

**WASHOE COUNTY  
DISTRICT BOARD OF HEALTH**

Matt Smith, Chairman  
Amy J Khan, MD, MPH, Vice Chairman  
George Furman, MD  
Councilman Dan Gustin  
Denis Humphreys, OD  
Commissioner Kitty Jung  
Councilwoman Julia Ratti

**ANNOTATED AGENDA**

Meeting of the  
DISTRICT BOARD OF HEALTH

Building B  
South Auditorium  
1001 East Ninth Street  
Reno, Nevada

**March 24, 2011**

1:00 PM

**NOTICE**

PURSUANT TO NRS 241.020, PLEASE BE ADVISED THAT THE AGENDA FOR THE DISTRICT BOARD OF HEALTH MEETING HAS BEEN POSTED AT THE FOLLOWING LOCATIONS: WASHOE COUNTY HEALTH DISTRICT (1001 E. 9TH ST), RENO CITY HALL (1 E. 1ST ST), SPARKS CITY HALL (431 PRATER WAY), WASHOE COUNTY ADMINISTRATION BUILDING (1001 E. 9TH ST), AND ON THE WASHOE COUNTY HEALTH DISTRICT WEBSITE @ [WWW.WASHOECOUNTY.US/HEALTH](http://WWW.WASHOECOUNTY.US/HEALTH). PUBLIC COMMENT IS LIMITED TO THREE (3) MINUTES PER PERSON.

The Board of Health may take action on the items denoted as “(action)”.

**Business Impact Statement** – A Business Impact Statement is available at the Washoe County Health District for those items denoted with a \$

1. Call to Order, Pledge of Allegiance Led by Invitation	HELD
2. Roll Call	HELD
3. Public Comment (3 minute time limit per person)	NO PUBLIC COMMENT
4. Approval/Deletions to the Agenda for the March 24, 2011 Meeting (action)	APPROVED
5. Approval/Additions/Deletions to the Minutes of the February 24, 2011 Meeting (action)	APPROVED

6. Recognitions and Proclamations

YEARS-OF-SERVICE  
SCOTT BALDWIN – 5 YEARS  
MARK DOUGAN – 5 YEARS  
NICK FLOREY – 5 YEARS  
SONI MONGA – 15 YEARS  
LORENA SOLARIO – 15 YEARS  
DAVID BOLAND – 20 YEARS

AMERICAN ADVERTISING  
FEDERATION – ADDY® AWARD—  
WASHOE COUNTY HEALTH DISTRICT—  
"IF YOU SEE IT, SENSE IT, OR KNOW IT – REPOR  
PHIL ULIBARRI

NORTHERN NEVADA IMMUNIZATION  
COALITION (NNIC) 13<sup>TH</sup> ANNUAL  
AWARDS EVENT – "SILVER SYRINGE  
AWARD – ADULT IMMUNZATION PROGRAM  
OF THE YEAR  
WASHOE COUNTY IMMUNIZATION  
PROGRAM

7. Consent Agenda

Matters, which the District Board of Health may consider in one motion. Any item, however, may be discussed separately by Board member request. Any exceptions to the consent agenda must be stated prior to approval.

A. Air Quality Management Cases

1. Recommendation to Uphold Citations Unappealed to the Air Pollution Control Hearing Board

a. Rockford Corporation – Case No. 2060, NOV No. 4422 (action)

UPHELD, \$2,500 FINE LEVIED

2. Recommendations of Cases Appealed to the Air Pollution Control Hearing Board

a. No Cases This Month

B. Recommendation to Approve Variance Case(s) Presented to the Sewage, Wastewater & Sanitation Hearing Board

1. No Cases This Month

C. Budget Amendments / Interlocal Agreements

1. Retroactive Approval of the District Health Officer's Acceptance of Subgrant Amendment #1 from the Nevada State Health Division, Office of Epidemiology in the Amount of \$90,646 for the HIV Surveillance Grant Program for the Period of September 24, 2010 through December 31, 2010; and Approval of Amendments Totaling an Increase of \$11,012 in Both Revenue and Expenses to the Adopted FY 11 HIV Surveillance Grant Program, IO 10012 to Bring the FY 11 Adopted Budget into Alignment with the Grant (action)

APPROVED

2. Acceptance of Notice of Subgrant Award from the Nevada State Health Division, Office of Epidemiology for the HIV Surveillance Grant Program in the Amount of \$79,634 for the Period of January 1, 2011 through December 31, 2011 (action)

APPROVED

3. Retroactive Approval of the District Health Officer Acceptance's of Subgrant Amendment #1 from the Nevada State Health Division, Sexually Transmitted Diseases (STD) Prevention and Control Program in the Amount of \$117,878 for the Period of January 1, 2010 through December 31, 2010; Retroactive Approval of District Health Officer Acceptance of Subgrant Amendment #2 from the Nevada State Health Division, STD Prevention and Control Program in the Amount of \$121,878 for the Period of January 1, 2010 through December 31, 2010; and Approval of Amendments Totaling an Increase of \$2,856 in Both Revenue and Expenses to the Adopted FY 11 STD Grant Program, IO 10014 to Bring the FY 11 Adopted Budget into Alignment with the Grant (action)

APPROVED

- |     |   |   |
|-----|---|---|
| 4.  | Acceptance of Notice of Subgrant Award from the Nevada State Health Division, Sexually Transmitted Disease (STD) Prevention and Control Program in the Amount of \$119,023 for the Period of January 1, 2011 through December 31, 2011 <b>(action)</b>  | APPROVED  |
| 5.  | Approval of Notice of Subgrant Award from the Nevada State Health Division in the Amount of \$178,143 (with \$17,814 or 10% Health District match) in Support of the Centers for Disease Control and Prevention (CDC) Public Health Preparedness (PHP) Program for the Period of March 15, 2011 to August 9, 2011; and Approval of Amendments Totaling an Increase of \$173,143 in Both Revenue and Expense to the FY 11 CDC PHP Federal Grant Program (2009 Extension), IO 10926 <b>(action)</b>   | APPROVED  |
| 6.  | Approval of Notice of Subgrant Award from the Nevada State Health Division in the Amount of \$62,554 (with \$6,255 or 10% Health District match) in Support of the Assistant Secretary for Preparedness and Response (ASPR) Hospital Preparedness Program for the Period of July 1, 2010 to June 30, 2011; and Approval of Amendments Totaling an Increase of \$62,554 in Both Revenue and Expense to the FY 11 ASPR Hospital Preparedness Federal Grant (2009 Carry Over), IO TBA <b>(action)</b>  | APPROVED  |
| D.  | Donation  |   |
| A.  | Acknowledge the Donation of Radio Advertisements on KUNR with a Value of \$180 from Dr. Mary Anderson, MD, MPH for the Benefit of the Chronic Disease Program of the Washoe County Health District <b>(action)</b>  | ACKNOWLEDGED  |
| 8.  | Air Pollution Control Hearing Board Cases – Appealed to the District Board of Health<br>A. No Cases This Month  |   |
| 9.  | Regional Emergency Medical Services Authority<br>A. Review and Acceptance of the Operations and Financial Report for January and February 2011 <b>(action)</b><br>B. Update of REMSA's Community Activities Since January 2011  | ACCEPTED<br>PRESENTED   |
| 10. | Review and Acceptance of the Monthly Public Health Fund Revenue and Expenditure for February 2011 <b>(action)</b>   |   |
| 11. | Update – Fiscal Year 12 Budget  |   |
| 12. | Public Hearing - Washoe County Health District Health Department Fee Schedule<br>A. Presentation and Discussion of Proposed Revisions to the Washoe County Health District's Fee Schedule, specific to the Administrative Health Services Division, Community and Clinical Health Services Division, Air Quality Management Division, in accordance with the Washoe County District Board of Health Regulations Governing Air Quality Management, and the Environmental Health Services Division, in accordance with the Washoe County District Board of Health Regulations Governing Food Establishments; Washoe County District Board of Health Regulations Governing Sewage, Wastewater, and Sanitation; Washoe County District Board of Health Regulations Governing the Prevention of Vector-Borne Diseases; Washoe County District Board of Health Regulations Governing Liquid Waste; Washoe County District Board of Health Regulations Governing Invasive Body Decoration Establishments; Washoe County District Board of Health Regulations Governing Public Bathing Places; Washoe County District Board of Health Regulations Governing Public Spas; Washoe County District Board of Health Regulations Governing Mobile Home and Recreational Vehicle Parks; Washoe County District Board of Health Regulations Governing Solid Waste Management; and the Washoe County District Board of Health Regulations Governing Well Construction<br>B. Recommendation for Approval and Adoption of the Revisions to the Washoe County Fee Schedule <b>(action)</b> | PRESENTED   |
|     |   | NO FEE INCREASES THROUGH<br>SEPTEMBER<br>FEES FOR REDUCTION<br>APPROVED – ITEM FOR STRATEGIC<br>PLANING SESSION |

- |     |   |                    |
|-----|---|--------------------|
| 13. | Washoe County Health District – 2011 Legislative Bill Tracking with Possible Direction to Staff<br><b>(action)</b>  | ACCEPTED           |
| 14. | Volunteer Agreement for Medical Individuals of the Medical Reserve Corps and Provision of Liability Coverage (MRC)  | DISCUSSED          |
| 15. | Staff Reports and Program Updates<br><b>A. Director, Epidemiology and Public Health Preparedness</b> – Communicable Disease; Public Health Preparedness (PHP) Activities<br><b>B. Director, Community and Clinical Health Services</b> – CCHS Staff Training Day; ‘Cribbs for Kids Program’; Family Planning Program (The Story of One Client)<br><b>C. Director, Environmental Health Services</b> – Warning – Fake Food Inspectors in Washoe County; Solid Waste Plan; iRefil Web Page Design with Truckee Meadows Water Authority (TMWA) and Outreach<br><b>D. Director, Air Quality Management</b> - Monthly Report of Air Quality Activities, Permitting Activities, Compliance/Inspection Activity, and Enforcement Activity<br><b>E. Administrative Health Services Officer</b> – No Report This Month<br><b>F. District Health Officer</b> – Interim Health Officer’s Plan Report on Progress to Date | PRESENTED          |
| 16. | Board Comment – Limited to Announcements or Issues for Future Agendas   | COMMENTS PRESENTED |
| 17. | Adjournment <b>(action)</b>   | ADJOURNED          |

**NOTE:** Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda.  
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**WASHOE COUNTY  
DISTRICT BOARD OF HEALTH**

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George Furman, MD  
Councilman Dan Gustin  
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**AGENDA**

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DISTRICT BOARD OF HEALTH  
Building B

South Auditorium  
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The Board of Health may take action on the items denoted as "(action)".

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1:00 PM	1.	Call to Order, Pledge of Allegiance Led by Invitation	Mr. Smith
	2.	Roll Call	Ms. Smith
	3.	Public Comment (3 minute time limit per person)	Mr. Smith
	4.	Approval/Deletions to the Agenda for the March 24, 2011 Meeting (action)	Mr. Smith
	5.	Approval/Additions/Deletions to the Minutes of the February 24, 2011 Meeting (action)	Mr. Smith

6. Recognitions and Proclamations Mr. Smith
- A. Years-of-Service
1. Scott Baldwin – EHS – 5 Years
  2. Mark Dougan – EHS – 5 Years
  3. Nick Florey – EHS – 5 Years
  4. Soni Monga – AHS – 15 Years
  5. Lorena Solario – CCHS – 15 Years
  6. David Boland – EHS – 20 Years
- B. American Advertising Federation – Presentation of the ADDY® Award to the Washoe County Health District for the “*If You See It, Sense it, or Know It – Report It*” Child Abuse Prevention
1. Phil Ulibarri, Public Information Officer
- C. Northern Nevada Immunization Coalition (NNIC) 13<sup>th</sup> Annual Awards Event – “*Silver Syringe Award – “Adult Immunization Program of the Year”*”
1. Washoe County Immunization Program
7. Consent Agenda Mr. Smith
- Matters, which the District Board of Health may consider in one motion. Any item, however, may be discussed separately by Board member request. Any exceptions to the consent agenda must be stated prior to approval.
- A. Air Quality Management Cases
1. Recommendation to Uphold Citations Unappealed to the Air Pollution Control Hearing Board Mr. Bonderson
    - a. Rockford Corporation – Case No. 2060, NOV No. 4422 **(action)**
  2. Recommendations of Cases Appealed to the Air Pollution Control Hearing Board Mr. Bonderson
    - a. No Cases This Month
- B. Recommendation to Approve Variance Case(s) Presented to the Sewage, Wastewater & Sanitation Hearing Board Mr. Coulter
1. No Cases This Month
- C. Budget Amendments / Interlocal Agreements
1. Retroactive Approval of the District Health Officer's Acceptance of Subgrant Amendment #1 from the Nevada State Health Division, Office of Epidemiology in the Amount of \$90,646 for the HIV Surveillance Grant Program for the Period of September 24, 2010 through December 31, 2010; and Approval of Amendments Totaling an Increase of \$11,012 in Both Revenue and Expenses to the Adopted FY 11 HIV Surveillance Grant Program, IO 10012 to Bring the FY 11 Adopted Budget into Alignment with the Grant **(action)**
  2. Acceptance of Notice of Subgrant Award from the Nevada State Health Division, Office of Epidemiology for the HIV Surveillance Grant Program in the Amount of \$79,634 for the Period of January 1, 2011 through December 31, 2011 **(action)**
  3. Retroactive Approval of the District Health Officer Acceptance's of Subgrant Amendment #1 from the Nevada State Health Division, Sexually Transmitted Diseases (STD) Prevention and Control Program in the Amount of \$117,878 for the Period of January 1, 2010 through December 31, 2010; Retroactive Approval of District Health Officer Acceptance of Subgrant Amendment #2 from the Nevada State Health Division, STD Prevention and Control Program in the Amount of \$121,878 for the Period of January 1, 2010 through December 31, 2010; and Approval of Amendments Totaling an Increase of \$2,856 in Both Revenue and Expenses to the Adopted FY 11 STD Grant Program, IO 10014 to Bring the FY 11 Adopted Budget into Alignment with the Grant **(action)**
  4. Acceptance of Notice of Subgrant Award from the Nevada State Health Division, Sexually Transmitted Disease (STD) Prevention and Control Program in the Amount of \$119,023 for the Period of January 1, 2011 through December 31, 2011 **(action)**

5. Approval of Notice of Subgrant Award from the Nevada State Health Division in the Amount of \$178,143 (with \$17,814 or 10% Health District match) in Support of the Centers for Disease Control and Prevention (CDC) Public Health Preparedness (PHP) Program for the Period of March 15, 2011 to August 9, 2011; and Approval of Amendments Totaling an Increase of \$173,143 in Both Revenue and Expense to the FY 11 CDC PHP Federal Grant Program (2009 Extension), IO 10926 **(action)**
  6. Approval of Notice of Subgrant Award from the Nevada State Health Division in the Amount of \$62,554 (with \$6,255 or 10% Health District match) in Support of the Assistant Secretary for Preparedness and Response (ASPR) Hospital Preparedness Program for the Period of July 1, 2010 to June 30, 2011; and Approval of Amendments Totaling an Increase of \$62,554 in Both Revenue and Expense to the FY 11 ASPR Hospital Preparedness Federal Grant (2009 Carry Over), IO TBA **(action)**
- D. Donation
- A. Acknowledge the Donation of Radio Advertisements on KUNR with a Value of \$180 from Dr. Mary Anderson, MD, MPH for the Benefit of the Chronic Disease Program of the Washoe County Health District **(action)**
8. Air Pollution Control Hearing Board Cases – Appealed to the District Board of Health
    - A. No Cases This MonthMr. Bonderson
  9. Regional Emergency Medical Services Authority
    - A. Review and Acceptance of the Operations and Financial Report for January and February 2011 **(action)**
    - B. Update of REMSA's Community Activities Since January 2011Mr. Smith
  10. Review and Acceptance of the Monthly Public Health Fund Revenue and Expenditure for February 2011 **(action)**
Ms. Coulombe
  11. Update – Fiscal Year 12 Budget
 Ms. Brown  
Ms. Coulombe
  12. Public Hearing - Washoe County Health District Health Department Fee Schedule
    - A. Presentation and Discussion of Proposed Revisions to the Washoe County Health District's Fee Schedule, specific to the Administrative Health Services Division, Community and Clinical Health Services Division, Air Quality Management Division, in accordance with the Washoe County District Board of Health Regulations Governing Air Quality Management, and the Environmental Health Services Division, in accordance with the Washoe County District Board of Health Regulations Governing Food Establishments; Washoe County District Board of Health Regulations Governing Sewage, Wastewater, and Sanitation; Washoe County District Board of Health Regulations Governing the Prevention of Vector-Borne Diseases; Washoe County District Board of Health Regulations Governing Liquid Waste; Washoe County District Board of Health Regulations Governing Invasive Body Decoration Establishments; Washoe County District Board of Health Regulations Governing Public Bathing Places; Washoe County District Board of Health Regulations Governing Public Spas; Washoe County District Board of Health Regulations Governing Mobile Home and Recreational Vehicle Parks; Washoe County District Board of Health Regulations Governing Solid Waste Management; and the Washoe County District Board of Health Regulations Governing Well Construction
    - B. Recommendation for Approval and Adoption of the Revisions to the Washoe County Fee Schedule **(action)**Ms. Cooke
  13. Washoe County Health District – 2011 Legislative Bill Tracking with Possible Direction to Staff **(action)**
Ms. Brown  
Ms. Hadayia

- |     |   |   |
|-----|---|---|
| 14. | Volunteer Agreement for Medical Individuals of the Medical Reserve Corps and Provision of Liability Coverage (MRC)  | Ms. Brown   |
| 15. | <b>Staff Reports and Program Updates</b><br><b>A. Director, Epidemiology and Public Health Preparedness</b> – Communicable Disease; Public Health Preparedness (PHP) Activities<br><b>B. Director, Community and Clinical Health Services</b> – CCHS Staff Training Day; 'Cribs for Kids Program'; Family Planning Program (The Story of One Client)<br><b>C. Director, Environmental Health Services</b> – Warning – Fake Food Inspectors in Washoe County; Solid Waste Plan; iRefil Web Page Design with Truckee Meadows Water Authority (TMWA) and Outreach<br><b>D. Director, Air Quality Management</b> - Monthly Report of Air Quality Activities, Permitting Activities, Compliance/Inspection Activity, and Enforcement Activity<br><b>E. Administrative Health Services Officer</b> – No Report This Month<br><b>F. District Health Officer</b> – Interim Health Officer's Plan Report on Progress to Date | <br>Dr. Todd<br>Mr. Kutz<br>Mr. Sack<br>Mr. Dick<br>Ms. Coulombe<br>Ms. Brown |
| 16. | Board Comment – Limited to Announcements or Issues for Future Agendas   | Mr. Smith   |
| 17. | Adjournment ( <b>action</b> )   | Mr. Smith   |

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WASHOE COUNTY DISTRICT BOARD OF HEALTH MEETING  
 Board Room - Health Department Building  
 Wells Avenue at Ninth Street

March 24, 2011

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WASHOE COUNTY DISTRICTBOARD OF HEALTH MEETING

March 24, 2011

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WASHOE COUNTY DISTRICT BOARD OF HEALTH MEETING  
March 24, 2011

PRESENT: Mr. Matt Smith, Chairman; Amy Khan, MD, Vice Chairman; George Furman, MD; Councilman Dan Gustin; Denis Humphreys, OD; Commissioner Kitty Jung; and Councilwoman Julia Ratti (arrived at 1:10 pm)

ABSENT: None

STAFF: Mary-Ann Brown, Interim Health Officer; Eileen Coulombe, Administrative Health Services Officer; Bob Sack, Director, Environmental Health Services; Dr. Randall Todd, Director, Epidemiology and Public Health Preparedness; Kevin Dick, Director, Air Quality Management; Steve Kutz, Acting Director, Community and Clinical Health Services; Patsy Buxton, Fiscal Compliance Officer; Lori Cooke, Fiscal Compliance Officer; Stacey Akurosawa, EMS Coordinator; Jeanne Rucker, Environmental Health Specialist Supervisor; Noel Bonderson, Air Quality Supervisor; Bev Bayan, WIC Program Manager; Jennifer Hadayia, Public Health Program Manager; Steve Fisher, Department Computer Application Specialist; Curtis Splan, Department Computer Application Specialist; Jim English, Senior Environmental Health Specialist; Scott Baldwin, Environmental Health Specialist; Soni Monga, Community Health Nutritionist; Dave Boland, Senior Environmental Health Supervisor; Nick Florey, Environmental Health Specialist; Lorena Solario, Office Assistant II; Krista Hunt, Environmental Health Specialist; Amber English, Environmental Health Specialist; Phil Ulibarri, Public Information Officer; Mark Dougan, Environmental Health Specialist; Janet Smith, Recording Secretary; and Leslie Admirand, Deputy District Attorney

At 1:05 pm, Chairman Smith called the Washoe County District Board of Health meeting to order, followed by the Pledge of Allegiance led by Councilman Dan Gustin, member of the District Board of Health.

ROLL CALL

Roll call was taken and a full membership of the Board noted.

PUBLIC COMMENT

There was no public comment presented.

APPROVAL/DELETIONS – AGENDA – MARCH 24, 2011

Chairman Smith called for any additions or deletions to the agenda.

**MOTION: Mr. Gustin moved, seconded by Ms. Jung, that the agenda of the District Board of Health March 24, 2011 meeting be approved as presented.**

**Motion carried unanimously.**

APPROVAL/ADDITIONS/CORRECTIONS – MINUTES – FEBRUARY 24, 2011

Chairman Smith called for any additions or corrections to the minutes of the February 24, 2011 meeting of the District Board of Health.

Mr. Gustin advised he will abstain from the vote due to being absent last month.

**MOTION: Dr. Khan moved, seconded by Dr. Humphreys, that the minutes of the District Board of Health February 24, 2011 meeting, be approved as received.**

**Motion carried with Mr. Gustin abstaining.**

RECOGNITIONS

Chairman Smith and Ms. Mary-Ann Brown, Interim District Health Officer; presented Certificates of Recognition to Mr. Scott Baldwin for **5 Years-of-Service**; Mr. Mark Dougan for **5 Years-of-Service**; Mr. Nick Florey for **5 Years-of-Service**; Ms. Soni Monga for **15 Years-of-Service**; Lorena Solario for **15 Years-of-Service**; and Mr. David Boland for **20 Years-of-Service**.

Chairman Smith and Ms. Brown advised that Mr. Phil Ulibarri, Public Information Officer, received the American Advertising Federation – Presentation of the ADDY® Award for the “*If You See It, Sense It, Know It – Report It*” Child Abuse Prevention Program. Ms. Brown advised The ADDY® Awards are the advertising industry’s largest and most representative competition, recognizing and rewarding creative excellence in the art of advertising. Every year approximately 60,000 entries are submitted in local ADDY competitions.

Chairman Smith and Ms. Brown advised that at the Northern Nevada Immunization Coalition (NNIC) 13<sup>th</sup> Annual Awards Event the “*Silver Syringe Award*” was presented to the Washoe County Health District Immunization Program for the “*Adult Immunization Program of the Year*”. Mr. Steve

Kutz, Immunization Program Coordinator and Acting Director of the Community and Clinical Health Services Division, accepted the Award on behalf of the Health District.

Ms. Jung

Stated, the Health District receiving these two (2) awards should be submitted to the *Reno Gazette Journal* 'Good News' column and the local media. "With the current financial climate it is important for the community to be aware of the great things Health District Staff are accomplishing."

In response to Ms. Jung

Ms. Brown advised that she is aware there was media coverage for both events; that the media was present during the Annual Silver Syringe Awards; that Staff can "acknowledge these events in the *Gazette Journal* from the Health Department perspective."

CONSENT AGENDA – AIR QUALITY MANAGEMENT CASE – ROCKFORD CORPORATION – UNAPPEALED NOTICE OF VIOLATION

Staff advised that **Citation No. 4433, Case No. 1060** was issued to **ROCKFORD CORPORATION** on February 8, 2011, for the installation and operation of gasoline dispensing equipment without an Authority to Construct/Permit to Operate in violation of Section 030.000 (Source Permitting and Operation) of the Washoe County District Board of Health Regulations Governing Air Quality Management. Staff advised the Rockford Corporation was advised of the right to appeal; however, no appeal was filed; that Staff recommends Citation No. 4433, Case No. 1060 be **upheld** and a fine in the amount of **\$2,500** be levied as a **negotiated settlement** for a **major violation**.

**MOTION:** Dr. Humphreys moved, seconded by Ms. Jung, that Citation No. 4433, Case No. 1060 (Rockford Corporation), be upheld and a fine in the amount of \$2,500 be levied as a negotiated settlement for a major violation.

**Motion carried unanimously.**

CONSENT AGENDA – BUDGET AMENDMENTS/INTERLOCAL AGREEMENTS

The Board was advised that Staff recommends **retroactive approval** of the **District Health Officer's acceptance** of **Subgrant Amendment #1** from the **Nevada State Health Division, Office of Epidemiology** in the amount of **\$90,646** for the **HIV Surveillance Grant Program** for

the period of September 24, 2010 through December 31, 2010; and **approval of amendments totaling an increase of \$11,012** in both revenue and expenses to the **adopted FY 11 HIV Surveillance Grant Program, IO 10012** to bring the FY adopted budget into alignment with the grant.

The Board was advised that Staff recommends **acceptance of the Notice of Subgrant Award** from the **Nevada State Health Division, Office of Epidemiology** in the amount of **\$79,634** for the **HIV Surveillance Grant Program** for the period of January 1, 2011 through December 31, 2011.

The Board was advised that Staff recommends **retroactive approval** of the **District Health Officer's acceptance of Subgrant Amendment #1** from the **Nevada State Health Division, Sexually Transmitted Disease (STD) Prevent and Control Program** in the amount of **\$117,878** for the period of January 1, 2010 through December 31, 2010; **retroactive approval of District Health Officer's acceptance of Subgrant Amendment #2** from the **Nevada State Health Division, STD Prevention and Control Program** in the amount of **\$121,878** for the period of January 1, 2010 through December 31, 2010; and **approval of the amendments totaling an increase of \$2,856** in both revenue and expenses to the **adopted FY 11 STD Grant Program, IO 10014** to bring the FY adopted budget into alignment with the grant.

The Board was advised that Staff recommends **acceptance of the Notice of Subgrant Award** from the **Nevada State Health Division, Sexually Transmitted Disease (STD) Prevention and Control Program** in the amount of **\$119,023** for the period of January 1, 2011 through December 31, 2011.

The Board was advised that Staff recommends **approval of the Notice of Subgrant Award** from the **Nevada State Health Division** in the amount of **\$178,143 (with \$17,814 or 10% Health District match)** in support of the **Centers for Disease Control and Prevention (CDC) Public Health Preparedness (PHP) Program** for the period of March 15, 2011 through August 9, 2011; and **approval of amendments totaling an increase of \$178,143** in both revenue and expenses to the **FY 11 CDC Federal Grant Program (2009 extension), IO 10926**.

The Board was advised that Staff recommends **approval of Notice of Subgrant Award** from the **Nevada State Health Division** in the amount of **\$62,554 (with \$6,255 or 10% Health District match)** in support of the **Assistant Secretary for Preparedness and Response (ASPR) Hospital Preparedness Program** for the period of July 1, 2010 to June 30, 2011; and **approval of amendments totaling an increase of \$62,554** in both revenue and expense to the **FY 11 ASPR Hospital Preparedness Federal Grant Program (2009 Carry Over), IO TBA**.

**MOTION: Dr. Humphreys moved, seconded by Ms. Jung, that the retroactive approvals of the District Health Officer's acceptance of Subgrant Amendments #1 and Subgrant Amendment #2 with corresponding budget amendments; the Notices of Subgrant Awards with corresponding budget amendments be approved as outlined. Motion carried unanimously.**

CONSENT AGENDA – DONATION – RADIO ADVERTISEMENTS – KUNR

The Board was advised Staff recommends acknowledgement of a donation of radio advertisements on KUNR with a value of \$180 from Dr. Mary A. Anderson, MD, MPH, to benefit the Chronic Disease Program of the Washoe County Health District.

**MOTION: Dr. Humphreys moved, seconded by Ms. Jung, that the donation of radio advertisements on KUNR with a value of \$180, from Dr. Mary A. Anderson, MD, MPH, to benefit the Chronic Disease Program of the Washoe County Health District be acknowledged. Motion carried unanimously.**

REGIONAL EMERGENCY MEDICAL SERVICES AUTHORITY

A. Review and Acceptance of the Operations and Financial Report – January and February 2011

Mr. Jim Gubbels, Vice President of REMSA

Advised the Board members have been provided with a copy of the January 2011 Operations and Financial Report; that the overall emergency response times for life-threatening calls in January 2011 was 92% and 97% for non-life threatening calls; that within the eight (8) minute zone it was 92%; within the fifteen (15) minute zone it was 98%; and within the twenty (20) minute zone it was 96%. The overall average bill for air ambulance service for January 2011 was \$7,346, with a year-to-date average of \$7,243. The overall average bill for ground ambulance service for January 2011 was \$991, with a year-to-date average of \$990.

The Board members have been provided with a copy of the February 2011 Operations and Financial Report; that the overall emergency response times for life-threatening calls in February 2011 was 93% and 94% for non-life threatening calls; that within the eight (8) minute zone it was 92%; within the fifteen (15) minute zone it was 98%; and within the twenty (20) minute zone it was 95%. The overall average bill for air ambulance service for February 2011 was \$7,077, with a

year-to-date average of \$7,220. The overall average bill for ground ambulance service for February 2011 was \$987, with a year-to-date average of \$990.

In response to Mr. Gustin

Regarding the allowable average bill and the current averages, which the monthly reports have noted, Mr. Gubbels advised that the higher than allowable monthly averages are due to the "miles traveled"; that the farther out the calls the larger the bill. REMSA will be adjusting the monthly average through maintaining the base rate and adjusting the mileage charges to "bring the fees into the allowable average for billing."

**MOTION: Mr. Gustin moved, seconded by Dr. Khan, that the REMSA Operations and Financial Report for the months of January and February 2011 be accepted as presented.**

**Motion carried unanimously.**

B. Update – REMSA's Community Activities Since January 2011

Mr. Gubbels

Advised, the Commission of Accreditation of Ambulance Services conducted the reaccreditation review in February 2011; that REMSA received reaccreditation. REMSA was first accredited in 2005; that REMSA "goes through the accreditation process every three (3) years; that this is REMSA's second reaccreditation." During this most recent review REMSA "had no deficiencies or corrections necessary; that REMSA will receive formal notification at the end of March." The accreditation process is "one of the measurements REMSA utilizes to test the system confirming REMSA is doing the best job in complying with all of these standards."

In response to Mr. Gustin

Regarding the operation of the ambulance services in Susanville, California, Mr. Gubbels advised the ambulance system in Susanville is operated as Sierra Medical Services Alliance (SMSA), which is a subsidiary of REMSA. REMSA does not provide any support to that system; that during the "first year of operation, when Susanville's system was 'under a state of emergency' REMSA did have units stationed in Susanville. Subsequently there was an RFP issued under SMSA."



REVIEW – ACCEPTANCE – MONTHLY PUBLIC HEALTH FUND REVENUE AND EXPENDITURE RPORT – FEBRUARY 2011

Ms. Eileen Coulombe, Administrative Health Services Officer

Advised the Board members have been provided with a copy of the Health Fund Revenue and Expenditure Report for the month of February 2011; she reviewed the Report in detail advising Staff recommends the Board accept the Report as presented.

**MOTION: Ms. Jung moved, seconded by Dr. Humphreys, that the District Health Department's Revenue and Expenditure Report for February 2011 be accepted as presented.**

**Motion carried unanimously.**

FISCAL YEAR 12 BUDGET UPDATE

Ms. Brown

Advised, the Board members have been provided with a copy of the '*FAQ on Fiscal Year 2011/12 Budget Strategy and Direction from the Board*' document presented to the County, which delineates in detail the "summary of planning for sustainability and preparing for potential Legislative impacts", as the Board of Health has discussed. This document has been disseminated to all employees with her last week's Friday 5.

Stated, in preparation of the Health District's budget presentation to the Board of County Commissioners on Monday, April 4, 2011, Staff has been in the process of preparing "95% and 75% of current funding" estimates. Ms. Brown provided the Board members with a copy of the power point presentation of the Health District FY 12 budget (a copy of which was placed on file for the record), advising the information addresses the Health District's "approach to the Budget challenges during the next several months." As the Board has discussed, "this is a starting point; all of the issues contributing to what the final budget target will be for this year (i.e., the Legislative Session, collective bargaining) are unknown and change is expected." Additionally, Staff acknowledges "this will not be an issue of addressing the challenges this year and it will be complete; that this the first year of a multiple year challenge of the economic downturn for the State and local jurisdictions."

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Chairman Smith

Stated, he and Ms. Brown have reviewed this document; that it should be included in the Strategic Planning Retreat; that this is "a well thought out plan, and could possibly be the starting guideline for the next three (3) or four (4) years." He would request the Board members include this document in the budget notebooks provided during the budget meeting.

Ms. Brown

Stated, she will provide the Board members with the final version of the Health District's budget presented that will be presented to the County, incorporating any revisions suggested by the Board members. She has scheduled a "Staff Huddle" for tomorrow to present the budget presentation.

Reviewed the budget overview of the Health District for FY 12, stating there will be "specific challenges during the upcoming Fiscal Year, including elimination of public health programs and services, which will negatively impact the health of the community. Further, elimination of these prevention programs will result in increased demands on other agencies in the community creating a financial burden for those other agencies. The burdens created will affect the "acute medical system; other governmental systems (i.e., Social Services); the environment; businesses; the overall economic conditions of the community. All of the reductions and eliminations required of the Health District will have significant impacts to the entire community."

The State of Nevada has indicated it will be transferring responsibility for services to the Counties, eliminate funding for other services; and require payment for services, which were not previously paid for by the Health District. The Programs impacted by these efforts are: food inspections for institutes of higher education (\$14,000+); medical treatment for individuals with Tuberculosis (\$128,000); the funding will be eliminated; however, the Health District will have to provide the medical treatment; and Emergency Medical Services (EMS) standards, training and licensure programs (\$311,000). Originally, the State indicated it would charge Washoe County \$500,000 for providing the EMS standards, training and licensure for Washoe County; however, that has been amended to \$311,000 "based on a more accurate projection of the costs related to Washoe County." Ms. Brown stated she did provide testimony at the Legislature in "strong opposition to all three (3) of these issues during the presentation of the Health and Human Services Budget." She spoke "vehemently about how the current State EMS Program is being inefficiently and ineffectively operated, of which the State is aware." There was discussion regarding "how that Program could be managed more effectively at a much reduced cost." There will be additional opportunities to further discuss these issues, as some require statutory revisions prior to these programs being transferred to the Health District.

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Advised, of Health District expenditures, 86% are labor and 14% are services/supplies/and capital; that should the Health District be required to reduce the budget by 25%, it could not be achieved without having to reduce labor. The Health District is "a heavily labor-driven service; therefore, anything beyond a 14% reduction "means people; that it is important to have an awareness." There is the potential of a reduction in federal funding, which would impact the Health District's grants both those received directly and those received indirectly from the State. Last month she provided the Board members with a copy of the Federal Appropriations Committee document listing the potential reductions to programs, which included EPA, CC, Title X Family Planning; Women, Infants and Children (WIC) nutrition program, and the Federal Food and Drug Administration (FDA). Reductions in any and all of these Programs would have an impact on the Health District ability to provide programs and services.

Advised, should the Board make the determination to "cap or suspend the fee increases, as proposed, there will be a further impact to the Health District's ability to provide services, as there will be a reduction in revenues.

Another issue is the lack "of direction regarding the Ending Fund Balance; that it is necessary to establish what the Ending Fund Balance should be to allow the Health District to operate appropriately ensuring the fiscal stability of the organization. The instability of key-partners and stakeholders, including the three (3) governmental jurisdictions further impacts the ability to provide services; that all of these specific challenges collectively will affect how the Health District will function within the proposed budget cuts."

Ms. Brown advised the "initial fiscal targets decrease of 1.7%, which equated to \$136,000, was achieved through the elimination of positions; and a decrease n operating expenses in numerous programs. Stated, the County has advised "it will be taking \$400,000 in transfer from the District's Ending Fund Balance; that this has been achieved in the budget, which has been presented to the Board.

Advised the Health District's General Fund Transfer of \$8,192,525, which has been reduced by the 1.7% (\$136,000), a 10% reduction would require the Health District's budget to be reduced by an additional \$682,250, which is a significant amount. An additional 25% reduction would be approximately \$2 million in funds, which would "present a very dramatic challenge to the Health District as an organization.

Ms. Brown advised Staff has identified criteria for evaluation of budget reduction strategies, which would be utilized to determine how further reductions could be achieved. Staff has "tried to

prioritize these on "how quickly some of the reductions may have to be made and, not knowing 'how steep' the cuts will have to be." Further, the criteria acknowledge "the need to redesign and that decreasing resources will continue for the foreseeable future (i.e., 3 – 5 years). The criteria developed will be utilized as "the methodology for selecting strategies to reduce expenses and achieve targets including the following: 1) significant financial savings; that it will be necessary to identify items which represent "large dollar amounts. 2) Maintenance of specific mandates; that the Health District has to comply with mandates; however, there may be additional aspects of mandated programs, which Staff may "be providing; however, the Health District isn't legally mandated to provide. There needs to be an analysis of those." 3) The Health District has a responsibility for leveraging of external funding; that a reduction of "matching funds" for a grant, which is required to have matching funds, could result in the Health District 'losing a great amount of funding; therefore, "it would be necessary to consider leveraging that funding when making these determinations. 4) Speed and ease of implementation; that a number of the strategies can be implemented quickly and others would require additional time; that it would be necessary to identify those that can be implemented quickly to achieve "large targets." 5) Supportive of efficient operations; that these efforts will not be "successful if the changes do not contribute to the overall efficiency of the organization long-term." 6) The value and impact on the community and citizens have to be considered when "making these determinations; that this is "an important concern; however, when having to achieve those budget reductions it becomes necessary to lower the priority of what the citizens of the community value. The same rationale pertains to the 7) Maintenance of employment; that "last year 'maintenance of employment' was a priority; however, with 80% of Health District costs being represented by labor-related costs it would be next to impossible to achieve the necessary reductions while maintaining employment. Maintenance of employment is "not, not important, which is why it is on the list." 8) It is necessary to create long-term stability and sustainability, limiting the negative impact (both internally and externally) to other programs and departments. As the Health District Staff investigate revising "what we do it will be necessary to consider what is expected [of the Health District] from the jurisdictions and the County." 9) It will be necessary to consider "what is the least disruptive to operations" while achieving the reductions and implementing the various changes.

Ms. Brown reviewed the "first phase of budget reductions should there be immediate financial targets, would include the elimination of current vacant positions (\$447,785); decrease Vector Program activities (\$385,500) through reductions in the purchase of chemicals and aerial applications. Staff would allow for flexibility in the purchasing of additional chemicals in lieu of intermittent staffing. Standby pay in the Environmental Health Services Division would be eliminated (\$30,000); additional operational savings based on program efficiencies and changes in each Division (\$50,000); that this would include limiting travel, decreasing vendor expenditures, and other items which "can be quickly reduced." The Health District "has been very fiscally responsible for many years", which is to be commended; however, "when the Health District has achieved a significant Ending Fund Balance there is the risk of the County sweeping those funds, such as the \$400,000 from this year's Ending Fund Balance." There are reserves incorporated into

the Health District's budget; that an option would be to decrease the reserve by 50% of an amount to be determined. This would require further discussions regarding "what level of risk the Health District would be willing to accept in terms of the reserve; that this is similar to the County's strategy.

Ms. Brown reviewed "phase two, advising this would include the transition of programs and service, including the elimination of the Public Health Nurse Home Visiting Program (\$397,221); that as has been demonstrated the PHN Home Visiting Program "is a very important key prevention activity" in the prevention of child abuse and neglect." The most recent case of an infant death is "the type of case the District's Public Health Nurses Home Visiting works to prevent; therefore, the elimination of this type of service in the community is disconcerting." She has been in discussions with Mr. Kevin Schiller, Director of Social Services, regarding "how do we retain this type of prevention services potentially under the umbrella of Washoe County Social Services. These efforts would save resources for Social Services which have to investigate, and provide care and services when incidences of child abuse and neglect occur."

An alternative in phase two is the transition of non-mandated programs that could be provided by community organizations/agencies, including the Family Planning (clinic closure at the end of the competitive grant cycle 6/30/12). This would not represent a substantial savings, as this Program has been reduced to "matching funds only; therefore, the savings would be \$78,501, which does not include the loss of the revenue." Staff would assist in any transition process; that Ms. Hardie, the Program Manager of the FP Clinic has stated that should the FP Clinic have to be closed it is necessary "to do with dignity and respect for the Staff, and their many years of dedication, but also with dignity and respect for the clients who will have to receive services elsewhere. The Health District's Family Planning Clinic has been in existence for forty (40) years, providing services for 4,000+ clients per year."

Another non-mandated program is the Women, Infants and Children (WIC) nutritional program (timing dependent on provider identification, funding cycle and transition plan). Saint Mary's Hospital is now a WIC provider, operating with grant funding only; that the Health District's WIC Program receives \$168,975 in general fund support. A similar process would be used with WIC that occurred in Family Planning to investigate the transition of the WIC Program; that it would be necessary to determine the feasibility of transitioning the WIC Program to a community agency. In both scenarios management would discuss the possibility of these options with Staff to ensure there is an awareness "this is on the list of strategies"; that it would require further assessment, investigation, and cooperation with the community "to make the transition as smooth as possible." These processes would require Staff to work in conjunction with Human Resources and the community; "that these are very difficult decisions; however, these are decisions that need to be considered. These options are not first, as both programs combined do not have a large number of

employees; that transition of the programs would result a moderate amount of cost savings; that transition of these programs would result in a large amount of disruption; and must be preserved through transition to the community because of the importance and value of these Programs.”

Ms. Brown advised that phase three is more specific to organizational redesign, which would include the strategic planning elements; and therefore, should be “a component of the strategic planning process in October. Implementation of all the strategies previously discussed will “result in a very different Health District organization than it was (10) years, three (3) years ago or even last year.” In this phase it would be necessary to review Administrative Health Services (AHS) support functions for possible reorganization based on restructuring programs and services. “It is not possible to discuss decreasing programs and services without revising the management structure that supports those programs, including reviewing the span of control for leaders, program managers and Division Directors.” The third process would be conducting an analysis of existing mandates and identification of possible changes and updates to provide programs and services based on community needs and values; that there have been numerous discussions regarding “has the District Health Department been ‘charged’ with the right mandates to ‘carry-out’ what the community expects.” This is not only from a “public health perspective, but also from a governmental perspective.” The organizational redesign would require conducting a continuous performance improvement program throughout the organization; that she appreciates the management team and leadership are reviewing how to do things better; that Staff is continually looking for the best ways to provide services.”

As the Board has discussed a goal is for the Health District to pursue accreditation from the Public Health Accreditation Board, as this will be of assistance in “performance improvement, utilizing benchmarks and implementing best practices. The accreditation process “will be a tool in redesigning the organization and being better prepared for the future.”

An alternative in this process is reviewing the possibility of regionalization of the Health Districts in the State; that a component of this “is what is occurring at the State level; how the State is organizing its programs in the area of public health.”

Ms. Brown stated that in conjunction with reductions it is necessary to review “revenue enhancement and stabilization, including how the Health District can obtain additional resources to care for the public’s health.” This would include “the establishment of financial policies, including the fee process and the need for an Ending Fund Balance policy to provide guidance and stability to the Health District from a fiscal standpoint.” It will be necessary to evaluate cost-recovery for services and activities; that an example is specifically related the District’s response in litigation; and if there is the possibility of cost-recovery when these are not normal activities related to the

Health District's operations." It is necessary for the Health District "to strategically pursue grants to determine if there are monies available to support programs based upon an assessment of the community needs and values.

Advised the County has been discussing "managed competition", which is the "contracting to provide services to others; that there is the opportunity for the Health District to provide services and receive funding. An example would be specific to the provision of medical treatment for Tuberculosis patients; "that this treatment is very difficult and specialized and requires a lot of resources." Should the rural counties have to assume these responsibilities from the State "it would be more practical for the rural counties to contract with the Health District to provide those services; that this is an option being considered by other jurisdictions."

Chairman Smith

Stated the Board members are "very concerned as to possible impacts to the Health District's budget from determinations at the State." He would commend Staff for "listing very specifically what the Health District can do to target the budget reductions; that this provides guidelines the Board can possibly use as a start to the process."

Dr. Furman

He has always supported the WIC Program; however, the general fund transfer for the support of the WIC Program is not a requirement; that he is not in favor of eliminating the Program "at this point in time." Should it become necessary the WIC Program could operate on grant funding only, eliminating the transfer and achieving a budgetary reduction.

Chairman Smith

Stated it is very important "to be aware of how many people will be affected within each program; that the WIC Program is "one which is very well used by the community and is an effective Program."

In response to Chairman Smith

Ms. Brown stated, "all of the Health District's programs are wonderful and important; however, some of the [service] Programs are expensive to provide. These Programs receive grant funding; however, there are associated salary and benefit costs; therefore, "a community agency may be

able to offer more services based upon an agency's cost structure." It is important to consider having a community agency provide some service programs, as the Health District may "not necessarily be the least expensive provider of a service."

Dr. Khan

Stated she would commend Staff in the preparation of the comprehensive budget book. As has been discussed, the current financial conditions have not been experienced previously. Her concern is "every Division within the Department has already been 'cutting, clipping, changing, modifying, and restricting', etc." In regard to the "criteria for reductions and the charge of the Board of Health to protect the health of the community, it will be necessary to select strategies, which are the least likely to negatively impact the health and safety of the community. This is a fundamental concept; however, it is not necessarily reflected in the budget information."

In reviewing the various possible "phases presented, she noted in Phase Three the description of the organizational redesign and innovation as it related to exploration of other models in how to do business." Ms. Brown is correct in that "this isn't the same Health District it was ten (10), five (5) years ago or (even) last year; that the proposed Phase Three decisions would require some difficult decisions, some compromise and creativity for the Health District to be able to implement while assuring the changes are 'least likely to negatively impact the health and safety of the citizens of Washoe County.

In response to Dr. Khan

Ms. Brown advised that Phase Three is the strategy component and would require time; that the current budget process "is an immediate need. The strategies of Phase Three would be long-term for stability and sustainability while ensuring the public's health and safety in the community.

Mr. Gustin

Stated, he would commend Staff for an excellent update regarding the status of the Budget. Stated, for a number of years the Board and Staff have discussed specific and existing mandated programs"; that "it may become necessary to consider existing mandates in comparison to the community priorities, needs, and values." The question then becomes "the service levels and whether budget priorities will be determined on 'serving the masses or on the severity of the impact and outcome should a service not be provided', such as not having the capability of treating a case of Tuberculosis. Is it more important to treat a case of Tuberculosis or to immunize a mass amount of people in the community?" His concern would be "will the Health District be serving a larger



number of people or those immediate health needs that would more severely impact the community."

Chairman Smith

Stated, any revision(s) to mandated programs would "have to go through the State"; that it would have to be determined what the minimum mandate requirement is to ensure compliance."

Ms. Ratti

Stated it is possible the Health District is "performing mandated programs at a higher than minimal level to achieve effectiveness; that with mandated programs there is a level of interpretation." It would be necessary to review the requirement of the mandates in the context of the community's needs; that what may have been "critically important at one time may not have been reevaluated recently to determine if it remains a critical need."

Advised, "there is a difference in a program's actual 'value to the community in regard to public health and safety, which are those programs and services that must be provided regardless of the public's perception and the community's perceived value of a program." She would recommend "adding a bullet point to the budget presentation specific to the public's health and safety." As part of the budget process she would request "it be noted where the reductions are leveraging other dollars. An example would be 'should the Family Planning Program be eliminated from the Health District, and is not offered by another agency in the community, the leveraged dollar amount that would be lost to the community would be approximately \$1 million; that it would not be only the \$78,000 noted in the budget."

Ms. Brown

Stated, Dr. Furman referenced the concern of "people's ability to have food" should reductions have to be made in the WIC Program; that in regard to the Family Planning Program the Program has been reduced by "so much that it would not be fair to the clients, to the Program or to the Staff should it have to be reduced further." The Health District needs to support the Programs it offers; that the Family Planning Program has struggled with support both financially and from a practical standpoint. The Programs "might be better supported and sustained by an agency which makes the provision of those services its primary mission."

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Ms. Ratti

Stated, "with the cumbersome requirements of the Title X grant, the Health District may be the only agency able to work within those requirements; that it may be different for the WIC Program." Advised, "it is important for the public and the County Commissioners to understand the amount of the leverage dollars attached to these Programs; that that information should be a component of the Health District's budget presentation."

Ms. Brown

Stated, there would be an impact to employees also; that "it would be a \$250,000 impact; however, it would further impact twenty-five (25) employees." Advised, it s a component of "weighing options."

There will be discussions among Air Quality Management, the Environmental Health Services Division and other departments, which provide permitting, inspection and enforcement regarding possible "opportunities for consolidation or sharing services." Staff has been meeting with Public Works, Community Development, and the Building Department "to identify any overlapping activities and determining what opportunities there may be for consolidating or sharing services." She had a conversation with Mr. Shaun Carey, Sparks City Manager who indicated "an interest in the processes"; that, as Dr. Khan stated "it is the opportunity for innovation and redesign."

Ms. Ratti

Stated she is "very interested in the streamlining processes and reducing costs making it easier for the end-user, including the streamlining of services between the Health District and Social Services."

Ms. Brown

Stated, there wouldn't be any discussions of eliminating the Home Visiting Nursing Program, the Family Planning Program, or WIC "without the assurance that those safety net programs would exist in the community." The concept would not be "to leave the community without these programs; that the goal would be to identify a method for providing those programs more cost-effectively, with more support and (perhaps) provide them at a higher level."

Ms. Jung

Stated, she would recommend during the Health District's Budget presentation to the County when referencing the "dollar reduction in the prevention programs" that Staff provided statistical information as "to the dollar amount in future cost-savings to the community." Regardless of the Board's determination as to the Fee Schedule, she would recommend Staff incorporate that "percentage of revenue or loss of revenue in the slide presentation."

In response to Ms. Jung

Regarding "why the Health District does not have a policy for the Ending Fund Balance", Ms. Coulombe advised Staff will be working on this issue with the County Finance Department. She concurs "it would be prudent to have a written policy."

Ms. Jung

Stated when that discussion occurs, she would request that Mr. Sherman, Washoe County Finance be present and involved in the discussion "of risk benefits of how much or how little could be in the Ending Fund Balance, and what are the best practices in a health district."

Ms. Jung requested clarification regarding Ms. Brown's statement as to the "partial ending fund balance having occurred."

