the records and data provide comparable protections to those provided by the parties.

Approval of Subgrant budget by the Washoe County Health District constitutes prior approval for the expenditure of funds for specified purposes included in this budget. Transfer of funds without written prior approval from the Washoe County Health District is not allowed under the terms of this Subgrant. Requests to revise approved budgeted amounts must be made in writing and provide sufficient narrative detail to determine justification.

PPMM acknowledges that this Notice of Subgrant Award is contingent upon the appropriation of federal grant funds to the WCHD to support the activities described herein and that the Notice of Subgrant Award will terminate by operation of law if the appropriation of funds does not occur. In this event, the WCHD will provide PPMM with immediate written notice of the non-appropriation, directed to Linda Williams, President and Chief Executive Officer.

In the event of any termination, all property and finished or unfinished documents, data, studies, and reports purchased or prepared by Planned Parenthood Mar Monte under this Agreement shall be disposed of according to WCHD directives.

If Planned Parenthood Mar Monte prepares, publishes or distributes any brochure, periodical or other publication, the costs of which are funded at least in part by the Agreement, then any such publication shall contain a prominently displayed statement to that effect ["This agency and its programs are funded, in whole or in part, by contracts with the Centers for Disease Control and Prevention through the Nevada State Health Division and the Washoe County Health District"].

This subgrant may be TERMINATED by either party, provided the termination shall be not effective until 30 days after a party has served written notice upon the other party. This agreement may be terminated by mutual consent of both parties or unilaterally by either party without cause. Upon such notice of termination, the Washoe County Health District may require Planned Parenthood Mar Monte to ensure that adequate arrangements have been made for the transfer of performance required under this Agreement to another Provider or to the Washoe County Health District, including the reasonable payments of any costs involved out of compensation otherwise due PPMM. Planned Parenthood Mar Monte may assign and transfer this Agreement only with the prior written approval of the District Health Officer.

The Washoe County District Board of Health must approve the Notice of Subgrant Award prior to execution. The Washoe Board of County Commissioners must approve the Purchase Requisition and Resolution prior to execution.

This Agreement supersedes all oral agreements, negotiations and representations pertaining to the particular services in the Agreement for the period of performance specified in said AGREEMENT.

WCHD
NOTICE OF SUBGRANT AWARD
SECTION B
Assurances – Non-Construction Programs

As a condition of receiving subgranted funds from the WCHD, the Subgrantee agrees to the following conditions:

Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standard or agency directives.
3. Agrees grant funds may not be used for other than the awarded purpose. In the event subgrantee expenditures do not comply with this condition, that portion not in compliance must be refunded to the WCHD.
4. Agrees the expenditure of subgrant funds in excess of approved budgeted amount, without prior written approval by the WCHD may result in the subgrantee refunding to the WCHD that amount expended in excess of the approved budget.
5. Approval of subgrant budget by the WCHD constitutes prior approval for the expenditure of funds for specified purposes included in this budget. Transfer of funds between budgeted categories without written prior approval from the WCHD is not allowed under the terms of this subgrant. Requests to revise approved budgeted amounts must be made in writing and provide sufficient narrative detail to determine justification.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to regulations implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. pt. 67 § 67.510, as published as pt. VII of May 26, 1988, Federal Register (pp.19150-19211). This provision shall be required of every subgrantee receiving any payment in whole or in part from federal funds.
8. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
9. Agrees to disclose any existing or potential conflicts of interest relative to the performance of services resulting from this subgrant award. The WCHD reserves the right to disqualify any grantee on the grounds of actual or apparent conflict of interest. Any attempt to intentionally

or unintentionally conceal or obfuscate a conflict of interest will automatically result in the disqualification of funding.

10. Agrees, whether expressly prohibited by federal, state, or local law, or otherwise, that no funding associated with this subgrant will be used for any purpose associated with or related to lobbying or influencing or attempting to lobby or influence for any purpose the following:
 - a) any federal, state, county or local agency, legislature, commission, counsel or board;
 - b) any federal, state, county or local legislator, commission member, counsel member board member or other elected official; or
 - c) any officer or employee of any federal, state, county or local agency, legislature, commission, counsel or board.
11. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L.88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107), which prohibits discrimination on the basis of age; (e) the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended and regulations adopted thereunder contained in 28 CFR 26.101-36.999 inclusive, (f) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (g) the requirements of any other nondiscrimination statute(s) which may apply to the application, and shall not discriminate against any employee or offeror for employment because of race, national origin, creed, color, sex, religion, age, disability or handicap condition (including AIDS and AIDS related conditions).
12. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
13. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801 et seq.), which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
14. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.
15. Insofar as subgrantee and the activities conducted hereunder are subject to the provisions of the Health Insurance Portability and Accountability Act and the regulations promulgated thereunder (hereinafter HIPAA), pertaining to the maintenance, handling, retention, confidentiality and availability of records and data containing protected health information, as that term is defined by 45 C.F.R. § 164.501, subgrantee agrees to maintain such records and data in accordance therewith, and in accordance with any more restrictive provision of state law, including but not limited to, chapters 441A of the Nevada Revised Statutes and the Nevada Administrative Code. Additionally, subgrantee will require that any employee, contractor or agent who may have access to the records and data provide comparable protections to those provided by the subgrantee.

Signature of Authorized Certifying Official	Title
<i>Linda T. Williams</i>	<i>CEO + President</i>

Applicant Organization	Date Submitted
PLANNED PARENTHOOD MAR MONTE	11/23/09

WCHD
NOTICE OF SUBGRANT AWARD
SECTION C

Retention of Subgrant Records and Audit Requirements

Retention of Subgrant Records

Subgrant accounting records are considered to be all records relating to the expenditure and reimbursement of funds awarded under this Subgrant Award. Records required for retention include all accounting records and related original and supporting documents that substantiate costs charged to the subgrant activity.

Recipients of subgrants are required to maintain subgrant accounting records, identifiable by subgrant number. Such records shall be maintained in accordance with the following:

- a) Records may be destroyed not less than three years (unless otherwise stipulated) after the final report has been submitted if written approval has been requested and received from the Administrative Health Services Officer at the WCHD. Records may be destroyed by the subgrantee five (5) calendar years after the final financial and narrative reports have been submitted to the WCHD.
- b) In all cases an overriding requirement exists to retain records until resolution of any audit questions relating to individual subgrants.

Planned Parenthood Mar Monte shall prepare and retain, and permit representatives of the Washoe County Health District, or other appropriate state or federal agencies or its designees to inspect as they deem necessary for grant audit and reimbursement purposes, property, personnel, medical (client) and financial records of PPMM as well as other records that may be required.

Audit Requirements

WCHD subgrants are subject to inspection and audit by representatives of the WCHD, or other appropriate state or federal agencies to:

- a) verify financial transactions and determine whether funds were used in accordance with applicable laws, regulations and procedures;
- b) ascertain whether policies, plans and procedures are being followed;
- c) provide management with objective and systematic appraisals of financial and administrative controls, including information as to whether operations are carried out effectively, efficiently and economically; and
- d) determine reliability of financial aspects of the conduct of the project.

Any audit of Subgrantee's expenditures will be performed in accordance with generally accepted auditing standards to determine there is proper accounting for and use of subgrant funds. It is the policy of the WCHD, as well as a federal requirement as specified in the Office of Management and Budget (OMB) Circular A-133 [Revised October 1997], that each grantee annually expending \$500,000 or more in federal funds have an audit prepared by an independent auditor in accordance with the terms and requirements of the appropriate circular. A copy of the final audit report must be sent to the WCHD, Attn: Administrative Health Services Officer, 1001 East Ninth Street, Reno, NV 89520.

Subgrantees expending less than \$500,000 in federal funds annually are exempt from the above mentioned audit requirements and may not use awarded funds to support the cost of an audit in either part or full unless a limited scope audit has been specifically approved in writing by the WCHD.

Final reports of expenditures are accepted by the WCHD, SUBJECT TO AUDIT.

WCHD
NOTICE OF SUBGRANT AWARD
SECTION D
Certifications

1. CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

The undersigned (authorized official signing for the applicant organization) certifies to the best of his or her knowledge and belief, that the applicant, defined as the primary participant in accordance with 45 CFR Part 76, and its principals;

- (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or agency;
- (b) have not within a 3-year period preceding this proposal been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) are not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
- (d) have not within a 3-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

Should the applicant not be able to provide this certification, an explanation as to why should be placed after the assurances page in the application package.

The applicant agrees by submitting this proposal that it will include, without modification, the clause titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion—Lower Tier Covered Transactions" in all lower tier covered transactions (i.e. transactions with subgrantees and/or contractors) and in all solicitations for lower tier covered transactions in accordance with 45 CFR Part 76.

2. CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

The undersigned (authorized official signing for the applicant organization) certifies that the applicant will, or will continue to, provide a drug-free workplace in accordance with 45 CFR Part 76 by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an ongoing drug-free awareness program to inform employees about:
 - 1. the dangers of drug abuse in the workplace;
 - 2. the grantee's policy of maintaining a drug-free workplace;
 - 3. any available drug counseling, rehabilitation, and employee assistance programs; and
 - 4. the penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a) above;
- (d) Notifying the employee in the statement required by paragraph (a), above, that, as a condition of employment under the grant, the employee will:
 - 1. abide by the terms of the statement; and

2. notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency in writing within ten calendar days after receiving notice under paragraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under paragraph (d)(2), with respect to any employee who is so convicted:

1. taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
2. requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

For purposes of paragraph (e) regarding agency notification of criminal drug convictions, the DHHS has designated the following central point for receipt of such notices:

Office of Grants and Acquisition Management
Office of Grants Management
Office of the Assistant Secretary for Management and Budget
Department of Health and Human Services
200 Independence Avenue, S.W., Room 517-D
Washington, D.C. 20201

3. CERTIFICATION REGARDING LOBBYING

Title 31, United States Code, Section 1352, entitled "Limitation on use of appropriated funds to influence certain Federal contracting and financial transactions," generally prohibits recipients of Federal grants and cooperative agreements from using Federal (appropriated) funds for lobbying the Executive or Legislative Branches of the Federal Government in connection with a SPECIFIC grant or cooperative agreement. Section 1352 also requires that each person who requests or receives a Federal grant or cooperative agreement must disclose lobbying undertaken with non-Federal (non-appropriated) funds. These requirements apply to grants and cooperative agreements EXCEEDING \$100,000 in total costs (45 CFR Part 93).

The undersigned (authorized official signing for the applicant organization) certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this

Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

4. CERTIFICATION REGARDING PROGRAM FRAUD CIVIL REMEDIES ACT (PFCRA)

The undersigned (authorized official signing for the applicant organization) certifies that the statements herein are true, complete, and accurate to the best of his or her knowledge, and that he or she is aware that any false, fictitious, or fraudulent statements or claims may subject him or her to criminal, civil, or administrative penalties. The undersigned agrees that the applicant organization will comply with the Public Health Service terms and conditions of award if a grant is awarded as a result of this application.

5. CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE

Public Law 103-227, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, daycare, early childhood development services, education or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law also applies to children's services that are provided in indoor facilities that are constructed, operated, or maintained with such Federal funds. The law does not apply to children's services provided in private residence, portions of facilities used for inpatient drug or alcohol treatment, service providers whose sole source of applicable Federal funds is Medicare or Medicaid, or facilities where WIC coupons are redeemed.

Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1,000 for each violation and/or the imposition of an administrative compliance order on the responsible entity.

By signing the certification, the undersigned certifies that the applicant organization will comply with the requirements of the Act and will not allow smoking within any portion of any indoor facility used for the provision of services for children as defined by the Act.

The applicant organization agrees that it will require that the language of this certification be included in any subawards which contain provisions for children's services and that all subrecipients shall certify accordingly.

The Public Health Services strongly encourages all grant recipients to provide a smoke-free workplace and promote the non-use of tobacco products. This is consistent with the PHS mission to protect and advance the physical and mental health of the American people.

Signature of Authorized Certifying Official	Title
<i>Linda T. Williams</i>	<i>CEO & President</i>
Applicant Organization	Date Submitted
PLANNED PARENTHOOD MAR MONTE	11/23/09

Exhibit A**NONPROFIT AGENCIES****INTRODUCTION**

Washoe County has established specific insurance and indemnification requirements for nonprofit organizations contracting with the County to provide services, use County facilities and property, or receive funding. Indemnification and hold harmless clauses and insurance requirements are intended to assure that a nonprofit organization accepts and is able to pay for a loss or liability related to its activities.

ATTENTION IS DIRECTED TO THE INSURANCE REQUIREMENTS BELOW. IT IS HIGHLY RECOMMENDED THAT ORGANIZATIONS CONFER WITH THEIR RESPECTIVE INSURANCE CARRIERS OR BROKERS TO DETERMINE THE AVAILABILITY OF INSURANCE CERTIFICATES AND ENDORSEMENTS AS PRESCRIBED AND PROVIDED HEREIN. IF THERE ARE ANY QUESTIONS REGARDING THESE INSURANCE REQUIREMENTS, IT IS RECOMMENDED THAT THE AGENT/BROKER CONTACT THE COUNTY RISK MANAGER DIRECTLY AT (775) 328-2071.

INDEMNIFICATION AGREEMENT

ORGANIZATION agrees to hold harmless, indemnify, and defend COUNTY, its officers, agents, employees, and volunteers from any loss or liability, financial or otherwise resulting from any claim, demand, suit, action, or cause of action based on bodily injury including death or property damage, including damage to ORGANIZATION'S property, caused by the omission, failure to act, or negligence on the part of ORGANIZATION, its employees, agents, representatives, or Subcontractors arising out of the performance of work under this Agreement by ORGANIZATION, or by others under the direction or supervision of ORGANIZATION.

In the event of a lawsuit against the COUNTY arising out of the activities of ORGANIZATION, should ORGANIZATION be unable to defend COUNTY due to the nature of the allegations involved, ORGANIZATION shall reimburse COUNTY, its officers, agents, and employees for cost of COUNTY personnel in defending such actions at its conclusion should it be determined that the basis for the action was in fact the negligent acts, errors or omissions of ORGANIZATION.

GENERAL REQUIREMENTS

ORGANIZATION shall purchase Industrial Insurance, General Liability, and Automobile Liability as described below. The cost of such insurance shall be borne by ORGANIZATION. ORGANIZATION may be required to purchase Professional Liability coverage based upon the nature of the service agreement.

INDUSTRIAL INSURANCE

It is understood and agreed that there shall be no Industrial Insurance coverage provided for ORGANIZATION or any Sub-consultant by COUNTY. ORGANIZATION agrees, as a precondition to the performance of any work under this Agreement and as a precondition to any obligation of the COUNTY to make any payment under this Agreement to provide COUNTY with a certificate issued by an insurer in accordance with NRS 616B.627 and with certificate of an insurer showing coverage pursuant to NRS 617.210 for ORGANIZATION and any sub-consultants used pursuant to this Agreement.

Should ORGANIZATION be self-funded for Industrial Insurance, ORGANIZATION shall so notify COUNTY in writing prior to the signing of this Agreement. COUNTY reserves the right to approve said retentions and may request additional documentation financial or otherwise for review prior to the signing of this Agreement.

It is further understood and agreed by and between COUNTY and ORGANIZATION that ORGANIZATION shall procure, pay for, and maintain the above-mentioned industrial insurance coverage at ORGANIZATION'S sole cost and expense.

MINIMUM LIMITS OF INSURANCE

ORGANIZATION shall maintain limits no less than:

1. General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, the general aggregate limit shall be increased to equal twice the required occurrence limit or revised to apply separately to each project or location.
2. Automobile Liability: \$500,000 combined single limit per accident for bodily injury and property damage. No aggregate limits may apply.
3. Professional Liability: \$N/A per claim and as an annual aggregate.

DEDUCTIBLES AND SELF-INSURED RETENTIONS

Any deductibles or self-insured retentions must be declared to and approved by the COUNTY Risk Management Division. COUNTY reserves the right to request additional documentation, financial or otherwise, prior to giving its approval of the deductibles and self-insured retention and prior to executing the underlying agreement. Any changes to the deductibles or self-insured retentions made during the term of this Agreement or during the term of any policy, must be approved by the COUNTY Risk Manager prior to the change taking effect.

OTHER INSURANCE PROVISIONS

The policies are to contain, or be endorsed to contain, the following provisions:

1. COUNTY, its officers, employees and volunteers are to be covered as insureds as respects: liability arising out of activities performed by or on behalf of ORGANIZATION, including COUNTY'S general supervision of ORGANIZATION; products and completed operations of ORGANIZATION; premises owned, occupied or used by ORGANIZATION; or automobiles owned, leased, hired, or borrowed by ORGANIZATION. The coverage shall contain no special limitations on the scope of protection afforded to COUNTY, its officers, employees or volunteers.
2. ORGANIZATION'S insurance coverage shall be primary insurance as respects COUNTY, its officers, employees and volunteers. Any insurance or self-insurance maintained by COUNTY, its officers, employees or volunteers shall be excess of ORGANIZATION'S insurance and shall not contribute with it in any way.

Any failure to comply with reporting provisions of the policies shall not affect coverage provided to COUNTY, its officers, employees or volunteers.

4. ORGANIZATION'S insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
5. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled or non-renewed by either party, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to COUNTY except for nonpayment of premium.

ACCEPTABILITY OF INSURERS

Insurance is to be placed with insurers with a Best's rating of no less than A-: VII. COUNTY, with the approval of the Risk Manager, may accept coverage with carriers having lower Best's Ratings upon review of financial information concerning ORGANIZATION and insurance carrier. COUNTY reserves the right to require that ORGANIZATION'S insurer be a licensed and admitted insurer in the State of Nevada, or on the Insurance Commissioner's approved but not admitted list.

VERIFICATION OF COVERAGE

ORGANIZATION shall furnish COUNTY with certificates of insurance and with original endorsements affecting coverage required by this exhibit. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. **All certificates and endorsements are to be addressed to the specific COUNTY contracting department and be received and approved by the COUNTY before work commences.** COUNTY reserves the right to require complete, certified copies of all required insurance policies, at any time.

SUBCONTRACTORS

ORGANIZATION shall include all Subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each Subcontractor. All coverages for Subcontractors shall be subject to all of the requirements stated herein.

MISCELLANEOUS CONDITIONS

1. ORGANIZATION shall be responsible for and remedy all damage or loss to any property, including property of COUNTY, caused in whole or in part by ORGANIZATION, any Subcontractor, or anyone employed, directed or supervised by ORGANIZATION.
2. Nothing herein contained shall be construed as limiting in any way the extent to which the ORGANIZATION may be held responsible for payment of damages to persons or property resulting from its operations or the operations of any Subcontractor under it.
3. In addition to any other remedies COUNTY may have if ORGANIZATION fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, COUNTY may, at its sole option:
 - a. Order ORGANIZATION to stop work under this Agreement and/or withhold any payments which become due ORGANIZATION hereunder until ORGANIZATION demonstrates compliance with the requirements hereof;

- b. Purchase such insurance to cover any risk for which COUNTY may be liable through the operations of ORGANIZATION if under this Agreement and deduct or retain the amount of the premiums for such insurance from any sums due under the Agreement;
- c. Terminate the Agreement.



Washoe County Health District



Public Health
Prevent. Promote. Protect

STAFF REPORT
BOARD MEETING DATE: 9/23/10

DATE: August 31, 2010

TO: District Board of Health

FROM: Eileen Coulombe, Administrative Health Services Officer, Washoe County Health District, 775-328-2417, ecoulombe@washoecounty.us *EC*

THROUGH: M.A. Anderson, MD, MPH, FACPM, District Health Officer, Washoe County Health District, 775-328-2416, manderson@washoecounty.us *MAA*

SUBJECT: Proposed approval of Memorandum of Legislative Cooperation By and Among the City of Reno, City of Sparks, Regional Planning Governing Board, Regional Transportation Commission, Truckee Meadows Water Authority, Reno Sparks Convention and Visitors Authority, Western Regional Water Commission, Sun Valley General Improvement District, Washoe County, Washoe County Health District and Washoe County School District; and if approved, authorize the Chairman to execute.

SUMMARY

The Washoe County District Board of Health must approve and execute the Memorandum of Cooperation By and Among the City of Reno, City of Sparks, Regional Planning Governing Board, Regional Transportation Commission, Truckee Meadows Water Authority, Reno Sparks Convention and Visitors Authority, Western Regional Water Commission, Sun Valley General Improvement District, Washoe County, Washoe County Health District and Washoe County School District.

Approval of the Memorandum of Legislative Cooperation supports the core public health function of policy development and planning.

PREVIOUS ACTION

The Washoe County District Board of Health approved the 2008-2009 Memorandum of Legislative Cooperation at their August 28, 2008 meeting.

AGENDA ITEM #7.C.2.

BACKGROUND

This Memorandum of Legislative Cooperation has been reviewed and approved by the Washoe County Risk Manager and District Attorney.

FISCAL IMPACT

Should the Board approve this item, there will be no additional fiscal impact to the adopted FY 11 budget.

RECOMMENDATION

Staff recommends that the District Board of Health approve the Memorandum of Legislative Cooperation By and Among the City of Reno, City of Sparks, Regional Planning Governing Board, Regional Transportation Commission, Truckee Meadows Water Authority, Reno Sparks Convention and Visitors Authority, Western Regional Water Commission, Sun Valley General Improvement District, Washoe County, Washoe County Health District and Washoe County School District; and if approved, authorize the Chairman to execute.

POSSIBLE MOTION

Move to approve the Memorandum of Legislative Cooperation By and Among the City of Reno, City of Sparks, Regional Planning Governing Board, Regional Transportation Commission, Truckee Meadows Water Authority, Reno Sparks Convention and Visitors Authority, Western Regional Water Commission, Sun Valley General Improvement District, Washoe County, Washoe County Health District and Washoe County School District; and if approved, authorize the Chairman to execute.'

MEMORANDUM OF LEGISLATIVE COOPERATION
BY AND AMONG THE
LOCAL GOVERNMENTS, AFFECTED GOVERNMENT ENTITIES, SERVICE
PROVIDERS AND OTHER AGENCIES IN THE TRUCKEE MEADOWS REGION

2010 - 2011

WHEREAS, the Regional Planning Governing Board (RPGB) established pursuant to *Nevada Revised Statutes* (NRS) 278.0264, local governments, affected entities, service providers, and other agencies in the Truckee Meadows region have numerous mutual areas of interest, including, but not limited to, master planning, facilities planning, regional planning, delivery of services, tax policy, governance, natural resources, human resources, economic development, and others; and

WHEREAS, a cooperative approach to intergovernmental relations and a unified effort within the region best serves the interests of the residents of the Truckee Meadows in achieving desired results in Nevada's Legislature; and

WHEREAS, local governments, affected entities, service providers and other agencies wish to work together to present, to the extent possible, a unified, cooperative, legislative effort for the 2011 session of Nevada's Legislature; and

WHEREAS, local governments, affected entities, service providers and other agencies understand that their respective interests may differ on some issues considered by, or presented to, Nevada's Legislature during its 2011 session;

NOW, THEREFORE, the RPGB, and the governing bodies of local governments, affected entities, service providers and other agencies (herein after identified as "the parties") make the following findings and declarations regarding the 2011 session of Nevada's Legislature:

1. Employees and contract lobbyists representing the parties will present their bill draft requests to each other at an informal meeting prior to the start of the session, in order to provide information and be available to ask and answer questions with regard to proposed legislation that affects the parties, directly or indirectly.
2. Employees and lobbyists representing the parties will meet and confer regularly during the session with regard to proposed legislation that affects the parties, directly or indirectly. Also, these employees and lobbyists will use this meet and confer mechanism as an initial forum for conflict resolution, should conflicts arise.
3. Employees and lobbyists representing the parties will make every effort to identify and communicate a unified, cooperative position on proposed legislation, especially in light of the limited number of bill draft requests available to government agencies and legislators.

4. The parties and their representatives will identify and discuss their differences regarding proposed legislation, and determine whether there are other options, inside or outside the legislative process, which would resolve those differences.
5. Each of the parties commits to disclose to the employees and lobbyists of the other parties the position it has taken, or intends to take, regarding legislative measures of mutual interest. Also, as required by subsection 2 of NRS 278.0286, the cities of Reno and Sparks, Washoe County, and affected entities will file all relevant information with the RRGB before submitting a recommendation for proposed legislation relating to the mandatory provisions of the Truckee Meadows Regional Plan. The parties will file such information in a timely manner and in accordance with the deadlines established in regulations adopted by the RRGB.
6. Employees and lobbyists representing the parties will provide assistance and information to each other, to individual legislators, and to standing legislative committees for the purpose of advancing measures in which there is a mutual interest.
7. Employees and lobbyists representing the parties will inform individual legislators and standing legislative committees whether opinions they express on a given matter represent a unified regional position or a singular position taken by the party.
8. The parties will actively solicit support for the unified, cooperative legislative approach from business, institutional, and other interest groups.

IN WITNESS THEREOF, the parties hereto have executed this memorandum on the dates signified:

REGIONAL PLANNING GOVERNING BOARD (NRS 278.0264),
by and through its board

Mike Carrigan, Chair

Date

CITY OF RENO, a municipal corporation
by and through its council

Robert A. Cashell, Sr., Mayor

Date

CITY OF SPARKS, a municipal corporation
by and through its council

Geno R. Martini, Mayor

Date

WASHOE COUNTY,
by and through its commission

David Humke, Chair

Date

REGIONAL TRANSPORTATION COMMISSION of Washoe County,
by and through its board

Dave Aiazzi, Chair

Date

WASHOE COUNTY SCHOOL DISTRICT,
by and through its board

Estela L. Gutierrez, President

Date

WASHOE COUNTY HEALTH DISTRICT,
by and through its board

Dennis M. Humphreys, Chair

Date

TRUCKEE MEADOWS WATER AUTHORITY,
by and through its board

Mike Carrigan, Chair

Date

RENO SPARKS CONVENTION AND VISITORS AUTHORITY,
by and through its board

Dwight Dortch, Chair

Date

WESTERN REGIONAL WATER COMMISSION,
by and through its board

Mike Carrigan, Chair

Date

SUN VALLEY GENERAL IMPROVEMENT DISTRICT,
by and through its board

Patricia Lancaster, Chair

Date



Washoe County Health District

STAFF REPORT

BOARD MEETING DATE: September 23, 2010

DATE: September 9, 2010

TO: District Board of Health

FROM: Lori Cooke, Fiscal Compliance Officer, Washoe County Health District
775-325-8068, lcooke@washoecounty.us *LC*

THROUGH: Eileen Coulombe, Administrative Health Services Officer *EC*

SUBJECT: Proposed Approval of Amendment #1 to Interlocal Contract #10-001 with the State of Nevada, Division of Environmental Protection, for the UST/LUST Grant Program (IO 10023) in the amount of \$30,000 for the period through June 30, 2011; approve budget amendments totaling an increase of \$30,000 in both revenue and expense; and authorize the Chairman of the Board to sign.

SUMMARY

The Washoe County District Board of Health must approve and execute, or direct the Health Officer to execute, contracts in excess of \$50,000, Interlocal Agreements and amendments to the adopted budget. The Health District, Environmental Health Services Division, has received Amendment #1 to an Interlocal Contract from the State Of Nevada, Division of Environmental Protection to increase funding by \$30,000 for the period through June 30, 2011. A copy of Amendment #1 is attached.

This Amendment to the Interlocal Contract has been approved by Washoe County's Risk Manager and District Attorney.

Priority/Goal supported by this item: Approval of Amendment #1 and the associated budget amendments supports the LUST program missions:

- To mitigate and remediate the environmental impact of petroleum products, released from failed UST systems, that have contaminated the environment, particularly groundwater.

PREVIOUS ACTION

Interlocal Contract #10-001 was approved by the Board on November 20, 2008.

BACKGROUND

The Health District received from State of Nevada, Division of Environmental Protection, a \$30,000 Amendment #1 to Interlocal Contract #10-001 to increase the total FY11

AGENDA ITEM # 7.C.3.

funding to the total amount of \$207,000.

Negotiated wage reductions will allow the approximately \$2,985 in essential operating expenditures moved to local cost center 172400 during the FY11 budget process to be reestablished on the grant. The \$30,000 amendment will be used for the following: small tools, reference materials, registration and training/travel, and small equipment.

FISCAL IMPACT

FY11 budget was adopted with \$187,000 in grant funding. A budget amendment in the amount of \$30,000 is necessary.

Should the Board approve these budget amendments, the total adopted FY11 budget will be **increased by \$30,000** by adjustments to the following accounts:

<u>Account Number</u>		<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
2002-IN-10023	-431100	Federal Revenue	\$30,000.00
2002-IN-10023	-701412	Salary Adjustment	(4,967.32)
	-710300	Operating Supplies	1,325.00
	-710302	Small Tools	500.00
	-710334	Copy Machine	10.00
	-710350	Office Supplies	100.00
	-710355	Books/Subscriptions	3,000.00
	-710360	Postage	500.00
	-710361	Exp Courier	50.00
	-710502	Printing	100.00
	-710508	Telephone Land Lines	300.00
	-710509	Seminars and Meetings	7,185.00
	-710529	Dues	115.00
	-711210	Travel	18,282.32
	-711504	Equipment noncapital	3,500.00
		Total Expenditures	\$30,000.00

RECOMMENDATION

Staff recommends that the Washoe County District Board of Health approve Amendment #1 to Interlocal Contract #10-001 with the State of Nevada, Division of Environmental Protection, for the UST/LUST Grant Program (IO 10023) in the amount of \$30,000 for the period through June 30, 2011; approve budget amendments totaling an increase of \$30,000 in both revenue and expense; and authorize the Chairman of the Board to sign.

POSSIBLE MOTION

Move to approve Amendment #1 to Interlocal Contract #10-001 with the State of Nevada, Division of Environmental Protection, for the UST/LUST Grant Program (IO 10023) in the amount of \$30,000 for the period through June 30, 2011; approve budget amendments totaling an increase of \$30,000 in both revenue and expense; and authorize the Chairman of the Board to sign.

AMENDMENT # 1 Interlocal Contract between Public Agencies

Between the State of Nevada
Acting By and Through Its

Nevada Department of Conservation and Natural Resources,
Division of Environmental Protection
901 S. Stewart Street, Carson City, NV 89701-5249
Phone: (775) 687-4670 Fax: (775) 687-5856

and

Washoe County Health District
Hereinafter the "Public Agency"
PO Box 11130, Reno, NV 89512
775-328-2423, Contact: Jeanne Rucker

1. AMENDMENTS. For and in consideration of mutual promises and/or other valuable consideration, all provisions of the original Interlocal Contract dated October 16, 2008, attached hereto as Exhibit A, remain in full force and effect with the exception of the following: This amendment is to the consideration from \$187,000 to \$217,000, per year, not to exceed \$778,000.

2. INCORPORATED DOCUMENTS. Exhibit A (Original Interlocal Contract consisting of 15 pages) is attached hereto incorporated by reference herein and made a part of this amended Interlocal Contract.

- a. Attachment A of the original contract is hereby modified, by the attached and is made a part of this amendment consisting of 1 page. The one time increase of \$30,000 is to provide training, travel, a GPS unit for field activities and reference materials for the Leaking Underground Storage Tank program.
- b. Attachment B is the revised budget.

3. REQUIRED APPROVAL. This amendment to the original Interlocal Contract shall not become effective until and unless approved by both parties.

IN WITNESS WHEREOF, the parties hereto have caused this amendment to the original Interlocal Contract to be signed and intend to be legally bound thereby.



Washoe County Health District Signature

Chairman DSOH 9/23/10

Title Date

Agency Signature Colleen Cripps, Ph.D.

Acting Administrator-NDEP

Title Date

Bureau Signature – Shirley DeCrona

Contract Manager

Title Date



Washoe County Health District



Public Health
Prevent. Promote. Protect.

STAFF REPORT BOARD MEETING DATE: 9/23/10

DATE: September 14, 2010

TO: District Board of Health

FROM: Patsy Buxton, Fiscal Compliance Officer, Washoe County Health District
775-328-2418, pbuxton@washoecounty.us *PB*

THROUGH: Eileen Coulombe, Administrative Health Services Officer, Washoe
County Health District, 775-328-2417, ecoulombe@washoecounty.us *EC*

SUBJECT: Ratification of Subgrant Amendment #1 issued to Nevada Hispanic Services, Inc. pertaining to the HIV Prevention – VOCES Program for the period January 1, 2010 through December 31, 2011 in the total amount of \$181,665 (\$91,242-CY10, \$90,423-CY11); and if approved, authorize the Chairman to execute.

SUMMARY

The Washoe County District Board of Health must approve and execute, or direct the Health Officer to execute, contracts in excess of \$50,000, Interlocal Agreements and amendments to the adopted budget.

District Board of Health strategic priority: Protect population from health problems and health hazards.

Ratification of this Amendment also supports the Sexual Health Program's mission to provide comprehensive prevention education, treatment, and surveillance activities in Washoe County that reduce the incidence of STD infection including HIV. The Sexual Health Program emphasizes strategies that empower individuals to decrease risk-related behaviors, thereby decreasing the incidence of new STD and HIV infections in the community.

PREVIOUS ACTION

The District Board of Health approved the Notice of Subgrant Award issued to Nevada Hispanic Services, Inc. pertaining to the VOCES program for the period January 1, 2010 through December 31, 2011 in the total amount of \$181,665, or \$91,242 for calendar year 2010 and \$90,423 for calendar year 2011 on November 19, 2009.

AGENDA ITEM # 7.C.4.

BACKGROUND

Nevada Hispanic Services, Inc. (NHS) was awarded a contract to fund the VOCES intervention that will provide small group education and skill building to 720 unduplicated Hispanic MSM and sexually active heterosexuals throughout the two-year funding period.

NHS has encountered and overcome some challenges earlier this year due to key personnel changes within the organization. The new Executive Director, Edward Vento has evaluated NHS's operational needs in relation to the current contract and submitted a request to the Washoe County Health District to reallocate funds. Expenditures in the travel, supply and other budget categories have been reduced and will be reallocated to the Personnel, Contractual and Indirect Cost Budget categories. The increase in the Contractual Budget category is driven by a change in the Program Evaluator's contract (additional data input previously performed by a clerical support position). The increase in the Indirect Budget Category is driven by their request to increase the reimbursement rate from 10% (of direct personnel) to 18% in calendar year 2010 and 16% in calendar year 2011.

The Notice of Subgrant Award Amendment #1 changes the funding allocation between budget categories. This amendment does not change the scope of work as outlined in Section A (Description of services, deliverables and reimbursement).

A copy of the Notice of Subgrant Award Amendment #1 for Nevada Hispanic Services, Inc. is attached. Washoe County's Risk Manager and District Attorney are currently reviewing this Amendment.

FISCAL IMPACT

Should the Board approve this Subgrant Amendment #1, there will be no additional fiscal impact to the adopted FY 11 budget.

RECOMMENDATION

Staff recommends that the District Board of Health ratify Subgrant Amendment #1 issued to Nevada Hispanic Services, Inc. pertaining to the HIV Prevention – VOCES Program for the period January 1, 2010 through December 31, 2011 in the total amount of \$181,665 (\$91,242-CY10, \$90,423-CY11); and if approved, authorize the Chairman to execute.

POSSIBLE MOTION

Move to ratify Subgrant Amendment #1 issued to Nevada Hispanic Services, Inc. pertaining to the HIV Prevention – VOCES Program for the period January 1, 2010 through December 31, 2011 in the total amount of \$181,665 (\$91,242-CY10, \$90,423-CY11); and if approved, authorize the Chairman to execute.

Washoe County Health District

NOTICE OF SUBGRANT AWARD AMENDMENT #1

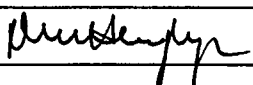
Program Name: HIV Prevention Program/Fiscal Agent Division of Community and Clinical Health Services (CCHS) Washoe County Health District	Subgrantee Name: Nevada Hispanic Services, Inc. (NHS)
Address: 1001 East Ninth Street Reno NV 89520	Address: 3905 Neil Road, Ste. 2 Reno, NV 89502
Subgrant Period: January 1, 2010 to December 31, 2011	Subgrantee EIN#: Subgrantee Vendor#: 103138

Reason for Award: VOCES Program
 NHS will implement the Video Opportunities for Innovative Condom Education and Safer Sex (VOCES/VOICES-in English) that targets Hispanic men who have sex with men (MSM) and sexually active heterosexuals in an effort to prevent HIV.

Amendment #2: This amendment changes the funding allocation between budget categories. This amendment does not change the scope of work as outline in Section A (Description of Services, deliverables and reimbursement).

Budget Categories	CY 2010	Amended CY2010	CY 2011	Amended CY2011	Amended Subgrant period total
Approved cost categories					
1. Personnel	\$44,479	\$47,389	\$44,479	\$47,389	\$94,778
2. Travel	\$5,744	\$3,130	\$5,000	\$3,130	\$6,260
3. Supplies	\$12,904	\$9,614	\$13,236	\$9,614	\$19,228
4. Equipment	\$0	\$0	\$0	\$0	\$0
5. Contractual	\$10,000	\$15,304	\$10,000	\$15,304	\$30,608
6. Other	\$13,667	\$7,275	\$13,260	\$7,275	\$14,550
Total Direct Cost	\$86,794	\$82,712	\$85,975	\$82,712	\$165,424
Indirect Cost	\$4,448	\$8,530	\$4,448	\$7,711	\$16,241
Total Costs	\$91,242	\$91,242	\$90,423	\$90,423	\$181,665

By signing this Amendment, the Authorized Subgrantee Official or their designee acknowledge the above as the new budget for the above referenced Subgrant. Further, the undersigned understand this amendment does not alter, in any substantial way, the non-referenced contents of the Original Subgrant Award and all of its attachments attached hereto as Exhibit A and incorporated within.

Authorized Sub-Recipient Official	Signature	Date
Edward Vento Executive Director, Nevada Hispanic Services		
Mary-Ann Brown CCHS Division Director		
Eileen Coulombe Administrative Health Services Officer		
Denis Humphreys, OD Chairman, District Board of Health		9/23/10

Washoe County Health District

NOTICE OF SUBGRANT AWARD

Program Name: HIV Prevention Program/Fiscal Agent Division of Community and Clinical Health Services (CCHS) Washoe County Health District	Subgrantee Name: Nevada Hispanic Services, Inc. (NHS)
Address: 1001 East Ninth Street Reno NV 89520	Address: 3905 Neil Road, Ste. 2 Reno, NV 89502
Subgrant Period: January 1, 2010 to December 31, 2011	Subgrantee EIN#: Subgrantee Vendor#: 103138


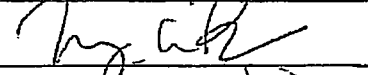

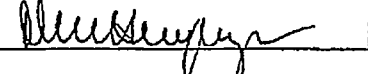
Reason for Award: Street Smart Program
 NHS will implement the Video Opportunities for Innovative Condom Education and Safer Sex (VOCES/VOICES-in English) that targets Hispanic men who have sex with men (MSM) and sexually active heterosexuals in an effort to prevent HIV.

Budget Categories	CY 2010	CY 2011	Subgrant period total
Approved cost categories			
1. Personnel	\$44,479	\$44,479	\$88,958
2. Travel	\$5,744	\$5,000	\$10,744
3. Supplies	\$12,904	\$13,236	\$26,140
4. Equipment	\$0	\$0	\$0
5. Contractual	\$10,000	\$10,000	\$20,000
6. Other	\$13,667	\$13,260	\$26,927
Total Direct Cost	\$86,794	\$85,975	\$172,769
Indirect Cost	\$4,448	\$4,448	\$8,896
Total Costs	\$91,242	\$90,423	\$181,665

Disbursement of funds will be as follows:
 Payment will be made upon receipt of an Invoice specifically requesting payment for the NHS - VOCES Program. Reimbursement will not exceed \$91,242 for CY 2010, \$90,423 for CY 2011, for a grant total not to exceed \$181,665 for the subgrant period.