In response to Ms. Jung

Ms. Coulombe stated, as the Board is aware, there are four (4) components to the County's strategy to balance the budget: 1) achieve \$13.8 million in permanent labor costs savings; 2) achieve \$5 million in permanent efficiency savings from department operating budgets, of which the Health District portion was a 1.7% reduction or \$136,000; that this requirement has been achieved. The OEC's component will be: 3) an additional \$5 million in anticipated savings; however, Staff "does not know what the Health District's financial obligation of this portion will be. The fourth strategy was the use of fund balances; that \$400,000 of the Health District's ending fund balance will be transferred to the County within that strategy.

Ms. Jung

Recommended "that component be clarified, as ending fund balances were a controversial issue last year with Commissioner Breternitz."

Ms. Coulombe

Stated, Ms. Jung is correct regarding to Commissioner Breternitz reference to "the \$1.2 million the Health District was utilizing being of concern." It is important to have the discussions "as to what is an appropriate amount to finalize this issue; that Staff has requested such a policy."

In response to Ms. Ratti

Regarding "asking the County to establish the policy for the Health District", Ms. Coulombe advised that the County has a policy; that as a subset of the County's budget process [the Health District] does not have a policy. During the past two (2) years Staff has "developed a contingency fund, as there are other unanticipated expenses, which occur during the year and the Health District does not request additional funding from the County for these expenses."

In response to Ms. Ratti

Ms. Jung advised that she is not requesting a proposal from Mr. Sherman for the Health District; that she is requesting "Mr. Sherman's expertise, so that he can inform the Board as to what the range should be."

Ms. Brown

Stated, this will allow for the establishment of "the operational reserve amount; that she noted a 50% (\$210,000) decrease, which may be too much." This will allow for more flexibility for the Health District; that establishing the ending fund balance policy will assist in determining the level of risk.

Ms. Jung

Stated, she concurs with listing the "maintenance of employment as a criteria for evaluation of the budget reduction strategy, as Washoe County is the third largest employer in the region. If the third largest employer is going to be laying-off employees it will ruin any opportunity for further

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revenue (i.e., property tax or sales tax)", and the County's recovery. "It is important it be mentioned during the budget presentation that as the third largest employer of the region the 'maintenance of employment' is critical."

Advised, Staff may be asked questions regarding the issue of lease(s) and vendor agreements.

In response to Ms. Jung

Ms. Coulombe

Advised Staff has had discussions regarding the medical consultants and the different vendors; that these contracts are being reviewed prior to renewal; however, some of the "contracts are specific to different programs."

Ms. Jung

Stated, she would recommend the Staff be prepared to respond to questions regarding the WIC Program, and "why isn't the Food Bank of Northern Nevada providing that Program?"

In response to Ms. Jung

Ms. Coulombe

Advised, Staff has not yet had the opportunity to "explore these different options or review the data. When the various options were reviewed for the Family Planning Program those options were presented to the Board; that Staff is committed to the same process for the other Programs. Staff will review "leveraging the dollars and the employees for various efficiencies."

Ms. Jung

Stated it is necessary for the Board to be aware there are discussions within the House of Representatives that could result in "no more federal funding for family planning programs"; that the concern is then "where would people go for these service, specifically those with no insurance; and which agency would assume the program."

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In regard to the discussions specific to the departments with "permitting, inspection and enforcement authority, she would recommend either the Health Officer or a representative begin attending the "Shared Services Elected Officials Committee and Subcommittee meetings. The goal is to develop 'a one-stop shop' for the region, regardless of the participation of the City of Sparks; that Reno and Washoe County are proceeding with implementation." This will result in either entity being able "to accept an application as all applications will be the same. Advised, consideration is being given to contracting inter-city and county for pay-for-services", which will save money for each entity."

Advised, she is aware there are a "number of counties refusing to continue providing mandated programs, with the concept of 'what is the State going to do'?"

In response to Ms. Jung

Ms. Admirand this issue can be agendized for discussion.

Ms. Jung

Stated, in response to the possible "regionalization of the health districts; that this possibility needs to be discussed further, as 'it is key' as to what will occur in the future in government"; that the Board of County Commissioners is discussing regionalization of governmental services."

Stated, in response to contracting of services to other entities, Washoe County "already does this; that the County's Reprographics Department is now contracting to provide services to the City of Reno for a job."

Stated she would "highly recommend that individuals contact his/her congressional delegation and the State representatives regarding 'what these reductions mean' and how much these reductions will hurt at the local level." Stated, "for the County employees who are the best, unfortunately there will be a lot of layoffs."

Dr. Khan

Stated Board members have commented regarding transitioning non-mandated services to other community organizations, and "what the leveraging loss will be in transitioning those programs; that transitioning the Family Planning Program would result in a loss of approximately \$1 million;

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however, 'on paper' it indicates \$80,000. This doesn't take into consideration the 4,000 clients being served." She would request information from Ms. Bev Bayan, WIC Program Manager, as although the WIC Program is not a mandated program, there are "a large number of families served through that Program; that this Program is different than the services provided through the Northern Nevada Food Bank." She would request information regarding "the numbers, the cost, the federal contribution, etc., as perhaps there is a way to additionally leverage" that program.

In response to Dr. Khan

Ms. Brown advised that the process would be "similar to that used in reviewing the Family Planning Program, including 'what are the costs, what is the imperative; if another agency provides it 'what would the costs be, and would require an analysis.'" Prior to presenting an update to the Board on the WIC Program it would be appropriate to "discuss these possibilities with Ms. Bayan and the WIC Staff; and to conduct a review of the community partners. Staff would attempt to be consistent with the philosophies of 'should government be providing services the community can provide'? With the concept of redesign and innovation it will be necessary to consider all of these issues. Staff will provide more detail to the Board on these issues."

Chairman Smith

Stated, the concepts of Phase Three are issues "that could be done if it should become necessary; that these are not actions that are going to be done." The Board has indicated concerns regarding some of these issues; that the discussions are not complete. As the budget process continues the Board will continue to have additional discussions; that "should it get down to that point the Board will have further discussions regarding these programs and the concerns.

Ms. Coulombe

Advised the future FY 12 budget updates will be agendaized as an action item, which would allow the Board to provide direction to Staff.

Chairman Smith

Stated, this information is a guideline reference; that the scenarios may change throughout the budget process.

Stated, he would thank Staff for the update.

PUBLIC HEARING – WASHOE COUNTY DISTRICT HEALTH DEPARTMENT FEE SCHEDULE

1:00 p.m: This being the time set in a Notice of Public Hearing, heretofore published in the *Reno Gazette Journal* on December 7, 8 and 10, 2010, to consider the proposed amendments to the Washoe County District Health Department Fee Schedule.

- A. Presentation and Discussion of Proposed Revisions to the Washoe County Health District's Fee Schedule, specific to the Administrative Health Services Division, Community and Clinical Health Services Division, Air Quality Management Division, in accordance with the Washoe County District Board of Health Regulations Governing Air Quality Management, and the Environmental Health Services Division, in accordance with the Washoe County District Board of Health Regulations Governing Food Establishments; Washoe County District Board of Health Regulations Governing Sewage, Wastewater, and Sanitation; Washoe County District Board of Health Regulations Governing the Prevention of Vector-Borne Diseases; Washoe County District Board of Health Regulations Governing Liquid Waste; Washoe County District Board of Health Regulations Governing Invasive Body Decoration Establishments; Washoe County District Board of Health Regulations Governing Public Bathing Places; Washoe County District Board of Health Regulations Governing Public Spas; Washoe County District Board of Health Regulations Governing Mobile Home and Recreational Vehicle Parks; Washoe County District Board of Health Regulations Governing Solid Waste Management; and the Washoe County District Board of Health Regulations Governing Well Construction

Ms. Lori Cooke, Fiscal Compliance Officer

Advised the Board members have been provided with a copy of the proposed Washoe County Health Department Fee Schedule; that per the Board's direction, Staff has provided three (3) different scenarios for the proposed Fee Schedule in addition to the "full cost recovery-based schedule (copies of which were placed on file for the record.) One of the proposals represents a 50% cap on the proposed fee increases; that the second was for a 5% capped increase to the current fees; and the third was a 3% capped increase to the current fees." The various scenarios have been calculated and the associated Business Impact Statements were prepared and distributed. There were no other revisions or updates to the approved methodology for determining the fee calculations; that the fiscal impacts for each of the scenarios is referenced on page five (5) of Staff's Report to the Board. "Staff respectfully recommends the District Board of Health adopt the Health Department's Fiscal Year 12 Fee Schedule as proposed, which represents full-cost recovery."



B. Recommendation for Approval and Adoption of the Revisions to the Washoe County Fee Schedule

Chairman Smith

Advised that he has been provided with copies of emails, addressed to the Board, from Mr. John Schroeder, J & N Nevada, LLD; and Mr. Jess Traver, Executive Director, Builders Association of Northern Nevada (copies of which were placed on file for the record), in opposition to the proposed increases to the Fee Schedule.

Chairman Smith declared the Public Hearing open and called upon anyone wishing to speak either in favor of or in opposition to the proposed revisions to the Washoe County Health District FY 12 Fee Schedule.

Mr. Mike Dillon

Advised he is the Executive Director for the Builders Association of Northern Nevada (BANN); that BANN has participated in the workshops and the public hearing, providing testimony in opposition to the proposed increases to the Fee Schedule.

He acknowledges the "very difficult budget decisions the Board of Health" has to address; that proposed fee increases have been denied by each of the other entities. All of the various governmental entities "are facing the same budget issues and challenges; that neither the City of Sparks, the City of Reno nor Washoe County have voted to increase fees for the building and development community at this time, as all understand what is occurring. The building industry is currently experiencing 85% layoffs; that the individuals who have retained jobs have accepted significant pay reductions; that a number of the business owners are not taking home a paycheck." As has been discussed, "these are extraordinary times and [the Board] shouldn't just look at the methodology used in determining the fees"; that any increase in fees "sends the wrong message to the development community, which is facing 'major, major' challenges with companies going out of business everyday. Every little increase will hurt."

Mr. John Madole

Advised he represents the Associated General Contractors (AGC); that, as Mr. Dillon indicated, the building and development industry "is experiencing some very severe problems in the industry and in the community." The AGC "respects and appreciates the important work being conducted by the Health Department; and there is no intent to take anything away from the Health Department,

people in the construction industry are assuming new duties for which they are not being paid; people are accepting pay cuts; and are losing their homes." The AGC is requesting the Health District "do what the industry is doing 'do more with less'; that the AGC is requesting the Board of Health doesn't increase the fees, as it places one (1) more hardship on the industry and ultimately the consumer pays for everything, as all fees are passed on to someone else." As Mr. Dillon stated on behalf of BANN, the AGC is requesting the Board of Health "not increase these fees until things get better."

Mr. Kevin Dick, Director, Air Quality Management

Advised Staff has the opportunity to meet with representatives of both BANN and the AGC to review the Health District's process in developing the Fee Schedule; that there was concern there may not have been a full understanding of the Air Quality Management fees. Advised, in reviewing the fees for AQM Staff assessed the Staff time involved in the permitting and inspection processes it was determined that the travel time of Staff to and from project sites had not been included in {Staff} time allotted for stationary sources within the permitting fees. In regard to the stationary source permit fees there wasn't "any inspection time included in the fee calculation." The inclusion of Staff's time in the calculation of these fees "does result in a large percentage increase for the stationary source permit fees; however, it corrects" a discrepancy in the applied fee methodology. The travel time "to and from inspections was assessed at fifteen (15) minutes results in a half-hour increase in the time applied to all stationary source fees."

Stated, Ms. Ratti had made reference to "the largest fee increase for the planned review of large sources emitting in excess of 100 tons of pollutants; that each of the AQM plan review fees are not an annual recurring fee. Plan review fees are assessed only at the time the application is submitted and Staff conducts the review for the Authority to Construct Permit; that the large proposed increase is for the Title X Federal EPA Permit; and currently there are only two (2) within the Washoe County Health District's Air Quality Management Division's jurisdiction – RR Donnelly and the Sparks Tank Farm." The review process fee represents the time expended by the AQM Environmental Engineers to conduct the plan review and facility inspection(s); that this is a component of a process of negotiations between the facility and Federal EPA for EPA's approval of a federally enforceable permit with these facilities. The EPA approval process can require a "period of months, as it is quite an involved process; that, again, this would only be levied the first time a facility applied for it." The Health District proposed fees are "to cover the costs associated with providing these services, using the same methodology and processes the State and Clark County utilizes to calculate air quality fees." He conducted a comparison among the three (3) agencies and Washoe County's fees remain less than or are within the range of the State and Clarks County's fees, with the majority being less. Last month's discussion "primarily was in regard to the indirect rate applied to the fees; that the proposed increases for AQM fees is tied to that

indirect rate." He is aware the Board has a difficult decision to make; that it was his intent to clarify "why the AQM proposed fees looked different."

Mr. Madole stated the AGC "is not indicating it would be unwilling to reconsider as things improve; that representatives of the AGC would be willing to discuss a mechanism in which conditions reach 'a certain level' things could be done. He does not want the Board to misinterpret what he is saying; that the concerns of the AGC are for right now at it is not the right time"; however, "as things improve the AGC and BANN would be willing to discuss an increase in fees."

Chairman Smith

Stated, in reviewing the various proposals and discussing this with Staff, he agrees the Health District should "be paid for a dollar for a dollars worth of work"; however, he concurs "there are problems and hardships in the community and in the construction industry." He would ask the members interest in approving the Fee Schedule as recommended by Staff, with the provision that an industry in which the fees were increased, and which can demonstrate a hardship in paying the increase to the fees can apply to the Health District for a variance to the portion of increased fee. With an approved variance a company's fees would not increase "at this point in time." To not approve and adopt any fee increases at this time "is also not good for the Health District at this time either."

In response to Dr. Humphreys

Regarding the legality of Chairman Smith's option, Ms. Admirand advised it would be classified as an exemption and "it has been done previously." The Board of Health has granted previous exemptions; that any request for any exemption would have to be presented to the Board of review and approval or denial. An exemption can be granted to the portion of the increase only without exempting the entire fee.

In response to Dr. Humphreys

Ms. Cooke

Stated there have been instances in which community agencies requested an exemption to the annual fee levied by the Health District; that the agency "submits a request to the District; that the request is agendized and reviewed by the Board of Health for a determination; that an example is an exemption of the fee for the *Kids Kottage* for the Food Permit." Advised, should a company

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request an exemption to the fee increase due to economic conditions; and after a review by the Board the fee can be "reset to the fee prior to any increase."

Ms. Brown

Stated Staff could develop a method for processing any such requests to ensure it would not be "too laborious for Staff", specifying the amount of the fee and the decrease to be considered.

Ms. Cooke

Stated Staff could develop a form that would be submitted with the request and any evidence.

Ms. Coulombe

Stated in regard to the permanent exemptions that have been granted (i.e., *Kids Kottage*), Staff has noted an adjustment for fees collected; however, the process being discussed is a variation on that method. Stated the exemptions to the fee increases would be temporary; therefore, the Board may consider establishing a time limitation at which time it would be reconsidered.

Dr. Humphreys

Stated his other concern is the "operational feasibility of such a process"; that should such a process be approved and then require "a lot of man hours to make it work then it has increased the {Health District} costs to make it work it would negate what is attempting to be accomplished.

Mr. Bob Sack, Director, Environmental Health Services

Stated, "if the process is open-ended there would be a lot of facilities applying", which could significantly increase Staff's workload. Stated, a possibility "may be to consider construction industry-related businesses; that there are approximately 5,000 permitted facilities that could apply for an exemption to the fee increase. There would be a maintenance of effort that could impact the Health District.

Ms. Jung

Stated, the proposal "would be a starting compromise for certain industries which have been decimated; that she has faith Staff could develop a process to accomplish any requests received; that she would not want the process to be too easy. The burden of proof must be with the company requesting such an exemption."

Ms. Ratti

Stated, "the exemption to the increase is an interesting idea and balances the need for sustainability of services for the Department in the community. Closing the doors of the Building Department in Sparks a couple of days a week has had as much as a negative impact on builders being able to move their projects forward as much as an increase in fees has."

The Board discussed the possibility of "approving and adopting the Fee Schedule as proposed, with the implementation of a process in which businesses can apply for an exemption/variance to the increased portion of the fee through the demonstration of a financial hardship."

Ms. Cooke

Advised, "as these indirect costs have increased for FY 12, she would project the indirect costs will (probably) decrease for next year. In preparing the proposed Fee Schedule and comparing it to previous years, the fees proposed for FY 12 are "less than what Health District fees were in 1999." The process being discussed would allow for "addressing the hardship without providing preference to one industry over another."

Ms. Brown

Stated Staff can develop a process for consideration by the Board of reasonable guidelines for applying for an exemption to the fee increase, which would not be over-burdensome to either the Staff or the public.

In response to Ms. Ratti

Regarding the Air Quality Management fees, Mr. Dick advised "this is the first time he has been involved in the fee schedule process; therefore, he conferred with the financial team as to those services which are to be incorporated into the fees to be charged. It was during this review it was

noted the time for travel to and from the sites for permitting inspections was to be included in the fee calculation and had not been.

Ms. Ratti

Stated, although this indicates "Staff is doing a better job than previously in cost-recovery", she has a concern regarding this component as this now increases those fees "in this economy,"

In response to Ms. Ratti

Ms. Brown advised that the Health District "has a very well defined policy and guidelines; that what occurred was an administrative issue as to the voracity of the effort ensuring it was adhered to properly and fees were accurate." She can assure the Board all Staff are currently reviewing all fees at the same level of detail; that every year Staff validates the fees and "can only move forward with what applies currently. What Mr. Dick presented today is a correction of past performance.

In response to Ms. Ratti

Regarding the number of fees that were affected, Mr. Dick advised that the fees affected were only within the AQM Division; that it was primarily associated with the fees for the permitting and inspections of stationary sources and asbestos-related cases.

Mr. Gustin

Stated, the variance concept is "an outstanding idea." He would question Mr. Madole's comments, as he "understood Mr. Madole indicated 'it is the message rather than the function' of the fee increase at this time.

In response to Mr. Gustin

Mr. Madole

Stated, Mr. Gustin is correct; that the message the industry "wants to send is that Washoe County is a friendly place to come and invest in projects"; that "indicating construction fees have not been increased sends a better message." Stated, the proposed process being discussed by the Board "while well intentioned, is not going to be a very easy system to implement. Stated, the preferred

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message "is to do everything possible to encourage people and companies to invest the time, energy and money to make this a better community."

Ms. Ratti

Stated, "her parallel concern is 'those same individuals and companies' investing in the community knowing the fees have not been increased, realizing that when economic conditions improve there will have to be an adjustment in those fees, which have not been moderately adjusted every year." This could result in those same individual and companies having "to absorb large fee increases as an offset to fees remaining flat during the difficult years; that this is a real concern and sends a dual message."

In response to Ms. Ratti

Regarding "it not mattering if the wrong message is sent now, as new businesses won't come here; however, if businesses are opening and the shopping centers are beginning to fill-up" it would be expected that fees would (probably) increase. Stated, the "industry has been reasonable and has not had a history of always opposing fee increases"; however, as others have noted, "he has never experienced the economic climate that currently exists."

Mr. Gustin

Stated, "in his experience the building industry has objected the least to increased fees, as the industry is aware of what it takes to build a project to be successful." He would concur "that if there isn't any applications being received for new projects it doesn't matter" if the fees remain the same; therefore, although it "may not be what the Board or Staff necessarily prefers, perhaps the message should be no fee increases at this time."

Ms. Jung

Stated, (perhaps) the solution is to not implement any fee increases today; direct Staff to monitor "what that impact has on the Health District." During the Health District Budget presentation to the Board of County Commissioners, Staff "can advise that 'in recognition of the economy and being mindful of economic development in Washoe County the District Board of Health voted not to increase fees. This is \$262,274 in 'purchased' goodwill for the County."

Advised, she "would now put this back on the industries; that it is the responsibility of these industries to now *get the word out* that Washoe County is a great place to do business." The Health District could "then recoup the \$265,000 in growth and development.

Ms. Coulombe

Stated (perhaps) this amount could be identified as a portion of the Health District's 10% budgetary reduction.

Mr. Gustin

Stated should the Board make the determination not to increase those fees recommended for increase; that it be "only for a six (6) month period (September), at which time it will be reconsidered." This action "sends the message that government is trying to work with private industry to make this work and get people back on their feet; that there is the opportunity to take advantage of this to deliver that positive message.

Ms. Ratti

Stated, "it had been her hope to be able to approve a cap to the fees, implementing an increase that would be a moderate, and reasonable fee increase for the industries, while allowing the Health District to remain on track. Unfortunately the 3% cap represented only \$9,000; and a 5% represented only \$31,000." This is indicative of the work performed by Ms. Cooke; that she would commend Ms. Cooke for providing this information; that it had been her intent "to advocate for one of those cap limits." Her concern is revising the "entire [Fee Schedule] process for the \$31,000 through the 5% cap; that she would not favor revising the process for a gain of \$31,000; that, further, there is the 'strategy' to which Ms. Jung referred, regarding the District working with industry. She would therefore, support not increasing fees at this time; however, it is important the industries acknowledge that when the economy improves it will be necessary for the District Health Department to return to a Fee Schedule of 'cost-recovery' and for the industries to act in good faith. It is necessary for the Health District to have a high-level of quality services. She does have concerns regarding the District having the resources to be able to provide "good quality customer service."

Ms. Ratti stated, if the District wasn't achieving the full cost recovery, as noted, she would question "if the Health District losing the \$230,000" if fees are not increased.



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In response to Ms. Ratti

Ms. Cooke

Advised the fees are calculated "based on current activity level(s); therefore, if the current activity level declines or increases the fees decrease or increase, respectively. As noted in Staff's report a 3% cap in fees would result in a decrease in revenue for Air Quality Management.

She would clarify that the Board could not vote to "retain the current Fee Schedule as is; that the Board can stipulate 'no increases'; however, there are fees which are proposed to be decreased, which would have to be approved. This will result in a greater decrease than the \$262,000, as the projected \$262,000 in revenues incorporated both the increase and decrease to the fees; therefore, it will be a greater negative fiscal impact than the \$262,000."

In response to Mr. Gustin

Regarding maintaining the fees "as is", Ms. Leslie Admirand, Deputy District Attorney, advised that the Board "would have to accept the proposed reductions in fees" as recommended in the proposed Fee Schedule. Fees are based upon the actual costs and for some fees the actual costs to provide those services decreased.

**MOTION: Mr. Gustin moved, seconded by Ms. Jung, that the District Board of Health defer any decision on the adoption of the proposed increases to the Health District's Fee Schedule for six (6) months (until September 2011). It was further ordered that the fees recommended for decrease, be approved and adopted, as outlined.**

Mr. Gustin

Stated his rationale is "the District Board of Health can reconsider the Fee Schedule during the September meeting; that the Board will be then be conducting the annual Strategic Planning Session in October, at which time the Board can discuss further discuss the fee structure."

Ms. Cooke

Requested clarification as to the intent of the motion and implementation of the Fee Schedule "whether it would be for the next Fiscal Year or if the Board's direction would be for her" to present a proposed Fee Schedule based on the methodology and current actual costs at the time in September. In September collective bargaining will be completed and health insurance rates

established there "will be different indirect cost rates effective July 1"; therefore, the Board would have to determine as to whether to implement the Fee Schedule mid-year." She will have to work with Technology Services for implementation of any changes; that the determination regarding the Fee Schedule affects partners that collect fees on behalf of the Health District.; therefore, a decision at the Strategic Planning Retreat in October may not allow for implementation of revisions to the Fee Schedule by January 2012.

Stated, she understands the motion to be: "the fees, which were scheduled for increase, will remain at the current level; that the fees recommended for reduction will be approved; that Staff will advise the Board as to how that will affect the overall Health Fund budget."

Ms. Jung

Reiterated, "the industry representatives need to 'get the word out' regarding the fees not being increased; that the Builders Association is a national organization to generate the synergy necessary to improve conditions in Washoe County and save employee jobs."

Mr. Sack, Director, Environmental Health Services

Stated, it is important to remember "that for the past two (2) years the EHS Division has accepted "very dramatic fee decreases; that last year the fees in EHS were decreased by approximately 20%. He is not attempting to discourage the Board's motion; that in taking credit regarding encouraging economic development, it should also be noted that for the past two (2) years, Health District fees have been decreased."

Ms. Ratti

Stated "it makes absolute sense to have the rationale process that connects 'true costs to the delivery of services"; however, if the Health District fees "are varying that much, she would request a review of how the Health District determines its fees during the Strategic Planning Session."

Ms. Brown

Stated, a review of the "Revenue Enhancement Stabilization one of the goals is to establish a fee policy, including fee processing; that this currently does not exist." There is a guideline, which Staff utilizes in this process; that a policy would allow the Board to establish parameters to determine

variables; that the parameters could be established in such a policy. The Board could "establish that process during the Strategic Retreat in October."

Ms. Ratti

Stated the Board may consider reviewing the Fee Schedule "with an in-depth assessment every three (3) to five (5) years with a Consumer Price Index (CPI) adjustment during the interim years; that this could provide some stability."

In response to Ms. Ratti

Ms. Brown stated the "entire process could be reviewed from a policy perspective."

Mr. Gustin

Stated, as Ms. Ratti indicated, he has a concern regarding staffing levels and the District's ability to respond effectively to the demand for services (i.e., day-to-day duties compared to a mass outbreak). "The greatest challenge will be the amount of people being served versus meeting the public needs."

There being no one else wishing to speak either in favor of or in opposition to the Washoe County Health District Department Fee Schedule, the Public Hearing was closed.

**MOTION: Mr. Gustin moved, seconded by Ms. Jung, that the District Board of Health defer any decision on the adoption of the proposed increases to the Health District's Fee Schedule for six (6) months (until September 2011). It was further ordered that the fees recommended for decrease, be approved and adopted, as outlined.  
Motion carried with Dr. Khan voting "no".**

WASHOEC COUNTY HEALTH DISTRICT – 2011 LEGISLATIVE BILL TRACKING REPORT –  
POSSIBLE DIRECTION TO STAFF

Ms. Brown

Stated the Board members have been provided with an updated to the Health District's Bill Tracking document (a copy of which was placed on file for the record). Ms. Hadayia will be

providing an update to the Board and the Division Directors are present to provide an update to the Board and the Division Directors are available should the Board have questions regarding any Bill.

Advised, as she noted during the Budget update, she did testify in opposition to the Health and Human Services Budget issues; and, as requested by the Board last month, Dr. Todd did testify in regard to the AB 98.

Ms. Jennifer Hadayia, Public Health Program Manager

Advised AB 218 is a Bill which "would exempt bottled water from the sales tax and use exemption resulting in bottled water being taxable. Staff is not submitting a recommendation on the initial Bill; however, Staff will be submitting a recommendation "on an amendment to the Bill, which is anticipated; that the amendment pertains to a tax on sugar-sweetened beverages." Increasing prices on sugar-sweetened beverages is a "best practice similar to tobacco price increases." This amendment is not a certainty; however, it is being proposed by community partners; therefore, she wanted to apprise the Board of "this opportunity to improve public health through the increase of items, which are known to be detrimental to nutrition."

In response to Mr. Gustin

Regarding, the "approximately 700 Bills being introduced on Monday, Ms. Hadayia advised that Monday was the Bill introduction deadline for individual Legislator Bills. The Bill introduction for Committee Bills is Monday, March 28, 2011; that she would anticipate a large number of Bills being proposed next Monday, also. She is unaware of the exact number of Bills, which were introduced on Monday; however, "the number of Bill drafts still proposed is 1200+."

Ms. Brown stated that she would thank Ms. Smith for her efforts; that the Health District receives five to seven (5 – 7) Bills each day, which she reviews and forwards to the appropriate Staff member for comment. Staff is focusing only on those Bills which are "clear, direct impact to programming and public health." She would recommend the Board accept the Report in support of Staff's efforts.

**MOTION:** Mr. Gustin moved, seconded by Ms. Ratti, that the March 2011 Legislative Tracking Report be accepted as presented.  
Motion carried unanimously.

STAFF REPORTS AND PROGRAM UPDATES

A. Director – Epidemiology and Public Health Preparedness

Dr. Randall Todd, Director of Epidemiology and Public Health Preparedness, presented his monthly Division Director's Report, a copy of which was placed on file for the record.

Dr. Todd displayed the poster for the upcoming "Agroterrorism and Community Preparedness" seminar being promoted by the Health District for Staff, MRC volunteers and community partners as part of National Public Health Week. Advised "there is not a great amount of food grown locally; therefore, the grocery stores and restaurants 'maybe' maintain approximately a three (3) day supply." Should an agroterrorism event occur (even in another state), which interrupted the ability of residents to receive food it could have tremendous impacts. This seminar is being provided through Public Health Preparedness funds. The seminar is scheduled for Tuesday, April 5, 2011, in the County Commission Chambers beginning at 9:00am; that seating is limited to fifty (50).

B. Director – Community and Clinical Health Services

Mr. Steve Kutz, Acting Division Director, Community and Clinical Health Services, presented the monthly CCHS Division Director Report, a copy of which was placed on file.

C. Director – Environmental Health Services

Mr. Bob Sack, Director, Environmental Health Services, presented his monthly Division Director's Report, a copy of which was placed on file for the record.

In response to Mr. Gustin

Regarding the individual posing as Health Department food inspectors, Mr. Sack advised that this activity has been occurring for "awhile; that the majority of incidents have involved ethnic restaurants receiving telephone calls from out-of-state." Although those telephone calls have been from California and some from Florida, Staff believes it is the same individual described as "someone with a heavy accent"; that the restaurant personnel become suspicious; that the individual identifies himself as a Washoe County Health District employee and advises he will be inspecting the facility the next day and attempt to schedule an appointment. In one incident the individual requested a credit card number; that Staff did wait on-site at a couple of the locations for the individual; however, no one showed." Staff has been "in contact with law enforcement regarding these calls; that it is difficult as the calls originate from out-of-state." The problem, which

has resulted from these calls, is it has made it difficult for Staff to prove "they are from the Health District. Staff conducts 'unannounced' inspections"; therefore, "Staff is questioned as to who they are."

In response to Ms. Ratti

Regarding this occurring previously, Mr. Sack advised that "in the City of Reno an individual was arriving at businesses, posing as a building inspector; and would steal employees' purses" while pretending to conduct an inspection. This is a component of Staff having to prove credibility.

D. Director – Air Quality Management

Mr. Kevin Dick, Director, Air Quality Management, presented his monthly Division Director's Report, a copy of which was placed on file for the record.

Mr. Dick advised that in January and February the AQM Division has issued twenty-one (21) new Authorities to Construct as compared to forty (40) issued throughout all of 2010.

E. Administrative Health Services Officer

There was no Administrative Health Services Officer Report this month.

F. Interim District Health Officer

Ms. Mary-Ann Brown, Interim District Health Officer, presented her Interim District Health Officer's monthly Report, a copy of which was placed on file for the record.

Ms. Brown

Stated, to provide an introduction as the Interim Health Officer, she has met with Mr. Shaun Carey, Sparks City Manager; that she will be rescheduling a meeting with the new Interim Reno City Manager; and she has met with Ms. Bonnie Weber, Washoe County Commissioner, providing an overview of the Health District.

Stated, as she has advised the Board, she is a member of the Washoe County Multi-EMS Stakeholders Task Force; that the Task Force has held its third meeting; that the Task Force anticipates completing the work within one (1) to two (2) more meetings. The Task Force will have the criteria as requested for presentation to the Board of County Commissioners; that he process "is going fairly well with lots of engagement by the stakeholders."

Ms. Ratti was excused at 3:25 pm.

VOLUNTEER AGREEMENT – MEDICAL INDIVIDUALS – MEDICAL RESERVE CORPS –  
PROVISION OF LIABILITY COVERAGE

Ms. Brown

Advised she has conferred with the County and other stakeholders regarding the County's Volunteer Agreement; that "all volunteers for Washoe County are required to utilize this same Agreement, as the language in the Agreement has established the 'level of risk' the organization is willing to take." Advised that the insurance policy the Health District "obtained to improve the coverage for the types of activities of the Medical Reserve Corps (MRC) volunteers has no impact on the Volunteer Agreement, as it offers protection related to the County and does not provide any additional protection to the volunteers." Stated, having the additional insurance coverage "does not allow for the amending of the County's volunteer agreement", as was discussed as a possibility. In conferring with Mr. David Watts-Vial, Deputy District Attorney, who developed the County's Volunteer Agreement form, he did indicated "should the Health District determine the MRC is unable to recruit any physician volunteers or this Agreement is an impediment to the success of the MRC Program, the Health District should discuss this with the Board of County Commissioners, the County's Risk Manager and the Board of Health regarding "how much risk [the Health District] is willing to take. It may be the determination the [Health District] is willing to assume more risk for the MRC Program to be successful and amend the Agreement." She met with Mr. John Sherman, Washoe County Risk Manager, "he advised the [Health District] could assume more risk"; however, she indicated "she wouldn't be willing to assume any more risk than legal counsels wants to take."

The current Volunteer Agreement is established to minimize risk(s); that should the Health District request amending the Volunteer Agreement it would be necessary for both the Health District and the Board of County Commissioners agree to additional risk. Currently "the MRC does not have a large group of physicians"; therefore, she and Dr. Todd "have committed to meet with the Medical Society and talk with groups of physicians to discuss recruitment; and to conduct a focus group to determine how the physicians view the Agreement." Should it be determined the MRC cannot

recruit an adequate number of physicians she and Dr. Todd will attempt to determine "if the Agreement is a barrier to the number of physicians the MRC would require." Advised Staff will provide the Board with an update after the recruitment and discussions with the Medical Society and physician groups. Should it be necessary Staff will proceed with the "task of trying to amend the Agreement because it does not meet the needs of the public."

In response to Mr. Gustin

Regarding "liability caps", Ms. Admirand advised there is a \$100,000 liability cap.

Dr. Todd

Advised the "disagreement the physicians with whom Staff has discussed this Agreement is in regard to specific words in the Agreement: The Agreement stipulates '...you will not be compensated...', which as volunteers the physicians do not expect to be compensated; that the Agreement stipulates "...you are protected from liability by provisions of both State Law and Federal Law."; that the Agreement then "describes under what circumstances a physician would lose those protections, including willful misconduct, gross negligence; that these are issues a physician's malpractice insurance would also not cover. The physicians would be covered for regular malpractice and regular negligence; that the Agreement indicates those items, which if done, would result in the physician losing his/her State or Federal liability protection. The language, which the physicians have determined are problematic are: *...including, but not limited to...*" There is a consensus "among a number of the physicians that this language could result in them being held liable for almost anything." Advised that "this language may or may not be accurate; and the County may or may not decided to do that"; however, those "words are in the Agreement and the District Attorney's Office has been adamant that the language must remain." In discussing the Agreement with the District Attorney's Office, Mr. Watts-Vial questioned he and Ms. Brown 'as to the percentage of physicians who have refused to sign'; that the percentage is 50%; however, that is based upon a small number of physicians whom Staff has approached." One of the reasons Staff has not approached a greater number of physicians is due to the concern expressed regarding this language in the Agreement and the possibility of addressing the concerns through the additional insurance. As Ms. Brown advised, the additional insurance "did not address the concerns specific to the language of the Agreement.

As Ms. Brown advised, it was the determination he and Ms. Brown would contact the Medical Society to approach a large number of physicians, being aware the majority "are not in a position to volunteer"; however, it would provide a perspective from the medical community as to whether the language is an impediment or not. He and Ms. Brown will report back to the Board after that presentation with the Medical Society.



Ms. Jung

Thanked Ms. Brown and Dr. Todd for addressing this issue; that "she has been requesting a resolution to this issue for three and a half years; that a determination can be made with the real data."

BOARD COMMENT

Mr. Gustin

Questioned, if the Health District would be reimbursed the proposed \$14,000 in costs associated with the Health District having to provide the food inspections at the institutions of higher education, as the food inspections of these facilities would be intensive.

In response to Mr. Gustin

Mr. Sack

Advised, State Law exempts "any State facilities" from the Health District's Regulations; however, the State Health Division is proposing transferring the responsibility of conducting the inspections at those State facilities or the Health District be required to "pay the State for the State performing those inspections." This effort pertains to facilities of higher education, which are State facilities and not School District facilities.

In response to Ms. Jung

Regarding the recent death of an infant and if there had been a Home Visiting Nurse connection, if Hospice was involved, or any "Washoe County involvement with this infant", Ms. Brown advised that "she does not believe the issue can be discussed due to the law enforcement investigation."

In response to Ms. Jung, Ms. Admirand advised that that issue cannot be discussed until after the investigations are completed; that it could be agendized at a later date.

There being no further business to come before the Board, the meeting was adjourned at 3:50 pm.



MARY-ANN BROWN, RN, MSN  
INTERIM HEALTH OFFICER/SECRETARY



JANET SMITH  
RECORDER



# WASHOE COUNTY HEALTH DISTRICT

## AIR QUALITY MANAGEMENT DIVISION



**Public Health**  
Prevent. Promote. Protect.

**DATE:** March 24, 2011

**TO:** District Board of Health

**FROM:** Kevin Dick, Director, Air Quality Management

**SUBJECT:** Rockford Corporation - Case No. 1060  
Negotiated Citation No. 4433  
Agenda Item: 7.A.1.a.

### Recommendation

Air Quality Management Division Staff recommends that Citation No. 4433 be upheld and a fine of \$2,500 be levied against Rockford Corporation for the installation and operation of gasoline dispensing equipment without an authority to construct/permit to operate. The Citation was issued for a violation of Section 030.000 of the District Board of Health Regulations Governing Air Quality.

### Background

On December 1, 2011, Senior Air Quality Specialist Dennis Cerfoglio and Air Quality Specialist II Wallace Prichard, conducted a routine inspection of the Ruby Pipeline Man Camp Facility located near Vya in Northern Washoe County. During the inspection it was noted that a fueling facility had been installed which included two 36,000 gallon gasoline tanks equipped with eight dispensing nozzles, which had no Phase I or II vapor recovery. AQ Environmental Engineer II, Charlene Albee, was notified of the installation of the gasoline dispensing equipment. Ms. Albee was able to confirm that an application for an Authority to Construct had not been submitted for the fueling facility. Since Ms. Albee administers the Gasoline Program, she assumed responsibility for the enforcement actions. After numerous phone calls to three of the many companies involved with the construction of the pipeline, Ms. Albee was able to confirm that Rockford Corporation ordered the installation of the gasoline tanks and dispensing equipment. Ms. Albee contacted Mr. Jim Ruhwedel of Rockford Corporation, to inform him of the permitting situation and modification work that was going to be performed on the tanks to bring them up to code. Based on violations to the Air Quality Regulations, Ms. Albee issued Notice of Violation Citation No. 4433 to Rockford Corporation for operating gasoline dispensing equipment without proper operating permits.

On February 17, 2011, AQ Supervisor Noel Bonderson and AQ Engineer II, Ms. Albee made a conference call to Mr. Ruhwedel for a negotiated settlement meeting. After consideration of all the facts of this case, Mr. Bonderson recommended that the Notice of Violation Citation No. 4433 be upheld with a fine of \$2,500. A Memorandum of Understanding was signed by all parties.

**Alternatives**

1. The District Board of Health may determine that no violation of the regulations has taken place and dismiss Citation No. 4433.
2. The Board may determine to uphold Citation No. 4433 but levy any fine in the range of 0 to \$10,000.
3. In the event the Board determines to change the proposed penalty, the matter should be continued so that Rockford Corporation may be properly notified.



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Kevin Dick, Division Director  
Air Quality Management

KD/DC; ma

**WASHOE COUNTY DISTRICT HEALTH DEPARTMENT**

**AIR QUALITY MANAGEMENT DIVISION**

INVESTIGATION OF:

ROCKFORD CORPORATION

02-08-11

**SOURCE:**

Rockford Corporation  
Ruby Pipeline Fueling Facility  
Vya Man Camp  
Vya, Nevada

**RESPONSIBLE PARTY:**

Mr. Jim Ruhwedel  
Rockford Corporation  
22845 NW Bennett #150  
Hillsboro, OR 97124  
(503) 575-8463

**WITNESSES:**

Charlene Albee, Dennis Cerfoglio, Wallace Prichard  
Washoe County Health District  
Air Quality Management Division  
1001 E. 9<sup>th</sup> Street Ste. 115A  
Reno, Nevada 89512

**DETAILS:**

On 12-01-10 Mr. Dennis Cerfoglio, Senior Air Quality Specialist, and Mr. Wallace Prichard, Air Quality Specialist II, conducted a routine inspection of the Ruby Pipeline Man Camp Facility, located near Vya in Northern Washoe County. During the inspection, they discovered a portable fueling facility had been installed for the distribution of gasoline and diesel products. The gasoline dispensing equipment included two (2) 36,000 gallon gasoline tanks equipped with eight (8) nozzles.

Upon their return to the office on 12-02-11, they notified Ms. Charlene Albee, Environmental Engineer II, of the installation of the gasoline dispensing equipment. Ms. Albee confirmed that an application for an Authority to Construct had not been submitted for the fueling facility. Since Ms. Albee administers the Gasoline Program, she assumed responsibility for the enforcement actions.

Ms. Albee obtained a copy of the amended Special Use Permit, issued by Washoe County Community Development, approving the distribution of gasoline and diesel products at the Vya Man Camp. Based on this information and the fact that Burke & Associates (Burke) had previously submitted applications for the equipment related to the construction and operation of the camp facility, a Stop Work Order was issued to Burke to cease operations of the gasoline dispensing equipment.

Ms. Albee contacted Mr. Ray Jacobsen (Burke), to notify him of the situation and provide the required application that needed to be submitted to lift the Stop Work Order. Mr. Jacobsen indicated that Burke did not have anything to do with the gasoline distribution but he would contact El Paso Pipeline to make them aware of the situation. The completed application and fees were submitted the afternoon of 12-02-10.

Ms. Albee contacted Mr. Jacobsen to let him know the application did not include information regarding the required Phase I and II vapor recovery per Health District Regulations Governing Air Quality Management, Section 040.080, Gasoline Transfer and Dispensing Facilities. Mr. Jacobsen suggested Ms. Albee contact Mr. Mark Beard, M&L Petroleum – Beard Oil Company, since they had erected the tanks. Ms. Albee contacted Mr. Beard and confirmed they had been contracted by the Rockford Corporation to install the fueling equipment. Ms. Albee explained the district requirements and confirmed the tanks were not equipped with the required vapor recovery equipment. Ms. Albee provided a list of local contractors that would be able to bring the tanks up to code and complete the required testing in order to lift the Stop Work Order. Beard Oil Company contract with Petroleum Maintenance to complete the work required for the equipment to operate in compliance. Ms. Albee contacted Mr. Jim Ruhwedel, Rockford Corporation, to inform him of the permitting situation and modification work that was going to be performed on the tanks to bring them up to code.

Based on the results of the investigation into the installation of the gasoline dispensing equipment without a permit, the determination was made to issue a Notice of Violation Citation to Burke & Associates and a Warning Notice of Violation to Rockford Corporation and Beard Oil Company. Upon receipt of the Notice of Violation, Mr. Jacobsen (Burke) contacted Ms. Albee to explain their position in the situation. According to Mr. Jacobsen, the El Paso Pipeline legal counsel requested Burke facilitate the submittal of the application in order to resume operations since they had been dealing with the Washoe County Departments on other issues. The submittal of the application was not an assumption of responsibility for the operation of the equipment. The permit to operate should be issued to the Rockford Corporation since they contracted for the equipment and were responsible for the operations, including fuel delivery. On 01-27-11 an application for an Administrative Modification was submitted transferring Permit to Operate #G10-0012, issued for the gasoline dispensing equipment, from Burke & Associates to the Rockford Corporation.

During the process of attempting to determine who in fact was responsible for the installation of the gasoline distribution equipment, Ms. Albee had contacted the Washoe County Building Department. They determined that the equipment was installed without the required building permit. On 01-13-11, an application was submitted to the Building Department by the Rockford Corporation for the fueling facility.

As a result of the continued investigation into the installation of the gasoline dispensing facility, the determination was made that the Rockford Corporation was actually the responsible party. Therefore, the previously issued Notice of Violation Citation issued to Burke & Associates was withdrawn, along with the Warning Notice of Violation issued to the Rockford Corporation

Based on an the initial inspection conducted on 12-01-10 and the subsequent investigation, the installation of the gasoline dispensing equipment at the Vya Man Camp was considered a documented violation of the Washoe County Health District Regulations Governing Air Quality Management. Section 030.000 states that it is unlawful for any person to "Operate any new source, within the meaning of these regulations, except those sources in Section 030.003, without first submitting an application to the Control Officer and obtaining an Authorization to Construct."

**DISPOSITION:**

As a result of the installation of the gasoline distribution equipment without a permit, Notice of Violation Citation number 4433 was issued to the Rockford Corporation for violation of Section 030.000.

Based on the past history of compliance issues involving the installation of a source of air pollution without an authority to construct and the supporting recommended fine worksheet, the recommendation has been made to request the fine amount of \$2,500.

Charlene H. Albee

Charlene H. Albee  
Environmental Engineer II



CHRONOLOGY OF COMPLIANCE ACTIONS

Vya Man Camp Gasoline Dispensing Facility

Stop Work Order

<u>Date</u>	<u>Issued to</u>	<u>Reason</u>
<u>12/02/10</u>	<u>Burke &amp; Associates</u>	<u>Violation of 030.000 Permit to Operate</u>

Notice of Violation - WARNINGS

<u>Date</u>	<u>Issued to</u>	<u>Reason</u>
<u>12/13/10</u>	<u>Beard Oil Company</u>	<u>Installation of gas tanks without Permit</u>
<u>12/13/10</u>	<u>Rockford Corporation</u>	<u>Installation of gas tanks without Permit</u>
<u>02/08/10</u>	<u>Rockford Corporation</u>	<u>Warning #4430 Withdrawn</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Notice of Violation - CITATIONS

<u>Date</u>	<u>Issued to</u>	<u>Reason</u>
<u>12/13/10</u>	<u>Burke &amp; Associates</u>	<u>Violation of 030.000</u>

Details: Installation of gasoline dispensing equipment without a permit. Withdrawn 02/07/11 -  
Determination made that Burke & Associates was not the responsible party.

<u>02/08/11</u>	<u>Rockford Corporation</u>	<u>Violation of 030.000</u>
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Details: Installation of gasoline dispensing equipment without a permit.



**DISTRICT HEALTH DEPARTMENT**  
**AIR QUALITY MANAGEMENT DIVISION**

**MEMORANDUM OF UNDERSTANDING**

**WASHOE COUNTY HEALTH DISTRICT**  
**AIR QUALITY MANAGEMENT DIVISION**

Date: 2/17/11  
Company Name: ROCKFORD CORPORATION  
Address: 22845 NW BENNETT #150, HILLSBORO, OR  
Notice of Violation No.: 4433 Case No.: 1060

The staff of the Air Quality Management Division of the Washoe County District Health Department issued the above referenced citation for the violation of Regulation: 030.000 - INSTALLATION & OPERATION OF GASOLINE DISPENSING EQUIPMENT WITHOUT A PERMIT

A settlement of this matter has been negotiated between the undersigned parties resulting in a penalty amount of \$ 2500.00. This settlement will be submitted to the District Board of Health for review at the regularly scheduled meeting on MARCH 24, 2011.

James H. Runnemel  
Signature of Company Representative

Charlene Albee  
Signature of District Representative

JAMES H. RUNNEMEL  
Print Name

CHARLENE ALBEE  
Print Name

PROJECT MANAGER  
Title

ENVIRONMENTAL ENGINEER II  
Title

Paul Brina  
Witness

Paul A. Bondano  
Witness

[Signature]  
Witness

\_\_\_\_\_  
Witness



WASHOE COUNTY DISTRICT HEALTH DEPARTMENT  
AIR QUALITY MANAGEMENT DIVISION  
401 RYLAND STREET, SUITE 331 • P.O. BOX 11130 • RENO, NV 89520  
(775) 784-7200



NOTICE OF VIOLATION

NOV 4433

DATE ISSUED: 2/8/11

ISSUED TO: ROCKFORD CORP PHONE #: 503-647-0224

MAILING ADDRESS: 22845 NW BENNETT #150 CITY/ST: HILLSBORO OR ZIP: 97124

NAME/OPERATOR: JIM RUHWEDER PHONE #: 503-575-8463

DRIVER LICENSE #/SSN \_\_\_\_\_

YOU ARE HEREBY OFFICIALLY NOTIFIED THAT ON 2/8/11 (DATE) AT 9:00 AM (TIME), YOU ARE IN VIOLATION OF THE FOLLOWING SECTION(S) OF THE WASHOE COUNTY DISTRICT BOARD OF HEALTH REGULATIONS GOVERNING AIR QUALITY MANAGEMENT:

- |  |  |
|--|--|
| <input type="checkbox"/> MINOR VIOLATION OF SECTION: | <input checked="" type="checkbox"/> MAJOR VIOLATION OF SECTION:  |
| <input type="checkbox"/> 040.030 DUST CONTROL        | <input checked="" type="checkbox"/> 030.000 OPERATING W/O PERMIT |
| <input type="checkbox"/> 040.055 ODOR/NUISANCE       | <input type="checkbox"/> 030.2175 VIOLATION OF PERMIT CONDITION  |
| <input type="checkbox"/> 040.200 DIESEL IDLING       | <input type="checkbox"/> 030.105 ASBESTOS/NESHAP                 |
| <input type="checkbox"/> OTHER _____                 | <input type="checkbox"/> OTHER _____                             |

VIOLATION DESCRIPTION: INSTALLATION & OPERATION OF GASOLINE DISPENSING EQUIPMENT WITHOUT AN AUTHORITY TO CONSTRUCT/PERMIT TO OPERATE

LOCATION OF VIOLATION: RUBY PIPELINE MAN CAMP, VYA, NV

POINT OF OBSERVATION: ON-SITE

Weather: \_\_\_\_\_ Wind Direction From: N E S W

Emissions Observed: \_\_\_\_\_  
(If Visual Emissions Performed - See attached Plume Evaluation Record)

WARNING ONLY: Effective \_\_\_\_\_ a.m./p.m. \_\_\_\_\_ (date) you are hereby ordered to abate the above violation within \_\_\_\_\_ hours/days. I hereby acknowledge receipt of this warning on the date indicated.

Signature \_\_\_\_\_

CITATION: You are hereby notified that effective on 2/8/11 (date) you are in violation of the section(s) cited above. You are hereby ordered to abate the above violation within \_\_\_\_\_ hours/days. You are further advised that within ten days of the date of this violation you may submit a written notice of appeal to the Chairman, Hearing Board, P.O. Box 11130, Reno, Nevada 89520. Failure to submit a notice of appeal in the time specified will result in submission of this violation to the District Board of Health, together with a request that an administrative fine be levied against you. If you do not wish to file an appeal the appropriate fine may be paid at the District Health Department.

SIGNING THIS FORM IS NOT AN ADMISSION OF GUILT

Signature: NOT AVAILABLE Date: \_\_\_\_\_

Issued by: Charlene Albee Title: ENV ENGR



# WASHOE COUNTY HEALTH DISTRICT

## AIR QUALITY MANAGEMENT DIVISION



**Public Health**  
Prevent. Promote. Protect.

February 8, 2011

Mr. Jim Ruhwedel  
Rockford Corporation  
22845 NW Bennett St #150  
Hillsboro, OR 97124

Re: Ruby Pipeline Man Camp, Vya, Nevada

Dear Mr. Ruhwedel:

The Air Quality Management Division (AQMD) of the Washoe County District Health Department issued Warning Notice of Violation #4430 on December 13, 2010, to Rockford Corporation regarding the installation of the gasoline dispensing equipment at the Vya Man Camp. At the time, it appeared that Burke & Associates was the responsible party due to the fact they submitted the application for the authority to construct in order to get the Stop Work Order lifted and allow work at the site to proceed.

Subsequent information was provided to the AQMD to confirm that Burke & Associates submitted the application at the request of the El Paso Pipeline legal counsel. This request was based on the previous assistance Burke had provided in obtaining the amendment to the special use permit to allow for the fuel storage. Burke & Associates has confirmed their position by submitting an Application for the Administrative Modification of Permit to Operate #G10-0012 to transfer the permit to the Rockford Corporation.

On January 13, 2011, the Washoe County Building Department received an application from Rockford Corporation for the installation of the temporary fuel tanks and piping for the Vya Man Camp. This application confirms Rockford Corporation is responsible for the permitting of the gasoline dispensing equipment.

Based on the results of the AQMD investigation, the determination has been made to withdraw Warning Notice of Violation #4430 and issue Notice of Violation #4433 for violation of the District Board of Health Regulations Governing Air Quality Management, specifically Section 030.000, Source Permitting and Operation.

**P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7200 • FAX (775) 784-7225**

**[www.washoecounty.us/health](http://www.washoecounty.us/health)**

WASHOE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER HIRING EMPLOYMENT ELIGIBLE APPLICANTS

Printed on Recycled Paper

Mr. Ruhwedel / Rockford Corporation  
February 8, 2011

Page 2

Following the issuance of a notice of violation (NOV), there are three (3) options for addressing the issues. These options include: 1) the NOV may go unappealed to the District Board of Health; 2) an appeal may be heard by the Air Pollution Control Hearing Board; or 3) a Memorandum of Understanding may be executed between the parties if a negotiated settlement can be arrived at.

An appeal form has been included for your convenience. Please contact either Noel Bonderson, Permitting/Compliance Supervisor, or myself at 775-784-7200 to discuss your preference for the resolution of this matter.

Sincerely,



Charlene H. Albee  
Environmental Engineer

Enclosures

Certified Mail #7008 0150 0003 7312 9310

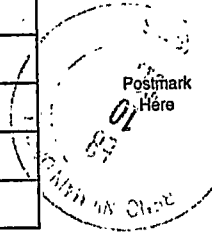
0708 0150 0003 7312 9310

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**O F A Q C I N 2 3 0 0 U S E**

Postage	\$
Certified Fee	
Return Receipt Fee (Endorsement Required)	
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	\$



Sent To  
**JIM RUHWEDEL, ROCKFORD CORP.**  
 Street, Apt. No.,  
 or PO Box No. **22845 NW BENNETT # 150**  
 City, State, ZIP+4  
**HILLSBORO, OR 97124**

PS Form 3800, August 2006 See Reverse for Instructions

**SENDER: COMPLETE THIS SECTION**

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:  
**JIM RUHWEDEL**  
**ROCKFORD CORP.**  
**22845 NW BENNETT # 150**  
**HILLSBORO OR 97124**

2. Article Number  
*(Transfer from service label)*

**COMPLETE THIS SECTION ON DELIVERY**

A. Signature  
 *Adrian DeForest*  Agent  Addressee

B. Received by (*Printed Name*)  
**Adrian DeForest**

C. Date of Delivery  
**2-12-11**

D. Is delivery address different from item 1?  Yes  
 If YES, enter delivery address below:  No

3. Service Type  
 Certified Mail  Express Mail  
 Registered  Return Receipt for Merchandise  
 Insured Mail  C.O.D.

4. Restricted Delivery? (*Extra Fee*)  Yes

7008 0150 0003 7312 9310 CA

COMPLAINT INVESTIGATION REPORT  
Washoe County Air Quality Management Division

Complaint Number: **CMP11-0016**

Complaint Status: ASSIGNED

Source of Complaint: INVESTIGATOR

Complaint Type: PERMIT

Date Received: 02/08/2011

Time: 9:00:00 AM

Inspector: CALBEE

Inspector Area: 1

Complaint Description: INSTALLATION & OPERATION OF GASOLINE DISPENSING FACILITY  
WITHOUT A PERMIT

Address:

NOV 4433

Location: Ruby Pipeline Man Camp, Vya, NV

CASE 1060

Parcel Number:

Related Permit Number: G10-0012

Complainant:

WASHOE COUNTY AQMD  
CHARLENE ALBEE

Responsible Party:

ROCKFORD CORP  
JIM RUHWEDEL  
22845 NW BENNETT #150  
HILLSBORO OR 97124  
503-575-8463

Investigation:

On 12-01-10 Mr. Dennis Cerfoglio, Senior Air Quality Specialist, and Mr. Wallace Prichard, Air Quality Specialist II, conducted a routine inspection of the Ruby Pipeline Man Camp Facility, located near Vya in Northern Washoe County. During the inspection, they discovered a portable fueling facility had been installed for the distribution of gasoline and diesel products. The gasoline dispensing equipment included two (2) 36,000 gallon gasoline tanks equipped with eight (8) nozzles.

Upon their return to the office on 12-02-11, they notified Ms. Charlene Albee, Environmental Engineer II, of the installation of the gasoline dispensing equipment. Ms. Albee confirmed that an application for an Authority to Construct had not been submitted for the fueling facility. Since Ms. Albee administers the Gasoline Program, she assumed responsibility for the enforcement actions.

Ms. Albee obtained a copy of the amended Special Use Permit, issued by Washoe County Community Development, approving the distribution of gasoline and diesel products at the Vya Man Camp. Based on this information and the fact that Burke & Associates (Burke) had previously submitted applications for the equipment related to the construction and operation of the camp facility, a Stop Work Order was issued to Burke to cease operations of the gasoline dispensing equipment.

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Ms. Albee contacted Mr. Jacobsen to let him know the application did not include information regarding the required Phase I and II vapor recovery per Health District Regulations Governing Air Quality Management, Section 040.080, Gasoline Transfer and Dispensing Facilities. Mr. Jacobsen suggested Ms. Albee contact Mr. Mark Beard, M&L Petroleum - Beard Oil Company, since they had erected the tanks. Ms. Albee contacted Mr. Beard and confirmed they had been contracted by the Rockford Corporation to install the fueling equipment. Ms. Albee explained the district requirements and confirmed the tanks were not equipped with the required vapor recovery equipment. Ms. Albee provided a list of local contractors that would be able to bring the tanks up to code and complete the required testing in order to lift the Stop Work Order. Beard Oil Company contract with Petroleum Maintenance to complete the work required for the equipment to operate in compliance. Ms. Albee contacted Mr. Jim Ruhwedel, Rockford Corporation, to inform him of the permitting situation and modification work that was going to be performed on the tanks to bring them up to code.

Based on the results of the investigation into the installation of the gasoline dispensing equipment without a permit, the determination was made to issue a Notice of Violation Citation to Burke & Associates and a Warning Notice of Violation to Rockford Corporation and Beard Oil Company.

Upon receipt of the Notice of Violation, Mr. Jacobsen (Burke) contacted Ms. Albee to explain their position in the situation. According to Mr. Jacobsen, the El Paso Pipeline legal counsel requested Burke facilitate the submittal of the application in order to resume operations since they had been dealing with the Washoe County Departments on other issues. The submittal of the application was not an assumption of responsibility for the operation of the equipment. The permit to operate should be issued to the Rockford Corporation since they contracted for the equipment and were responsible for the operations, including fuel delivery. On 01-27-11 an application for an Administrative Modification was submitted transferring Permit to Operate #G10-0012, issued for the gasoline dispensing equipment, from Burke & Associates to the Rockford Corporation.

During the process of attempting to determine who in fact was responsible for the installation of the gasoline distribution equipment, Ms. Albee had contacted the Washoe County Building Department. They determined that the equipment was installed without the required building permit. On 01-13-11, an application was submitted to the Building Department by the Rockford Corporation for the fueling facility.

As a result of the continued investigation into the installation of the gasoline dispensing facility, the determination was made that the Rockford Corporation was actually the responsible party. Therefore, the previously issued Notice of Violation Citation issued to Burke & Associates was withdrawn, along with the Warning Notice of Violation issued to the Rockford Corporation

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Enforcement Activities

Warning Citation.:  
NOV.....: 02/08/2011

Settlement.....:  
Appealed.....:  
Upheld.....:

Citation Number: 0  
NOV Number.....: 4433  
Case Number.....: 1060  
Amount.....: \$0.00  
  
Amount.....: \$0.00

Status Information

Initialized By.....: CALBEE  
Date Assigned.....: 02/08/2011

Completed Date...:  
Completed By.....:

# RECOMMENDED FINE WORKSHEET

DATE: 02/08/11 CASE NO.: 1060 NOV NO.: 4433

COMPANY NAME: Rockford Corporation

CONTACT NAME: Jim Ruhwedel

VIOLATION OF SECTION(S): 030.000 Source Permitting & Operation (**MAJOR** / MINOR)

X 1<sup>ST</sup> VIOLATION      \_\_\_\_\_ 2<sup>ND</sup> VIOLATION      \_\_\_\_\_ 3<sup>RD</sup> VIOLATION

<u>Yes</u>	HAZARDOUS AIR POLLUTANT	YES / NO	<u>VOC</u>	TYPE OF AIR CONTAMINANT (CO, NOX, SOX, PM, VOC'S)	YES / NO
<u>No</u>	LEGALLY PERMITTED SOURCE	YES / NO	<u>Yes</u>	PUBLIC HEALTH EXPOSURE	YES / NO
<u>Unknown</u>	NUMBER OF DAYS IN VIOLATION	YES / NO	<u>No</u>	PUBLIC COMPLAINTS	YES / NO

1. **DEGREE OF VIOLATION:** MINOR      MODERATE      **MAJOR**  
(The degree to which the person/company has deviated from the regulatory requirements)

Significant Non-Compliance – Installation of gasoline dispensing facility without an Authority to Construct.

2. **ECONOMIC BENEFIT COMPONENT:** (OPTIONAL): MINOR      MODERATE      **MAJOR**  
ESTIMATED COST \$ 353.00 + Time

(Economic effect to the person/company for NOT complying with the Regulations including avoided costs and delayed costs)

Cost benefit includes the application fee and avoiding the processing time delaying the commencement of operations.

3. **DEGREE OF COOPERATION:** MINOR      **MODERATE**      MAJOR  
(The person/company's efforts to immediately cease the violation and come into compliance)

Significant amount of time was spent by staff trying to determine the responsible party. Once the determination was made, the party was very cooperative.

4. **ADDITIONAL COMMENTS:**

RECOMMENDED FINE: \$2,500.00

Charlene Albee  
AQ STAFF SIGNATURE

Permits to Operate



# PERMIT TO OPERATE

An Air Pollution Emission Source

No. G10-0012

Issued By Air Quality Management Division, Washoe County Health District

P.O. Box 11130, Reno, Nevada 89520-0027 • Phone (775) 784-7200

ISSUED TO: ROCKFORD CORPORATION Gen Air - GasolineADDRESS: 22845 NW BENNET ST #150, HILLSBORO OR, 97124LOCATION: VYA MAN CAMP, VYA, NEVADAEQUIPMENT COVERED UNDER THIS PERMIT GASOLINE DISPENSING EQUIPMENT INCLUDING TWO (2) 3,600 GALLON ABOVE GROUND STORAGE TANKS WITH BALANCE PHASE II VAPOR RECOVERY, CARB EXECUTIVE ORDER #G-70-52-AM, 8 GASOLINE DISPENSING NOZZLES

THE CONDITIONS OF OPERATION LISTED ON THIS PERMIT SUPERCEDE ALL PREVIOUS PERMIT CONDITIONS

## CONDITIONS OF OPERATION LISTED ON THIS PERMIT:

- A. ALTERATIONS: This permit becomes void upon any change of ownership or address or any alteration of permitted equipment.
- B. POSTING: This permit shall be posted on or near the equipment listed above. This permit shall be made readily available at all times while the equipment is operating.
- C. MODIFICATION OF EQUIPMENT: Any modification of the equipment other than normal repair and maintenance will require a new permit.
- D. RECORDS: Any records of operation which effect the potential of the source to emit air pollutants, such as fuel or products consumed, products produced, hours of operation, chemicals or supplies used in source operation, must be maintained for a period of at least 5 years and made available to the Control Officer upon request.
- E. EQUIPMENT FAILURE: All upset or breakdown conditions resulting in increased emissions or air pollutants shall be reported in compliance with District regulations, Section 020.075 and 020.076.
- F. ACCESS: The Control Officer will be provided access to the facility to inspect operations and equipment covered under this permit whenever necessary to determine compliance with this permit and any other air pollution limitations specified in District regulations.

## ADDITIONAL CONDITIONS:

1: The annual throughput/consumption figures must be submitted in writing to the A.Q.M.D. no later than the 20th of the month, approximately 6 weeks prior to the expiration date of the permit.

2: All gasoline transfer and dispensing facilities must operate in accordance with Section 040.080 of the Washoe County District Board of Health Regulations governing Air Quality Management.

3: To reduce evaporative loss all components of the Phase I and Phase II vapor recovery systems shall be installed and maintained in accordance with California Air Resources Board (CARB) Executive Orders, or New York State Department of Environmental Conservation approvals.

4: All hoses, boots, faceplates/flexible cones, nozzle shut off mechanisms, check valves, swivels, tanks, tank fill tubes, and fill tube cap seals must be maintained in good working order with regular maintenance to prevent leakage and excess escape of vapors (i.e., no tears, slits, holes, leaks, or malfunctions -- Section 040.080.)

5: In accordance with Section 040.095 of the Washoe County Air Quality Regulations and 40 CFR, Part 80, all gasoline dispensed to motor vehicles between October 1 and January 31 must contain the proper amount of oxygenate.

6: Fuel spills or leaks must be cleaned up or corrected immediately using proper waste disposal methods. (Including accumulations of fuel in spill containers, condensation pots, and liquid collectors).

7: An annual Static Pressure Decay Test will be required to demonstrate compliance with the 98% effectiveness established in the CARB Certification Procedures for phase II vapor recovery systems. The testing must be completed 90 days from the expiration date of this permit and the results submitted within 30 days of completion of the test.

8: All operations must comply with 40 CFR Part 63, Subpart CCCCC - National Emission Standards for Hazardous Air Pollutants (NESHAP) for Source Category: Gasoline Dispensing Facilities.

*May A. B.*  
CONTROL OFFICER

12/31/2011  
EXPIRATION DATE

\$0.00  
ANNUAL RENEWAL FEE

G10-0012  
PERMIT NO.

FAILURE TO COMPLY WITH THE CONDITIONS OF THIS PERMIT MAY RESULT IN CITATIONS OR PERMIT REVOCATION

WASHOE COUNTY HEALTH DISTRICT  
AIR QUALITY MANAGEMENT DIVISION

APPLICATION FOR ADMINISTRATIVE MODIFICATION OF AN  
AIR QUALITY PERMIT TO OPERATE

Return to: Washoe County Health District  
Air Quality Management Division  
PO Box 11130  
Reno, Nevada 89520-0027  
(775) 784-7200 FAX (775) 784-7225

NOTE: -- A \$30.00 process fee per permit must be submitted with this application.  
-- Application must be filled out completely for all items that are applicable.

1. Previous Business Name and Address:

Burke Construction Group Inc.  
3365 Wynn Rd, Las Vegas, NV. 89102

2. If known Permit Number or Numbers: G10-0012

3. New Business Name and Address:

Rockford Corp.  
22845 NW Bennet St. Suite 150; Hillsboro, OR 97124

Contact Person: Jim Ruhwedel Telephone No: (503) 575-8463

4. Facility Description/type of equipment registered under the permit(s):

Fuel Storage & Dispensing Tank

5. For fuel burning equipment state

Aggregate input BTU/hr: NA

Type of Fuel used: (circle) Natural Gas - Fuel Oil - Coal

Type of Back-up Fuel used: (circle) Natural Gas - Fuel Oil - Coal

Sulfur Content if Oil or Coal is used: \_\_\_\_\_

Average Hours Operated (hrs/yr): \_\_\_\_\_

Under penalty of perjury, to the best of my knowledge the information supplied in this document is true and correct.

Ray  
Signature: Ray Jacobsen  
Print or Type Name

Date 1-27-11  
Title Sr. Project Manager

I 020111 W043609 TND CHECK \$30.00



# PERMIT TO OPERATE

An Air Pollution Emission Source

No. G10-0012

Issued By Air Quality Management Division, Washoe County Health District

P.O. Box 11130, Reno, Nevada 89520-0027 • Phone (775) 784-7200

ISSUED TO: BURKE & ASSOCIATES Gen Air - Gasoline

ADDRESS: 3365 WYNN ROAD, LAS VEGAS NV, 89102

LOCATION: VYA MAN CAMP, VYA, NEVADA

EQUIPMENT COVERED UNDER THIS PERMIT GASOLINE DISPENSING EQUIPMENT INCLUDING TWO (2) 3,600 GALLON ABOVE GROUND STORAGE TANKS WITH BALANCE PHASE II VAPOR RECOVERY, CARB EXECUTIVE ORDER #G-70-52-AM, 8 GASOLINE DISPENSING NOZZLES

**THE CONDITIONS OF OPERATION LISTED ON THIS PERMIT SUPERCEDE ALL PREVIOUS PERMIT CONDITIONS**

**CONDITIONS OF OPERATION LISTED ON THIS PERMIT:**

- A. **ALTERATIONS:** This permit becomes void upon any change of ownership or address or any alteration of permitted equipment.
- B. **POSTING:** This permit shall be posted on or near the equipment listed above. This permit shall be made readily available at all times while the equipment is operating.
- C. **MODIFICATION OF EQUIPMENT:** Any modification of the equipment other than normal repair and maintenance will require a new permit.
- D. **RECORDS:** Any records of operation which effect the potential of the source to emit air pollutants, such as fuel or products consumed, products produced, hours of operation, chemicals or supplies used in source operation, must be maintained for a period of at least 5 years and made available to the Control Officer upon request.
- E. **EQUIPMENT FAILURE:** All upset or breakdown conditions resulting in increased emissions or air pollutants shall be reported in compliance with District regulations, Section 020.075 and 020.076.
- F. **ACCESS:** The Control Officer will be provided access to the facility to inspect operations and equipment covered under this permit whenever necessary to determine compliance with this permit and any other air pollution limitatons specified in District regulations.

**ADDITIONAL CONDITIONS:**

- 1: The annual throughput/consumption figures must be submitted in writing to the A.Q.M.D. no later than the 20th of the month, approximately 6 weeks prior to the expiration date of the permit.
- 2: All gasoline transfer and dispensing facilities must operate in accordance with Section 040.080 of the Washoe County District Board of Health Regulations governing Air Quality Management.
- 3: To reduce evaporative loss all components of the Phase I and Phase II vapor recovery systems shall be installed and maintained in accordance with California Air Resources Board (CARB) Executive Orders, or New York State Department of Environmental Conservation approvals.
- 4: All hoses, boots, faceplates/flexible cones, nozzle shut off mechanisms, check valves, swivels, tanks, tank fill tubes, and fill tube cap seals must be maintained in good working order with regular maintenance to prevent leakage and excess escape of vapors (i.e. no tears, slits, holes, leaks, or malfunctions – Section 040.080.)
- 5: In accordance with Section 040.095 of the Washoe County Air Quality Regulations and 40 CFR, Part 80, all gasoline dispensed to motor vehicles between October 1 and January 31 must contain the proper amount of oxygenate.
- 6: Fuel spills or leaks must be cleaned up or corrected immediately using proper waste disposal methods. (Including accumulations of fuel in spill containers, condensation pots, and liquid collectors).
- 7: An annual Static Pressure Decay Test will be required to demonstrate compliance with the 98% effectiveness established in the CARB Certification Procedures for phase II vapor recovery systems. The testing must be completed 90 days from the expiration date of this permit and the results submitted within 30 days of completion of the test.
- 8: All operations must comply with 40 CFR Part 63, Subpart CCCCC - National Emission Standards for Hazardous Air Pollutants (NESHAP) for Source Category: Gasoline Dispensing Facilities.

*Mary A. Anderson*  
CONTROL OFFICER

12/31/2011  
EXPIRATION DATE

\$375.00  
ANNUAL RENEWAL FEE

G10-0012  
PERMIT NO.

**FAILURE TO COMPLY WITH THE CONDITIONS OF THIS PERMIT MAY RESULT IN CITATIONS OR PERMIT REVOCATION**

WASHOE COUNTY HEALTH DISTRICT  
AIR QUALITY MANAGEMENT DIVISION

APPLICATION FOR AUTHORITY TO CONSTRUCT/MODIFY  
AND/OR PERMIT TO OPERATE A GASOLINE DISPENSING FACILITY

Return to: Air Quality Management Division  
PO Box 11130  
Reno, Nevada 89620-0027  
(775) 784-7200, Fax (775) 784-7225

G10-0012  
SIC # 1623  
COND # 2

INSTRUCTIONS:

- \* A Plan Review Fee of \$353.00 must be submitted with the Application
- \* For new facilities an additional Operating Permit Fee will be assessed after completion of the air quality emissions review which is based on a fee per dispensing nozzle.
- \* Include construction drawings for the facility showing location of all gas tanks, piping, nozzles, island configuration (Dog Bone Island etc.), and nearest street intersection.
- \* Application must be filled out completely for all items that are applicable.
- \* Application must be signed by a responsible person knowledgeable concerning the operation of the equipment.

1. Full Business Name (Name Permit will be issued under):  
Burke And Associates

2. Address (actual location of facility):  
3365 Wynn Rd  
Street  
Las Vegas NV 89102  
City State Zip Code County

3. Business/Mailing Address (if different than above):  
3365 Wynn Rd  
Street  
Las Vegas NV 89102 Clark  
City State Zip Code County

4. Name & Address of Contact Person (Responsible Party):  
Ray Jacobson  
Name  
3365 Wynn Rd  
Street  
Las Vegas NV 89102 Clark  
City State Zip Code County  
Telephone No: 702-241-2843 Fax No: 702-365-4083

5. Name & Address of Construction Contractor (if known):  
ROCKFORD CORP  
Name  
22845 NW Bennett St. Suite 150  
Street  
Hillsboro OR 97124  
City State Zip Code County  
Telephone No: 503-647-0224 Fax # 503-647-0226

6. Expected date for start of construction (for new/modified installations): \_\_\_\_\_  
Estimated date of start of operation: \_\_\_\_\_

702-367-1040

329-3301

7. Reason for Application:  New Construction  Modification  Other

Give Brief Project Description: \_\_\_\_\_

Facility Type (check all that apply):  Vehicle  Aircraft  Marine  Agricultural  Government  Business Fleet  Rental  Other

Circle One: Above Ground or Below Ground Storage Tanks. If Above Ground Tanks they must be Certified for both Phase I and Phase II vapor recovery if larger than 1001 gallons.

Type of Gasoline	Tank Size (Gallons)	Estimated Throughput (Gallons per month or yr)	Number of Nozzles			Distance of fill tube from bottom of tank (≤ 6')
			Existing	Proposed	Total	
			8	8	8	SUBMERGED

9. VAPOR RECOVERY EQUIPMENT:  
 Phase I -  Two Point  Cordal - Make & Model: \_\_\_\_\_  
 None/Exempt (Give Reason): \_\_\_\_\_  
 Phase II -  Balance  Aspirator Assist  Vacuum Assist  
 None/Exempt (Give Reason): \_\_\_\_\_

California Air Resources Board Phase II configuration - Executive Order & Exhibit Number or New York State Certification: \_\_\_\_\_

Complete All Items That Are Applicable

Equipment	Quantity	Make & Model	Equipment	Quantity	Make & Model
Nozzles	8	Emco - Wheeler A4005-002	Dispensers		
Nozzle Swivels			Dispenser Swivels		
Hoses	8	Good Gear BAL-120	High Hose Retractor		
Liquid Pickups			Blending Valves		
Breakaways (optional)			Splash Bucket Drain (Phase I)		

\* Remote Vapor Check Valves are not approved for installation in Washoe County, Nevada \*

NOTE: Applicant agrees to allow on site inspection during and after construction by the Air Quality Management Division during working hours without prior notice. The operator must notify this office when facility commences and completes construction. An official Permit to Operate will not be issued until a final inspection is made and any test data has been forwarded to this office assuring that equipment will meet all district and state regulations.

This application is submitted in accordance with the provisions of Section 030.005, and under penalty of perjury, to the best of my knowledge the information supplied in this document is true and correct.

Signature: Ray Print or Type Name and Title: Ray Jacobsen/Sr PM Date: 12-2-2010



Notice of Violation (NOV) Warning Paperwork



WASHOE COUNTY DISTRICT HEALTH DEPARTMENT  
AIR QUALITY MANAGEMENT DIVISION  
401 RYLAND STREET, SUITE 331 • P.O. BOX 11130 • RENO, NV 89520  
(775) 784-7200



**NOTICE OF VIOLATION**

NOV 4429

DATE ISSUED: 12/13/2010

ISSUED TO: M&L PETROLEUM - BEARD OIL CO. PHONE #: (800) 232-1860

MAILING ADDRESS: 205 N. KINNEY CITY/ST: MT PLEASANT, MT ZIP: 48858

NAME/OPERATOR: MARK BEARD PHONE #: (800) 232-1860

DRIVER LICENSE #/SSN N/A

YOU ARE HEREBY OFFICIALLY NOTIFIED THAT ON 12/13/10 (DATE) AT 11:30 AM (TIME), YOU ARE IN VIOLATION OF THE FOLLOWING SECTION(S) OF THE WASHOE COUNTY DISTRICT BOARD OF HEALTH REGULATIONS GOVERNING AIR QUALITY MANAGEMENT:

- |  |  |
|--|--|
| <input type="checkbox"/> MINOR VIOLATION OF SECTION: | <input checked="" type="checkbox"/> MAJOR VIOLATION OF SECTION:  |
| <input type="checkbox"/> 040.030 DUST CONTROL        | <input checked="" type="checkbox"/> 030.000 OPERATING W/O PERMIT |
| <input type="checkbox"/> 040.055 ODOR/NUISANCE       | <input type="checkbox"/> 030.2175 VIOLATION OF PERMIT CONDITION  |
| <input type="checkbox"/> 040.200 DIESEL IDLING       | <input type="checkbox"/> 030.105 ASBESTOS/NESHAP                 |
| <input type="checkbox"/> OTHER _____                 | <input type="checkbox"/> OTHER _____                             |

VIOLATION DESCRIPTION: INSTALLATION OF GASOLINE DISPENSING EQUIPMENT WITHOUT AN AUTHORITY TO CONSTRUCT/ PERMIT TO OPERATE

LOCATION OF VIOLATION: RUBY PIPELINE MAN CAMP, VYA, NV

POINT OF OBSERVATION: ON-SITE

Weather: \_\_\_\_\_ Wind Direction From: N E S W

Emissions Observed: \_\_\_\_\_  
(If Visual Emissions Performed - See attached Plume Evaluation Record)

**WARNING ONLY:** Effective 11:30 a.m./p.m. 12/13/10 (date) you are hereby ordered to abate the above violation within \_\_\_\_\_ hours/days. I hereby acknowledge receipt of this warning on the date indicated.

Signature NOT AVAILABLE

**CITATION:** You are hereby notified that effective on \_\_\_\_\_ (date) you are in violation of the section(s) cited above. You are hereby ordered to abate the above violation within \_\_\_\_\_ hours/days. You are further advised that within ten days of the date of this violation you may submit a written notice of appeal to the Chairman, Hearing Board, P.O. Box 11130, Reno, Nevada 89520. Failure to submit a notice of appeal in the time specified will result in submission of this violation to the District Board of Health, together with a request that an administrative fine be levied against you. If you do not wish to file an appeal the appropriate fine may be paid at the District Health Department.

**SIGNING THIS FORM IS NOT AN ADMISSION OF GUILT**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Issued by: Charlene Albee Title: ENV. ENG. II

WASHOE DOES NOT DISCRIMINATE ON THE BASIS OF SEX, RACE, COLOR, AGE, RELIGION, DISABILITY OR NATIONAL ORIGIN IN THE ACTIVITIES AND OR SERVICES WHICH IT PROVIDES. IF YOU HAVE ANY QUESTIONS, PLEASE CALL WASHOE COUNTY HUMAN RESOURCES - 328-2080; TDD NUMBER 328-3685.

COMPLAINT INVESTIGATION REPORT  
Washoe County Air Quality Management Division

Complaint Number: **CMP10-0044**

Complaint Status: ASSIGNED

Source of Complaint: INVESTIGATOR

Complaint Type: PERMIT

Date Received: 12/06/2010

Time: 8:45:00 AM

Inspector: CALBEE

Inspector Area: 1

Complaint Description: INSTALLATION OF GASOLINE DISPENSING EQUIPMENT WITHOUT PERMIT

Address:

Location: VYA MAN CAMP, VYA, NEVADA

Parcel Number:

Related Permit Number: G10-0012

Complainant:

WASHOE COUNTY AIR QUALITY MANAGEMENT  
CHARLENE ALBEE

Responsible Party:

ROCKFORD CORPORATION  
JIM RUHWEDEL  
22845 NW BENNETT #150  
HILLSBORO OR 97124  
503-575-8463

Investigation:

On 12-01-10 Mr. Dennis Cerfoglio, Senior Air Quality Specialist, and Mr. Wallace Prichard, Air Quality Specialist II, conducted a routine inspection of the Ruby Pipeline Man Camp Facility, located near Vya in Northern Washoe County. During the inspection, they discovered a portable fueling facility had been installed for the distribution of gasoline and diesel products. The gasoline dispensing equipment included two (2) 36,000 gallon gasoline tanks equipped with eight (8) nozzles.

Upon their return to the office on 12-02-11, they notified Ms. Charlene Albee, Environmental Engineer II, of the installation of the gasoline dispensing equipment. Ms. Albee confirmed that an application for an Authority to Construct had not been submitted for the fueling facility. Since Ms. Albee administers the Gasoline Program, she assumed responsibility for the enforcement actions.

Ms. Albee obtained a copy of the amended Special Use Permit, issued by Washoe County Community Development, approving the distribution of gasoline and diesel products at the Vya Man Camp. Based on this information and the fact that Burke & Associates (Burke) had previously submitted applications for the equipment related to the construction and operation of the camp facility, a Stop Work Order was issued to Burke to cease operations of the gasoline dispensing equipment.

Ms. Albee contacted Mr. Ray Jacobsen (Burke), to notify him of the situation and provide the required application that needed to be submitted to lift the Stop Work Order. Mr. Jacobsen indicated that Burke did not have anything to do with the gasoline distribution but he would contact El Paso Pipeline to make them aware of the situation. The completed application and fees were submitted the afternoon of 12-02-10.

Ms. Albee contacted Mr. Jacobsen to let him know the application did not include information regarding the required Phase I and II vapor recovery per Health District Regulations Governing Air Quality Management, Section 040.080, Gasoline Transfer and Dispensing Facilities. Mr. Jacobsen suggested Ms. Albee contact Mr. Mark Beard, M&L Petroleum - Beard Oil Company, since they had erected the tanks. Ms. Albee contacted Mr. Beard and confirmed they had been contracted by the Rockford Corporation to install the fueling equipment. Ms. Albee explained the district requirements and confirmed the tanks were not equipped with the required vapor recovery equipment. Ms. Albee provided a list of local contractors that would be able to bring the tanks up to code and complete the required testing in order to lift the Stop Work Order. Beard Oil Company contract with Petroleum Maintenance to complete the work required for the equipment to operate in compliance. Ms. Albee contacted Mr. Jim Ruhwedel, Rockford Corporation, to inform him of the permitting situation and modification work that was going to be performed on the tanks to bring them up to code.

Burke & Associates and Rockford Corporation were responsible for obtaining permits. Warning Citation was issued to Beard Oil for failing to confirm a permit had been issued prior to the installation of gasoline dispensing equipment.

Reference CMP11-0016 for further details on compliance actions related to NOV Citation #4433 issued to Rockford Corporation (Case #1060)

Enforcement Activities

Warning Citation..: 12/13/2010	Citation Number: 4429
NOV.....:	NOV Number....: 0
	Case Number.....: 0
Settlement.....:	Amount.....: \$0.00
Appealed.....:	
Upheld.....:	Amount.....: \$0.00

Status Information

Initialized By.....: CALBEE <i>Calbee</i>	Completed Date...:
Date Assigned.....: 12/06/2010	Completed By.....:



# WASHOE COUNTY HEALTH DISTRICT

## AIR QUALITY MANAGEMENT DIVISION



**Public Health**  
Prevent. Promote. Protect.

December 13, 2010

Mr. Mark Beard  
M & L Petroleum/Beard Oil  
205 North Kinney  
Mt Pleasant, MI 48858

Re: Ruby Pipeline Man Camp, Vya, Nevada

Dear Mr. Beard:

The Air Quality Management Division (AQMD) of the Washoe County District Health Department conducted a routine inspection of the Ruby Pipeline Man Camp Facility on December 1, 2010. During the inspection, staff documented the installation and operation of the gasoline dispensing equipment. Upon returning to the office on December 2, 2010, it was confirmed that this equipment was installed without the required Air Quality Authority to Construct. The determination was made, based on further investigation, that Burke & Associates was responsible for obtaining permits as the general contractor.

The AQMD recommends all contractors and/or subcontractors verify the proper permits have been issued prior to the installation of any equipment. In most cases, the permits are required to be posted on site making verification readily available.

Based on the results of the investigation, the decision was made to issue M & L Petroleum – Beard Oil Company the attached Warning Notice of Violation #4429. Please be advised this is a warning notice only and has no associated monetary fine. However, if the same violation occurs in the future, a citation and fine may be assessed.

If you have any questions, please feel free to contact me at 784-7211.

Sincerely,

*Charlene H. Albee*

Charlene H. Albee  
Environmental Engineer II

Enclosures

Certified Mail #7008 0150 0003 7312 9228

P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7211

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<b>0 F AQ012300J SE</b>	
Postage	\$
Certified Fee	
Return Receipt Fee (Endorsement Required)	
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	\$
Sent To <b>M &amp; L PETROLEUM - BEARD OIL CO.</b>	
Street, Apt. No., or PO Box No. <b>205 N. KINNEY</b>	
City, State, ZIP+4 <b>MT PLEASANT MI 48858</b>	
PS Form 3800, August 2006 See Reverse for Instructions	

7008 0150 0003 7312 9228

AIR QUALITY

Postmark Here



# WASHOE COUNTY HEALTH DISTRICT

## AIR QUALITY MANAGEMENT DIVISION



**Public Health**  
Prevent. Promote. Protect.

February 7, 2011

Mr. Ray Jacobsen  
Burke & Associates  
3365 Wynn Road  
Las Vegas, NV 89102

Re: Notice of Violation #4431 – Ruby Pipe Line Gasoline Dispensing Facility

Dear Mr. Jacobsen:

The Air Quality Management Division (AQMD) of the Washoe County Health District issued the above referenced notice of violation on December 13, 2010. It was the understanding of the AQMD that Burke & Associates was responsible for obtaining a permit to operate for the gasoline dispensing equipment based on the application that was submitted on December 2, 2010.

Following the issuance of the notice of violation, subsequent information was received that clarified the responsible party was actually the Rockford Corporation. The AQMD investigation has confirmed that Rockford contracted for the installation of the equipment, is currently operating the system and continues to make the arrangements for the fuel deliveries. Based on this information, the decision has been made to withdraw Notice of Violation #4431. The notice of violation is now considered null and void.

This letter is intended to provide a written documentation of the withdrawal of the notice of violation and should be maintained for future reference. If you have any further questions, please feel free to contact me at (775) 784-7211 or [calbee@washoecounty.us](mailto:calbee@washoecounty.us).

Thank you for your assistance.

A handwritten signature in cursive script that reads "Charlene Albee".

Charlene Albee  
Environmental Engineer II

P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7200 • FAX (775) 784-7225

[www.washoecounty.us/health](http://www.washoecounty.us/health)

WASHOE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER HIRING EMPLOYMENT ELIGIBLE APPLICANTS  
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WASHOE COUNTY DISTRICT HEALTH DEPARTMENT  
AIR QUALITY MANAGEMENT DIVISION  
401 RYLAND STREET, SUITE 331 • P.O. BOX 11130 • RENO, NV 89520  
(775) 784-7200



NOTICE OF VIOLATION

NOV 4431

DATE ISSUED: 12/13/2010

ISSUED TO: BURKE & ASSOCIATES PHONE #: (702) 241-2843

MAILING ADDRESS: 3365 WYNN RD CITY/ST: LAS VEGAS, NV ZIP: 89102

NAME/OPERATOR: RAY JACOBSEN PHONE #: (702) 241-2843

DRIVER LICENSE #/SSN N/A

YOU ARE HEREBY OFFICIALLY NOTIFIED THAT ON 12/13/10 (DATE) AT 3:30 pm (TIME), YOU ARE IN VIOLATION OF THE FOLLOWING SECTION(S) OF THE WASHOE COUNTY DISTRICT BOARD OF HEALTH REGULATIONS GOVERNING AIR QUALITY MANAGEMENT.

- MINOR VIOLATION OF SECTION:
- 040.030 DUST CONTROL
- 040.055 ODOR/NUISANCE
- 040.200 DIESEL IDLING
- OTHER

- MAJOR VIOLATION OF SECTION:
- 030.000 OPERATING W/O PERMIT
- 030.2175 VIOLATION OF PERMIT CONDITION
- 030.105 ASBESTOS/NESHAP
- OTHER

VIOLATION DESCRIPTION: INSTALLATION OF GASOLINE DISPENSING EQUIPMENT WITHOUT AN AUTHORITY TO CONSTRUCT/ PERMIT TO OPERATE

LOCATION OF VIOLATION: RUBY PIPELINE MAN CAMP, VYA, NV

POINT OF OBSERVATION: ON-SITE

Weather: \_\_\_\_\_ Wind Direction From: N E S W

Emissions Observed: \_\_\_\_\_  
(If Visual Emissions Performed - See attached Plume Evaluation Record)

WARNING ONLY: Effective \_\_\_\_\_ a.m./p.m. \_\_\_\_\_ (date) you are hereby ordered to abate the above violation within \_\_\_\_\_ hours/days. I hereby acknowledge receipt of this warning on the date indicated.

Signature \_\_\_\_\_

CITATION: You are hereby notified that effective on 12/13/2010 (date) you are in violation of the section(s) cited above. You are hereby ordered to abate the above violation within IMMEDIATELY hours/days. You are further advised that within ten days of the date of this violation you may submit a written notice of appeal to the Chairman, Hearing Board, P.O. Box 11130, Reno, Nevada 89520. Failure to submit a notice of appeal in the time specified will result in submission of this violation to the District Board of Health, together with a request that an administrative fine be levied against you. If you do not wish to file an appeal the appropriate fine may be paid at the District Health Department.

SIGNING THIS FORM IS NOT AN ADMISSION OF GUILT

Signature: NOT AVAILABLE Date: \_\_\_\_\_

Issued by: Charlene Albee Title: ENV ENG II



# WASHOE COUNTY HEALTH DISTRICT

## AIR QUALITY MANAGEMENT DIVISION



**Public Health**  
Prevent. Promote. Protect.

December 13, 2010

Mr. Ray Jacobsen  
Burke & Associates  
3365 Wynn Road  
Las Vegas, NV 89102

Re: Installation of Gasoline Dispensing Equipment -  
Ruby Pipeline Man Camp, Vya, NV

Dear Mr. Jacobsen:

On December 1, 2010, the Air Quality Management Division (AQMD) of the Washoe County District Health Department conducted a routine inspection of the Ruby Pipeline Man Camp Facility located in Vya, Nevada. During the inspection, staff documented the installation and operation of the gasoline dispensing equipment. Upon returning to the office on December 2, 2010, it was confirmed that this equipment was installed without the required Air Quality Authority to Construct.

On October 8, 2010, Burke & Associates (Burke) staff attended a meeting with Washoe County Officials, including AQMD staff, to discuss a modification to the special use permit to allow for the distribution of gasoline and diesel at the Vya Man Camp. During this meeting, Burke was advised of the requirement for an Air Quality Permit prior to the installation of the gasoline dispensing equipment. In a letter dated October 20, 2010, the Director of Community Development approved the fuel distribution with specific requirements which included "3) The applicant shall provide written approval of the proposed use (with plans of the proposed fuel distribution facility attached) from the District Health Department, Air Quality Management Division to the Director of Community Development." (see copy attached)

Subsequent to this approval, Burke staff did contact the AQMD to request an application for the installation of the fuel distribution facility. AQMD staff gave directions to the application form on the County website and provided information for the submittal. The completed application was not submitted prior to the installation of the equipment.

Based on the results of the investigation into the installation of the gasoline dispensing equipment, the determination has been made to issue Notice of Violation Citation #4430 for violation of the District Board of Health Regulations Governing Air Quality Management, specifically Section 030.000, Source Permitting and Operation.

P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7200 • FAX (775) 784-7225

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Mr. Jacobsen/Burke & Associates  
December 13, 2010

Page 2

Following the issuance of a notice of violation (NOV), there are three (3) options for addressing the issues. These options include: 1) the NOV may go unappealed to the District Board of Health; 2) an appeal may be heard by the Air Pollution Control Hearing Board; or 3) a Memorandum of Understanding may be executed between the parties if a negotiated settlement can be arrived at. An appeal form has been included for your convenience. Please contact either Noel Bonderson, Permitting/Compliance Supervisor, or myself at 775-784-7200 to discuss your preference for the resolution of this matter.

Sincerely,

*Charlene H. Albee*

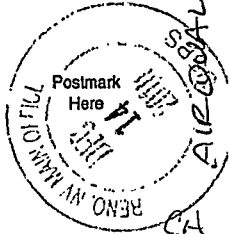
Charlene H. Albee  
Environmental Engineer

Enclosures

Certified Mail #7008 0150 0003 7312 9242

7008 0150 0003 7312 9242

<b>U.S. Postal Service</b> <b>CERTIFIED MAIL RECEIPT</b> <i>(Domestic Mail Only; No Insurance Coverage Provided)</i>	
For delivery information visit our website at <a href="http://www.usps.com">www.usps.com</a>	
<b>OFFICE (72300) USE</b>	
Postage	\$
Certified Fee	
Return Receipt Fee (Endorsement Required)	
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	\$
Sent To: <b>BURKE &amp; ASSOCIATES</b>	
Street, Apt. No.:	
or PO Box No. <b>33165 WYNN RD.</b>	
City, State, ZIP+4	
<b>LAS VEGAS NV 89102</b>	
PS Form 3800, August 2006 See Reverse for Instructions	



Washoe County Community Development Letter to  
Scott Ruedy, Planning Project Manager of Cardno, WRG  
dated October 20, 2010



# Community Development

*"Dedicated to Excellence in Public Service"*

Adrian P. Freund, FAICP, Community Development Director



October 20, 2010

Scott Ruedy, Planning Project Manager  
Cardno, WRG  
10649 Jeffreys Street  
Henderson, NV 89052

I am in receipt of your request for a modification of Special Use Permit Case Number SB09-014, as approved under appeal case number AX09-008, dated October 14, 2010 on behalf of Burke and Associates to allow the distribution of gasoline and diesel at the project site. As it is currently approved the project is approved only for a temporary employee housing camp for approximately 600 employees, a helistop and operable vehicle storage area to be utilized for a period of approximately eight months.

Section 110.810.60 of the Washoe County Development Code allows the Director to modify approved special use permits under certain conditions. Based upon my evaluation of your letter, study of the plans approved under the special use permit and consultation with my staff, I will make the determination that the conditions required by 110.810.60 have been met in this instance. It is clear that the distribution of fuel was not contemplated as part of the special use permit when it was evaluated by all of the reviewing agencies. The "fuel storage" notation on the approved plans was questioned by County Staff and it was indicated during the review process that it was intended for fuel for the on-site power generators only. As that is not the case additional conditions of approval are needed to ensure compliance with public health and safety requirements.

As Director of Community Development I will approve the additional use of fuel distribution, as requested in your letter and as described in the accompanying documents subject to the following conditions. No activity of this type may occur, nor may construction on the facility begin, until final written permission is granted by me, upon my satisfaction that all additional requirements have been met.

Additional requirements and conditions of approval of the requested modification are as follows:

- 1) The applicant shall obtain a separate building permit from the Department of Building and Safety for the storage tank and related distribution apparatus.
- 2) The applicant shall provide written approval of the proposed use (with plans of the proposed fuel distribution facility attached) from the District Health Department, Environmental Health Division to the Director of Community Development.
- 3) The applicant shall provide written approval of the proposed use (with plans of the proposed fuel distribution facility attached) from the District Health Department, Air Quality Management Division to the Director of Community Development.
- 4) The applicant shall provide written approval of the proposed use (with plans of the proposed fuel distribution facility attached) from the applicable Fire authority to the Director of Community Development.

---

Post Office Box 11130, Reno, NV 89520-0027 – 1001 E. Ninth St., Reno, NV 89512

Telephone: 775.328.3600 – Fax: 775.328.6133

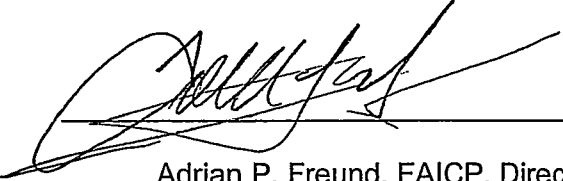
[www.washoecounty.us/comdev/](http://www.washoecounty.us/comdev/)

***"Your Community Development Department"***

- 5) The plans shall include, and the applicant shall construct, an impervious surface of asphalt or concrete under the fueling area such that any fuel spilled will be contained and groundwater contamination will be inhibited. Plans shall include procedures for clean up of any fuel spilled.
- 6) The plans shall include, and the applicant shall construct, an external containment structure equal to 150% of the total volume of the tank. The external containment structure shall be approved by all applicable County and State agencies.

I hope that this accommodation helps to facilitate your operations. If you have additional questions or if any clarification of these conditions of approval are required, please feel free to contact Roger Pelham, Senior Planner at 775.328.3622.

Sincerely,



---

Adrian P. Freund, FAICP, Director

Voided Backup Paperwork



WASHOE COUNTY DISTRICT HEALTH DEPARTMENT  
AIR QUALITY MANAGEMENT DIVISION  
401 RYLAND STREET, SUITE 331 • P.O. BOX 11130 • RENO, NV 89520  
(775) 784-7200



NOTICE OF VIOLATION

NOV 4430

DATE ISSUED: 12/13/2010

ISSUED TO: ROCKFORD CORP PHONE #: (503) 647-0224

MAILING ADDRESS: 22845 NW BENNETT ST. #150 CITY/ST: HILLSBORO, OR ZIP: 97124

NAME/OPERATOR: Jim RUHWEDL PHONE #: (503) 575-8463

DRIVER LICENSE #/SSN N/A

YOU ARE HEREBY OFFICIALLY NOTIFIED THAT ON 12/13/10 (DATE) AT 3:00 pm (TIME), YOU ARE IN VIOLATION OF THE FOLLOWING SECTION(S) OF THE WASHOE COUNTY DISTRICT BOARD OF HEALTH REGULATIONS GOVERNING AIR QUALITY MANAGEMENT:

MINOR VIOLATION OF SECTION:

- 040.030 DUST CONTROL
- 040.055 ODOR/NUISANCE
- 040.200 DIESEL IDLING
- OTHER

MAJOR VIOLATION OF SECTION:

- 030.000 OPERATING W/O PERMIT
- 030.2175 VIOLATION OF PERMIT CONDITION
- 030.105 ASBESTOS/NESHAP
- OTHER

VIOLATION DESCRIPTION: INSTALLATION OF GASOLINE DISPENSING EQUIPMENT WITHOUT AN AUTHORITY TO CONSTRUCT/ PERMIT TO OPERATE.

LOCATION OF VIOLATION: RUBY PIPELINE MAN CAMP, VYA, NV

POINT OF OBSERVATION: ON-SITE

Weather: \_\_\_\_\_ Wind Direction From: N E S W

Emissions Observed: \_\_\_\_\_  
(If Visual Emissions Performed - See attached Plume Evaluation Record)

WARNING ONLY: Effective 3:00 a.m./p.m. 12/13/10 (date) you are hereby ordered to abate the above violation within \_\_\_\_\_ hours/days. I hereby acknowledge receipt of this warning on the date indicated.

Signature NOT AVAILABLE

CITATION: You are hereby notified that effective on \_\_\_\_\_ (date) you are in violation of the section(s) cited above. You are hereby ordered to abate the above violation within \_\_\_\_\_ hours/days. You are further advised that within ten days of the date of this violation you may submit a written notice of appeal to the Chairman, Hearing Board, P.O. Box 11130, Reno, Nevada 89520. Failure to submit a notice of appeal in the time specified will result in submission of this violation to the District Board of Health, together with a request that an administrative fine be levied against you. If you do not wish to file an appeal the appropriate fine may be paid at the District Health Department.

SIGNING THIS FORM IS NOT AN ADMISSION OF GUILT

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Issued by: Charlean Albee Title: ENV ENG II



# WASHOE COUNTY HEALTH DISTRICT

## AIR QUALITY MANAGEMENT DIVISION



**Public Health**  
Prevent. Promote. Protect.

December 13, 2010

Mr. Jim Ruhwedl  
Rockford Corporation  
22845 NW Bennett St #150  
Hillsboro, OR 97124

Re: Ruby Pipeline Man Camp, Vya, Nevada

Dear Mr. Ruhwedl:

The Air Quality Management Division (AQMD) of the Washoe County District Health Department conducted a routine inspection of the Ruby Pipeline Man Camp Facility on December 1, 2010. During the inspection, staff documented the installation and operation of the gasoline dispensing equipment. Upon returning to the office on December 2, 2010, it was confirmed that this equipment was installed without the required Air Quality Authority to Construct. The determination was made, based on further investigation, that Burke & Associates was responsible for obtaining permits as the general contractor.

The AQMD recommends all contractors and/or subcontractors verify the proper permits have been issued prior to the installation of any equipment. In most cases, the permits are required to be posted on site making verification readily available.

Based on the results of the investigation, the decision was made to issue Rockford Corporation the attached Warning Notice of Violation #4430. Please be advised this is a warning notice only and has no associated monetary fine. However, if the same violation occurs in the future, a citation and fine may be assessed.

If you have any questions, please feel free to contact me at 784-7211.