Source of Funds:	CFDA#	Federal Grant #:
1. Centers for Disease Control and Prevention (CDC)	93.940	TBA

- Terms and Conditions**
 In accepting these grant funds, it is understood that:
1. Expenditures must comply with appropriate state and/or federal regulations.
 2. This award is subject to the availability of appropriate funds.
 3. Recipient of these funds agrees to stipulations listed in Sections A, B, C and D of this subgrant award.

Authorized Sub-Recipient Official	Signature	Date
Ed Vento Chairman, Nevada Hispanic Services		11/24/09
Mary-Ann Brown CCHS Division Director		11/09/09
Eileen Coulombe Administrative Health Services Officer		11.5.09
Denis Humphreys, OD Chairman, District Board of Health		4/18/09

**WASHOE COUNTY HEALTH DISTRICT (WCHD)
NOTICE OF SUBGRANT AWARD
SECTION A**

Description of services, deliverables and reimbursement

Calendar Year 2010

Goal 1: To provide HIV prevention and risk reduction to Hispanic men who have sex with men (MSM) and sexually active heterosexuals in Northern Nevada.

Objective 1.1: By December 31, 2010, NHS will implement the two session VOCES program 16 times.

Objective 1.2: By December 31, 2010, NHS will implement the two session VOCES program to 320 unduplicated Hispanic MSM and sexually active heterosexuals

Objective 1.3: By December 31, 2010, at least 15% of VOCES participants will be Hispanic MSM.

Objective 1.4: By December 31, 2010, at least 85% of VOCES participants will be Hispanic sexually active heterosexuals.

Objective 1.5: By December 31, 2010, at least five Peer Assistants will be recruited and trained to assist with the NHS VOCES program.

Goal 2: To provide HIV prevention that will encourage the Hispanics reached by this program implementation to decrease the practice of sexual and/or drug-using risk behavior associated with HIV/STD infection in Northern Nevada.

Objective 2.1: By December 31, 2010, at least 70% of VOCES participants will complete program evaluation.

Objective 2.1: By December 31, 2010, at least 60% of individuals who evaluate the VOCES program will indicate that they read the program materials.

Objective 2.2: By December 31, 2010, at least 60% of individuals who evaluate the VOCES program will report an increase in knowledge in HIV prevention.

Objective 2.3: By December 31, 2010, at least 60% of individuals who evaluate the VOCES program will indicate that they intend to change their behavior to reduce their risk for HIV.

Objective 2.4: By December 31, 2010, at least 40% of individuals who evaluate the VOCES program will report the intent to use a condom the next time they engage in sexual activity.

Goal 3: To encourage participants reached by this program to get an HIV test.

Objective 3.1: By December 31, 2010, 100% of VOCES participants will be referred for HIV testing.

Objective 3.2: By December 31, 2010, at least 50% of individuals who evaluate the VOCES program will report the intent to get an HIV test.

Goal 4: To provide participants reached by this program with referrals for social and health care services.

Objective 4.1: By December 31, 2010, 100% of VOCES participants who need referrals for social and health care services will receive these referrals.

Goal 5: To collect, analyze, and disseminate evaluation data related to the VOCES intervention in Northern Nevada.

Objective 5.1: NHS will complete and submit progress reports, using the template supplied by the DHD, as follows:

- 1st quarter report due by April 16, 2010
- Mid-year report due by July 16, 2010
- Annual report due by January 14, 2011

Objective 5.2: NHS will provide reports to the Northern Nevada HIV Planning Council (NNPC) at each NNPC meeting using the report format approved by NNPC. Electronic copies of the reports will be emailed to DHD staff within one day following the NNPC meeting.

Objective 5.3: By December 31, 2010, NHS will collect process-monitoring data for each VOCES participant as required by the NSHD and the CDC.

Objective 5.4: By December 31, 2010, NHS will participate in the intervention baseline data entry, ongoing intervention data entry, and implementation of the CDC's Program Monitoring and Evaluation System (PEMS) including data submission deadlines as set forth by WCHD and NSHD.

Calendar Year 2011

Goal 1: To provide HIV prevention and risk reduction to Hispanic men who have sex with men (MSM) and sexually active heterosexuals in Northern Nevada.

Objective 1.1: By December 31, 2011, NHS will implement the two session VOCES program 20 times.

Objective 1.2: By December 31, 2011, NHS will implement the two session VOCES program to 400 unduplicated Hispanic MSM and sexually active heterosexuals

Objective 1.3: By December 31, 2011, at least 15% of VOCES participants will be Hispanic MSM.

Objective 1.4: By December 31, 2011, at least 85% of VOCES participants will be Hispanic sexually active heterosexuals.

Objective 1.5: By December 31, 2011, at least five Peer Assistants will be recruited and trained to assist with the NHS VOCES program.

Goal 2: To provide HIV prevention that will encourage the Hispanics reached by this program implementation to decrease the practice of sexual and/or drug-using risk behavior associated with HIV/STD infection in Northern Nevada.

Objective 2.1: By December 31, 2011, at least 70% of VOCES participants will complete program evaluation.

Objective 2.1: By December 31, 2011, at least 60% of individuals who evaluate the VOCES program will indicate that they read the program materials.

Objective 2.2: By December 31, 2011, at least 60% of individuals who evaluate the VOCES program will report an increase in knowledge in HIV prevention.

Objective 2.3: By December 31, 2011, at least 60% of individuals who evaluate the VOCES program will indicate that they intend to change their behavior to reduce their risk for HIV.

Objective 2.4: By December 31, 2011, at least 40% of individuals who evaluate the VOCES program will report the intent to use a condom the next time they engage in sexual activity.

Goal 3: To encourage participants reached by this program to get an HIV test.

Objective 3.1: By December 31, 2011, 100% of VOCES participants will be referred for HIV testing.

Objective 3.2: By December 31, 2011, at least 50% of individuals who evaluate the VOCES program will report the intent to get an HIV test.

Goal 4: To provide participants reached by this program with referrals for social and health care services.

Objective 4.1: By December 31, 2011, 100% of VOCES participants who need referrals for social and health care services will receive these referrals.

Goal 5: To collect, analyze, and disseminate evaluation data related to the VOCES intervention in Northern Nevada.

Objective 5.1: NHS will complete and submit progress reports, using the template supplied by the DHD, as follows:

Mid-year report due by July 15, 2011

Two-year comprehensive report due by January 13, 2012

Objective 5.2: NHS will provide reports to the Northern Nevada HIV Planning Council (NNPC) at each NNPC meeting using the report format approved by NNPC. Electronic copies of the reports will be emailed to DHD staff within one day following the NNPC meeting.

Objective 5.3: By December 31, 2011, NHS will collect process-monitoring data for each VOCES participant as required by the NSHD and the CDC.

Objective 5.4: By December 31, 2011, NHS will participate in the intervention baseline data entry, ongoing intervention data entry, and implementation of the CDC's Program Monitoring and Evaluation System (PEMS) including data submission deadlines as set forth by WCHD and NSHD.

Subgrantee agrees to:

1. Submit all required reports and forms (except "bubble sheets"), via email, to the HIV Program Coordinator and Administrative Assistant.
2. Comply with WCHD policies regarding the purchase, use, and accounting of cash-equivalent incentives.
3. Comply with and provide proof that fingerprinting and a background check have been performed on individuals working with juveniles in the State of Nevada (NRS 179.A.210, NRS 239.B.010).
4. Comply with and provide proof of industrial and liability insurance as discussed in Exhibit A (attached hereto and incorporated herein by this reference).
5. Indemnify, hold harmless, and defend the WCHD, its officers, agents and employees as set forth in the Insurance/Hold Harmless Requirements for Non-Profit Agencies, Exhibit A.
6. Follow the "Special Conditions" of this grant award:

Special Conditions: In addition to the established services and deliverables listed above, subrecipients shall incorporate efforts into their existing activities to reach Northern Nevada's priority populations and subpopulations identified in the 2006-2008 Nevada Comprehensive HIV Prevention Plan:

Priority Population:	Subpopulation:
HIV+	All
MSM	General
	Youth
Sexually Active Heterosexuals	Of Color
	Women
	Youth

Subrecipients should list specific efforts to meet these conditions in required reporting documents.

	CY 2010	CY 2011	Subgrant Total	
Personnel	\$44,479	\$44,479	\$88,958	80% of one .80 FTE Program Coordinator, 20% of one 1.0 FTE Clerical Support/CTR Specialist; Personnel includes fringe benefits @ 11.3%
Travel	\$5,744	\$5,000	\$10,744	To include auto mileage, registration and travel associated with trainings.
Supplies	\$12,904	\$13,236	\$26,140	To include education materials, office supplies, postage, copying, and Orasure HIV tests.
Equipment	\$0	\$0	\$0	
Contractual	\$10,000	\$10,000	\$20,000	Evaluation Consultant (\$50/hr x 200 hours)
Other	\$13,667	\$13,260	\$26,927	To include cell phone, fax/scan/copy machine, and participant incentives. Incentives: Nutritional snacks for group meetings – 2 sessions x 320 participants x \$4.00/each = \$2,560; Gift cards – 320 participants x \$25/each = \$8,000; Trained/Completed program Peer Assistant Incentive – 5 x \$300 = \$1,500

Total Direct Costs	\$86,794	\$85,975	\$172,769
Indirect Costs	\$4,448	\$4,448	\$8,896
Total Costs	\$91,242	\$90,423	\$181,665

The WCHD will:

1. Provide technical assistance upon written request from the subgrantee. The WCHD will not provide technical assistance that duplicates activities funded under this subgrant.
2. Provide timely reimbursements when furnished with proper supporting documentation.
3. To the extent authorized by law, indemnify, hold harmless, and defend NHS, its officers, agents and employees, from and against any demands, claims, liabilities, and damages of any kind or nature arising out of the negligent acts, errors and omissions of WCHD staff.

Both parties agree:

1. Reimbursements for the actual expenses incurred related to the Scope of Work during the subgrant period will be made on a monthly basis using the forms provided by the WCHD.
2. Fiscal Reports including documentation supporting all expenditures for the previous month must accompany all reimbursement requests.
3. Reimbursement requests will be submitted within ten (10) calendar days following the end of each month.
4. The Washoe County Health District will conduct at least one annual site visit with the subgrantee, including a programmatic and fiscal review of any and all relevant material pertaining to this subgrant.

The WCHD reserves the right to hold reimbursement under this subgrant until any delinquent forms are filed.

Within twenty (20) days of the CLOSE OF THE SUBGRANT PERIOD, a complete financial accounting of all expenditures shall be submitted to the WCHD. Any unobligated funds shall be returned to the WCHD, or if not already requested, shall be deducted from the final award.

The parties acknowledge that they are subject to the provisions of the Health Insurance Portability and Accountability Act (HIPAA) and the regulations promulgated thereunder, pertaining to the maintenance, handling, retention, confidentiality and availability of records and data containing protected health information, as that term is defined by 45 C.F.R. § 164.501. It is agreed that in addition to maintaining such records and data in accordance with HIPAA and any more restrictive provision of state law, including but not limited to, Chapters 441A of the Nevada Revised Statutes and the Nevada Administrative Code, the parties will require that any employee, contractor or agent who may have access to the records and data provide comparable protections to those provided by the parties.

Approval of Subgrant budget by the Washoe County Health District constitutes prior approval for the expenditure of funds for specified purposes included in this budget. Transfer of funds without written prior approval from the Washoe County Health District is not allowed under the terms of this Subgrant. Requests to revise approved budgeted amounts must be made in writing and provide sufficient narrative detail to determine justification.

NHS acknowledges that this Notice of Subgrant Award is contingent upon the appropriation of federal grant funds to the WCHD to support the activities described herein and that the Notice of Subgrant Award will terminate by operation of law if the appropriation of funds does not occur. In this event, the WCHD will provide NHS with immediate written notice of the non-appropriation, directed to Ed Vento, Board Chairman.

In the event of any termination, all property and finished or unfinished documents, data, studies, and reports purchased or prepared by Nevada Hispanic Services, Inc. under this Agreement shall be disposed of according to WCHD directives.

If Nevada Hispanic Services, Inc. prepares, publishes or distributes any brochure, periodical or other

publication, the costs of which are funded at least in part by the Agreement, then any such publication shall contain a prominently displayed statement to that effect ["This agency and its programs are funded, in whole or in part, by contracts with the Centers for Disease Control and Prevention through the Nevada State Health Division and the Washoe County Health District"].

This subgrant may be TERMINATED by either party, provided the termination shall be not effective until 30 days after a party has served written notice upon the other party. This agreement may be terminated by mutual consent of both parties or unilaterally by either party without cause. Upon such notice of termination, the Washoe County Health District may require Nevada Hispanic Services, Inc. to ensure that adequate arrangements have been made for the transfer of performance required under this Agreement to another Provider or to the Washoe County Health District, including the reasonable payments of any costs involved out of compensation otherwise due NHS. NHS may assign and transfer this Agreement only with the prior written approval of the District Health Officer.

The Washoe County District Board of Health must approve the Notice of Subgrant Award prior to execution. The Washoe Board of County Commissioners must approve the Purchase Requisition and Resolution prior to execution.

This Agreement supersedes all oral agreements, negotiations and representations pertaining to the particular services in the Agreement for the period of performance specified in said AGREEMENT.

WCHD
NOTICE OF SUBGRANT AWARD
SECTION B
Assurances – Non-Construction Programs

As a condition of receiving subgranted funds from the WCHD, the Subgrantee agrees to the following conditions:

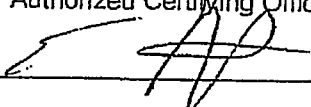
Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standard or agency directives.
3. Agrees grant funds may not be used for other than the awarded purpose. In the event subgrantee expenditures do not comply with this condition, that portion not in compliance must be refunded to the WCHD.
4. Agrees the expenditure of subgrant funds in excess of approved budgeted amount, without prior written approval by the WCHD may result in the subgrantee refunding to the WCHD that amount expended in excess of the approved budget.
5. Approval of subgrant budget by the WCHD constitutes prior approval for the expenditure of funds for specified purposes included in this budget. Transfer of funds between budgeted categories without written prior approval from the WCHD is not allowed under the terms of this subgrant. Requests to revise approved budgeted amounts must be made in writing and provide sufficient narrative detail to determine justification.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to regulations implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. pt. 67 § 67.510, as published as pt. VII of May 26, 1988, Federal Register (pp.19150-19211). This provision shall be required of every subgrantee receiving any payment in whole or in part from federal funds.
8. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
9. Agrees to disclose any existing or potential conflicts of interest relative to the performance of services resulting from this subgrant award. The WCHD reserves the right to disqualify any grantee on the grounds of actual or apparent conflict of interest. Any attempt to intentionally

or unintentionally conceal or obfuscate a conflict of interest will automatically result in the disqualification of funding.

10. Agrees, whether expressly prohibited by federal, state, or local law, or otherwise, that no funding associated with this subgrant will be used for any purpose associated with or related to lobbying or influencing or attempting to lobby or influence for any purpose the following:
 - a) any federal, state, county or local agency, legislature, commission, counsel or board;
 - b) any federal, state, county or local legislator, commission member, counsel member board member or other elected official; or
 - c) any officer or employee of any federal, state, county or local agency, legislature, commission, counsel or board.
11. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L.88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107), which prohibits discrimination on the basis of age; (e) the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended and regulations adopted thereunder contained in 28 CFR 26.101-36.999 inclusive, (f) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (g) the requirements of any other nondiscrimination statute(s) which may apply to the application, and shall not discriminate against any employee or offeror for employment because of race, national origin, creed, color, sex, religion, age, disability or handicap condition (including AIDS and AIDS related conditions).
12. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
13. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801 et seq.), which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
14. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.
15. Insofar as subgrantee and the activities conducted hereunder are subject to the provisions of the Health Insurance Portability and Accountability Act and the regulations promulgated thereunder (hereinafter HIPAA), pertaining to the maintenance, handling, retention, confidentiality and availability of records and data containing protected health information, as that term is defined by 45 C.F.R. § 164.501, subgrantee agrees to maintain such records and data in accordance therewith, and in accordance with any more restrictive provision of state law, including but not limited to, chapters 441A of the Nevada Revised Statutes and the Nevada Administrative Code. Additionally, subgrantee will require that any employee, contractor or agent who may have access to the records and data provide comparable protections to those provided by the subgrantee.

Signature of Authorized Certifying Official	Title
	Executive Director
Applicant Organization	Date Submitted
Mesa Hispanic Services	11/24/07

**WCHD
NOTICE OF SUBGRANT AWARD
SECTION C**

Retention of Subgrant Records and Audit Requirements

Retention of Subgrant Records

Subgrant accounting records are considered to be all records relating to the expenditure and reimbursement of funds awarded under this Subgrant Award. Records required for retention include all accounting records and related original and supporting documents that substantiate costs charged to the subgrant activity.

Recipients of subgrants are required to maintain subgrant accounting records, identifiable by subgrant number. Such records shall be maintained in accordance with the following:

- a) Records may be destroyed not less than three years (unless otherwise stipulated) after the final report has been submitted if written approval has been requested and received from the Administrative Health Services Officer at the WCHD. Records may be destroyed by the subgrantee five (5) calendar years after the final financial and narrative reports have been submitted to the WCHD.
- b) In all cases an overriding requirement exists to retain records until resolution of any audit questions relating to individual subgrants.

Nevada Hispanic Services, Inc shall prepare and retain, and permit representatives of the Washoe County Health District, or other appropriate state or federal agencies or its designees to inspect as they deem necessary for grant audit and reimbursement purposes, property, personnel, medical (client) and financial records of NHS as well as other records that may be required.

Audit Requirements

WCHD subgrants are subject to inspection and audit by representatives of the WCHD, or other appropriate state or federal agencies to:

- a) verify financial transactions and determine whether funds were used in accordance with applicable laws, regulations and procedures;
- b) ascertain whether policies, plans and procedures are being followed;
- c) provide management with objective and systematic appraisals of financial and administrative controls, including information as to whether operations are carried out effectively, efficiently and economically; and
- d) determine reliability of financial aspects of the conduct of the project.

Any audit of Subgrantee's expenditures will be performed in accordance with generally accepted auditing standards to determine there is proper accounting for and use of subgrant funds. It is the policy of the WCHD, as well as a federal requirement as specified in the Office of Management and Budget (OMB) Circular A-133 [Revised October 1997], that each grantee annually expending \$500,000 or more in federal funds have an audit prepared by an independent auditor in accordance with the terms and requirements of the appropriate circular. A copy of the final audit report must be sent to the WCHD, Attn: Administrative Health Services Officer, 1001 East Ninth Street, Reno, NV 89520.

Subgrantees expending less than \$500,000 in federal funds annually are exempt from the above mentioned audit requirements and may not use awarded funds to support the cost of an audit in either part or full unless a limited scope audit has been specifically approved in writing by the WCHD.

Final reports of expenditures are accepted by the WCHD, SUBJECT TO AUDIT.

WCHD
NOTICE OF SUBGRANT AWARD
SECTION D
Certifications

1. CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

The undersigned (authorized official signing for the applicant organization) certifies to the best of his or her knowledge and belief, that the applicant, defined as the primary participant in accordance with 45 CFR Part 76, and its principals;

- (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or agency;
- (b) have not within a 3-year period preceding this proposal been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) are not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
- (d) have not within a 3-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

Should the applicant not be able to provide this certification, an explanation as to why should be placed after the assurances page in the application package.

The applicant agrees by submitting this proposal that it will include, without modification, the clause titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion—Lower Tier Covered Transactions" in all lower tier covered transactions (i.e. transactions with subgrantees and/or contractors) and in all solicitations for lower tier covered transactions in accordance with 45 CFR Part 76.

2. CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

The undersigned (authorized official signing for the applicant organization) certifies that the applicant will, or will continue to, provide a drug-free workplace in accordance with 45 CFR Part 76 by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an ongoing drug-free awareness program to inform employees about:
 - 1. the dangers of drug abuse in the workplace;
 - 2. the grantee's policy of maintaining a drug-free workplace;
 - 3. any available drug counseling, rehabilitation, and employee assistance programs; and
 - 4. the penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a) above;
- (d) Notifying the employee in the statement required by paragraph (a), above, that, as a condition of employment under the grant, the employee will:
 - 1. abide by the terms of the statement; and

2. notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- (e) Notifying the agency in writing within ten calendar days after receiving notice under paragraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
- (f) Taking one of the following actions, within 30 calendar days of receiving notice under paragraph (d)(2), with respect to any employee who is so convicted:
1. taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 2. requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

For purposes of paragraph (e) regarding agency notification of criminal drug convictions, the DHHS has designated the following central point for receipt of such notices:

Office of Grants and Acquisition Management
Office of Grants Management
Office of the Assistant Secretary for Management and Budget
Department of Health and Human Services
200 Independence Avenue, S.W., Room 517-D
Washington, D.C. 20201

3. CERTIFICATION REGARDING LOBBYING

Title 31, United States Code, Section 1352, entitled "Limitation on use of appropriated funds to influence certain Federal contracting and financial transactions," generally prohibits recipients of Federal grants and cooperative agreements from using Federal (appropriated) funds for lobbying the Executive or Legislative Branches of the Federal Government in connection with a SPECIFIC grant or cooperative agreement. Section 1352 also requires that each person who requests or receives a Federal grant or cooperative agreement must disclose lobbying undertaken with non-Federal (non-appropriated) funds. These requirements apply to grants and cooperative agreements EXCEEDING \$100,000 in total costs (45 CFR Part 93).

The undersigned (authorized official signing for the applicant organization) certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this

Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

4. CERTIFICATION REGARDING PROGRAM FRAUD CIVIL REMEDIES ACT (PFCRA)

The undersigned (authorized official signing for the applicant organization) certifies that the statements herein are true, complete, and accurate to the best of his or her knowledge, and that he or she is aware that any false, fictitious, or fraudulent statements or claims may subject him or her to criminal, civil, or administrative penalties. The undersigned agrees that the applicant organization will comply with the Public Health Service terms and conditions of award if a grant is awarded as a result of this application.

5. CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE

Public Law 103-227, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, daycare, early childhood development services, education or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law also applies to children's services that are provided in indoor facilities that are constructed, operated, or maintained with such Federal funds. The law does not apply to children's services provided in private residence, portions of facilities used for inpatient drug or alcohol treatment, service providers whose sole source of applicable Federal funds is Medicare or Medicaid, or facilities where WIC coupons are redeemed.

Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1,000 for each violation and/or the imposition of an administrative compliance order on the responsible entity.

By signing the certification, the undersigned certifies that the applicant organization will comply with the requirements of the Act and will not allow smoking within any portion of any indoor facility used for the provision of services for children as defined by the Act.

The applicant organization agrees that it will require that the language of this certification be included in any subawards which contain provisions for children's services and that all subrecipients shall certify accordingly.

The Public Health Services strongly encourages all grant recipients to provide a smoke-free workplace and promote the non-use of tobacco products. This is consistent with the PHS mission to protect and advance the physical and mental health of the American people.

Signature of Authorized Certifying Official	Title
<i>Edward J. Vent</i>	<i>Executive Director</i>

Applicant Organization	Date Submitted
<i>Mexican Hispanic Services</i>	<i>11/27/09</i>

Exhibit A**NONPROFIT AGENCIES****INTRODUCTION**

Washoe County has established specific insurance and indemnification requirements for nonprofit organizations contracting with the County to provide services, use County facilities and property, or receive funding. Indemnification and hold harmless clauses and insurance requirements are intended to assure that a nonprofit organization accepts and is able to pay for a loss or liability related to its activities.

ATTENTION IS DIRECTED TO THE INSURANCE REQUIREMENTS BELOW. IT IS HIGHLY RECOMMENDED THAT ORGANIZATIONS CONFER WITH THEIR RESPECTIVE INSURANCE CARRIERS OR BROKERS TO DETERMINE THE AVAILABILITY OF INSURANCE CERTIFICATES AND ENDORSEMENTS AS PRESCRIBED AND PROVIDED HEREIN. IF THERE ARE ANY QUESTIONS REGARDING THESE INSURANCE REQUIREMENTS, IT IS RECOMMENDED THAT THE AGENT/BROKER CONTACT THE COUNTY RISK MANAGER DIRECTLY AT (775) 328-2071.

INDEMNIFICATION AGREEMENT

ORGANIZATION agrees to hold harmless, indemnify, and defend COUNTY, its officers, agents, employees, and volunteers from any loss or liability, financial or otherwise resulting from any claim, demand, suit, action, or cause of action based on bodily injury including death or property damage, including damage to ORGANIZATION'S property, caused by the omission, failure to act, or negligence on the part of ORGANIZATION, its employees, agents, representatives, or Subcontractors arising out of the performance of work under this Agreement by ORGANIZATION, or by others under the direction or supervision of ORGANIZATION.

In the event of a lawsuit against the COUNTY arising out of the activities of ORGANIZATION, should ORGANIZATION be unable to defend COUNTY due to the nature of the allegations involved, ORGANIZATION shall reimburse COUNTY, its officers, agents, and employees for cost of COUNTY personnel in defending such actions at its conclusion should it be determined that the basis for the action was in fact the negligent acts, errors or omissions of ORGANIZATION.

GENERAL REQUIREMENTS

ORGANIZATION shall purchase Industrial Insurance, General Liability, and Automobile Liability as described below. The cost of such insurance shall be borne by ORGANIZATION. ORGANIZATION may be required to purchase Professional Liability coverage based upon the nature of the service agreement.

INDUSTRIAL INSURANCE

It is understood and agreed that there shall be no Industrial Insurance coverage provided for ORGANIZATION or any Sub-consultant by COUNTY. ORGANIZATION agrees, as a precondition to the performance of any work under this Agreement and as a precondition to any obligation of the COUNTY to make any payment under this Agreement to provide COUNTY with a certificate issued by an insurer in accordance with NRS 616B.627 and with a certificate of an insurer showing coverage pursuant to NRS 617.210 for ORGANIZATION and any sub-consultants used pursuant to this Agreement.

Should ORGANIZATION be self-funded for Industrial Insurance, ORGANIZATION shall so notify COUNTY in writing prior to the signing of this Agreement. COUNTY reserves the right to approve said retentions and may request additional documentation financial or otherwise for review prior to the signing of this Agreement.

It is further understood and agreed by and between COUNTY and ORGANIZATION that ORGANIZATION shall procure, pay for, and maintain the above-mentioned industrial insurance coverage at ORGANIZATION'S sole cost and expense.

MINIMUM LIMITS OF INSURANCE

ORGANIZATION shall maintain limits no less than:

1. General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, the general aggregate limit shall be increased to equal twice the required occurrence limit or revised to apply separately to each project or location.
2. Automobile Liability: \$500,000 combined single limit per accident for bodily injury and property damage. No aggregate limits may apply.
3. Professional Liability: \$N/A per claim and as an annual aggregate.

DEDUCTIBLES AND SELF-INSURED RETENTIONS

Any deductibles or self-insured retentions must be declared to and approved by the COUNTY Risk Management Division. COUNTY reserves the right to request additional documentation, financial or otherwise, prior to giving its approval of the deductibles and self-insured retention and prior to executing the underlying agreement. Any changes to the deductibles or self-insured retentions made during the term of this Agreement or during the term of any policy, must be approved by the COUNTY Risk Manager prior to the change taking effect.

OTHER INSURANCE PROVISIONS

The policies are to contain, or be endorsed to contain, the following provisions:

1. COUNTY, its officers, employees and volunteers are to be covered as insureds as respects: liability arising out of activities performed by or on behalf of ORGANIZATION, including COUNTY'S general supervision of ORGANIZATION; products and completed operations of ORGANIZATION; premises owned, occupied or used by ORGANIZATION; or automobiles owned, leased, hired, or borrowed by ORGANIZATION. The coverage shall contain no special limitations on the scope of protection afforded to COUNTY, its officers, employees or volunteers.
2. ORGANIZATION'S insurance coverage shall be primary insurance as respects COUNTY, its officers, employees and volunteers. Any insurance or self-insurance maintained by COUNTY, its officers, employees or volunteers shall be excess of ORGANIZATION'S insurance and shall not contribute with it in any way.
3. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to COUNTY, its officers, employees or volunteers.

4. ORGANIZATION'S insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
5. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled or non-renewed by either party, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to COUNTY except for nonpayment of premium.

ACCEPTABILITY OF INSURERS

Insurance is to be placed with insurers with a Best's rating of no less than A-: VII. COUNTY, with the approval of the Risk Manager, may accept coverage with carriers having lower Best's Ratings upon review of financial information concerning ORGANIZATION and insurance carrier. COUNTY reserves the right to require that ORGANIZATION'S insurer be a licensed and admitted insurer in the State of Nevada, or on the Insurance Commissioner's approved but not admitted list.

VERIFICATION OF COVERAGE

ORGANIZATION shall furnish COUNTY with certificates of insurance and with original endorsements affecting coverage required by this exhibit. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. **All certificates and endorsements are to be addressed to the specific COUNTY contracting department and be received and approved by the COUNTY before work commences.** COUNTY reserves the right to require complete, certified copies of all required insurance policies, at any time.

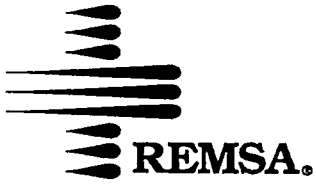
SUBCONTRACTORS

ORGANIZATION shall include all Subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each Subcontractor. All coverages for Subcontractors shall be subject to all of the requirements stated herein.

MISCELLANEOUS CONDITIONS

1. ORGANIZATION shall be responsible for and remedy all damage or loss to any property, including property of COUNTY, caused in whole or in part by ORGANIZATION, any Subcontractor, or anyone employed, directed or supervised by ORGANIZATION.
2. Nothing herein contained shall be construed as limiting in any way the extent to which the ORGANIZATION may be held responsible for payment of damages to persons or property resulting from its operations or the operations of any Subcontractor under it.
3. In addition to any other remedies COUNTY may have if ORGANIZATION fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, COUNTY may, at its sole option:
 - a. Order ORGANIZATION to stop work under this Agreement and/or withhold any payments which become due ORGANIZATION hereunder until ORGANIZATION demonstrates compliance with the requirements hereof;

- b. Purchase such insurance to cover any risk for which COUNTY may be liable through the operations of ORGANIZATION if under this Agreement and deduct or retain the amount of the premiums for such insurance from any sums due under the Agreement;
- c. Terminate the Agreement.



Regional Emergency Medical Services Authority

REMSA

OPERATIONS REPORTS

FOR

AUGUST 2010

10-11 Sched of Fran Avg. Bill

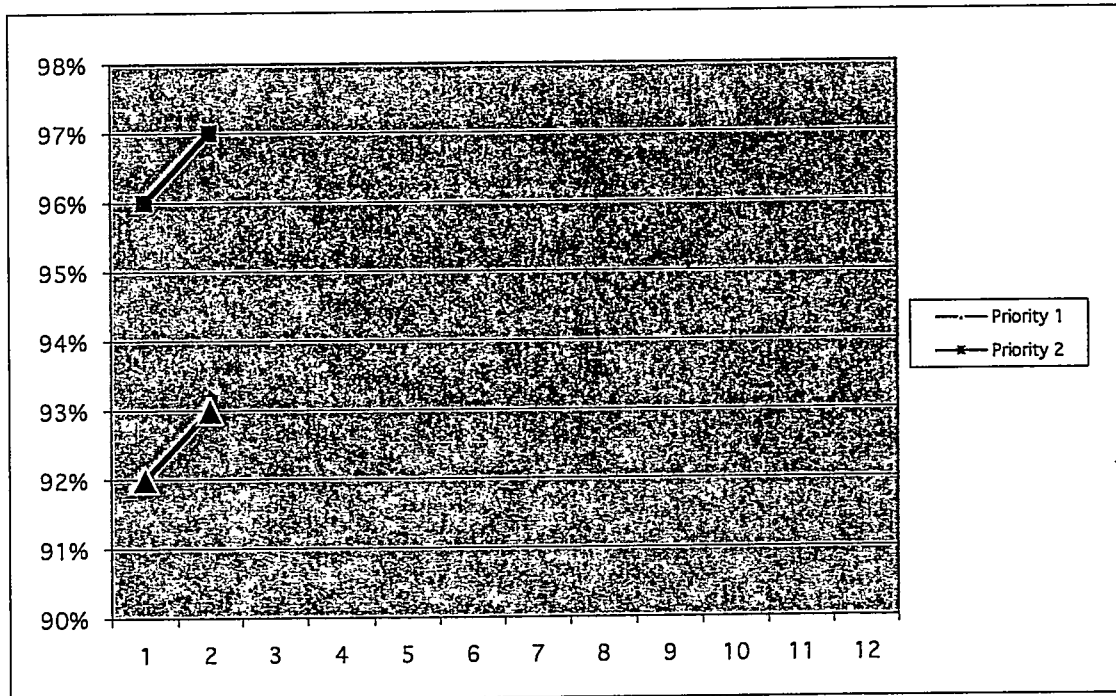
Care Flight				
Month	#Patients	Gross Sales	Avg. Bill	YTD Avg.
Jul-09	15	\$109,746	\$7,316	\$6,996
Aug.	9	\$58,163	\$6,463	\$6,463
Sept.			\$0	
Oct.			\$0	
Nov.			\$0	
Dec.			\$0	
Jan. 2010			\$0	
Feb.			\$0	
Mar.			\$0	
Apr.			\$0	
May			\$0	
June			\$0	
Totals	24	\$167,909	\$6,996	\$6,996
			Adjusted Allowed Average Bill -	\$6,939.00
REMSA Ground				
Month	#Patients	Gross Sales	Avg. Bill	YTD Avg.
Jul-09	3090	\$3,040,510	\$984	\$985
Aug.	3121	\$3,079,796	\$987	\$987
Sept.			\$0	
Oct.			\$0	
Nov.			\$0	
Dec.			\$0	
Jan. 2010			\$0	
Feb.			\$0	
Mar.			\$0	
Apr.			\$0	
May			\$0	
June			\$0	
Totals	6211	\$6,120,306	\$985	\$985
			Allowed ground avg bill -	\$966.00

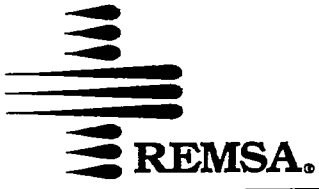
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Fiscal 2011

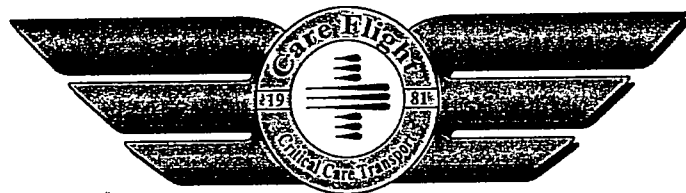
Month	Avg. Response Time	Avg. Travel Time	Priority 1	Priority 2
Jul-10	6 mins. 2 secs.	4 mins. 45 secs.	92%	96%
Aug.	5 mins. 54 secs.	4 mins. 49 secs.	93%	97%
Sept.				
Oct.				
Nov.				
Dec.				
Jan. 11				
Feb.				
Mar.				
Apr.				
May				
Jun-11				





Regional Emergency Medical Services Authority

**CARE FLIGHT
OPERATIONS REPORT
FOR
AUGUST 2010**



**CARE FLIGHT OPERATIONS REPORT
AUGUST 2010
WASHOE COUNTY**

- ❖ **In Town Transfer:**
 - 0 ITTs were completed
- ❖ **Outreach, Education, & Marketing:**
 - 6 Community Education & Public Events

08/10/10	Sparks Fire Dept Station 4 AM helicopter training	❖ Flight Staff
08/10/10	Sparks Fire Dept Station 4 PM helicopter training	❖ Flight Staff
08/11/10	Sparks Fire Dept Station 4 AM helicopter training	❖ Flight Staff
08/11/10	Sparks Fire Dept Station 4 PM helicopter training	❖ Flight Staff
08/13/10	Sparks Fire Dept Station 4 AM helicopter training	❖ Flight Staff
08/13/10	Sparks Fire Dept Station 4 PM helicopter training	❖ Flight Staff

❖ **Statistics**

Washoe County Flights

	# patients
Total Flights:	9
Total Patients	9
Expired on Scene	0
Refused Transport (AMA)	0
Scene Flights	5
Hospital Transports	4
Trauma	4
Medical	4
High Risk OB	0
Pediatrics	0
Newborn	1
Full Arrest	0
Total	9



Regional Emergency Medical Services Authority

REMSA
GROUND OPERATIONS REPORT
FOR
AUGUST 2010



GROUND AMBULANCE OPERATIONS REPORT

August 2010

1. OVERALL STATISTICS:

Total Number Of System Responses	5372
Total Number Of Responses In Which No Transport Resulted	2290
Total Number Of System Transports	3082

2. CALL CLASSIFICATION REPORT:

Cardiopulmonary Arrests		2%
Medical		47%
OB		1%
Psychiatric/Behavioral		5%
Transfers		14%
Trauma		26%
	Trauma – MVA	7%
	Trauma – Non MVA	19%
Unknown/Other		5%
Total Number of System Responses		100%

3. MEDICAL DIRECTOR'S REPORT:

The Clinical Director reviewed:

- 100% Full Arrest Ground Charts
- 100% Pediatric ALS and BLS Ground Charts
- 100% All Ground Intubations

Review of the following patient care records (PCR) for accurate and complete documentation and appropriate use of protocol:

- 100% of cardiopulmonary arrests
- 100% of pediatric patients both ALS and BLS transport and non-transport patients
- 100% of advanced airways (outside cardiac arrests)
 - ETCO2 use in cardiac arrests and advanced airway
- 100% of Phase 6 Paramedic and EMT PCRs
- 100% Pain/Sedation Management
- Total of 2637 PCRs

All follow-up deemed necessary resulting from Communication CQI was completed by Marcy Kearns, Communications CQI Coordinator.