Sincerely,

*Charlene H. Albee*

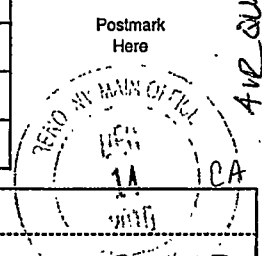
Charlene H. Albee  
Environmental Engineer II

Enclosures

Certified Mail #7008 0150 0003 7312 9235

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For delivery information visit our website at <a href="http://www.usps.com">www.usps.com</a>			
<b>0 FAQ 012300 USE</b>			
Postage	\$	Postmark Here 	AIR QUALITY
Certified Fee			
Return Receipt Fee (Endorsement Required)			
Restricted Delivery Fee (Endorsement Required)			
Total Postage & Fees	\$		
Sent To <b>ROCKFORD CORP.</b>			
Street, Apt. No., or PO Box No. <b>22845 NW BENNETT ST # 150</b>			
City, State, ZIP+4 <b>HILLSBORO, OR 97124</b>			
PS Form 3800, August 2006 See Reverse for Instructions			

7008 0150 0003 7312 9235

COMPLAINT ACTION REQUEST  
Washoe County Air Quality Management Division

Complaint Number: **CMP11-0016**

Complaint Status: ASSIGNED

Source of Complaint: INVESTIGATOR

Complaint Type: PERMIT

Date Received: 02/08/2011

Time: 9:00:00 AM

Inspector: CALBEE

Inspector Area: 1

Complaint Description: INSTALLATION & OPERATION OF GASOLINE DISPENSING FACILITY  
WITHOUT A PERMIT

Address:

Location: Ruby Pipeline Man Camp, Vya, NV

Parcel Number:

Related Permit Number: G10-0012

Complainant:

WASHOE COUNTY AQMD  
CHARLENE ALBEE

Responsible Party:

ROCKFORD CORP  
JIM RUHWEDEL  
22845 NW BENNETT #150  
HILLSBORO OR 97124  
503-575-8463



# STOP WORK

WASHOE COUNTY DISTRICT HEALTH DEPARTMENT  
AIR QUALITY MANAGEMENT DIVISION  
401 RYLAND STREET, SUITE 331, RENO, NV 89502-1463  
PHONE 784-7200

DATE 12/2/10 TIME 8:45 Am  
OWNER/OPERATOR BURKE & ASSOCIATES  
ADDRESS 3365 WYNN ROAD L.V. NV  
EQUIPMENT DESCRIPTION GASOLINE DISPENSING  
EQUIPMENT  
NOTICE OF VIOLATION # \_\_\_\_\_ DATE \_\_\_\_\_

- 30.105 Asbestos Removal  
 40.080 Gas Station Operations  
 30.200 Source Operations Without Permit

VIOLATION: SECTION INSTALLATION &  
OPERATION OF GASOLINE TANK WITHOUT  
PERMIT

YOU HAVE BEEN DULY NOTIFIED OF THIS VIOLATION AND ARE  
HEREBY ORDERED TO CEASE CONSTRUCTION, INSTALLATION,  
ALTERATION, OR OPERATION OF THIS SOURCE.

FAILURE TO CONFORM MAY RESULT IN A FINE OF UP TO \$10,000  
PER DAY AS LEVIED BY THE DISTRICT BOARD OF HEALTH  
PURSUANT TO THE AIR POLLUTION CONTROL REGULATIONS FOR  
RENO, SPARKS, AND WASHOE COUNTY.

By Charlene Albee  
Inspector

**UNLAWFUL TO REMOVE THIS TAG**



# WASHOE COUNTY HEALTH DISTRICT

## AIR QUALITY MANAGEMENT DIVISION



**Public Health**  
Prevent. Promote. Protect.

December 2, 2010

Mr. Ray Jacobsen  
Burke & Associates  
3365 Wynn Road  
Las Vegas, NV 89102

Re: Gasoline Distribution Equipment – Vya Man Camp

Dear Mr. Jacobsen:

The Washoe County Air Quality Management Division conducted an inspection of the facilities located at the Vya Man Camp yesterday, December 1, 2010. During the inspection, an above ground gasoline tank was discovered. This equipment has been installed and is being operated without the required Authority to Construct and Permit to Operate and is now subject to a Notice of Violation and Stop Work Order.

Enclosed is a Stop Work Order being issued for the gasoline distribution equipment. Continued operation of this equipment is prohibited until the necessary application has been submitted to the Air Quality Management Division. A copy of the required application is attached.

If you have any questions, please feel free to contact me at (775) 784-7211.

Sincerely,

Charlene H. Albee  
Environmental Engineer II

Enclosures

P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7200 • FAX (775) 784-7225

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# WASHOE COUNTY HEALTH DISTRICT

## AIR QUALITY MANAGEMENT DIVISION



**Public Health**  
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MARCH 22, 2011

ATTACHED IS A COPY OF EACH ACKNOWLEDGEMENT FORM DOCUMENTING THAT THE AFORESIGNED HAS BEEN PROPERLY NOTIFIED OF THE DATE, TIME AND LOCATION OF THE DISTRICT BOARD OF HEALTH MEETING TO CONSIDER THE FINAL DISPOSITION OF SAID CASE.

**P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7200 • FAX (775) 784-7225**

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# WASHOE COUNTY HEALTH DISTRICT AIR QUALITY MANAGEMENT DIVISION



**Public Health**  
Promote. Prevent. Protect.

March 18, 2011

James Ruhwedel, Project Manager  
Rockford Corporation  
22845 NW Bennett #150  
Hillsboro OR 97124

3/25  
Sorry Janet -  
I just received  
this today ☺  
m

RE: Case No. 1060, NOV Citation No. 4433

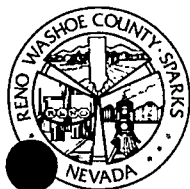
I hereby acknowledge receiving a packet of the information to be presented to the Washoe County District Board of Health regarding Case No. 1060, at its meeting to be held on Thursday, March 24, 2011 at 1:00 p.m., at 1001 East Ninth Street, Reno, Nevada, Building B, Auditorium B. I understand that at this meeting the District Board of Health will take the appropriate administrative action against Case No. 1060.

James V. Ruhwedel  
Appellant or Representative

3/22/11  
Date

Delivered by:

3/18/2011 CERTIFIED MAIL  
Washoe County Health District  
Air Quality Management Division Staff



# Washoe County Health District



**Public Health**  
Prevent. Promote. Protect

## STAFF REPORT

BOARD MEETING DATE: 03/24/11

**DATE:** March 3, 2011

**TO:** District Board of Health

**FROM:** Patsy Buxton, Fiscal Compliance Officer, Washoe County Health District *PB*  
775-328-2418, [pbuxton@washoecounty.us](mailto:pbuxton@washoecounty.us)

**THROUGH:** Eileen Coulombe, Administrative Health Services Officer, Washoe *EC*  
County Health District, 775-328-2417, [ecoulombe@washoecounty.us](mailto:ecoulombe@washoecounty.us)

**SUBJECT:** Retroactive approval of District Health Officer acceptance of Subgrant Amendment #1 from the Nevada State Health Division, Office of Epidemiology for the HIV Surveillance Grant Program, for the period September 24, 2010 through December 31, 2010 in the amount of \$90,646; Approve amendments totaling an increase of \$11,012 in both revenue and expenses to the adopted FY11 HIV Surveillance Grant Program, IO 10012 to bring the FY11 adopted budget into alignment with the grant.

### SUMMARY

The Washoe County District Board of Health must approve and execute, or direct the Health Officer to execute, contracts in excess of \$50,000, Interlocal Agreements and amendments to the adopted budget.

The Washoe County Health District received a Subgrant Amendment from the Nevada State Health Division for the period upon approval through December 31, 2010 in mid-September. A copy of the Subgrant Amendment #1 is attached.

**District Board of Health strategic priority:** Protect population from health problems and health hazards.

BCC Strategic Objective supported by this item: Safe, Secure and Healthy Communities.  
BCC Strategic Outcome supported by this item: Healthy communities.

This item supports the Sexual Health Program mission to provide comprehensive prevention education, treatment, and surveillance activities in Washoe County that reduce the incidence of STD infection including HIV. The Sexual Health Program emphasizes strategies that empower individuals to decrease risk-related behaviors, thereby decreasing the incidence of new STD and HIV infections in the community.

### PREVIOUS ACTION

The District Board of Health approved the Notice of Subgrant Award from the Nevada

**AGENDA ITEM # 7.C.1.**

1001 EAST NINTH STREET / P.O. BOX 11130, RENO, NEVADA 89520 (775) 328-2400 FAX (775) 328-2279

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State Health Division in the amount of \$79,634 for the period January 1, 2010 through December 31, 2010 on January 28, 2010.

**BACKGROUND**

The Washoe County Health District was informed that HIV Surveillance funds were available and submitted a request for these funds to purchase newspaper (Reno News & Review) and exterior bus advertising. Due to the timing requirements to accept the amendment prior to December 31, 2010 and allow for sufficient time to place and run the proposed advertising, the District Health Officer accepted the Amendment on September 24, 2010.

This grant was anticipated in the FY 11 adopted budget in the amount of \$79,634 in various categories. A budget amendment in the amount of \$11,012 is necessary to bring the program budget into alignment with the Notice of Subgrant Award. The budget amendment will also require Board of County Commissioners approval.

**FISCAL IMPACT**

Should the Board approve these budget amendments, the adopted FY 11 budget will be **increased by \$11,012** in the following accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
<b>2002-IO-10012-431100</b>	<b>Federal Revenue</b>	<b>\$11,012</b>
2002-IO-10012-710100	Professional Services	3,872
-710546	Advertising	7,140
	<b>Total Expenditures</b>	<b>\$11,012</b>

**RECOMMENDATION**

Retroactive approval of District Health Officer acceptance of Subgrant Amendment #1 from the Nevada State Health Division, Office of Epidemiology for the HIV Surveillance Grant Program, for the period September 24, 2010 through December 31, 2010 in the amount of \$90,646; Approve amendments totaling an increase of \$11,012 in both revenue and expenses to the adopted FY11 HIV Surveillance Grant Program, IO 10012 to bring the FY11 adopted budget into alignment with the grant.

**POSSIBLE MOTION**

Move to retroactively approve of District Health Officer acceptance of Subgrant Amendment #1 from the Nevada State Health Division, Office of Epidemiology for the HIV Surveillance Grant Program, for the period September 24, 2010 through December 31, 2010 in the amount of \$90,646; Approve amendments totaling an increase of \$11,012 in both revenue and expenses to the adopted FY11 HIV Surveillance Grant Program, IO 10012 to bring the FY11 adopted budget into alignment with the grant.

**Nevada Department of Health and Human Services**  
**HEALTH DIVISION**  
 (hereinafter referred to as the DIVISION)

HD Amendment #: 10132-1  
 HD Contract #: 10132  
 Budget Account #: 3215  
 Category #: 18  
 GL #: 8516

**SUBGRANT AMENDMENT #1**

10012

<p><b>Program Name:</b>          HIV/AIDS Surveillance Program          Office of Epidemiology          Nevada State Health Division</p> <p><b>Address:</b>          4150 Technology Way, Suite 211          Carson City, NV 89706-2009</p> <p><b>Original Subgrant Period:</b>          January 1, 2010 through December 31, 2010</p> <p><b>Amended Subgrant Period:</b>          Upon approval through December 31, 2010</p>	<p><b>Subgrantee Name:</b>          Washoe County Health District (WCHD)</p> <p><b>Address:</b>          P. O. Box 11130          Reno, NV 89520</p> <p><b>Subgrantee EIN#:</b> 88-6000138  <b>Subgrantee Vendor#:</b> T41107900  <b>DUNS #:</b> 73-786-998</p>		
<b>Source of Funds:</b>	<b>% of Funds:</b>	<b>CFDA#:</b>	<b>Federal Grant #:</b>
Centers for Disease Control and Prevention	100%	93-944	5U62PS001038-03

**Amendment #1:** This amendment is a result of receiving additional funds from the Centers for Disease Control and Prevention (CDC) due to a carryover of unexpended funds from calendar year 2009.

**Change from:**

- |                              |                  |  |
|------------------------------|------------------|--|
| 1. Personnel                 | \$ 78,033        | Funds to cover:<br><i>Disease Intervention Specialist (DIS), \$78,033/FTE/Yr (includes fringe benefits) x 1.0 FTE = \$78,033</i> |
| 2. Travel                    | \$ 1,001         | Funds to cover:<br><i>In-State Travel: \$0.55/mile x 1,820 miles = \$1,001</i>   |
| 3. Supplies                  | \$ 600           | Funds to cover:<br><i>Office Supplies: \$50/month x 12 months = \$600</i>  |
| 4. Equipment                 | \$               |  |
| 5. Contractual<br>Consultant | \$               |  |
| 6. Training                  | \$               |  |
| 7. Other                     | \$               |  |
| <b>Total Cost</b>            | <b>\$ 79,634</b> |  |

**Change to:**

- |              |           |  |
|--------------|-----------|--|
| 1. Personnel | \$ 78,033 | Funds to cover:<br><i>Disease Intervention Specialist (DIS), \$78,033/FTE/Yr (includes fringe benefits) x 1.0 FTE = \$78,033</i> |
| Travel       | \$ 1,001  | Funds to cover:<br><i>In-State Travel: \$0.55/mile x 1,820 miles = \$1,001</i>   |

3. Supplies \$ 600  
 4. Equipment \$  
 Contractual \$  
 Consultant \$  
 6. Training \$  
 7. Other \$ 11,012

Funds to cover:  
 Office Supplies: \$50/month x 12 months = \$600

Funds to cover:  
 Advertising: 3 print advertisements directed at provider reporting at \$595/month x 4 months = \$7,140 and 3 months exterior bus ad run on 100 bus lines (incl. production and placement) = \$3,872 (flat fee)

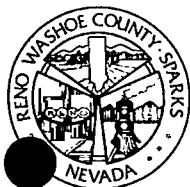
Total Cost \$ 90,646

By signing this Amendment, the Authorized Subgrantee Official or their designee, Program Manager, Bureau Chief, and Health Division Administrator acknowledge the above as the new standard of practice for the above referenced Subgrant. Further, the undersigned understand this amendment does not alter, in any substantial way, the non-referenced contents of the Original Subgrant Award and all of its Attachments.

	Signature	Date
WCHD	<i>M. A. Anderson, MD, MPH</i>	<i>24 Sept 10</i>
Julia Peek, MHA Program Manager	<i>Julia Peek</i>	<i>9/13/10</i>
Luana Ritch, PhD Bureau Chief	<i>Luana F. Ritch</i>	<i>9/14/10</i>
Richard Whitley, MS Administrator, Health Division	<i>Stacey Johnson</i>	<i>10/6/10</i>

*RW*  
*AW*





# Washoe County Health District



**Public Health**  
Prevent. Promote. Protect

## STAFF REPORT

BOARD MEETING DATE: 03/24/11

**DATE:** March 3, 2011

**TO:** District Board of Health

**FROM:** Patsy Buxton, Fiscal Compliance Officer, Washoe County Health District <sup>PB</sup>  
775-328-2418, [pbuxton@washoecounty.us](mailto:pbuxton@washoecounty.us)

**THROUGH:** Eileen Coulombe, Administrative Health Services Officer, Washoe County Health District, 775-328-2417, [ecoulombe@washoecounty.us](mailto:ecoulombe@washoecounty.us) <sup>EC</sup>

**SUBJECT:** Acceptance of Notice of Subgrant Award from the Nevada State Health Division, Office of Epidemiology for the HIV Surveillance Grant Program, for the period January 1, 2011 through December 31, 2011 in the amount of \$79,634; and if approved authorize the Chairman to execute.

### SUMMARY

The Washoe County District Board of Health must approve and execute, or direct the Health Officer to execute, contracts in excess of \$50,000, Interlocal Agreements and amendments to the adopted budget.

The Washoe County Health District received the Notice of Subgrant Award from the Nevada State Health Division for the period January 1, 2011 through December 31, 2011 in the amount of \$79,634. A copy of the Notice of Subgrant Award is attached.

**District Board of Health strategic priority:** Protect population from health problems and health hazards.

BCC Strategic Objective supported by this item: Safe, Secure and Healthy Communities.  
BCC Strategic Outcome supported by this item: Healthy communities.

This item supports the Sexual Health Program mission to provide comprehensive prevention education, treatment, and surveillance activities in Washoe County that reduce the incidence of STD infection including HIV. The Sexual Health Program emphasizes strategies that empower individuals to decrease risk-related behaviors, thereby decreasing the incidence of new STD and HIV infections in the community.

### PREVIOUS ACTION

The District Board of Health approved the Notice of Subgrant Award from the Nevada State Health Division in the amount of \$79,634 for the period January 1, 2010 through December 31, 2010 on January 28, 2010.

**AGENDA ITEM # 7.C.2.**

**FISCAL IMPACT**

This is a calendar year grant and sufficient budget authority exists through June 30, 2011. As such, a budget amendment is not necessary.

**RECOMMENDATION**

Staff recommends the District Board of Health accept the Notice of Subgrant Award from the Nevada State Health Division, Office of Epidemiology for the HIV Surveillance Grant Program, for the period January 1, 2011 through December 31, 2011 in the amount of \$79,634; and if approved authorize the Chairman to execute.

**POSSIBLE MOTION**

Move to accept the Notice of Subgrant Award from the Nevada State Health Division, Office of Epidemiology for the HIV Surveillance Grant Program, for the period January 1, 2011 through December 31, 2011 in the amount of \$79,634; and if approved authorize the Chairman to execute.

HEALTH DIVISION

(hereinafter referred to as the DIVISION)

Budget Account #: 3215  
 Category #: 18  
 GL #: 8516

NOTICE OF SUBGRANT AWARD

<b>Program Name:</b> HIV/AIDS Surveillance Program Office of Epidemiology Nevada State Health Division	<b>Subgrantee Name:</b> Washoe County Health District (WCHD)
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<b>Address:</b> 4220 S. Maryland Pkw, Bldgd D, Suite 810 Las Vegas, NV 89119	<b>Address:</b> P. O. Box 11130 Reno, NV 89520
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<b>Subgrant Period:</b> January 1, 2011 through December 31, 2011	<b>Subgrantee's</b> <b>EIN#:</b> 88-6000138 <b>Vendor#:</b> T40283400Q <b>Dun &amp; Bradstreet#:</b> 73-786-998
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**Reason for Award:** To conduct HIV/AIDS Surveillance activities Washoe County, Nevada

**County(ies) to be served:** ( ) Statewide (x) Specific county or counties: Washoe County


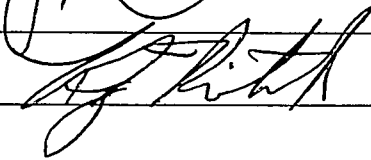
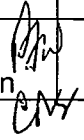
<b>Approved Budget Categories:</b>		<i>Subgrantee may make categorical funding adjustments up to ten percent (10%) of the total subgrant amount without amending the agreement, so long as the adjustment is reasonable to support the activities described within the Scope of Work and the adjustment does not alter the Scope of Work.</i>
1. Personnel	\$ 78,033	
2. Travel	\$ 1,001	
3. Supplies	\$ 600	
4. Equipment	\$ 0	
5. Contractual/Consultant	\$ 0	
6. Training	\$ 0	
7. Other	\$ 0	
<b>Total Cost</b>	<b>\$ 79,634</b>	

**Disbursement of funds will be as follows:**  
 Payment will be made upon receipt and acceptance of an invoice and supporting documentation specifically requesting reimbursement for actual expenditures *specific to this subgrant*. Total reimbursement will not exceed \$ 79,634 during the subgrant period.

<b>Source of Funds:</b>	<b>% of Funds:</b>	<b>CFDA#:</b>	<b>Federal Grant #:</b>
1. Centers for Disease Control and Prevention	100	93.944	5U62PS001038-04

**Terms and Conditions**  
 In accepting these grant funds, it is understood that:

- Expenditures must comply with appropriate state and/or federal regulations.
- This award is subject to the availability of appropriate funds.
- Recipient of these funds agrees to stipulations listed in Sections A, B, and C of this subgrant award.

Authorized Sub-grantee Official WCHD	Signature	Date
Candi Noffsinger, MPH Program Manager		3-24-11
Luana J. Ritch, Ph.D. Bureau Chief		1/20/2011
Richard Whitley, MS Administrator, Health Division		1/25/11

**HEALTH DIVISION**  
**NOTICE OF SUBGRANT AWARD**  
**SECTION A**  
Assurances

As a condition of receiving subgranted funds from the Nevada State Health Division, the *Subgrantee* agrees to the following conditions:

1. *Subgrantee* agrees grant funds may not be used for other than the awarded purpose. In the event *Subgrantee* expenditures do not comply with this condition, that portion not in compliance must be refunded to the Health Division.
2. *Subgrantee* agrees to submit reimbursement requests for only expenditures approved in the spending plan. Any additional expenditures beyond what is allowable based on approved categorical budget amounts, without prior written approval by the Health Division, may result in denial of reimbursement.
3. Approval of subgrant budget by the Health Division constitutes prior approval for the expenditure of funds for specified purposes included in this budget. Unless otherwise stated in the Scope of Work the transfer of funds between budgeted categories without written prior approval from the Health Division is not allowed under the terms of this subgrant. Requests to revise approved budgeted amounts must be made in writing and provide sufficient narrative detail to determine justification.
4. Recipients of subgrants are required to maintain subgrant accounting records, identifiable by subgrant number. Such records shall be maintained in accordance with the following:
  - a. Records may be destroyed not less than three years (unless otherwise stipulated) after the final report has been submitted if written approval has been requested and received from the Administrative Services Officer of the Health Division. Records may be destroyed by the *Subgrantee* five (5) calendar years after the final financial and narrative reports have been submitted to the Health Division.
  - b. In all cases an overriding requirement exists to retain records until resolution of any audit questions relating to individual subgrants.

Subgrant accounting records are considered to be all records relating to the expenditure and reimbursement of funds awarded under this Subgrant Award. Records required for retention include all accounting records and related original and supporting documents that substantiate costs charged to the subgrant activity.

5. *Subgrantee* agrees to disclose any existing or potential conflicts of interest relative to the performance of services resulting from this subgrant award. The Health Division reserves the right to disqualify any grantee on the grounds of actual or apparent conflict of interest. Any attempt to intentionally or unintentionally conceal or obfuscate a conflict of interest will automatically result in the disqualification of funding.
6. *Subgrantee* agrees to comply with the requirements of the Civil Rights Act of 1964, as amended, and the Rehabilitation Act of 1973, P.L. 93-112, as amended, and any relevant program-specific regulations, and shall not discriminate against any employee or offeror for employment because of race, national origin, creed, color, sex, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions).
7. *Subgrantee* agrees to comply with the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted thereunder contained in 28 CFR 26.101-36.999 inclusive, and any relevant program-specific regulations.
8. *Subgrantee* agrees to comply with the requirements of the Health Insurance Portability and Accountability Act of 1996, 45 C.F.R. 160, 162 and 164, as amended. If the subgrant award includes functions or

activities that involve the use or disclosure of Protected Health Information, the *Subgrantee* agrees to enter into a Business Associate Agreement with the Health Division, as required by 45 C.F.R 164.504 (e).

9. *Subgrantee* certifies, by signing this subgrant, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to regulations implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. pt. 67 § 67.510, as published as pt. VII of May 26, 1988, Federal Register (pp.19150-19211). This provision shall be required of every *Subgrantee* receiving any payment in whole or in part from federal funds.

~~10. *Subgrantee* agrees, whether expressly prohibited by federal, state, or local law, or otherwise, that no funding associated with this subgrant will be used for any purpose associated with or related to lobbying or influencing or attempting to lobby or influence for any purpose the following:~~

- a. any federal, state, county or local agency, legislature, commission, council, or board;
- b. any federal, state, county or local legislator, commission member, council member, board member, or other elected official; or
- c. any officer or employee of any federal, state, county or local agency, legislature, commission, council, or board.

11. Health Division subgrants are subject to inspection and audit by representatives of the Health Division, Nevada Department of Health and Human Services, the State Department of Administration, the Audit Division of the Legislative Counsel Bureau or other appropriate state or federal agencies to

- ~~a. verify financial transactions and determine whether funds were used in accordance with applicable laws, regulations and procedures;~~
- b. ascertain whether policies, plans and procedures are being followed;
- c. provide management with objective and systematic appraisals of financial and administrative controls, including information as to whether operations are carried out effectively, efficiently and economically; and
- d. determine reliability of financial aspects of the conduct of the project.

12. Any audit of *Subgrantee's* expenditures will be performed in accordance with Generally Accepted Government Auditing Standards to determine there is proper accounting for and use of subgrant funds. It is the policy of the Health Division (as well as a federal requirement as specified in the Office of Management and Budget (OMB) Circular A-133 [Revised June 27<sup>th</sup>, 2003]) that each grantee annually expending \$500,000 or more in federal funds have an annual audit prepared by an independent auditor

in

accordance with the terms and requirements of the appropriate circular. **A COPY OF THE FINAL AUDIT REPORT MUST BE SENT TO THE NEVADA STATE HEALTH DIVISION, ATTN: ADMINISTRATIVE SERVICES OFFICER IV, 4150 TECHNOLOGY WAY, SUITE 300, CARSON CITY, NEVADA 89706-2009, within nine (9) months of the close of the *Subgrantee's* fiscal year. To ensure this requirement is met Section D of this subgrant must be filled out and signed.**

**HEALTH DIVISION  
NOTICE OF SUBGRANT AWARD  
SECTION B**

Description of services, scope of work, deliverables and reimbursement

The intent of the HIV/AIDS Surveillance Program is to maintain complete, timely, and accurate data on HIV cases and HIV-related morbidity and mortality in adults, adolescents, and children toward the successful identification of persons in need of HIV-related prevention and care services in Nevada. As a result, the Program serves a pivotal role for the state by generating HIV/AIDS data that can be used in program management, policy development, and resource allocation, thereby enhancing and extending the ability of state and local agencies to appropriately provide HIV/AIDS prevention and care activities to persons in need.

**Washoe County Health District (WCHD)**, hereinafter referred to as *Subgrantee*, agrees to provide the following services and reports according to the identified timeframes:

1. Active Case Finding. The *subgrantee* will review and investigate all reported cases of HIV infection in their jurisdiction: upon receipt of laboratory evidence of HIV infection, the *subgrantee* will solicit information needed to complete HIV/AIDS case reports by contacting area healthcare providers and facilities serving HIV-positive persons. The *subgrantee* will also monitor laboratory reporting to ensure that HIV testing, CD4 counts, viral loads, opportunistic infections, and other tests/information are reported. The *subgrantee* will identify duplicate surveillance reports and take appropriate corrective action. The *subgrantee* will conduct No Identified Risk (NIR) investigation and interview, as needed.
2. Follow-Up Investigations of Cases of Special Epidemiologic Significance. The *subgrantee* will maintain contact with area HIV testing sites and conduct follow-up investigation of cases that present with rare/unusual or previously unidentified modes of HIV transmission. The *subgrantee* will report each case to the Division within 24 hours of investigation.
3. Evaluation of the Performance of the Surveillance System. The *subgrantee* will demonstrate compliance with CDC's "Minimum HIV Reporting Performance Standards" annually. The *subgrantee* will identify staff to participate in the NSHD's HIV/AIDS Surveillance Evaluation Workgroup.
4. Interstate Reciprocal Notification of Newly Identified HIV/AIDS Cases. The *subgrantee* will complete case reports on out-of-state/out-of-jurisdiction HIV/AIDS cases that present in their jurisdiction; if the *subgrantee* cannot solicit information for completing case report forms about said cases, the *subgrantee* will contact the NSHD for assistance with interstate communication. The *subgrantee* will track out-of-jurisdiction HIV/AIDS cases using standardized CDC software.
5. Analysis, Dissemination, and Promotion of HIV/AIDS Surveillance Data. The *subgrantee* will produce an Annual HIV/AIDS Surveillance Report (see #9) and provide it to the HIV/AIDS Community Planning Group (CPG) in their area. The *subgrantee* will identify staff to participate in local CPG meetings and in other HIV/AIDS planning bodies (e.g., the State AIDS Task Force), as needed. The *subgrantee* will respond to requests for data by staff involved in Prevention Case Management, Counseling and Testing System, Prevention Counseling and Referral Services, and other HIV Prevention and CARE activities, as needed.
6. Activities to Improve the Quality, Efficiency, and Productivity of the Surveillance Program. The *subgrantee* will identify data inconsistencies in institution names/identifiers, reporting time period, and jurisdiction. Annually, the *subgrantee* will identify a random selection of HIV/AIDS case reports to be reviewed in hard copy for comparison to data entered. The *subgrantee* will identify least-productive reporters in their area and establish a schedule of routine and appropriate contact modes to improve reporting compliance.
7. Reporting of Data Using CDC Standards and Software. The *subgrantee* will maintain the electronic HIV/AIDS Reporting System (eHARS) database for their jurisdiction. The *subgrantee* will enter HIV/AIDS case reports, laboratory results, and other updated case information into the eHARS database, including

(or as available) CDC's recommended standard data elements/questions. The *subgrantee* will update eHARS should any laboratory report or additional medical finding be reported.

8. Security. The *subgrantee* will maintain security and confidentiality policies that comply with conditions set forth in *NRS 441A.230*, Disclosure of personal information prohibited without consent. Except as otherwise provided in this chapter, a person shall not make public the name of, or other identifying information about, a person infected with a communicable disease who has been investigated by the health authority pursuant to this chapter, without the consent of the person. (Added to NRS by 1989, 300)
  
9. Acknowledgements. The *subgrantee* agrees to adhere to the following acknowledgements of funding:
  - a) Identify the source of funding on all printed documents purchased or produced within the scope of this subgrant, using a statement similar to: "This publication (journal, article, etc.) was supported by the Nevada State Health Division through Grant Number **5U62PS001038-04** from the Centers for Disease Control and Prevention. Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Nevada State Health Division or the Centers for Disease Control and Prevention."
  - b) Acknowledge that any activities performed under this subgrant were provided through funding from the Nevada State Health Division through Grant Number **5U62PS001038-04** from the Centers for Disease Control and Prevention.

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(continued on next page)

*Subgrantee* agrees to adhere to the following budget:

1. Personnel	\$ 78,033	Funds to cover, Disease Intervention Specialist (DIS), \$78,033/FTE/Yr (includes fringe benefits) x 1.0 FTE = \$78,033
2. Travel	\$ 1001	Funds to cover, In-State Travel: \$0.55/mile x 1,820 miles = \$1,001
3. Operating	\$ 600	Funds to cover, Office Supplies: \$50/month x 12 months = \$600
4. Equipment	\$	
5. Contractual Consultant	\$	
6. Training	\$	
7. Other	\$	
Total Cost	\$ 79,634	

- With prior approval from the NSHD HIV/AIDS Surveillance Coordinator, *subgrantee* may make categorical funding adjustments up to ten percent (10%) of the total subgrant amount without amending the agreement, so long as the adjustment is reasonable to support the activities described within the Scope of Work and the adjustment does not alter the Scope of Work.
- Equipment purchased with these funds belongs to the federal program from which this funding was appropriated and shall be returned to the program upon termination of this agreement.
- ~~Travel expenses, per diem, and other related expenses must conform to the procedures and rates allowed for State officers and employees. It is the Policy of the Board of Examiners to restrict contractors/*Subgrantees* to the same rates and procedures allowed State Employees. The State of Nevada reimburses at rates comparable to the rates established by the US General Services Administration, with some exceptions (State Administrative Manual 0200.0 and 0320.0).~~

*Subgrantee* agrees to request reimbursement according to the schedule specified below for the actual expenses incurred related to the Scope of Work during the subgrant period.

- Reimbursements may be requested monthly for expenses incurred in the implementation of the Scope of Work;
- Reimbursements will not exceed \$79,634 for the period of the subgrant.
- Requests for Reimbursement will be accompanied by supporting documentation, including a line item description of expenses incurred;
- Additional expenditure detail will be provided upon request from the Division.

Additionally, the *Subgrantee* agrees to provide:

- A complete financial accounting of all expenditures to the Health Division within 30 days of the CLOSE OF THE SUBGRANT PERIOD. Any un-obligated funds shall be returned to the Health Division at that time, or if not already requested, shall be deducted from the final award.

**The Nevada State Health Division agrees:**

- The HIV/AIDS Surveillance Program, in the Bureau of Epidemiology will provide the following services to ensure successful completion of this project, such as:
  - Technical assistance, upon request from the *Subgrantee*;
  - Prior approval of reports or documents to be developed;
  - Forwarding a report to another party, i.e. CDC.



- The Health Division reserves the right to hold reimbursement under this subgrant until any delinquent forms, reports, and expenditure documentation are submitted to and accepted by the Health Division.

**Both parties agree:**

- Site-visits and/or audits may be conducted by the Division or CDC or related staff of the *Subgrantee* in its entirety at any time. Program and fiscal audits shall occur annually or as needed.
- The *Subgrantee* will, in the performance of the Scope of Work specified in this subgrant, perform functions and/or activities that involve the use and/or disclosure of Protected Health Information (PHI); therefore, the *Subgrantee* is considered a Business Associate of the Health Division.
  - Both parties acknowledge a Business Associate Agreement is currently on file with the Nevada State Health Division's Administration Office. (This subgrant may be extended up to a maximum term of four years upon agreement of both parties and if funding is available.
- All reports of expenditures and requests for reimbursement processed by the Health Division are SUBJECT TO AUDIT.

This subgrant agreement may be TERMINATED by either party prior to the date set forth on the Notice of Subgrant Award, provided the termination shall be not be effective until 30 days after a party has served written notice upon the other party. This agreement may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Agreement shall be terminated immediately if for any reason the Health Division, state, and/or federal funding ability to satisfy this Agreement is withdrawn, limited, or impaired.

**HEALTH DIVISION**  
**NOTICE OF SUBGRANT AWARD**  
**SECTION C**  
Financial Reporting Requirements

- ☞ A Request for Reimbursement is due on a **monthly or quarterly** basis, based on the terms of the subgrant agreement, no later than the 15<sup>th</sup> of the month.
- ☞ Reimbursement is based on **actual** expenditures incurred during the period being reported.
- ☞ Payment will not be processed without all reporting being current.
- ☞ Reimbursement may only be claimed for expenditures approved within the Notice of Subgrant Award.
- ☞ **PLEASE REPORT IN WHOLE DOLLARS**

Provide the following information on the top portion of the form: Subgrantee name and address where the check is to be sent, Health Division (subgrant) number, Bureau program number, draw number, employer I.D. number (EIN) and Vendor number.

An explanation of the form is provided below.

**A. Approved Budget:** List the approved budget amounts in this column by category.

**B. Total Prior Requests:** List the **total** expenditures for all previous reimbursement periods in this column, for each category, by entering the numbers found on Lines 1-8, Column D on the **previous** Request for Reimbursement/Advance Form. If this is the first request for the subgrant period, the amount in this column equals zero.

**C. Current Request:** List the **current** expenditures requested at this time for reimbursement in this column, for each category.

**D. Year to Date Total:** Add Column B and Column C for each category.

**E. Budget Balance:** Subtract Column D from Column A for each category.


**F. Percent Expended:** Divide Column D by Column A for each category and total. Monitor this column; it will help to determine if/when an amendment is necessary. Amendments **MUST** be completed (including all approving signatures) 30 days **prior** to the end of the subgrant period.

***\* An Expenditure Report/Backup that summarizes, by expenditure GL, the amounts being claimed in column 'C' is required.***

HEALTH DIVISION  
NOTICE OF SUBGRANT AWARD  
SECTION D

NEVADA STATE HEALTH DIVISION  
AUDIT INFORMATION REQUEST

1. Non-Federal entities that expend \$500,000.00 or more in total Federal Awards are required to have a single or program-specific audit conducted for that year, in accordance with OMB Circular A-133. A COPY OF THE FINAL AUDIT REPORT MUST BE SENT TO THE NEVADA STATE HEALTH DIVISION, ATTN: ADMINISTRATIVE SERVICES OFFICER IV, 4150 TECHNOLOGY WAY, SUITE 300, CARSON CITY, NEVADA 89706-2009, within nine (9) months of the close of your fiscal year.
2. Did your organization expend \$500,000.00 or more in all Federal Awards during your most recent fiscal year? YES  NO
3. When does your fiscal year end? June 30, 2011
4. How often is your organization audited? Annually
5. When was your last audit performed? Accepted by BCC Nov 9, 2010
6. What time period did it cover? 7/1/09 - 6/30/10
7. Which accounting firm conducted the audit? Kaboury, Armstrong & Co.

<u></u>	<u>Administrative Health Services Officer</u>	<u>3/28/11</u>
SIGNATURE	TITLE	DATE



# Washoe County Health District



**Public Health**  
Prevent. Promote. Protect.

## STAFF REPORT BOARD MEETING DATE: 03/24/11

**DATE:** March 3, 2011

**TO:** District Board of Health

**FROM:** Patsy Buxton, Fiscal Compliance Officer, Washoe County Health District *PB*  
775-328-2418, [pbuxton@washoecounty.us](mailto:pbuxton@washoecounty.us)

**THROUGH:** Eileen Coulombe, Administrative Health Services Officer, Washoe County Health District, 775-328-2417, [ecoulombe@washoecounty.us](mailto:ecoulombe@washoecounty.us) *EC*

**SUBJECT:** Retroactive approval of District Health Officer acceptance of Subgrant Amendment #1 from the Nevada State Health Division, Sexually Transmitted Disease (STD) Prevention and Control Program, for the period January 1, 2010 through December 31, 2010 in the amount of \$117,878; Retroactive approval of District Health Officer acceptance of Subgrant Amendment #2 from the Nevada State Health Division, STD Prevention and Control Program, for the period January 1, 2010 through December 31, 2010 in the amount of \$121,878; Approve amendments totaling an increase of \$2,856 in both revenue and expenses to the adopted FY11 STD Grant Program, IO 10014 to bring the FY11 adopted budget into alignment with the grant.

### SUMMARY

The Washoe County District Board of Health must approve and execute, or direct the Health Officer to execute, contracts in excess of \$50,000, Interlocal Agreements and amendments to the adopted budget.

The Washoe County Health District received two Subgrant Amendments from the Nevada State Health Division for the period January 1, 2010 through December 31, 2010 in mid-September. A copy of Subgrant Amendment #1 and Subgrant Amendment #2 is attached.

**District Board of Health strategic priority:** Protect population from health problems and health hazards.

BCC Strategic Objective supported by this item: Safe, Secure and Healthy Communities.  
BCC Strategic Outcome supported by this item: Healthy communities.

This item supports the Sexual Health Program mission to provide comprehensive prevention education, treatment, and surveillance activities in Washoe County that reduce the incidence of STD infection including HIV. The Sexual Health Program emphasizes strategies that empower individuals to decrease risk-related behaviors, thereby decreasing the incidence of new STD and HIV infections in the community.

### PREVIOUS ACTION

The District Board of Health approved the Notice of Subgrant Award from the Nevada State Health Division in the amount of \$115,022 for the period January 1, 2010 to December 31, 2010 in support of the Sexually Transmitted Disease Program on January 28, 2010.

**AGENDA ITEM # 7.C.3.**

1001 EAST NINTH STREET / P.O. BOX 11130, RENO, NEVADA 89520 (775) 328-2400 FAX (775) 328-2279

[www.washoecounty.us/health](http://www.washoecounty.us/health)  
WASHOE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER  
PRINTED ON RECYCLED PAPER

**BACKGROUND**

The Washoe County Health District received \$2,856 in supplemental funding to support training for STD clinic staff and Disease Intervention Specialists. Due to the timing requirements to accept the amendments prior to December 31, 2010 and the dates for the two available training opportunities, the District Health Officer accepted Amendment #1 on September 23, 2010 and Amendment #2 on September 24, 2010.

This grant was anticipated in the FY 11 adopted budget in the amount of \$119,022 (included a \$4,000 increase to base funding). A budget amendment in the amount of \$2,856 is necessary to bring the program budget into alignment with the Notice of Subgrant Award. The budget amendment will also require Board of County Commissioners approval.

**FISCAL IMPACT**

Should the Board approve these budget amendments, the adopted FY 11 budget will be **increased by \$2,856** in the following accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
2002-IO-10014-431100	Federal Revenue	\$2,856
2002-IO-10014-710509	Seminars & Meetings	200
-711210	Travel	2,656
	<b>Total Expenditures</b>	<b>\$2,856</b>

**RECOMMENDATION**

Retroactive approval of District Health Officer acceptance of Subgrant Amendment #1 from the Nevada State Health Division, Sexually Transmitted Disease (STD) Prevention and Control Program, for the period January 1, 2010 through December 31, 2010 in the amount of \$117,878; Retroactive approval of District Health Officer acceptance of Subgrant Amendment #2 from the Nevada State Health Division, STD Prevention and Control Program, for the period January 1, 2010 through December 31, 2010 in the amount of \$121,878; Approve amendments totaling an increase of \$2,856 in both revenue and expenses to the adopted FY11 STD Grant Program, IO 10014 to bring the FY11 adopted budget into alignment with the grant.

**POSSIBLE MOTION**

Move to retroactively approve of District Health Officer acceptance of Subgrant Amendment #1 from the Nevada State Health Division, Sexually Transmitted Disease (STD) Prevention and Control Program, for the period January 1, 2010 through December 31, 2010 in the amount of \$117,878; Retroactively approve of District Health Officer acceptance of Subgrant Amendment #2 from the Nevada State Health Division, STD Prevention and Control Program, for the period January 1, 2010 through December 31, 2010 in the amount of \$121,878; Approve amendments totaling an increase of \$2,856 in both revenue and expenses to the adopted FY11 STD Grant Program, IO 10014 to bring the FY11 adopted budget into alignment with the grant.

**Nevada Department of Health and Human Services**  
**HEALTH DIVISION**  
 (hereinafter referred to as the DIVISION)

HD Amendment #: 10141-1  
 HD Contract #: 10141  
 Budget Account #: 3215  
 Category #: 08  
 GL #: 8501

**SUBGRANT AMENDMENT #1**

<b>Program Name:</b> STD Prevention and Control Program Bureau of Health Statistics, Planning, and Emergency Response Nevada State Health Division		<b>Subgrantee Name:</b> Washoe County Health District (WCHD) WCHD Project Code: 93977A George Furman, MD, Chair, (775) 328-2417	
<b>Address:</b> 4150 Technology Way, Suite #211 Carson City, NV 89706-2009		<b>Address:</b> P. O. Box 11130 Reno, NV 89520	
<b>Original Subgrant Period:</b> January 1, 2009 through December 31, 2009 <i>2010 MPA</i> <i>2010 MPA</i>		<b>Subgrantee EIN#:</b> 88-6000189	
		<b>Subgrantee Vendor#:</b> T81073584	
<b>Source of Funds:</b>	<b>% of Funds:</b>	<b>CFDA#:</b>	<b>Federal Grant #:</b>
1. Centers for Disease Control and Prevention- STD Prevention and Control Program	100%	93.977	1H25PS001382-02

**Amendment #1:**

- This amendment reflects a redirect in the original sub grant award (1H25PS001382-02) base funding for Washoe County.

**Change from:** The original sub grant award of \$115,022; reflected \$91,451 in personnel and \$23,571 in supplies.

Expense	Amount	Description
Personnel	\$ 91,451	To support DIS staff salary to complete prevention and control activities in Washoe County
Supplies	\$ 23,571	Testing supplies for the IPP funded STD/FP Clinic in Washoe County
<b>TOTAL</b>	<b>\$ 115,022</b>	

**Change to:** This amendment reflects an increase in funding of \$2,856 in the other category. This increase is from the STD CSPS carryover funds.

Expense	Amount	Description
Personnel	\$ 95,451	To support DIS staff salary to complete surveillance activities in Washoe County
Supplies	\$23,571	Testing supplies for the IPP funded STD/FP Clinic in Washoe County
<del>Other</del> Other	\$2,856	To support training for STD clinic staff and Disease Investigators
<b>TOTAL</b>	<b>\$ 117,878</b>	

By signing this Amendment, the Authorized Subgrantee Official or their designee, Program Manager, Bureau Chief, and Health Division Administrator acknowledge the above as the new standard of practice for the above referenced Subgrant. Further, the undersigned understand this amendment does not alter, in any substantial way, the non-referenced contents of the Original Subgrant Award and all of its Attachments.

	Signature	Date
George Furman Washoe County Health District	<i>W.A. Anderson, MD, MPH</i>	23 Sept 2010
Sandi Noffsinger, MPH STD/Hep Program Manager	<i>[Signature]</i>	8/25/2010
Luana J. Ritch, Ph.D. Bureau Chief	<i>[Signature]</i>	8/26/2010
Richard Whitley, MS Administrator, Health Division	<i>[Signature]</i>	9/16/10

**Nevada Department of Health and Human Services**  
**HEALTH DIVISION**  
 (hereinafter referred to as the DIVISION)

HD Amendment #: 10141-2  
 HD Contract #: 10141  
 Budget Account #: 3215  
 Category #: 08  
 GL #: 8501

**SUBGRANT AMENDMENT #2**

<b>Program Name:</b> STD Prevention and Control Program Bureau of Health Statistics, Planning, and Emergency Response Nevada State Health Division	<b>Subgrantee Name:</b> Washoe County Health District (WCHD) WCHD Project Code: 93977A George Furman, MD, Chair, (775) 328-2417
<b>Address:</b> 4150 Technology Way, Suite #211 Carson City, NV 89706-2009	<b>Address:</b> P. O. Box 11130 Reno, NV 89520
<b>Original Subgrant Period:</b> January 1, 2009-through December 31, 2009- <i>2010 MA Q/P</i>	<b>Subgrantee EIN#:</b> 88-6000189
	<b>Subgrantee Vendor#:</b> T81073584
<b>Source of Funds:</b> 1. Centers for Disease Control and Prevention- STD Prevention and Control Program	<b>% of Funds:</b> 100% <b>CFDA#:</b> 93.977 <b>Federal Grant #:</b> 1H25PS001382-02

**Amendment #1:**

- This amendment reflects a redirect in the original sub grant award (1H25PS001382-02) base funding for Washoe County.

**Change from:** The amendment reflects a change in subgrant 10141-1 of \$117,878; reflected \$91,451 in personnel, \$23,571 in supplies, and \$2,856 in other.

Expense	Amount	Description
Personnel	\$ 91,451	To support DIS staff salary to complete prevention and control activities in Washoe County
Supplies	\$ 23,571	Testing supplies for the IPP funded STD/FP Clinic in Washoe County
<del>Other</del>	\$ 2,856	To support training for STD clinic staff and Disease Investigators.
<b>TOTAL</b>	<b>\$ 117,878</b>	

**Change to:** This amendment reflects an increase in funding of \$4,000 in the personnel category. This increase and increase in the STD CSPA base funds.

Expense	Amount	Description
Personnel	\$ 95,451	To support DIS staff salary to complete prevention and control activities in Washoe County
Supplies	\$ 23,571	Testing supplies for the IPP funded STD/FP Clinic in Washoe County
<del>Other</del>	\$ 2,856	To support training for STD clinic staff and Disease Investigators.
<b>TOTAL</b>	<b>\$ 121,878</b>	



By signing this Amendment, the Authorized Subgrantee Official or their designee, Program Manager, Bureau Chief, and Health Division Administrator acknowledge the above as the new standard of practice for the above referenced Subgrant. Further, the undersigned understand this amendment does not alter, in any substantial way, the non-referenced contents of the Original Subgrant Award and all of its Attachments.

	Signature	Date
Authorized Sub-grantee Official Washoe County Health Department	<i>M. St. Andrew, MD, MPH</i>	24 Sept 10
Sandi Noffsinger, MPH STD/Hepatitis Program Coordinator	<i>[Signature]</i>	9/16/2010
Luana J. Ritch, Ph.D. Bureau Chief	<i>[Signature]</i>	9/17/2010
Richard Whitley, MS Administrator, Health Division	<i>RW</i> <i>Stacey Johnson</i>	10/8/10

*OK*



# Washoe County Health District



**Public Health**  
Prevent. Promote. Protect

**STAFF REPORT**  
**BOARD MEETING DATE: March 24, 2011**

**DATE:** March 10, 2011  
**TO:** District Board of Health  
**FROM:** Lori Cooke, Fiscal Compliance Officer, Washoe County Health District  
 775-325-8068, [lcooke@washoecounty.us](mailto:lcooke@washoecounty.us) *LC*  
**THROUGH:** Eileen Coulombe, Administrative Health Services Officer *EC*  
 775-328-2417, [ecoulombe@washoecounty.us](mailto:ecoulombe@washoecounty.us)  
**SUBJECT:** Acknowledge the donation of radio advertisements on KUNR with a value of \$180 from the Dr. Mary Anderson, MD, MPH for benefit of the Chronic Disease Program of the Washoe County Health District.

## SUMMARY

During the 2010 Fall Drive, KUNR received a donation from Dr. Mary Anderson, MD, MPH. As a contributing member, Dr. Anderson was entitled to receive free advertisements with a value of \$180. Dr. Anderson in turn donated the radio advertisement spots to the Chronic Disease Program of the Washoe County Health District. There will be 12 spots that run for 15 seconds each during National Public Health Week, April 4-10, 2011.

*Goal supported by this item:* Acknowledgment of this donation supports the Health District's Goal to enhance collaborations with community groups and constituents and the Health District's Priority to make healthy lifestyle choices that minimize chronic disease and increase quality and years of healthy life.

## PREVIOUS ACTION

There has been no action taken this fiscal year.

## BACKGROUND

The Washoe County Health District participates in and provides Public Health staff for Chronic Disease activities. Recognizing the importance of Chronic Disease activities, Dr. Anderson donated the free advertising she received as a contributing member to the Washoe County Health District's Chronic Disease program.

**AGENDA ITEM #** 7.D.

1001 EAST NINTH STREET / P.O. BOX 11130, RENO, NEVADA 89520 (775) 328-2400 FAX (775) 328-2279

The copy for the free radio advertising is:

*“From Dr. Mary Anderson for the Washoe County Health District Chronic Disease Prevention Program, with tips on how to improve your quality of life by staying active, eating nutritiously and being tobacco free. Details at [GetHealthyWashoe.com](http://GetHealthyWashoe.com).”*

**FISCAL IMPACT**

Should the Board acknowledge this donation, there is no fiscal impact.

**RECOMMENDATION**

Staff recommends that the Washoe County District Board of Health acknowledge the donation of radio advertisements on KUNR with a value of \$180 from the Dr. Mary Anderson, MD, MPH for benefit of the Chronic Disease Program of the Washoe County Health District.

**POSSIBLE MOTION**

Move to acknowledge the donation of radio advertisements on KUNR with a value of \$180 from the Dr. Mary Anderson, MD, MPH for benefit of the Chronic Disease Program of the Washoe County Health District.



# Washoe County Health District



**Public Health**  
Prevent. Promote. Protect

## STAFF REPORT BOARD MEETING DATE: 03/24/11

**DATE:** March 3, 2011

**TO:** District Board of Health

**FROM:** Patsy Buxton, Fiscal Compliance Officer, Washoe County Health District *PB*  
775-328-2418, [pbuxton@washoecounty.us](mailto:pbuxton@washoecounty.us)

**THROUGH:** Eileen Coulombe, Administrative Health Services Officer, Washoe County Health District, 775-328-2417, [ecoulombe@washoecounty.us](mailto:ecoulombe@washoecounty.us) *EC*

**SUBJECT:** Acceptance of Notice of Subgrant Award from the Nevada State Health Division, Sexually Transmitted Disease (STD) Prevention and Control Program, for the period January 1, 2011 through December 31, 2011 in the amount of \$119,023; and if approved authorize the Chairman to execute.

### SUMMARY

The Washoe County District Board of Health must approve and execute, or direct the Health Officer to execute, contracts in excess of \$50,000, Interlocal Agreements and amendments to the adopted budget.

The Washoe County Health District received the Notice of Subgrant Award from the Nevada State Health Division for the period January 1, 2011 through December 31, 2011 in the amount of \$119,023. A copy of the Notice of Subgrant Award is attached.

**District Board of Health strategic priority:** Protect population from health problems and health hazards.

BCC Strategic Objective supported by this item: Safe, Secure and Healthy Communities.  
BCC Strategic Outcome supported by this item: Healthy communities.

This item supports the Sexual Health Program mission to provide comprehensive prevention education, treatment, and surveillance activities in Washoe County that reduce the incidence of STD infection including HIV. The Sexual Health Program emphasizes strategies that empower individuals to decrease risk-related behaviors, thereby decreasing the incidence of new STD and HIV infections in the community.

### PREVIOUS ACTION

The District Board of Health approved the Notice of Subgrant Award from the Nevada State Health Division in the amount of \$115,022 for the period January 1, 2010 through December 31, 2010 on January 28, 2010.

**AGENDA ITEM # 7.C.4.**

**FISCAL IMPACT**

This is a calendar year grant and sufficient budget authority exists through June 30, 2011. As such, a budget amendment is not necessary.

**RECOMMENDATION**

Staff recommends the District Board of Health accept the Notice of Subgrant Award from the Nevada State Health Division, Sexually Transmitted Disease (STD) Prevention and Control Program, for the period January 1, 2011 through December 31, 2011 in the amount of \$119,023; and if approved authorize the Chairman to execute.

**POSSIBLE MOTION**

Move to accept the Notice of Subgrant Award from the Nevada State Health Division, Sexually Transmitted Disease (STD) Prevention and Control Program, for the period January 1, 2011 through December 31, 2011 in the amount of \$119,023; and if approved authorize the Chairman to execute.

**POOR  
QUALITY  
DOCUMENT**

**POOR  
QUALITY  
DOCUMENT**

HEALTH DIVISION

(hereinafter referred to as the DIVISION)

Budget Account #: 3215  
 Category #: 08  
 GL #: 8516

NOTICE OF SUBGRANT AWARD

<b>Program Name:</b> STD Prevention and Control Program Bureau of Epidemiology Nevada State Health Division	<b>Subgrantee Name:</b> Washoe County Health District (WCHD) WCHD Project Code: 93977A George Furman, MD, Chair, (775) 328-2417
<b>Address:</b> 4220 S. Maryland Pkwy, Bldg D, Suite 810 Las Vegas, NV 89119	<b>Address:</b> P. O. Box 11130 Reno, NV 89520
<b>Subgrant Period:</b> January 1, 2011 through December 31, 2011	<b>Subgrantee's</b> <b>EIN#:</b> 88-6000138 <b>Vendor#:</b> T40283400Q <b>Dun &amp; Bradstreet#:</b> 07-378-6998

**Reason for Award:** To identify, treat and control Sexually Transmitted Diseases (STD) in Washoe County.

**County(ies) to be served:** ( ) Statewide (x) Specific county or counties: Washoe County

**Approved Budget Categories:**

1. Personnel	\$	95,452	Subgrantee may make categorical funding adjustments up to ten percent (10%) of the total subgrant amount without amending the agreement, so long as the adjustment is reasonable to support the activities described within the Scope of Work and the adjustment does not alter the Scope of Work.
2. Travel	\$		
3. Supplies	\$	23,571	
4. Equipment	\$		
5. Contractual/Consultant	\$		
6. Training	\$		
7. Other	\$		
<b>Total Cost</b>	<b>\$</b>	<b>119,023</b>	

**Disbursement of funds will be as follows:**

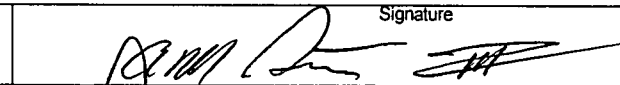
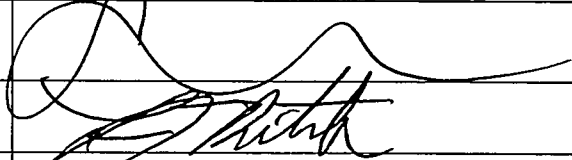
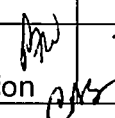
Payment will be made upon receipt and acceptance of an invoice and supporting documentation specifically requesting reimbursement for actual expenditures *specific to this subgrant*. Total reimbursement will not exceed \$ **119,023.00** during the subgrant period.

<b>Source of Funds:</b> 1. Centers for Disease Control and Prevention	<b>% of Funds:</b> 100	<b>CFDA#:</b> 93.977	<b>Federal Grant #:</b> 5H25PS001382-03
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**Terms and Conditions**

In accepting these grant funds, it is understood that:

1. Expenditures must comply with appropriate state and/or federal regulations.
2. This award is subject to the availability of appropriate funds.
3. Recipient of these funds agrees to stipulations listed in Sections A, B, and C of this subgrant award.

Authorized Sub-grantee Official WCHD	Signature	Date
Sandi Noffsinger, MPH Program Manager		3-24-11
Luana J. Ritch, Ph.D. Bureau Chief		1/28/2011
Richard Whitley, MS Administrator, Health Division		1/24/11

**HEALTH DIVISION  
NOTICE OF SUBGRANT AWARD**

**SECTION A**  
Assurances

As a condition of receiving subgranted funds from the Nevada State Health Division, the *Subgrantee* agrees to the following conditions:

1. *Subgrantee* agrees grant funds may not be used for other than the awarded purpose. In the event *Subgrantee* expenditures do not comply with this condition, that portion not in compliance must be refunded to the Health Division.
2. *Subgrantee* agrees to submit reimbursement requests for only expenditures approved in the spending plan. Any additional expenditures beyond what is allowable based on approved categorical budget amounts, without prior written approval by the Health Division, may result in denial of reimbursement.
3. Approval of subgrant budget by the Health Division constitutes prior approval for the expenditure of funds for specified purposes included in this budget. Unless otherwise stated in the Scope of Work the transfer of funds between budgeted categories without written prior approval from the Health Division is not allowed under the terms of this subgrant. Requests to revise approved budgeted amounts must be made in writing and provide sufficient narrative detail to determine justification.
4. Recipients of subgrants are required to maintain subgrant accounting records, identifiable by subgrant number. Such records shall be maintained in accordance with the following:
  - a. Records may be destroyed not less than three years (unless otherwise stipulated) after the final report has been submitted if written approval has been requested and received from the Administrative Services Officer of the Health Division. Records may be destroyed by the *Subgrantee* five (5) calendar years after the final financial and narrative reports have been submitted to the Health Division.
  - b. In all cases an overriding requirement exists to retain records until resolution of any audit questions relating to individual subgrants.

Subgrant accounting records are considered to be all records relating to the expenditure and reimbursement of funds awarded under this Subgrant Award. Records required for retention include all accounting records and related original and supporting documents that substantiate costs charged to the subgrant activity.

5. *Subgrantee* agrees to disclose any existing or potential conflicts of interest relative to the performance of services resulting from this subgrant award. The Health Division reserves the right to disqualify any grantee on the grounds of actual or apparent conflict of interest. Any attempt to intentionally or unintentionally conceal or obfuscate a conflict of interest will automatically result in the disqualification of funding.
6. *Subgrantee* agrees to comply with the requirements of the Civil Rights Act of 1964, as amended, and the Rehabilitation Act of 1973, P.L. 93-112, as amended, and any relevant program-specific regulations, and shall not discriminate against any employee or offeror for employment because of race, national origin, creed, color, sex, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions).
7. *Subgrantee* agrees to comply with the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted thereunder contained in 28 CFR 26.101-36.999 inclusive, and any relevant program-specific regulations.
8. *Subgrantee* agrees to comply with the requirements of the Health Insurance Portability and Accountability Act of 1996, 45 C.F.R. 160, 162 and 164, as amended. If the subgrant award includes functions or



activities that involve the use or disclosure of Protected Health Information, the *Subgrantee* agrees to enter into a Business Associate Agreement with the Health Division, as required by 45 C.F.R 164.504 (e).

9. *Subgrantee* certifies, by signing this subgrant, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to regulations implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. pt. 67 § 67.510, as published as pt. VII of May 26, 1988, Federal Register (pp.19150-19211). This provision shall be required of every *Subgrantee* receiving any payment in whole or in part from federal funds.

~~10. *Subgrantee* agrees, whether expressly prohibited by federal, state, or local law, or otherwise, that no funding associated with this subgrant will be used for any purpose associated with or related to lobbying or influencing or attempting to lobby or influence for any purpose the following:~~

- a. any federal, state, county or local agency, legislature, commission, council, or board;
- b. any federal, state, county or local legislator, commission member, council member, board member, or other elected official; or
- c. any officer or employee of any federal, state, county or local agency, legislature, commission, council, or board.

11. Health Division subgrants are subject to inspection and audit by representatives of the Health Division, Nevada Department of Health and Human Services, the State Department of Administration, the Audit Division of the Legislative Counsel Bureau or other appropriate state or federal agencies to

- ~~a. verify financial transactions and determine whether funds were used in accordance with applicable laws, regulations and procedures;~~
- b. ascertain whether policies, plans and procedures are being followed;
- c. provide management with objective and systematic appraisals of financial and administrative controls, including information as to whether operations are carried out effectively, efficiently and economically; and
- d. determine reliability of financial aspects of the conduct of the project.

12. Any audit of *Subgrantee's* expenditures will be performed in accordance with Generally Accepted Government Auditing Standards to determine there is proper accounting for and use of subgrant funds. It is the policy of the Health Division (as well as a federal requirement as specified in the Office of Management and Budget (OMB) Circular A-133 [Revised June 27<sup>th</sup>, 2003]) that each grantee annually expending \$500,000 or more in federal funds have an annual audit prepared by an independent auditor

in

accordance with the terms and requirements of the appropriate circular. **A COPY OF THE FINAL AUDIT REPORT MUST BE SENT TO THE NEVADA STATE HEALTH DIVISION, ATTN: ADMINISTRATIVE SERVICES OFFICER IV, 4150 TECHNOLOGY WAY, SUITE 300, CARSON CITY, NEVADA 89706-2009, within nine (9) months of the close of the *Subgrantee's* fiscal year. To ensure this requirement is met Section D of this subgrant must be filled out and signed.**

**HEALTH DIVISION  
NOTICE OF SUBGRANT AWARD**

**SECTION B**

Description of services, scope of work, deliverables and reimbursement

**Washoe County Health District (WCHD)**, hereinafter referred to as *Subgrantee*, agrees to provide the following services and reports according to the identified timeframes:

- Provide testing and clinical services to all patients, contacts, and suspects referred to or volunteering for examination, treatment, or counseling for sexually transmitted diseases (STDs) in Washoe County as specified in the budget, during the subgrant period. ~~The services will be provided at STD clinics, Family Planning Clinics, the Juvenile Detention Center and non-traditional sites which services are provided by County-Level Community Outreach.~~
- Provide and supervise Communicable Disease Investigators, Public Health Nurses, Administrative Staff, and other staff necessary for the successful provision of testing and clinical services to patients, contacts, and suspects for STDs during the subgrant period.
- Provide interview and investigative services including pre and post-test evaluations of STD patients seeking STD evaluations per STD epidemiology performance standards approved by the Centers for Disease Control and Prevention (CDC) throughout the subgrant period.
- ~~Use the Sexually Transmitted Disease\*Management Information System (STD\*MIS) or compatible system meeting CDC standards , reactor registry, and other records to perform the following activities related to STD investigation during the subgrant period:~~
  - a. program planning,
  - b. program implementation;
  - c. program evaluation; and,
  - d. Respond to recommendations for data quality improvements made by the Health Division.
- Complete and maintain an STD file system that adequately and timely documents all STD program activity conducted during the subgrant period.
- Maintain a minimum level of STD individual and community behavior change intervention activities during the subgrant period, including appropriate risk reduction education of high-risk or vulnerable populations. *(For guidance, reference Healthy People 2010: Understanding and Improving Health, Focus Area 25: Sexually Transmitted Diseases.)*
- Provide to the Health Division, upon request, reports regarding STD activities in Washoe County.
- Submit electronically to the Health Division the following deliverables by the deadlines listed:
  - STD\*MIS Reports (Due weekly)
  - Quarterly Statistical Reports - Reports should present data on all STD testing, diagnoses, treatment, and partner services conducted by the *subgrantee* during each quarter (by gender, race, age, etc.), including (1) infertility data (which includes the number of clients screened and treated for Chlamydia); (2) a ratio of the number of infected partners brought to treatment per the number of client interviews performed (by gender); and (3) prevalence monitoring. These reports must be presented in the format requested by the STD Program Coordinator. **Reports are due to the STD Program Coordinator no later than 30 days after the end of each quarter of the subgrant period.**

- Annual Progress Reports - Reports should include: (1) a brief narrative description (no more than 10 double-spaced pages) of all STD program activities conducted by the *subgrantee* for the subgrant period for CSPA and IPP, including any education, outreach, or intervention activities and their locations; (2) identification of future technical assistance or training needs (if any); and (3) copies of all products produced for the STD program with subgrant funds. These reports must be presented in the format requested by the STD Program Coordinator (See Attachment A). The annual report is due to the NSHD STD Program Coordinator no later than 45 calendar days after the end of the subgrant period (December 31<sup>st</sup>) and the interim report is due to the Program Coordinator no later than 15 calendar days after the end of the reporting period (June 30<sup>th</sup>); unless otherwise notified by the NSHD STD Program Coordinator.
- 

- Identify the source of funding on all printed documents purchased or produced within the scope of this subgrant, using a statement similar to: "This publication (journal, article, etc.) was supported by the Nevada State Health Division through Grant Number **5H25PS001382-03** from Centers for Disease Control and Prevention. Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Nevada State Health Division nor the Centers for Disease Control and Prevention."
  - Any activities performed under this subgrant shall acknowledge the funding was provided through the State Health Division by Grant Number **5H25PS001382-03** from the Centers for Disease Control and Prevention.
- 

(continued on next page)

Subgrantee agrees to adhere to the following budget:

1. Personnel	\$ 94,452	
		<u>Comprehensive STD Prevention Systems (CSPS)</u>
	\$ 31,084	0.4 FTE DIS (Kathy Hong) at \$77,711/FTE/Year
	\$ 38,856	.50 FTE DIS (Linda Gabor) at \$77,711/FTE/Year
	\$ 25,512	Fringe Benefits (36.477%) for 0.90 FTE (69,940 x 36.477%)
2. Travel	\$ 0	
3. Supplies	\$ 23,571	
		<u>Infertility Prevention Project (IPP)</u>
	\$23,571	2,619 Aptima NAATS tests x \$9 per test
4. Equipment	\$ 0	
5. Contractual Consultant	\$ 0	
6. Training	\$ 0	
7. Other	\$ 0	
Total Cost	\$ 119,023	

- With prior approval from the NSHD STD Program Coordinator, *subgrantee* may make categorical funding adjustments up to ten percent (10%) of the total subgrant amount without amending the agreement, so long as the adjustment is reasonable to support the activities described within the Scope of Work and the adjustment does not alter the Scope of Work
- Equipment purchased with these funds belongs to the federal program from which this funding was appropriated and shall be returned to the program upon termination of this agreement.
- Travel expenses, per diem, and other related expenses must conform to the procedures and rates allowed for State officers and employees. It is the Policy of the Board of Examiners to restrict contractors/*Subgrantees* to the same rates and procedures allowed State Employees. The State of Nevada reimburses at rates comparable to the rates established by the US General Services Administration, with some exceptions (State Administrative Manual 0200.0 and 0320.0).

*Subgrantee* agrees to request reimbursement according to the schedule specified below for the actual expenses incurred related to the Scope of Work during the subgrant period.

- Reimbursement may be requested monthly for expenses incurred in the implementation of the Scope of Work;
- Reimbursement will not exceed **\$119,023** for the period of the subgrant;
- Requests for Reimbursement will be accompanied by supporting documentation, including a line item description of expenses incurred;
- and, Additional expenditure detail will be provided upon request from the Division.

Additionally, the *Subgrantee* agrees to provide:

- A complete financial accounting of all expenditures to the Health Division within 30 days of the CLOSE OF THE SUBGRANT PERIOD. Any un-obligated funds shall be returned to the Health Division at that time, or if not already requested, shall be deducted from the final award.

**The Nevada State Health Division agrees:**

- • The STD Prevention and Control Program will provide or accomplish the following items to ensure successful completion of this project, such as:
  - Provide reimbursement of activities related to this subgrant, not to exceed \$119,023 during the subgrant period, given receipt of appropriate documentation;
  - Providing technical assistance, upon request from the *Subgrantee*;
  - Providing prior approval of reports or documents to be developed;
  - Forwarding a report to CDC.

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- The Health Division reserves the right to hold reimbursement under this subgrant until any delinquent forms, reports, and expenditure documentation are submitted to and accepted by the Health Division.

**Both parties agree:**

- Site-visit monitoring and/or audits may be conducted by the Health Division or the Centers for Disease Control and Prevention or related staff of the *Subgrantee's* STD program in its entirety at any time. Program and fiscal audits shall occur annually or as needed.
- The *Subgrantee* will, in the performance of the Scope of Work specified in this subgrant, perform functions and/or activities that involve the use and/or disclosure of Protected Health Information (PHI); therefore, the *Subgrantee* is considered a Business Associate of the Health Division.
  - Both parties acknowledge a Business Associate Agreement is currently on file with the Nevada State Health Division's Administration Office.

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- • All reports of expenditures and requests for reimbursement processed by the Health Division are SUBJECT TO AUDIT.

This subgrant agreement may be TERMINATED by either party prior to the date set forth on the Notice of Subgrant Award, provided the termination shall not be effective until 30 days after a party has served written notice upon the other party. This agreement may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Agreement shall be terminated immediately if for any reason the Health Division, state, and/or federal funding ability to satisfy this Agreement is withdrawn, limited, or impaired.

**HEALTH DIVISION  
NOTICE OF SUBGRANT AWARD  
SECTION C**  
Financial Reporting Requirements

- ☞ A Request for Reimbursement is due on a **monthly or quarterly** basis, based on the terms of the subgrant agreement, no later than the 15<sup>th</sup> of the month.
  - ☞ Reimbursement is based on **actual** expenditures incurred during the period being reported.
  - ☞ Payment will not be processed without all reporting being current.
  - ☞ Reimbursement may only be claimed for expenditures approved within the Notice of Subgrant Award.
  - ☞ **PLEASE REPORT IN WHOLE DOLLARS**
- 

Provide the following information on the top portion of the form: Subgrantee name and address where the check is to be sent, Health Division (subgrant) number, Bureau program number, draw number, employer I.D. number (EIN) and Vendor number.

An explanation of the form is provided below.

**A. Approved Budget:** List the approved budget amounts in this column by category.

**B. Total Prior Requests:** List the **total** expenditures for all previous reimbursement periods in this column, for each category, by entering the numbers found on Lines 1-8, Column D on the **previous** Request for Reimbursement/Advance Form. If this is the first request for the subgrant period, the amount in this column equals zero.

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**C. Current Request:** List the **current** expenditures requested at this time for reimbursement in this column, for each category.

**D. Year to Date Total:** Add Column B and Column C for each category.

**E. Budget Balance:** Subtract Column D from Column A for each category.


**F. Percent Expended:** Divide Column D by Column A for each category and total. Monitor this column; it will help to determine if/when an amendment is necessary. Amendments **MUST** be completed (including all approving signatures) 30 days **prior** to the end of the subgrant period.

***\* An Expenditure Report/Backup that summarizes, by expenditure GL, the amounts being claimed in column 'C' is required.***

HEALTH DIVISION  
NOTICE OF SUBGRANT AWARD  
SECTION D

NEVADA STATE HEALTH DIVISION  
AUDIT INFORMATION REQUEST

1. Non-Federal entities that expend \$500,000.00 or more in total Federal Awards are required to have a single or program-specific audit conducted for that year, in accordance with OMB Circular A-133. A COPY OF THE FINAL AUDIT REPORT MUST BE SENT TO THE NEVADA STATE HEALTH DIVISION, ATTN: ADMINISTRATIVE SERVICES OFFICER IV, 4150 TECHNOLOGY WAY, SUITE 300, CARSON CITY, NEVADA 89706-2009, within nine (9) months of the close of your fiscal year.
2. Did your organization expend \$500,000.00 or more in all Federal Awards during your most recent fiscal year? YES X NO \_\_\_
3. When does your fiscal year end? June 30, 2011
4. How often is your organization audited? ANNUALLY
- 
5. When was your last audit performed? Accepted by BCC Nov 9, 2010
6. What time period did it cover? 7/1/09 - 6/30/10
7. Which accounting firm conducted the audit? Kaloupek, Armstrong & Co



SIGNATURE

Administrative  
Health Services  
Officer

TITLE

3/28/11

DATE



# Washoe County Health District



**Public Health**  
Prevent. Promote. Protect

## STAFF REPORT

BOARD MEETING DATE: 3/24/11

**DATE:** March 3, 2011

**TO:** District Board of Health

**FROM:** Patsy Buxton, Fiscal Compliance Officer, Washoe County Health District *PB*  
775-328-2418, [pbuxton@washoecounty.us](mailto:pbuxton@washoecounty.us)

**THROUGH:** Eileen Coulombe, Administrative Health Services Officer, Washoe County Health *EC*  
District, 775-328-2417, [ecoulombe@washoecounty.us](mailto:ecoulombe@washoecounty.us)

**SUBJECT:** Approval of Notice of Subgrant Award from the Nevada State Health Division in the amount of \$178,143 (with \$17,814 or 10% Health District match) for the period March 15, 2011 to August 9, 2011 in support of the Centers for Disease Control and Prevention (CDC) Public Health Preparedness (PHP) Program; Approval of amendments totaling an increase of \$178,143 in both revenue and expense to the FY 11 CDC PHP Federal Grant Program (2009 Extension), IO 10926; and if approved authorize the Chairman to execute.

### SUMMARY

The Washoe County District Board of Health must approve and execute, or direct the Health Officer to execute, contracts in excess of \$50,000, Interlocal Agreements and amendments to the adopted budget.

The Washoe County Health District received a Notice of Subgrant Award from the Nevada State Health Division for the period March 15, 2011 through August 9, 2011 in the total amount of \$178,143 in support of the Public Health Preparedness CDC Grant Program (2009 Extension). A copy of the Notice of Subgrant Award is attached.

**District Board of Health strategic priority:** Protect population from health problems and health hazards.

BCC Strategic Objective supported by this item: Safe, Secure and Healthy Communities.  
BCC Strategic Outcome supported by this item: Healthy communities.

This item supports the Epidemiology and Public Health Preparedness (EPHP) Division's mission to strengthen the capacity of public health infrastructure to detect, assess, and respond decisively to control the public health consequences of bioterrorism events or any public health emergency.

### PREVIOUS ACTION

The District Board of Health approved the Notice of Subgrant Award from the Nevada State Health Division in the amount of \$744,415 (with \$74,441 or 10% Health District match) for the period August 10, 2010 to August 9, 2011 in support of the Centers for Disease Control and Prevention (CDC) Public Health Preparedness (PHP) Base Program at their 11/18/10 meeting.

DBOH AGENDA ITEM # 7.C.5.

1001 EAST NINTH STREET / P.O. BOX 11130, RENO, NEVADA 89520 (775) 328-2400 FAX (775) 328-2279

[www.washoecounty.us/health](http://www.washoecounty.us/health)  
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**BACKGROUND**

The Washoe County Health District received an award from the Nevada State Health Division in the amount of \$790,401 for the period August 10, 2009 through August 9, 2010 in support of PHP Base activities. At the end of this project period the grant had an available balance of \$195,704.

In February 2011 the Public Health Preparedness program submitted an application to the State requesting carry forward funds. This award increases Washoe County Health District's ability to respond to a public health event or emergency by providing needed funding in the areas of communication, planning, training and mass prophylaxis. Items to be purchased include various operating supplies, a smart interactive whiteboard plus projector for the Epidemiology and Public Health Preparedness conference room, three radio information systems that will allow the Health District to communicate vital information to the public located in Washoe Valley, North Valley and Incline Village, and computer equipment. Funding for contract services is also included.

This budget amendment will also require Board of County Commissioners approval.

**FISCAL IMPACT**

Should the Board approve these budget amendments, the adopted FY 11 budget will be **increased** by **\$83,582** in the following accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
<b>2002-IO-10926-431100</b>	<b>Federal Revenue</b>	<b>\$178,143</b>
2002-IO-10926-710100	Professional Services	33,000
-710300	Operating Supplies	16,650
-711504	Equipment nonCapital	16,348
-781004	Equipment Capital	112,145
	<b>Total Expenditures</b>	<b>\$178,143</b>

**RECOMMENDATION**

Staff recommends that the Washoe County District Board of Health approve the Notice of Subgrant Award from the Nevada State Health Division in the amount of \$178,143 (with \$17,814 or 10% Health District match) for the period March 15, 2011 to August 9, 2011 in support of the Centers for Disease Control and Prevention (CDC) Public Health Preparedness (PHP) Program; Approval of amendments totaling an increase of \$178,143 in both revenue and expense to the FY 11 CDC PHP Federal Grant Program (2009 Extension), IO 10926; and if approved authorize the Chairman to execute.

**POSSIBLE MOTION**

Move to approve the Notice of Subgrant Award from the Nevada State Health Division in the amount of \$178,143 (with \$17,814 or 10% Health District match) for the period March 15, 2011 to August 9, 2011 in support of the Centers for Disease Control and Prevention (CDC) Public Health Preparedness (PHP) Program; Approval of amendments totaling an increase of \$178,143 in both revenue and expense to the FY 11 CDC PHP Federal Grant Program (2009 Extension), IO 10926; and if approved authorize the Chairman to execute.

HEALTH DIVISION

(hereinafter referred to as the DIVISION)

NOTICE OF SUBGRANT AWARD

<b>Program Name:</b> Public Health Preparedness - BIOT09 Health Planning & Emergency Response - 9306910 Nevada State Health Division	<b>Subgrantee Name:</b> Washoe County Health District (WCHD)
---	---

<b>Address:</b> 4150 Technology Way, Suite #200 Carson City, NV 89706-2009	<b>Address:</b> 1001 East Ninth Street Reno, NV 89520
--	---

<b>Subgrant Period:</b> March 15, 2011 through August 9, 2011	<b>Subgrantees:</b> EIN#: 88-6000138 Vendor#: T40283400Q Dun & Bradstreet #: 073786998
--	---

**Reason for Award:** 2009 CDC Public Health Preparedness and Response for Bioterrorism - Extension

**County(ies) to be served:** ( ) Statewide ( X ) Specific county or counties: Washoe County

**Approved Budget Categories:**

1. Personnel	\$	0
2. Contractual/Consultant	\$	33,000
3. Travel	\$	0
4. Supplies	\$	16,650
5. Equipment	\$	112,145
6. Other	\$	16,348
7. Indirect	\$	0
<b>Total Cost</b>	<b>\$</b>	<b>178,143</b>

**Disbursement of funds will be as follows:**  
Payment will be made upon receipt and acceptance of an invoice and supporting documentation specifically requesting reimbursement for actual expenditures *specific to this subgrant*. Total reimbursement will not exceed \$ 178,143.00 during the subgrant period.

Source of Funds:	% of Funds:	CFDA#:	Federal Grant #:
1. Centers for Disease Control and Prevention	100%	93.069	5U90TP916964-10Wdi

**Terms and Conditions**  
In accepting these grant funds, it is understood that:

- Expenditures must comply with appropriate state and/or federal regulations.
- This award is subject to the availability of appropriate funds.
- Recipient of these funds agrees to stipulations listed in Sections A, B, C and D of this subgrant award.

Authorized Sub-grantee Official	Signature	Date
WCHD		3-24-11
Debi Galloway Management Analyst II		2/17/11
Daniel P. Mackie, MPH, Health Program Manager, PHP		17 FEB 11
Richard Whitley, MS Administrator, Health Division		

**HEALTH DIVISION**  
**NOTICE OF SUBGRANT AWARD**  
**SECTION A**  
**Assurances**

As a condition of receiving subgranted funds from the Nevada State Health Division, the Subgrantee agrees to the following conditions:

1. Subgrantee agrees grant funds may not be used for other than the awarded purpose. In the event Subgrantee expenditures do not comply with this condition, that portion not in compliance must be refunded to the Health Division.
2. Subgrantee agrees to submit reimbursement requests for only expenditures approved in the spending plan. Any additional expenditure beyond what is allowable based on approved categorical budget amounts, without prior written approval by the Health Division, may result in denial of reimbursement.
3. Approval of subgrant budget by the Health Division constitutes prior approval for the expenditure of funds for specified purposes included in this budget. Unless otherwise stated in the Scope of Work the transfer of funds between budgeted categories without written prior approval from the Health Division is not allowed under the terms of this subgrant. Requests to revise approved budgeted amounts must be made in writing and provide sufficient narrative detail to determine justification.
4. Recipients of subgrants are required to maintain subgrant accounting records, identifiable by subgrant number. Such records shall be maintained in accordance with the following:
  - a. Records may be destroyed not less than three years (unless otherwise stipulated) after the final report has been submitted if written approval has been requested and received from the Administrative Services Officer of the Health Division. Records may be destroyed by the Subgrantee five (5) calendar years after the final financial and narrative reports have been submitted to the Health Division.
  - b. In all cases an overriding requirement exists to retain records until resolution of any audit questions relating to individual subgrants.

Subgrant accounting records are considered to be all records relating to the expenditure and reimbursement of funds awarded under this Subgrant Award. Records required for retention include all accounting records and related original and supporting documents that substantiate costs charged to the subgrant activity.

5. Subgrantee agrees to disclose any existing or potential conflicts of interest relative to the performance of services resulting from this subgrant award. The Health Division reserves the right to disqualify any grantee on the grounds of actual or apparent conflict of interest. Any attempt to intentionally or unintentionally conceal or obfuscate a conflict of interest will automatically result in the disqualification of funding.
6. Subgrantee agrees to comply with the requirements of the Civil Rights Act of 1964, as amended, and the Rehabilitation Act of 1973, P.L. 93-112, as amended, and any relevant program-specific regulations, and shall not discriminate against any employee or offer for employment because of race, national origin, creed, color, sex, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions).
7. Subgrantee agrees to comply with the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted there under contained in 28 CFR 26.101-36.999 inclusive, and any relevant program-specific regulations.
8. Subgrantee agrees to comply with the requirements of the Health Insurance Portability and Accountability Act of 1996, 45 C.F.R. 160, 162 and 164, as amended. If the subgrant award includes functions or activities that involve the use or disclosure of Protected Health Information, the Subgrantee agrees to enter into a Business Associate Agreement with the Health Division, as required by 45 C.F.R 164.504 (e).
9. Subgrantee certifies, by signing this subgrant, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to regulations implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. pt. 67 § 67.510, as published as pt. VII of May 26, 1988, Federal Register (pp.19150-19211). This provision shall be required of every Subgrantee receiving any payment in whole or in part from federal funds.

10. Subgrantee agrees, whether expressly prohibited by federal, state, or local law, or otherwise, that no funding associated with this subgrant will be used for any purpose associated with or related to lobbying or influencing or attempting to lobby or influence for any purpose the following:
  - a. any federal, state, county or local agency, legislature, commission, council, or board;
  - b. any federal, state, county or local legislator, commission member, council member, board member, or other elected official; or
  - c. any officer or employee of any federal, state, county or local agency, legislature, commission, council, or board.
  
11. Health Division subgrants are subject to inspection and audit by representatives of the Health Division, Nevada Department of Health and Human Services, the State Department of Administration, the Audit Division of the Legislative Counsel Bureau or other appropriate state or federal agencies to
  - a. verify financial transactions and determine whether funds were used in accordance with applicable laws, regulations and procedures;
  - b. ascertain whether policies, plans and procedures are being followed;
  - c. provide management with objective and systematic appraisals of financial and administrative controls, including information as to whether operations are carried out effectively, efficiently and economically; and
  - d. determine reliability of financial aspects of the conduct of the project.
  
12. Any audit of Subgrantee's expenditures will be performed in accordance with Generally Accepted Government Auditing Standards to determine there is proper accounting for and use of subgrant funds. It is the policy of the Health Division (as well as a federal requirement as specified in the Office of Management and Budget (OMB) Circular A-133 [Revised June 27<sup>th</sup>, 2003]) that each grantee annually expending \$500,000 or more in federal funds have an annual audit prepared by an independent auditor in accordance with the terms and requirements of the appropriate circular. **A COPY OF THE FINAL AUDIT REPORT MUST BE SENT TO THE NEVADA STATE HEALTH DIVISION, ATTN: ADMINISTRATIVE SERVICES OFFICER IV, 4150 TECHNOLOGY WAY, SUITE 300, CARSON CITY, NEVADA 89706-2009, within nine (9) months of the close of the Subgrantee's fiscal year. To ensure this requirement is met Section D of this subgrant must be filled out and signed.**

**HEALTH DIVISION  
NOTICE OF SUBGRANT AWARD  
SECTION B**

Description of services, scope of work, deliverables and reimbursement

**The Washoe County Health District (WCHD)**, hereinafter referred to as Subgrantee, agrees to provide the following services and reports according to the identified timeframes:

- Submit written Progress Reports to the Health Division electronically on or before:
  - October 1, 2011                      End of Year Progress Report      (For the period of 3/1/11-8/9/11)
- Additional information may be requested by the Health Division, as needed, due to evolving state and federal reporting requirements.
- Identify the source of funding on all printed documents purchased or produced within the scope of this subgrant, using a statement similar to: "This publication (journal, article, etc.) was supported by the Nevada State Health Division through Grant Number 5U90TP916964-10 from Centers for Disease Control and Prevention. Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Nevada State Health Division or Centers for Disease Control and Prevention (CDC)."
- Any activities performed under this subgrant shall acknowledge the funding was provided through the State Health Division by Grant Number 5U90TP916964-10 from the Centers for Disease Control and Prevention.

(Continued on next page)

Subgrantee agrees to adhere to the following budget:

1. Personnel	\$	0	
2. Contractual/Consultant	\$	33,000	
			\$ 1,000 Translation Services
			\$ 10,000 Contractor/Consultant for Continuity of Operations Plan (COOP) exercise
			\$ 12,000 Contractor/Consultant for ICS 300 and ICS 400
			\$ 10,000 Training
			Media Buy
3. Travel	\$	0	
4. Supplies	\$	16,650	
			\$ 3,130 800 MHz Radio Batteries
			\$ 240 800 MHz Radio Bay Chargers
			\$ 480 800 MHz Radio Battery Packs
			\$ 2,000 POD Lighting
			\$ 2,100 Honda Generator EU3000is
			\$ 800 Public Announcement System
			\$ 950 Recorder System for meetings
			\$ 200 Clipboards (with storage capacity)
			\$ 200 Flashlights with red cones
			\$ 1,150 Small tools and tool box
			\$ 800 Heavy-duty EZ Ups for PODs
			\$ 1,500 Road Signs
			\$ 100 Chem Lights (light sticks)
			\$ 3,000 Solar Panel
5. Equipment	\$	112,145	
			\$ 8,000 Smart Interactive Whiteboard plus projector
6. Other	\$	16,348	
			\$104,145 Radio Information System for PODs
			\$ 6,323 E6510 Laptop computers
			\$ 942 E-Port Plus docking station
			\$ 4,704 Ultrasharp 2007FP dual monitors for each setup
			\$ 300 Wireless Keyboard and Mouse bundle
			\$ 756 Acrobat Standard
			\$ 1,931 Office Pro
			\$ 792 Visio Standard
			\$ 600 1 TB External Hard Drive
7. Indirect	\$	0	
Total Cost	\$	<u>178,143</u>	

- Health Division policy is to allow no more than 10% flexibility (no more than a cumulative amount of \$17,814), within approved Scope of Work, unless otherwise authorized. Upon reaching the 10% funding adjustment threshold, additional adjustments between categories cannot be made without prior written approval from the Health Division. **\*\*Redirect requests can only be submitted up to 60 days before the close of the subgrant period.**
- Equipment purchased with these funds belongs to the federal program from which this funding was appropriated and shall be returned to the program upon termination of this agreement.
- Travel expenses, per diem, and other related expenses must conform to the procedures and rates allowed for State officers and employees. It is the Policy of the Board of Examiners to restrict contractors/subgrantees to the same rates and procedures allowed State Employees. The State of Nevada reimburses at rates comparable to the rates established by the US General Services Administration, with some exceptions (State Administrative Manual 0200.0 and 0320.0).

Subgrantee agrees to request reimbursement according to the schedule specified below for the actual expenses incurred related to the Scope of Work during the subgrant period.

- Requests for Reimbursement will be accompanied by supporting documentation, including a line item description of expenses incurred, summarizing the total amount and type of expenditures made during the reporting period.
- Requests for Reimbursements will be submitted monthly.
- Submit monthly Requests for Reimbursement no later than 15 days following the end of the month; submit a Request for Reimbursement for activities completed through the month of June no later than July 15, 2011.
- Additional expenditure detail will be provided upon request from the Division.
- The maximum amount of funding available through this subgrant is \$178,143.

Additionally, the subgrantee agrees to provide:

- Provide a copy of all plans developed and all After Action Reports (AAR) for exercises within 45 days of completion.
- Provide a complete financial accounting of all expenditures to the Health Division within 30 days of the CLOSE OF THE SUBGRANT PERIOD. Any un-obligated funds shall be returned to the Health Division at that time, or if not already requested, shall be deducted from the final award.

**The Nevada State Health Division agrees:**

- Review and approve activities through programmatic and fiscal reports and conduct site visits at the Subgrantee's physical site as necessary.
- Provide reimbursements, not to exceed a total of \$178,143 for the entire subgrant period.
- Provide technical assistance, upon request from the Subgrantee.
- Reserve the right to hold reimbursement under this subgrant until any delinquent forms and reports are submitted and accepted by the Health Division.

**Both parties agree:**

- Based on the bi-annual narrative progress and financial reporting forms, as well as site visit findings, if it appears to the Health Division that activities will not be completed in time specifically designated in the Scope of Work, or project objectives have been met at a lesser cost than originally budgeted, the Health Division may reduce the amount of this subgrant award and reallocate funding to other preparedness priorities within the state. This includes but is not limited to:
  - Reallocating funds between the subgrantee's categories, and
  - Reallocating funds to another subgrantee or funding recipient to address other identified PHP priorities, by removing it from this agreement through a subgrant amendment,

All reports of expenditures and requests for reimbursement processed by the Health Division are SUBJECT TO AUDIT.

This subgrant agreement may be TERMINATED by either party prior to the date set forth on the Notice of Subgrant Award, provided the termination shall be not be effective until 30 days after a party has served written notice upon the other party. This agreement may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Agreement shall be terminated immediately if for any reason the Health Division, state, and/or federal funding ability to satisfy this Agreement is withdrawn, limited, or impaired.

**HEALTH DIVISION  
NOTICE OF SUBGRANT AWARD  
SECTION C  
Financial Reporting Requirements**

- ☞ A Request for Reimbursement is due on a **monthly or quarterly** basis, based on the terms of the subgrant agreement, no later than the 15<sup>th</sup> of the month.
- ☞ Reimbursement is based on **actual** expenditures incurred during the period being reported.
- ☞ Payment will not be processed without all reporting being current.
- ☞ Reimbursement may only be claimed for expenditures approved within the Notice of Subgrant Award.
- ☞ **PLEASE REPORT IN DOLLARS and CENTS, (no rounding).**

Provide the following information on the top portion of the form: Subgrantee name and address where the check is to be sent, Health Division (subgrant) number, Bureau program number, draw number, employer I.D. number (EIN) and Vendor number.

An explanation of the form is provided below.

**A. Approved Budget:** List the approved budget amounts in this column by category.

**B. Total Prior Requests:** List the **total** expenditures for all previous reimbursement periods in this column, for each category, by entering the numbers found on Lines 1-8, Column D on the **previous** Request for Reimbursement/Advance Form. If this is the first request for the subgrant period, the amount in this column equals zero.

**C. Current Request:** List the **current** expenditures requested at this time for reimbursement in this column, for each category.

**D. Year to Date Total:** Add Column B and Column C for each category.

**E. Budget Balance:** Subtract Column D from Column A for each category.

**F. Percent Expended:** Divide Column D by Column A for each category and total. Monitor this column; it will help to determine if/when an amendment is necessary. Amendments **MUST** be completed (including all approving signatures) 30 days **prior** to the end of the subgrant period.

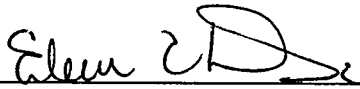
***\* An Expenditure Report/Backup that summarizes, by expenditure GL, the amounts being claimed in column 'C' is required.***



**HEALTH DIVISION  
NOTICE OF SUBGRANT AWARD  
SECTION D**

**NEVADA STATE HEALTH DIVISION  
AUDIT INFORMATION REQUEST**

1. Non-Federal entities that expend \$500,000.00 or more in total Federal Awards are required to have a single or program-specific audit conducted for that year, in accordance with *OMB Circular A-133*. A COPY OF THE FINAL AUDIT REPORT MUST BE SENT TO THE NEVADA STATE HEALTH DIVISION, ATTN: ADMINISTRATIVE SERVICES OFFICER IV, 4150 TECHNOLOGY WAY, SUITE 300, CARSON CITY, NEVADA 89706-2009, within nine (9) months of the close of your fiscal year.
2. Did your organization expend \$500,000.00 or more in all Federal Awards during your most recent fiscal year?  
YES x NO
3. When does your fiscal year end? June 30, 2011
4. How often is your organization audited? Annually
5. When was your last audit performed? Accepted by BCC 11/9/10
6. What time period did it cover? July 1 2009 - June 30, 2010
7. Which accounting firm conducted the audit? Kaloury Armstrong & Co

<u></u>	<u>Administrative Health Services Officer</u>	<u>3/28/11</u>
SIGNATURE	TITLE	DATE

**Nevada Department of Health and Human Services**

Health Division # 11094  
 Bureau Program # CDC10-09e  
 GL # 8516  
 Draw #: \_\_\_\_\_

**HEALTH DIVISION**

**REQUEST FOR REIMBURSEMENT**

<b>Program Name:</b> Public Health Preparedness - BIOT09 Health Planning & Emergency Response - 9306910		<b>Subgrantee Name:</b> Washoe County Health District (WCHD)	
<b>Address:</b> 4150 Technology Way, Suite 200 Carson City, NV 89706		<b>Address:</b> 1001 East Ninth Street Reno, NV 89520	
<b>Subgrant Period:</b> March 15, 2011 through August 9, 2011		<b>Subgrantee EIN #:</b> 88-6000138 <b>Subgrantee Vendor #:</b> T40283400Q <b>Dun &amp; Bradstreet #:</b> 73786998	

**FINANCIAL REPORT AND REQUEST FOR FUNDS**

(report in dollars and cents; must be accompanied by expenditure report/back-up)

**Month(s):** \_\_\_\_\_

**Calendar Year:** \_\_\_\_\_

Approved Budget Category	A Approved Budget	B Total Prior Requests	C Current Request	D Year To Date Total	E Budget Balance	F Percent Expended
1 Personnel	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
2 Contract/Consultant	\$ 33,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 33,000.00	0%
3 Travel	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
4 Supplies	\$ 16,650.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 16,650.00	0%
5 Equipment	\$ 112,145.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 112,145.00	0%
6 Other	\$ 16,348.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 16,348.00	0%
7 Indirect	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
8 <b>Total</b>	\$ 178,143.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 178,143.00	0%

This report is true and correct to the best of my knowledge.

Authorized Signature \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Reminder: Request for Reimbursement cannot be processed without an expenditure report/back-up. Reimbursement is only allowed for items contained within Subgrant Award documents. If applicable, travel claims must accompany report.

**FOR HEALTH DIVISION USE ONLY**

Program contact necessary?  Yes  No Contact Person: \_\_\_\_\_

Reason for contact: \_\_\_\_\_

Local review/approval date: \_\_\_\_\_ Signed: \_\_\_\_\_

Scope of Work review/approval date: \_\_\_\_\_ Signed: \_\_\_\_\_

ASO or Bureau Chief (as required): \_\_\_\_\_ Date: \_\_\_\_\_

Nevada State Health Division  
Public Health Preparedness  
Match Certification

Date: \_\_\_\_\_

External Funding Source: Centers for Disease Control (CDC)- Public Health Emergency Preparedness (PHEP)

A mandatory cost sharing/matching cost contribution is required for the following proposal:

Funding Recipient: Washoe County Health District

Project Title: 2009 CDC Public Health Preparedness and Response for Bioterrorism (PHEP) - Extension

Project Grant #: 5U90TP916964-10 (Subgrant # CDC10-09e)

Duration: From: March 15, 2011 To: August 9, 2011

Total cost sharing/matching cost contribution: \$17,814 / Percentage: 10%

Source of cost sharing/matching cost contribution:

Name: \_\_\_\_\_

Account # (if applicable): \_\_\_\_\_

Funding recipient hereby certifies that the identified cost sharing/matching cost contribution is not being used to match any other funding source.

Eileen Coulombe  
Administrative Health Services Officer  
Washoe County Health District

Name and Title (Funding Recipient)

*Eileen Coulombe*

Signature

*3/28/11*

Date



**Agency Name:  
CDC Public Health Emergency Preparedness (PHEP) BP10  
EXTENSION**

March 1, 2011 through August 9, 2011

**SUBBRANT #: CDC10-09e  
SECTION B  
Scope of Work**

**Priority Project:** POD NV

<p><b>Goal:</b> Weapons of mass destruction involving chemical, biological, radiological, nuclear and explosive agents have become an increasing reality in the United States. These agents can cause disease, personal injury and/or death through a mass casualty exposure incident or person to person exposure. Naturally occurring diseases, such as influenza, can also create mass illnesses that affect large populations. Nevada recognizes that in order to prevent and minimize the effects of such a public health emergency, it may be necessary to provide mass immunization to the effected community.</p>			
<p><b>Outcome Objectives</b></p> <p><b>Training:</b> WCHD will continue to train personnel to work in POD Command Staff and Section Chief positions.</p>	<p><b>Activities</b></p> <ol style="list-style-type: none"> <li>Identify the appropriate personnel (staff/volunteers) to fill essential ICS roles for mass dispensing or other public health emergency exercises and operations.</li> <li>Identify staff within WCHD to attend ICS 300-400 Train-the-Trainer training. Send appropriate personnel to available ICS 300-400 training.</li> <li>Provide ICS 300, 400 to WCHD and partner agencies.</li> </ol>	<p><b>Project Benchmarks</b></p> <p>Personnel identified</p> <p>Staff identified to take training</p> <p>Sponsor ICS Training</p>	<p><b>Completion Date</b></p> <p>August 9, 2011</p>

<p><b>Interoperable Communications:</b> Provide redundant communication with the public in Washoe County through expansion of AM radio broadcast during exercises and/or public health events and/or emergencies.</p>	<p>Extend range of AM radio communication to the public by increasing the range of the current Public Health radio broadcast area in Washoe County by the strategic placement of portable AM radio stations.</p>	<p>Procure additional portable AM radio stations</p>	<p>August 9, 2011</p>
<p><b>Patient Treatment:</b> Improve capability of WCHD and volunteer agencies to provide prophylaxis to the Washoe County during an exercise or public health emergency.</p>	<p>1. Update and implement a media campaign to increase public health information, provide additional information in Spanish as well as English and drive the public to the POD.</p> <p>2. Supplement current WCHD POD equipment inventory to increase the number of vaccinations/meds to the public in a shorter amount of time.</p>	<p>Updated and implemented media campaign with additional "free" media ads running during seasonal flu period. Translate additional public information to update PIC.</p> <p>Purchase supplies to support POD</p>	<p>August 9, 2011</p> <p>August 9, 2011</p>

**Priority Project:** Pandemic Influenza Continuity of Operations (COOP)

**Goal:** The WCHD has identified the need for a COOP TTX to ensure that WCHD is prepared to maintain operations in the event of an *Influenza Pandemic*. This TTX will determine WCHD through the COOP has the ability to continue performing its most essential functions and activities during emergencies. This TTX will give WCHD the opportunity to identify and address multiple issues that may arise during a pandemic, such as loss of infrastructure and resources, absenteeism, and decreased productivity. In the event of an influenza pandemic or other public health emergency, essential public health services will likely be disrupted due to unprecedented increases in absenteeism. WCHD needs to identify its most essential functions, cross-training strategies, and outsourcing options to develop mechanisms to mitigate as much of the disruption of essential services as possible.

Outcome Objective	Activities	Project Benchmarks	Completion Date
Conduct COOP Tabletop Exercise (TTX)	Conduct COOP TTX to determine WCHD's ability to sustain essential services during an Influenza Pandemic.	Completed COOP TTX and HSEEP Compliant AAR/IP	August 9, 2011

**Approved By:**

Jeff Whitesides, Public Health Program Manager  
Washoe County Health District



Date: 3/25/11

Dan Mackie, MPH, Health Program Manager 1  
Public Health Preparedness, NSHD



Date: 17 FEB 11



# Washoe County Health District



**Public Health**  
Prevent. Promote. Protect

**STAFF REPORT**  
**BOARD MEETING DATE: 3/24/11**

**DATE:** March 10, 2011

**TO:** District Board of Health

**FROM:** Patsy Buxton, Fiscal Compliance Officer, Washoe County Health District *PB*  
775-328-2418, [pbuxton@washoecounty.us](mailto:pbuxton@washoecounty.us)

**THROUGH:** Eileen Coulombe, Administrative Health Services Officer, Washoe *EC*  
County Health District, 775-328-2417, [ecoulombe@washoecounty.us](mailto:ecoulombe@washoecounty.us)

**SUBJECT: Approval of Notice of Subgrant Award from the Nevada State Health Division in the amount of \$62,554 (with \$6,255 or 10% Health District match) for the period July 1, 2010 to June 30, 2011 in support of the Assistant Secretary for Preparedness and Response (ASPR) Hospital Preparedness Program; Approval of amendments totaling an increase of \$62,554 in both revenue and expense to the FY 11 ASPR Hospital Preparedness Federal Grant Program (2009 Carry Over), IO TBA; and if approved authorize the Chairman to execute.**

## SUMMARY

The Washoe County District Board of Health must approve and execute, or direct the Health Officer to execute, contracts in excess of \$50,000, Interlocal Agreements and amendments to the adopted budget.

The Washoe County Health District received a Notice of Subgrant Award from the Nevada State Health Division for the period July 1, 2010 through June 30, 2011 in the total amount of \$62,554 in support of the Public Health Preparedness ASPR Grant Program (2009 Carry Over). A copy of the Notice of Subgrant Award is attached.