4. EDUCATION AND TRAINING REPORT:

A. Public Education

Advanced Cardiac Life Support

Date	Course Location	Students
7/31/10	Zack Marcus	4
8/4/10	REMSA Education	13

Advanced Cardiac Life Support Recert

Date	Course Location	Students
8/6/10	John Mohler & Company	13
8/10/10	EMS CES 911	1
8/11/10	Trent Waechter	3
8/18/10	Tahoe Pacific Hospital	4
8/19/10	REMSA Education	21
8/23/10	EMS CES 911	2
8/28/10	EMS CES 911	3
8/28/10	REMSA Education	9

Advanced Cardiac Life Support Skills

Date	Course Location	Students
8/2/10	REMSA Education	1
8/25/10	REMSA Education	1

Advanced Cardiac Life Support Prep Course

Date	Course Location	Students
8/2/10	REMSA Education	4

Bloodborne Pathogen

Date	Course Location	Students
8/5/10	REMSA Education	7
8/25/10	Silver Legacy Casino	6

Health Care Provider

Date	Course Location	Students
7/6/10	Riggs Ambulance Service	13
7/10/10	Riggs Ambulance Service	10
7/13/10	Eastern Plumas Healthcare	5
7/14/10	Riggs Ambulance Service	11
7/16/10	NorCal EMS	2
7/19/10	NorCal EMS	1
7/22/10	Summit Medical Education & Training	1
7/23/10	Joshua Rice	1
7/26/10	Joshua Rice	1
7/30/10	Riggs Ambulance Service	14
8/4/10	REMSA Education	7
8/5/10	REMSA Education	8
8/6/10	Jennifer Kraushaar	1
8/7/10	REMSA Education	8
8/7/10	Riggs Ambulance Service	13

8/7/10	David Pearson	1
8/10/10	REMSA Education	10
8/10/10	Elko County School District	11
8/11/10	Sierra Nevada Job Corps	6
8/11/10	Summit Medical Education & Training	1
8/13/10	Sierra Nevada Job Corps	6
8/14/10	REMSA Education	10
8/16/10	Nevada Air National Guard	1
8/18/10	REMSA Education	8
8/20/10	EMS CES 911	1
8/21/10	REMSA Education	2
8/21/10	Storey County Fire Department	9
8/25/10	Ralston Foods	6
8/26/10	REMSA Education	10
8/26/10	Tahoe Pacific Hospital	1
8/26/10	Sierra Nevada Job Corps	6
8/27/10	Jason Harris	1
8/27/10	Cindy Manuel	2
8/27/10	Great Basin College	8
8/28/10	David Stepner	9
8/29/10	EMS CES 911	4
8/29/10	David Stepner	9
8/30/10	EMS CES 911	1
8/31/10	REMSA Education	23

Health Care Provider, Employee

Date	Course Location	Students
8/2/10	REMSA Education	1
8/14/10	REMSA Education	1

Health Care Provider, Recert

Date	Course Location	Students
5/11/10	Eastern Plumas Healthcare	4
7/14/10	Washoe County School District	5
7/30/10	Nevada Department of Corrections	4
8/2/10	REMSA Education	3
8/3/10	Rosewood Rehab Center	3
8/3/10	Concentra	14
8/4/10	EMS CES 911	2
8/10/10	EMS CES 911	1
8/10/10	Margarita Jauregui	2
8/11/10	REMSA Education	10
8/12/10	REMSA Education	8
8/12/10	Marci Hays	4
8/12/10	West Hills Hospital	6
8/12/10	Trent Waechter	3
8/12/10	EMS CES 911	5
8/16/10	REMSA Education	1
8/17/10	REMSA Education	7
8/17/10	William Person	8
8/19/10	REMSA Education	9

8/20/10	Ken Kruse	1
8/21/10	REMSA Education	6
8/23/10	REMSA Education	1
8/23/10	EMS CES 911	1
8/24/10	REMSA Education	10
8/24/10	EMS CES 911	2
8/25/10	Ralston Foods	12
8/27/10	REMSA Education	10
8/28/10	REMSA Education	8
8/28/10	Jason Harris	1
8/30/10	REMSA Education	10
8/31/10	REMSA Education	9

Health Care Provider Skills

Date	Course Location	Students
8/2/10	REMSA Education	1
8/3/10	REMSA Education	1
8/5/10	Tahoe Pacific Hospital	2
8/9/10	REMSA Education	2
8/11/10	REMSA Education	1
8/11/10	Lorraine Bonaldi-Moore	1
8/17/10	REMSA Education	6
8/18/10	REMSA Education	2
8/19/10	Vici Marr	1
8/23/10	Tahoe Pacific Hospital	2
8/25/10	Wells Combined School	1
8/25/10	Tahoe Pacific Hospital	5

8/25/10	REMSA Education	2
8/25/10	Great Basin College	2
8/27/10	REMSA Education	1
8/31/10	Nevada Department of Corrections	1

Heart Saver AED

Date	Course Location	Students
3/22/10	Washoe County School District	22
6/1/10	Washoe County School District	5
6/12/10	Washoe County School District	6
6/14/10	Washoe County School District	7
6/16/10	Washoe County School District	2
6/17/10	Washoe County School District	3
6/19/10	Washoe County School District	3
6/22/10	Washoe County School District	3
6/24/10	Washoe County School District	2
6/28/10	Washoe County School District	2
6/30/10	Washoe County School District	3
7/13/10	Washoe County School District	3
7/15/10	Washoe County School District	2
7/17/10	Washoe County School District	2
7/21/10	Washoe County School District	8
7/27/10	Washoe County School District	8
7/29/10	Washoe County School District	2
8/8/10	Randi Hunewill	14
8/10/10	IGT	8
8/11/10	REMSA Education	60

8/11/10	IGT	8
8/17/10	Nampa Fire Department	5
8/19/10	Elko County School District	34
8/20/10	Elko County School District	29
8/21/10	SMRMC Center for Fitness	6

Heart Saver CPR

Date	Course Location	Students
7/31/10	Kristi Heineman	5
8/2/10	Sierra Nevada Job Corps	2
8/3/10	Work of Heart	1
8/18/10	Sierra Nevada Job Corps	6
8/29/10	RAVE	1

Heart Saver First Aid

Date	Course Location	Students
3/17/10	Eureka County EMS	1
6/1/10	Nevada Department of Corrections	26
7/23/10	NorCal EMS	24
7/27/10	Jennifer Kraushaar	4
7/28/10	Nevada Department of Corrections	25
7/29/10	Jennifer Kraushaar	24
7/30/10	Jennifer Kraushaar	7
8/3/10	REMSA Education	9
8/5/10	REMSA Education	6
8/11/10	REMSA Education	14
8/11/10	Nevada Department of Corrections	16
8/11/10	Sierra Nevada Job Corps	6

8/11/10	Summit Medical Education & Training	1
8/12/10	REMSA Education	2
8/12/10	Sierra Nevada Job Corps	4
8/16/10	EMS CES 911	9
8/18/10	EMS CES 911	1
8/18/10	Work of Heart	4
8/18/10	Sierra Nevada Job Corps	3
8/18/10	SMRMC PAS	1
8/21/10	REMSA Education	9
8/21/10	Kalif Peter	1
8/23/10	Scott Burchett	16
8/24/10	Sierra Nevada Job Corps	10
8/26/10	Silver Legacy Casino	6
8/27/10	Nevada Department of Corrections	19
8/31/10	Nevada Department of Corrections	25

Heart Saver Pediatric First Aid

Date	Course Location	Students
7/31/10	NorCal EMS	4
8/2/10	EMS CES 911	11
8/7/10	REMSA Education	2
8/9/10	Elko County School District	25
8/11/10	EMS CES 911	15
8/11/10	Storey County Fire Department	3
8/12/10	Tahoe Forest Hospital	11
8/14/10	Jennifer Kraushaar	12
8/14/10	REMSA Education	7

International Trauma Life Support

Date	Course Location	Students
8/20/10	REMSA Education	2

Neonatal Resuscitation

Date	Course Location	Students
8/24/10	REMSA Education	2

Pediatric Advanced Life Support

Date	Course Location	Students
8/14/10	Eastern Plumas Healthcare	5

Pediatric Advanced Life Support, Recert

Date	Course Location	Students
8/4/10	EMS CES 911	3
8/6/10	Riggs Ambulance Service	1
8/12/10	EMS CES 911	4
8/16/10	REMSA Education	8
8/22/10	Summit Medical Education & Training	3
8/25/10	EMS CES 911	3

Ongoing Courses

1/19/10	Paramedic Program - REMSA Education	16
7/6/2010	Paramedic Program - REMSA Education	12
5/24/10	EMT Basic (Monday & Wednesday)	11
Total Students This Report		1232

5. COMMUNITY RELATIONS:

Community Outreach:

Point of Impact

Date	Description	Attending
8/9-8/12/10	Nationally Certified Child Passenger Safety Technician Course, all students passed	6 students
8/14/10	Child Safety Seat Checkpoint, Renown in Partnership with Reno Gazette-Journal "Moms Like Me," Reno. 16 cars and 19 seats inspected.	2 staff, 12 volunteers
8/23/10	Meet with Representatives from Ron Wood Family Resource Center to discuss special needs seat program	1 staff
8/24/10	Northern Nevada Childcare Association class on Child Passenger Safety	1 staff, 6 students

Safe Kids Washoe County

Date	Description	Attending
8/4/10	Northern Nevada Childcare Association class on Home Safety and Safe Sleep.	1 staff, 6 students
8/10/10	Safe Kids Washoe County monthly coalition meeting, Sparks.	9 volunteers
8/9/10 - 8/13/10	Safe Kids Ready to Walk N' Roll Bike Camp, Sun Valley.	9 students, 4 staff
8/16/10 - 8/20/10	Safe Kids Ready to Walk N' Roll Bike Camp, Sun Valley.	6 students, 4 staff
8/16/10	Smart Cycling Nevada teleconference.	4 volunteers
8/18/10	Safe Routes to Schools regular partner meeting, Washoe County Public Works.	6 volunteers
8/23/10 - 8/27/10	Safe Kids Ready to Walk N' Roll Bike Camp, Sun Valley.	8 students, 4 staff
8/24/10	Pedestrian Safety Action Plan Meeting	1 staff

Public Relations

Date	Description	Attending
8/12/10	Interview, Sparks Tribune Newspaper about the Safe Kids Ready to Walk N' Roll Bike Camp.	1 staff, 2 students
8/12/10	Article, Reno Gazette Journal about the Safe Kids Ready to Walk N' Roll Bike Camp.	
8/18/10	Presentation to the Kiwanis Sunrisers Club, Sparks.	25 volunteers/1 staff



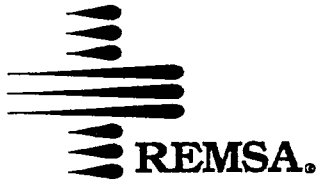
Regional Emergency Medical Services Authority

**GROUND AMBULANCE AND CARE FLIGHT
INQUIRIES
FOR
AUGUST 2010**

INQUIRIES

August 2010

There were no inquiries in the month of August.



Regional Emergency Medical Services Authority

**GROUND AMBULANCE
CUSTOMER SERVICE
FOR
AUGUST 2010**

GROUND AMBULANCE CUSTOMER COMMENTS AUGUST 2010

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
1	EMT staff was very nice.	Better billing terms. Especially in this economy.	
2	Very friendly		
3		Hire better qualified and professional people, like the man in the front of ambulance.	The girl that rode in the back of the ambulance with me tried her best to talk me out of going to the hospital when I knew something was really wrong!
4	Prompt respond		Very good
5	??	When patients are on crutches.	
6	Making the patient feel comfortable.	Keep up the good work!! :)	Outstanding!! You should be an example of how services should be performed!
7	You made me feel very at ease and comfortable	None	
8	they got me to the hospital safely and on time	? your servide was very much appriated - thank you	everything was adiguit for my personal needs
9	Everything, they were special	Nothing better than what they did for me - I loved them all.	
10	Everything!	Nothing!	
11	Efficiency.		
12	All of the above		
13	Everything	Thank Steve and his partner for being so kind and got me to hospital.	
14	You did everything wonderful, we haven't got a bill yet.		
15	Everything.		God Bless all of you.
16	Saved my life, gave me air to breathe.		All questions pertinent.
17	Provided a quick response and was professional and communicative.		This was my first ambulance experience and the crew made it a positive one. Thanks.
18	Insert IV, try to find some relief for me.	Nothing, everybody was great.	Everything was done to make me comfortable.
19	The crew took very good care of my husband.	Not a thin that I can see.	You have a great crew. Very well trained.
20	Kept me well taken care of and kept me calm and informed of what was going on.	I think your services are very good.	
21	Everything	Nothing	Excellent Couldn't be better
22	Very nice folks.		
23	Everything		Excellent
24	You were very kind and understanding you were fast	nothing	
25	Made us feel safe		
26	Everything, the crew was dispatched here, was friendly and commucated everything.	Not much, you are the best.	Your staff is absolutely perfect, very caring.
27	Excellent!!		
28	Listened to my comments, I was on coumadin and they relayed that info to ER staff.	You did well.	Thank you for your respectful and professional attention.
29	Everything that was expected in this emergency situation.	Carry on.	
30	It was first time in an ambulance. They all did a wonderful job.		
31	Everything	Keep up the good work	
32	Staff was calm & professional, Thank you.		
33			I was not present when my husband was transferred by REMSA from Renown to the Reno airport to fly him to UCSF.
34	Amazing! Helped patient, helped me.	You did great!	
35	Professional worked well with patient family & patient		
36	Everything!		
37	Ambulance Staff great, did and said all the right things		Excellent service.

What Did We Do Well?		What Can We Do To Serve You Better	Description / Comments
38	Everything		
39	Everything.	Have the dispatchers be more concerned about the patients needs.	
40	Explained everything and calmed us. The crew was very nice and made me feel comfortable.	They were fantastic.	I could not have asked for better service.
41			
42			I think they did great and I am very appreciative. thank you!
43	You arrived very quickly and prompt. Most of your staff was very polite and professional.	Quit losing personal items such as VA card, medication lists and not be so rude when asked not to lose these items.	All of your staff was polite and professional however one lady with blonde shoulder length hair was very rude and pushy. In the past when my Father-in-law has been taken by REMSA your staff has been very professional and polite. They have been very prompt to get information from us and handled him with care, as far as transporting him from our hospital bed to ambulance. However, twice now have lost his VA card and medication list we provided them with. This last transport to St. Mary's there was one of your staff members who was very rude when we asked to please not lose personal items and was very pushy and very unpolite. I did not get her name she was blonde headed, about 25-30 years old and believe sits at the Raley's parking lot in Golden Valley and it was approximately 11:30 pm 6/29/10. Thank you. (name) daughter-in-law and care giver.
44	Quick to respond, knowledgeable about area, friendly, handled patient well. good service.	Hope that all other staff members are as kind & knowledgeable as the two ladies that served us. Thank you.	
45	smooth & thorough transfer & very informative caring.		
46	Got her to vic davis med center and back to renowned safe and efficient	good job	
47	On time, helpful	Drive faster, more noise!	
48	Staff made the medical situation comfortable and help reduce patient stress.	Nothing at all, all that needed to be done was performed professionally.	Have no questions.
49	Checked my meds		
50	Checked my meds		
51	Efficient and very professional		
52			Every contact with Remsa has been excellent-
53	I'm sure my mother received great care as I've heard no complaints.		
54	Saved mother's life. Crew had knowledge and training to get her to hospital.		
55	Relaxed and pros. Dispatch stayed on helpful.		
56		Get the blood out of my arm.	Very good.
57	Safely transported my husband to Roseville, CA from Reno during holiday (July 2) traffic		I was asked if my husband was "DNR"? In front of my husband I think he could have taken me aside to ask the question -
58	I had excellent care.		Thank you.
59	Quick response time. Great thought and care also given to partner.	Cannot think of anything at present time.	Excellent service and care.
60	All done well.		
61			The service was great, but one of the Paramedics was rough with my right leg as I suffered a torn knee cap.
62	Took care of my husband (even though he was no very coherent)		Thanks for being able to handle the tough situations thrown at you everyday!!
63	At the time from the service I got & can remember all went well & the team was very good & help me know what was going on just be there when needed (thank you)		
64	Kept our family and the patient calm and informed of what was happening.		
65	Thanks for such caring for our family.		
66	Took control, talked to us and let us know what was happening each step.		
67	Courteous, nice.	Did great!	

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
68	Explained what I was being transported for. When I was unsure why/what was wrong with me. Very reassuring.		I was very comfortable I felt I was in good hands. Thank you.
69	Your crews were very good and understanding, not only at the hotel but in the ambulance.	Don't see you need any improvement.	Personnel were very professional at all times.
70	Moving patient back to Renown rehab very late at night, especially over the 4th of July.		
71	Everything	Keep up the good work	
72			We had great service, thank you.
73	Got me out of my chairs just me on the better. So carefully. They sure knew what they were doing	nothing	at first I had so much pain I thought no way they couldn't get me out of the chair(good job thanks)
74	Everything	Keep up the humor...it was just what I needed with all the stress!	Excellent!
75	Everything	Nothing	Very effecient, friendly, would not hesitate to call again.
76	You were prompt, attentive and efficient.	Nothing	I have had the occasion to use you several times lately and each time has been exemplary.
77	Your staff was very professional and courtesy.		
78		All was great!	Was very good, great for me!! If next I hope it will be the someones.
79	Everything!	Continue what you are doing.	The crew was courteous, caring and most helpful. Thank you!
80	Communicate and polite.		
81	Job well done		
82	My husband was not upset in any way and said the paramedic was very good. My husband is an MD with dementia.	We were very impressed.	He was wandering and I had no idea where he was. Therefore I had no contact with the dispatcher. Billing has not contacted me yet.
83	Carefully placed my 15 year old on gurney and kept him calm.		
84	Wish more people were as good and helpful and kind.		Better than hospital.
85	Nothing really.	Been more considerate of patient pain.	Needed something to wet my lips and couldn't get anything. Way too expensive for the service I got.
86			From what I rememer the care & service was top notch. Thank you so much.
87	We so appreciated the compassion you all gave us as a family.		
88	I was out of it & dont remember		
89	Service and care was very good from REMSA. Thank you.		
90	I was out of it, but I'm sure they did everything they were supposed to do.		
91	Kind & considerate.	Make sure your pateint gets into see a doctor.	I could not sit. I was in a lot of pain. I waited 2 hours in emergency. I asked again they said 2 more hours. I couldn't stand any more. I left to go home without ever seeing anyone.
92	Service has always been excellent!		
93	I was out of it & not sure what happens		
94			Excellent service
95	Took care of me with speed and empathy.	I don't know.	Appreciated the professionalism.
96	I do not remember anything.		
97	Everything. Response time, proficiency, professionalism, kindness and reassuring patient and family.	Nothing, maintain outstanding service.	if insurance does not pay in full, please contact us to purchase 1 yr. \$50.00 policy. Thank you. Daughter signed.
98	Everything.	Keep up the good work.	Excelent.
99	Responsive & quick	We use your service for roller derby bouts we would like to have the same EMT's when possible.	
100	Excellent	nothing	very fast getting here. Very Polite.
101	Patient doesn't remember the side from Renown to the Mental Health Hospital.	You always do a good job.	
102	All of your EMT staff were helpful, kind understanding. Extremely professional and very nice	N/A	"They saved my life" I am truly grateful.

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
103	wonderful	nothing	vry polite, helpful, fast getting here
104	medics were wonderful	get different nurse in hospital	
105	Everything.		
106	Guys were very reassuring & calmed me down	None	Guys were really great!
107	Everything		Great care
108	Very nice.	When put in room REMSA should have waited to see his oxygen was hooked up and working properly - the rehab was not real prompt and REMSA should have waited before taking their oxygen away from my dad. So I ran to get help when REMSA left. Thank you. (Name) daughter	
109	Have an excellant service and friendly staff.	For now everything was excellent.	
110	Everything.	Get to know repeat customers and their medical needs, that way staff is ready when they arrive.	On this day the two girls (name) and (name) were about the best I've ever had. Because of a chronic medical problem I frequently use REMSA to be transported to the ER. I have always had good service and friendly professional communication with your staff. However on this day I took notice of how well the two ladies took care of business. I found it remarkable and asked them for their names. The names I was given were only first names (name) and (name). I would like to coment that these two impressed the hell out me. The best service I've ever received on your ambulances. Believe me, with all the rides I've taken, thats a lot of crews. Signed name.
111	The way they talked to me and didn't ramp up the problem. They got me to the hospital with smiles on their faces	I have no idea	
112	Insurance taking of payment	good service	
113	So far, all has been great!	Continue	Staff was very caring. Thank you so much.
114	Your ambulance staff was extremely helpful and handled me perfectly. They were both professional and personal, making me feel very comfortable.	if your ambulance staff is an indication of how you normally perform, I can't think of a thing you might improve.	The above says it all. I was surprised at the cost, but the service was perfect.
115	Very Prompt & Polite	Just keep up the excellent work.	
116	Very helpful with info. Everyone very polite and calm.		
117			I had no contact with the remsa team
118	Driver & staff at renown were professional & courteous	you did well	
119	The doctors and nurses was coming to checking on me that was very nice	I wish you guys could check me over real good.	
120	Thank you very much for a help and excellent service. All staff members are professional, polite and very kind.		
121	Efficiency	Everything went very well.	Don't change a thing.
122	Made me feel comfortable & I felt I was in capable hands.		
123	Everything was ok!		
124			I thought everything was professional
125	Everything done well.		
126	You respond quickly	nothing	
127	Kept me informed	nothing	very good
128	Everything.	Nothing	if when send the same crew.
129	Everything	nothing	excellent
130	On scene quickly		
131	Showed up promptly	Longer stretchers	
132	Helped overcome anxiety and nausea.		Was very thorough. Relayed everything well to ER personnel.

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
133	The transfer was done smoothly	You so very well	
134			Gave no pain meds when needed.
135			Get the billing right!
136	Speed, assessment professionalism		
137	Explaining how things work.	Did very great job. No problems.	Very nice workers.
138	all good		
139	Good Response time	Satisfied	help me check -in at the er
140	Very helpful calming me down.	Not a thing.	
141	All people involved were well versed in all aspects of their jobs. Polite and efficient.		
142	Everything. very nice EMT's	Not a thing	care and service was given in a courteous and professional manner. "outstanding"
143	Customer attention/care.		
144	Patient was well taken care.		
145	Everything. The young men were very nice.		
146	could not have been better		
147	Professional, attentive, compassionate, quick.	Nothing comes to mind.	
148	Staff (Paramedics) were kind and clear. They also explored care alternatives. Bless them.	I don't see how you could improve.	
149			Excellent care and very thoughtful
150	Your driver broke our fan with med box.		
151	Responded in a timely fashion.		
152	Nothing but call me a liar. I would like for you to call me my number is 775-xxx-xxxx. (See above)	Stop mistreating me because I was sick that day!!!!	I would like to be treated with respect. Not called a liar.
153	Everything. Thankful for professionalism from Remsa paramedics during her trip home		
154	Good response time, quick reacted - analysis and begin treatment		
155	The EMT's were wonderful. Very caring and professional.	Not have to come to my house anymore! Just kidding. Your service is very much needed and appreciated.	
156	prompt, courteous, efficient, attentive		pleased with the care and attentiveness
157	The 3 gentlemen that took care of me did an excellent job, all were extremely courteous and friendly. Kept me informed of everything they were doing. 2 of the men checked back to see how I was doing after bringing another patient to the emergency room.	I couldn't have asked for any better service. Again thank you for excellent, excellent service!!	
158	Reassured the patient.	Fewer people in the response team. We had seven personnel in the room.	
159	Re-assured that everything was ok and help is on the way.	Keep explaining what they are doing and keep the patient talking, occupied until arrived at ER. No sirens into parking lot.	Everyone was very curious and friendly.
160	Everything!	Can't improve	
161	Yes very polite & person toward my illness		Excellent very personal toward my needs!
162	Great customer service from planning stage to on-site		
163	Everything.		Everyone was wonderful-I appreciate it very much.
164	Fast and professional.	Same.	
165	Both men were very helpful and calm. They didn't rush me and helped me calm down.		
166	Everything, very professional and helpful.	I cannot think of a thing.	Your personnel (crew) can be very proud of the help they gave me.
167	Very professional - gave me (wife) plenty of info & assurance they were taking good care of him	keep up the good work	I was very pleased with the service & care given to me & to my husband in a worrisome time.
168	Very well treatment.	No comment.	
169	Transferred safely to hospital		

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
170	Very caring and professional.		
171	At a very stressful time trying to get my dad home & into hospice safely your staff was professional & compassionate		
172	Very understanding made me feel calm and secure.		
173	Gentle, Careful & Courtious	Charge me less	
174	(Name) and (Name) took apart the hospital bed and re assembled it in a different room when the patient requested it!	It was great. Thanks so much for being there when we needed you.	Both crew members were excellent in their job, careful with the patient (my husband), polite and respectful. They both deserve a raise!
175	patience w/ patient in ambulance kept him talking		
176	REMSA staff was very considerate and helpful.		
177	Everything.		Very nice and efficient
178		Although strapped to back board had an uneasy feeling on corners as though I would roll off. Side boards??	
179	Checked me out to see what made me sick.		
180	Very kind caring, comfort, couldn't ask for better service.		
181	Everything, thank you!		
182	ok	nothing	
183	Treated me with dignity and respect very professional and helpful.	You were exceptional and caring.	Super. I thank you very much.
184	Respectful, helpful to Air Ambulance personnel. Friendly compassionate.		
185	I will give them 100%.		
186	Was at the house with 5 min.		
187	Everything.	Can't think of anything right now!	
188	I do not remember anything about my trip to St. Mary's, I was at my veterinarians office and he made the call. He advised me that he was very impressed with your staff.		Thank you for such good service.
189	They were very professional & careful with my mother.		
190	A nice crew helped me.		
191	The attending Paramedic was very helpful and a real Professional.	Don't change a thing. I'm a retired LA Fireman and know how well Paramedics should perform!	I didn't speak with the dispatcher, my wife did.
192	Everything, your company employes the most attentive and passionate people that I have met.	Your employees saved my life in 2006, 4 years ago. I don't believe you could top that.	Thank you for all that you do.
193	Prompt response and caring, when I blacked out at gaming table at Eldorado.		I believe your personnel acted very professionally.
194		The guys in the REMSA could be more polite and not make snide remarks or comments about the patient.	
195	Polite, not scary		
196	Always wonderful		
197	Friendly, informative staff.		
198	Took him to Emergency Renown on so. Meadow		
199	The medics in the ambulance were calm, professional, caring and kept me infromed of what was happening at all times,	nothing	Very good service!
200	made sure of my vitality and were careful of me in my pain	find way to transport power wheelchair with patients, Thank you	
201	From arival of your personnel to departure of same, all were wonderful.	Not a thing, if all are like the team who helped me.	
202			Crew mmembers were exceptionally courteous & professional- and , under the circumstances, their conduct was a reassuring comfort to my wife as well as myself. Thank you for your services
203	Arrived quickly and took immediate charge of the situation, very well trained parofessionals.	Nothing, everything was great.	Besides saving the day, the guys were handsome!
204	took me to st mary's hospital	none	Very good I was on the sparks fire dept for 25 years and we had your kind of service.

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
205	You made me comfortable on the way to the hospital.	Come a little quicker.	Very good service.
206	Explaining what they were doing. Very pleasant, made me feel at ease! I rmb names of those who are good 2 me; they did an excellent job. Their an asset 2 the company! You need 2 keep them around.		
207	Every facet involved and all personel of hospital were great. No complaints regarding anything.	Everything was fine.	
208	Very friendly and efficient staff.		
209	Everything	Keep it up	My hubby died 8pm July 22 in the hospital ending a "very long sickness that you all tried your best. Thank you all.
210	Fast & Helpful	-N/A	
211	Everything	Can't think of anything!	Beyond excellent!
212	Everything was excellant service	nothing I can think of	thank - you for your help
213	Everything, they were so kind.		
214			Staff was very helpful and friendly
215	Everything!!	Can't think of anything!!	Absolutely marvelous!!
216	Quick response.		
217	All included.	Nothing	Was very helpful and I and family were satisfied.
218	Care, concern and efficiency were excellent. Crew was truly dedicated.		
219	Fast, professional, efficient.	Keep up the good work!	Your people made a critical situation turn out great. Thank you.
220	The medic put in an IV while driving on the highway, the best I have every had!		
221	They were so patient with me.	Nothing as far as I'm concerned.	
222	The service was done very well and well explained to me.		
223	Arrived very quick		I am 76 yrs old and this was my first ride in ambulance, and hospital. Mine was not life threating, but I apreacate the care from your personnel Thank you again
224	Right on timpe, Professional, compassionate, dedicated.	Nothing - Everyone was great!	I would recomend salling Remsa when necessary.
225	The team who picked me up off the street were professional, compassionate and had a good sense of humor!		
226	Cared about me.	Don't make assumptions based on observation only.	Very good but for one issue which bugs me. 1) My drivers license has not been returned. 2) My ins. man called to verify that I was under the influence of alcohol during this event. He indicated that he received this info from some report. The truth is that my BAL was 0.0% upon admittance to NMMC. So, where and why did someone discribe my condition as 'drunk & disorderly'? Please return my license by mail.
227	Stayed out of the pot holes - ha Everything	nothing	
228		Two of my prescriptions disappeared and no one could find them, one was my oxycodone, a controlled drug and REMSA and the fire dept both said they could not find them. I had to go to a urgent care and then my doctor's office to get my prescriptions. This made me very unhappy.	
229	Answer questions, moved me carefully.		
230	Everything.		Personnel were very helpful and caring, including the ones working in the hospital.
231	Very attentive - very polite	Sorry I was thinking hospital - they missed the diagnosis	The small hospital in lovelock caught it - impacted sinus
232	The E.M.T's were wonderful! very knowledgable and professional.	I can't think of anything because they were so consened & caring	Remsa was on is an outstanding service
233	Actually everything.		Prompt response time. Professional and knowledgable personnel, courteous. Very efficient in every respect. Thank you.
234	Established a comfort level with the patient	Everything was as good as it could be.	

What Did We Do Well?		What Can We Do To Serve You Better	Description / Comments
235	Good	Same	
236	Everything	Nothing	The service was good.
237	Rapid transportaion & prompt pick up after my injury. So I was able to receive prompt hospital treatment for a serious wound.		
238	Everything		Very good.
239	Just about everything.	You folks do a great job facing the challenges you do.	My mother communicated she felt very safe in your care. Thanks.
240	The paramedics are very understanding and polite I feel my problem is not that big but they do		
241	For the 2nd time this year, your service, I believe, saved my life. Remsa & Paramedics are great.		
242	(Name) and (Name) were awesome, polite, professional and helpful. (Name) did an awesome job of getting an IV started.	Have people on your staff like this crew. Were funny when needed. Great.	I do not live in the area, here while recovering from surgery. Best service I have ever had, but again REMSA has been the only ambulance I ever rode in. I'm 66 years, not a sickly person.
243	Everything	Hopefully nothing.	
244	Yes, I am 92 years old and understand everything that was happening.		The care and speed was excellent, keep up the service.
245	Being a retired firefighter EMT I thought everything was very well done	Service was great	Service was excellent!
246	Everything		
247	Calmed me and were gentle.		
248	Guys in rig were great!		
249	Immediate response.		
250	Got me and my wife to hospital.		You have a fast and efficient service. First time that we have used Silver Saver, thank you!!
251	Your help was very friendly and kind.	Stay the same.	First time with REMSA, what a ride!!!
252	Prompt called daughter and relayed important info re patients condition and hospital		
253	Everything, very nice to me.		
254	Courteous, polite & qulick	did everything well	Thanks to all!
255	Very professional and made me feel comfortable and less afraid.	Nothing that I know of. Keep up the great work.	Was home by myself and you crew tried very hard to contact my family.
256			We appreciate all your help and the caring staff!
257	You were kind. Courtious, informative to both myself granddaughter	nothing. I could not have better care	The only person I can remember & she was exceptional was heather & her partner Thank you for all your help
258	Well yes excellent.	You did good job.	
259	the 2 women who administered to me from the hotel to the hospital were great! Very professional, Very caring the best		Great service great people- thank you again-
260	Everything was fine	OK	all ok
261	Very Professional operation		
262	Very organized and polite	Continue your good service	Thank you for the good service
263	Helped me to not be to afraid.	I can't think of a thing you could do better.	Very good.
264	Communicate. Someone by the name of Greg. Professional, can't even begin to say what it meant to me that he stayed nearby.		All staff were very helpful. Just remember Greg because he communicated with me through each step. Thank you so much! Still under doctors care, but I'm alive! Thanks again.
265	This was the best service I have recived for this run and my other.	Personnel should not make rude comments about the patient with me in the ambulance or in my hearing range.	Why is my bill not the correct amount like from my last run?
266	Very informative, helpful & seemed caring. Thank you.	Everything was fine.	Staff was very professional, polite and courteous.
267	All	Nothing right now	
268	Listen to me about my health problems	nothing I can think of	they were very careful & through. Thank you
269	Good job		

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
270		It took little over 2 hours to get there that was to long to be payin \$3600 for a ambulance ride!!!!	
271	You sure got her in a hurry. Nice	Your service is great.	
272	All	none	great
273			thank you for your help
274	Yes! Good Advice, Personnel helpful, pleasant and courteous. Excellent.		
275	Everything was handled perfectly.		
276	Ladies were courteous & efficient		
277	Everything		
278	Everything - Everyone was very professional & pleasant		
279	Everything	Nothing	
280	Excellent care for my elderly father	Excellent service!	
281	Quick response; polite - informative	keep up the good work!!!	Kept me informed on what they were going to do - were doing
282	Helpful in everything excellent service.		
283	Everything		
284	Fast response, recogniton of diabetic		
285	response time was very punctual	Keep up the good work	
286	Your staff was extremely polite and helpful.	Your response time was very slow.	We called 911 twice. Your response time was extremely slow on the first time I called 911. My husband was down on 7th Street in Reno, jumped in his truck, was pulled over by Reno PD and made it to our home on Robb, 2-3 minutes before the ambulance. The 2nd time he was on his way to work in Calif. was by Boomtown and made it back to our house again 2-3 minutes before the ambulance. Don't get me wrong I am very thankful that they were there it just seemed that if my husband can be just as far away as the fire truck and ambulance and beat them, that should be worked on.
287	Northern Nevada Hospital		
288	Everything	Nothing	
289	all went well	Nothing I can think of	very good
290	Excellent - Personnel gathered information alon the way - arrived to ER smooth & quiet - over all the procedure a 10. Super service		None Better!
291	Was very friendly and helpful		Husband died on August 4, 2010
292	Very professional.		
293	Listened well, responded quickly.		Very polite and professional.
294	Everything.		
295	You got me to renown for help		
296	A+		
297	very well		
298	Everything	Can't think of anything	Personel was very friendly
299	Very helpful/ kept me informed' personable personnel	Service very good	New female para med in training - did very well-
300	Got me to Mill Street in a timely fashion.	Be sure I stay well with no more severe nose bleeds!	
301	Everything fine.	Nothing.	
302	Great communication, great response time.		Service team was exceptional (thanks!)
303	Everything		Did fine.
304	Everything	Nothing	

What Did We Do Well?		What Can We Do To Serve You Better	Description / Comments
305		Make the ambulance not ride like shit.	
306	Thank you! Thank you!	Keep up the good work.	Excellent!
307	Fast arriving after call. Made me comfortable for the trip.	You doing a good job.	
308	Everything, girls were so helpful with everything.		
309	Speedy connection inside ER.		
310	Made patient as comfortable as possible on trip.		
311	Arrived promptly, took immediate control.	Hope we will not need you again!	
312	Everything was first rate.		
313	The care and handling I received was very comforting.		I'm very happy with your services; thank you.
314	Great customer service. Staff was both professional and personable and I felt very well cared for.	Your doing just fine.	
315	no complaints	no complaints	
316	Everyone was very professional and informative person (young lady) who drove ambulance was great. Came by emergency room later to check in on my wife		
317	Can't say enough great things about your personnel, they are very compassionate and helpfully informative.	Thank you.	
318	They handled professional and caring as if was there own family	Be there if I your help again. god bless you all thank	thank you all bless you
319	Ease My pain before moving me	Absolutely nothing	the best service I've ever has or seen!
320	(Name) kept me comfortable during a difficult situation. I had trust in him to do the best he could for me.	My experience was excellent.	
321	Respond to the emergency situation in a short period of time, thank you.	Just keep up the good work & prompt response	satisfied
322	Everything - saved my life		
323	The crew was quickly professional I helped - they are to be commended		
324	Everything	Service o.k as is	none
325	Got from one place to the other.		I was discharged from the hospital at approximately 5:30 pm and had to wait there until 8:00 pm for my return trip. I was and am very dissatisfied with the service.
326	(Name) was my paramedic. He went above and beyond being so very kind & caring. Especially under the extremely unusual circumstances on having the perpetrator strapped into the ambulance with me.	I don't know what law provides, but I wish a bac (back-up) would have been ordered by REMSA for any substance abuse/alcohol perpetrator involved in any patient recovered by you. That is my main comment. If this man would have gotten away and drove after that, what could he have caused being under morphine and alcohol? He ran into me as a spectator and caused a concussion, separated collarbone, whiplash, laceration to head, arm and swollen lower back! He was I am sure Josh is your best paramedic! If you don't already know that, then you didn't ride with is that "Hot August Night" 8/6/10, Peppermill Parking Lot. Thanks Josh! Signed Founder of Washoe County Safe n Sober Foundation.	
327	Put me at ease	keep up your quality employees	I am not an expert, but they did their job well enough that it was as pleasant as could be.
328	Your crew's are always very professional and helpful	nothing - you're great!	
329	did very well explaining what was happening and why you were doing what you were	did a great job	thank you for connecting and sympathizing w/me over what happen
330		Very professional	
331	Nothing.	Send a different crew.	Over half an hour I was forced to go for what? Cause I was accused of hitting someone? You are wrong! Did nothing on ambulance or at Renown. But one blood test. Finally found nothing. P.S. I can't hardly walk now, cause of my kidney & my legs are giving me a bad time. Your also forgetting you are dealing with an Epileptic (Grand Mall Seizure).
332		Teach the fellow to give a better IV. They poke and poke. Other than that they are fine.	

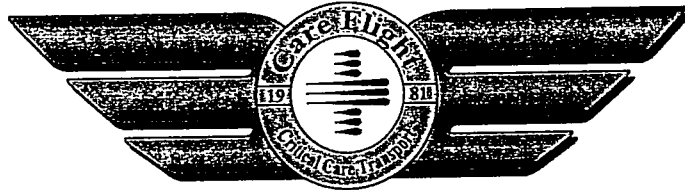
What Did We Do Well?		What Can We Do To Serve You Better	Description / Comments
333			I appreciated your fast action, and the compassion that all your staff had for me. Thank you
334	Everything over all	NA	
335	all your staff treated us very well		
336	responded quickly		
337	Kept my neck stable	Had discomfort on board but I knew it was necessary for stability	person with me was congenial and conversational- that helped!
338	You came to my apartment very quickly which we appreciated too much. Thank you.	Keep it up.	I don't know where I should contact if I am unable to pay the bill.
339	Everything.	Nothing, but I have to admit I am shocked at how much it cost just for the vehicle. Thank you for your services. I hope my insurance covers some of it.	Good to know you are non profit. I didn't know that. I assumed it was a state thing.
340	I thought the EMT personnel were sensitive to my situation and approached everything in a very professional manner.	Personally I can't think of anything the EMT personnel could have done better.	REMSA should either be given a passcode to the building door or a FOB key. They had some trouble getting into the building. (Palladio Condos)
341	n/a	The staff was very not communicate and did not assist me in my personal belongings which they had me carry myself. Very poor service.	
342	quick arrival		Great!
343	Everything from start to finish	I have no idea your personnel was great	Nothing to comment on the crew was very helpful & polite.
344	everything	nothing	
345	Good job all around		
346	Superior performance, pt management, family member support, public relations with the neighbors, professionalism, Thank you.	Difficult pt, and you handled him & situation beautifully.	
347	All expects	All personel were profecent	Very professional servies
348	Efficient, Polite, Caring	Every aspect above average!	Your people are always amazing!!
349	response time to the hospital		
350		The ambulance lady when I went from Renown to NMHI Hospital was REALLY rude with the way she spoke & treated me!	If that lady that treated me like she did & any other people like that should not be doing that kind of job!
351	Yes according to my daughter as my memory is a "blank" about most of that mornings trip to Renown	service was good	
352	Everyone & every thing was great - they are always good & kind to me I love every one. thanks a million!!	nothing, keep up the good work	
353	Personable, communicative, calming, friendly, prompt. Phil & avery were great		Thank you, Thank you, Thank you
354	all and everything		
355	Quick response, care of the patient		
356	Very good	N/A	No comment
357	They attending me on time and very helpful people	Keep up the good work	
358	At a frightful time the entire crew was calm, efficient & Informative. Well Done!!	Continue this great Proformance to all who need to call you	Very, Very fast response & very efficient
359	Very Professional		
360	Got there quickly & were very good in there job	?	
361	Every thing. Good Response thank you		
362			They were very courteous & friendly
363	Everything		
364		You were great!	
365	Everything		
366	responded quickly	Can't think of anything right now	Everyone involved was very polite and patience
367	Everything		
368	Prompt response - respectful to patient		

	What Did We Do Well?	What Can We Do To Serve You Better?	Description / Comments
369	Almost perfect		



Regional Emergency Medical Services Authority

CARE FLIGHT
CUSTOMER SERVICE
FOR
AUGUST 2010



CARE FLIGHT CUSTOMER COMMENTS AUGUST 2010

#	What Did We Do Well	What Can We Do To Serve You Better	Description / Comments
1	Very professional and helpful. Did all they could to put us at ease.	Keep doing what you do!	
	I don't know, I woke up in the hospital alive.		
3	Professional, courteous, wonderful, comforting.	Nothing	I was treated very well.
4	Emergency response team efficient, knowledgeable and helpful.		
5	The (female) flight nurse/paramedic was reassuring and appropriately funny. She came in to the ER to check on my husband. I so appreciated her help and reassurance.		helicopter arrived quickly-what a beautiful sight.
6	Ver good - all	Service was very good, nervous about the flight.	
7	Everything was handled quickly and efficiently.		
8	Gave confidence.	We are CalStar members, requested CalStar prior to the flight and expect the bill to be 0.	
9	The level of care was excellent and the crews questions and answers were relevant to my problem. They met my expectation of what should be done. Thank you.		
10	They did a very good job keeping me calm.	I wasn't sure what my injuries were when I reached the ambulance, I think keeping us aware. Very fast and helpful.	
11	Communicate with family and patient.	Good service.	Reinsured the patient it would be good ride to Reno. 83 years old and never in her life rode in Care Flight.
12	Saved my life. Thank you.		Crew was very calming, professional and supportive.
13			The service was quick and efficient & professional
14	Excellent care, well organized and worked as a team. Very professional.		
15	Everything		
16	All around personal care.		



Regional Emergency Medical Services Authority

REMSA
PUBLIC RELATIONS REPORT
FOR
AUGUST 2010

PUBLIC RELATIONS

August 2010

ACTIVITY	RESULTS
Wrote and Distributed "Community Advisor" regarding furniture tip over dangers, back to school safety and camping safety.	Multiple rural newspapers printed the Community Advisor verbatim with numerous references to REMSA, SEMSA and Care Flight.
Finalized and distributed Bike Camp press release on Aug. 10.	Channel 8, the Reno Gazette-Journal and the Sparks Tribune all ran stories regarding the camp.
Worked with Care Flight on a story regarding the safety precautions they have done to keep its employees safe.	Story was pitched on 8/25. Results are TBD.
Recommended using a special insert in the Silver Saver mailer regarding REMSA being medical experts.	The piece will be used in the September mailing.
Spoke to Alison Automotive about REMSA attending their children's safety fair.	The safety fair is set for Sept. 18.
Met with Care Flight representatives regarding plans for their 30 th anniversary in 2011.	30 th anniversary plans will be finalized before end of year.
Worked with Kurt on a Care Flight PR pitch regarding Care Flight being among the nation's safest air ambulances.	Sparks Tribune and Channels 2, 4 and 8 all did a story regarding this.

**POOR
QUALITY
DOCUMENT**

**POOR
QUALITY
DOCUMENT**



Learn if your child's car seat is installed properly at Reno event Saturday
 Posted by MarkRobison at 8/12/2010 11:54 AM PDT

From a press release:

WHAT: REMSA [Regional Emergency Medical Services Authority] and Safe Kids Washoe County will hold a child safety seat inspection checkpoint. Each seat will be checked by Nationally Certified Child Passenger Safety Technicians to ensure that it is properly installed in the vehicle, is the appropriate seat for the child riding in it and that the seat has not been recalled. Parents will also receive education on the proper installation and use of car seats. The inspection is limited to 30 cars and early arrival is recommended.

WHEN: Saturday, August 14, 9:00 a.m.

WHERE: UNR Early Head Start, Nelson Building, 401 West Second Street, Reno

WHY: According to the National Highway Traffic Safety Administration, car crashes are the number one cause of death for all children. More than 90 percent of cars inspected at checkpoints arrive with seats improperly installed.

Comments (2) | Permanent Link

Tags: traffic-transportation, children

Email this post

Recommend



Krikky wrote:

I love that they do this, but unfortunately I've shown up and waited only to be told that I was too far back in line and my carseats would not be inspected. I hope they continue to offer the carseat checks.

8/12/2010 2:11 PM PDT

Recommend

Permalink



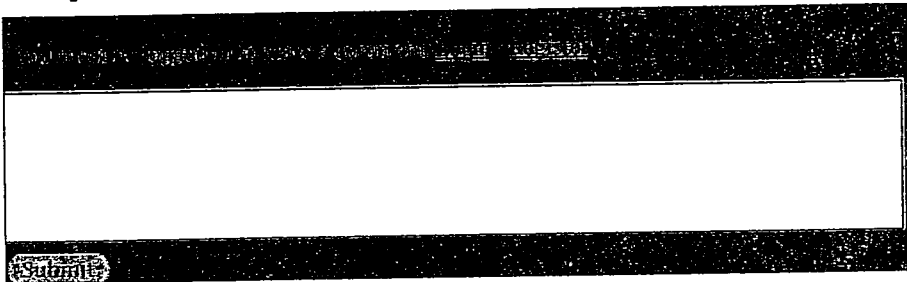
nvunrgal wrote:

Anyone can get a car seat inspection through the Northern Nevada Fitting Station, fees are on a sliding scale. To schedule an appointment you can call 775-815-0981 or visit <http://www.remsa-ci.com/index.php?page=northern-nevada-fitting-station> for mor information.

8/13/2010 4:44 PM PDT

Recommend

Permalink



Recent Entries

- Poll finds 69% of Americans oppose Iraq war and 62% oppose war in Afghanistan
- Study: 1 in 5 teens has slight hearing loss
- New DVDs due out today include Last Song with Miley Cyrus and latest seasons of Dexter, Friday Night Lights, Cougar Town
- New music due out today includes Iron Maiden, NOFX, Brian Wilson, Trace Adkins, Andrea Bocelli
- More U.S. troops have now died under Obama's command in Afghanistan than under Bush's, site's figures show

Archives

- Older
- September 2009 (5)
- October 2009 (20)
- November 2009 (30)
- December 2009 (17)
- January (19)
- February (27)
- March (27)
- April (22)
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Washoe County Health District



Public Health
Prevent. Promote. Protect

September 10, 2010

To: Members District Board of Health
 From: Eileen Coulombe
 Subject: Public Health Fund Revenue and Expenditure Report for August 2010

Recommendation

Staff recommends that the District Board of Health accept the attached report of revenues and expenditures for the Public Health Fund for August of fiscal year 11.

Background

The attached reports are for the accounting period 2/11 and the percentages should approximate 17% of the year. Our total revenues and expenditures for the current year (FY11) compared to last year (FY10) are as follows:

August 2010	FY11 – REV	FY10 – REV	FY11 – EXP	FY10 – EXP
Transfer	0%	3%		
AHS	7%	8%	13%	14%
AQM	10%	16%	14%	13%
CCHS	7%	5%	15%	13%
EHS	21%	19%	19%	20%
EPHP	5%	8%	9%	11%
TOTAL	9%	10%	15%	15%

The Environmental Oversight Account for August 2010 was \$163,125.17.

I will be happy to any questions of the Board during the meeting or you may contact me at 328-2417.


 Administrative Health Services Officer

Enclosure

Accounts	2011 Plan	2011 Actuals	Balance	Act%	2010 Plan	2010 Actual	Balance	Act%
422503 Environmental Permits	43,000.00-	7,945.00-	35,055.00-	18	69,000.00-	6,407.00-	62,593.00-	9
422504 Pool Permits	63,000.00-	2,980.00-	60,020.00-	5	33,000.00-	4,285.00-	28,715.00-	13
422505 RV Permits	10,500.00-	1,262.00-	9,238.00-	12	10,500.00-	1,554.00-	8,946.00-	15
422506 xHotel Motel Permits						118.00-		
422507 Food Service Permits	342,000.00-	59,828.00-	282,172.00-	17	355,000.00-	62,329.00-	292,671.00-	18
422508 Wat Well Const Perm	34,500.00-	6,171.00-	28,329.00-	18	44,000.00-	5,862.00-	38,138.00-	13
422509 Water Company Permits	4,000.00-		4,000.00-		12,000.00-	723.00-	11,277.00-	6
422510 Air Pollution Permits	391,000.00-	49,290.25-	341,709.75-	13	402,399.00-	58,783.00-	343,616.00-	15
422511 ISDS Permits	47,000.00-	10,515.00-	36,485.00-	22	90,000.00-	8,519.85-	81,480.15-	9
422513 Special Event Permits	70,500.00-	26,454.00-	44,046.00-	38	75,000.00-	34,557.00-	40,443.00-	46
422514 Initial Applic Fee	35,000.00-	3,085.00-	31,915.00-	9	38,000.00-	6,797.00-	31,203.00-	18
* Licenses and Permits	1,040,500.00-	167,530.25-	872,969.75-	16	1,128,899.00-	189,934.85-	938,964.15-	17
431100 Federal Grants	6,976,935.76-	371,547.48-	6,605,388.28-	5	8,060,346.66-	480,321.61-	7,580,025.05-	6
431105 Federal Grants - Indirect	29,670.00-	5,363.92-	24,306.08-	18	31,540.00-	5,861.46-	25,678.54-	19
432100 State Grants	305,797.42-	9,744.68-	296,052.74-	3	627,556.00-	10,419.93-	617,136.07-	2
432310 Tire Fee NRS 444A.090	370,535.00-	150,511.95-	220,023.05-	41	370,534.52-	145,844.62-	224,689.90-	39
432311 Pol Ctr 455B.830	290,140.86-		290,140.86-		280,000.00-	76,275.00-	203,725.00-	27
* Intergovernmental	7,973,079.04-	537,168.03-	7,435,911.01-	7	9,369,977.18-	718,722.62-	8,651,254.56-	8
460162 Services to Other Agencies					63,657.69-	23,909.21-	39,748.48-	38
460500 Other Immunizations	85,000.00-	20,777.00-	64,223.00-	24	110,000.00-	22,429.00-	87,571.00-	20
460501 Medicaid Clinical Services	32,000.00-	7,662.80-	24,337.20-	24	36,500.00-	3,765.43-	32,734.57-	10
460503 Childhood Immunizations	140,000.00-	19,775.00-	120,225.00-	14	190,000.00-	37,349.10-	152,650.90-	20
460505 Non Title X Revenue						1,245.00-	1,245.00-	
460508 Tuberculosis	7,000.00-	1,353.19-	5,646.81-	19	10,000.00-	1,352.38-	8,647.62-	14
460510 IT Overlay	111,000.00-	18,996.00-	92,004.00-	17	121,001.00-	22,279.00-	98,722.00-	18
460511 Birth and Death Certificates	210,000.00-	37,867.00-	172,133.00-	18	215,000.00-	35,534.00-	179,466.00-	17
460512 Duplication Service Fees	115.00-	39.63-	75.37-	34	200.00-	20.00-	180.00-	10
460513 Other Health Service Charges	2,700.00-	1,539.00-	1,161.00-	57	8,000.00-	1,025.00-	6,975.00-	13
460514 Food Service Certification	8,000.00-	2,322.00-	5,678.00-	29	8,000.00-	3,591.00-	4,409.00-	45
460515 Medicare Reimbursement	500.00-	50.00-	450.00-	10	500.00-		500.00-	
460516 Pgm Inc-3rd Pty Rec	6,500.00-	333.00-	6,167.00-	5	9,000.00-	1,696.62-	7,303.38-	19
460517 Influenza Immunization	12,000.00-	32.00-	11,968.00-	0	5,000.00-	64.00-	4,936.00-	1
460518 STD Fees	30,000.00-	4,838.49-	25,161.51-	16	30,000.00-	4,754.00-	25,246.00-	16
460519 Outpatient Services					12,500.00-	42.00-	12,458.00-	0
460520 Eng Serv Health	55,000.00-	9,885.00-	45,115.00-	18	90,500.00-	11,576.00-	78,924.00-	13
460521 Plan Review - Pools & Spas	2,500.00-	1,887.00-	613.00-	75	5,000.00-	2,203.00-	2,797.00-	44
460523 Plan Review - Food Services	17,000.00-	4,163.65-	12,836.35-	24	30,000.00-	3,975.15-	26,024.85-	13
460524 Family Planning	66,000.00-	9,065.51-	56,934.49-	14	100,000.00-	11,517.04-	88,482.96-	12
460525 Plan Review - Vector	24,000.00-	6,513.00-	17,487.00-	27	64,000.00-	5,699.00-	58,301.00-	9
460526 Plan Review-Air Quality	11,270.00-	3,621.00-	7,649.00-	32	15,500.00-	5,700.00-	9,800.00-	37
460527 NOE-AQM	40,000.00-	14,122.00-	25,878.00-	35	32,900.00-	14,530.00-	18,370.00-	44
460528 NESHAP-AQM	62,000.00-	17,876.00-	44,124.00-	29	62,000.00-	20,850.00-	41,150.00-	34
460529 Assessments-AQM	21,000.00-	5,628.00-	15,372.00-	27	22,000.00-	5,850.00-	16,150.00-	27
460530 Inspector Registr-AQ	1,900.00-	3,492.00-	1,592.00-	184	1,900.00-	3,735.00-	1,835.00-	197
460531 Dust Plan-Air Quality	165,000.00-	23,744.00-	141,256.00-	14	178,333.00-	33,978.00-	144,355.00-	19
460533 Quick Start						83.00-	83.00-	
460534 Child Care Inspection	8,300.00-	2,070.00-	6,230.00-	25	9,000.00-	1,738.00-	7,262.00-	19
460535 Pub Accomod Inspectn	17,000.00-	2,374.00-	14,626.00-	14	21,000.00-	2,252.00-	18,748.00-	11

Accounts	2011 Plan	2011 Actuals	Balance	Act%	2010 Plan	2010 Actual	Balance	Act%
460570 Education Revenue	13,400.00-	2,836.00-	10,564.00-	21		1,637.00-	1,637.00	
* Charges for Services	1,149,185.00-	222,862.27-	926,322.73-	19	1,451,491.69-	284,378.93-	1,167,112.76-	20
484050 Donations Federal Pgm Income		5,486.95-	5,486.95					
485300 Other Misc Govt Rev		5,486.95-	5,486.95		450.00-	26.00-	424.00-	6
* Miscellaneous		933,047.50-	9,229,716.54-	9	450.00-	26.00-	424.00-	6
** Revenue	10,162,764.04-				11,950,817.87-	1,193,062.40-	10,757,755.47-	10

Accounts	2011 Plan	2011 Actuals	Balance	Act%	2010 Plan	2010 Actual	Balance	Act%
701110 Base Salaries	10,234,370.47	1,547,611.53	8,686,758.94	15	10,661,133.97	1,579,822.74	9,081,311.23	15
701120 Part Time	654,044.80	94,620.72	559,424.08	14	700,249.99	104,592.48	595,657.51	15
701130 Pooled Positions	334,361.88	72,509.94	261,851.94	22	325,364.33	31,308.76	294,055.57	10
701140 Holiday Work	1,200.00	750.12	449.88	63	1,500.00	161.88	1,338.12	11
701150 xcContractual Wages					255,500.00	6,140.56	249,359.44	2
701200 Incentive Longevity	162,000.00	150.00	161,850.00	0	167,094.00	338.46	166,755.54	0
701300 Overtime	144,685.26	12,733.10	131,952.16	9	301,520.21	8,106.73	293,413.48	3
701406 Standby Pay	30,000.00	4,623.93	25,376.07	15	30,000.00	5,637.15	24,362.85	19
701408 Call Back	3,000.00	762.82	2,237.18	25	3,000.00	250.85	2,749.15	8
701412 Salary Adjustment	130,345.57-	20,315.33	130,345.57-		185,747.75	34,498.59	185,747.75	
701413 Vac Payoff/Sick Pay-Term		4,958.19	20,315.33-			7,921.65	34,498.59-	
701417 Comp Time			4,958.19-				7,921.65-	
701500 Merit Awards	120,175.23-		120,175.23-		329,645.39-		329,645.39-	
* Salaries and Wages	11,313,141.61	1,759,035.68	9,554,105.93	16	12,301,464.86	1,778,779.85	10,522,685.01	14
705110 Group Insurance	1,594,029.03	239,090.49	1,354,938.54	15	1,570,574.85	239,981.84	1,330,593.01	15
705210 Retirement	2,369,216.28	352,955.71	2,016,260.57	15	2,467,024.18	357,442.57	2,109,581.61	14
705215 Retirement Calculation	410,797.00		410,797.00		200,000.00		200,000.00	
705230 Medicare April 1986	148,101.06	23,244.67	124,856.39	16	151,277.42	23,270.26	128,007.16	15
705320 Workmens Comp	54,530.00	9,088.34	45,441.66	17	64,271.45	10,222.26	54,049.19	16
705330 Unemply Comp	33,440.00	5,573.34	27,866.66	17	12,350.00		12,350.00	
705360 Benefit Adjustment					9,504.31		9,504.31	
* Employee Benefits	4,610,113.37	629,952.55	3,980,160.82	14	4,475,002.21	630,916.93	3,844,085.28	14
710100 Professional Services	1,658,642.94	37,390.26	1,621,252.68	2	2,031,672.72	107,165.74	1,924,506.98	5
710105 Medical Services	7,248.00	982.50	6,265.50	14	13,600.00	2,074.50	11,525.50	15
710108 MD Consultants	60,900.00	3,925.00	56,975.00	6	55,382.00	3,462.50	51,919.50	6
710110 Contracted/Temp Services	85,289.22	11,582.69	73,706.53	14	147,602.00	15,270.00	132,332.00	10
710119 Subrecipient Payments	186,242.00	11,867.00	174,375.00	6	102,210.00	29,361.99	72,848.01	29
710200 Service Contract	72,075.00	5,013.48	67,061.52	7	15,505.00	1,949.69	13,555.31	13
710205 Repairs and Maintenance	15,086.00	2,278.24	12,807.76	15	350.00	17,802.29	17,452.29-	5,086
710210 Software Maintenance	12,000.00		12,000.00		270,541.22	11,734.22	258,807.00	4
710300 Operating Supplies	179,181.14	17,103.15	162,077.99	10	1,385.00		1,385.00	
710302 Small Tools & Allow	1,685.00	325.50	1,359.50	19	2,000.00		2,000.00	
710308 Animal Supplies	2,000.00		2,000.00		560,707.00	359,528.92	201,178.08	64
710319 Chemical Supplies	360,450.00	321,290.65	39,159.35	89	36,024.50	3,571.98	32,452.52	10
710334 Copy Machine Expense	31,694.00	4,086.37	27,607.63	13	62,342.26	10,890.85	51,461.41	17
710350 Office Supplies	55,236.43	7,136.44	48,099.99	13	7,587.00	2,035.18	5,551.82	27
710355 Books and Subscriptions	7,688.00	504.61	7,183.39	7	26,958.44	3,542.36	23,416.08	13
710360 Postage	28,615.00	2,903.48	25,711.52	10	1,135.00	36.17	1,096.83	3
710361 Express and Courier	765.00	91.66	673.34	12	100.00		100.00	
710391 Fuel & Lube	100.00		100.00		94,550.30	594.23	93,956.07	1
710500 Other Expense	50,410.88	2,021.03	48,389.85	4	49,651.24	1,617.37	48,033.87	3
710502 Printing	31,583.72	1,512.58	30,071.14	5	8,625.00	290.00	8,335.00	3
710503 Licenses & Permits	7,375.00	1,800.00	5,575.00	24	900.00-		900.00-	
710504 Registration			1,800.00		2,800.00		2,800.00	
710505 Rental Equipment	1,800.00		1,800.00		273.40	300.00	26.60-	110
710506 Dept Insurance Deductible		959.76	4,500.24	18	4,705.00	888.03	3,816.97	19
710507 Network and Data Lines	5,460.00	6,145.49	42,368.43	13	60,808.05	7,711.23	53,096.82	13
710508 Telephone Land Lines	48,513.92							

Accounts	2011 Plan	2011 Actuals	Balance	Act%	2010 Plan	2010 Actual	Balance	Act%
710509 Seminars and Meetings	28,350.00	8,942.18	19,407.82	32	29,770.00	2,075.00	27,695.00	7
710512 Auto Expense	15,868.00	1,375.55	14,492.45	9	20,954.14	1,971.92	18,982.22	9
710519 Cellular Phone	13,590.00	2,509.88	11,080.12	18	13,597.00	1,392.80	12,204.20	10
710529 Dues	6,876.00	2,379.00	4,497.00	35	4,476.00	2,696.00	1,780.00	60
710535 Credit Card Fees	10,545.00	1,662.88	8,882.12	16	12,394.78	1,384.35	11,010.43	11
710546 Advertising	23,885.70	3,334.86	20,550.84	14	37,047.00	1,978.82	35,068.18	5
710577 Uniforms & Special Clothing	3,150.00		3,150.00		3,150.00	232.87	2,917.13	7
710585 Undesignated Budget	29,670.00		29,670.00		31,540.05		31,540.05	
710600 LT Lease-Office Space	120,932.89	30,766.66	90,176.23	25	195,423.01	48,701.94	146,721.07	25
710703 Biologicals	267,146.68	3,382.71	270,529.39	1-	291,252.68	20,486.61	270,766.07	7
710714 Referral Services	11,300.00		11,300.00		11,300.00		11,300.00	
710721 Outpatient	138,944.97	2,669.99	136,274.98	2	119,940.00	898.32	119,041.68	1
710872 Food Purchases	2,650.00	562.36	2,087.64	21	2,695.00	212.05	2,482.95	8
711010 Utilities	600.00		600.00					
711100 ESD Asset Management	21,600.00	3,030.00	18,570.00	14				
711113 Equip Srv Replace	41,946.18	6,792.08	35,154.10	16	101,823.48	18,454.76	83,368.72	18
711114 Equip Srv O & M	58,538.39	8,875.59	49,662.80	15	71,986.43	8,495.85	63,490.58	12
711115 Equip Srv Motor Pool	2,375.00	557.50	1,817.50	23	12,070.00	2,417.50	9,652.50	20
711117 ESD Fuel Charge	41,646.75	8,981.13	32,665.62	22	54,173.64	9,141.96	45,031.68	17
711119 Prop & Liab Billings	72,200.00	12,033.32	60,166.68	17	66,930.00	10,988.32	55,941.68	16
711210 Travel	158,515.05	11,683.13	146,831.92	7	194,849.02	5,746.42	189,102.60	3
711213 Travel-Non Cnty Pers					1,942.00		1,942.00	
711504 Equipment nonCapital	120,719.02	7,131.31	113,587.71	6	76,536.11	113,730.59	37,194.48	149
* Services and Supplies	4,101,090.88	548,814.60	3,552,276.28	13	4,909,465.47	830,825.33	4,078,640.14	17
781004 Equipment Capital	72,697.72		72,697.72		371,424.85	44,304.12	327,120.73	12
* Capital Outlay	72,697.72		72,697.72		371,424.85	44,304.12	327,120.73	12
** Expenses	20,097,043.58	2,937,802.63	17,159,240.75	15	22,057,357.39	3,284,826.23	18,772,531.16	15
621001 Transfer From General	8,192,500.00-		8,192,500.00-		8,795,500.00-	225,000.00-	8,570,500.00-	3
* Transfers In	8,192,500.00-		8,192,500.00-		8,795,500.00-	225,000.00-	8,570,500.00-	3
** Other Financing Src/Use	8,192,500.00-		8,192,500.00-		8,795,500.00-	225,000.00-	8,570,500.00-	3
*** Total	1,741,779.54	2,004,755.33	262,975.79-	115	1,311,039.52	1,866,763.83	555,724.31-	142

Accounts	2011 Plan	2011 Actuals	Balance	Act%	2010 Plan	2010 Actual	Balance	Act%
431100 Federal Grants	1,191,109.00-	84,381.75-	1,106,727.25-	7	1,205,291.00-	94,368.66-	1,110,922.34-	8
* Intergovernmental	1,191,109.00-	84,381.75-	1,106,727.25-	7	1,205,291.00-	94,368.66-	1,110,922.34-	8
460512 Duplication Service Fees	115.00-	23.00-	92.00-	20	200.00-	20.00-	180.00-	10
* Charges for Services	115.00-	23.00-	92.00-	20	200.00-	20.00-	180.00-	10
485300 Other Misc Govt Rev					450.00-		450.00-	
* Miscellaneous					450.00-		450.00-	
** Revenue								
701110 Base Salaries	1,191,224.00-	84,404.75-	1,106,819.25-	7	1,205,941.00-	94,388.66-	1,111,552.34-	8
701120 Part Time	1,806,128.35	278,620.40	1,527,507.95	15	1,748,051.93	273,300.29	1,474,751.64	16
701130 Pooled Positions	24,427.89	3,872.28	20,555.61	16	24,553.03	3,467.21	21,085.82	14
701200 Incentive Longevity	83,483.00	5,714.79	77,768.21	7	68,296.19		68,296.19	
701300 Overtime	29,800.00		29,800.00		31,000.00		31,000.00	
701412 Salary Adjustment	1,000.00	1,131.82	131.82-	113	6,000.00	355.04	5,644.96	6
* Salaries and Wages	5,347.52-		5,347.52-		7,104.00		7,104.00	
705110 Group Insurance	1,939,491.72	289,339.29	1,650,152.43	15	1,885,005.15	277,122.54	1,607,882.61	15
705210 Retirement	288,679.65	45,674.12	243,005.53	16	268,699.06	43,681.03	225,018.03	16
705215 Retirement Calculation	394,720.53	59,846.24	334,874.29	15	381,561.51	57,941.03	323,620.48	15
705230 Medicare April 1986	410,797.00		410,797.00		200,000.00		200,000.00	
705320 Workmens Comp	26,138.11	4,021.55	22,116.56	15	24,601.66	3,735.90	20,865.76	15
705330 Unemploy Comp	10,332.00	1,721.98	8,610.02	17	11,458.00	1,909.66	9,548.34	17
* Employee Benefits	6,336.00	1,055.98	5,280.02	17	2,210.00		2,210.00	
710100 Professional Services	1,137,003.29	112,319.87	1,024,683.42	10	888,530.23	107,267.62	781,262.61	12
710105 Medical Services	2,300.00	1,905.00	395.00	83	3,300.00		3,300.00	
710200 Service Contract	750.00	144.00	606.00			46.50	46.50-	
710205 Repairs and Maintenance	700.00	121.07	578.93	16	750.00	781.43	31.43-	104
710300 Operating Supplies	26,100.00	208.80	25,891.20	1	800.00	96.22	703.78	12
710334 Copy Machine Expense	11,594.00	1,148.68	10,445.32	10	52,049.29	569.97	51,479.32	1
710350 Office Supplies	16,200.00	970.52	15,229.48	6	11,594.00	1,059.47	10,534.53	9
710355 Books and Subscriptions	1,350.00		1,350.00		16,185.00	5,049.40	11,135.60	31
710360 Postage	1,550.00	163.65	1,386.35	11	1,370.00	1,475.50	105.50-	108
710361 Express and Courier	100.00		100.00		1,600.00	181.51	1,418.49	11
710500 Other Expense	1,100.00	106.05	993.95	10	100.00	5.10	94.90	5
710502 Printing	9,050.00	155.40	8,894.60	2	1,100.00	174.30	925.70	16
710503 Licenses & Permits	2,300.00	740.00	1,560.00	32	9,550.00	487.23	9,062.77	5
710507 Network and Data Lines	480.00	79.98	400.02	17	2,400.00	190.00	2,210.00	8
710508 Telephone Land Lines	11,380.00	1,235.88	10,144.12	11	11,800.00	1,648.96	10,151.04	14
710509 Seminars and Meetings	5,300.00	1,427.18	3,872.82	27	5,100.00	745.00	4,355.00	15
710512 Auto Expense	3,900.00	223.20	3,676.80	6	4,350.00	232.31	4,117.69	5
710519 Cellular Phone	250.00	153.60	96.40	61	350.00	9.81	340.19	3
710529 Dues	2,850.00	195.00	2,655.00	7	955.00	2,410.00	1,455.00-	252
710546 Advertising	150.00		150.00		150.00		150.00	
710600 LT Lease-Office Space	80,296.00	20,644.68	59,651.32	26	80,296.00	20,073.96	60,222.04	25
710872 Food Purchases	150.00		150.00		150.00		150.00	
711010 Utilities	100.00	60.00	40.00	17				
711100 ESD Asset Management	360.00		360.00					
711113 Equip Srv Replace	702.30	87.00	615.30	12	2,122.20	413.70	1,708.50	19
711114 Equip Srv O & M	1,000.00	140.00	860.00	14	1,043.60	67.36	976.24	6
711115 Equip Srv Motor Pool						55.00	55.00-	

Accounts	2011 Plan	2011 Actuals	Balance	Act%	2010 Plan	2010 Actual	Balance	Act%
711117 ESD Fuel Charge	509.46	84.77	424.69	17	636.64	85.48	551.16	13
711119 Prop & Liab Billings	13,680.00	2,279.98	11,400.02	17	11,798.00	1,966.34	9,831.66	17
711210 Travel	17,500.00	3,282.56	14,217.44	19	16,500.00	1,260.45	15,239.55	8
711504 Equipment nonCapital	1,700.00	338.32	1,361.68	20	1,700.00	422.56	1,277.44	25
* Services and Supplies	213,401.76	35,895.32	177,506.44	17	237,749.73	39,507.56	198,242.17	17
** Expenses	3,289,896.77	437,554.48	2,852,342.29	13	3,011,285.11	423,897.72	2,587,387.39	14
*** Total	2,098,672.77	353,149.73	1,745,523.04	17	1,805,344.11	329,509.06	1,475,835.05	18

Washoe County Health District
 Air Quality Management
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Accounts	2011 Plan	2011 Actuals	Balance	Act%	2010 Plan	2010 Actual	Balance	Act%
422510 Air Pollution Permits	391,000.00-	49,290.25-	341,709.75-	13	402,399.00-	58,783.00-	343,616.00-	15
* Licenses and Permits	391,000.00-	49,290.25-	341,709.75-	13	402,399.00-	58,783.00-	343,616.00-	15
431100 Federal Grants	686,099.00-	48,762.24-	637,336.76-	7	681,349.00-	47,919.60-	633,429.40-	7
431105 Federal Grants - Indirect		2,259.76-	2,259.76-			2,188.40-	2,188.40-	
432311 Pol Ctr'l 455B.830	290,140.86-	51,022.00-	290,140.86-	5	280,000.00-	76,275.00-	203,725.00-	27
* Intergovernmental	976,239.86-	348.00-	925,217.86-		961,349.00-	126,383.00-	834,966.00-	13
460513 Other Health Service Charges	11,270.00-	3,621.00-	7,649.00-	32	15,500.00-	5,700.00-	9,800.00-	37
460526 Plan Review-Air Quality	40,000.00-	14,122.00-	25,878.00-	35	32,900.00-	14,530.00-	18,370.00-	44
460527 NOE-AQM	62,000.00-	17,876.00-	44,124.00-	29	62,000.00-	20,850.00-	41,150.00-	34
460528 NESHAP-AQM	21,000.00-	5,628.00-	15,372.00-	27	22,000.00-	5,850.00-	16,150.00-	27
460529 Assessments-AQM	1,900.00-	3,492.00-	1,592.00-	184	1,900.00-	3,735.00-	1,835.00-	197
460530 Inspector Registr-AQ	165,000.00-	23,744.00-	141,256.00-	14	178,333.00-	33,978.00-	144,355.00-	19
460531 Dust Plan-Air Quality	301,170.00-	68,831.00-	232,339.00-	23	312,633.00-	84,677.00-	227,956.00-	27
* Charges for Services	1,668,409.86-	169,143.25-	1,499,266.61-	10	1,676,381.00-	269,843.00-	1,406,538.00-	16
** Revenue	1,368,978.42	217,268.86	1,151,709.56	16	1,311,733.43	207,921.28	1,103,812.15	16
701110 Base Salaries	8,000.00	5,175.32	2,824.68	65	8,000.00	427.49	7,572.51	5
701130 Pooled Positions	23,000.00	220.96	23,000.00		50,000.00		50,000.00	
701150 xcContractual Wages	6,576.10	6,355.14	23,000.00	3	21,150.00		21,150.00	
701300 Overtime	1,406,554.52	222,665.14	1,183,889.38	16	1,396,940.64	208,348.77	1,188,591.87	15
* Salaries and Wages	175,898.81	27,542.89	148,355.92	16	156,554.89	25,271.77	131,283.12	16
705110 Group Insurance	299,272.94	46,692.96	252,579.98	16	285,871.82	44,092.32	241,789.50	15
705210 Retirement	18,558.58	2,937.40	15,621.18	16	17,726.98	2,729.59	14,997.39	15
705230 Medicare April 1986	5,740.00	956.66	4,783.34	17	6,740.00	1,123.34	5,616.66	17
705320 Workmens Comp	3,520.00	586.66	2,933.34	17	1,300.00		1,300.00	
705330 Unemply Comp	502,990.33	78,716.57	424,273.76	16	468,193.69	73,207.02	394,986.67	16
* Employee Benefits	110,628.23	4,090.75	106,537.48	4	176,599.41	886.95	175,712.46	1
710100 Professional Services	40,000.00	628.00	40,000.00		350.00	363.00	13.00-	104
710105 Medical Services	350.00	42.64	307.36	12	7,000.00	550.00	6,450.00	8
710110 Contracted/Temp Services	7,000.00	1,848.32	5,151.68	26	4,100.00	171.68	3,928.32	4
710200 Service Contract	9,100.00	901.31	8,198.69	10	4,387.20	537.64	3,849.56	12
710205 Repairs and Maintenance	4,400.00	890.96	3,509.04	20	3,500.00	20.47	3,479.53	1
710300 Operating Supplies	4,000.00	1,004.35	2,995.65	25	224.00		224.00	
710334 Copy Machine Expense	224.00	213.82	10.18	95	2,200.00	530.09	1,669.91	24
710350 Office Supplies	2,200.00	525.04	1,674.96	24	200.00	6.75	193.25	3
710355 Books and Subscriptions	200.00	21.29	178.71	11	200.00		200.00	
710360 Postage	1,000.00	187.00	813.00	19	1,000.00	184.57	815.43	18
710361 Express and Courier	90.00		90.00		90.00		90.00	
710500 Other Expense	1,800.00		1,800.00		1,800.00		1,800.00	
710502 Printing	7,000.00	535.59	6,464.41	8	9,000.00	1,182.28	7,817.72	13
710503 Licenses & Permits	5,000.00	11.00	5,000.00		4,200.00		4,200.00	
710505 Rental Equipment	1,200.00	749.36	450.64	20	1,200.00	123.75	1,076.25	10
710508 Telephone Land Lines	3,800.00		3,800.00		3,800.00	329.66	3,470.34	9
710509 Seminars and Meetings	435.00	216.69	218.31	14	1,500.00	252.83	1,247.17	17
710512 Auto Expense								
710519 Cellular Phone								
710529 Dues								
710535 Credit Card Fees								

Washoe County Health District
 Air Quality Management
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Accounts	2011 Plan	2011 Actuals	Balance	Act%	2010 Plan	2010 Actual	Balance	Act%
710546 Advertising	1,000.00		1,000.00		5,700.00		5,700.00	
710577 Uniforms & Special Clothing	1,100.00		1,100.00		1,100.00		1,100.00	
710600 LT Lease-Office Space					74,490.12	18,516.00	55,974.12	25
710721 Outpatient	1,316.00		1,316.00		1,316.00		1,316.00	
711100 ESD Asset Management	2,880.00	570.00	2,310.00	20	30,340.92	3,227.99	27,112.93	11
711113 Equip Srv Replace	7,677.51	2,292.18	5,385.33	30	13,520.37	1,474.61	12,045.76	11
711114 Equip Srv O & M	13,966.50	1,735.77	12,230.73	12	12,187.68	1,992.87	10,194.81	16
711117 ESD Fuel Charge	11,125.62	1,931.26	9,194.36	17	7,940.00	1,156.66	6,783.34	15
711119 Prop & Liab Billings	7,600.00	1,266.66	6,333.34	17	40,227.52	555.52	39,672.00	1
711210 Travel	23,500.00		23,500.00		4,000.00	1,674.97	2,325.03	42
711504 Equipment nonCapital	14,000.00		14,000.00		412,608.22	33,738.29	378,869.93	8
* Services and Supplies	284,292.86	19,661.99	264,630.87	7	91,708.35		91,708.35	
* Capital Outlay	62,697.72		62,697.72		91,708.35		91,708.35	
** Expenses	2,256,535.43	321,043.70	1,935,491.73	14	2,369,450.90	315,294.08	2,054,156.82	13
*** Total	588,125.57	151,900.45	436,225.12	26	693,069.90	45,451.08	647,618.82	7