**District Board of Health strategic priority:** Protect population from health problems and health hazards.

BCC Strategic Objective supported by this item: Safe, Secure and Healthy Communities.  
BCC Strategic Outcome supported by this item: Healthy communities.

This item supports the Epidemiology and Public Health Preparedness (EPHP) Division's mission to strengthen the capacity of public health infrastructure to detect, assess, and respond decisively to control the public health consequences of bioterrorism events or any public health emergency.

**AGENDA ITEM # 7.C.6.**

**PREVIOUS ACTION**

The District Board of Health approved the Notice of Subgrant Award from the Nevada State Health Division in the amount of \$368,230 for the period July 1, 2010 to June 30, 2011 in support of the Assistant Secretary for Preparedness and Response (ASPR) Hospital Preparedness Program at their November 18, 2010 meeting.

**BACKGROUND**

In December 2010 the Public Health Preparedness program submitted an application to the State requesting carry forward funds. Funds will be used to support contractual and professional services expenditures, emergency preparedness equipment for Washoe County hospitals as identified by Nevada Hospital Association assessment, and educational and preparedness materials for hospitals and healthcare facilities.

This budget amendment will also require Board of County Commissioners approval.

**FISCAL IMPACT**

Should the Board approve these budget amendments, the adopted FY 11 budget will be **decreased by \$62,554** in the following accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
<b>2002-IO-TBA -431100</b>	<b>Federal Revenue</b>	<b>\$62,554</b>
2002-IO-TBA-710100	Professional Svcs	27,552
-710300	Operating Supplies	21,502
-710502	Printing	7,500
-711504	Equipment-NonCapital	6,000
	<b>Total Expenditures</b>	<b>\$62,554</b>

**RECOMMENDATION**

Staff recommends that the Washoe County District Board of Health approve the Notice of Subgrant Award from the Nevada State Health Division in the amount of \$62,554 (with \$6,255 or 10% Health District match) for the period July 1, 2010 to June 30, 2011 in support of the Assistant Secretary for Preparedness and Response (ASPR) Hospital Preparedness Program; Approval of amendments totaling an increase of \$62,554 in both revenue and expense to the FY 11 ASPR Hospital Preparedness Federal Grant Program (2009 Carry Over), IO TBA; and if approved authorize the Chairman to execute.

**POSSIBLE MOTION**

Move to approve the Notice of Subgrant Award from the Nevada State Health Division in the amount of \$62,554 (with \$6,255 or 10% Health District match) for the period July 1, 2010 to June 30, 2011 in support of the Assistant Secretary for Preparedness and Response (ASPR) Hospital Preparedness Program; Approval of amendments totaling an increase of \$62,554 in both revenue and expense to the FY 11 ASPR Hospital Preparedness Federal Grant Program (2009 Carry Over), IO TBA; and if approved authorize the Chairman to execute.

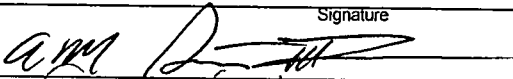
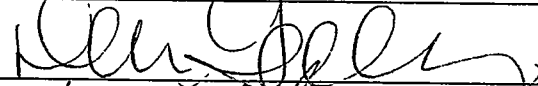




HEALTH DIVISION

(hereinafter referred to as the DIVISION)

Health Division #: 11211  
 Program #: ASPR07-09a  
 Budget Account #: 3218  
 Category #: 23  
 GL #: 8516

NOTICE OF SUBGRANT AWARD

<b>Program Name:</b> Public Health Preparedness Health Planning and Emergency Response Nevada State Health Division		<b>Subgrantee Name:</b> Washoe County Health District (WCHD)	
<b>Address:</b> 4150 Technology Way, Suite #200 Carson City, NV 89706-2009		<b>Address:</b> 1001 East Ninth Street Reno, Nevada 89520	
<b>Subgrant Period:</b> <del>March 1, 2011</del> July 1, 2010 through June 30, 2011		<b>Subgrantees:</b> EIN#: 88-6000138 Vendor#: T40283400Q Dun & Bradstreet #: 073786998	
<b>Reason for Award:</b> FY 09 ASPR Hospital Preparedness Program (HPP) – Carry Over. To provide education and preparedness materials for hospitals and healthcare facilities in Washoe County. Develop and conduct multi-media campaign to increase MRC volunteers. Complete a gap analysis to identify fatality management needs for Washoe County Hospitals and Medical Examiner's office.			
<b>County to be served:</b> ( ) Statewide ( X ) Specific county or counties: Washoe County			
<b>Approved Budget Categories:</b>			
1. Personnel	\$	0	
2. Contractual/Consultant	\$	35,052	
3. Travel	\$	0	
4. Supplies	\$	0	
5. Equipment	\$	6,000	
6. Other	\$	21,502	
7. Indirect	\$	0	
<b>Total Cost</b>	<b>\$</b>	<b>62,554</b>	
<b>Disbursement of funds will be as follows:</b> Payment will be made upon receipt and acceptance of a reimbursement request/ invoice and supporting documentation specifically requesting reimbursement for actual expenditures <i>specific to this subgrant</i> . Total reimbursement will not exceed \$62,554 during the subgrant period.			
<b>Source of Funds:</b>	<b>% of Funds:</b>	<b>CFDA#:</b>	<b>Federal Grant #:</b>
1. ASPR Hospital Preparedness Program	100%	93.889	6 U3REP090220-02-03
<b>Terms and Conditions</b> In accepting these grant funds, it is understood that: 1. Expenditures must comply with appropriate state and/or federal regulations. 2. This award is subject to the availability of appropriate funds. 3. Recipient of these funds agrees to stipulations listed in Sections A, B, C and D of this subgrant award.			
Jeff Whitesides, Public Health Preparedness Manager	Signature 		Date 3-24-11
Debi Galloway Management Analyst II	Signature 		Date 2/17/11
Ami M. Chartraw, MPA:HA Health Program Manager I	Signature 		Date 2/24/11
Richard Whitley, MS Administrator, Health Division	Signature 		

**HEALTH DIVISION  
NOTICE OF SUBGRANT AWARD**

**SECTION A**  
Assurances

As a condition of receiving subgranted funds from the Nevada State Health Division, the Subgrantee agrees to the following conditions:

1. Subgrantee agrees grant funds may not be used for other than the awarded purpose. In the event Subgrantee expenditures do not comply with this condition, that portion not in compliance must be refunded to the Health Division.
2. Subgrantee agrees to submit reimbursement requests for only expenditures approved in the spending plan. Any additional expenditure beyond what is allowable based on approved categorical budget amounts, without prior written approval by the Health Division, may result in denial of reimbursement.
3. Approval of subgrant budget by the Health Division constitutes prior approval for the expenditure of funds for specified purposes included in this budget. Unless otherwise stated in the Scope of Work the transfer of funds between budgeted categories without written prior approval from the Health Division is not allowed under the terms of this subgrant. Requests to revise approved budgeted amounts must be made in writing and provide sufficient narrative detail to determine justification.
4. Recipients of subgrants are required to maintain subgrant accounting records, identifiable by subgrant number. Such records shall be maintained in accordance with the following:
  - a. Records may be destroyed not less than three years (unless otherwise stipulated) after the final report has been submitted if written approval has been requested and received from the Administrative Services Officer of the Health Division. Records may be destroyed by the Subgrantee five (5) calendar years after the final financial and narrative reports have been submitted to the Health Division.
  - b. In all cases an overriding requirement exists to retain records until resolution of any audit questions relating to individual subgrants.

Subgrant accounting records are considered to be all records relating to the expenditure and reimbursement of funds awarded under this Subgrant Award. Records required for retention include all accounting records and related original and supporting documents that substantiate costs charged to the subgrant activity.

5. Subgrantee agrees to disclose any existing or potential conflicts of interest relative to the performance of services resulting from this subgrant award. The Health Division reserves the right to disqualify any grantee on the grounds of actual or apparent conflict of interest. Any attempt to intentionally or unintentionally conceal or obfuscate a conflict of interest will automatically result in the disqualification of funding.
6. Subgrantee agrees to comply with the requirements of the Civil Rights Act of 1964, as amended, and the Rehabilitation Act of 1973, P.L. 93-112, as amended, and any relevant program-specific regulations, and shall not discriminate against any employee or offer or for employment because of race, national origin, creed, color, sex, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions).
7. Subgrantee agrees to comply with the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted thereunder contained in 28 CFR 26.101-36.999 inclusive, and any relevant program-specific regulations.
8. Subgrantee agrees to comply with the requirements of the Health Insurance Portability and Accountability Act of 1996, 45 C.F.R. 160, 162 and 164, as amended. If the subgrant award includes functions or activities that involve the use or disclosure of Protected Health Information, the Subgrantee agrees to enter into a Business Associate Agreement with the Health Division, as required by 45 C.F.R 164.504 (e).
9. Subgrantee certifies, by signing this subgrant, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to regulations implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. pt. 67 § 67.510, as published as pt. VII of May 26, 1988, Federal Register (pp.19150-19211). This provision shall be required of every Subgrantee receiving any payment in whole or in part from federal funds.

10. Subgrantee agrees, whether expressly prohibited by federal, state, or local law, or otherwise, that no funding associated with this subgrant will be used for any purpose associated with or related to lobbying or influencing or attempting to lobby or influence for any purpose the following:
  - a. any federal, state, county or local agency, legislature, commission, council, or board;
  - b. any federal, state, county or local legislator, commission member, council member, board member, or other elected official; or
  - c. any officer or employee of any federal, state, county or local agency, legislature, commission, council, or board.
  
11. Health Division subgrants are subject to inspection and audit by representatives of the Health Division, Nevada Department of Health and Human Services, the State Department of Administration, the Audit Division of the Legislative Counsel Bureau or other appropriate state or federal agencies to
  - a. verify financial transactions and determine whether funds were used in accordance with applicable laws, regulations and procedures;
  - b. ascertain whether policies, plans and procedures are being followed;
  - c. provide management with objective and systematic appraisals of financial and administrative controls, including information as to whether operations are carried out effectively, efficiently and economically; and
  - d. determine reliability of financial aspects of the conduct of the project.
  
12. Any audit of Subgrantee's expenditures will be performed in accordance with Generally Accepted Government Auditing Standards to determine there is proper accounting for and use of subgrant funds. It is the policy of the Health Division (as well as a federal requirement as specified in the Office of Management and Budget (OMB) Circular A-133 [Revised June 27<sup>th</sup>, 2003]) that each grantee annually expending \$500,000 or more in federal funds have an annual audit prepared by an independent auditor in accordance with the terms and requirements of the appropriate circular. **A COPY OF THE FINAL AUDIT REPORT MUST BE SENT TO THE NEVADA STATE HEALTH DIVISION, ATTN: ADMINISTRATIVE SERVICES OFFICER IV, 4150 TECHNOLOGY WAY, SUITE 300, CARSON CITY, NEVADA 89706-2009, within nine (9) months of the close of the Subgrantee's fiscal year. To ensure this requirement is met Section D of this subgrant must be filled out and signed.**

**HEALTH DIVISION  
NOTICE OF SUBGRANT AWARD  
SECTION B**

Description of services, scope of work, deliverables and reimbursement

Washoe County Health District (WCHD), hereinafter referred to as Subgrantee, agrees to provide the following services and reports according to the identified timeframes:

- Provide education and preparedness materials for hospitals and healthcare facilities in Washoe County to help educate and provide emergency preparedness tools for the general public. Develop and conduct a multi-media campaign to increase the number of MRC volunteers in Washoe County. Develop community wide information gathering survey for the general population to identify a knowledge base of public health emergencies. Provide funding for emergency preparedness equipment for Washoe County hospitals as identified by NHA needs assessments. Complete a gap analysis to identify fatality management needs for Washoe County Hospitals and Medical Examiner's office.
- Submit written progress reports to the Health Division electronically on or before:
  - July 30, 2011                      End-of-Year Progress Report      (for the period of 3/1/11 - 6/30/11)
- Additional information may be requested by the Health Division, as needed, due to evolving state and federal reporting requirements.
- Identify the source of funding on all printed documents purchased or produced within the scope of this subgrant, using a statement similar to: "This publication (journal, article, etc.) was supported by the Nevada State Health Division through Grant Number 6 U3REP090220-02-03 from the Assistant Secretary for Preparedness and Response (ASPR). Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Nevada State Health Division or the Assistant Secretary for Preparedness and Response (ASPR)."
- Any activities performed under this subgrant shall acknowledge the funding was provided through the State Health Division by Grant Number 6 U3REP090220-02-03 from the Assistant Secretary for Preparedness and Response (ASPR).

(continued on next page)

Subgrantee agrees to adhere to the following budget:

1. Personnel	\$	0	
2. Contractual/Consultant	\$	35,052	
	\$	3,000	Mass fatality consulting service for Washoe County Medical Examiner's Office
	\$	3,000	MRC Media Buy – Public Education Campaign
	\$	7,500	Posters, handbills, fliers, brochures, wallet cards
	\$	2,000	Graphic design, layout and prepress
	\$	2,000	Pre/Post Survey dissemination/collection
	\$	3,000	Media Buy – Radio spot production/distribution
	\$	14,000	Media Buy – Radio advertising
	\$	498	Media Kit – Media and information kits w/info on campaign
3. Travel	\$	0	
4. Supplies	\$	0	
5. Equipment	\$	6,000	
			Emergency preparedness equipment for Washoe County hospitals as identified by NHA needs assessment
6. Other	\$	21,502	
	\$	20,002	Educational and preparedness materials for hospitals and healthcare facilities
	\$	1,500	Multi-Media campaign materials
7. Indirect	\$	0	
Total Cost		<u>\$ 62,554</u>	

- Health Division policy is to allow no more than 10% flexibility (no more than a cumulative amount of \$6,255 within approved Scope of Work, unless otherwise authorized. Upon reaching the 10% funding adjustment threshold, additional adjustments between categories cannot be made without prior written approval from the Health Division. Changes to the Scope of Work cannot be made without prior approval from the Health Division and the Federal funding agency. **\*\*Redirect requests can only be submitted up to 60 days before the close of the subgrant period.**
- Equipment purchased with these funds belongs to the federal program from which this funding was appropriated and shall be returned to the program upon termination of this agreement.
- Travel expenses, per diem, and other related expenses must conform to the procedures and rates allowed for State officers and employees. It is the Policy of the Board of Examiners to restrict contractors/Subgrantees to the same rates and procedures allowed State Employees. The State of Nevada reimburses at rates comparable to the rates established by the US General Services Administration, with some exceptions (State Administrative Manual 0200.0 and 0320.0).

Subgrantee agrees to request reimbursement according to the schedule specified below for the actual expenses incurred related to the Scope of Work during the subgrant period.

- Requests for Reimbursement will be accompanied by supporting documentation, including a line item description of expenses incurred, summarizing the total amount and type of expenditure made during the reporting period.
- Requests for Reimbursements will be submitted monthly.
- Submit monthly Requests for Reimbursement no later than 15 days following the end of the month; submit a Request for Reimbursement for activities completed through the month of June no later than July 15, 2011.

- Additional expenditure detail will be provided upon request from the Health Division.
- The maximum amount of funding available through this subgrant is \$62,554.

Additionally, the Subgrantee agrees to provide:

- Provide a copy of all plans developed and all After Action Reports (AAR) for exercises within 45 days of completion.
- Provide a complete financial accounting of all expenditures to the Health Division within 30 days of the CLOSE OF THE SUBGRANT PERIOD. Any un-obligated funds shall be returned to the Health Division at that time, or if not already requested, shall be deducted from the final award.

**The Nevada State Health Division agrees:**

- Review and approve activities through programmatic and fiscal reports and conduct site visits at the subgrantee's physical site as necessary.
- Provide reimbursements, not to exceed a total of \$62,554 for the entire subgrant period.
- Provide technical assistance, upon request from the Subgrantee.
- The Health Division reserves the right to hold reimbursement under this subgrant until any delinquent forms, reports, and expenditure documentation are submitted to and accepted by the Health Division.

**Both parties agree:**

Based on the bi-annual narrative progress and financial reporting forms, as well as site visit findings, if it appears to the Health Division that activities will not be completed in time specifically designated in the Scope of Work, or project objectives have been met at a lesser cost than originally budgeted, the Health Division may reduce the amount of this subgrant award and reallocate funding to other preparedness priorities within the state. This includes but is not limited to:

- Reallocating funds between the subgrantee's categories, and
- Reallocating funds to another subgrantee or funding recipient to address other identified PHP priorities, by removing it from this agreement through a subgrant amendment,

All reports of expenditures and requests for reimbursement processed by the Health Division are SUBJECT TO AUDIT.

This subgrant agreement may be TERMINATED by either party prior to the date set forth on the Notice of Subgrant Award, provided the termination shall not be effective until 30 days after a party has served written notice upon the other party. This agreement may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Agreement shall be terminated immediately if for any reason the Health Division, state, and/or federal funding ability to satisfy this Agreement is withdrawn, limited, or impaired.

**HEALTH DIVISION  
NOTICE OF SUBGRANT AWARD  
SECTION C  
Financial Reporting Requirements**

- ∞ A Request for Reimbursement is due on a **monthly** basis, based on the terms of the subgrant agreement, no later than the 15<sup>th</sup> of the month.
- ∞ Reimbursement is based on **actual** expenditures incurred during the period being reported.
- ∞ Payment will not be processed without all reporting being current.
- ∞ Reimbursement may only be claimed for expenditures approved within the Notice of Subgrant Award.
- ∞ **PLEASE REPORT IN DOLLARS and CENTS (No Rounding)**

Provide the following information on the top portion of the form: Subgrantee name and address where the check is to be sent, Health Division (subgrant) number, Bureau program number, draw number, employer I.D. number (EIN) and Vendor number.

An explanation of the form is provided below.

**A. Approved Budget:** List the approved budget amounts in this column by category.

**B. Total Prior Requests:** List the **total** expenditures for all previous reimbursement periods in this column, for each category, by entering the numbers found on Lines 1-8, Column D on the **previous** Request for Reimbursement/Advance Form. If this is the first request for the subgrant period, the amount in this column equals zero.

**C. Current Request:** List the **current** expenditures requested at this time for reimbursement in this column, for each category.

**D. Year to Date Total:** Add Column B and Column C for each category.

**E. Budget Balance:** Subtract Column D from Column A for each category.

**Percent Expended:** Divide Column D by Column A for each category and total. Monitor this column; it will help to determine if/when an amendment is necessary. Amendments **MUST** be completed (including all approving signatures) 30 days **prior** to the end of the subgrant period.

*\* An Expenditure Report/Backup that summarizes, by expenditure GL, the amounts being claimed in column 'C' is required.*

**HEALTH DIVISION  
NOTICE OF SUBGRANT AWARD  
SECTION D**

**NEVADA STATE HEALTH DIVISION  
AUDIT INFORMATION REQUEST**

1. Non-Federal entities that expend \$500,000.00 or more in total Federal Awards are required to have a single or program-specific audit conducted for that year, in accordance with *OMB Circular A-133*. A COPY OF THE FINAL AUDIT REPORT MUST BE SENT TO THE NEVADA STATE HEALTH DIVISION, ATTN: ADMINISTRATIVE SERVICES OFFICER IV, 4150 TECHNOLOGY WAY, SUITE 300, CARSON CITY, NEVADA 89706-2009, within nine (9) months of the close of your fiscal year.
2. Did your organization expend \$500,000.00 or more in all Federal Awards during your most recent fiscal year?  
YES X NO
3. When does your fiscal year end? June 30, 2011
4. How often is your organization audited? Annually
5. When was your last audit performed? Accepted by BCC Nov. 9, 2010
6. What time period did it cover? July 1, 2009 - June 30, 2010
7. Which accounting firm conducted the audit? Kafoury, Armstrong & Co.

	Administrative Health Services Office ✓	3/28/11
SIGNATURE	TITLE	DATE



Nevada Department of Health and Human Services

Health Division # 11211  
 Bureau Program # ASPR07-09a  
 GL # 8516  
 Draw #:

HEALTH DIVISION

REQUEST FOR REIMBURSEMENT / ADVANCE

<b>Program Name:</b> Public Health Preparedness Health Planning & Emergency Response	<b>Subgrantee Name:</b> Washoe County Health District (WCHD)
<b>Address:</b> 4150 Technology Way, Suite 200 Carson City, NV 89706	<b>Address:</b> 1001 East Ninth Street Reno, NV 89520
<b>Subgrant Period:</b> March 1, 2011 through June 30, 2011 July 1, 2010	<b>Subgrantee EIN #:</b> 88-6000138 <b>Subgrantee Vendor #:</b> T40283400Q <b>Dun &amp; Bradstreet #:</b> 073786998

FINANCIAL REPORT AND REQUEST FOR FUNDS

(report in dollars and cents; must be accompanied by expenditure report/back-up)

Month(s):

Calendar Year:

Approved Budget Category	A Approved Budget	B Total Prior Requests	C Current Request	D Year To Date Total	E Budget Balance	F Percent Expended
1 Personnel	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
5 Contract/Consultant	\$ 35,052.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 35,052.00	0%
2 Travel	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
3 Supplies	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
4 Equipment	\$ 6,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,000.00	0%
6 Other	\$ 21,502.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 21,502.00	0%
7 Indirect	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
8 Total	\$ 62,554.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 62,554.00	0%

This report is true and correct to the best of my knowledge.

Authorized Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

Reminder: Request for Reimbursement cannot be processed without an expenditure report/backup. Reimbursement is only allowed for items contained within Subgrant Award documents. If applicable, travel claims must accompany report.

FOR HEALTH DIVISION USE ONLY

Program contact necessary? \_\_\_\_ Yes \_\_\_\_ No Contact Person: \_\_\_\_\_

Reason for contact: \_\_\_\_\_

Fiscal review/approval date: \_\_\_\_\_ Signed: \_\_\_\_\_

Scope of Work review/approval date: \_\_\_\_\_ Signed: \_\_\_\_\_

ASO or Bureau Chief (as required): \_\_\_\_\_ Date: \_\_\_\_\_

Nevada State Health Division  
Public Health Preparedness  
Match Certification

Date: \_\_\_\_\_

External Funding Source: Assistant Secretary for Preparedness and Response (ASPR)

A mandatory cost sharing/matching cost contribution is required for the following proposal:

Funding Recipient: Washoe County Health District

Project Title: 2009 ASPR Hospital Preparedness Program (HPP) - Carry Over

Project Grant #: 6 U3REP09220-02-03

Duration: From: July 1, 2010 To: June 30, 2011  
~~February 15, 2011~~

Total cost sharing/matching cost contribution: \$6,255 / Percentage: 10%

Source of cost sharing/matching cost contribution:

Name: Washoe County Health District

Account # (if applicable): \_\_\_\_\_

Funding recipient hereby certifies that the identified cost sharing/matching cost contribution is not being used to match any other funding source.

Eileen Coulombe  
Administrative Health Services Officer  
Washoe County Health District

Name and Title (Funding Recipient)

Eileen Coulombe  
Signature

3/28/11  
Date

**POOR  
QUALITY  
DOCUMENT**

**POOR  
QUALITY  
DOCUMENT**

**Agency Name:**  
**ASPR Hospital Preparedness (HPP)**  
**Carry Forward**  
**March 1, 2011 through June 30, 2011**

**SUBBRANT #: ASPR07-09a**  
**SECTION B**  
**Scope of Work**

**ASPR Over Arching Capability:** Needs of At-Risk Populations

**Goal: Improve the at-risk communities access to health emergency preparedness information.**

Outcome Objectives	Activities	Project Benchmarks	Completion Date
By June 30, 2011 the Washoe County Health District will provide educational materials to locations throughout Washoe County that would serve persons with functional needs.	<ol style="list-style-type: none"> <li>Procure educational material that provides emergency preparedness information relating to pandemic preparedness, flu prevention/preparedness, and home safety for older adults.</li> <li>Provide hospitals, extended care facilities, and sub-acute care facilities with educational materials to have available for community members to access while at their facilities.</li> </ol>	<ol style="list-style-type: none"> <li>Materials ordered and received.</li> <li>A detailed list of the facilities accepting materials with signature and procure amounts.</li> </ol>	June 30, 2011
By June 30, 2011 the Washoe County Health District will identify gaps within the community knowledge base regarding public health preparedness.	<ol style="list-style-type: none"> <li>Conduct focus groups or surveys that will be used to test the general population's knowledge base of public health emergencies.</li> <li>Based on information obtained , create "guide to public health preparedness" outreach materials to be used with community education.</li> </ol>	<ol style="list-style-type: none"> <li>Pre/post surveys completed.</li> <li>Materials created that educate public on identified gaps.</li> </ol>	June 30, 2011

ASPR Sub-Capability: ESAR – VHP

<b>Goal: Support the integration of MRC units with local, regional, and statewide infrastructure, and integrate the MRC structure with the State ESAR-VHP program.</b>			
Outcome Objective	Activities	Project Benchmarks	Completion Date
By June 30, 2011, the MRC volunteer base will increase by 20%.	1. Conduct a multi-media campaign to increase the number of MRC volunteers, thus increasing participants in the ESAR-VHP system.	1. Completed multi-media campaign.	June 30, 2011

ASPR Sub-Capability: Medical Evacuation/Shelter in Place

<b>Goal: To ensure Washoe County Hospitals are fully equipped to respond to an emergency.</b>			
Outcome Objective	Activities	Project Benchmarks	Completion Date
By June 30, 2011, Washoe County Health District will purchase emergency preparedness equipment for hospitals, as identified by the Nevada Hospital Association Needs assessment.	1. Procure additional equipment in the form of paraslydes and baraslydes to be used by the hospitals in the event of mass casualty and evacuation/shelter in place events.	1. Materials ordered and received by hospitals	June 30, 2011

ASPR Sub-Capability: Fatality Management

<b>Goal: To assist Washoe County Hospitals with fatality management planning and working with the Medical Examiner's Office to ensure the plans coordinate.</b>			
Outcome Objective	Activities	Project Benchmarks	Completion Date

Identify the needs of hospitals with regards to Fatality Management.	1. Work with a consultant to identify fatality management needs for Washoe County Hospitals.	1. Determine clear identified gaps regarding fatality management.	June 30, 2011
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**Approved By:**

Jeff Whitesides, Public Health Preparedness Manager

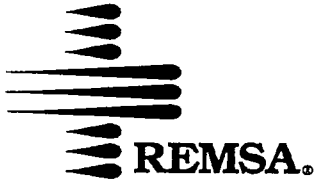


Date: 3/25/11

Tami Chartraw, MPA: HA Health Program Manager 1  
Public Health Preparedness, NSHD



Date: 4/21/11



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*Regional Emergency Medical Services Authority*

**REMSA**

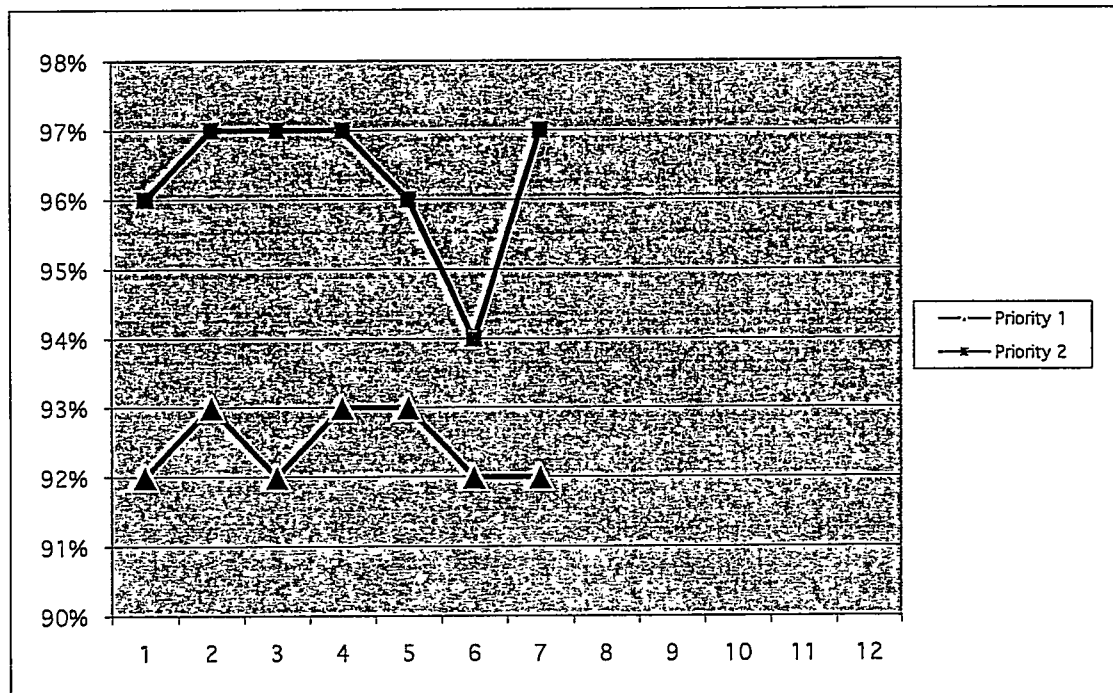
OPERATIONS REPORTS

FOR

JANUARY 2011

Fiscal 2011

Month	Avg. Response Time	Avg. Travel Time	Priority 1	Priority 2
Jul-10	6 mins. 2 secs.	4 mins. 45 secs.	92%	96%
Aug.	5 mins. 54 secs.	4 mins. 49 secs.	93%	97%
Sept.	6 mins. 5 secs.	4 mins.52 secs.	92%	97%
Oct.	5 mins. 58 secs.	4 mins. 56 secs.	93%	97%
Nov.	6 mins. 9 secs.	5 mins. 4 secs.	93%	96%
Dec.	6 mins 3 secs.	4 mins. 58 secs.	92%	94%
Jan. 11	6 mins. 2 secs.	4 mins.54 secs.	92%	97%
Feb.				
Mar.				
Apr.				
May				
Jun-11				





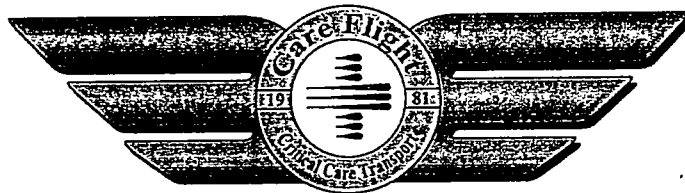
Care Flight	10-1 Sched of Fran Avg. Bill			
Month	#Patients	Gross Sales	Avg. Bill	YTD Avg.
Jul-10	15	\$109,746	\$7,316	\$7,316
Aug.	9	\$58,163	\$6,463	\$6,996
Sept.	17	\$134,512	\$7,912	\$7,376
Oct.	11	\$76,615	\$6,965	\$7,289
Nov.	9	\$66,171	\$7,352	\$7,298
Dec.	9	\$60,165	\$6,685	\$7,220
Jan. 2011	16	\$117,532	\$7,346	\$7,243
Feb.			\$0	\$7,243
Mar.			\$0	\$7,243
Apr.			\$0	\$7,243
May			\$0	\$7,243
June			\$0	\$7,243
<b>Totals</b>	<b>86</b>	<b>\$622,904</b>	<b>\$7,243</b>	<b>\$7,243</b>
			Adjusted Allowed Average Bill -	\$6,939.00
REMSA Ground				
Month	#Patients	Gross Sales	Avg. Bill	YTD Avg.
Jul-10	3090	\$3,040,510	\$984	\$984
Aug.	3121	\$3,079,796	\$987	\$985
Sept.	2934	\$2,905,935	\$990	\$987
Oct.	2889	\$2,859,349	\$990	\$988
Nov.	2750	\$2,724,649	\$991	\$988
Dec.	3129	\$3,122,929	\$998	\$990
Jan. 2011	2990	\$2,962,491	\$991	\$990
Feb.			\$0	\$990
Mar.			\$0	\$990
Apr.			\$0	\$990
May			\$0	\$990
June			\$0	\$990
<b>Totals</b>	<b>20903</b>	<b>\$20,695,659</b>	<b>\$990</b>	<b>\$990</b>
			Allowed ground avg bill -	\$966.00



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*Regional Emergency Medical Services Authority*

CARE FLIGHT  
OPERATIONS REPORT  
FOR  
JANUARY 2011



CARE FLIGHT OPERATIONS REPORT  
 JANUARY 2011  
 WASHOE COUNTY

- ❖ In Town Transfer:
  - 0 ITTs were completed
- ❖ Outreach, Education, & Marketing:
  - 3 Community Education & Public Events

01/13/11	TMCC Paramedic Class Safety Training	❖ Flight Staff
01/26/11	REMSA New Orientation Safety Training	❖ Flight Staff
01/26/11	REMSA Paramedic Class Safety Training	❖ Flight Staff

❖ Statistics

Washoe County Flights

	# patients
Total Flights:	16
Total Patients	16
Expired on Scene	0
Refused Transport (AMA)	0
Scene Flights	16
Hospital Transports	0
Trauma	6
Medical	8
High Risk OB	0
Pediatrics	0
Newborn	0
Full Arrest	2
Total	16



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*Regional Emergency Medical Services Authority*

**REMSA**  
**GROUND OPERATIONS REPORT**  
**FOR**  
**JANUARY 2011**



## GROUND AMBULANCE OPERATIONS REPORT

January 2011

### 1. OVERALL STATISTICS:

Total Number Of System Responses	4958
Total Number Of Responses In Which No Transport Resulted	1982
Total Number Of System Transports	2976

### 2. CALL CLASSIFICATION REPORT:

Cardiopulmonary Arrests	1%
Medical	50%
OB	0%
Psychiatric/Behavioral	6%
Transfers	14%
Trauma	25%
Trauma - MVA	6%
Trauma - Non MVA	19%
Unknown/Other	4%
Total Number of System Responses	100%

### 3. MEDICAL DIRECTOR'S REPORT:

The Clinical Director reviewed:

- 100% Full Arrest Ground Charts
- 100% Pediatric ALS and BLS Ground Charts
- 100% All Ground Intubations

Review of the following patient care records (PCR) for accurate and complete documentation and appropriate use of protocol:

- 100% of cardiopulmonary arrests
- 100% of pediatric patients both ALS and BLS transport and non-transport patients
- 100% of advanced airways (outside cardiac arrests)
  - ETCO<sub>2</sub> use in cardiac arrests and advanced airway
- 100% of Phase 6 Paramedic and EMT PCRs
- 100% Pain/Sedation Management
- Total of 2571 PCRs

All follow-up deemed necessary resulting from Communication CQI was completed by Will Hehn, Interim Communications Education and CQI Coordinator.

**4. EDUCATION AND TRAINING REPORT:**

**A. Public Education**

**Advanced Cardiac Life Support**

Date	Course Location	Students
1/11/11	REMSA Education	19
1/27/11	REMSA Education	12
1/30/11	REMSA Education	16

**Advanced Cardiac Life Support Recert**

Date	Course Location	Students
12/20/10	Riggs Ambulance Service	3
12/29/10	EMS CES 911	1
1/13/11	John Mohler & Co	11
1/18/11	EMS CES 911	1
1/22/11	REMSA Education	16
1/25/11	EMS CES 911	1
1/26/11	EMS CES 911	4

**Advanced Cardiac Life Support Skills**

Date	Course Location	Students
1/19/11	REMSA Education	1

**Advanced Medical Life Support**

Date	Course Location	Students
12/14/10	REMSA Education	5

**Bloodborne Pathogen**

Date	Course Location	Students
1/7/11	Silver Legacy Hotel & Casino	3
1/12/11	REMSA Education	1

**Basic Life Support Instruction**

Date	Course Location	Students
10/23./10	Riggs Ambulance Service	7
1/18/11	REMSA Education	20

**Health Care Provider**

Date	Course Location	Students
11/15/10	Career College of No Nevada	1
12/7/10	Majen	8
12/8/10	Academy Arts Career Technology	26
12/11/10	Silver Legacy Hotel & Casino	3
12/13/10	Riggs Ambulance Service	8
12/20/10	Barrick Goldstrike	8
12/23/10	Washoe County School District	2
12/27/10	Barrick Goldstrike	8
1/4/11	EMS CES 911	2
1/5/11	Diamond Mountain Casino	6
1/5/11	REMSA Education	6
1/6/11	EMS CES 911	1
1/6/11	REMSA Education	10
1/8/11	Diamond Mountain Casino	6
1/10/11	Riggs Ambulance Service	10

**POOR  
QUALITY  
DOCUMENT**

**POOR  
QUALITY  
DOCUMENT**



1/11/11	EMS CES 911	6
1/12/11	Ken Kruse	8
1/13/11	Ken Kruse	7
1/14/11	REMSA Education	10
1/14/11	Elko Bureau of Land Management	1
1/14/11	Noah Boyer	3
1/15/11	Ken Kruse	6
1/17/11	REMSA Education	14
1/18/11	EMS CES 911	3
1/18/11	Sierra Surgery Hospital	5
1/18/11	Regent Care	6
1/19/11	EMS CES 911	2
1/19/11	REMSA Education	9
1/19/11	Nevada Department of Corrections	6
1/20/11	Ralph Renteria	1
1/21/11	Ken Kruse	6
1/21/11	Storey County Fire Department	2
1/23/11	Jennifer Kraushaar	4
1/26/11	EMS CES 911	4
1/27/11	REMSA Education	10
1/29/11	REMSA Education	9

**Health Care Provider, Employee**

Date	Course Location	Students
1/4/11	REMSA Education	1
1/10/11	REMSA Education	1
1/20/11	REMSA Education	1

1/27/11	REMSA Education	1
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Health Care Provider, Recert

Date	Course Location	Students
12/13/10	Regent Care	1
12/15/10	Sierra Nevada Job Corps	3
12/21/10	Eastern Plumas Healthcare	9
12/21/10	Nampa Fire Department	9
12/21/10	Kenny Cohen	1
12/23/10	Nevada Department of Corrections	1
12/27/10	Tahoe Forest Hospital	8
12/29/10	Nevada Army National Guard	4
12/29/10	Nampa Fire Department	11
1/2/11	Tahoe Forest Hospital	8
1/3/11	EMS CES 911	1
1/5/11	EMS CES 911	2
1/5/11	REMSA Education	8
1/6/11	REMSA Education	10
1/8/11	Patrick Coyle	6
1/8/11	Willow Springs	8
1/8/11	Nevada Army National Guard	5
1/9/11	EMS CES 911	1
1/11/11	Lisa Del Vecchio	7
1/12/11	Lisa Del Vecchio	3
1/12/11	Riggs Ambulance Service	4
1/13/11	REMSA Education	9
1/18/11	West Hills Hospital	6

1/20/11	REMSA Education	10
1/20/11	Riggs Ambulance Service	2
1/22/11	REMSA Education	9
1/25/11	Nampa Fire Department	10
1/27/11	REMSA Education	9
1/28/11	REMSA Education	10
1/30/11	Career College of No Nevada	1

### Health Care Provider Skills

Date	Course Location	Students
11/22/10	Paula Green	1
1/3/11	REMSA Education	1
1/3/11	Elko County School District	1
1/4/11	Tahoe Forest Hospital	8
1/5/11	Tahoe Forest Hospital	1
1/5/11	REMSA Education	3
1/10/11	REMSA Education	1
1/11/11	Elko County School District	1
1/11/11	REMSA Education	1
1/11/11	Tahoe Forest Hospital	2
1/12/11	Tahoe Forest Hospital	1
1/13/11	REMSA Education	2
1/14/11	Tahoe Pacific Hospital	1
1/17/11	REMSA Education	1
1/18/11	Saint Mary's	1
1/20/11	Tahoe Forest Hospital	1
1/21/11	REMSA Education	4

1/24/11	Tahoe Forest Hospital	1
1/25/11	REMSA Education	2
1/26/11	REMSA Education	1
1/28/11	Tahoe Pacific Hospital	2
1/31/11	REMSA Education	2

**Heart Saver AED**

Date	Course Location	Students
7/11/10	Nevada Department of Corrections	3
8/4/10	EMS CES 911	1
9/7/10	Washoe County School District	7
9/10/10	Washoe County School District	3
11/18/10	Washoe County School District	6
11/19/11	Washoe County School District	4
12/2/10	Washoe County School District	2
12/7/10	Washoe County School District	6
12/8/10	Washoe County School District	8
12/9/10	Washoe County School District	7
12/13/10	Washoe County School District	7
12/14/10	Washoe County School District	6
12/16/10	Washoe County School District	7
12/20/10	Washoe County School District	3
12/21/10	Washoe County School District	6
12/22/10	Washoe County School District	6
12/27/10	Washoe County School District	8
1/3/11	Washoe County School District	8
1/5/11	Washoe County School District	2

1/11/11	Halo	1
1/11/11	Washoe County School District	6
1/12/11	Washoe County School District	11
1/12/11	Atlantis Hotel & Casino	8
1/13/11	Elko County School District	12
1/13/11	Elko Bureau of Land Management	20
1/16/11	UNR Police	2
1/20/11	Diamond Mountain Casino	6
1/21/11	Nampa Fire Department	12
1/21/11	UNR Police	3
1/23/11	REMSA Education	6
1/24/11	Erica Krysztof	5
1/24/11	Elko County School District	17
1/25/11	Nampa Fire Department	18
1/27/11	Diamond Mountain Casino	5
1/29/11	Nampa Fire Department	9
1/29/11	Erica Krysztof	5

**Heart Saver CPR**

Date	Course Location	Students
1/11/11	Sierra Nevada Job Corps	6
1/12/11	REMSA Education	20
1/12/11	Sierra Nevada Job Corps	11

**Heart Saver First Aid**

Date	Course Location	Students
12/7/10	Washoe County School District	6

12/14/10	Sierra Nevada Job Corps	6
12/28/10	Majen	6
1/3/11	Ken Kruse	7
1/4/11	Reno Tahoe Airport Authority	7
1/11/11	Nevada Department of Corrections	3
1/11/11	REMSA Education	3
1/12/11	Halo	1
1/13/11	Nevada Department of Corrections	6
1/13/11	Nevada State Parks	6
1/13/11	Halo	3
1/14/11	Majen	14
1/14/11	Silver Legacy Hotel & Casino	3
1/15/11	Ken Kruse	9
1/16/11	Nevada Department of Corrections	3
1/18/11	Majen	13
1/18/11	Sierra Nevada Job Corps	6
1/18/11	EMS CES 911	1
1/19/11	Ken Kruse	6
1/20/11	Majen	12
1/21/11	Sparks Police Department	16
1/22/11	Majen	2
1/22/11	Eagle Valley Children's Home	3
1/22/11	Sierra Nevada Job Corps	2
1/23/11	Majen	10
1/23/11	Riggs Ambulance Service	10
1/25/11	Majen	4

1/25/11	Sierra Nevada Job Corps	3
1/25/11	REMSA Education	8
1/26/11	Nevada Department of Corrections	11
1/26/11	Sierra Nevada Job Corps	9
1/26/11	Sparks Police Department	14
1/27/11	Ken Kruse	7
1/28/11	Saint Mary's PAS	5
1/29/11	REMSA Education	8
1/30/11	Alex MacLennan	9

#### Heart Saver Pediatric First Aid

Date	Course Location	Students
11/20/10	Jennifer Kraushaar	9
11/22/10	Nampa Fire Department	4
11/23/10	Leslie Cowger	3
12/2/10	Alex MacLennan	8
12/4/11	EMS CES 911	1
1/15/11	REMSA Education	8

#### International Trauma Life Support

Date	Course Location	Students
1/14/11	REMSA Education	11

#### Neonatal Resuscitation Program

Date	Course Location	Students
1/21/11	REMSA Education	4

**Pediatric Advanced Life Support**

Date	Course Location	Students
11/3/10	EMS CES 911	5
11/6/10	EMS CES 911	6
1/25/11	REMSA Education	17

**Pediatric Advanced Life Support Recert**

Date	Course Location	Students
11/18/10	EMS CES 911	1
11/30/10	Summit Medical Training	3
12/6/10	EMS CES 911	1
12/7/10	EMS CES 911	1
12/8/10	EMS CES 911	1
12/13/10	EMS CES 911	1

**Pediatric Emergency Assessment, Recognition & Stabilization**

Date	Course Location	Students
12/10/10	Great Basin College	22

**Ongoing Courses**

Date	Course Description / Location	Students
1/19/10	Paramedic Program	16
7/6/10	Paramedic Program	11
1/3/11	EMT Basic	24

<b>Total Students This Report</b>	<b>1267</b>
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5. COMMUNITY RELATIONS:

Community Outreach:

Point of Impact

Date	Description	Attending
1/8/11	Technician Update for Recertification CEUs	10 Technicians
1/29/11	Child Safety Seat Checkpoint, Reno Fire Department Station 11 (Mae Anne), Reno. 21 cars and 29 seats inspected.	9 Volunteers, 4 staff

Northern Nevada Fitting Station Project

Date	Description	Attending
1/13/11	Northern Nevada Fitting Station quarterly partners meeting, Renown Foundation.	7 partners
1/26/11	Northern Nevada Fitting Station annual update at Saint Mary's WIC program	2 staff

Safe Kids Washoe County

Date	Description	Attending
1/11/11	Safe Kids Washoe County monthly Coalition meeting, Sparks. Annual planning completed for 2011.	21 members
1/11/11	Esther Bennett Safety Committee meeting, Sun Valley.	6 volunteers
1/12/11	Northern Nevada Immunization Coalition monthly meeting, Saint Mary's.	16 volunteers
1/12/11	Center for the Application of Substance Abuse Technologies webinar. Presented class: SIDS? Not SIDS? - Safe Sleep/ Cribs for Kids project.	1 staff; 17 students
1/13/11	Chronic Disease Coalition monthly meeting, Washoe County District Health Department. Annual planning.	17 volunteers
1/13/11	Safe Routes to Schools Strategic monthly meeting, Reno.	9 partners
1/20/11	Maternal Child Health Coalition of Northern Nevada monthly meeting. Presented class: SIDS? Not SIDS? - Safe Sleep/ Cribs for Kids project. Melissa Krall elected Vice-Chair.	10 volunteers

1/20/11	Nevada State Child Passenger Safety Task Force quarterly meeting, teleconferenced.	12 volunteers
1/20/11	Give Kids a Boost partnership meeting	4 volunteers
1/24/11	Safe Kids Officer's meeting.	1 staff, 5 volunteers
1/25/11	Safe Kids Board of Directors meeting, REMSA	1 staff, 8 volunteers
1/25/11	Buffalo Stampede Frequent Walking Program as part of the Safe Routes to Schools Program, Esther Bennett Elementary School, Sun Valley.	2 volunteers, 480 students
1/26/11	Safe Kids USA Webinar.	1 staff
1/27/11	Bike Ed committee planning meeting, Reno.	2 volunteers
1/27/11	Northern Nevada Immunization Coalition Childhood Committee monthly teleconference Reno.	8 volunteers



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*Regional Emergency Medical Services Authority*

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**GROUND AMBULANCE AND CARE FLIGHT  
INQUIRIES  
FOR  
JANUARY 2011**

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INQUIRIES

January 2011

There were no inquiries in the month of January.



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*Regional Emergency Medical Services Authority*

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**GROUND AMBULANCE  
CUSTOMER SERVICE  
FOR  
JANUARY 2011**

## GROUND AMBULANCE CUSTOMER COMMENTS JANUARY 2011

What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
1	Trasported a pained and frighten patient with care	
2	Everything, very professional	Just be the same as before
3	Everything! I felt very comfortable and taken care of	The dispatch and personnel were great! They really helped me and my baby
4	Everyone on the crew made the situation feel comfortable	Dispatch knew exactly what to do and kept me calm! I feel she definitely helped ease the situation.
5	Treated our mom with dignity and respect	
6	Arrived fast!	The service suites me fine.
7	Calmed me very through	Nothing - they're fine!
8	Everything	Very good
9	Treated me very well took good care of me	Keep doing what you do
10	Prompt and very polite and helpful	
11	Helping with everything. taking to hospital. Being professional	Not really much more
12	Excellent care, caring, compassionate group of individuals that assisted me and my little boy, Thank you!	
13	You got here and took good care of my injured husband.	
14	Handled the pateint well.	Staff efficient and thorough
15	Kept me as calm as possible under the circumstances, called my work for me.	Make sure I have a blanket in the ER before taking the ambulance blanket back.
16	Kept me calm and informed.	I really appreciate what you do. Thank you.
17	Arrived quickley, very helpful after arriving at the hospital.	
18	This was for my son. He is a proffesional motorcycle racer and crashed hit his head hard. Their concern for a possible neck and head injury was amazing	
19	Can't remember a thing.	
20	Helped stop bleeding and calm me down. Theyall were so great! Great guys. Thank you!	Nothing, they were wonderful.
21	Everything	Thank you so much!
22	Very understanding and empahetic and asked many applicable medical questions	Nothing - guys and gals are great
23	Very understanding and empahetic and asked many applicable medical questions	Service is already excellent
24	Everything went well, thanks again.	Maybe the ambulance could provide socks if its cold weather
25	Everything were very good. Excellent thank you.	Thank you.
26	Gentle transportation.	Well done, excellent.
27	The boys checked my blood pressure then took me to the hospital.	Excellant friendly.
28	Everything.	Nothing.
29	Everything.	Excellent service all around.
30	The driver contacted me to let me know my husband had been in an accident. He let me know that he was alright and let him talk to me.	We were very happy with service and staff.
31	Very polite, calming, respectful .	Nothing, - good job
32	Ask the right questions, very patient, communicated very well	I believe pt had good care. he doesn't remember anything but waking up in the ambulance.
33	Very good service altogether	If possible, ask which hand to put the IV.
34	Very efficient people!	Thank you and keep up the good work.
35	Very professional at all times	did just fine
36		they were very helpful and curious
37		You were all excellent.
38		Great service-great and rapid cars!
39		
40		Staff very helpful.
41		
42		My husband passed away On Dec 18/10. Your service was wonderful. Thank you.
43		
44		I always know the responce will be immediate and that every effort will be made to make pt comfortable. Thank you for your kind service
45	Respond quickly and kindly	No complaints

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
38	Just about everything.		
39	The EMT's were very relaxed, funny and kind. This was helpful during a very scary time.		
40	The young ladies that helped me were excellent. They also stayed at the ER with my wife.	Ensure that all other REMSA employees follow their example.	Keep up the excellent service.
41	Everything.		Service was excellent employees comforting and friendly.
42	Yes for everything.	Great and helpful.	Thank you very much.
43			All of the workers are thoughtful and considerate.
44	Professional and friendly service		
45	They were very careful and gentle with him.		
46	Everything.	You are the tops!	Fast, comforting, reassuring, efficient. Excuse my spelling.
47	Ambulance personnel were courteous, professional and kind.		Because of the professionalism of the team I felt safe and in good hands.
48	Everything.	Not a thing.	
49	Yes, you always do.		
50	Everyone was great. Especially the dispatcher, he stayed on the phone until the fire department arrived.		I was grateful for all the help getting here so fast.
51	Everything	Nothing	I was very grateful and your service was wonderful and fast
52	All of the above.	You did very well.	
53	Everything	Nothing	
54	Everything that needed to be done.	Put softer springs on your ambulances or avoid Lakeside street.	
55	Very fast response.	Nothing I know, all is well done.	
56	All was done very well.	Just continue rapid response when we call.	
57	Everything - everything was very caring, professional and helpful		
58	Everything was extremely professional.	Can't think of anything.	The crew was very professional and polite.
59	The two young men were very professional, they stayed with us until a bed was ready. Made sure everything was right before they left. Great guys!		
60	The men didn't just take care of my husband the patient also took care of me.	You can't do better.	Perfect
61	Came to my aid fast and made me feel safe.	Something.	All fine.
62	Very attentive and polite.	Just keep doing what you are doing. Excellent service, fast and courteous.	
63	Kept me alive, I had a heart attack on the way to hospital and they had to bring me back to life		
64	Everything	Nothing - perfect on everything	
65	Very professional, understanding, training program outstanding works with Sparks fire department.	You are already top of the line.	Please don't give me a giant wedgy. Thank you.
66	Polite efficient cheerful		
67	Courtesy of helpfulness of crew		Thanks to all
68	Personnel were professional and helpful		Personnel were genuinely concerned about my condition and even came to see how I was doing the following day which was very appreciated.
69	The fire dept and ambulance were very thorough in explaining everything to family		Very kind and considerate of patient and family
70			
71	Ambulance crew were magnificent!	Nothing, I appreciated the great service.	
72	Almost everything.	Use cotton blanket, not those scratchie, stiff ones and give the patient a blanket when ask for one. You know old people are always cold.	Service was good.
73	Quick arrival; professional and knowledgeable; skilled and made situation less stressful		Pt was treated respectfully and taken to requested Hospital ED of choice.
74	Treated me with a great deal of professionalism, mannerly, kind. Felt a genuine warmth from all nurses looking after me.		
75	Your people were courteous, informative, and helpful- They did you proud	Nothing pops to mind	
76	Were calm, informative and competent	?	

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
77	Everyone was excellent- quick and polite. Couldn't ask for anything better.		They all helped to relax me and put me at ease I was having a difficult time breathing.
78	Friendly and pleasant and efficient		You were very speedy and knew just what to do
79	We cannot express our gratitude to you!!! Thank you especially for letting wife come with to Reno, we spent 19 days in the same room at Renown Cardiac ICU, it made all the difference.		You were wonderful thank you for helping save his life, God Bless you all.
80	Professional	Not a thing - was well taken care of	
81	Arrived in timely manner		
82	Got me to the VA hospital safe.		Very helpful.
83	Showed up right away. Did an assessment on my mom to determine her vital signs and stop head wound from bleed ing	Very good	
84	Take fear away w/ compassion	Just understand people you may help are poor can't repay	Sorry I'm so poor I'd love to pay if I had insurance
85		The driver took the longest way to the hospital. It was the worst trip ever.	Had to stop at every red light and he could have taken the Freeway been there in 5 min but it took 25 min.
86	Very nice techs.		
87	Was also concerned about me.	Continue to do what you are doing now.	Very good.
88	Everything is excellent.		
89	You received me immediately and the Dr. took over and cared for me.	I was very pleased with the Dr and Nurses.	Its a wonderful place when you need help.
90	Made us feel at ease - kept matters under control	Nothing, hopefully we will not need you again - but confident if we do	
91	Very helpful and polite		
92	REMSA- They were excellence in taking my father to NNMC in Sparks.		Please continue the good care to the patients.
93	Everything.		The care was excellent.
94	Everything, thank you.	Nothing.	
95	Everything	n/a	So happy w/ care!!
96	Pt is in the hospital as of yet? All the above. Sorry, I am late in taking care of this note.	You are very helpful	Thank you again for fast service and very sincere people.
97	Your staff workers were very helpful.	None to my knowledge; service was super excellent.	
98	Very composed, compassionate and helpful.	Nothing! Your team back transported mom home on hospice. Dispatch gave us continued updates. Thank you!	
99	Answered my questions. Everyone was caring and understanding	Everyone was helpful	
100	Everything.		Great.
101	Speed to site, professional, curious	nothing	
102	Immediate arrival after 911 call. Skilled medical attention, extreme consideration for care taker-myself.		Your care and service is excellent both calming and considerate to patient and myself.
103	Everything you did was great. I was dizzy and was afraid I was going to "up-chuck" so don't remember too well.	I can't think of anything.	
104	They were excellent (the team), caring, always making sure I was as comfortable; communicated well. They were just great!!		
105	Remained calm, did a good initial assessment.		
106	Good care; Patient Re: Expertise of occurrence; assist well together as their team; professional	They have knowledge as experience showed	Driver very knowledgeable in hi - traffic and helpful in my comfort.
107	Rapid response to 911 call. Crew performed efficiently and effectively, evidencing good team work, and making pronouncement timely.	Continue the above.	Superb!
108	Arrive quickly, very concerned and comforting.		Thank you for the service, quick response & concern.
109	Everything.	Nothing.	Billing. I never see any billings due to insurance. I only see EOBs.
110		Nothing	good
111	Saved my life	All was done well	Thank you to the people who took care of me. Only God can pay them.
112	Extremely well		FYI - my husband passed away 12/10/10 I cannot thank you enough for your wonderful - kind - caring services - thank you
113	The response "Fast"	Continue with your training that may make your crew even better.	We have family in Reno and you helped them in the past also and we thank you for good work.



	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
114	communication was great- attention to my care was also		
115	Everything was very well according to my moms case and condition.		Service couldn't be better my family are very pleased with the service, thanks.
116	They gave excellent care to my husband and helped me into the van and carried out their service very well.	NA	Supperb service and care.
117	Everything.	Nothing.	
118	Everything was very satisfied	Nothing	It was great
119	Very caring and gentle.		Kept me at ease while going to the hospital.
120	Everything. Everyone was very helpful		
121	Saved my life!	Nothing (Did grate)	Did there Jobs very well, kept me alive.
122		We gave them medicare card and we never got it back.	
123	Everything.		
124	Only the hospital/rehab staff were present for the transport. I was informed that the personnel were professional. Thank you.		
125	Very well, explained in a way I totally understood.		Everything from when 1st made contact and followed through with us to the end. We were blessed to have had the attendents we did!
126	Very kind and understanding.		
127	Concern for my husband informing family about what would happen.		
128	Everyone was helpful, always caring	No complaints	
129	Staff was knowledgable and comforting.		
130	Had to carry me down 12 steps in a chair because of my numbness.	Certainly can't think of anything	Excellent helped so much - thank you
131	Great service Thank you.		
132		Caring.	
133	Generally taking care of me.		
134	With very little delay you send nice, thoughtful, caring, cheerful young men to help.	I, the wife, was totally "out of it", had taken a sleeping pill, but our daughter went with her dad and enjoyed the drivers company.	Thank you, you were needed in such a desperate time, so glad you are available and I am truly also thanking God.
135	Very polite.		Compared to other crews many preparations were left up to us to do.
136	Helped the wife gater materials that would be needed at emergency.		
137	Everything. After they took her to hospital the Firemen stayed, cleaned up the blood and took care of me also.	Keep doing what you're doing. I called REMSA and sang their praises.	I don't think I would have managed without them.
138	You did everything excellent.	Just be around for another crisis.	All excellent.
139	The EMT's knew exactly what to do in a respectfull and professional manner.	Hire more people like the ones that cared for me.	Top notch!
140	Everything was fine, thank you REMSA personal for your help.		
141			The Fire Dept arrived first.
142	As a bystander, I was impressed by the efficiency the techs worked together. They did their job well.		I was unable to accompany my husband, but know he arrived safely at Renown. I hank you for your service. He did pass away, but your people's dedication was great.
143	Very helpful and polite.	Continue providing transport for our community.	
144	All aspects of the service.		Outstanding personnel
145	Quick service.		
146	Everything.	Service was already satisfactory.	Excellent.
147	The crew was professional and very helpful and courteous.	We are very satisfied with your service!	
148	Everything.		
149	Prompt service, took me where I needed to go.	Nothing.	Personel was really nice.
150	All excellent		Nothing bad to say.

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
151	Everything you were very prompt getting here and taking matters to the fullest. I thank you so, so much.	Nothing.	Your service was above and beyond. Very professional and quick to respond.
152			Thank you so much for taking good care of my father and our family.
153	Everything.		
154	Everything.		We appreciate your promptness and courtesy.
155	Explained that my blood pressure and glucose levels were below normal and how that affected my symptoms.		
156	Helped me try to calm down, listened to my concerns and medicated me quickly	It seemed like after I was loaded we stayed on scene for longer than I expected.	Even though I was in extreme pain and a bit hysterical, I felt respected, and that really helped.
157	Everything!	Your doing a good job-keep up the good work.	
158	The service we receive from your company is always very professional		
159	You were prompt and very caring.	Keep up the good work.	Ask which hospital your patient prefers only.
160	The service was great with the ambulance.		
161	Everything		
162	The crew were very professional and instructive in every facet of emergency.	Very efficient in every way ok.	
163	I was transported to St Mary's with a great staff.		
164	Everything was fine	Nothing at this time	N/A
165			No complaints, onlyatta boys!
166	Everything		
167	Got here in a timely matter		
168	Quick response & professional.		
169	You got her to the main hospital. As far as I know you were kind & respectful.		My 93 yo grandmother waited in the ER at Renown So Meadows from 12:15 am til 5:45 am for transportation to the main hospital because you were busy with 911 calls. Maybe you could designate an ambulance for (non) emergency transport or use med-express. I stayed up all night with her. I could have transported her myself if O2 was provided.
170	Everyone worked in a speedy professional manner.		
171	Everything. keep up the good work		
172	Excellent	Nothing-perfect	
173	Everything. Every one was great. Thank you.		
174	Quick response Communicated well		My first ever ambulance transport
175	Job well done by all	Keep up your response time	
176		They were very nice but it took a long time for them to arrive.	
177	Who ever started the IV was great the best I have ever experienced.		
178	very caring, professional helpful personnel		Everything was very well handled
179	Great crew - they know their stuff		
180	The crew that came to our house was very helpful, polite and caring!		
181	You did everything well	Stop sending these forms!	These are very annoying. I'm not going to fill out any more
182	Everything-as usual	Please put the needle in the vein before the ambulance is moving.	
183	Prompt action		
184	Everything		I don't remember a billing staff
185	I am the husband of the patient. I always tell the person calling for service for my wife to demand REMSA for service.		
186	This was a seamless, faultless, and smooth operation by an informative, skillful, and enthusiastic team.		

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
187	Everything.	More practice on inserting IV needles.	
188		Keep it up. always. The service is as good as it can be.	I am the husband of the patient and always call for REMSA for this type of service.
189	Everything!	Nothing-you're the best!	Superb, couldn't be better.
190		They did the best they could.	I had a pinch nerve in my leg. Dr at hospital said put a heating pad on it on the leg. Too bad the ambulance driver could have told me that, could have saved me the money.
191	Genuine concern and care of my wife		
192	Everything was done well!		
193	Arrived safely - in plenty of time - were kind and considerate	Nothing	
194	Good job!	Thank you	
195	Both of your team members worked to make me feel comfortable and less scared/stressed during this ordeal.		
196	Outstanding at IV and as were others		
197	Everything was great.	Nothing	It was great.
198	You did everything well. Your people are always wonderful.	Nothing that I can think of. Continue as you are.	Not the 1st time I have used your service and it always courteous, helpful and always great. Thank you.
199	Everything went smoothly. Well organized and very professional.	Just keep doing as you have been and keep the trust of people you have now.	Service and attitude of all members was outstanding.
200	Husband to hospital	None	
201	Everything- They were the best. Thank you-		
202	The whole job		
203	Everything		Like the last time they saved my life. Thanks
204	Everything!! Absolutely great!!	Just keep doing what you are doing!!	Excellent!!
205	Everything		
206	Great Great the driver and helper were wonderful		
207	Got me from Airport to St. Mary's quickly and safely. staff very concerned and helpful		
208	Getting here fast		
209	Polite, helpful, and made me feel comfortable	Nothing you were perfect	It was great service better than the hospital that was not helpful at all
210	Transported to the Northern Nevada Medical Center.	Respond promptly as possible.	
211	You responded quickly. Very professional and fast to get me ready to go.	Your service was great. The girls were cute and very helpful.	Very professional, I felt secure with your staff.
212	Caring, being there when we needed you. Thank you.		
213	Kept me from spilling off the transport gurney when back end was lifted	Provide a meal and drinks	Crew were pleasant and professional
214	Crew took excellent care of me.		
215	All satisfactory	Hope that Ted never has another seizure	
216	Did what you could.		
217	You are always very prompt and polite. Do a good job.		
218	Talked to the doctors about my rare conditions!!!		Keep up the good work!!
219	All satisfactory		
220	My medics listened to me when I told them I was a difficult stick and didn't go fishing for veins that aren't there. They were both very professional and good at their jobs.		
221	Excellent		
222	Everything that was required and helpful. Information to patient (if understood) right		
223	Arrived quickly.		
224	Professional medicaly, reassuring personally	Can't think of anything	

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
225	Very informative threesome, very neat and professional in helping me and husband.	I don't know, your service is so close to the top now.	
226	The crew was professional	Get me to hospital and calmed me down	everything was wonderful
227			I have no recollection of my incident at walmart on Dec 10, 2010, except feeling light-headed and then no memory of the incident for at least 2 days - sorry!
228	Everything.		Excellent
229	Yes	I hope not to use your service again! but you did do well in my opinion-	I had fainted and do not know any info on dispatcher - do not know about billing by your hospital-
230	Took care to make me comfortable; friendly.	Nothing short of charging a reasonable fee.	REMSA should be ashamed to charge \$1200.00 for a trip to the hospital.
231	If it were not for the young paramedic getting on his knee and telling me sincerely I could not walk I never would have gone to the hospital I thank God for him everyday.		
232	The crew was very nice & helpful.	This is a workers comp claim so the bill should not have been sent to me.	
233	Everything	Keep up the good work	
234	Everything	Needed wheelchair transportation and it wasn't available	
235	Excellent.	Give a talk to Classic Residents about what you do, why you are here for us.	
236	Excellent		
237	My husband was very determined to not to go to the hospital. The guys gently and logically convinced him to go.		You were wonderful, patient and kind. you kept it "low key" while still stressing the need for wayne to go to the hospital. You should know he died 3 days later @ St. Mary's, which is where he needed to be. Thank you all so much.
238	Everything, prompt, pleasant, professional.		Excellent.
239	A very professional job: I was/am very,very greatfull!	I am happy, life is good.	A very satisfied customer
240	Great, thank you for taking special care of my mother that night		Great job
241	Verry helpful, excellent service	?	
242	Very exceptional, caring, professional and helpful	Continue your exceptional practice	Your warm and caring service places the patient mind at ease!
243	Helpfulness an communication.	Nothing, service was good.	None
244	Taking compationate care during transport to hospital	Nothing	
245	Everything done was very helpful and your staff also		
246		very good	
247	Fast and prompt service		Unfortunately my wife passed away on the 13th of Dec.
248	Everything	no	Good
249	Everything. I told one of the attendents I don't know where REMSA got many nice people to work for them.	Nothing as far as my concern.	Great! We do not grt a bill with silver saver.
250	Ambulance staff professional.		
251	Everything		
252	"very caring and gentle. Made me feel like I was in good hands."		Thank you for taking such good care of my mom!
253	Everything	Keep up good work	Very good
254	Showed coucen, explained meds, and smooth transport. friendly staff		
255	Super job!	Nothing	Very happy with your service.
256	They did a good job		
257	The paramedics gave me good information on what might happen to my mom.		
258	A-1		A-1
259	All help I got was well and professional.	The service was excellent. No comments.	Thank you very much for everything you have done.
260	All service needed		All personannel were very knowledgable, courteous, helpful

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
261	everything		
262	All in all I was transferd good and without fear which is nice good job	Nothing they were great	As I stated they were all very paintent and helpful
263			I feel that the cair was excelent
264	They talked to me a lot (the remsa) tD keep me awake and they were very gentle	Nothing, everything was perfect.	
265	Trevor and steve were wonderful, They were very kind , They were just wonderfull	Your service is great, I wish everyone could be the same, Keep up the good work!	
266	Everything!	?	0
267	I don't have any memory of the first two weeks.	Nothing	No memory.
268	Everything was great		
269	Vrey well.		
270	Both women were patient and pleasent to my 93 1/2 year - old aunt. Saw one of them later that night at Saint Mary's - cared enough to ask how she was doing.		
271	Transfer went smoothley	Only problem was delay in transfer but understandably 911 calls come first	
272	Excellent care after my injury		Very thankful for the service I recieved
273		My care was very good!	
274	Very cordial - the person in the back even came in the hospital to see how I was doing		
275	Administered drugs for pain befor leaving parking lot		
276	Everything		Everything was good
277	Everything	Everything was good	
278	Everything!		The crew was friendly, efficient, and just plane nice!
279	You did your job very well.		
280	Courtesy - professional - caring	Keep up a great prompt group of people	
281			Patient transported From regent care to St. Mary's and back to regent care when I was not present. I can not answer these questions.
282	Everthing - you were all wonderful		
283	Everything, but I have a complaint concerning the paramedic who rode in the back of the bus with me. He was very rude.	I believe the paramedic is in the wrong career field.	
284			Patient transported from regent care to St. Mary's and back to regent care when I was not present. I can not answer these questions.
285	Everything they supposed to do	Nothing	The care was great
286	Everything		
287	Were very friendly and helpful to my mother. You made her feel safe.	Nothing!	I am grateful for all you do! Thank you.
288	Great team		
289	Calming the patient		Very well handled - thanks-
290	"They brought me to the hospital."		"I think they were as polite and nice as they can be."
291	The medics saved my msm's life. She is doing great in long term care at manor care sparks.		Thank you for everything you do!
292	Crew was very profesional and good.	Don't charge me.	
293	Caring and prompt responce		
294	Excellent care for the elderly		Excellent service
295	Got me to V.A. hospital		
296	Everything	-	Everything was ok
297	Very polite and understanding		
298	Explaining well what would be done so that there would be no confusion	You have done well thus far	Care was kind and speedy, and gentle.

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
299	Yes (great)		
300	Your people did very well - by her husband		Deceased as of Dec 19/010
301	Were very kind and made the patient comfortable		
302	When your people showed up, they were ready for anything. They were able to calm me down, I was having an asthma attack (severe) Your people were totally professional. When they showed up, I knew that I would be ok. After taking me to the hospital, one of your employees came back later to see how I was doing. To me, that speaks volumes about your employees, and how much they care.	Nothing.	
303	Everything was perfectly executed - very satisfied with personal concern	Don't know at this time	Your people are well organized and operate in a very professional manner
304	The crew was very professional, polite and helpful.		
305	The delivery of information was super on 1/6/11 Jared met with me and explained everything	n/a	Jared wouldn't leave until I understood everything. Great all around
306	I liked the courteous treatment I recieved. The EMT's were so wonderful. They treated my pain immediately unlike the hospital where I waited 30-40 min before my pain was attended to, St. Mary's		Keep up the good work!
307	Everything - it was cold that day - crew did everything possible to keep me warm	5 star company - wonderful people	
308	All medical protocols were carried out in professional way. The medics were outstanding and helpful.		Excellent communication skills.
309	Response time was excellent.	Unknown at this time.	I have not had dealings with billing dept. yet.
310	My daughter I'm sure" was not co - operating - she was drunk.	I'm sure you all did your best	
311	I don't walk and they were especially helpful with my wheelchair in the snow, and very respectful.	Nothing I can think of	I found your people very respectful and helpful at the hospital. Thank you very much for making a traumatic experience better for me and my fiance.
312	Everythin. Your staff was so helpful and thoughtful. It was snowing from house to van and they kept me dry and warm.	Nothing- You were great - I ended up needing emergency surgery and was very happy and grateful for their help.	
313	Everything	Keep doing what you are doing	
314	Your personnel were courteous, efficient, caring and very kind to my husband and very informative to myself and my son. A+ rating!		Your service was outstanding - Thank you!
315	You transferred me to St. Marys ER. The nurse, I believe was Trisia - very helpful		Very helpful and cheerful
316			Very pleased with support, very concerned showed excellent professionalism
317	Never billed. Very professional, polite from my bed to ER bed.		Thank you!
318	Responded quickly and were patient with me.	n/a	
319	Yes everyone was very professional and helpful.	No complaints.	
320	Speed, knowledge, communication		
321	everything	cannot think of anything	
322	I spoke with medic on phone he let me know what was happening	They are all good, in past and know. Keep it up I am happy that your there to help.	
323	Professional, caring and polite!		
324	Everything	Keep up the good work	Very good
325	Excellent care most nursing care was exceptional and polite and respectful	Nothing rehab. Doctors	
326	Everything!		
327	Arrived quickly very professional		
328	Pleasant, helpful.	Nothing	Care was very satisfactory
329	All was taken care of with knowledge and efficiency	Everything is fine	
330	The care they gave for my daughter and the information they provided me with about my daughter	Just keep up the good work!	
331	Help calm nerves of myself and wife!	Nothing.	
332	Good time in getting me to hospital	Nothing	Response was fast and good - professional - friendly

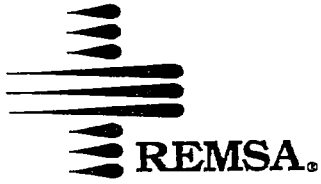
	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
333	REMSA responders were very kind and concerned about my son's well-being,		RENSA's staff have been most the understanding and easy to work with as we go through this tragedy with my son.
334	Kept my son calm		
335	I didn't speak with them very much as she was being transfered. When I arrived at he other hospital they had left but first response to renown the EMTs and firemen were wounderful.		
336	Made me comfotable with decision regarding my husband	nothing	Nothing but thanks to all involved
337	Smooth transition from Renown to Tahoe Pacific Extended Care Very professional and personable		
338	The medics were very helpful, professional and	caring	
339	Was respectful and caring		
340	You did for me what at the time I couldn't do for myself. You got me the help I needed		
341	Vary professional - explained entire process		
342	Everything!!!	Nothing	
343	Everything! Thank you. very professional and nice.	Just keep doing what you do.	
344			Thank you!
345	Everything	Stay that way	
346	Everything. helpful, understanding and sympathetic.		
347	Helped my son stay calm.		
348	Got my dad to Reno in a timely manner		
349	Everything		
350	Everything - very considerate, friendly and professional EMT crew	Nothing comes to mind-	
351	Your service	same	good
352	Everything	-	Driver was very careful going to hospital.
353	Everything was done well .	0	The crew was very professional and thorough.
354	You were very helpful and professional.	Not too much!!	
355	Worked with quiet efficiency but still had a smile and pleasant attitude	? Keep doing what what they do well	- just - again - thank you
356	Everything		
357	The crew was very nice and made a difficult experience more pleasant		
358	As, always, everything!	Get better shocks on vehicles!!	
359	Billed ins	No	Great service
360	Quick response time, efficient and professional	Keep up the good work	
361	Everything.	Did everything great.	
362	can't spell		
363	fine so far		
364	communication was excellent		
365	Everything was done in a polite and timely manner		
366	You did get me in to fist age your staff not get on the gift. Help right away. You gay sit on your ass shoot the bill shit all time you have do more. Get work then sit oved talk do more fist. You need clean up altdress. Also clean popel like your fanaly your acircus art show so get hard out ass get some more siff pro not candy staper candy kids.		
367	Explained what was going to happen. Keep coming by the ER to check on me until I was taken to sugery	Can't think of anything	Under the curcumstance they were very helpful.
368		You did a good job. Thank youfor everything.	
369	The lead crew member introduced himself and asked my husband what happened to him so that he could transported without undue pain and suffering	The crew made all the right moves and served us well	Service was superior.
370	All-	Stay the way it is very nice people	

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
371	Treated me with respect; very helpful		
372	Your 2 guys arrived. But they would not pick up my husband. They said to me "we have to call the fire dept, there are liability issues". Why did they come at all? My husband could not get up from the floor. He weighs 195. I needed real help. They didn't help. The fire dept helped.		
373	everything	You were all excellent in everything	You were all great
374	Everythin	I don't know	I love them all everyone is so kind and polite and quick
375	Calmed me down	you all were very helpful	Thank you all for your help!
376	Everything was very well done I do not know about billing, I am ret.USAF insurance will take care.	Just keep the good work nice professional. Thank you all. The best of all.	
377	Everything	Keep up the good work	
378	The REMSA team was amazing, they were caring, attentive and thoughtful to my entire family.	n/a	
379			You are always prompt to arrive and gentle in your care.
380	Everything	Nothing	
381			Very good service
382	Everyone and services were very good	Notning	
383	Excellent service		
384	Most everything.	Learn how to put in a IV.	The last two times I took REMSA they tried 3 times each to put in a IV. After 3 times they left it for the ER room.
385	I am alive!	Did a darn good job.	Thank you
386	Provided transoprtation		Fine efficient service thanks
387	Got me where I needed to go quickley		
388	As always they were " Johnny on the spot". Very helpful and knoweldgable.	Keep up the good work!	great job!
389	Everything		
390	Was very polite and got me to the hospital quick		
391	Helped keep me calm with clear and constent communication and care	continue good contact with patient	Great service I felt safe and in good hands
392			Good job
393	Everythin was well done	Everything was well done	
394			
395	Was here right away did not have to weight.	Your service was the best and the 2 were just great made me feel comfortable	
396	Everything	Nothing	Thank you
397	Timely arrival. Good with 96 year old patient.		
398	Moved quickley. Worked with hospital to have room and care ready. Very comferting Great job.		
399	Everyone was very helpful.		
400	Transport patient to VA emergency room safely.	Everything went well.	
401	Fast, helpful, calming, respectful. I felt compleatly safe. It's hard to find any vains but your people did. I'm amazed	Nothing you were great!	It's nice to know you are in safe handes. Thats a huge relief. I can't thank you enough Thank you!
402	Very efficient and helpful	Everything was A ok!	This was a first for us I couldn't be better. Also very fast response. Today we needed you again and same excellence applies (1/18/11)
403	Everything, always so caring		We have silver saver
404	Everyone was great.		
405	Everything		
406	Quick - responce - helpful and friendly service	no	
407	Everything Thank you	Nothing	



**POOR  
QUALITY  
DOCUMENT**

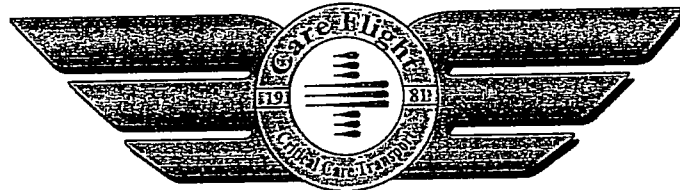
**POOR  
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*Regional Emergency Medical Services Authority*

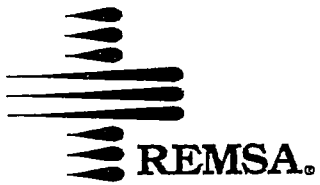
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CARE FLIGHT  
CUSTOMER SERVICE  
FOR  
JANUARY 2011



## CARE FLIGHT CUSTOMER COMMENTS JANUARY 2011

	What Did We Do Well	What Can We Do To Serve You Better	Description / Comments
1	Took good care of me.		
2	Helped calm a scary situation.		
3	Got him to the hospital alive.		
4	All flight personnel very good and efficient at their job.	About 1/2 way to Reno seating position became very uncomfortable.	
5	Everything.	The care and service is outstanding.	Great staff.
6	Very professional and personable, thank you!		
7	All.		
8	Always are considerate.	keep the same principles.	
9	Kept me informed of what was taking place. Very good crew. Felt safe and relaxed.		
10	Just seeing them standing by for me and concerned for me. They were courteous, friendly and encouraging. Seeing the pilot helped me. Treated me with tenderness.	You served me well already.	I felt very safe in this team's care.
11	Everything was done exceptionally well!	Keep up the good work.	Thank you and the crew very much.
12	They were the best, thank you. I hate to fly, but I felt so good.	Keep hiring the same type of people.	
13	Safely got my son to Renown, very informational.		
14	Came by hospital room to check on me.		



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*Regional Emergency Medical Services Authority*

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REMSA  
PUBLIC RELATIONS REPORT  
FOR  
JANUARY 2011

PUBLIC RELATIONS

January 2011

ACTIVITY	RESULTS
Wrote and Distributed "Community Advisor" regarding ski and sledding safety.	Multiple rural newspapers printed the Community Advisor verbatim with numerous references to REMSA, SEMSA and Care Flight.
Wrote and distributed Care Flight/Safe Kids ski helmet donation press release.	Article ran in the "Winners" column in the Reno Gazette Journal on Jan. 15.
Wrote a :30 and :60 PSA for REMSA's Valentine's Day CPR event at Scheels.	The spots ran on Americom's radio stations starting the last week of January.
Worked with the Washoe County Sheriff's Office to include articles on REMSA in its monthly newsletter.	The first articles regarding REMSA will run in their March issue.
Worked with Kurt Althof on Care Flight 30 <sup>th</sup> anniversary planning for year-round events.	N/A
Helped prepare Kurt Althof for his radio interview with Lotus Radio regarding Care Flight.	The interview ran on Jan. 30.

# This Is RENO

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## Care Flight and Safe Kids donate ski helmets to Sky Tavern

January 12, 2011

By ThisIsReno

*SUBMITTED NEWS RELEASE*

To help maintain safety on the ski slopes for children enrolled in the Junior Ski Program this winter, Care Flight and Safe Kids Washoe County have donated 73 ski helmets to Sky Tavern for children who are on the group's scholarship program and would otherwise not be able to purchase the necessary safety equipment.

"Helmets are essential for skiing for both youth and adults," said Bill Henderson, Director of Sky Tavern. "Skiing and riding has become a helmeted sport much like bicycling. The risk of head injury is too great for anyone to not have one while on the ski slopes, and we wanted to do our part to ensure that every child who is a part of the Junior Ski Program is safe this year. Helmets can prevent or reduce the effects of the head injuries suffered by children while skiing or snowboarding. Plus they are warm, look cool and are a great place for stickers."

In recent report published by the Canadian Medical Association Journal, the Association looked at 46,564 recreational skiers and snowboarders in the United States, Europe and Asia, and the results showed that helmets can reduce the risk of head injury by as much as 60 percent in some cases.

The most recent study done by the National Ski Area Association (NSAA) indicated skiers and snowboarders continue to recognize the importance of the safety of helmets. According to the 2009-10 NSAA National Demographic Study, 57 percent of skiers and snowboarders wore helmets, a 19 percent increase over usage rates from the 2008-09 season. In 2002-03, only 25 percent of skiers and snowboarders wore helmets. Data also indicated that 87 percent of children nine-years-old or younger are wearing helmets, and 75 percent of children between 10 and 14 wear helmets.

A recent Safe Kids Worldwide report indicated there was an estimated 17,000 injuries among children 14 and under from skiing and snowboarding. The Junior Ski program requires helmets for many of its programs, and program representatives say it is very unusual to see a child without one.

Helmets need to be fitted properly to optimize the safety being provided by the equipment as well as not restrict the vision or hearing of the child.

### **About Care Flight:**

Care Flight began in 1981 and was a shared program of Washoe Medical Center, Saint Mary's Regional Medical Center, and Northern Nevada Medical Center, providing fast, high-quality emergency medical service and rescue to the remote and rugged areas of northern Nevada and northeastern California. In 1986, Care Flight was placed under the authority of the Regional Emergency Medical Services Authority to create a comprehensive EMS system with fully integrated ground emergency medical services as well.

Care Flight is always standing by with experienced critical care flight nurses, specially trained flight paramedics and skilled pilots ready to respond at a moment's notice to the requests from public safety agencies, hospitals, physicians, or other health or public service organizations.

Care Flight provides service within a 150-mile radius of each of its 4 bases located in Reno, Gardnerville, Lovelock and Truckee. Care Flight responds to many high-altitude locations and rugged mountain rescue locations. Care Flight can provide critical care levels of services to critically ill and injured patients at accident scenes and rural health care centers in minutes.

### **About Safe Kids Washoe County:**

Safe Kids Washoe County works to prevent accidental childhood injury, the leading killer of children 14 and under. Our members include AAA, Blue Moon Promotions, , Children's Cabinet, Drinkwater Law Offices, Family to Family Connection, Frontier Financial Credit Union, , Kiwanis Bike Program, , Nevada Department of Public Safety – Office of Traffic Safety, Nevada Emergency Nurses Association, Nevada Motor Transport Association, Northern Nevada DUI Task Force, , REMSA, Reno Fire Department, Renown Health, Rotary Club of Reno Sunrise, Saint Mary's Medical Center, , Washoe County District Health Department, , Western Surgical Group, and Wild About Smiles. Safe Kids Washoe County is a member of Safe Kids Worldwide, a global network of organizations dedicated to preventing accidental injury. Safe Kids Washoe County was founded in 2000 and is led by REMSA.

### Care Flight improves training with TraumaMan

Tribune Staff, Staff  
Published: 09:21 p.m., Thursday, January 6, 2011

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0 tweets

RENO With the purchase of the region's first self-owned TraumaMan System, a cutting-edge surgical simulator, Care Flight nurses and paramedics can learn and practice surgical skills more realistically and easily.

The TraumaMan System has been evaluated and approved by the Surgical Education Society as an alternative to live nonhuman models or

cadavers for its Trauma Training Course.

The TraumaMan System is an anatomical human body form designed for students to practice several surgical procedures. The system is a simulated human torso with a ventilator and four anatomically correct surgical zones. It is designed for replaceable tissue sets that allow each student a first cut experience.

This is a wonderful piece of equipment for our education, said Karen Thiele, a registered nurse and clinical development coordinator for Care Flight. We can now train and practice advanced skills more frequently, whereas before we would have had limited time with a rented version. Without a doubt, this investment will significantly improve our already sophisticated training curriculum.

The TraumaMan System costs more than \$24,000.

We take clinical excellence very seriously, said Margaret Tole, vice president of Care Flight. Equipment like TraumaMan is a big advantage in realizing those high standards and this is a very worthwhile investment.

In addition to the TraumaMan System, Care Flight medical staff have access to the Regional Emergency Medical Services Authority (REMSA) Education Department's extensive facilities and equipment, including the Simulation Lab, a specialized facility designed to mimic the prehospital setting for education and training purposes. REMSA's Simulation Lab recently has acquired an upgraded, tetherless version of the dynamic human patient simulator called Meti-Man. This device is operated remotely by the educator, and provides realistic human patient simulation and response to treatments.

Care Flight provides emergency medical service and rescue to the remote and rugged areas of northern Nevada and northeastern California. Care Flight operates under the authority of the REMSA and has bases in Reno, Gardnerville, Lovelock and Truckee.

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World and national news   Displaying 1-4 of 12



**2011 HOME SHOW**  
 Fri., Feb. 11  
 Click here for all event tickets

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  - CRANE OPERATOR Min. 2 yrs working experience with tree removal operations and class B CDL re... more »
- MORE »

#### Latest News

- People returning to Troy building 01:41 p.m.
- Schoharie schools in "lock-out" 12:59 p.m.
- Three arrested in Albany for car theft incidents 12:22 p.m.
- Search warrant leads to drug arrest 11:07 a.m.

#### FROM OUR HOMEPAGE

McDonough, LoPorto



RENO GAZETTE-JOURNAL

# LOCAL LIFE

Saturday, January 29, 2011 • RGJ.com/Living

## TODAY

A quick look at useful, fun or unique things happening today in our neighborhoods.

### **NORTHWEST RENO**

#### **REMSA, RFD HOST CHILD SEAT INSPECTION**

The Regional Emergency Medical Services Authority, in partnership with the Reno Fire Department, is holding a child safety seat inspection checkpoint at 10 a.m. at Reno Fire Department Station 11, 7105 Mae Anne Ave. Each seat will be checked by nationally certified child passenger safety technicians to ensure it is properly installed in the vehicle, is the appropriate seat for the age and weight of the child riding in it and that the seat has not been recalled. The inspection is limited to 30 cars; early arrival is recommended.



January 13, 2011

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Jane Miller  
REMSA  
450 Edison Way  
Reno, NV 89502

Dear Jane,

I would like to take this opportunity to thank your organization for the support provided during our October 16, 2010 Seasonal Flu Shot Point of Dispensing Exercise at UNR. During this exercise we provided free seasonal flu shots to over 1,800 citizens during a four-hour period. While we have provided more vaccinations during a Point of Dispensing, the average wait time for our clients was 22 minutes which is a great improvement over past events.

There were more than 150 volunteers participating in this year's event who provided their time and expertise at this event. The voluntary participation at this event punctuates the importance of community service and illustrates your commitment to disaster preparedness activities in our region.

The Health District values our relationship with volunteers and look forward to working with you again.

Sincerely,

Jeff Whitesides  
Public Health Preparedness Program Manager  
Washoe County Health District



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*Regional Emergency Medical Services Authority*

**REMSA**

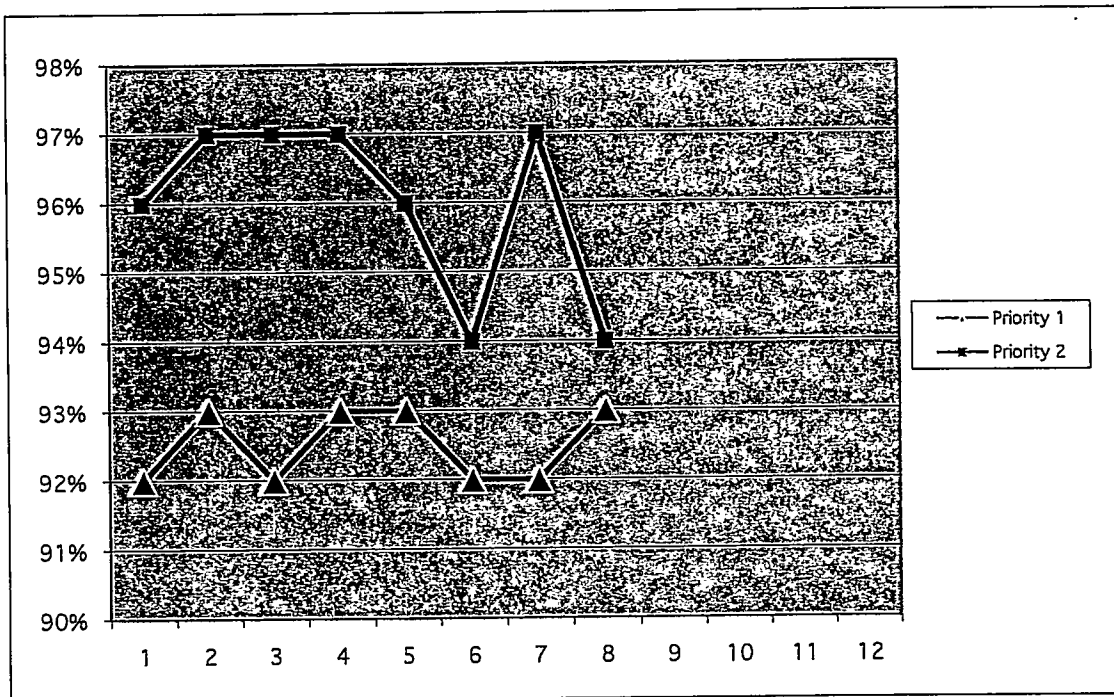
**OPERATIONS REPORTS**

**FOR**

**FEBRUARY 2011**

Fiscal 2011

Month	Avg. Response Time	Avg. Travel Time	Priority 1	Priority 2
Jul-10	6 mins. 2 secs.	4 mins. 45 secs.	92%	96%
Aug.	5 mins. 54 secs.	4 mins. 49 secs.	93%	97%
Sept.	6 mins. 5 secs.	4 mins.52 secs.	92%	97%
Oct.	5 mins. 58 secs.	4 mins. 56 secs.	93%	97%
Nov.	6 mins. 9 secs.	5 mins. 4 secs.	93%	96%
Dec.	6 mins 3 secs.	4 mins. 58 secs.	92%	94%
Jan. 11	6 mins. 2 secs.	4 mins.54 secs.	92%	97%
Feb.	6 mins. 13 secs.	5 mins. 7 secs.	93%	94%
Mar.				
Apr.				
May				
Jun-11				



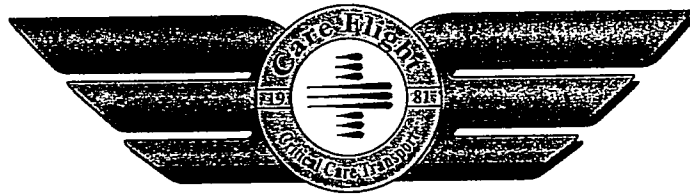
Month	#Patients	Gross Sales	Avg. Bill	YTD Avg.
Jul-10	15	\$109,746	\$7,316	\$7,316
Aug.	9	\$58,163	\$6,463	\$6,996
Sept.	17	\$134,512	\$7,912	\$7,376
Oct.	11	\$76,615	\$6,965	\$7,289
Nov.	9	\$66,171	\$7,352	\$7,298
Dec.	9	\$60,165	\$6,685	\$7,220
Jan. 2011	16	\$117,532	\$7,346	\$7,243
Feb.	14	\$99,074	\$7,077	\$7,220
Mar.			\$0	\$7,220
Apr.			\$0	\$7,220
May			\$0	\$7,220
June			\$0	\$7,220
<b>Totals</b>	<b>100</b>	<b>\$721,978</b>	<b>\$7,220</b>	<b>\$7,220</b>
			Adjusted Allowed Average Bill -	\$6,939.00
<b>REMSA Ground</b>				
Month	#Patients	Gross Sales	Avg. Bill	YTD Avg.
Jul-10	3090	\$3,040,510	\$984	\$984
Aug.	3121	\$3,079,796	\$987	\$985
Sept.	2934	\$2,905,935	\$990	\$987
Oct.	2889	\$2,859,349	\$990	\$988
Nov.	2750	\$2,724,649	\$991	\$988
Dec.	3129	\$3,122,929	\$998	\$990
Jan. 2011	2990	\$2,962,491	\$991	\$990
Feb.	2904	\$2,866,558	\$987	\$990
Mar.			\$0	\$990
Apr.			\$0	\$990
May			\$0	\$990
June			\$0	\$990
<b>Totals</b>	<b>23807</b>	<b>\$23,562,217</b>	<b>\$990</b>	<b>\$990</b>
			Allowed ground avg bill -	\$966.00



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*Regional Emergency Medical Services Authority*

**CARE FLIGHT  
OPERATIONS REPORT  
FOR  
FEBRUARY 2011**



**CARE FLIGHT OPERATIONS REPORT  
FEBRUARY 2011  
WASHOE COUNTY**

- ❖ **In Town Transfer:**
  - 0 ITTs were completed
- ❖ **Outreach, Education, & Marketing:**
  - **Community Education & Public Events**

02-04-11	Renown SM ED Safety Training AM	❖ Flight Staff
02-04-11	Renown SM ED Safety Training PM	❖ Flight Staff
02-08-11	Renown SM ED Safety Training AM	❖ Flight Staff
02-08-11	Renown SM ED Safety Training PM	❖ Flight Staff
02-23-11	Renown SM ED Safety Training AM	❖ Flight Staff
02-28-11	Renown SM ED Safety Training PM	❖ Flight Staff

❖ **Statistics**

**Washoe County Flights**

	# patients
Total Flights:	14
Total Patients	14
Expired on Scene	0
Refused Transport (AMA)	0
Scene Flights	12
Hospital Transports	2
Trauma	6
Medical	7
High Risk OB	0
Pediatrics	1
Newborn	0
Full Arrest	0
<b>Total</b>	<b>14</b>



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*Regional Emergency Medical Services Authority*

**REMSA**  
**GROUND OPERATIONS REPORT**  
**FOR**  
**FEBRUARY 2011**





GROUND AMBULANCE OPERATIONS REPORT

February 2011

1. OVERALL STATISTICS:

Total Number Of System Responses	4949
Total Number Of Responses In Which No Transport Resulted	2043
Total Number Of System Transports	2906

2. CALL CLASSIFICATION REPORT:

Cardiopulmonary Arrests		2%
Medical		48%
OB		1%
Psychiatric/Behavioral		5%
Transfers		16%
Trauma		25%
	Trauma - MVA	7%
	Trauma - Non MVA	18%
Unknown/Other		3%
Total Number of System Responses	100%	

3. MEDICAL DIRECTOR'S REPORT:

The Clinical Director reviewed:

- 100% Full Arrest Ground Charts
- 100% Pediatric ALS and BLS Ground Charts
- 100% All Ground Intubations

Review of the following patient care records (PCR) for accurate and complete documentation and appropriate use of protocol:

- 100% of cardiopulmonary arrests
- 100% of pediatric patients both ALS and BLS transport and non-transport patients
- 100% of advanced airways (outside cardiac arrests)
  - ETCO2 use in cardiac arrests and advanced airway
- 100% of Phase 6 Paramedic and EMT PCRs
- 100% Pain/Sedation Management
- Total of 2446 PCRs

All follow-up deemed necessary resulting from Communication CQI was completed by Will Hehn, Interim Communications Education and CQI Coordinator.