Accounts	2011 Plan	2011 Actuals	Balance	Act%	2010 Plan	2010 Actual	Balance	Act%
431100 Federal Grants	2,247,617.70-	116,932.11-	2,130,685.59-	5	2,482,580.00-	66,789.97-	2,415,790.03-	3
431105 Federal Grants - Indirect		2,225.16-	2,225.16					
432100 State Grants	230,797.42-	9,744.68-	221,052.74-	4	552,556.00-	10,419.93-	542,136.07-	2
* Intergovernmental	2,478,415.12-	128,901.95-	2,349,513.17-	5	3,035,136.00-	77,209.90-	2,957,926.10-	3
460162 Services to Other Agencies			63,657.69-		63,657.69-	23,909.21-	39,748.48-	38
460500 Other Immunizations	85,000.00-	20,777.00-	64,223.00-	24	110,000.00-	22,429.00-	87,571.00-	20
460501 Medicaid Clinical Services	32,000.00-	7,662.80-	24,337.20-	24	36,500.00-	3,765.43-	32,734.57-	10
460503 Childhood Immunizations	140,000.00-	19,775.00-	120,225.00-	14	190,000.00-	37,349.10-	152,650.90-	20
460505 Non Title X Revenue			1,245.00-		1,245.00-	1,245.00-	1,245.00-	
460508 Tuberculosis	7,000.00-	1,353.19-	5,646.81-	19	10,000.00-	1,352.38-	8,647.62-	14
460515 Medicare Reimbursement	500.00-	50.00-	450.00-	10	500.00-		500.00-	
460516 Pgm Inc-3rd Prty Rec	6,500.00-	333.00-	6,167.00-	5	9,000.00-	1,696.62-	7,303.38-	19
460517 Influenza Immunization	12,000.00-	32.00-	11,968.00-	0	5,000.00-	64.00-	4,936.00-	1
460518 STD Fees	30,000.00-	4,838.49-	25,161.51-	16	30,000.00-	4,754.00-	25,246.00-	16
460519 Outpatient Services			42.00-		42.00-		42.00-	
460524 Family Planning	66,000.00-	9,065.51-	56,934.49-	14	12,500.00-		12,458.00-	0
460570 Education Revenue	11,000.00-	2,296.00-	8,704.00-	21	100,000.00-	11,517.04-	88,482.96-	12
* Charges for Services	390,000.00-	66,182.99-	323,817.01-	17	567,157.69-	1,297.00-	1,297.00-	
484050 Donations Federal Pgm Income		5,486.95-	5,486.95			109,420.78-	457,736.91-	19
* Miscellaneous		5,486.95-	5,486.95					
** Revenue								
701110 Base Salaries	2,868,415.12-	200,571.89-	2,667,843.23-	7	3,602,293.69-	186,630.68-	3,415,663.01-	5
701120 Part Time	2,575,357.20	413,203.36	2,162,153.84	16	3,078,262.37	440,213.68	2,638,048.69	14
701130 Pooled Positions	573,266.06	90,748.44	482,517.62	16	640,119.02	92,098.03	548,020.99	14
701200 Incentive Longevity	147,197.03	24,924.23	122,272.80	17	120,571.14	2,690.98	117,880.16	2
701300 Overtime	52,628.00		52,628.00		54,703.00	338.46	54,364.54	1
701300 Overtime	300.00	1,796.45	1,496.45-	599	2,175.00		2,175.00	
701412 Salary Adjustment	175,244.98-		175,244.98-		114,541.03		114,541.03	
701413 Vac Payoff/Sick Pay-Term						34,498.59	34,498.59-	
701417 Comp Time						7,921.65	7,921.65-	
701500 Merit Awards	53,002.53		53,002.53		329,645.39-		329,645.39-	
* Salaries and Wages	3,226,505.84	530,672.48	2,695,833.36	16	3,680,726.17	577,761.39	3,102,964.78	16
705110 Group Insurance	468,983.59	70,190.98	398,792.61	15	524,221.04	76,378.04	447,843.00	15
705210 Retirement	686,920.38	108,598.02	578,322.36	16	808,950.04	112,927.45	696,022.59	14
705230 Medicare April 1986	42,358.94	6,899.07	35,459.87	16	49,212.59	7,615.68	41,596.91	15
705320 Workmens Comp	17,220.00	2,870.02	14,349.98	17	21,231.00	3,538.46	17,692.54	17
705330 Unemply Comp	10,560.00	1,760.02	8,799.98	17	4,095.00		4,095.00	
705360 Benefit Adjustment					1,505.00-		1,505.00-	
* Employee Benefits	1,226,042.91	190,318.11	1,035,724.80	16	1,406,204.67	200,459.63	1,205,745.04	14
710100 Professional Services	76,039.00	14,960.31	61,078.69	20	305,393.00	7,259.42	298,133.58	2
710105 Medical Services	600.00	63.00	537.00	11	13,000.00	2,000.00	11,000.00	15
710108 MD Consultants	48,900.00	3,925.00	44,975.00	8	43,382.00	3,462.50	39,919.50	8
710119 Subrecipient Payments	186,242.00	11,867.00	174,375.00	6	147,602.00	15,270.00	132,332.00	10
710200 Service Contract	2,055.00	2,704.11	649.11-	132	12,200.00	2,640.23	9,559.77	22
710205 Repairs and Maintenance	5,786.00	118.00	5,668.00	2	6,105.00	841.50	5,263.50	14
710210 Software Maintenance					350.00		350.00	
710300 Operating Supplies	51,300.00	6,044.09	45,255.91	12	97,132.00	7,496.97	89,635.03	8
710334 Copy Machine Expense	12,360.00	1,608.55	10,751.45	13	16,463.00	1,567.57	14,895.43	10
710350 Office Supplies	10,569.01	1,405.89	9,163.12	13	14,405.00	1,666.26	12,738.74	12

Washoe County Health District
 Community and Clinical Health Services
 Pds 1 -2, FY 2011

Accounts	2011 Plan	2011 Actuals	Balance	Act%	2010 Plan	2010 Actual	Balance	Act%
710355 Books and Subscriptions	1,300.00	165.79	1,134.21	13	1,730.00	195.44	1,534.56	11
710360 Postage	5,265.00	696.93	4,568.07	13	4,858.00	1,090.09	3,767.91	22
710361 Express and Courier	290.00	50.76	239.24	18	535.00	15.98	519.02	3
710500 Other Expense	12,956.67	1,914.98	11,041.69	15	60,624.30	419.93	60,204.37	1
710502 Printing	6,200.00	465.74	5,734.26	8	11,303.24	407.21	10,896.03	4
710503 Licenses & Permits	2,650.00	890.00	1,760.00	34	3,800.00	100.00	3,700.00	3
710504 Registration					900.00-		900.00-	
710506 Dept Insurance Deductible					273.40		273.40	
710507 Network and Data Lines	2,280.00	399.90	1,880.10	18	1,505.00	403.65	1,101.35	27
710508 Telephone Land Lines	14,460.00	2,200.20	12,259.80	15	18,459.00	2,464.47	15,994.53	13
710509 Seminars and Meetings	6,950.00	2,955.00	3,995.00	43	8,050.00	625.00	7,425.00	8
710512 Auto Expense	10,468.00	1,108.10	9,359.90	11	14,793.00	1,320.47	13,472.53	9
710519 Cellular Phone	505.00	90.54	414.46	18	462.00	91.74	370.26	20
710529 Dues	1,400.00	1,000.00	400.00	71	1,550.00		1,550.00	
710535 Credit Card Fees	4,245.00	566.50	3,678.50	13	5,935.00	562.66	5,372.34	9
710546 Advertising	20,865.70	3,000.00	17,865.70	14	29,997.00	978.82	29,018.18	3
710577 Uniforms & Special Clothing	350.00		350.00		350.00		350.00	
710703 Biologicals	263,000.00	3,382.71-	266,382.71	1-	286,952.00	20,486.61	266,465.39	7
710714 Referral Services	11,300.00		11,300.00		11,300.00		11,300.00	
710721 Outpatient	134,628.97	2,657.63	131,971.34	2	109,576.00	898.32	108,677.68	1
710872 Food Purchases	2,500.00	562.36	1,937.64	22	2,545.00	212.05	2,332.95	8
711010 Utilities	500.00		500.00					
711100 ESD Asset Management	360.00	30.00	330.00	8				
711113 Equip Srv Replace	1,047.46	28.65	1,018.81	3	1,397.28	293.58	1,103.70	21
711114 Equip Srv O & M	472.80		472.80		904.60		904.60	
711115 Equip Srv Motor Pool	1,175.00	350.00	825.00	30	4,870.00	40.00	4,830.00	1
711117 ESD Fuel Charge					538.69		538.69	
711119 Prop & Liab Billings	22,800.00	3,800.00	19,000.00	17	21,861.00	3,643.48	18,217.52	17
711210 Travel	31,056.53	3,604.31	27,452.22	12	48,190.50	1,052.65	47,137.85	2
711213 Travel-Non Cnty Pers					1,942.00		1,942.00	
711504 Equipment nonCapital	5,850.00	312.65	5,537.35	5	6,828.00		6,828.00	
* Services and Supplies	958,727.14	66,163.28	892,563.86	7	1,316,262.01	77,506.60	1,238,755.41	6
** Expenses	5,411,275.89	787,153.87	4,624,122.02	15	6,403,192.85	855,727.62	5,547,465.23	13
*** Total	2,542,860.77	586,581.98	1,956,278.79	23	2,800,899.16	669,096.94	2,131,802.22	24

Accounts	2011 Plan	2011 Actuals	Balance	Act%	2010 Plan	2010 Actual	Balance	Act%
422503 Environmental Permits	43,000.00-	7,945.00-	35,055.00-	18	69,000.00-	6,407.00-	62,593.00-	9
422504 Pool Permits	63,000.00-	2,980.00-	60,020.00-	5	33,000.00-	4,285.00-	28,715.00-	13
422505 RV Permits	10,500.00-	1,262.00-	9,238.00-	12	10,500.00-	1,554.00-	8,946.00-	15
422506 xHotel Motel Permits						118.00-	118.00-	
422507 Food Service Permits	342,000.00-	59,828.00-	282,172.00-	17	355,000.00-	62,329.00-	292,671.00-	18
422508 Wat Well Const Perm	34,500.00-	6,171.00-	28,329.00-	18	44,000.00-	5,862.00-	38,138.00-	13
422509 Water Company Permits	4,000.00-		4,000.00-		12,000.00-	723.00-	11,277.00-	6
422511 ISDS Permits	47,000.00-	10,515.00-	36,485.00-	22	90,000.00-	8,519.85-	81,480.15-	9
422513 Special Event Permits	70,500.00-	26,454.00-	44,046.00-	38	75,000.00-	34,557.00-	40,443.00-	46
422514 Initial Applic Fee	35,000.00-	3,085.00-	31,915.00-	9	38,000.00-	6,797.00-	31,203.00-	18
* Licenses and Permits	649,500.00-	118,240.00-	531,260.00-	18	726,500.00-	131,151.85-	595,348.15-	18
431100 Federal Grants	277,000.00-	20,088.81-	256,911.19-	7	277,000.00-	15,418.53-	261,581.47-	6
432100 State Grants	75,000.00-		75,000.00-		75,000.00-		75,000.00-	
432310 Tire Fee NRS 444A.090	370,535.00-	150,511.95-	220,023.05-	41	370,534.52-	145,844.62-	224,689.90-	39
* Intergovernmental	722,535.00-	170,600.76-	551,934.24-	24	722,534.52-	161,263.15-	561,271.37-	22
460510 IT Overlay	111,000.00-	18,996.00-	92,004.00-	17	121,001.00-	22,279.00-	98,722.00-	18
460512 Duplication Service Fees		16.63-	16.63-					
460513 Other Heat Service Charges	2,700.00-	1,191.00-	1,509.00-	44	8,000.00-	991.00-	7,009.00-	12
460514 Food Service Certification	8,000.00-	2,322.00-	5,678.00-	29	8,000.00-	3,591.00-	4,409.00-	45
460520 Eng Serv Health	55,000.00-	9,885.00-	45,115.00-	18	90,500.00-	11,576.00-	78,924.00-	13
460521 Plan Review - Pools & Spas	2,500.00-	1,887.00-	613.00-	75	5,000.00-	2,203.00-	2,797.00-	44
460523 Plan Review - Food Services	17,000.00-	4,163.65-	12,836.35-	24	30,000.00-	3,975.15-	26,024.85-	13
460525 Plan Review - Vector	24,000.00-	6,513.00-	17,487.00-	27	64,000.00-	5,699.00-	58,301.00-	9
460533 Quick Start						83.00-	83.00-	
460534 Child Care Inspection	8,300.00-	2,070.00-	6,230.00-	25	9,000.00-	1,738.00-	7,262.00-	19
460535 Pub Accomod Inspectn	17,000.00-	2,374.00-	14,626.00-	14	21,000.00-	2,252.00-	18,748.00-	11
460570 Education Revenue	2,400.00-	540.00-	1,860.00-	23		340.00-	340.00-	
* Charges for Services	247,900.00-	49,958.28-	197,941.72-	20	356,501.00-	54,727.15-	301,773.85-	15
485300 Other Misc Govt Rev						26.00-	26.00-	
* Miscellaneous						26.00-	26.00-	
** Revenue	1,619,935.00-	338,799.04-	1,281,135.96-	21	1,805,535.52-	347,168.15-	1,458,367.37-	19
701110 Base Salaries	3,318,749.95	473,771.71	2,844,978.24	14	3,399,403.84	493,588.07	2,905,815.77	15
701130 Pooled Positions	92,377.86	36,760.63	55,617.23	40	90,097.00	28,190.29	61,906.71	31
701140 Holiday Work	1,200.00		1,200.00		1,500.00	161.88	1,338.12	11
701150 xcContractual Wages					9,500.00	2,947.36	6,552.64	31
701200 Incentive Longevity	48,750.00		48,750.00		52,100.00		52,100.00	
701300 Overtime	33,788.00	7,031.20	26,756.80	21	34,288.00	7,057.58	27,230.42	21
701406 Standby Pay	30,000.00	4,623.93	25,376.07	15	30,000.00	5,637.15	24,362.85	19
701408 Call Back	3,000.00	762.82	2,237.18	25	3,000.00	250.85	2,749.15	8
701412 Salary Adjustment					304.20-		304.20-	
701500 Merit Awards	173,177.76-		173,177.76-					
* Salaries and Wages	3,354,688.05	522,950.29	2,831,737.76	16	3,619,584.64	537,833.18	3,081,751.46	15
705110 Group Insurance	496,011.19	72,413.36	423,597.83	15	480,654.08	71,829.30	408,824.78	15
705210 Retirement	724,004.28	102,523.52	621,480.76	14	740,272.62	105,762.87	634,509.95	14
705230 Medicare April 1986	43,660.48	6,671.25	36,989.23	15	43,911.91	6,751.05	37,160.86	15
705320 Workmens Comp	16,072.00	2,678.68	13,393.32	17	18,535.00	3,089.14	15,445.86	17
705330 Unemply Comp	9,856.00	1,642.68	8,213.32	17	3,575.00		3,575.00	
* Employee Benefits	1,289,603.95	186,929.49	1,103,674.46	14	1,286,948.61	187,432.16	1,099,516.45	15

Washoe County Health District
 Environmental Health Services
 Pds 1-2, FY 2011

Accounts	2011 Plan	2011 Actuals	Balance	Act%	2010 Plan	2010 Actual	Balance	Act%
710100 Professional Services	257,890.90	1,142.00	256,748.90	0	179,930.29	51,216.00	128,714.29	28
710105 Medical Services	6,548.00	147.50	6,400.50	2	500.00	28.00	472.00	6
710110 Contracted/Temp Services		4,607.90	4,607.90					
710200 Service Contract	67,300.00	517.61	66,782.39	1	87,300.00	23,961.33	63,338.67	27
710205 Repairs and Maintenance	1,000.00	311.92	688.08	31	1,000.00	461.97	538.03	46
710210 Software Maintenance						17,802.29	17,802.29	
710300 Operating Supplies	20,900.00	1,419.28	19,480.72	7	23,593.05	1,742.27	21,850.78	7
710302 Small Tools & Allow	1,685.00	325.50	1,359.50	19	1,385.00		1,385.00	
710308 Animal Supplies	2,000.00		2,000.00		2,000.00		2,000.00	
710319 Chemical Supplies	360,450.00	321,290.65	39,159.35	89	560,707.00	359,528.92	201,178.08	64
710334 Copy Machine Expense	920.00	49.07	870.93	5	1,280.00	59.71	1,220.29	5
710350 Office Supplies	9,900.00	1,871.56	8,028.44	19	9,150.00	2,889.58	6,260.42	32
710355 Books and Subscriptions	2,400.00	125.00	2,275.00	5	1,600.00	235.24	1,364.76	15
710360 Postage	7,300.00	1,090.09	6,209.91	15	5,900.00	1,344.95	4,555.05	23
710361 Express and Courier	175.00	13.94	161.06	8	300.00	10.34	289.66	3
710391 Fuel & Lube	100.00		100.00		100.00		100.00	
710500 Other Expense	5,800.00		5,800.00		800.00		800.00	
710502 Printing	3,825.00	587.19	3,237.81	15	3,225.00	221.08	3,003.92	7
710503 Licenses & Permits	2,335.00	170.00	2,165.00	7	2,335.00		2,335.00	
710506 Dept Insurance Deductible						300.00	300.00	
710507 Network and Data Lines	2,700.00	399.90	2,300.10	15	3,200.00	403.65	2,796.35	13
710508 Telephone Land Lines	10,500.00	1,490.65	9,009.35	14	11,425.00	1,690.85	9,734.15	15
710509 Seminars and Meetings	9,400.00	4,160.00	5,240.00	44	11,200.00	655.00	10,545.00	6
710512 Auto Expense	200.00		200.00		375.00	60.78	314.22	16
710519 Cellular Phone	8,455.00	1,265.41	7,189.59	15	8,405.00	723.15	7,681.85	9
710529 Dues	1,611.00	639.00	972.00	40	896.00	286.00	610.00	32
710535 Credit Card Fees	4,000.00	677.10	3,322.90	17	4,959.78	568.86	4,390.92	11
710546 Advertising	1,050.00	84.86	965.14	8	500.00		500.00	
710577 Uniforms & Special Clothing	1,700.00		1,700.00		1,700.00	232.87	1,467.13	14
710600 LT Lease-Office Space	40,636.89	10,111.98	30,524.91	25	40,636.89	10,111.98	30,524.91	25
710721 Outpatient					6,048.00		6,048.00	
711100 ESD Asset Management	18,000.00	2,100.00	15,900.00	12				
711113 Equip Srv Replace	33,221.21	4,429.39	28,791.82	13	67,963.08	14,519.49	53,443.59	21
711114 Equip Srv O & M	43,396.79	7,052.82	36,343.97	16	56,517.86	6,449.13	50,068.73	11
711115 Equip Srv Motor Pool		25.00	25.00		7,000.00	2,310.00	4,690.00	33
711117 ESD Fuel Charge	30,011.67	6,965.10	23,046.57	23	39,610.63	7,063.61	32,547.02	18
711119 Prop & Liab Billings	21,280.00	3,546.68	17,733.32	17	19,085.00	3,180.84	15,904.16	17
711210 Travel	36,395.16	4,796.26	31,598.90	13	35,650.00	2,877.80	32,772.20	8
711504 Equipment nonCapital	9,152.00		9,152.00		2,643.97		2,643.97	
* Services and Supplies	1,022,238.62	381,413.36	640,825.26	37	1,198,921.55	510,935.69	687,985.86	43
** Expenses	5,666,530.62	1,090,293.14	4,576,237.48	19	6,105,454.80	1,236,201.03	4,869,253.77	20
621001 Transfer From General					350,000.00		350,000.00	
** Other Financing Src/Use					350,000.00		350,000.00	
*** Total	4,046,595.62	751,494.10	3,295,101.52	19	3,949,919.28	889,032.88	3,060,886.40	23

Washoe County Health District
Epidemiology and Public Health Preparedness
Pds 1-2, FY 2011

Accounts	2011 Plan	2011 Actuals	Balance	Act%	2010 Plan	2010 Actual	Balance	Act%
431100 Federal Grants	2,575,110.06-	101,382.57-	2,473,727.49-	4	3,414,126.66-	255,824.85-	3,158,301.81-	7
431105 Federal Grants - Indirect	29,670.00-	879.00-	28,791.00-	3	31,540.00-	3,673.06-	27,866.94-	12
* Intergovernmental	2,604,780.06-	102,261.57-	2,502,518.49-	4	3,445,666.66-	259,497.91-	3,186,168.75-	8
460511 Birth and Death Certificates	210,000.00-	37,867.00-	172,133.00-	18	215,000.00-	35,534.00-	179,466.00-	17
* Charges for Services	210,000.00-	37,867.00-	172,133.00-	18	215,000.00-	35,534.00-	179,466.00-	17
** Revenue	2,814,780.06-	140,128.57-	2,674,651.49-	5	3,660,666.66-	295,031.91-	3,365,634.75-	8
701110 Base Salaries	1,165,156.55	164,747.20	1,000,409.35	14	1,123,682.40	164,799.42	958,882.98	15
701120 Part Time	56,350.85	65.03-	56,350.85	2-	35,577.94	9,027.24	26,550.70	25
701130 Pooled Positions	3,303.99	750.12	3,369.02	2-	38,400.00		38,400.00	
701140 Holiday Work			750.12					
701150 xcContractual Wages	7,822.00	150.00	7,672.00	2	196,000.00	3,193.20	192,806.80	2
701200 Incentive Longevity	103,021.16	2,552.67	100,468.49	2	8,141.00		8,141.00	
701300 Overtime	50,246.93	20,315.33	50,246.93	2	253,000.00	694.11	252,305.89	0
701412 Salary Adjustment		4,958.19	4,958.19		64,406.92		64,406.92	
701413 Vac Payoff/Sick Pay-Term		193,408.48	1,192,493.00	14	1,719,208.26	177,713.97	1,541,494.29	10
701417 Comp Time	1,385,901.48	23,269.14	141,186.65	14	140,445.78	22,821.70	117,624.08	16
* Salaries and Wages	164,455.79	35,294.97	229,003.18	13	250,368.19	36,729.10	213,639.09	15
705110 Group Insurance	264,298.15	2,715.40	14,669.55	16	15,824.28	2,438.04	13,386.24	15
705210 Retirement	17,384.95	861.00	4,305.00	17	6,307.45	561.66	5,745.79	9
705230 Medicare April 1986	5,166.00	528.00	2,640.00	17	1,170.00		1,170.00	
705320 Workmens Comp	3,168.00				11,009.31		11,009.31	
705330 Unemply Comp					425,125.01	62,550.50	362,574.51	15
705360 Benefit Adjustment	454,472.89	15,292.20	1,196,492.61	1	1,366,450.02	47,803.37	1,318,646.65	3
* Employee Benefits	1,211,784.81		100.00		100.00		100.00	
710100 Professional Services	100.00				12,000.00		12,000.00	
710105 Medical Services	12,000.00	6,974.79	38,314.43	15	1,610.00	1,616.00	600.00-	100
710108 MD Consultants	45,289.22	1,628.05	8.05-	100	600.00		600.00	
710110 Contracted/Temp Services	1,620.00				12,000.00		12,000.00	
710200 Service Contract	600.00				93,666.88	1,753.33	91,913.55	2
710205 Repairs and Maintenance	12,000.00	8,529.67	63,251.47	12	2,300.30	347.59	1,952.71	15
710210 Software Maintenance	71,781.14	389.11	2,030.89	16	19,102.26	1,255.14	17,847.12	7
710300 Operating Supplies	2,420.00	1,884.12	12,683.30	13	2,663.00	129.00	2,534.00	5
710334 Copy Machine Expense	14,567.42	427.77	2,414.00	3	12,400.44	395.72	12,004.72	3
710350 Office Supplies	2,414.00	5.67	5.67-		31,826.00	317.28	31,826.00	1
710355 Books and Subscriptions	12,300.00	117.25	11,391.47	1	24,573.00		24,255.72	
710360 Postage	30,354.21	79.98	30,354.21		1,000.00		1,000.00	
710361 Express and Courier	11,508.72	683.17	4,490.75	13	10,124.05	80.73	80.73-	7
710500 Other Expense	5,173.92	400.00	1,300.00	24	1,220.00	50.00	9,399.38	4
710502 Printing	1,700.00	33.25	66.75	33	236.14	234.61	1,170.00	4
710505 Rental Equipment	100.00	250.97	329.03	43	580.00	238.44	341.56	99
710507 Network and Data Lines	580.00	545.00	35.00	94	640.00		640.00	41
710508 Telephone Land Lines	580.00	202.59	597.41	25	700.00		300.00-	143
710509 Seminars and Meetings	800.00	250.00	570.00	30				
710512 Auto Expense								
710519 Cellular Phone								
710529 Dues								
710535 Credit Card Fees								
710546 Advertising	820.00	250.00	570.00	30				

Washoe County Health District
 Epidemiology and Public Health Preparedness
 Pds 1 -2, FY 2011

Accounts	2011 Plan	2011 Actuals	Balance	Act%	2010 Plan	2010 Actual	Balance	Act%
710585 Undesignated Budget	29,670.00		29,670.00		31,540.05		31,540.05	
710703 Biologicals	4,146.68		4,146.68		4,300.68		4,300.68	
710721 Outpatient	3,000.00	12.36	2,987.64	0	3,000.00		3,000.00	
711100 ESD Asset Management		270.00	270.00-					
711113 Equip Srv Replace		41.86	41.86-					
711114 Equip Srv O & M	200.00	42.50	157.50	21	200.00	504.75	504.75-	6
711115 Equip Srv Motor Pool					1,200.00	12.50	187.50	
711117 ESD Fuel Charge					6,246.00		1,200.00	
711119 Prop & Liab Billings		1,140.00	5,700.00	17	6,246.00	1,041.00	5,205.00	17
71210 Travel	6,840.00		50,063.36		54,281.00		54,281.00	
711504 Equipment nonCapital	50,063.36		50,063.36		61,364.14		50,268.92-	
* Services and Supplies	90,017.02	6,480.34	83,536.68	7	1,743,923.96	111,633.06	1,574,786.77	182
	1,622,430.50	45,680.65	1,576,749.85	3	279,716.50	169,137.19	1,574,786.77	10
781004 Equipment Capital	10,000.00		10,000.00		279,716.50	44,304.12	235,412.38	16
* Capital Outlay	10,000.00		10,000.00		279,716.50	44,304.12	235,412.38	16
** Expenses	3,472,804.87	301,757.64	3,171,047.23	9	4,167,973.73	453,705.78	3,714,267.95	11
*** Total	658,024.81	161,629.07	496,395.74	25	507,307.07	158,673.87	348,633.20	31

WASHOE COUNTY HEALTH DISTRICT FY11 BUDGET - ADOPTED

PROGRAMS	FY 11	Revenue			County General Fund (GF)			Prog. Exp. as % of Total Dept. Exp.	% Grants % Other % Fees % of GF			GF Per Capita
		Grants	Other	Fees	Revenue Total	County General Fund (GF)	% Grants		% Other	% Fees	% of GF	
Administrative Health Services	\$ 1,805,855	\$ -	\$ -	\$ 115	\$ 1,805,740	\$ 1,805,740	9.9%	0%	0%	100%	\$3.96	
Air Quality Management	\$ 2,099,580	\$ 686,099	\$ 290,141	\$ 692,170	\$ 431,170	\$ 1,668,410	11.5%	14%	33%	21%	\$0.95	
Child Abuse & Neglect Prevention	\$ 102,410	\$ 102,410	\$ -	\$ -	\$ -	\$ 102,410	0.6%	0%	0%	0%	\$0.00	
Chronic Disease Prevention	\$ 432,557	\$ 133,187	\$ -	\$ -	\$ 288,370	\$ 144,187	2.4%	0%	3%	67%	\$0.63	
Community & Clinical Health Services	\$ 265,340	\$ -	\$ -	\$ -	\$ 265,340	\$ -	1.5%	0%	0%	100%	\$0.58	
Emergency Medical Services	\$ 125,517	\$ -	\$ -	\$ -	\$ 125,517	\$ -	0.7%	0%	0%	100%	\$0.28	
Environmental Health Services	\$ 1,879,707	\$ -	\$ -	\$ 431,400	\$ 1,448,307	\$ 431,400	10.3%	0%	23%	77%	\$3.18	
Epidemiological Surveillance	\$ 682,384	\$ -	\$ -	\$ -	\$ 682,384	\$ -	3.7%	0%	0%	100%	\$1.50	
Family Planning	\$ 1,056,333	\$ 896,383	\$ 6,000	\$ 79,500	\$ 74,450	\$ 981,883	5.8%	1%	8%	7%	\$0.16	
Food Protection	\$ 1,622,014	\$ -	\$ -	\$ 402,000	\$ 1,220,014	\$ 402,000	8.9%	0%	25%	75%	\$2.68	
Hazardous Materials	\$ 75,000	\$ -	\$ -	\$ 75,000	\$ -	\$ 75,000	0.4%	0%	100%	0%	\$0.00	
Home Visiting	\$ 411,466	\$ -	\$ -	\$ -	\$ 411,466	\$ -	2.3%	0%	0%	100%	\$0.90	
Immunization	\$ 1,201,925	\$ 303,775	\$ -	\$ 252,500	\$ 645,650	\$ 556,275	6.6%	0%	21%	54%	\$1.42	
Public Health Preparedness	\$ 1,264,475	\$ 1,264,475	\$ -	\$ -	\$ 645,650	\$ 1,264,475	6.9%	0%	0%	0%	\$0.00	
Safe Drinking Water	\$ 240,866	\$ 90,000	\$ -	\$ 4,000	\$ 146,866	\$ 94,000	1.3%	0%	2%	61%	\$0.32	
Sexual Health - HIV	\$ 696,997	\$ 696,997	\$ -	\$ -	\$ 696,997	\$ -	3.8%	0%	0%	0%	\$0.00	
Sexual Health - STD	\$ 639,455	\$ 119,022	\$ -	\$ 36,000	\$ 484,433	\$ 155,022	3.5%	0%	6%	76%	\$1.06	
Solid Waste Management	\$ 486,185	\$ -	\$ -	\$ 36,000	\$ 79,650	\$ 406,535	2.7%	0%	7%	16%	\$0.17	
Tuberculosis	\$ 582,144	\$ 197,993	\$ 370,535	\$ 11,000	\$ 373,151	\$ 208,993	3.2%	0%	2%	64%	\$0.82	
Underground Storage Tanks	\$ 187,000	\$ 187,000	\$ -	\$ 24,000	\$ 937,748	\$ 187,000	1.0%	0%	0%	0%	\$0.00	
Vector Borne Diseases	\$ 961,748	\$ -	\$ -	\$ 24,000	\$ (37,706)	\$ 24,000	5.3%	0%	2%	98%	\$2.06	
Vital Statistics	\$ 172,294	\$ -	\$ -	\$ 210,000	\$ (37,706)	\$ 210,000	0.9%	0%	122%	-22%	-\$0.08	
Women, Infants and Children	\$ 1,284,172	\$ 1,116,756	\$ -	\$ 116,756	\$ 167,416	\$ 1,116,756	7.0%	0%	0%	13%	\$0.37	
Total	\$18,275,424	\$5,794,097	\$ 666,676	\$2,264,685	\$ 9,549,965	\$8,725,458	100.0%	32%	4%	12%	\$20.95	

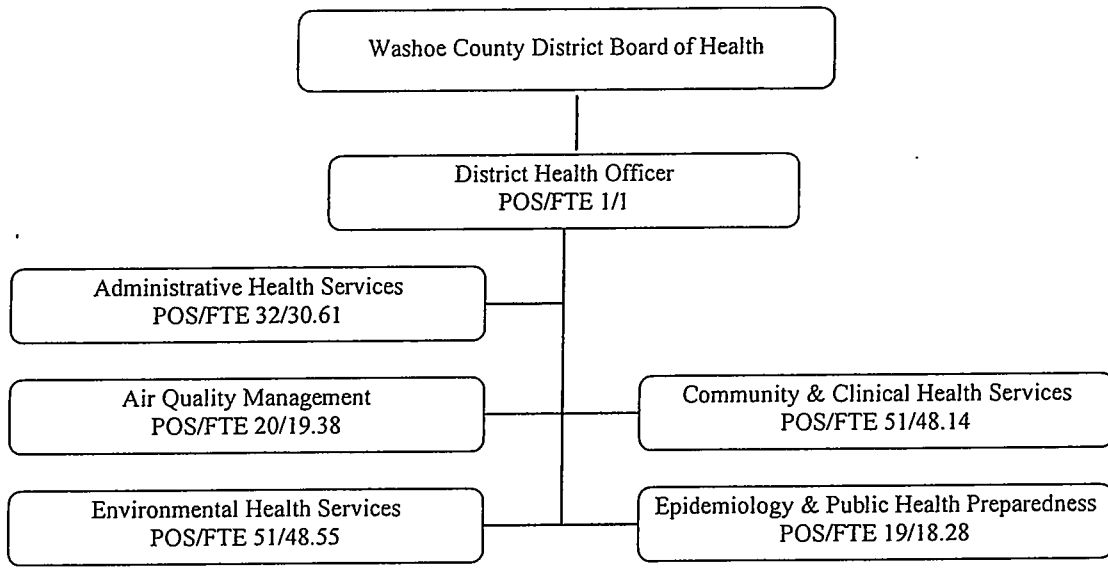
455,878

WASHOE COUNTY HEALTH DISTRICT FY11 BUDGET - ADOPTED

455,878

PROGRAMS	FY 11			Prog. Exp. as			% of Total				GF Per Capita	
	Revenue Total	County General Fund (GF)	% of Total Dept. Exp.	% Grants	% Other	% Fees	% of GF	% Grants	% Other	% Fees		% of GF
Administrative Health Services	\$ 1,805,855	\$ 1,805,740	9.9%	\$ -	\$ -	\$ 115	0%	0%	0%	0%	100%	\$3.96
Environmental Health Services	\$ 1,879,707	\$ 1,448,307	10.3%	\$ -	\$ -	\$ 431,400	0%	0%	23%	0%	77%	\$3.18
Food Protection	\$ 1,622,014	\$ 1,220,014	8.9%	\$ -	\$ -	\$ 402,000	0%	0%	25%	0%	75%	\$2.68
Vector Borne Diseases	\$ 961,748	\$ 937,748	5.3%	\$ -	\$ -	\$ 24,000	0%	0%	2%	0%	98%	\$2.06
Epidemiological Surveillance	\$ 682,384	\$ 682,384	3.7%	\$ -	\$ -	\$ -	0%	0%	0%	0%	100%	\$1.50
Immunization	\$ 1,201,925	\$ 556,275	6.6%	\$ 303,775	\$ -	\$ 252,500	25%	0%	21%	0%	54%	\$1.42
Sexual Health - STD	\$ 639,455	\$ 155,022	3.5%	\$ 119,022	\$ -	\$ 36,000	19%	0%	6%	0%	76%	\$1.06
Air Quality Management	\$ 2,099,580	\$ 1,668,410	11.5%	\$ 686,099	\$ 290,141	\$ 692,170	33%	14%	33%	0%	21%	\$0.95
Home Visiting	\$ 411,466	\$ -	2.3%	\$ -	\$ -	\$ -	0%	0%	0%	0%	100%	\$0.90
Tuberculosis	\$ 582,144	\$ 208,993	3.2%	\$ 197,993	\$ -	\$ 11,000	34%	0%	2%	0%	64%	\$0.82
Chronic Disease Prevention	\$ 432,557	\$ 373,151	2.4%	\$ 133,187	\$ -	\$ 11,000	31%	0%	3%	0%	67%	\$0.63
Community & Clinical Health Services	\$ 265,340	\$ 288,370	1.5%	\$ -	\$ -	\$ -	0%	0%	0%	0%	100%	\$0.58
Women, Infants and Children	\$ 1,284,172	\$ 167,416	7.0%	\$ 1,116,756	\$ -	\$ 4,000	87%	0%	0%	0%	13%	\$0.37
Safe Drinking Water	\$ 240,866	\$ 146,866	1.3%	\$ 90,000	\$ -	\$ -	37%	0%	2%	0%	61%	\$0.32
Emergency Medical Services	\$ 125,517	\$ 125,517	0.7%	\$ -	\$ -	\$ -	0%	0%	0%	0%	100%	\$0.28
Solid Waste Management	\$ 486,185	\$ 406,535	2.7%	\$ -	\$ 370,535	\$ 36,000	0%	76%	7%	0%	16%	\$0.17
Family Planning	\$ 1,056,333	\$ 981,883	5.8%	\$ 896,383	\$ 6,000	\$ 79,500	85%	1%	8%	0%	7%	\$0.16
Child Abuse & Neglect Prevention	\$ 102,410	\$ 102,410	0.6%	\$ 102,410	\$ -	\$ -	100%	0%	0%	0%	0%	\$0.00
Hazardous Materials	\$ 75,000	\$ -	0.4%	\$ -	\$ -	\$ 75,000	0%	0%	100%	0%	0%	\$0.00
Public Health Preparedness	\$ 1,264,475	\$ -	6.9%	\$ 1,264,475	\$ -	\$ -	100%	0%	0%	0%	0%	\$0.00
Sexual Health - HIV	\$ 696,997	\$ 696,997	3.8%	\$ 696,997	\$ -	\$ -	100%	0%	0%	0%	0%	\$0.00
Underground Storage Tanks	\$ 187,000	\$ 187,000	1.0%	\$ 187,000	\$ -	\$ -	100%	0%	0%	0%	0%	\$0.00
Vital Statistics	\$ 172,294	\$ (37,706)	0.9%	\$ -	\$ 210,000	\$ 210,000	0%	0%	122%	0%	-22%	-\$0.08
Total	\$18,275,424	\$ 9,549,965	100.0%	\$5,794,097	\$ 666,676	\$2,264,685	32%	4%	12%	52%	\$20.95	

HEALTH FUND



Total Funded Positions/Full Time Equivalents 174/165.96

Mission The Washoe County Health District protects and enhances the physical well-being and quality of life for all citizens of Washoe County through providing health promotion, disease prevention, public health emergency preparedness, and environmental services.

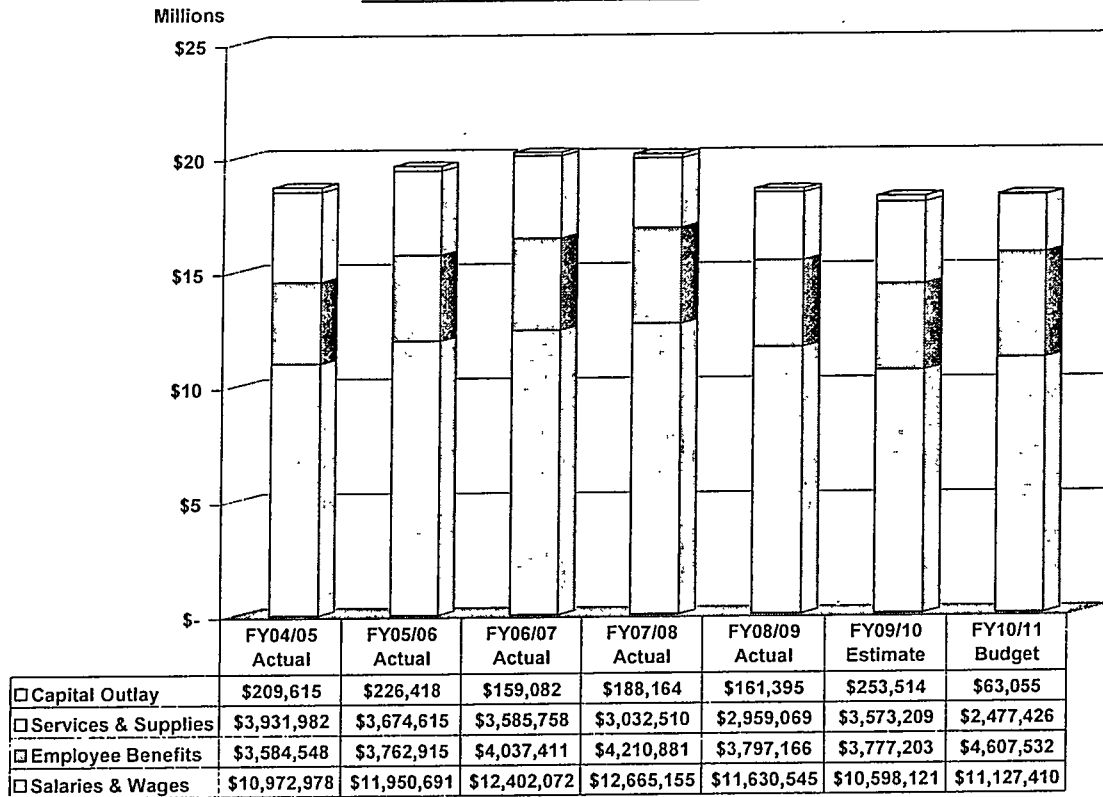
Description The Health Fund accounts for general fund support, intergovernmental grants and user fees dedicated to health services. The Health District reports to a District Board of Health composed of representatives appointed by the governing bodies of the Cities of Reno and Sparks, and Washoe County. Chapter 439 of the Nevada Revised Statutes prescribes the organization and functions of the Health District and the duties of the Health Officer. The Health District operates through five (5) divisions.

- The *Administrative Health Services Division* (AHS) ensures administrative compliance with fiscal and operational policies of the District Board of Health and Board of County Commissioners, and is responsible for planning, personnel management, policy and procedures, oversight for WIC and the Emergency Medical Services Programs, and for intergovernmental relations.
- The *Air Quality Management Division* (AQ) takes actions to maintain air quality at levels that do not exceed the U.S. Environmental Protection Agency's (EPA) health based standards by monitoring and reporting levels of air pollutants, regulating sources of industrial pollution, and encouraging reductions of motor vehicle emissions.
- The *Community and Clinical Health Services Division* (CCHS) provides clinical services, community and individual health education, and partners with other community organizations and health care providers to improve the health of our community.
- The *Environmental Health Services Division* (EHS) enforces sanitation standards in regulated facilities, monitors potable water quality, performs mosquito and vector-borne disease control, assures that local solid waste management conforms to Local, State and Federal laws, and maintains a high state of preparedness to respond to public health threats including releases of hazardous materials.
- The *Epidemiology and Public Health Preparedness Division* (EPHP) conducts surveillance on reportable diseases and conditions, analyzes communicable and chronic disease data to identify risk factors and disease control strategies, investigates disease outbreaks, serves as the local registrar for births and deaths, and develops departmental capabilities for response to biological terrorism and other public health emergencies.

**POOR
QUALITY
DOCUMENT**

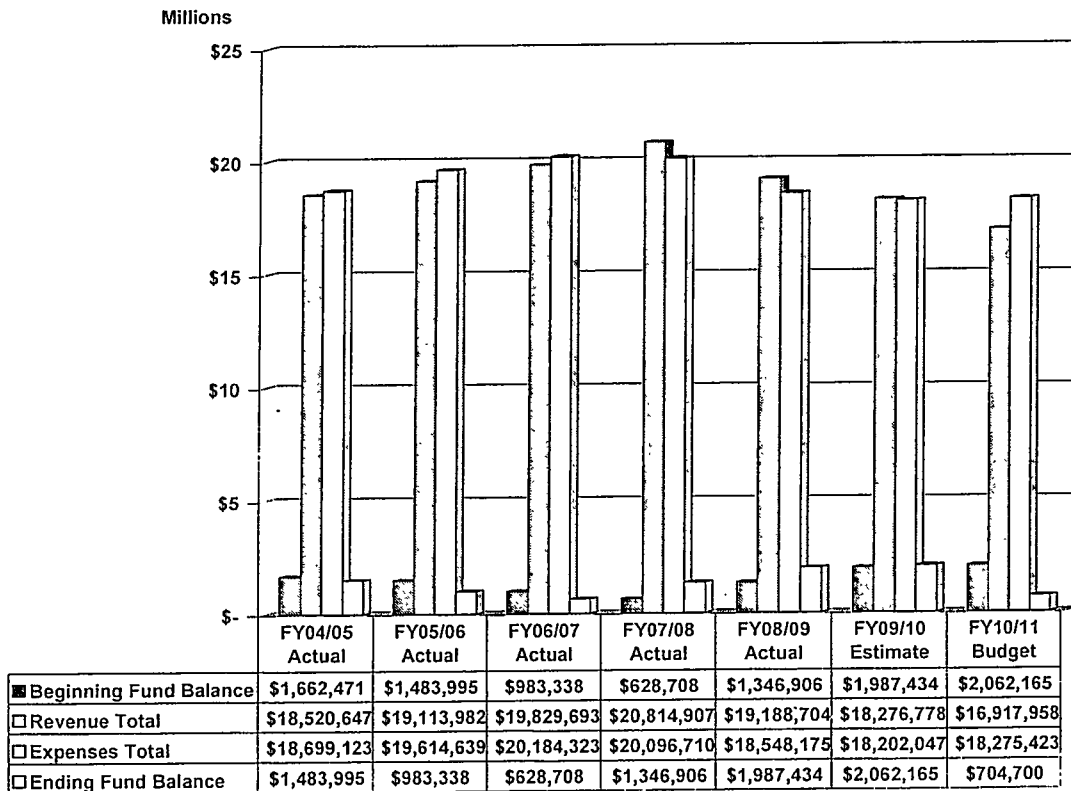
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DOCUMENT**

Department Trend of Expenditures



Sources: Comprehensive Annual Financial Report(s) Fiscal Years 2005 thru 2009; Washoe County Final Budget Fiscal Year Ended June 30, 2011.

Department Trend of Total Revenues, Expenses, and Fund Balance



Accomplishments for Fiscal Year 2009-2010

- Updated the Washoe County Health District Employee Policy Manual (accepted by the District Board of Health September 24, 2009).
- Achieved adoption of the “Redesignation Request and Maintenance Plan for the Truckee Meadows PM10 24-Hour Non-Attainment Area” by the District Board of Health.
- Submitted an Infrastructure - State Implementation Plan (I -SIP) for Particulate Matter 2.5 microns or less (PM2.5) to the Nevada Division of Environmental Protection and the U.S. Environmental Protection Agency.
- Attended and participated in numerous sustainability and “green” events.
- Completed the installation of instrumentation for the establishment of an U.S. EPA designated “NCore” monitoring site in Reno – one of only 52 specialized sites in the nation.
- Implemented electronic medical record system in Tuberculosis Clinic.
- Collaborated with EpiCenter on gastroschisis cluster investigation resulting in a professional publication.
- Developed a preconception health awareness campaign launched in March 2010.
- Held the first Childhood Obesity Forum in Nevada and released the second year of data on Body Mass Index (BMI) among Washoe County school children.
- Selected as one of only ten local health department designated as an “ACHIEVE Community” by the National Association of County and City Health Officials (NACCHO), in recognition of our efforts to prevent chronic disease using policy, system, and environmental change strategies.
- Partnered with the Washoe County School District to achieve the State of Nevada mandate that all seventh-grade students receive a Tdap vaccination as a requirement to attend school.
- Progress toward implementation of FDA National Retail Food Regulatory Program Standards.
- Implemented the Virginia Graham Baker Pool and Spa Safety Act.
- Protected over 20,500 Washoe County residents by providing no-cost H1N1 immunizations at our clinics.
- Increased recruitment of Medical Reserve Corp (MRC) volunteers to approximately 150 and deployed MRC assets in response to seasonal influenza mass dispensing exercise and special clinics for H1N1 influenza.
- Developed and enhanced emergency communication capabilities in partnership with local Amateur Radio Emergency Services (ARES) organization.

Dashboard Indicators

- Increase the number of “Good” air quality days with an Air Quality Index (AQI) of less than or equal to 50.
- Monitor the total numbers of unduplicated clients served in clinical programs including Family Planning, Immunizations, Sexual Health, Visiting Nursing, and Tuberculosis to maintain individual and population health.
- Increase waste reduction, diversion, and recycling rates for Washoe County.
- Decrease the risk of communicable disease transmission through investigation of reported illnesses.
- Achieve a high state of preparedness to respond to epidemics and major emergencies through training and exercises.
- Provide a monthly nutritious supplemental food package to 7000 participants per month to improve the nutritional status of eligible women, infants, and children.



Washoe County Health District



Public Health
Prevent. Promote. Protect

STAFF REPORT

BOARD MEETING DATE: September 23, 2010

DATE: September 20, 2010

TO: District Board of Health

FROM: Patsy Buxton, Fiscal Compliance Officer, Washoe County Health District *PB*
775-328-2418, pbuxton@washoecounty.us
Lori Cooke, Fiscal Compliance Officer, Washoe County Health District *LC*
775-325-8068, lcooke@washoecounty.us

THROUGH: Eileen Coulombe, Administrative Health Services Officer *EC*
775-328-2417, ecoulombe@washoecounty.us

SUBJECT: **Presentation and Acknowledgement of Fiscal Year 10 Health Fund Financial Review; Discussion and Possible Direction regarding current and/or future Health Fund finances.**

SUMMARY

The Fiscal Year 10 Health Fund Financial Review is a presentation reflecting the status of the Health Fund at June 30, 2010 utilizing closed unaudited financial information.

District Board of Health Strategic Priority: Acknowledgement, discussion and/or direction supports the Washoe County Health District priority to promote financial accountability and stability.

PREVIOUS ACTION

None.

BACKGROUND

On March 4, 2010 the Washoe County District Board of Health held a Public Hearing to discuss and provide direction regarding the FY 2011 Health District Budget. This update provides information related to the status of the Health Fund at June 30, 2010.

The budgeted ending fund balance for FY10 was \$2,062,165. The actual ending fund balance using unaudited figures is \$3,194,988 of which \$384,314 is restricted as reflected

AGENDA ITEM # 11A

1001 EAST NINTH STREET / P.O. BOX 11130, RENO, NEVADA 89520 (775) 328-2400 FAX (775) 328-2279

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in Attachment A. The variance detail between budgeted and actual ending fund balance is illustrated in Attachment B.

FISCAL IMPACT

There is no fiscal impact to the acknowledging the report. The fiscal impact of any board direction is unknown at this time.

RECOMMENDATION

Staff recommends that the Washoe County District Board of Health acknowledge receipt of the Fiscal Year 10 Health Fund Financial Review.

POSSIBLE MOTION

Move to acknowledge receipt of the Fiscal Year 10 Health Fund Financial Review.

UNAUDITED STATE DOC

FUND - HEALTH

RESOURCES	(1)	(2)	(3)
	ACTUAL PRIOR YEAR ENDING 6/30/09	UNAUDITED FINANCIALS YEAR ENDING 6/30/10	FINAL APPROVED
REVENUE			
LICENSES AND PERMITS			
Nonbusiness Licenses and Permits	1,315,734	1,058,811	1,040,500
Subtotal	1,315,734	1,058,811	1,040,500
INTERGOVERNMENTAL REVENUES			
Federal Grants	5,231,492	5,962,946	5,539,630
Federal Grants - Indirect	36,132	60,530	29,670
State Grants	786,401	622,717	305,797
Other	660,397	703,252	660,676
Subtotal	6,714,422	7,349,446	6,535,773
CHARGES FOR SERVICES			
Health and Welfare	1,705,816	1,534,043	1,149,185
Reimbursements	0	-	0
Subtotal	1,705,816	1,534,043	1,149,185
MISCELLANEOUS			
Contributions and Donations-Private Sources	500	3,360	-
Other	769	744	-
Subtotal	1,269	4,104	-
Subtotal Revenues	9,737,241	9,946,403	8,725,458
OTHER FINANCING SOURCES			
Proceeds from Financing			
Operating Transfers In (Schedule T)			
General Fund	9,451,463	8,574,825	8,192,500
Other Funds		13	
Subtotal Other Sources	9,451,463	8,574,838	8,192,500
BEGINNING FUND BALANCE:			
Reserved			
Unreserved	1,346,906	1,987,434	2,062,165
TOTAL BEGINNING FUND BALANCE	1,346,906	1,987,434	2,062,165
Prior Period Adjustments			
Residual Equity Transfers			
TOTAL AVAILABLE RESOURCES	20,535,610	20,508,674	18,980,123

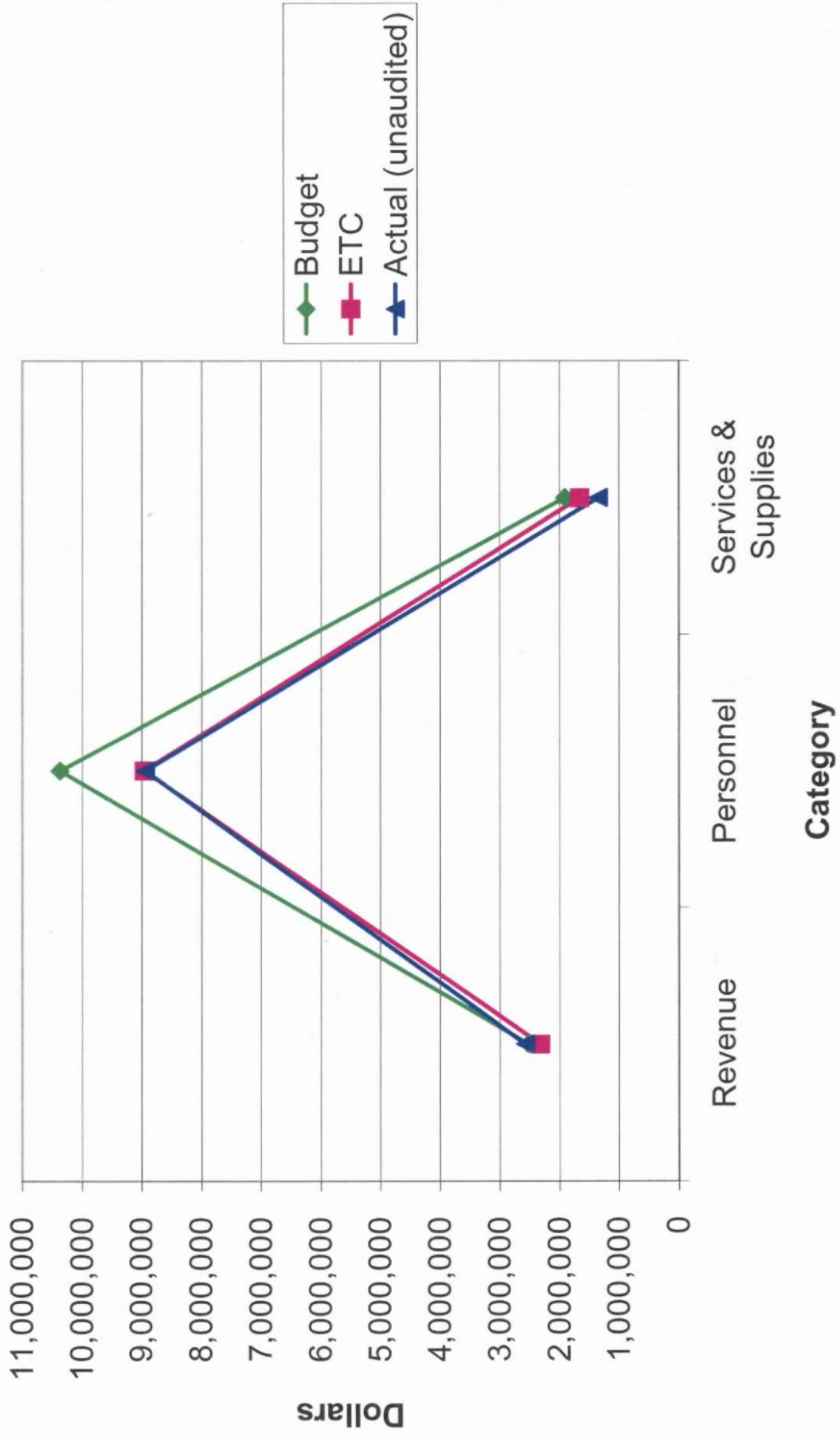
UNAUDITED STATE DOC

FUND - HEALTH

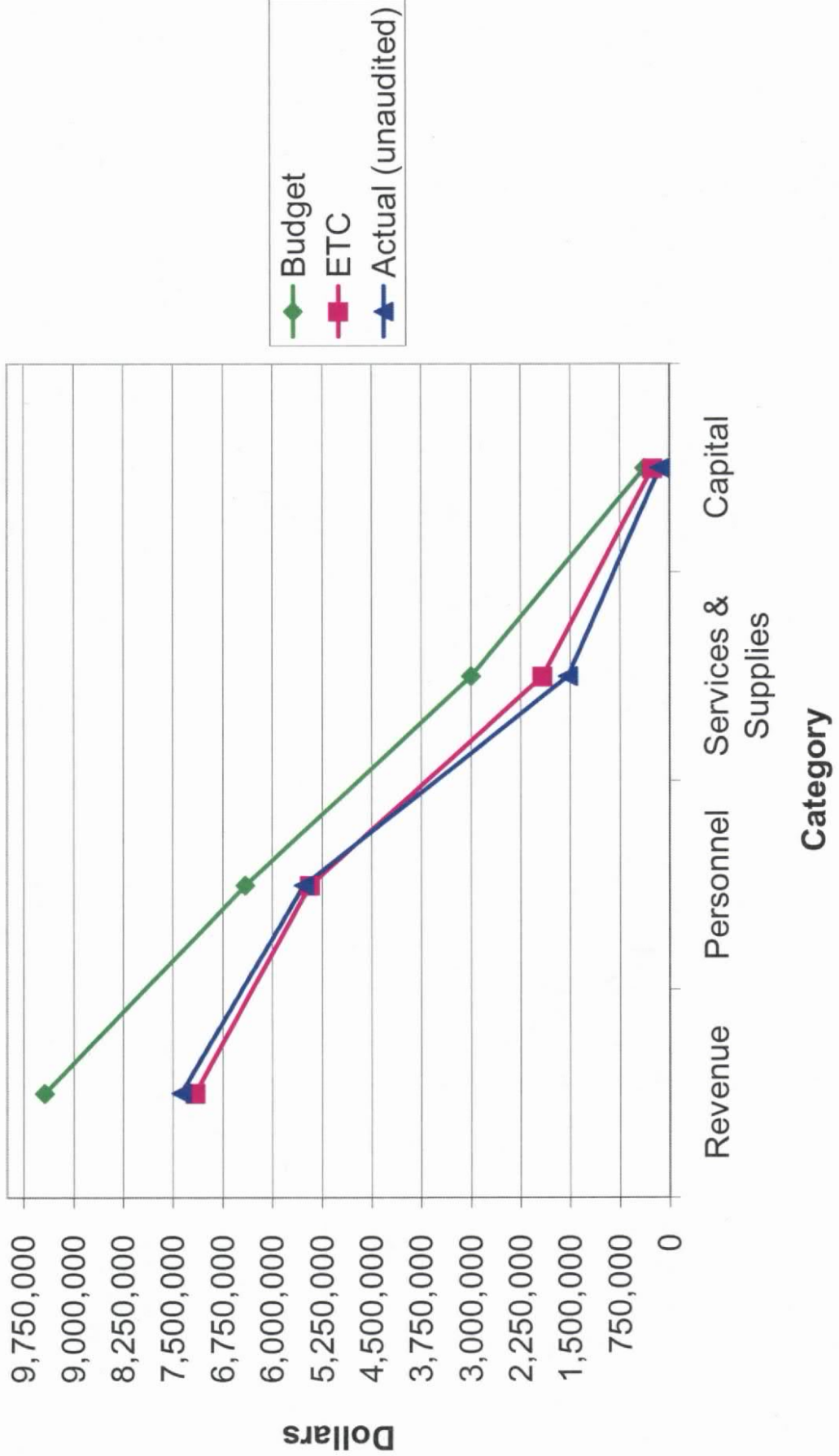
EXPENDITURES BY FUNCTION AND ACTIVITY	(1)	(2)	(3)
	ACTUAL PRIOR YEAR ENDING 6/30/09	UNAUDITED FINANCIALS YEAR ENDING 6/30/10	FINAL APPROVED
HEALTH FUNCTION			
Public Health Administration			
Salaries and Wages	1,754,170	1,701,292	1,865,139
Employee Benefits	604,653	649,499	1,137,003
Services and Supplies	166,301	183,101	213,402
Capital Outlay	-	-	-
Subtotal	2,525,124	2,533,892	3,215,544
Air Quality Management Division			
Salaries and Wages	1,338,310	1,277,867	1,406,555
Employee Benefits	418,344	445,368	502,990
Services and Supplies	312,466	242,974	136,980
Capital Outlay	65,702	54,884	53,055
Subtotal	2,134,822	2,021,093	2,099,580
Community/Clinic Health Services Division			
Salaries and Wages	4,064,344	3,318,779	3,214,453
Employee Benefits	1,336,058	1,185,211	1,223,462
Services and Supplies	1,260,811	1,085,212	950,714
Capital Outlay	-	-	-
Subtotal	6,661,213	5,589,202	5,388,628
Environmental Health Services Division			
Salaries and Wages	3,390,729	3,112,102	3,354,688
Employee Benefits	1,101,837	1,096,346	1,289,604
Services and Supplies	850,277	857,873	808,227
Capital Outlay	-	-	0
Subtotal	5,342,843	5,066,321	5,452,519
Epidemiological Public Health Preparedness			
Salaries and Wages	1,082,992	1,313,138	1,286,576
Employee Benefits	336,275	361,940	454,473
Services and Supplies	369,214	340,397	368,104
Capital Outlay	95,693	87,704	10,000
Subtotal	1,884,174	2,103,179	2,119,153
HEALTH FUNCTION SUBTOTAL	18,548,176	17,313,687	18,275,424
OTHER USES			
CONTINGENCY (Not to exceed 3% of Total Expenditures all Functions)	XXXXXXXXXX	XXXXXXXXXX	
Operating Transfers Out (Schedule T)			
General Fund	-	-	-
Accrued Benefits Fund	-	-	-
Subtotal Other Uses	-	-	-
ENDING FUND BALANCE:			
Restricted		384,314	
Unreserved	1,987,434	2,810,674	704,700
TOTAL ENDING FUND BALANCE	1,987,434	3,194,988	704,700
TOTAL FUND COMMITMENTS AND FUND BALANCE	20,535,610	20,508,674	18,980,123

ETC EFB at June 30, 2010	2,062,165
Actual (unaudited) EFB at June 30, 2010	3,194,988
Variance	1,132,823
Restricted Funds	384,314
Increased Net Revenue	252,799
Federal Indirect Revenue	60,530
Expenses less than ETC	324,583
Grant/data entry adjust	110,597
	<u>1,132,823</u>

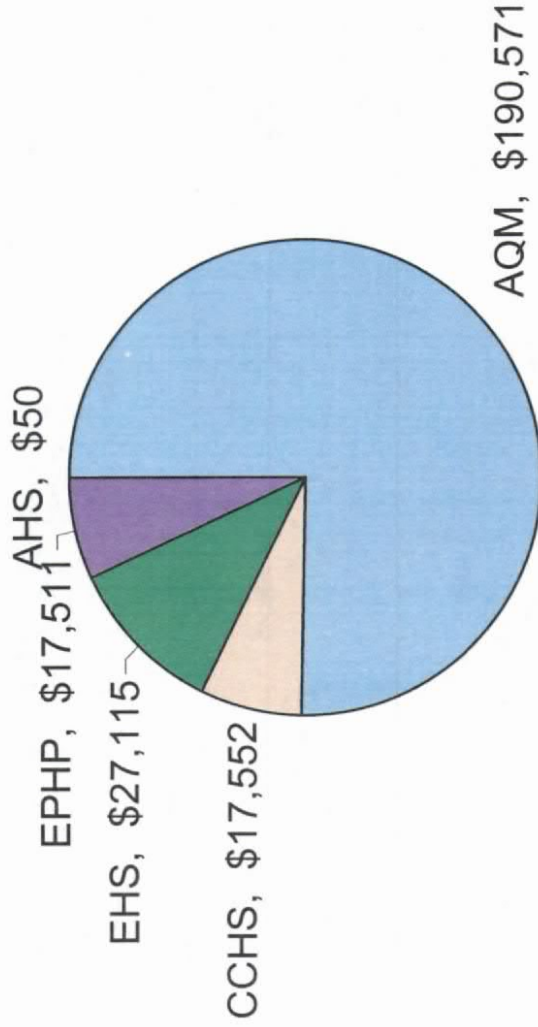
FY10-LOCAL



FY10-GRANTS



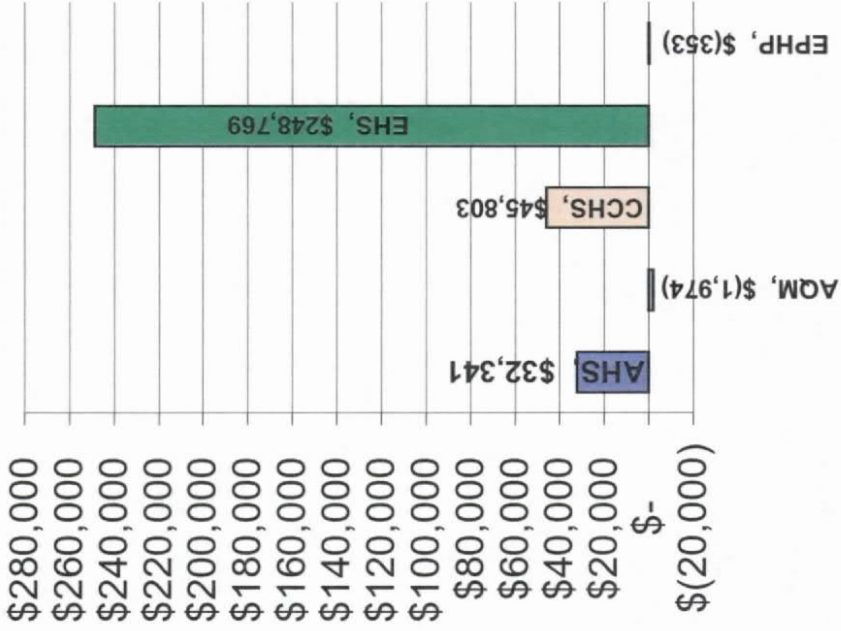
FY10 REVENUE-Variance \$252,799 Actual (unaudited) over ETC



- Duplication services (\$50)
- Dust Plans (~\$160,674); Development-NOE, NESHAP (~\$29,897)
- Immunization (~\$14,900); Family Planning (~\$2,652)
- Food Plans (~\$5,994); Vector Plans (~\$7,947); IT (~\$3,427); Special Events (~\$8,174); Env Permits (~\$1,573)
- Birth & Death Certificates (\$17,511)

FY10 OPERATING EXPENSES-Variance \$324,586

Actual (unaudited) under ETC



- Admin travel & prof. svcs. (-\$5,776); WIC Lease (\$27,474); personnel (-\$909)
- Personnel (-\$1,974)
- Personnel (-\$6,332); Biologicals-IZ & TB (-\$34,058); Outpatient-TB (-\$2,250); General Operating-Admin & FP (-\$3,163)
- Personnel (-\$14,738); Vector 1/2 Cent Tax (-\$230,772); Travel-Vector Base (-\$3,259)
- Personnel-EPI (-\$1,795); Travel-EPI (-\$1,442)



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent Promote Protect

DATE: September 23, 2010
TO: District Board of Health
FROM: Kevin Dick, Director
 Air Quality Management Division
SUBJECT: Public Hearing: Washoe County, Nevada, 2008 Periodic Emissions Inventory.
Agenda Item: 12

Recommendation

Staff recommends that the District Board of Health (DBOH) accept and adopt the periodic emissions inventory for on-road mobile sources for submission to the U.S. EPA as an amendment to the Nevada State Implementation Plan (SIP) for carbon monoxide (CO), particulate matter (PM₁₀ and PM_{2.5}) and ozone (O₃).

Background

The U.S. EPA has designated the Truckee Meadows portion of Washoe County as a non-attainment area for the 24-hour particulate matter (PM₁₀) National Ambient Air Quality Standard (NAAQS) and a maintenance area for 8-hour CO NAAQS. The Clean Air Act Amendments of 1990 require that air agencies in areas designated as non-attainment for specific air pollutants prepare and maintain a SIP. The SIP requirements vary depending on the pollutant and the severity of the problem.

A basic requirement for non-attainment and maintenance areas is to prepare and periodically update a comprehensive emissions inventory. The emissions inventory is a critical instrument for identifying sources of air pollution and the extent to which each source contributes to the total for a particular pollutant. The emissions inventory is required to be updated every three (3) years. Washoe County was a non-attainment area for the 1-hour O₃ NAAQS until it was rescinded in 2005. Although Washoe County is currently an attainment area for the 1997 8-hour O₃ NAAQS, a maintenance plan was required because of the previous non-attainment status with the 1-hour NAAQS. The O₃ maintenance plan also requires periodic emissions inventory.

As noted in the May 27, 2010 DBOH meeting, due to an EPA modeling and procedural change, the motor vehicle portion of the on-road mobile sources emissions were to be calculated by EPA upon Washoe County's activity data submittal. EPA provided the final on-road mobile sources emissions data to Washoe County in late July. Air Quality Management Division hereby presents the on-road mobile sources emissions portion of the inventory for approval at the DBOH meeting. The on-road mobile sources emissions information has been added to the previously prepared periodic emissions inventory for point, non-point, and non-road mobile sources which was approved at the May 27, 2010 DBOH meeting. The 2008 Emissions Inventory Report consists of several hundred pages, and in an effort to conserve resources, a copy of the report is posted on the Washoe County website at <http://www.washoecounty.us/repository/files/4/2008-EI-Report.pdf> for your review.

Fiscal Impact

There will be no direct fiscal impact to the Health District associated with the adoption of this periodic emissions inventory.

Alternative

The District Board of Health may decide not to accept and adopt the periodic emissions inventory at this time.

Kevin Dick
 Director, Air Quality Management Division

KD:yib

DBOH AGENDA ITEM # 12.

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SECTION 1

INTRODUCTION

This document presents a summary of the 2008 periodic State Implementation Plan (SIP) emissions inventory for Washoe County, Nevada's maintenance area (MA) for ozone (O₃) precursors. It also includes a summary of the emissions inventory for the Truckee Meadows Area, or Hydrographic Area 87, which is a non-attainment area (NAA) for carbon monoxide (CO) and particulate matter less than 10 microns in diameter (PM₁₀). This inventory documents emissions of volatile organic compounds (VOC), oxides of nitrogen (NO_x), CO, PM₁₀, as well as particulate matter less than 2.5 microns in diameter (PM_{2.5}). It also documents oxides of sulfur (SO_x), ammonia (NH₃), and lead (Pb) wherever data were available for these pollutants. All stationary point, stationary non-point, and non-road mobile sources are included in this inventory. The on-road mobile sources emissions portion of the inventory contains fugitive emissions from various road types, diesel idling, and on-road motor vehicle emissions. Due to an EPA on-road motor vehicle modeling and procedural change for the 2008 emissions inventory year, the MOBILE6 model used for the 2005 emissions inventory year was no longer acceptable for calculating on-road mobile emissions. Instead, EPA directed Washoe County to submit on-road mobile activity data for EPA to calculate the emissions. The calculated emissions data was released to Washoe County in late July and has since been incorporated into the entire emissions inventory. This summary report represents a completed report for all sources in Washoe County.

Table 1 is a summary of emissions for the point, non-point, non-road mobile sources, and on-road mobile sources. Table 2 illustrates the activity data for the on-road motor vehicles. Table 3 describes the O₃ and CO/PM₁₀ seasons. Please note that the blank cells indicate no data available, per EPA's direction.

Table 1 – 2008 Washoe County Point, Non-Point, & Non-Road Emissions Summary

Sources	Washoe County Annual Emissions (tpy)									O ₃ Season Emissions (lbs/day)								
	PM ₁₀	PM _{2.5}	NH ₃	SO ₂	NO _x	VOC	CO	Pb	CO ₂	PM ₁₀	PM _{2.5}	NH ₃	SO ₂	NO _x	VOC	CO	Pb	CO ₂
Point	302	29	0	439	5,542	937	6,508		346,625	1,658	158	2	2,411	30,449	5,151	35,759		1,904,535
Non-Point	11,099	2,181	2	22	1,065	9,087	7,768	2		51,165	8,683	11	196	3,534	42,473	21,896	24	
Non-Road Mobile	273	260		3	3,432	3,026	28,224		320,180	1,889	1,685		17	22,290	21,313	221,643		2,260,963
On-Road Mobile	157	100	341		5,122	3,957	48,133		1,805,615	833	530	1,866		26,690	21,060	194,390		9,881,442
Total	11,831	2,570	343	464	15,161	17,007	90,633	2	2,472,420	55,544	11,056	1,879	2,623	82,962	89,997	473,688	24	14,046,940

Sources	Truckee Meadows Annual Emissions (tpy)									CO/PM ₁₀ Season Emissions (lbs/day)								
	PM ₁₀	PM _{2.5}	NH ₃	SO ₂	NO _x	VOC	CO	Pb	CO ₂	PM ₁₀	PM _{2.5}	NH ₃	SO ₂	NO _x	VOC	CO	Pb	CO ₂
Point	12	12	0	76	681	183	3,031		171,249	68	67	0	416	3,741	1,004	16,651		940,931
Non-Point	5,995	1,164	2	22	775	7,282	3,174	2		34,891	9,459	11	159	6,603	58,899	42,851	24	
Non-Road Mobile	136	130		1	1,474	2,111	16,662		167,553	702	671		4	8,422	85,624	61,097		876,809
On-Road Mobile	120	74	283		4,026	3,323	40,057		1,448,731	673	416	1,545		23,181	17,732	267,839		7,904,769
Total	6,263	1,380	284	99	6,957	12,899	62,923	2	1,787,533	36,334	10,613	1,557	579	41,946	163,260	388,438	24	9,722,509

Table 2 – 2008 Washoe County On-Road Motor Vehicle Activity Data

Road Class	Vehicle Miles Traveled (VMT)	
	Washoe County	Truckee Meadows
Local	950,534	680,219
Collector	711,478	364,942
Minor	1,485,233	1,146,255
Major	2,555,960	1,889,899
Freeway	3,868,496	2,153,256
Ramps	297,716	264,074
Total	9,869,417	6,498,645

Table 3 - Peak Seasons

MA/NAA	Peak Season
CO	November, December, January
PM ₁₀	November, December, January
O ₃	June, July, August

SECTION 2

POINT SOURCES

Point sources are those facilities for which individual source records are maintained in an emissions inventory. For areas in attainment or maintenance for O₃, the EPA's Consolidated Emissions Reporting Rule (CERR) has designated thresholds of 100 tons/year for VOC. For attainment of other pollutants, CERR has designated 100 tons/year for NO_x, PM_{2.5} and NH₃ point sources and 5 tons/year for Pb point sources. In addition, CERR has designated thresholds of 100 tons/year for CO point sources in all NAA and 70 tons/year for PM₁₀ point sources in serious PM₁₀ nonattainment areas. All sources above this threshold must be inventoried as individual point sources. Sources with emissions below these levels may also be treated as point sources if the responsible agency elects to do so.

In addition to point sources determined by thresholds designated by CERR, the EPA has also designated all airports to be point sources, starting with the 2008 emissions inventory. Airport point sources include aircraft landings and takeoffs (LTOs), as well as auxiliary power units, and ground support equipment occurring on the runways.

Table 4 lists the emissions from point sources in Washoe County, as well as buffer zone data, which is data from point sources within 25 miles of the Washoe County boundary.

Table 4 – 2008 Washoe County Point Source Emissions Summary

Facility Name	Washoe County Annual Emissions (tpy)								O ₃ Season Em. (lbs/day)							
	PM ₁₀	PM _{2.5}	NH ₃	SO ₂	NO _x	VOC	CO	CO ₂	PM ₁₀	PM _{2.5}	NH ₃	SO ₂	NO _x	VOC	CO	CO ₂
ORMAT Steamboat Facilities	1	0	0	1	12	244	3		5	1	0	4	67	1,339	14	
R.R. Donnelly & Sons Co.	9	4	0	0	13	194	11		50	23	2	0	71	1,066	60	
Reno-Tahoe Airport Authority	0	0	0	0	0	13	0		0	0	0	0	2	73	1	
Reno-Tahoe International Airport	12	12		76	680	169	3,030	171,249	68	67		416	3,738	931	16,650	940,931
Reno/Stead Airport	0	0		1	4	12	46	1,970	0	0		5	20	65	252	10,823
Spanish Springs Airport	0	0		0	0	1	31	94	0	0		0	1	3	169	514
WC Point Subtotal	22	17	0	78	710	633	3,121	173,313	123	91	2	426	3,901	3,477	17,147	952,268
Nevada Cement Company - Fernley Plant	228			282	3,060	108	241		1,255			1,547	16,812	592	1,324	
Sierra Pacific Power Co. - Tracy Generating Station	38			3	1,087	2	39		211			17	5,974	9	215	
Total	289	17	0	362	4,857	742	3,401	173,313	1,590	91	2	1,990	26,687	4,079	18,686	952,268

Note: blank indicates no data available

Facility Name	Truckee Meadows Annual Emissions (tpy)								CO/PM ₁₀ Season Em. (lbs/day)							
	PM ₁₀	PM _{2.5}	NH ₃	SO ₂	NO _x	VOC	CO	CO ₂	PM ₁₀	PM _{2.5}	NH ₃	SO ₂	NO _x	VOC	CO	CO ₂
Reno-Tahoe Airport Authority	0	0	0	0	0	13	0		0	0	0	0	2	73	1	0
Reno-Tahoe International Airport	12	12	0	76	680	169	3,030	171,249	68	67	0	416	3,738	931	16,650	940,931
Total	12	12	0	76	681	183	3,031	171,249	68	67	0	416	3,741	1,004	16,651	940,931

SECTION 3

STATIONARY NON-POINT SOURCES

Stationary non-point sources include all sources which are too small or too numerous to be treated individually as point sources. These source categories and their emissions are shown in Tables 5 & 6.

Table 5 – 2008 Stationary Non-Point Sources Emissions Summary for Washoe County & Ozone Season

Source Category	Annual Emissions (tpy)								O ₃ Season Emissions (lbs/day)							
	PM ₁₀	PM _{2.5}	NH ₃	SO ₂	NO _x	VOC	CO	Pb	PM ₁₀	PM _{2.5}	NH ₃	SO ₂	NO _x	VOC	CO	Pb
Stationary Fuel Combustion Sources (External and Internal)																
Industrial/Commercial Fuel Combustion																
Distillate Oil	28.0	16.5	1.0	7.7	84.8	8.6	21.4		181.0	106.4	6.3	49.7	548.0	55.5	138.6	
Natural Gas	23.0	23.0			302.5	16.6	254.1		65.7	65.7			864.7	47.6	726.4	
LPG	1.1	1.1			34.2	0.5	0.2		7.0	7.0			220.8	3.5	1.0	
Residential Fuel Combustion																
Distillate Oil	0.5	0.5			24.0	1.0	6.7		3.0	2.8			133.0	5.3	36.9	
Natural Gas	32.9	32.9			406.6	23.8	173.0		66.6	66.6			824.1	48.2	350.7	
LPG	1.0	1.0			34.1	0.7	4.6		5.4	5.4			189.1	4.1	25.7	
Category Total	86.5	74.9	1.0	7.7	886.3	51.2	460.1		328.7	253.9	6.3	49.7	2,779.8	164.1	1,279.2	
Residential Wood Combustion																
Firesplaces	225.8	225.8			17.0	1,494.3	1,648.2		0.0	0.0			0.0	0.0	0.0	
Woodstoves/Inserts - Certified	69.7	69.7			12.8	54.7	642.4		0.0	0.0			0.0	0.0	0.0	
Woodstoves/Inserts - Non-certified	101.0	101.0			9.2	174.9	761.5		0.0	0.0			0.0	0.0	0.0	
Pellet Stoves	12.8	12.8			42.2	0.0	120.5		0.0	0.0			0.0	0.0	0.0	
Category Total	409.3	409.3			81.2	1,723.9	3,172.6		0.0	0.0			0.0	0.0	0.0	
Industrial Processes																
Chemical Manufacturing	0.5	0.1	0.0	0.0	0.0	1.9	0.0	0.2	3.8	1.0	0.0	0.0	0.0	14.5	0.0	1.6
Food & Kindred Products - Manufacturing	18.1	7.3	0.4	0.0	0.1	0.5	0.3	0.0	139.3	56.2	2.8	0.0	0.6	3.5	2.0	0.0
Food & Kindred Products - Com. Cooking - Charbroiling	21.2	13.2	0.0	0.1	0.6	67.5	68.8		116.6	72.4	0.0	0.5	3.4	370.7	377.8	
Food & Kindred Products - Com. Cooking - Frying	4.3	3.5	0.0	0.0	0.0	4.3	0.0		23.6	19.1	0.0	0.0	0.0	23.6	0.0	
Mineral Processes (Concrete, Gypsum, & Plaster Prod.)	13.8	1.7	0.1	0.2	25.0	1.4	21.0	0.0	106.2	13.2	0.9	1.2	192.1	10.5	161.2	0.0
Rubber/Plastic Processes	36.8	12.4	0.0	0.0	0.1	12.8	0.1	0.0	283.1	95.5	0.0	0.0	0.9	98.4	0.8	0.0
Fabricated Metals	4.6	0.1	0.0	0.0	0.3	5.3	0.2	0.2	47.1	0.7	0.0	0.0	3.0	54.8	2.5	2.4
Construction - (Portable & Stationary)	1,771.5	369.6	0.0	1.6	4.3	0.2	0.8	0.0	6,924.6	1,458.0	0.1	22.4	58.1	2.5	10.9	0.0
Machinery	0.4	0.1	0.0	0.1	0.3	0.1	0.0	0.0	4.4	0.8	0.2	0.9	3.2	1.2	0.4	0.1
Mining and Quarrying	394.5	62.0	0.0	0.0	0.0	0.0	0.0	0.0	4,045.9	635.8	0.0	0.0	0.0	0.0	0.0	0.0
Misc. Industrial Processes	17.8	3.8	0.1	10.6	45.8	199.4	6.9	1.9	183.0	ND	0.9	109.0	469.3	2,045.6	71.2	19.9
Category Total	2,283.6	473.8	0.6	12.6	76.4	293.4	96.1	2.4	11,877.8	2,352.7	4.9	134.0	790.6	2,625.3	626.8	23.9
Solvent Utilization, Surface Coating																
Architectural Coatings	0.0	0.0	0.0	0.0	0.0	1,022.9	0.0	0.0	0.0	0.0	0.0	0.0	0.0	7,306.6	0.0	0.0
Auto Refinishing	0.0	0.0	0.0	0.0	0.0	85.8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	659.9	0.0	0.0
Wood Furniture	0.0	0.0	0.0	0.0	0.0	1.8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	14.0	0.0	0.0
Paper	0.0	0.0	0.0	0.0	0.0	12.4	0.0	0.0	0.0	0.0	0.0	0.0	0.0	95.0	0.0	0.0
Plastic Products	0.0	0.0	0.0	0.0	0.0	6.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	50.2	0.0	0.0
Machinery & Equipment	0.0	0.0	0.0	0.0	0.0	6.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	46.5	0.0	0.0
Electronic & Other Electrical	0.0	0.0	0.0	0.0	0.0	0.4	0.0	0.0	0.0	0.0	0.0	0.0	0.0	3.4	0.0	0.0
Misc. Manufacturing	0.0	0.0	0.0	0.0	0.0	22.6	0.0	0.0	0.0	0.0	0.0	0.0	0.0	173.5	0.0	0.0
Misc. Finished Metals	0.0	0.0	0.0	0.0	0.0	22.7	0.0	0.0	0.0	0.0	0.0	0.0	0.0	174.9	0.0	0.0
Category Total	0.0	0.0	0.0	0.0	0.0	1,181.2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	8,524.1	0.0	0.0
Other Solvent Utilization																
Degreasing	0.0	0.0	0.0	0.0	0.0	2.6	0.0	0.0	0.0	0.0	0.0	0.0	0.0	16.6	0.0	0.0
Dry Cleaning	0.0	0.0	0.0	0.0	0.0	22.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	169.3	0.0	0.0
Graphic Arts	0.0	0.0	0.0	0.0	0.0	60.9	0.0	0.0	0.0	0.0	0.0	0.0	0.0	468.7	0.0	0.0
Misc. Industrial Processes	0.0	0.0	0.0	0.0	0.0	2.9	0.0	0.0	0.0	0.0	0.0	0.0	0.0	22.5	0.0	0.0
Misc. Non-Industrial Processes	0.0	0.0	0.0	0.0	0.0	74.4	0.0	0.0	0.0	0.0	0.0	0.0	0.0	572.4	0.0	0.0
Cutback Asphalt Application	0.0	0.0	0.0	0.0	0.0	78.4	0.0	0.0	0.0	0.0	0.0	0.0	0.0	802.2	0.0	0.0
Emulsified Asphalt Application	0.0	0.0	0.0	0.0	0.0	0.8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	8.7	0.0	0.0
Pesticide Application	0.0	0.0	0.0	0.0	0.0	7.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	51.2	0.0	0.0
Consumer/Commercial Solvent Use	0.0	0.0	0.0	0.0	0.0	1,335.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	7,335.6	0.0	0.0
Category Total	0.0	0.0	0.0	0.0	0.0	1,584.2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	9,447.0	0.0	0.0
Storage and Transport																
Gasoline Service Station (UST & Stages I & II)	0.0	0.0	0.0	0.0	0.0	308.4	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1,830.5	0.0	0.0
Organic Chemical Storage	0.0	0.0	0.0	0.0	0.0	87.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	517.3	0.0	0.0
Category Total	0.0	0.0	0.0	0.0	0.0	395.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2,347.8	0.0	0.0
Waste Disposal, Treatment, and Recovery																
Commercial/Industrial Incineration	2.4	1.5	0.0	1.1	1.8	0.2	1.5	0.0	13.0	8.2	0.0	6.0	9.9	0.8	8.2	0.2
Publicly Owned Treatment Works	0.0	0.0	0.0	0.0	0.0	3,522.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	17,928.6	0.0	0.0
Remediation/Reclamation/Recycle	0.0	0.0	0.0	0.0	0.0	11.4	0.0	0.0	0.0	0.0	0.0	0.0	0.0	62.6	0.0	0.0
Category Total	2.4	1.5	0.0	1.1	1.8	3,534.0	1.5	0.0	13.0	8.2	0.0	6.0	9.9	17,992.1	8.2	0.2
Miscellaneous Area Sources																
Paved Road Fugitive Emissions	2,665.7	243.4							5,093.1	460.3						
Paved Road Fugitive Emissions, Sanding & Sealing	38.7	3.1							0.0	0.0						
Unpaved Road Fugitive Emissions	5,045.9	502.8							30,935.9	3,082.9						
Wildfires	55.9	40.4			16.7	75.0	583.2		6.7	6.0			2.0	8.9	69.4	
Refuse Fires	1.0	1.0			0.2	0.2	2.3		0.6	0.5			0.2	1.0	3.0	
Open/Permit Burning	38.5	27.7				29.2	275.8		4.0	3.5				1.2	27.4	
Prescribed Burning	460.7	399.3				211.9	3,163.8		2,886.0	2,501.2				1,327.6	19,817.1	
Structure Fires	0.8	0.5			0.1	1.0	5.3		3.4	3.2			1.3	3.3	53.6	
Firefighting Training	0.0	0.0			0.0	0.0	0.2		0.0	0.0			0.0	0.0	0.0	
Vehicle Fires	8.2	1.5			0.1	0.6	3.2		2.6	2.4			0.1	0.8	3.3	
Automotive & Misc. Repair Shops	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Health Services, Hospitals	0.0	0.0	0.0	0.0	0.0	5.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	28.9	0.0	0.0
Health Services, Pathological Incineration	2.4	1.5	0.0	1.1	1.8	0.2	1.5	0.0	13.0	8.2	0.0	6.0	9.9	0.8	8.2	0.2
Category Total	8,317.8	1,221.2	0.0	1.1	18.9	323.4	4,035.3	0.0	38,945.2	6,068.2	0.0	6.1	13.5	1,372.6	19,981.9	0.2
Total - All Stationary Non-point Sources	11,099.5	2,180.6	1.6	22.5	1,064.6	9,086.8	7,767.6	2.5	51,164.7	8,683.1	11.2	195.8	3,533.8	42,473.1	21,896.2	24.4

Table 6 – 2008 Stationary Non-Point Sources Emissions Summary for Truckee Meadows & CO/PM₁₀ Season

Source Category	Annual Emissions (tpy)								COPM ₁₀ Season Emissions (lbs/day)							
	PM ₁₀	PM _{2.5}	NH ₃	SO ₂	NO _x	VOC	CO	Pb	PM ₁₀	PM _{2.5}	NH ₃	SO ₂	NO _x	VOC	CO	Pb
Stationary Fuel Combustion Sources (External and Internal)																
Industrial/Commercial Fuel Combustion																
Distillate Oil	28.0	16.5	1.0	7.7	84.8	8.6	21.4		181.0	106.4	6.3	49.7	548.0	55.5	138.6	
Natural Gas	19.8	19.8			260.4	14.3	218.7		167.8	167.8			2,207.7	121.4	1,854.5	
LPG	0.0	0.0			0.0	0.0	0.0		0.0	0.0			0.2	0.0	0.0	
Residential Fuel Combustion																
Distillate Oil	0.0	0.0			0.0	0.0	0.0		0.0	0.0			0.1	0.0	0.0	
Natural Gas	23.4	23.4			288.9	16.9	123.0		191.8	191.8			2,372.6	138.8	1,009.6	
LPG	0.0	0.0			0.0	0.0	0.0		0.0	0.0			0.1	0.0	0.0	
Category Total	71.2	59.6	1.0	7.7	634.2	39.8	363.2		540.6	466.0	6.3	49.7	5,128.7	315.8	3,002.7	
Residential Wood Combustion																
Firesplaces	175.4	175.4			13.2	1,160.7	1,280.3		3,083.5	3,083.5			231.7	20,408.0	22,511.2	
Woodstoves/Inserts - Certified	41.5	41.5			7.7	33.1	388.7		730.5	730.5			135.9	582.4	6,833.7	
Woodstoves/Inserts - Non-certified	65.1	65.1			6.0	112.7	490.8		1,144.0	1,144.0			104.7	1,981.4	8,628.6	
Pellet Stoves	6.3	6.3			20.8	0.0	59.5		111.5	111.5			366.5	0.0	1,046.3	
Category Total	288.3	288.3			47.7	1,306.5	2,219.3		5,069.5	5,069.5			838.8	22,971.9	39,019.8	
Industrial Processes																
Chemical Manufacturing	0.5	0.1	0.0	0.0	0.0	1.9	0.0	0.2	3.8	1.0	0.0	0.0	0.0	14.5	0.0	
Food & Kindred Products - Manufacturing	18.1	7.3	0.4	0.0	0.1	0.5	0.3	0.0	139.3	56.2	2.8	0.0	0.6	3.5	2.0	
Food & Kindred Products - Com. Cooking - Charbroiling	21.2	13.2		0.1	0.6	67.5	68.8	0.0	116.6	72.4	0.0	0.5	3.4	370.7	377.8	
Food & Kindred Products - Com. Cooking - Frying	4.3	3.5		0.0	4.3	0.0	0.0	0.0	23.6	19.1	0.0	0.0	23.6	0.0	0.0	
Mineral Processes (Concrete, Gypsum, & Plaster Prod)	13.8	1.7	0.1	0.2	25.0	1.4	21.0	0.0	106.2	13.2	0.9	1.2	192.1	10.5	161.2	
Rubber/Plastic Processes	36.8	12.4	0.0	0.0	0.1	12.8	0.1	0.0	283.1	95.5	0.0	0.0	0.9	98.4	0.8	
Fabricated Metals	4.6	0.1	0.0	0.0	0.3	5.3	0.2	0.2	47.1	0.7	0.0	0.0	2.2	41.1	2.5	
Construction	1,609.9	336.0	0.0	1.6	4.3	0.2	0.8	0.0	5,782.4	1,215.9	0.1	12.6	32.8	1.4	8.2	
Machinery	0.4	0.1	0.0	0.1	0.3	0.1	0.0	0.0	4.4	0.8	0.2	0.6	2.4	0.9	0.4	
Mining and Quarrying	394.5	62.0	0.0	0.0	0.0	0.0	0.0	0.0	4,045.9	635.8	0.0	0.0	0.0	0.0	0.0	
Misc. Industrial Processes	17.8	3.8	0.1	10.6	45.8	199.4	6.9	1.9	183.0	39.3	0.9	81.8	352.0	1,534.2	71.2	
Category Total	2,122.0	440.2	0.6	12.6	80.7	289.1	98.1	2.4	10,735.6	2,149.9	4.9	96.7	610.0	2,075.2	624.1	
Solvent Utilization, Surface Coating																
Architectural Coatings	0.0	0.0	0.0	0.0	0.0	720.7	0.0	0.0	0.0	0.0	0.0	0.0	0.0	5,148.1	0.0	
Auto Refinishing	0.0	0.0	0.0	0.0	0.0	85.8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	659.9	0.0	
Wood Furniture	0.0	0.0	0.0	0.0	0.0	1.8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	14.0	0.0	
Paper	0.0	0.0	0.0	0.0	0.0	12.4	0.0	0.0	0.0	0.0	0.0	0.0	0.0	95.0	0.0	
Plastic Products	0.0	0.0	0.0	0.0	0.0	6.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	50.2	0.0	
Machinery & Equipment	0.0	0.0	0.0	0.0	0.0	6.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	46.5	0.0	
Electronic & Other Electrical	0.0	0.0	0.0	0.0	0.0	0.4	0.0	0.0	0.0	0.0	0.0	0.0	0.0	3.4	0.0	
Misc. Manufacturing	0.0	0.0	0.0	0.0	0.0	22.6	0.0	0.0	0.0	0.0	0.0	0.0	0.0	173.5	0.0	
Misc. Finished Metals	0.0	0.0	0.0	0.0	0.0	22.7	0.0	0.0	0.0	0.0	0.0	0.0	0.0	174.9	0.0	
Category Total	0.0	0.0	0.0	0.0	0.0	879.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	6,365.6	0.0	
Other Solvent Utilization																
Degreasing	0.0	0.0	0.0	0.0	0.0	2.6	0.0	0.0	0.0	0.0	0.0	0.0	0.0	16.6	0.0	
Cleaning	0.0	0.0	0.0	0.0	0.0	22.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	169.3	0.0	
Graphic Arts	0.0	0.0	0.0	0.0	0.0	60.9	0.0	0.0	0.0	0.0	0.0	0.0	0.0	468.7	0.0	
Misc. Industrial Processes	0.0	0.0	0.0	0.0	0.0	2.9	0.0	0.0	0.0	0.0	0.0	0.0	0.0	22.5	0.0	
Misc. Non-Industrial Processes	0.0	0.0	0.0	0.0	0.0	74.4	0.0	0.0	0.0	0.0	0.0	0.0	0.0	572.4	0.0	
Cutback Asphalt Application	0.0	0.0	0.0	0.0	0.0	78.4	0.0	0.0	0.0	0.0	0.0	0.0	0.0	802.2	0.0	
Emulsified Asphalt Application	0.0	0.0	0.0	0.0	0.0	0.8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	8.7	0.0	
Pesticide Application	0.0	0.0	0.0	0.0	0.0	7.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	51.2	0.0	
Consumer/Commercial Solvent Use	0.0	0.0	0.0	0.0	0.0	921.2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	5,061.5	0.0	
Category Total	0.0	0.0	0.0	0.0	0.0	1,170.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	7,173.0	0.0	
Waste Disposal/Treatment/Recovery																
Commercial/Industrial Incineration	2.4	1.5	0.0	1.1	1.8	0.2	1.5	0.0	13.0	8.2	0.0	6.0	9.9	0.8	8.2	
Publicly Owned Treatment Works	0.0	0.0			0.0	3,521.1	0.0	0.0	0.0	0.0			0.0	19,878.5	0.0	
Remediation/Reclamation/Recycle	0.0	0.0	0.0	0.0	0.0	11.4	0.0	0.0	0.0	0.0	0.0	0.0	0.0	62.6	0.0	
Category Total	2.4	1.5	0.0	1.1	1.8	3,532.7	1.5	0.0	13.0	8.2	0.0	6.0	9.9	19,942.0	8.2	
Miscellaneous Non-point Sources																
Paved Road Fugitive Emissions	1,760.5	161.5							9,255.7	849.3						
Paved Road Fugitive Emissions, Sanding & Salting	16.5	1.3							1,718.1	137.6						
Unpaved Road Fugitive Emissions	1,671.0	166.4							7,512.6	748.2						
Wildfires	28.0	20.2			8.3	37.5	291.6		15.0	10.8			4.5	20.1	156.3	
Refuse Fires	0.7	0.7			0.1	0.3	1.6		2.8	0.0			0.0	0.0	0.0	
Open/Permit Burning	25.8	18.6				19.6	185.0		0.0	0.0			0.0	0.0	0.0	
Structure Fires	0.4	0.3			0.1	0.6	3.1		1.4	1.0			0.2	1.8	9.8	
Firefighting Training	0.0	0.0			0.0	0.0	0.1		0.0	0.0			0.0	0.0	0.0	
Motor Vehicle Fires	5.6	4.0			0.3	1.7	8.8		14.0	10.1			0.7	4.3	22.2	
Automotive & Misc. Repair Shops	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.1	0.0	0.0	0.0	0.0	0.0	0.0	
Health Services, Hospitals	0.0	0.0	0.0	0.0	0.0	5.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	28.9	0.0	
Health Services, Pathological Incineration	2.4	1.5	0.0	1.1	1.8	0.2	1.5	0.0	13.0	8.2	0.0	6.0	9.9	0.8	8.2	
Category Total	3,510.8	374.6	0.0	1.1	10.6	65.0	491.7	0.0	18,532.7	1,765.4	0.0	6.1	15.4	55.9	196.5	
Total - All Stationary Non-point Sources	5,994.7	1,164.2	1.6	22.5	775.0	7,282.4	3,173.7	2.5	34,891.5	9,459.1	11.1	158.5	6,602.7	58,899.3	42,851.4	

SECTION 4

NON-ROAD MOBILE SOURCES

Non-road mobile sources include recreational vehicles, construction equipment, farm equipment, railroad locomotives, etc. The types of sources considered for this inventory were identified from EPA document. The non-road mobile source categories and their emissions are listed in Tables 7 & 8.

Emissions from all non-road mobile sources addressed in this inventory were calculated using level-of-activity emission factors. For a number of sources, an estimate of vehicle population was required to complete these calculations. Local data were used when available, as with Railroad emissions; however, for the majority of the other non-road gasoline, compressed natural gas (CNG), diesel, and liquefied petroleum gas (LPG) vehicles/equipment, Washoe County utilized the EPA NONROAD 2008 Model to obtain the data.

Table 7 – 2008 Non-Road Mobile Sources Emissions for Washoe County & O₃ Season

Source Category	Washoe County Annual Emissions (tpy)							O ₃ Season Emissions (lbs/day)						
	PM ₁₀	PM _{2.5}	SO ₂	NO _x	VOC	CO	CO ₂	PM ₁₀	PM _{2.5}	SO ₂	NO _x	VOC	CO	CO ₂
NR2008														
CNG Engines	0	0	0	15	0	73	1,387	1	1	0	93	13	463	8,797
Diesel Engines	164	159	2	2,049	212	1,045	219,653	1,170	1,135	12	14,526	1,515	7,455	1,557,641
Gasoline Engines	86	79	0	320	2,733	26,117	84,241	587	540	3	1,732	19,299	207,449	598,809
LPG Engines	1	1	0	165	45	902	14,900	9	9	2	1,060	291	5,794	95,715
Subtotal	251	239	3	2,548	2,991	28,137	320,180	1,767	1,685	17	17,411	21,118	221,161	2,260,963
Locomotives														
Diesel Freight	21	20		826	32	81		113	109		4,540	177	447	
Switch Yard	1	1		34	2	4		5	5		209	13	22	
Diesel Passenger	1	1		24	1	2		3	3		129	5	13	
Subtotal	22	21		884	35	87		121	118		4,879	195	482	
Total	273	260	3	3,432	3,026	28,224	320,180	1,889	1,803	17	22,290	21,313	221,643	2,260,963

Table 8 - 2008 Non-Road Mobile Sources Emissions for Truckee Meadows & CO/PM₁₀ Season

Source Category	Truckee Meadows Annual Emissions (tpy)							CO/PM ₁₀ Season Emissions (lbs/day)						
	PM ₁₀	PM _{2.5}	SO ₂	NO _x	VOC	CO	CO ₂	PM ₁₀	PM _{2.5}	SO ₂	NO _x	VOC	CO	CO ₂
NR2008														
CNG Engines	0	0	0	10	0	50	943	1	1	0	63	3	315	5,978
Diesel Engines	85	83	0	1,040	111	541	112,220	474	460	2	5,787	615	3,019	625,644
Gasoline Engines	46	42	0	151	1,963	15,446	44,335	197	181	1	909	84,773	53,853	182,143
LPG Engines	1	1	0	111	31	608	10,056	6	6	1	699	191	3,814	63,045
Subtotal	132	126	1	1,312	2,104	16,645	167,553	678	648	4	7,457	85,583	61,000	876,809
Locomotives														
Diesel Freight	3	3		110	4	11		17	16		676	26	67	
Switch Yard	1	1		34	2	4		5	5		187	11	20	
Diesel Passenger	0	0		18	1	2		3	2		101	4	10	
Subtotal	4	4		162	7	16		24	23		964	42	96	
Total	136	130	1	1,474	2,111	16,662	167,553	702	671	4	8,422	85,624	61,097	876,809

SECTION 5

ON-ROAD MOBILE SOURCES

This section addresses on-road mobile sources emissions from vehicles using gasoline and diesel fuels. In addition, this section also addresses diesel idling and fugitive emissions from vehicles traveling on paved roads, paved roads during sanding and salting events, and unpaved roads.

Historically, on-road motor vehicle emissions were calculated using the EPA model MOBILE6 and activity data supplied by local agencies. However, due to EPA modeling requirement and procedural change for the 2008 inventory year, MOBILE6 data will no longer be accepted by EPA. Instead, EPA will collect motor vehicle activity data and calculate the on-road motor vehicle emissions then release the information to State and Local agencies for review and incorporation into their respective emissions inventory.

Vehicle miles traveled (VMT) is the common measure of motor vehicle activity. The Regional Transportation Commission of Washoe County (RTC) ran all transportation models used to generate VMT estimates for Washoe County/O₃ MA and the Truckee Meadows/CO/PM₁₀ NAA. VMT estimates were provided for each of the six (6) facility (roadway) types in both Washoe County and the Truckee Meadows. Tables 9 & 10 illustrate emissions from mobile sources from on-road motor vehicles, as calculated by the EPA, with activity data provided by Washoe County, as outlined in Table 11. Table 12 is the diesel idling data estimated for Washoe County.

Table 9 – 2008 On-Road Mobile Source Emissions for Washoe County/O₃ AA

Vehicle Class	Washoe County/O ₃ AA Annual Emissions (tons/year)							Washoe County/O ₃ Season Emissions (pounds/day)						
	VOC	NO _x	CO	PM ₁₀	PM _{2.5}	NH ₃	CO ₂	VOC	NO _x	CO	PM ₁₀	PM _{2.5}	NH ₃	CO ₂
LDGV	2,110.4	1,611.9	24,387.0	51.6	23.9	209.0	756,899.9	11,233	8,399	98,486	274	127	1,142	4,142,226
LDGT12	925.3	901.2	12,366.1	22.9	10.7	90.8	428,615.9	4,925	4,695	49,945	121	57	496	2,345,652
LDGT34	476.3	459.1	5,697.4	8.1	3.9	30.8	191,325.6	2,535	2,392	23,011	43	20	168	1,047,052
HdGV	158.3	213.2	3,862.3	6.8	4.9	4.2	86,389.8	842	1,111	15,595	36	26	23	472,778
MC	39.0	16.2	343.7	0.5	0.3	0.2	2,561.4	208	85	1,389	3	2	1	14,017
LDDV	0.6	1.3	2.3	0.2	0.2	0.0	651.1	3	7	9	1	1	0	3,563
LDDT	3.0	4.3	5.6	0.5	0.4	0.0	2,775.0	16	22	22	3	2	0	15,186
HDDV	243.7	1,915.3	1,468.4	61.1	50.7	6.4	336,395.8	1,297	9,980	5,933	324	269	35	1,840,967
Total	3,956.5	5,122.4	48,132.8	151.7	95.0	341.5	1,805,614.5	21,060	26,690	194,390	805	504	1,866	9,881,442

TABLE 10 – ANNUAL & SEASONAL MOBILE SOURCE EMISSIONS FOR CO/PM₁₀ NAA

Vehicle Class	Truckee Meadows/CO/PM ₁₀ NAA Annual Emissions (tons/year)							CO/PM ₁₀ Season Emissions (pounds/day)						
	VOC	NO _x	CO	PM ₁₀	PM _{2.5}	NH ₃	CO ₂	VOC	NO _x	CO	PM ₁₀	PM _{2.5}	NH ₃	CO ₂
LDGV	1,797.8	1,359.2	20,447.2	43.2	20.1	174.9	633,411.4	9,570	7,081	82,476	229	106	956	3,466,420
LDGT12	773.2	745.7	10,179.9	18.8	8.8	74.6	351,783.3	4,116	3,885	41,062	100	47	407	1,925,176
LDGT34	398.7	379.8	4,692.5	6.6	3.2	25.3	157,028.9	2,123	1,979	18,928	35	17	138	859,359
HdGV	135.9	168.0	3,335.8	5.4	3.9	3.4	69,224.1	723	875	13,455	29	21	18	378,837
MC	31.7	12.6	275.2	0.4	0.2	0.1	2,055.4	169	66	1,110	2	1	1	11,248
LDDV	0.5	1.1	2.0	0.2	0.1	0.0	544.9	3	6	8	1	1	0	2,982
LDDT	2.5	3.5	4.7	0.4	0.3	0.0	2,277.6	13	18	19	2	2	0	12,464
HDDV	182.8	1,356.5	1,119.8	42.0	34.9	4.5	232,405.0	973	7,068	4,517	223	185	25	1,271,864
Total	3,323.2	4,026.5	40,057.2	117.1	71.6	282.8	1,448,730.5	17,690	20,978	161,575	621	380	1,545	7,928,351

Table 11 – 2008 On-Road Mobile Source Activity Data

Facility Class	Vehicle Miles Traveled (VMT)	
	Washoe County	Truckee Meadows
Local	950,534	680,219
Collector	711,478	364,942
Minor	1,485,233	1,146,255
Major	2,555,960	1,889,899
Freeway	3,868,496	2,153,256
Ramps	297,716	264,074
Total	9,869,417	6,498,645

TABLE 12 DIESEL IDLING PM EMISSIONS

	PM ₁₀				PM _{2.5}			
	CO/PM ₁₀ NAA		Washoe County		CO/PM ₁₀ NAA		Washoe County	
	Annual (tpy)	Seasonal (lb/day)	Annual (tpy)	Seasonal (lb/day)	Annual (tpy)	Seasonal (lb/day)	Annual (tpy)	Seasonal (lb/day)
Diesel Idling	2.6	14	5.1	28	2.4	13	4.7	26

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Being first duly sworn, deposes and says: That as the legal clerk of the Reno Gazette-Journal, a daily newspaper of general circulation published in Reno, Washoe County, State of Nevada, that the notice referenced below has published in each regular and entire issue of said newspaper between the dates: **08/20/2010 - 09/20/2010**, for exact publication dates please see last line of Proof of Publication below.

Subscribed and sworn to before me

Signed: *Denis M. Humphreys*

SEP 20 2010



Stacey Gomes

Proof of Publication

NOTICE OF PUBLIC HEARING The Washoe County District Board of Health does hereby declare 1:00 p.m., September 23, 2010, at the District Health Department Auditorium B, Building B, 1001 East 9th Street, Reno, as the time, date and place to consider the: 2008 Washoe County Emissions Inventory for carbon monoxide, ozone precursors, and particulate matter. If accepted and approved, the Emission Inventory will be forwarded to the State of Nevada and the U.S. Environmental Protection Agency as a revision to the Carbon Monoxide, Ozone, and Particulate Matter State Implementation Plans (SIPs). Interested persons who may be affected or wish to comment on any action being considered on the above date should appear at the public hearing to submit oral testimony or may address comments, data, views, or arguments in written form to the Washoe County District Board of Health - Air Quality Management Division, P. O. Box 11130, Reno, NV 89520. Copies of the Emission Inventory are available at the Air Quality Management Division office, 1001 East Ninth Street #A115, Reno NV for inspection by any interested person. Denis M. Humphreys, OD, Chairman District Board of Health No. 718703 Aug 20, Sept 8, 20, 2010

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FRIDAY, AUGUST 20, 2010

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If accepted and approved, the Emission Inventory will be forwarded to the State of Nevada and the U.S. Environmental Protection Agency as a revision to the Carbon Monoxide, Ozone, and Particulate Matter State Implementation Plans (SIPs).

Interested persons who may be affected or wish to comment on any action being considered on the above date should appear at the public hearing to submit oral testimony or may address comments, data, views, or arguments in written form to the Washoe County District Board of Health - Air Quality Management Division, P. O. Box 11130, Reno, NV 89520. Copies of the Emission Inventory are available at the Air Quality Management Division office, 1001 East Ninth Street #A115, Reno NV for inspection by any interested person.

Denis M. Humpreys, OD,
Chairman
District Board of Health

No. 718703 Aug 20, Sept 8,
20, 2010

Legals

NOTICE OF PUBLIC HEARING

The Washoe County District Board of Health does hereby declare 1:00 p.m., September 23, 2010, at the District Health Department Auditorium B, Building B, 1001 East 9th Street, Reno, as the time, date and place to consider the:

2008 Washoe County Emissions Inventory for carbon monoxide, ozone precursors, and particulate matter.

If accepted and approved, the Emission Inventory will be forwarded to the State of Nevada and the U.S. Environmental Protection Agency as a revision to the Carbon Monoxide, Ozone, and Particulate Matter State Implementation Plans (SIPs).

Interested persons who may be affected or wish to comment on any action being considered on the above date should appear at the public hearing to submit oral testimony or may address comments, data, views, or arguments in written form to the Washoe County District Board of Health - Air Quality Management Division, P. O. Box 11130, Reno, NV 89520. Copies of the Emission Inventory are available at the Air Quality Management Division office, 1001 East Ninth Street #A115, Reno NV for inspection by any interested person.

Denis M. Humphreys, OD,
Chairman
District Board of Health

No. 718703 Aug 20, Sept 8,
20, 2010

Legals

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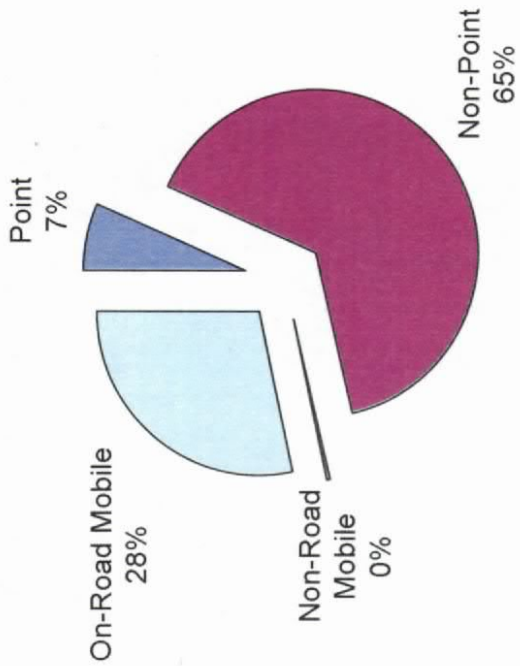
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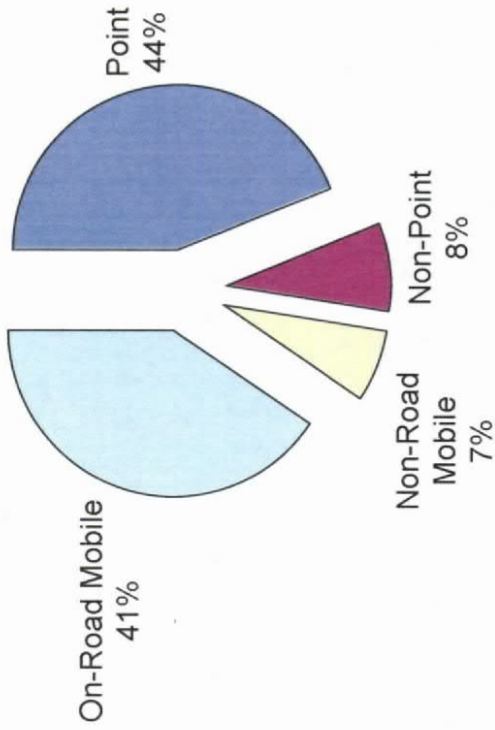
No. 718703 Aug 20, Sept 8,
20, 2010

2008 Washoe County Emissions by Major Pollutants

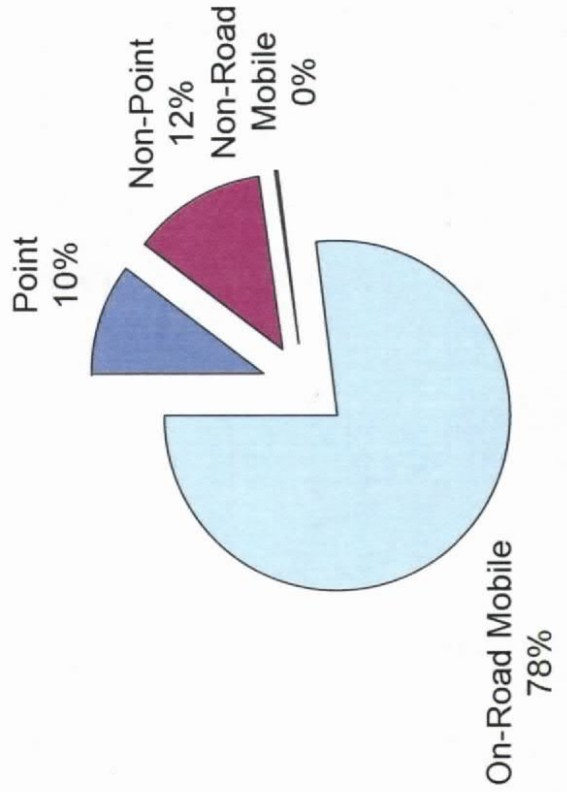
VOC Emissions (tpy)



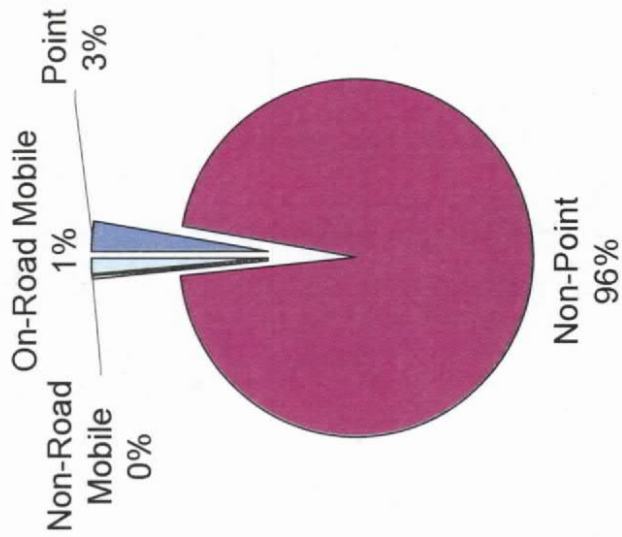
NO_x Emissions (tpy)



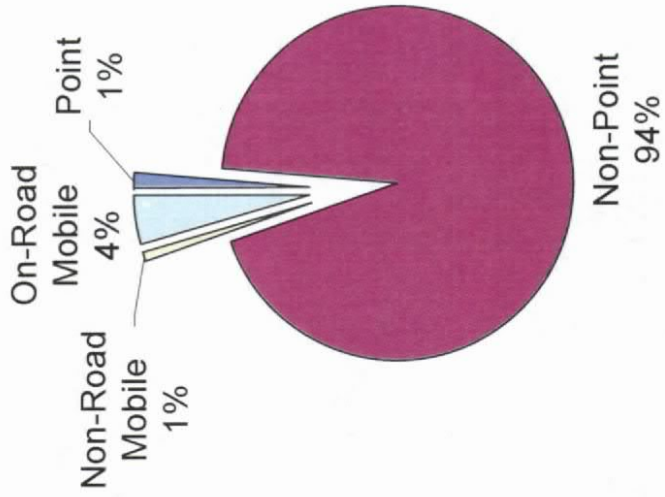
CO Emissions (tpy)



PM₁₀ Emissions (tpy)

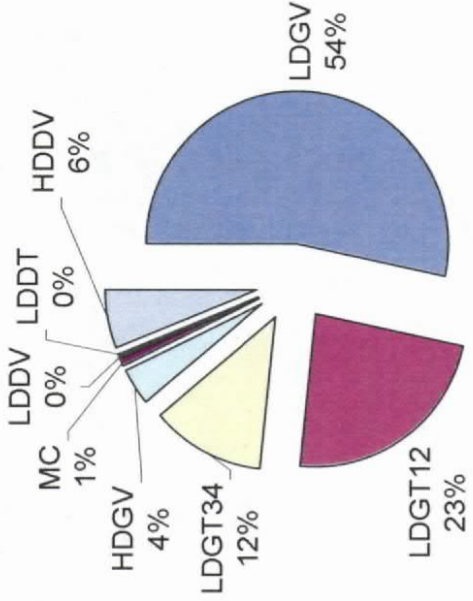


PM_{2.5} Emissions (tpy)

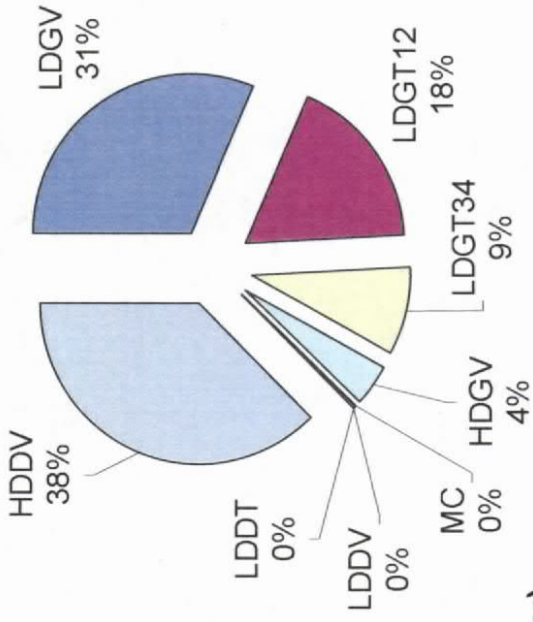


2008 On-road Mobile Source Emissions from NMIM

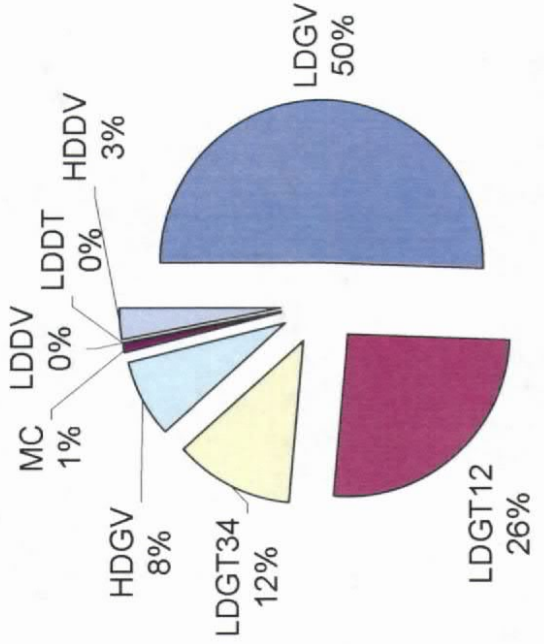
VOC Emissions (tpy)



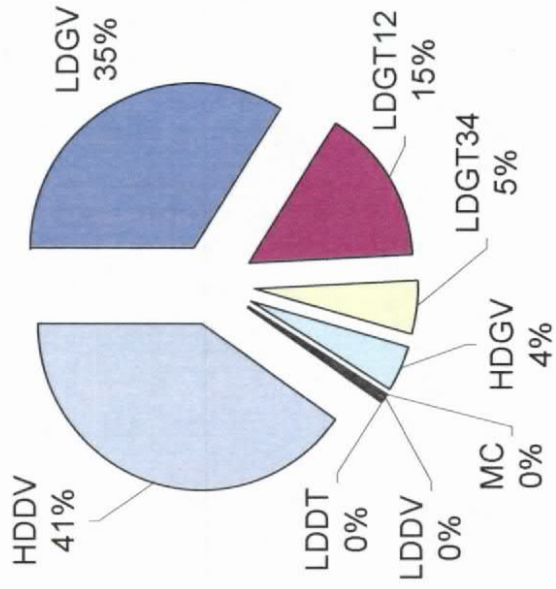
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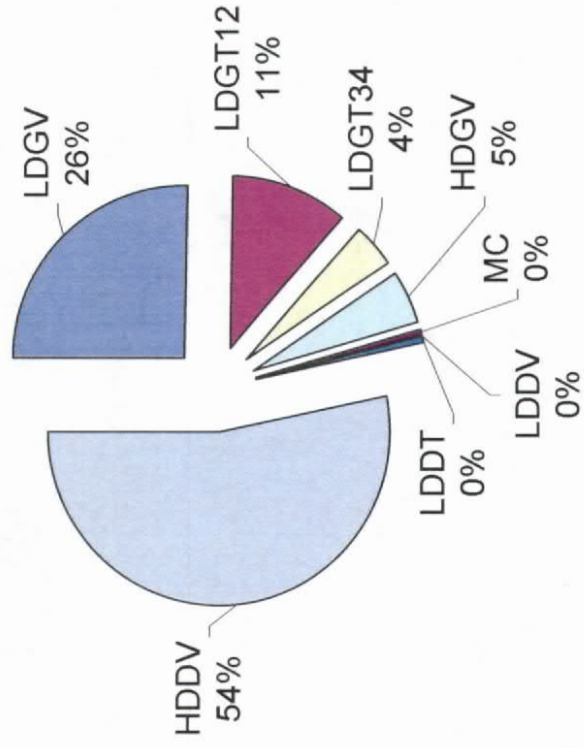
CO Emissions (tpy)



PM₁₀ Emissions (tpy)



PM_{2.5} Emissions (tpy)



Vehicle Class Description

LDGV = Light duty gasoline vehicles

LDGT12 = Light duty gasoline trucks (0-6,000 lbs GVWR)

LDGT34 = Light duty gasoline trucks (6,001-8,500 lbs GVWR)

HDGV = Heavy duty gasoline vehicles (>8,501 lbs GVWR)

MC = Motorcycles

LDDV = Light duty diesel vehicles

LDDT = Light duty diesel trucks (0-8,500 lbs GVWR)

HDDV = Heavy duty diesel vehicles (>8,501 lbs GVWR)

**2008 Washoe County Onroad Emissions
Comparison between MOBILE6 & NMIM Models**

Pollutant	MOBILE6 Output (tpy)	NMIM Output (typ)	% Difference
VOC	3,377.30	3,956.54	17.15%
NOx	6,948.79	5,122.45	-26.28%
CO	58,463.09	48,132.81	-17.67%
PM10	102.32	151.70	48.25%
PM2.5	93.65	94.97	1.40%
CO2	2,186,210.63	1,805,614.54	-17.41%

MOBILE6 = EPA Motor Vehicle Emission Modeling software (pre-2008 EI)

NMIM = National Mobile Inventory Model (pre- and 2008 EI)

MOVES = Motor Vehicle Emission Simulator (post 2008 EI)



Washoe County Health District



DBOH AGENDA ITEM NO. 13.

Public Health
Prevent. Promote. Protect.

September 17, 2010

TO: District Board of Health Members

FROM: Mary A. Anderson, MD, MPH, FACPM

SUBJECT: Amendment – District Board of Health Procedural Policies

Recommendation

It is recommended the Board consider the approval and adoption of the proposed amendment to the Washoe County District Board of Health Procedural Policies.

Background

At the August 26, 2010 meeting the Board directed Staff to have Proclamations be presented in conjunction with Recognitions.

Attached is a copy of the existing District Board of Health Procedural Policies and the proposed draft amendment to Section III (Order of Business), with the Addition of a New Subsection VI. Recognitions and Proclamations ; and a renumbering of Subsection VII through XIII.

Fiscal Impact

There will be no fiscal impact associated with approving and adopting the amendment.

Possible Motion

Move to approve and adopt the proposed amendment to the Washoe County District Board of Health Procedural Policies as presented.



District Health Officer

Attachment

DBOH AGENDA ITEM # 13.

1001 EAST NINTH STREET / P.O. BOX 11130, RENO, NEVADA 89520 (775) 328-2400 FAX (775) 328-2279

www.washoecounty.us/health
WASHOE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER
PRINTED ON RECYCLED PAPER

DISTRICT BOARD OF HEALTH

PROCEDURAL POLICIES

Reno, Washoe County, Sparks

(Adopted November 17, 1993)

(Revised September 27, 1995)

(Revised September 23, 1998)

(Revised June 28, 2000)

(Revised June 19, 2002)

(Revised February 26, 2003)

(Revised April 24, 2003)

++

SECTION I

MEETINGS

Regular meetings shall be held at least once each month. Regular meetings will normally convene on the fourth Thursday of the month at 1:00 p.m., in the District Board of Health Chambers, or other properly noticed location. If a regular meeting day falls on a legal holiday, the Board shall reschedule the meeting on a day which will provide for a quorum of members to attend.

SECTION II

AGENDA

Items scheduled on the regular Board agenda shall ordinarily be limited to those matters that have prior staff review and are in a form suitable for Board action. Written materials submitted for Board consideration must be received by the District Health Officer no later than 12:00 p.m. on the Friday preceding the Board meeting. The District Health Officer will list the matters according to the order of business and furnish a copy of the Agenda with background materials on the Friday afternoon preceding the Board

meeting to each member of the Board, the District Attorney, the media, and Division Directors. No item may be submitted to the Board, except through the District Health Officer.

In establishing the agenda, the District Health Officer may vary the order of business set forth in Section III (a) by grouping items involving related subject matter or the same personnel, regardless of whether the items are public hearings, action items or informational items.

SECTION III

ORDER OF BUSINESS

REGULAR MEETINGS:

(a) Agenda

- I. Call to Order, Pledge of Allegiance
- II. Roll Call
- III. Public Comments
- IV. Approval of Agenda
- V. Approval of Minutes
- VI. Consent Agenda
- VII. Public Hearings
- VIII. Action Items
- IX. Information Items
- X. Staff Reports

XI. Board Comments

XII. Adjournment

The Chairman shall determine the order of business at meetings pursuant to these rules. The Chairman, on the Chairman's initiative, or the Board by majority vote, may consider items out of sequence from the printed agenda.

- (b) The consent agenda matters are routine and may be adopted by one motion. There will be no discussion of separate items, unless members of the Board, staff, or the public requests that a specific item be discussed or removed from the consent agenda for individual consideration. Items discussed separately will be limited to the written record and no public testimony will be received. If an item is pulled from the consent agenda, it may either be remanded to staff or to the hearing board.
- (c) Procedures for public hearings will be disclosed by the Chairman at the start of the agenda item.
- (d) The Board may set a time certain for an agenda item.
- (e) If the board wishes to continue the meeting or to continue an agenda item to a later time, the Board must pass a motion specifying the date and time to which the meeting or the matter is to be continued.

Meetings of the Board may only be concluded on a motion to adjourn or when a quorum is no longer maintained.

SECTION IV

PUBLIC COMMENTS

Public comment will be limited to three (3) minutes per person for both public hearings and during the comment item on the Agenda.

SECTION V

BOARD COMMENTS

Board comments will be limited to announcements or issue(s) for a future agenda.

SECTION VI

USES OF STAFF

Board members may request assistance of Department staff in research, responses to complaints, and other matters. The request must be made to the District Health Officer who will determine the appropriate level of assistance to be provided to meet the request. If the District Health Officer determines that the request will entail more than two hours of staff time and it is a request made by one Board member only, the request will have to be acted upon by the Board.

DISTRICT BOARD OF HEALTH

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August 23, 2010

Mary Anderson
 District Health Officer
 Washoe County District Health
 1001 E. 9th St. - Bldg. B
 Reno, NV 89512

*Hope the board
 can contribute
 for this opportunity.
 Thanks
 Kar*

Dear Mary:

What has Washoe County District Health done lately to improve our quality of life?

At Truckee Meadows Tomorrow (TMT), we see community indicators as having changed since our inception, over a generation ago. We also see the need for quality of life improvement more now than ever before. We know we're needed, and so are all the other organizations, people and initiatives that are working to improve our region. Yet, we also realize that we can't do it alone – none of us can. We must all work together.

So we invite you to contribute to Truckee Meadows Tomorrow's "Sponsor an Indicator" program. And we would love to be brought into whatever Washoe County District Health is doing to improve quality of life in northern Nevada.

Here's how the program works: \$1,000 will sponsor any one of the community's 33 quality of life indicators paying for research to annually update data measures (more frequent for economic and housing-related measures). Indicators without new data metrics available by year-end will be updated in fiscal year 2011, as soon as more current data become available (2010 census data will not be available until next year). This unbiased data is accessible online to the entire community for a better understanding of community needs and to develop targeted improvement programs.

Following are just some of the indicators that may be directly related to Washoe County District Health's focus areas for community investment:

#6—emergency preparedness

#15—recreation

#18—access to healthcare (e.g., uninsured adults & children; infant mortality)

#19—wellness & preventative healthcare (e.g., childhood immunization; youth & adult behavioral risk factors; communicable diseases)

#27—development that encourages healthy lifestyles & neighborhood livability

#28—air quality

#30—open space access & connectivity

#33—community responsiveness to its most vulnerable populations (e.g., children living in poverty; developmental childhood services; licensed childcare slots; homelessness)

In recognition for returning the enclosed pledge form and contributing to TMT's "Sponsor an Indicator" program, the Washoe County District Health logo/link will be listed on: (1) each of the data Web pages for the quality of life sponsored indicators; (2) sponsored

indicator flashcard re-prints distributed at events, through schools, libraries and via KNPB; and (3) TMT's next comprehensive *Community Wellbeing Report* (sponsored indicator pages). TMT will also issue a press release, and publicly thank Washoe County District Health for your sponsorship in the *Reno Gazette-Journal's* Winner's and Good News columns, as well as social networking media sites.

Whether organizations are public, private or nonprofits, TMT's Web site is their only "one-stop shop" for comprehensive & unbiased community-identified indicators, thus, it's critical to provide data metrics that are timely and current to measure progress and identify areas for improvement. Businesses, governments, policy-makers, funders, nonprofits and educators cannot maintain/improve our QOL without identifying these issues of community concern or measuring outcomes & the progress to resolve them. Tracking indicators over time allows TMT to develop its community "report card" measuring conditions in which our residents live, work & raise families. The report transforms the measurable data into real community "stories" about where we've been, where we are now, where we want to go, & how we can get there. This unbiased data allows public/private/nonprofit organizations to make informed evidence-based decisions, while strengthening your civic engagement & social responsibility programs relevant to community needs. With additional fundraising, TMT hopes to geographically map data points online, allowing users to interactively display relationships among queried indicators, enhancing employee performance.

We hope Washoe County District Health will join other TMT partners, such as NV Energy, which recently sponsored five indicators related to efforts to help individuals and families that are struggling. Quality of life is all of our business and TMT truly needs your help.

Sincere thanks for your support, on behalf of the entire Board of Directors for Truckee Meadows Tomorrow,



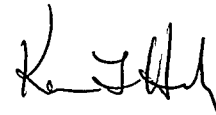
Elaine Lancaster
President



Amber Martin-Jahn
President-elect/Vice President



Steve Mulvenon
Immediate Past President



Karen Hruby
Executive Director

truckee meadows

TOMORROW

engaging the community. measuring our progress.



Truckee Meadows Tomorrow • 2010 Sponsorship Campaign Pledge Form*

Annual "Sponsor an Indicator" @ \$1,000 per indicator (please indicators) ⇒ Company logo/ link on (1) TMT Web site indicator pages; (2) flashcard re-prints distributed at events, to schools, libraries, and via KNPB; and (3) TMT's next *Community Wellbeing Report* indicator pages.

Arts & cultural vitality

- 1. Expression of culture through the arts
- 2. Participation in the arts & cultural activities

Civic engagement

- 3. Voter turnout
- 4. Effective government engagement
- 5. Civility & neighborhood pride
- 6. Emergency preparedness

Economic wellbeing

- 7. Individual & family economic wellbeing
- 8. Economic vitality
- 9. Workforce development
- 10. Entrepreneurship

Education & lifelong learning

- 11. Educational infrastructure to meet community needs
- 12. Educational success
- 13. Community-wide involvement in education
- 14. Literate community

Enrichment

- 15. Recreation
- 16. Philanthropy & volunteerism
- 17. Access to faith communities & spiritual wellbeing

Health & wellness

- 18. Access to healthcare
- 19. Wellness & preventative healthcare
- 20. Mental health & social wellbeing

Innovation

- 21. Renewable energy
- 22. Technology infrastructure & engagement
- 23. Transformative community initiatives

Land use & infrastructure

- 24. Affordable housing
- 25. Land use balance & sensitivity
- 26. Mobility & convenience
- 27. Development that encourages healthy lifestyles & neighborhood livability

Natural environment

- 28. Air quality
- 29. Clean & available water
- 30. Open space access & connectivity

Public wellbeing

- 31. Perception of safety
- 32. Secure families
- 33. Community responsiveness to its most vulnerable populations

One-time restricted grant opportunities for 2010 (more information and demo available)

- Interactive Web tools: \$_____ sponsored contribution (your logo/link on all data-related Web pages)
 - Data management, dashboards and Web mapping \$7,500 needed
 - Visualization and dynamic performance reporting \$2,500 needed
- Community survey: \$_____ sponsored contribution (your logo/link on TMT's site and next *Community Report*)
 - Statistically valid survey for perceptual indicators and quality of life indicators without data measures \$25,000 needed
- Restricted grant request (list use, expectations and resource contributions):
Funding pledged: \$_____

Date: _____

Name: _____

Billing invoice required (please if needed)

Billing address: _____

Company: _____

Phone: _____

Visa/MC: _____

Email: _____

Expiration: _____

Secure code:

THANK YOU FOR YOUR SUPPORT!!!

TMT is a tax exempt, nonprofit 501 (c)(3) organization (EIN: 88-0290211)

*Please return form /checks payable to: Truckee Meadows Tomorrow • PO Box 33504 • Reno, NV 89533-3504
www.truckeemeadowstomorrow.org • 775 323 1518 • info@truckeemeadowstomorrow.org



Why invest in Truckee Meadows Tomorrow?

First to bring indicators to the community, by the community, and for the community's improvement – groundbreaking quality of life work that sets the stage for future generations

- ✓ Integral to the indicator work is TMT's engagement process based on community-wide participation, including your business
- ✓ Measurable framework that reflects the vision and values of your customers
- ✓ Results over time are a regional source of relevant, actionable and objective data to make informed business decisions and build community responsibility for sustainable quality of life

Indicators guide a common understanding of what's needed for business development, public policy and advocacy – one-stop "shopping" for objective data, saving your staff time and resources

- ✓ We all share in the responsibility for positive outcomes, and TMT builds the community's capacity to use data in the form of indicators to inform decision-making
- ✓ TMT's trusted indicators increase transparency and accountability
- ✓ Data measures describe community conditions over time, telling a story to inspire action and monitor progress in achieving goals

Walking the talk to promote improvement strategies, initiatives and actions – forums and dialogue that honor diverse perspectives and ideas for a common understanding of what's needed

- ✓ TMT's newest effort will engage the community to improve indicators reflected in the 2009 Youth Behavioral Risk Survey, using data to identify key drivers to leverage effective action
- ✓ Improvement in one quality of life indicator usually has a positive impact on other indicators
- ✓ Look for TMT's next *Community Wellbeing Report* to link indicators across quality of life categories – relationships that impact your customers, your business and your community

Recognized by other cities, counties and states as a leader in innovative programming aimed at community improvement – empowers businesses, government and residents to share responsibility for positive outcomes

- ✓ TMT has won awards from the international Community Indicators Association and the Brookings Institution, and been a model for other communities looking to improve
- ✓ TMT has involved CEO's and community leaders for almost 20-years, many of whom now set policy for our community and the state
- ✓ Our state government is now following TMT's lead through the Nevada Vision Stakeholder Group focused on quality of life impacts via the state's tax structure

**POOR
QUALITY
DOCUMENT**

**POOR
QUALITY
DOCUMENT**

truckee meadows

TOMORROWSM

engaging the community. measuring our progress.

www.truckeemeadowstomorrow.org

#19: wellness & preventative healthcare

Building a Healthy Nevada encourages healthy lifestyles so citizens can live longer and healthier lives, saving families, businesses and the community the high cost of care and treatment; adequate prenatal care reduces the risk of medical problems and infant mortality, while healthy behaviors and preventative healthcare increase productivity and economic prosperity.



Adopt an Indicator today! Help TMI monitor how we are doing as a community at preserving and enhancing our quality of life. Each Indicator is measurable and impacts our region in a unique way. Adopt your Indicators at www.truckeemeadowstomorrow.org and update us online as you do your part to make a difference.

3 ideas for adoptions



Quit smoking/drinking/drugs and encourage healthy behaviors in others



Help everyone get adequate prenatal care, essential to a family's wellbeing



Create a wellness program at work

the 38 quality of life indicators

- | | |
|---|---|
| (1) expression of culture through the arts | (18) access to healthcare |
| (2) participation in the arts & cultural activities | (19) wellness & preventative healthcare |
| (3) voter turnout | (20) mental health & social wellbeing |
| (4) effective government engagement | (21) renewable energy |
| (5) civility & neighborhood pride | (22) technology infrastructure & engagement |
| (6) emergency preparedness | (23) transformative community initiatives |
| (7) individual & family wellbeing | (24) affordable housing |
| (8) economic vitality | (25) land use balance & sensitivity |
| (9) workforce development | (26) mobility & convenience |
| (10) entrepreneurship | (27) development that encourages healthy lifestyles & neighborhood livability |
| (11) educational infrastructure to meet community needs | (28) air quality |
| (12) educational success | (29) clean & available water |
| (13) community-wide involvement in education | (30) open space access & connectivity |
| (14) literate community | (31) perception of safety |
| (15) recreation | (32) secure families |
| (16) philanthropy & volunteerism | (33) community responsiveness to its most vulnerable populations |
| (17) access to faith communities & spiritual wellbeing | |



DISTRICT HEALTH DEPARTMENT

September 16, 2010

MEMORANDUM

To: Members, Washoe County District Board of Health

From: Randall L. Todd, DrPH
Epidemiology and Public Health Preparedness (EPHP) Director

Subject: Report to the District Board of Health, September 2010

Communicable Disease –

Work has continued on the Salmonella and Giardia outbreaks reported last month. Staff deployed an online survey of golf club members to identify additional individuals who may have had symptoms compatible with a diagnosis of Giardia and to explore possible risk behaviors that may have resulted in their exposure. This is the first time an online method of epidemiological investigation has been attempted. Although it would probably not be applicable for all outbreak situations, for some outbreaks this methodology may prove to produce significant savings in terms of staff time.

Public Health Preparedness (PHP) Activities –

Final planning has been taking place for the 2010 Point of Dispensing (POD) Exercise. There has been difficulty in finding an appropriate venue to conduct a drive through operation. However, it appears at this time that we will be able to utilize a parking structure on the UNR campus. This will be ideal because it will provide shelter in the event of adverse weather. It also presents a challenge from an Air Quality standpoint. Therefore, staff have been working on strategies to reduce the amount of time that cars would need to have their engines idling while inside the structure. Volunteer staging and briefing will take place on Friday evening October 15. The POD will operate on Saturday morning October 16.

PHP staff hosted a training on Mass Antibiotic Dispensing (MAD) on August 31 and September 1. The training was conducted by staff from the Centers for Disease Control and Prevention (CDC) and was attended our own staff and staff from the Nevada State Health Division as well as Carson City Health and Human Services. This training focused on the logistics of dispensing oral medications as opposed to injections as practiced during our POD exercises. It may be possible to dispense oral medications more efficiently than injections by giving

medications for an entire household to one person. This and other differences require additional planning and policy decisions.

On September 14 the Board of County Commissioners took action to authorize Washoe County to purchase an insurance policy to protect the County from liability caused as a result of actions or inactions on the part of Medical Reserve Corps (MRC) volunteers. This action should make it possible to remove the indemnification language in the Volunteer Service Agreement which has posed a significant barrier to physician volunteers. Although a revised agreement was presented and approved by the BCC as part of this consent agenda item, the language needs to be further clarified. Staff will work with the District Attorney's office on this issue.



Randall L. Todd, DrPH, Epidemiology and Public Health Preparedness Director



Washoe County Health District

BOH AGENDA ITEM NO.



Public Health
Prevent. Promote. Protect

September 15, 2010

TO: District Board of Health Members

FROM: Mary-Ann Brown, R.N., M.S.N.
Division Director, Community and Clinical Health Services

SUBJECT: Report for December 2009 District Board of Health Meeting

1. The 2nd Annual Washoe County Childhood Obesity Forum
2. WCHD Immunization Program Back to School Community Collaboration

1. The 2nd Annual Washoe County Childhood Obesity Forum

The 2nd Annual Washoe County Childhood Obesity Forum was held on September 15th at the Boys and Girls Club of the Truckee Meadows. Approximately 78 people were in attendance, and all local network television stations provided coverage. New data on overweight and obesity in Washoe County school-children were released. Data presented showed that over a three year period, Washoe County's childhood obesity rates remain higher than the nation. However, they are beginning to decline, and the rate of children at a healthy weight is again on the rise. Data on weight in preschool aged children and college students was also presented. Following a panel of local best practice programs such as Safe Routes to School and ACHIEVE, attendees formed workgroups to begin to identify "A Plan for Action." Common priorities included: developing a Washoe County community nutrition plan, reinstating physical activity in the school day, and engaging parents and families as role-models. Staff will compile suggested action items and ideas into a childhood obesity prevention plan. Staff would like to thank Chairman Humphreys and Board member Julia Ratti for providing opening remarks as well our District Health Officer for attending the event. Representatives from Senator Harry Reid's and Congressman Dean Heller's offices were also in attendance.

2. WCHD Immunization Program Back to School Collaboration

The Washoe County Health District's (WCHD) Immunization Program mission is to promote public health by reducing vaccine preventable disease

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through immunization, with an emphasis on collaboration and cooperation with community partners.

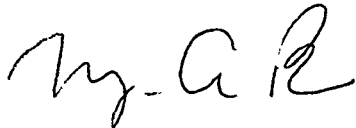
In July 2008 Nevada Revised Statute (NRS) required Tdap (Tetanus, Diphtheria and Pertussis) for children entering 7th grade. In both 2008 and 2009 the Washoe County School District (WCSD) experienced challenges in achieving compliance with the new requirement. A one month exemption for both years was required in order for all children to receive the required Tdap immunization. Multiple clinics and intensive efforts by WCSD, WCHD and community partners were needed to address large numbers of students in need of Tdap Immunizations.

At approximately the same time the WCHD Immunization Program began a one year trial at Hug High School with support by Principal Andy Kelly and WCSD Student Health Services. This program was conducted to prevent student exclusion from school for lack of immunizations. WCHD staff provided immunizations on the school campus with assistance by school personnel in obtaining parental consent. Results of pilot indicated that exclusions for lack of appropriate immunizations could be successfully minimized with a team approach from WCHD and WCSD.

In late 2009 the WCHD Immunization Program began working with the Northern Nevada Immunization Coalition (NNIC), to develop a "Back to School Immunization" plan that would incorporate lessons learned over the past two years and the success experienced during the trial at Hug High School. Working primarily with WCSD Student Health Services staff, Saint Mary's Health and Wellness Immunization program and NNIC staff a plan was developed that included providing Tdap at school orientations, walk in clinics and scheduled appointments, and "strike teams" that would go into Washoe County middle schools to immunize students. A key component of the plan was a one time, two-week exemption granted by Dr. Anderson to minimize student exclusions at the same time assuring appropriate immunization of students.

Despite promotion of the Tdap requirement and conducting community outreach events, WCSD reported that 1,300 7th graders were still in need of Tdap in mid August. Both Saint Mary's and WCHD immunization programs offered appointments and walk in clinics for Tdap and all immunizations the week preceding and immediately after school commenced. Saint Mary's and WCHD Immunization programs then initiated "strike teams". These teams went to individual schools and immunized "stragglers" to avoid student exclusion. During the first two weeks of school virtually every child in need of Tdap received their immunization, and the WCSD Student Health Services Director reported that less than 10 children were out of compliance. In total WCHD immunized roughly 950 7th graders through Tdap efforts from April through mid-September of this year; with a third of these immunizations given August 23rd to September 10th.

All partners are very proud of the intensive and coordinated efforts conducted in order to protect not only school children from tetanus, diphtheria and pertussis, but also the entire community. Additionally, all partners recognize the important impact keeping children in school has on their futures. The partners are already discussing and planning for the upcoming school year, enhancing what worked well, and modifying other activities to better meet the demands of the community for the next "back to school season" and to better assure all children receive appropriate childhood immunizations.



Mary-Ann Brown RN MSN
Division Director
Community and Clinical Health Services



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

Date: September 23, 2010

To: District Board of Health

From: Kevin Dick, Director, Air Quality Management

Re: Monthly Report for Air Quality Management

Agenda Item: 17.D.



The enclosed Air Quality Management Division Report is for the month of August, 2010 and includes the following sections:

**Air Quality
Monitoring Activity
Planning Activity
Permitting Activity
Compliance/Inspection Activity
Enforcement Activity
2008 Periodic Emissions Inventory**

DBOH AGENDA ITEM # 17.D.

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Director's Report

August 2010

The Quality of Air Quality

During the past month I've had the great pleasure of joining the Washoe County Health District and getting to know the many wonderful and talented people in the Air Quality Management Division and throughout the Health Department. I'm excited to have the opportunity to play a leadership role in this organization.

One of the important functions of the Division is air quality monitoring. You recently received a briefing on the air quality monitoring network during the July 2010 District Board of Health Meeting. During the past several months the air quality monitoring program has focused on quality assurance and quality control (QA/QC) for the ambient air monitoring data. This is important to ensure that the public receives accurate and reliable information on air quality, that our attainment status can be determined reliably, and proper planning can be conducted to protect the public health.

The work that is being conducted includes updating our Quality Assurance Project Plan (QAPP) document and associated Standard Operating Procedures to ensure that proper protocols are followed to provide reliable air quality data. We have completed a desk audit of our monitoring program, and on September 16th EPA personnel visited our program to conduct a review of our desk audit and visit our Reno3 and future NCore sampling station.

In addition, we are working to develop an improved format for presenting air quality index (AQI) information to the public so they can easily access this data, and understand how they might appropriately respond to elevated air pollution levels that infrequently occur in Washoe County.

Kevin Dick, Director

AIR QUALITY COMPARISON FOR AUGUST

Air Quality Index Range		# OF DAYS AUGUST 2010	# OF DAYS AUGUST 2009
GOOD	0 to 50	18	23
MODERATE	51 to 100	12	8
UNHEALTHY FOR SENSITIVE GROUPS	101 to 150	1	0
UNHEALTHY	151 to 200	0	0
VERY UNHEALTHY	201 to 300	0	0
TOTAL		31	31

HIGHEST AQI NUMBER BY POLLUTANT

Air Quality

POLLUTANT	AUG 2010	YTD for 2010	AUG 2009	Highest for 2009
CARBON MONOXIDE (CO)	12	29	13	37
OZONE 8 hour (O3)	104	104	100	100
PARTICULATES (PM _{2.5})	49	112	87	149
PARTICULATES (PM ₁₀)	46	83	34	94

For the month of August, there were no exceedances of Carbon Monoxide, or Particulate Matter standards at any of the monitoring stations. There was an exceedance of the 8-hour ozone NAAQS on August 20th. The highest Air Quality Index (AQI) value reported for the month of August was 104 (one hundred and four) for 8-hour Ozone. There were eighteen (18) days in the month of August where the Air Quality was in the good range, twelve (12) days the Air Quality fell into the moderate range, and one day the Air Quality fell into the unhealthy for sensitive groups range.

Monitoring Activity

Daily monitoring operational, quality assurance and data submission activities continued throughout the month along with continued training of the new AQ Specialist I.

A desktop Technical Systems Audit (TSA) of the ambient air quality monitoring network was completed by the Monitoring Section for submission to EPA Region 9 on August 17th. EPA will be meeting with the Monitoring Section to review the TSA on Thursday, September 16th and tour Washoe County's Ncore site that afternoon.

Duane Sikorski, Air Quality Supervisor

Planning Activity

A report is being prepared for presentation to your Board in September regarding EPA's calculations of Washoe County on-road mobile sources that will need to be adopted by your Board for inclusion in Washoe County's 2008 Triennial Emissions Inventory.

EPA has pushed back the establishment of a new 8-hour ozone NAAQS of ≤ 70 but ≥ 60 ppb (currently 75 ppb) to the end of October (originally August 21st). EPA is also considering revisions to the 24-hour and annual PM_{2.5} NAAQS (currently 35 and 15 $\mu\text{g}/\text{m}^3$, respectively) to 30 $\mu\text{g}/\text{m}^3$ and 13 to 11 $\mu\text{g}/\text{m}^3$, respectively, and the 8-hour carbon monoxide (currently 9 ppm) to 3 ppm and 24-hour PM₁₀ (currently 150 $\mu\text{g}/\text{m}^3$) to 65 to 85 $\mu\text{g}/\text{m}^3$ for promulgation at later dates.

Duane Sikorski, Air Quality Supervisor

Permitting Activity

TYPE OF PERMIT	2010		2009	
	AUGUST	YTD	AUGUST	ANNUAL TOTAL
Renewal of Existing Air Permits	108	938	106	1320
New Authorities to Construct	2	22	6	80
Dust Control Permits	15 (99 acres)	94 (2246 acres)	19 (126 acres)	128 (1550 acres)
Wood Stove Certificates	17	169	15	170
WS Dealers Affidavit of Sale	5 (3 replacements)	34 (22 replacements)	6 (3 replacements)	250 (145 replacements)
WS Notice of Exemptions	466 (3 stoves removed)	3649 (33 stoves removed)	500 (2 stoves removed)	5358 (145 stoves removed)
Asbestos Assessments and Asbestos Removal Notifications (NESHAP)	84	736	87	1003

Compliance &
Inspection Activity

Staff reviewed thirty-four (34) sets of plans submitted to the Reno, Sparks or Washoe County Building Departments to assure the activities complied with Air Quality requirements.

Staff conducted fifty-three (53) stationary source renewal inspections in August, 2010. Staff also conducted inspections on asbestos removal and construction/dust projects.

Permitting &
Enforcement Activity

The Permitting and Enforcement Staff welcomes Mr. Kevin Dick as the new Director of Air Quality Management!! Duane Sikorski (Planning and Monitoring Supervisor) and Noel Bonderson had the opportunity to meet with Kevin during his first week of employment to go over the highlights of our duties as well as current staff duties and assignments. We look forward to working with Kevin in the years to come!

Staff has just completed the 5-year annual "Title V" renewal permit for RR Donnelley & Sons in Stead. RR Donnelley is a rotogravure printing operation that prints magazines, catalogs, tabloids and other printed material for distribution throughout the United States. Emissions from the gravure printing process result from the evaporation of gravure ink solvent (primarily toluene, a hazardous air pollutant). Title V permits (facilities with emissions greater than 100 tons per year) are issued in concurrence with the U.S. Environmental Protection Agency with "federally enforceable" permit conditions as well as Washoe County Air Quality permit to operate requirements. The one other Title V source in Washoe County is Santa Fe Pacific Pipelines (SFPP), a fuel storage terminal and truck loading operation located on Nugget Avenue in Sparks.

Noel Bonderson, Air Quality Supervisor

Enforcement Activity

COMPLAINTS	2010*		2009		
	AUGUST	YTD	AUGUST	YTD	Annual Total
Asbestos	1	15	4	15	21
Burning/Smoke	0	6	1	5	16
Dust	6	44	16	82	134
Gas Station/Oxy Fuel	0	0	0	0	0
Miscellaneous	1	4	2	6	7
Odor	1	9	0	26	30
Painting (spray painting)	1	8	3	5	6
Permit Violation	0	8	0	5	12
TOTAL	10	94	26	144	226
NOV'S	AUGUST	YTD	AUGUST	YTD	Annual Total
Warnings	0	4	0	6	13
Citations	0	9	0	7	10
TOTAL	0	13	0	13	23

* Discrepancies in totals between Monthly Reports can occur because of data entry delays.

Notices of Violation (NOVs):

There were no Notice of Violations (NOVs) issued in August 2010.



Washoe County Health District



DBOH AGENDA ITEM NO. 17.F **Public Health**
Prevent Promote Protect

September 16, 2010

TO: Members, District Board of Health
FROM: Mary A. Anderson, MD, MPH, FACPM
SUBJECT: District Health Officer's Report

A Proposal for Achieving Accreditation

The local health authorities joined together in proposing an approach toward achieving accreditation through the use of funds from the non-competitive public health infrastructure grant that the Centers for Disease Control and Prevention intends to provide to the State of Nevada over a five-year period. The amount of funding is \$200,000 per year for five years of which the Nevada State Health Division planned to provide \$90,000 per year to one local health authority at a time for the pursuit of accreditation through the Public Health Accreditation Board (PHAB).

The attached letter (Enclosure 1) signed by the three health authorities outlines our proposed approach for mounting a simultaneous effort toward achieving accreditation over the five-year period. The letter is another example of a coordinated approach among the health authorities which illustrates our commitment to improving public health throughout the State of Nevada.

The issue of "Accreditation" will be a topic for the October Strategic Planning session.

2nd Annual Obesity Forum

First, I would like to thank both Chairman Humphreys and Councilwoman Ratti for representing the Board of Health by providing opening remarks at "The 2010 Washoe County Childhood Obesity Forum." Their cogent comments were referred to often in subsequent discussions.

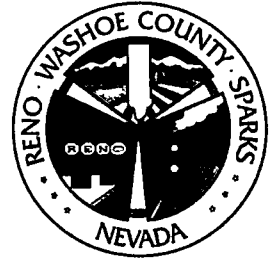
The forum generated a great deal of energy devoted to problem-solving, but it also brought another problem into focus—the lack of a mandate to pursue efforts in combating obesity as a major underlying factor in chronic disease. Clearly, there is both national and local recognition of the problem, but our efforts are constrained by the low amounts of resources that we can devote toward efforts to combat obesity and its associated collection of chronic diseases. Thankfully, our ACHIEVE grant from NACCHO helps us in this regard, but we must strategize on ways to continue our efforts to reduce the burden of obesity among Nevada's children.

Mary A. Anderson, MD, MPH

Mary A. Anderson, MD, MPH, FACPM
District Health Officer

DBOH AGENDA ITEM # 17.F.

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August 25, 2010

Richard Whitley
Administrator
Nevada State Health Division
4150 Technology Way
Carson City, NV 89701

Dear Mr. Whitley:

Recently, the local health authorities received information on the non-competitive public health infrastructure grant that is focused toward achieving accreditation through the Public Health Accreditation Board (PHAB). According to information received from Ms. Julia Spaulding, Manager of the Office of Epidemiology, the intention of the Nevada State Health Division is "to provide approximately \$90,000/year to one LHA at a time over the next five years to...do QI and seek PHAB accreditation."

We, the health officers and directors of Carson City Health and Human Services, Southern Nevada Health District, Washoe County Health District and the Nevada Public Health Foundation, discussed the concept of having NPHF serve as the focal point for expertise on the subject of accreditation. The vision that we discussed was that an accreditation expert located at NPHF could assist all of the health authorities through the process of achieving accreditation in a simultaneous manner rather than one after the other over the five-year grant period.

We believe there are distinct advantages for having an accreditation expert available to all, who could provide guidance for the full five-year grant period. By having a grant-funded position located at NPHF, each of the health authorities could avoid the expense and the challenge of hiring an individual versed in the subject of accreditation for a year or two until their respective portion of the grant ended. The stability of a position funded for five years in one location would increase the attractiveness of the position to a qualified candidate and would lend continuity to the effort of achieving accreditation for all. NPHF would invite the health authorities to participate in selecting a candidate who would measure up to our joint expectations for success. Costs of travel to the locations of the health authorities would be offset by avoiding the challenges inherent in hiring and terminating individuals after a year or two of grant support. Most important, centralized expertise on accreditation would increase the likelihood that all were receiving similar guidance and approaching the challenge of achieving accreditation with uniformity.

As you are aware, the Nevada Public Health Foundation (NPHF) seeks to assist the Nevada State Health Division and the local health authorities in achieving their missions. We believe that an accreditation expert funded through the non-competitive public health infrastructure grant and located at NPHF would serve all of the health authorities and the Nevada State Health Division in attaining accreditation in an efficient and cost-effective manner. We welcome your thoughts on this suggested use of the grant funds and look forward to your reply to our proposal.

Respectfully,

Marena Works
Marena Works, MSN, MPH, RN
Director
Carson City Health & Human Services
Carson City, NV
President-elect, NPHF Board of Directors

Lawrence K. Sands, DO
Lawrence Sands, DO, MPH
Chief Health Officer
Southern Nevada Health District
Clark County, NV
President, NPHF Board of Directors

M. A. Anderson
Mary Anderson, MD, MPH
District Health Officer
Washoe County Health District
Washoe County, NV
Past President, NPHF Board of Directors

/src

cc: Dr. Tracey Green, State Health Officer
Marla McDade Williams, Deputy Administrator
Julia Spaulding, Manager, Office of Epidemiology

DBOH 9/23/10



Washoe County Health District



Public Health
Prevent. Promote. Protect.

23 September 2010

Dr. Denis Humphreys
Chairman, District Board of Health
Washoe County Health District
1001 East Ninth Street
Reno, NV 89512

Dear Dr. Humphreys:

This letter serves as my formal notification to the District Board of Health that I intend to resign from the position of District Health Officer. In keeping with my contract that specifies a 30-day notification, my effective date of resignation will be no earlier than October 29, 2010. To allow for a smooth transition to occur with an appointed successor and with the Board's support, I will remain in my position as late as January 28, 2011. Should the Board identify a qualified candidate early in the search period, I request a two-week overlap with my successor for orientation.

If the Board chooses to do a final evaluation, please accept this letter as notification that my anniversary date is September 19, 2005. My past evaluations have occurred at the end of each calendar year.

Thank you for placing your trust in me as District Health Officer for the last five years. This is the longest I have served in any single position in my entire career and that, ladies and gentleman, is a testimony to your support. The professionalism of the WCHD team in its service to the public has been a continuing inspiration for my service.

I am off to new adventures, but I will carry with me the legacy of learning from this challenging position and the gift of the many friendships I have acquired along the way.

Very respectfully,

Mary A. Anderson, MD, MPH

Mary A. Anderson, MD, MPH, FACPM

cc: Katy Simon
Donna Dreska
Shaun Carey
Mary-Ann Brown
Bob Sack
Kevin Dick
Eileen Coulombe
Randy Todd
Leslie Admirand, Deputy District Attorney
Patrick Smith, President of REMSA

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