**4. EDUCATION AND TRAINING REPORT:**

**A. Public Education**

**Advanced Cardiac Life Support**

Date	Course Location	Students
1/29/11	JM & Company	17
2/4/11	REMSA Education	13
2/19/11	REMSA Education	9

**Advanced Cardiac Life Support Recert**

Date	Course Location	Students
1/21/11	Humboldt General Hospital	7
1/25/11	Tahoe Pacific Hospital	5
1/29/11	EMS CES 911	1
1/31/11	EMS CES 911	3
2/2/11	EMS CES 911	1
2/2/11	Humboldt General Hospital	1
2/7/11	REMSA Education	4
2/8/11	EMS CES 911	1
2/10/11	REMSA Education	4
2/12/11	JM & Company	10
2/16/11	REMSA Education	23
2/17/11	Summit Medical Training	2
2/18/11	REMSA Education	13
2/20/11	EMS CES 911	1
2/21/11	EMS CES 911	1

2/22/11	REMSA Education	1
2/25/11	Eastern Plumas Healthcare	1
2/26/11	EMS CES 911	1

**Advanced Cardiac Life Support Skills**

Date	Course Location	Students
2/25/11	REMSA Education	1

**Advanced Cardiac Life Support Prep Course**

Date	Course Location	Students
2/2/11	REMSA Education	4

**Health Care Provider**

Date	Course Location	Students
6/17/10	Ron Browning	1
12/17/10	Humboldt General Hospital	10
1/22/11	Storey County Fire Department	2
1/24/11	Barrick Goldstrike	15
1/24/11	Tahoe Pacific Hospital	6
1/27/11	Joshua Rice	1
1/27/11	CPR Plus	5
1/28/11	Great Basin College	12
1/28/11	Eastern Plumas Healthcare	8
1/30/11	EMS CES 911	4
1/31/11	EMS CES 911	3
2/2/11	REMSA Education	8
2/2/11	REMSA Education	51

2/3/11	REMSA Education	5
2/5/11	Riggs Ambulance Service	10
2/8/11	REMSA Education	10
2/8/11	Eastern Plumas Healthcare	6
2/8/11	EMS CES 911	4
2/8/11	Robert Stone	4
2/9/11	Sierra Nevada Job Corps	6
2/9/11	Robert Stone	9
2/11/11	Great Basin College	4
2/11/11	Career College of No Nevada	23
2/12/11	Career College of No Nevada	13
2/14/11	David Rebhan	1
2/14/11	EMS CES 911	1
2/15/11	CPR Plus	11
2/16/11	REMSA Education	8
2/16/11	REMSA Education	19
2/16/11	CPR Plus	7
2/18/11	EMS CES 911	15
2/19/11	EMS CES 911	1
2/19/11	REMSA Education	8
2/22/11	Regent Care	4
2/24/11	REMSA Education	8
2/26/11	EMS CES 911	3
2/28/11	EMS CES 911	1
2/28/11	REMSA Education	9

Health Care Provider, Employee

Date	Course Location	Students
1/28/11	REMSA Education	1
2/3/11	REMSA Education	1
2/10/11	REMSA Education	1
2/11/11	REMSA Education	1
2/25/11	REMSA Education	1

Health Care Provider, Recert

Date	Course Location	Students
12/15/10	Humboldt General Hospital	14
1/4/11	Humboldt General Hospital	7
1/5/11	Humboldt General Hospital	3
1/8/11	Nampa Fire Department	2
1/13/11	Washoe County School District	1
1/17/11	Nampa Fire Department	5
1/18/11	Humboldt General Hospital	2
1/20/11	Joshua Rice	1
1/22/11	Barrick Goldstrike	1
1/28/11	Eastern Plumas Healthcare	12
1/29/11	Sierra Nevada Job Corps	2
1/31/11	Riggs Ambulance Service	2
2/2/11	Maxwell Fire Department	14
2/2/11	Nevada Army National Guard	1
2/2/11	Willow Springs	3
2/4/11	Concentra Pittsburg	9
2/5/11	Nampa Fire Department	3

2/5/11	EMS CES 911	1
2/7/11	REMSA Education	10
2/7/11	Tyler Teese	3
2/7/11	Jennifer Kraushaar	1
2/8/11	REMSA Education	1
2/8/11	Jennifer Kraushaar	1
2/9/11	REMSA Education	9
2/9/11	Jennifer Kraushaar	1
2/10/11	REMSA Education	9
2/10/11	Humboldt General Hospital	5
2/15/11	EMS CES 911	1
2/15/11	Tahoe Forest Hospital	12
2/16/11	West Hills Hospital	10
2/17/11	REMSA Education	9
2/18/11	Summit Medical Education	1
2/21/11	EMS CES 911	1
2/22/11	Nampa Fire Department	18
2/23/11	REMSA Education	6
2/25/11	REMSA Education	9
2/25/11	Marci Hays	3
2/25/11	REMSA Education	11
2/26/11	West Hills Hospital	2

### Health Care Provider Skills

Date	Course Location	Students
1/25/11	Majen	3
1/27/11	Elko Grammar	2

1/31/11	Tahoe Forest Hospital	1
2/1/11	REMSA Education	5
2/1/11	Tahoe Pacific Hospital	2
2/2/11	REMSA Education	1
2/2/11	Riggs Ambulance Service	1
2/3/11	REMSA Education	1
2/4/11	REMSA Education	1
2/8/11	Tahoe Forest Hospital	1
2/9/11	REMSA Education	1
2/10/11	REMSA Education	1
2/15/11	Tahoe Pacific Hospital	2
2/15/11	Tahoe Forest Hospital	4
2/17/11	Tahoe Forest Hospital	1
2/18/11	REMSA Education	3
2/22/11	Great Basin College	1
2/23/11	REMSA Education	3
2/25/11	REMSA Education	1

**Heart Saver AED**

Date	Course Location	Students
1/10/11	Washoe County School District	3
1/11/11	Washoe County School District	3
1/12/11	Washoe County School District	5
1/16/11	Nevada Department of Corrections	5
1/18/11	Diamond Mountain Casino	6
1/18/11	Washoe County School District	5
1/19/11	Washoe County School District	2

1/20/11	Diamond Mountain Casino	5
1/20/11	Washoe County School District	4
1/22/11	Washoe County School District	3
1/24/11	Washoe County School District	11
1/26/11	Washoe County School District	5
1/27/11	Sparks High School	3
1/27/11	Washoe County School District	4
1/29/11	Nevada Department of Corrections	3
1/29/11	Washoe County School District	6
1/31/11	Washoe County School District	5
2/2/11	Ken Kruse	8
2/3/11	Nampa Fire Department	25
2/9/11	REMSA Education	7
2/12/11	Ronald Oliver	1
2/13/11	UNR Police	2
2/15/11	Tahoe Forest Hospital	1
2/16/11	Reno Tahoe Airport Authority	2
2/18/11	EMS CBS 911	1
2/22/11	REMSA Education	2
2/23/11	UNR Police	4
2/26/11	REMSA Education	2

**Heart Saver CPR**

Date	Course Location	Students
9/23/10	Sierra Nevada Job Corps	5
2/16/11	REMSA Education	16
2/17/11	REMSA Education	5



2/26/11	Rave Family Center	1
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Heart Saver First Aid

Date	Course Location	Students
12/21/10	Majen	4
1/14/11	Joe Dabrowski	8
1/14/11	Majen	4
1/17/11	Nampa Fire Department	1
1/19/11	Majen	11
1/19/11	Washoe County School District	7
1/20/11	Majen	7
1/21/11	Sierra Nevada Job Corps	4
1/24/11	Majen	4
1/25/11	Sparks Police Department	15
1/25/11	Majen	7
1/27/11	Majen	11
1/28/11	Work of Heart	5
1/29/11	Vici Marr	5
1/29/11	Sierra Nevada Job Corps	2
1/31/11	Nevada Department of Corrections	26
2/1/11	Sparks Police Department	16
2/3/11	REMSA Education	51
2/4/11	Sierra Nevada Job Corps	2
2/7/11	EMS CES 911	6
2/8/11	Sparks Police Department	27
2/8/11	Jennifer Kraushaar	7
2/9/11	Sierra Nevada Job Corps	6

2/10/11	REMSA Education	3
2/13/11	Ron Browning	10
2/14/11	Jennifer Kraushaar	4
2/17/11	REMSA Education	21
2/18/11	Reno Tahoe Airport Authority	2
2/18/11	EMS CES 911	15
2/18/11	Work of Heart	5
2/19/11	REMSA Education	7
2/21/11	Eagle Valley Childrens Home	7
2/21/11	Majen	10
2/23/11	Jennifer Kraushaar	7
2/27/11	Susan Phillips	1
2/29/2011	REMSA Education	12

#### Heart Saver Pediatric First Aid

Date	Course Location	Students
1/29/11	Jennifer Kraushaar	6
2/2/11	EMS CES 911	1
2/5/11	Jennifer Kraushaar	3
2/9/11	REMSA Education	1
2/13/11	EMS CES 911	4
2/22/11	EMS CES 911	1

#### International Trauma Life Support

Date	Course Location	Students
2/5/11	REMSA Education	7

**Neonatal Resuscitation Program**

Date	Course Location	Students
2/10/11	REMSA Education	2

**Pediatric Advanced Life Support**

Date	Course Location	Students
12/20/10	Shally Baughman	2
2/12/11	Storey County Fire Department	1

**Pediatric Advanced Life Support Recert**

Date	Course Location	Students
1/30/11	Summit Air Ambulance	1
1/31/11	Summit Air Ambulance	1
2/12/11	EMS CES 911	8
2/15/11	EMS CES 911	1
2/16/11	EMS CES 911	3
2/17/11	REMSA Education	16
2/24/11	Trent Waechter	8
2/27/11	EMS CES 911	1
2/28/11	EMS CES 911	2

**Ongoing Courses**

Date	Course Description / Location	Students
1/19/10	Paramedic Program	16
7/6/10	Paramedic Program	11
1/3/11	EMT Basic	18

Total Students This Report	1300
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5. COMMUNITY RELATIONS:

Community Outreach:

Point of Impact

Date	Description	Attending
2/7-2/10/11	Nationally Certified Child Passenger Safety Technician Course, 6 students passed	7 students
2/12/11	Child Safety Seat Checkpoint, Save a Heart Health, Safety and CPR Fair, Sparks. 30 cars and 45 seats inspected.	15 Volunteers, 3 staff

Northern Nevada Fitting Station Project

Date	Description	Attending
2/9/11	Prepared Childbirth Class, St. Mary's	

Safe Kids Washoe County

Date	Description	Attending
2/8/11	Maternal Child Health of Northern Nevada officers meeting.	5 volunteers
2/8/11	Intermountain Region EMS for Children Coordinating Council Family Representative teleconference.	9 volunteers
2/8/11	Safe Kids Washoe County monthly Coalition meeting, Sparks. Presentation on Cribs for Kids Program	12 volunteers
2/8/11	Truckee Meadows Bicycle Alliance regular meeting.	10 volunteers
2/9/11	Northern Nevada Immunization Coalition monthly meeting.	14 volunteers
2/9/11	Esther Bennett Elementary School Science Fair, Sun Valley. Parent Class on children staying home alone.	1 volunteer, 40 attendees
2/10/11	Chronic Disease Coalition monthly meeting.	25 volunteers

2/12/11	REMSA's Save a Heart Health and Safety Fair, Sparks.	3 volunteers
2/14/11	Sun Valley "Give Kids a Boost" Health and Safety Fair planning committee meeting, Sun Valley.	7 volunteers
2/15/11	Esther Bennett Elementary School Safety Committee meeting, Sun Valley.	6 volunteers
2/16/11	Obesity Summit planning committee meeting.	12 volunteers
2/16/11	Safe Routes to Schools monthly partner meeting.	9 volunteers
2/17/11	State of Nevada Injury Prevention Task Force quarterly meeting, teleconference.	10 volunteers
2/23/11	Launch Cribs for Kids Train the Trainer program in Clark County, Department of Family Services, Las Vegas. Two partner agencies.	15 trainees
2/23/11	State of Nevada EMS for Children subcommittee quarterly meeting, Las Vegas.	7 volunteers
2/24/11	Launch Cribs for Kids Train the Trainer program in Washoe County and Wells, NV, REMSA. Nine partner agencies.	25 trainees
2/25/11	Northern Nevada Immunization Coalition Annual Silver Syringe Awards. Safe Kids Washoe County was a sponsor.	3 volunteers
2/28/11	Cribs for Kids Train the Trainer program, Washoe County Social Services.	93 trainees
2/28/11	Truckee Meadows Bicycle Alliance Bike to School planning meeting.	7 volunteers



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*Regional Emergency Medical Services Authority*

**GROUND AMBULANCE AND CARE FLIGHT  
INQUIRIES  
FOR  
FEBRUARY 2011**

INQUIRIES

February 2011

There were no inquiries in the month of February.



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*Regional Emergency Medical Services Authority*

**GROUND AMBULANCE  
CUSTOMER SERVICE  
FOR  
FEBRUARY 2011**



## GROUND AMBULANCE CUSTOMER COMMENTS FEBRUARY 2011

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
1	Great	Can't think of a thing	
2	You came right away and seemed genuinely concerned. Believe my transport and treatment was handled in a most courteous and professional manner. I felt safe and protected.	Nothing I can think of.	You all should feel justly confident and proud of everyone's training, knowledge, performance and caring manner.
3	I received very good care		
4	Quick response, fast transport, very respectful and calm.		Excellent service unfortunatley, Richard died on the OR table - thank you all for trying so hard and quickley
5			The service was good and helpful
6	nothingYou arrived promptly treated me professionally and respectfully		
7	You arrived promptly treated me professionally and respectfully	nothing	
8	Very efficient and helpful and caring		
9	Speed the ambulance arrived with was really great and when they arrived they were ready to help		
10	Everything!		Thank you for everything - your service was excellent!
11	Explained everything that was being done, made me feel comfortable, both physically and emotionally.		
12	Everything was done well!!	Keep up the great work!!	
13	Emergency medical care was excellent and appropriate.		Could not have been better!
14	Very personable crew. Nice people		The ambulance itself was very noisy
15	Everything - I'm very pleased.	Nothing	
16	Pick me up	All went well	care is good
17	Everything	Get me home better	
18	Everything went well. No problems.		
19	Everything! Kept me very calm. Response time was terrific		The EMT's were so nice - Thank you!!
20	Very efficient crews		Excellent svc.
21	Double checking the vehicle where my son hit the windshield and strapping him correctly.		
22	Everyone nice to me.		
23	Everything was done very well. Thank you so much for all your help.		
24	Everything	Nothing	
25	Very prompt. Asked appropriate questions. Took care of patient.	The only thing that was a little disconcerting was the # of people who came. It was unclear if any particular person was "in charge". I was answering questions from many people at one time.	The level of patient care seemed excellent.
26	Recommended the right facility for treatment needed.	Was very please with the advice and service provided.	
27	Your response time made the difference in my life or death situation I was not able to breath and dispatch kept me going as I was unable to think clearly.		Professional medical treatment at all times.
28	Your service was fast/	Dispatcher needs to be patient with familys answers.	
29	The Rensa crew arrived quickly and were extremely kind, caring and understanding. They treated me with great respect, even though my condition was not life threatening.	Keep doing what you are doing	Your care and service are excellent
30	Showed up.	Be nice; stop yelling questions with an attitude.	They treated me like I was a dummy.
31			Pt deceased as of 1/19/11
32	As always!	Hope that I stay well!	
33	I was too sick to fall		

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
34	Kept me calm.	Better response time. I kept hearing people say that it had been more than 10 minutes, then more than 15 minutes.	
35	Explained everything. were very efficient but kind.		My 14 yr old daughter, the patient, was very scared. Your team really helped at ease and cared well for her. Thanks.
36	Thank you for your care!		Appreciate your service.
37	Explained all maneuvers clearly		
38	I have used REMSA before. They haave always been most courteous and very prompt	I thank you!	
39	Probably saved my life by getting me to the hosp. fast! ( was having a stroke)		
40	Took care of me.	Clean the gurnes, there was blood on seat belt.	
41	Were professional and caring		Great service
42	Staff are very helpful		
43	Calmed me down and listened to me. The lady paramedic was wonderful at starting my IV. I am a hard stick	Your just great!	Very professional and explained things to you throughly.
44	They got here quickly. They were outstanding.		Dispatcher would not let my dad hang up the phone until help arrived. We appreciated the help.
45	Guys were particularly nice and humorous - it helped alot	Afraid of the bill!	Guts were great.
46	Extra care with arm broken		2weeks later left hand compleatly brused from shot with needle
47	Arrived promptly. Crew was very well trained - with a full crew. Were good at answering questions		All their dutys were handled promptly and professionally
48	All was good	Good as it gets	No
49	Everything possible was done My wife passed away 1-15-11 Thank you		
50	You were all very good! Thanks	Perfect	None
51	Very prompt! courteous, professional		
52	Everything	Nothing. The staff not only helped my husband but helped me through this scary time.	The staff were so compasionate and caring. They were wonderful in our time of need. The Reno fire dept was also very understanding but your staff also went out of the way to make sure or do their best to get pt to the VA where he wanted to go so I feel they went above and beyond there job to do and help us I thank you and God for sending us such a wonderful group of people Thank you very very much. My husband passed away that night but thanks to the 2 girls that operated the ambulance Jim was where he wanted to be as the VA was not excepting people they were sending them to other hospitals and he only wanted to go to the VA and the girls honored his wishes please tell them that we thank them and may God bless you all Thank you
53			Everything was really good! Keep up the good work! Thank you!
54	Everything		One can not ask for better service.
55	Polite and professional In every way		Thank you for great service
56	They managed to get my shoulder back in place, thus eliminating a lot of pain		
57	My husband was moved from Manor Care to St Mary's - I was not at Manor Care so I can't answer that question	At St Mary's I did not get a chance to talk to the Remsa staff	Your service has always been very good whenever John needed it.
58	The crew was wonderful - they explained everythig step by step - took good care of william		
59	Re-assured me during transport - comforting	Small respirator can be tiring and almost panicky.	
60	very thing		
61	Responce time was great the driver and attendant very careful, courteous and polite. They were a terrific team.	Excellent the way you serve us	I am not good on rembering names. I believe the driver was (name) cant remember the name. They are a great asset to your buisness.
62	All very good		
63	Picked up my wife and took her to the hospital	Nothing	
64			Very good

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
65	Very polite / professional transport team		
66	Over all service was helpful		
67			Very satisfied with the way my husband was treated
68	The entire staff was very helpful and imformative. I appreciated this also change attitude with our being bossy	Just keep up the good work	
69	Everything done well		
70	Every thmd to fooll was the best	You cant	Good work
71	Arrived to scene within 5 minutes from the 911 call.	Pt fell approximately 14 feet. She was not back boarded or c-collared.	
72	You provided great service.		
73	Prompt - Efficient - calming	Nothing	
74	Very well, he's alive and getting better		
75	The service to me and the professionalism was outstanding	Nothing	
76	Everything		
77	Everything	Bill insurance before mailing bill I'm on medicare, medicade	
78	All service by fire department and ambulance service was great		
79	Everything, I was in extreme pain		Thank you!!!
80	Everything as I know it.		Professional
81	Responce time was very quick.		Everything was done that could be done
82	No complain, everything was very helpful. The crew was very professional and understanding (nice)		
83	Communication They are great They have been my saver many times I thank them one and all	Cant ask for better group	I'm sorry I couldn't give blood for intrenance
84	You have great EMT's They were very professional.	Nothing	Not billed yet.
85	Both of the crew members were kind and helpful and clear in their communication - I felt well cared for	Excellent!	Care was very fast and very caring - Thank you.
86	Assure comfort to patient		
87	Very quick service, very polite, extremley professional		
88	Friendly, helped patient relax		Great, husband used REMSA the week before
89	All!	Keep doing it!	
90	Everything	Not one thing	All excelant
91	Keeping me calm		
92	Provided excellent service.	Did an outstanding job.	None
93	Keep up the good work.	Keep up the good work	Keep up the good work. Thanks for helping /saving my husbands life...
94	Everythin	A little faster in ER	
95	Picked me up	Ride back to car	Good!!
96	Everything	Nothing	Extra thanks to crew.
97			I was told by my friend that this care was excellent in my case. Thanks!
98		When I called billing about my bill the girl sounded like she did not want to deal with me.	
99	You were very knowledgable and curious and compassionate and gentle	Nothing	
100	Very efficient and pleasant, tried to comfort and ease the situation.		
101	Everything!!!		
102	Moving me	?	

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
103	The EMT's made me feel comfortable		
104	Professional and helpful	nothing	
105	Knolegibe, compassionate and careful prompt		
106	They all did their best to first understand my problem, and then put me at ease to the best of their ability	can't think of anything - thanks for your help	They were joakesters but only to put me at ease
107	Everything		
108	You were there when we needed you		
109	Everything		
110	All was good. The care I got was the best		Thank you
111	Prompt, Courteous and professional		
112	Took appropriate action for the emergency		Very good to my knowledge
113	It just seemed the transport went smoothley. the crew knew traffic conditions.		
114	Patienttransferred to Renown from Northern Nevada Medical Center	Nothing	Very good
115	Upon arrival they took vitals and wanted to who I and age, exct, made me feel totaly at ease	Having a speech defect with a major stuttering problem I don't know what to say to help you help me	All personal I have encounter have been totally professionally and caring
116	Everything was fine		
117	The treatment was very good	Every was good	
118	Your staff was exceptionally helpful and very professional	Nothing that I can think of	They were delightful and very kind to my husband.
119	Everything	Everything was perfect	I was very impressed with the help
120	Everything	Do the same	They were very helpful and came at a timely manner
121	They helped me remain calm, One paramedic stayed behind to make sure someone else drove me to RRMC. Very kind!	Not sure why 4 came unless 2 were students firemem totally a wast of time with your team there.	
122	Courtesy		
123	Just about everything	Don't know	Very good!
124	Everything	Nothing	All was professional.
125	Everything		
126	Prompt service		
127	Dellivering information	The same	Well as possible
128	Everything	Nothing	
129		They did not talk to me about the billing	
130			The service was good with no problems! Thank you
131	They came fast, were calm and professional. They were great and cautioned me to follow them at a safe speed ect. Wonderful!	They even put the heavy furniture back after they put my husband on the stretcher.	
132	Cant say enough about the medics that took care of me - very professional		Very good service
133	Everything		Your staff is always helpful, kind and caring
134	Everything	Nothing	Excellent
135	Justin was great! took time to communicate with me about mom's condition and gave me updates.		
136	Everything - comforting - expleinations given in layman language	Nothing you are the best	
137	The ease in which they took care of everything the minute they arrived.	It was great! Thank you!	
138	Excellent care no complaints		
139	All of both		
140	Very good	Nothing	Everyone very courteous and helpful.
141	Everything - Thank you		
142	You were veryhelpful and polite	I don't know - I was completely satisfied with the service - Page 4 of 9	It was great!

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
143	Very prompt arrival		
144	Kind and caring.	Not converse about personal or work matters while caring for a sick person. Difficult for a family member to witness not very empathetic.	
145	Arrived when scheduled		
146	Arrived at res. promptly		
147	Made me feel safe and sound and didn't feel like a burden	Nothing	
148	Concerned personal	Service was fine	
149	The service was great - very professional and helpful - no complaints! Came quickley	This is the third time we've called 911 and the service always excellent	
150	Made me feel safe	Take care of good employees	They are under appreciated and should recieve better/best pay
151	Everything was excellent		After getting me in the hospital one employee got a warm blanket and covered me on the hospital bed.
152	Responded promptly with completely qualified professionals.	Obtain more comfortable gurney	All plus, very pleased to have such service
153	Everything	Nothing	They were perfect gentleman
154	Personable, prompt and professional in transfring me from one hospital to another	Continue your outstanding service	
155	Everything necessary	can't hink of anything	
156	Your personal were professional, kind, gave me a true feeling of good care and safety		Both men were professional, very compitent and thoughtful. I am very appreciative of their excellnt care, many thanks to Remsa
157		My mother was diverted to a diffrent hospital and I had to take her down, The Remsa driver tried to contact me but only had my home phone - wish he had my cell.	
158	Everything		Everything was fine
159	Ambulance crew gave me a feeling of confidence - prompt service and excellent care		
160	Compassion, gentle	none	The crew was wonderful
161	Dispatcher was polite and calm, ambulance quick to respond. Personnel were helpful to the patient		I appreciated that the EMT stayed with my father until I arrived @ the hospital and then kept me apprised of what had happened on the way to the hospital.
162	Made pt to the hospital	Everything turned out fine, Thanks	From what I was told, the service and care was great.
163	They did every possible way to calm me and stabilize my condition		Both paramedics alway does intended job. Thank you and God bless you
164	Excellent		
165	Very helpful and polite	Nothing - just keep doing the same	
166	Everyone was very friendly and helpful		
167	Everything	nothing at this time	Excellent thanks!
168	Everything		
169	Your response time was great.	Please let te EMT know that thye do a good job, but people get scared when they are sick and need some support. The young lady EMT was great she really made me feel like she cared. But the man EMT that was assisting her was very rude. Seemed uptite and very uncaring. He made a very rude coment to my son in lase when he asked how I was he replied ske's ok you know how these women are. I felt he was also rough with me when applying my IV line. I still have brusie's and swelling in my arm. The hospital staff saif that the pluc line was up against the vein wall and they were unable to draw blood from it so it was removed and a new line was put in by hospital staff.	
170	Got my wife to hospital got here quickly		
171	imobalized me for transport	you were great	

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
172	Very kind, efficient, professional		
173	I Can not think of anything good they done - except for getting me to the hospital.	They could do something to help make the patient more comfortable, etc.	
174	Responce to the scene, did the right procediures		Service was good.
175	Compassionate care for patient - thanks!		
176	They did everything perfect- They were fast, caring, knew what that were doing -	I can't think of anything that you could improve on -	
177	Everything done was done well.		Excellent service.
178	I was not there she is still in the hospital		
179	Everything Everyone was very helpful	Nothing	Very nice that the paramedics checked back on my son when they came back to the hospital both were great but Mr. (crew name) was especially helpful
180	Everything	We have called on your service several times. Nothing but praise for your efforts	Timing counts - you have been outstanding in your prompt responce. We appreciate your professional manner. Thank you for being part of our Sparks community
181	Ambulance personell were very helpful and friendly	nothing	
182	The paramedics let me walk down the steps to the gurny. It made me happy I would fly for them if I could.	Not on tiny thing.	
183	You are there when you are needed.	Keep doing what you're doing	
184	Everything	Nothing	
185	They were all great!! This was a first for me and I was scared. They made me feel so much better		Service could not have been better.
186	Careful loading and unloading patient	Not put IV in hand	
187			\$3,428 for a transport call of 70 miles roundtrip is too high.
188	Imidatily attended the pt. Very caring. Responed quickly to the call. Informed the family about pt's condition.	Continue the excellent job.	
189	Made me feel sale and more relaxed once they got here.	911 call took over 5-6 rings to answer.	
190	I can not find any fault either in the way I was moved or the ride. They tried to keep me calm and were friendly.	Everything was perfect as far as I'm concerned. I have no complaints. Thank you	Keep up the good work, your service is excellent!
191	Yes, every thing	You do a very, very good job	
192	The ambulance medics were superb. They really new their job		I can't reall answer the questions because an attendant at the laundramat did the calling
193	Prompt and transported me to the hosp in a speedy manner, and helped my wife calm down	nothing	
194	You hanedeled everythin just fine	Nothing	
195	Emergency medical care was excellent and appropriate.	Couldn't be better	Very kind and caring.
196	Everything - very efficient and professional Thank you	I don't know what that could be	Just great!
197	Everything		
198	Extremely well		
199	Excellent speedy service		
200	Everything as usual	Nothing	
201	Great driver	Make temp in the rear evan	None needed
202	Everything was handled proficently and professionally		
203	The ambulance was here within min of the call. They took very good care of me.	I wouldn't change the service they were very good.	I had very low blood pressure they kept track of it, and and kept talking to me to make sure I was alright. Thank you so very much for taking very good care of me.
204	Very professional - caring - polite - capiable and kind	You are already doing a great job!	You responed to a call from the securiety personnel at the hotel - very quickly!
205	Timely manner		Excellent care, compassionate and helpful
206	Everything was done well - Prompt professional and compasionate!		This comment is for each ambulance run we have had to utilize recently. the paramedics are always great!! Thanks
207	Very kind, professional		Again, excellent care, caring

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
208	Responce, care, speed		
209	EMT's were courteous and polite	chrgre less	The service, under the circumstances, was most satisfying
210	Very polite, communiative, very fast	Don't know	
211	As usual nothing wrong		
212	Your kindness make you do all of your job welll	Whatever you are doing now.	100% Thank you
213	Kept everyone alive		
214	All handled competently and courteously		
215	Put the pig tail in my arm	Just being there when I needed you. Thank you	You did a fantastic job.
216	Took me to hospital, because I falled down at bus station cause to heted my head.	n/a	your company did a great service Thank you
217	Everything - excellent care		
218	Arrived promptly - handled the situation gently and thoroughly	nothing	We were impressed and felt comforted in a stressful situation
219	Save my life	I have M.S. and just to know that there	#1 angles
220	everything		
221	Prompt arrival - very courteous staff - Kept me calm (spouse)		Young UNR good / driver was exceptional
222	I really like the way EMT's talked to me and gave information	To be honest I can't think of anything I think the way firemen and EMT's responded and comunicated was steller	Please just keep things the way they are I fear change could hurt perfection. I don't know their names, the ones that helped me I love to thank them. Job well done!!!
223			My husband has no memory of his ride and I was not there so we can't say what kind of service he recieved.
224	Seems like everything	Can't think of anything	Fine
225	The two guys went above and beyond to make my mother comfortable for her trip home. They were both very professional and considerate of her needs when we got home. I commend them both for a job well done		
226	REMSA contacted family members of situation so we were able to meet my uncle at the emergency room		My uncle was pleased w/ the way the paramedics treated him
227	came immediatly	Continue excellent service	Well covered
228	Every thing, every one was wonderful	nothing	All the staff was kind and very helpful
229	Treatment and ride to Renown	Everything was good	Very good
230	Take care of my daughter while transporting her to airport		
231	Quick response to 911 call.	Be sure your ambulances have complete equipment before they set out. The devise upon which they hang lines etc (over head) was missing. The young women had to improvise. She did a good job finding a vein (mine are small) in a moving vehicle.	
232	Professional assistance / patient care		I am a guardian for Pt.
233	Outstanding service		
234	Everything	Nothing - they were great	
235	Quick responce	You guys did great already	Just be careful on needle because my dad's arm got swollen when trying to do IV or drawing blood.
236	Handle me patiently, professionally and kind	Nothing more	over all to me - very good
237	Everything		My wife was treated with Outstanding care and consideration
238	Stayed calm - knew their job!	It was great!	Awesome
239	They took care right away.	They were doing good. No additional comments.	Excellent service. Thank you!
240	All service was wonderful I were very comfortable with a self driver	N.A.	They were fast to respond and had a lot of percision done when we arrived at the hospital emerg.
241	Everything! Need to fix radio for alternate rock 100.9 was very satisfied. Thank you very much.	Maybe faster response time, but there again, I know im not the only person.	
242	Quick response - polite	Don't know. Page 7 of 9	

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
243	Everything	Don't know	
244	Treated my son very good he said they were great		
245	Your paramedics were professional, Quick in response, courteous and considerate.	I think you did fine	
246	Arrived quickly, transported safely	Keep up the good work!	
247	Very courteous and helpful		Great job, always caring and helpful
248	REMSA personnel were very kind and considerate to the the patient and showed concern for me.		It wa sexcellent!
249	Delivered me to the hospital.	?	O.K.
250	Very friendly, polite and comforting to patient		
251	Again, courteous, helpful		Great job. always caring and helpful.
252	All was done very well	We are fortunate to have all of you here in our area.	
253	My wife's life on earth has expired. She's with the Lord.		Thank you.
254	Crew were extremely courteous and went out of their way to help me and my wife.		
255	You were fast, patient. Neal was comfortable		
256			The service was good.
257	Very professional and immediate attention	n/a	
258	Everything		
259	Transported husband carefully to his destination	Airplane was very cold.	
260	Kept us on the phone until Remsa staff arrived		
261	Moving me with a broken hip without causing more pain	They did really well	I was satisfied with both the Remsa and the Fire Dept. Great people, Big thank you to all.
262			Was knocked out - Don't remember a thing, but I'm here , so it must have been ok
263	Very professional, curtious, knowledgable caring!	If all employees are like those 2 gentlemen, don't change a thing!!	
264	Everything	Nothing, stay as you are.	
265	Both men were very attentive and professional	It was fine	
266	Everything	Everything was excellant	
267	Everything went very smoothley		
268	1 swift arrival give safe feeling	2 Can be hoped for, all things were done so well that noting better	Perfect service!
269	Very comforting and made me relaxe they worked as a team	Keep it friendly	
270	Very caring	Thanks	
271	Everyone was so helpful and very careful with me since I was in so much pain		Excellent caring service
272	Everything - calming - professional. Excellent staff!	You did everything right!	Excellent
273			Thank you for doing whatever you could for my son
274	Very well.	For pt who have leg injuries it would be nice if the ambulance had a lift so they can get in easily w/o having to put more pressure on the injured leg which causes more pain. My knee was injured and I had to lift myseld in the ambulance with assistance of another person and this caused more pain to my knee.	
275	Pt died that morning at St. Marys, shortly after 6a.m. Dec - 01, 2010		Your people were caring and thoughtful.
276	Yes, thank you		



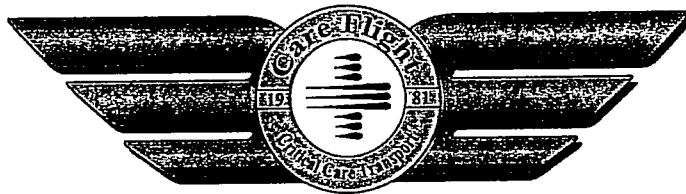
	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
277		You can answer your telephone so I can make payment arrangements.	I don't have any insurance, I only make 8.25 hr and work 24 hrs per week at Grand Sierra Resort. I have tried 3 times and never get an answer or a recording to leave message. Call me please. Is there a financial aid or charity I can go through for this bill? Please respond. Thank you.
278	Excellent		
279	From the time they arrived they were very professional and caring		
280	There was two ladies and a man. The man said "can I look at your kitchen?" I said I thought you were here to help Pt not to check out the kitchen. Tell him, to mind his own business.		
281	Prompt.		Fellow A-OK. Girl was on the hateful side, I guess trying to prove herself.
282	Response time was good and got me into a bed in the hospital to get me rehydrated and stable.	I was suffering bad this time and the REMSA employees in the past offered meds to keep me as comfortable as possible this time they said they couldn't. Staff was polite but it took them way too long to provide any comfort.	
283	You were speedy & professional.	You misdiagnosed me. I attempted to say I thought I might be 'stroking' & you said it was 'anxiety'. It was a stroke.	
284			haven't gotten a bill yet
285	Everything was very well	nothing	none
286	awesome crew	nothing needs improvement. Very professional individuals	wonderful group of professionals
287	Paramedics were very comforting and polite, eager to help my family.		
288			You charged me \$994.00 for a ride to downtown. That is excellent extortion. Very good job. For \$994 I should've got cocktails, movie, and sensual massage. Kind of expensive, next time I'll call a limo service.
289	Arrived quickly dispatcher stayed on line with me until help arrived.		New trainee being taught made me nervous, being corrected & criticized while I was being cared for.
290	Very well excellent	You did a very excellent job	
291			Service was very good.
292	Everything.	If I have a bill, do you have hardship application? I'm on S.S.	
293	Prompt and courteous		good
294	Got my father to the hospital in a timely fashion.	Did not notify his family!!!	No family notification created a nightmare of locating my father...had to start "missing person" report!!
295			It was a transfer Sierra lifeflight alpine to Renown Medical
296	Well it was me and my son you helped me get my stuff ready cuz I was to destrot	Nothing	Thanks for all your help.
297	Very well		



---

*Regional Emergency Medical Services Authority*

CARE FLIGHT  
CUSTOMER SERVICE  
FOR  
FEBRUARY 2011



## CARE FLIGHT CUSTOMER COMMENTS JANUARY 2011

	What Did We Do Well	What Can We Do To Serve You Better	Description / Comments
1	Took good care of me.		
2	Helped calm a scary situation.		
3	Got him to the hospital alive.		
4	All flight personnel very good and efficient at their job.	About 1/2 way to Reno seating position became very uncomfortable.	
5	Everything.	The care and service is outstanding.	Great staff.
6	Very professional and personable, thank you!		
7	All.		
8	Always are considerate.	keep the same principles.	
9	Kept me informed of what was taking place. Very good crew. Felt safe and relaxed.		
10	Just seeing them standing by for me and concerned for me. They were courteous, friendly and encouraging. Seeing the pilot helped me. Treated me with tenderness.	You served me well already.	I felt very safe in this team's care.
11	Everything was done exceptionally well!	Keep up the good work.	Thank you and the crew very much.
12	They were the best, thank you. I hate to fly, but I felt so good.	Keep hiring the same type of people.	
13	Safely got my son to Renown, very informational.		
14	Came by hospital room to check on me.		



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*Regional Emergency Medical Services Authority*

REMSA  
PUBLIC RELATIONS REPORT  
FOR  
FEBRUARY 2011

## PUBLIC RELATIONS

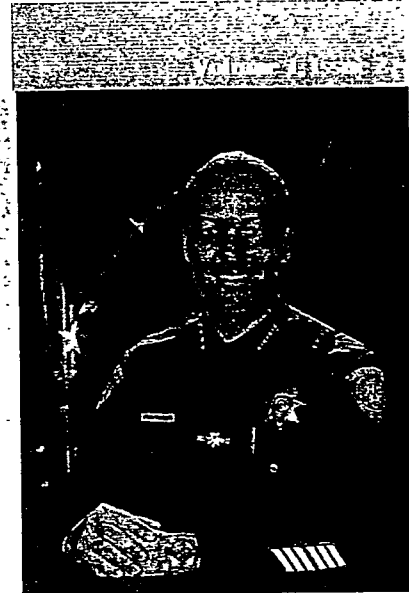
February 2011

ACTIVITY	RESULTS
Wrote and Distributed "Community Advisor" regarding avalanche safety and exercise safety.	Multiple rural newspapers printed the Community Advisor verbatim with numerous references to REMSA, SEMSA and Care Flight.
Wrote and distributed press release regarding Valentine's Day CPR event at Scheel's.	Channel 2 and KKOH both covered the event and ran stories on 2/14.
Wrote press release regarding Alan Tom receiving EMT of the Year award from VFW.	Press release will be distributed in March.

**POOR  
QUALITY  
DOCUMENT**

**POOR  
QUALITY  
DOCUMENT**

# Community Partnership Connection



## Sheriff's Office Celebrates Sesquicentennial! 150 Years of Proud Service to our Community



Back: Sheriff Mike Haley and Assistant Sheriff Lisa Haney Front left to right: Undersheriff Todd Vinger and Assistant Sheriff Marshall Emerson.

*"Although we are celebrating our past, the focus will be on our future"*

Although its roots can be traced all the way back to William the Conqueror, the Office of the Sheriff was established in the United States in the 1630's, courtesy of the English colonists who settled in Virginia and is the oldest office under the system of common law in the United States. Two centuries later, the Washoe County Sheriff's Office was founded in 1861, with a long and colorful history from the Old and Wild West (when Sheriff Charles C. Smith relied solely on slim resources and his six-shooter) to the progressive law enforcement agency that exists today.

Gone are the days of horse stealing, cattle rustling and train robberies. As the American Old West passed into history, a new system of law enforcement took hold.

Today's Washoe County Sheriff's Office is an innovative, dedicated, community-oriented law enforcement agency that enforces the law, safeguards the courts and operates the only adult detention facility in Washoe County.

Despite the span of time, the role of the Washoe County Sheriff remains the same...a commitment to serving the residents of Washoe County, consistently earning the public's confidence by providing a safe and secure community, using the highest quality of law enforcement, detention and support services possible within the resources entrusted to us.



## Alert ID Provides Everyday Protection for Family and Neighborhood



The Washoe County Sheriff's Office has partnered with the online neighborhood watch program Alert ID to launch an innovative on-line tool that empowers residents with the information that can help protect their neighborhoods and their families.

"My Neighborhoods" is the latest component of this successful public-private partnership, using the newest online technology to create instant, two-way communications between citizens and public safety authorities. Through "My Neighborhoods," residents have free and immediate access to information on crime, terrorism or natural disasters that can threaten the safety of our families and community. "Alert ID is a force multiplier," Sheriff Michael Haley said. "Engaging the public in public safety efforts dramatically increases our effectiveness in preventing and mitigating all levels of crime." By using computer-aided dispatch information, Alert ID enables Washoe County residents to log onto a computer program which lists select criminal activity and crime reports in their neighborhood. They can also receive emails and texts notifying them of a burglary, attempted abduction and other crimes. By using the unique AlertID system, residents are constantly connected to neighbors, local police and fire departments, as well as federal and state agencies to exchange critical information that can help keep their families and neighborhoods safe, whether the threat is national, local, or personal such as a missing child. Washoe County residents are the first in the nation to take part in this free neighborhood on-line service, that is expect to expand to the rest of the nation in coming months. Go to [alertid.com](http://alertid.com) for more information or to enroll.

*"Information is power: empowering the public is what public safety is all about"*  
- Sheriff Mike Haley



### Connect to Your Family

**Instant text and email for emergencies**  
Exchange critical information that can help keep your family and community safe, whether the threat is national, local, or personal such as a missing child.



### Instant Danger Notifications Real-time updates on threats to your family

This is the first system of its kind. It helps you protect your neighborhood by connecting you with your neighbors and with the local authorities. Instant threat alerts are available through text and email.



### Connect to Your Neighbors Keep your neighborhood safe

Using the unique AlertID system, you are constantly connected to neighbors, local police and fire departments to your keep neighborhood safe.



### Live Crime Map Near You See crime in your neighborhood

An interactive crime map shows you potential threats to your family, your schools, and the community at large.



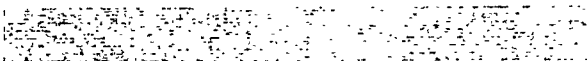
### Connect to Local Police Provide immediate information on danger

Provide immediate information on crime, terrorism or natural disasters that can threaten the safety of your family and community.



### Share Critical Information Know if there is danger to your family

AlertID uses the newest online technology to create instant, two-way communication between citizens and federal, state, and local authorities to provide immediate information on crime, terrorism or natural disasters.







## Reserve Deputies Save County over \$280K

Founded in the early 1970's, the Washoe County Sheriff's Office Reserve Program is an outstanding example of quality volunteerism. Twenty seven (27) Reserve Deputies work side by side with full-time Patrol personnel and perform the same function as Patrol Deputies. In 2010, Reserve Deputies have volunteered more than 5,600 hours of service to Washoe County. This highly trained reserve force is comprised of dedicated men and women, many who work full-time in the private sector, who exemplify the spirit of community policing.

### Spotlight on...

## Community Emergency Response Teams: You Can't Predict, But You Can Prepare!

Disasters usually occur quickly and without warning. There is nothing we can do to prevent disasters, but we can put ourselves in the best position to cope by being as prepared as possible.

The Community Emergency Response Team (CERT) program can help. The CERT program is part of the Washoe County Citizen Corps, administered through the Washoe County Sheriff's Office.

The CERT program educates participants about disaster preparedness for hazards that may impact specific neighborhoods and trains residents in basic disaster response skills. Using the training learned in the classroom and during exercises, CERT graduates can assist others in their neighborhood or workplace following an event when professional responders are not immediately available to help. CERT graduates also are encouraged to take a more active role in emergency preparedness projects in their community.

The CERT course is taught by a trained team of subject matter experts who have completed a state approved or national CERT Train-the-Trainer course. CERT training includes disaster preparedness, fire safety and suppression, emergency medical operations, light search and rescue operations, disaster psychology, terrorism awareness, incident command and documentation, and requires only 24 hours of training.

Participation in this course is free and open to the public. To learn more, call the Citizen Corps office at 325-6928 or visit [www.wcsovolunteer.org](http://www.wcsovolunteer.org).

The next session will be held *Fridays March 4 & 11 from 6:00 pm – 10:00 pm and Saturdays March 5 & 12 from 9:00 am – 5:00 pm.*

Photo below of Reserve Academy graduates 12/15/10



## Reserve Deputy Sheriff Program Benefits from Community Partnership

In a show of unity and partnership between the Washoe County Sheriff's Office and the Regional Emergency Medical Services Authority (REMSA), four REMSA employees have participated and graduated from the Sheriff's Academy on Dec. 15, 2010. The four are currently taking part in front desk and field training before they officially become volunteer reserve deputies while remaining full-time medical professionals at REMSA.

The four REMSA employees and recent Sheriff Academy graduates include Brian Taylor, Steve Kopp, Alan Dobrowolski and Chris Chang who have worked or currently work with the Washoe County SWAT team as Tactical Emergency Medical Support operators. They joined the Sheriff's Office to gain more knowledge of Law Enforcement while giving back to the community by becoming volunteer reserve deputies. "We all have a tremendous amount of respect for our law enforcement brothers and sisters," said Taylor. "We see how hard the Deputies work to combat crime and how much more difficult it will become as budget cuts are implemented. We are not the type to just sit around and watch; we wanted to do something about it. We are only four members of an extremely dedicated group of reserve deputies who volunteer their time to serve side by side with the deputies of this office." REMSA's participation in the academy is just a sample of how well the two public safety organizations work well together to make our Washoe County community a better and safer place to live for its residents.



**Washoe County Sheriff's  
Office-Community Relations**

911 E. Parr Boulevard  
Reno Nevada 89512  
775.785.6228  
775.785.6244

E-mail:  
[sheriffcommunityrelations@washoecounty.us](mailto:sheriffcommunityrelations@washoecounty.us)

Find us on the Web:  
[www.washoesherrif.com](http://www.washoesherrif.com)



*Dedicated Service in  
Partnership with our  
Community*

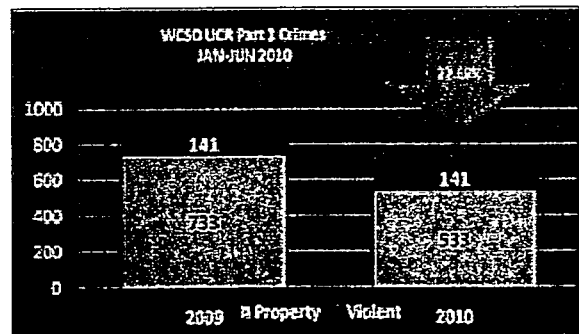
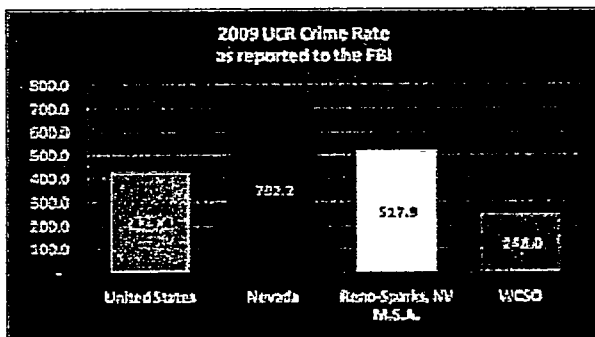
## Protect Yourself from Identity Theft: Minimize Your Risk (Part 1 of a 3 Part Series)

We frequently are asked what actions people can take to protect themselves against identity theft. To help minimize your risk or minimize damage if a problem develops, you can do the following to make it more difficult for identity thieves to access your personal information.

1. **Protect your social security number:** don't carry your social security card in your wallet and only write or give out when absolutely necessary. Never give out your social security number over the phone.
2. **Treat your trash and mail carefully:** thieves pick through trash to capture personal information. Shred personal information whenever possible.
3. **Don't let your credit card out of your line of sight.** A card can be duplicated within seconds without your knowledge.
4. **Be on guard when using the internet:** use security on your computer and use only secure sites you know are safe before offering personal information.
5. **Verify a source before sharing information:** don't give out personal information over the phone, through mail, or the internet unless you are sure they are a safe source.
6. **Select intricate passwords:** place passwords on your credit card, bank, and phone accounts. Avoid using information like your mother's maiden name, your birth date or last four digits of your social security number.
7. **Safeguard your purse or wallet:** protect your purse and wallet at all times. Carry only credit cards that you actually need.
8. **Store information in secure locations:** keep personal information in secure places at home. Ask for information security procedures in your workplace or at businesses, doctors, or institutions that collect your personally identifying information. Find out if your information will be shared.

## Washoe County Crime Rates

Washoe County citizens frequently ask for information pertaining to the crime rate in Washoe County. The underlying concern is "how safe is this community for my family"? What is the crime rate in Washoe County? The chart below is from the 2009 FBI Uniform Crime Reports, which was released in October 2010. M. S. A. stands for Metropolitan Statistical Area which includes the cities of Reno and Sparks, along with the unincorporated areas of Washoe and Storey counties, the University of Nevada, Reno, and the Washoe County School District. WCSO includes only the areas in unincorporated Washoe County primarily serviced by the Sheriff's Office. The F.B.I. reports that crime in the nation for 2010 is down 6.2 percent. Statistics maintained by the WCSO indicate that Part I crime in the unincorporated areas of Washoe County for the period January 2010 through June 2010 is down 22.88 percent.

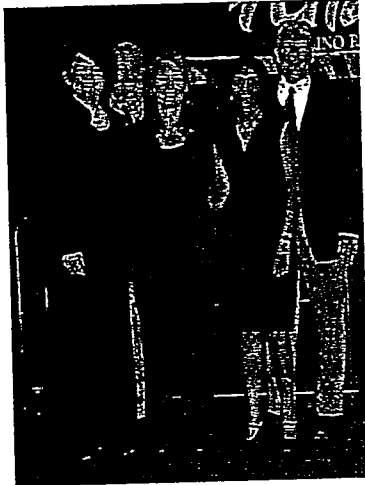


For information about criminal activity in specific neighborhoods in Reno and in the unincorporated areas of Washoe County, citizens can go to <http://www.crimereports.com/#>. This interactive tool allows the citizen to enter their address and select crime types and time period. The map will populate the surrounding area with the selected crimes for the time period designated. Citizens of Sparks can go to <http://portal.cityofsparks.us/SparksPD/>. This is also an interactive map that allows citizens to see selected calls for service and Registered Sex Offenders by neighborhoods. A third interactive site is <http://www.alertid.com/>. Citizens can enroll in the program and see criminal activities by area.

## 'Go Red for Women'

by Jessica Carner

Feb 02, 2011 | 480 views | 1 | 2 | 3 | 4



Tribune/Jessica Carner - First lady Kathleen Sandoval, Sparks Mayor Geno Martini, Go Red luncheon chairwoman Sandy Schutze, Dr. Sridevi Challapalli and Reno Vice Mayor Dan Gustin introduce the 2011 Go Red for Women event Wednesday at the Atlantis Casino Resort Spa.

Mayor Geno Martini, Reno Vice Mayor Dan Gustin and Nevada's first lady Kathleen Sandoval joined local cardiologist Dr. Sridevi Challapalli to kick off heart month by speaking at a press conference at the Atlantis Casino Resort Spa.

Too often women are busy taking care of others to assess their own health, Challapalli said.

"Heart disease doesn't recognize age or other boundaries," Sandoval said. "Join me in 'going red' by exercising more and eating healthier ... and in saving lives one Nevada woman at a time."

"I know how important this is," Gustin said Wednesday, adding that his father died in his late 50s from heart disease. "I'm pleased to be here and support your effort."

Gustin read a proclamation urging citizens of Reno to celebrate national Wear Red Day on Friday.

"Cardiovascular diseases claims the lives of almost 460,000 American women, about one death per minute, each year," Gustin said. "And each year, 53 percent of all cardiovascular disease deaths occur in females, as compared to 47 percent in men, and about 32,500 more females than males die from a stroke."

Since February is American Heart Month, Gustin encouraged women to take precautions.

"All women should learn their own personal risk for heart disease, using tools such as the American Heart Association's Go Red for Women Heart Checkup and by talking to their health care provider," he said.

Martini presented a similar proclamation on behalf of the city of Sparks and said awareness of cardiovascular disease is an issue close to his own heart.

"I'm a survivor," Martini said.

RENO — When making a wardrobe choice Friday, residents of northern Nevada might want to consider wearing red in observance of the American Heart Association's (AHA) national Wear Red Day.

According to the Centers for Disease Control and Prevention, heart disease is the leading cause of death in men and women in the United States. In 2003, the AHA launched Go Red for Women, a public awareness campaign to help women assess their personal risk for heart disease and stroke and encourage them to make healthy lifestyle changes to lower their risk of the disease.

Wednesday morning, Sparks

The AHA has an interactive website with tools to assess one's risk for heart disease, <http://mylifecheck.heart.org>. The My Life Check Simple 7 Success Plan is based on knowledge of AHA medical experts and can help the user find their risk factors and what types of lifestyle changes can be made for improved heart health.

An ideal My Life Check heart score is 10. The assessment takes into account family history, blood pressure, blood cholesterol, weight, physical activity, exposure to tobacco smoke, diabetes and birth control methods to determine risk of heart disease and stroke.

Upon completion of the test, the user can print or save their results, along with health improvement advice from the AHA.

Since 90 percent of women have one or more risk factors for developing heart disease, the AHA's theme for heart month this year is "Make it Your Mission" to fight heart disease in women.

Research shows that women who participate in Go Red are more likely to make healthy changes in their lives, an AHA release states. For example, more than one-third have lost weight; nearly 50 percent have increased their exercise; six out of 10 have changed their diets; more than 40 percent have checked their cholesterol levels; and one-third have talked with their doctors about developing heart health plans.

In addition to personal heart health awareness, an important factor in saving lives is knowing what to do if someone is experiencing a cardiac event. Lisa Harper of the Regional Emergency Medical Services Authority (REMSA) also was in attendance at Wednesday's conference and gave a demonstration of hands-only CPR.

"Eighty percent of cardiac arrest happens in the home," Harper said, where family members trained in CPR can save the life of their loved one. "We're trying to raise awareness of hands-only CPR because a lot of people do not want to do mouth to mouth."

Harper explained hands-only CPR involves using hard and fast compressions to the middle of the chest. The hands-only technique was developed by the AHA in 2008 and usually is as effective in emergency situations as the more familiar methods of CPR.

In addition to Wear Red Day, several events will take place in Reno and Sparks to raise heart health awareness:

- REMSA will be offering free CPR awareness classes and a health fair beginning at 10 a.m. on Feb. 12 at Scheels at Legends at Sparks Marina

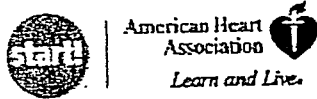
- Heart and Stroke Day at the Legislature will take place Feb. 24 in the Carson City Legislative Building in room 3100. All heart disease and stroke survivors, caretakers, parents, students, health and business professionals, concerned citizens and policy makers are invited. Light breakfast and lunch will be provided. Wear red to the event and RSVP to Chris or Monique at 702-367-1366.

- A Go Red for Women luncheon and health expo will take place beginning at 10 a.m. on March 4 at the Atlantis Casino Resort Spa. Speaker Rudy Wilson Galdonik, a heart disease survivor, will use humor to educate attendees about heart health. For tickets or more information, call Tiffany East at 686-7805 or Tamara Jankovic at 327-3000.

Subject: February is American Heart Month  
Date: Tuesday, February 8, 2011 3:50 PM  
From: Northern Nevada Heart Walk <ariel.whitlock@heart.org>  
Reply-To: <ariel.whitlock@heart.org>  
To: Debbie Zalmana dzalmana@remsa-cf.com  
Conversation: February is American Heart Month

Having trouble viewing this message? View it online.

➔ Forward to a friend



## HEART WALK.

Register | [Participant Toolkit](#) | [Event Information](#)

### February is American Heart Month

#### Take Action for Heart Health this February!

The goal of American Heart Month is to increase awareness of cardiovascular diseases by raising funds for research and education, and encouraging all Americans to live a heart healthy lifestyle.

Heart disease remains our nation's No. 1 killer, but there is hope. Through your donations and participation in events like the Heart Walk, you're helping to build a healthier, stronger legacy one heart at a time.

Get involved in your heart health this February! Register early for the Heart Walk and send a special American Heart Month email to your friends and family and attend these fun events:

Saturday, February 12, 2011  
10:30-4:00pm  
Have a Heart Event REMSA CPR and Health Fair  
Scheels at Legends, Sparks

Sunday, February 13, 2011  
2:00-5:00pm  
Wine Event sponsored by L'uva Bella Wine Gallery  
Proceeds from this event will be donated to American Heart Assoc.

### Heart Month Action Plan

- ✓ Register early for the Heart Walk
- ✓ Send a Heart Month email to your friends and family
- ✓ Visit a Ross Store near you!





# Washoe County Health District



**Public Health**  
Prevent. Promote. Protect

March 11, 2011

To: Members District Board of Health  
 From: Eileen Coulombe  
 Subject: Public Health Fund Expenditure and Revenue Report for February 2011  
 Agenda Item No. - 10.

**Recommendation**

Staff recommends that the District Board of Health accept the attached report of revenues and expenditures for the Public Health Fund for February 2011 of fiscal year 11.

**Background**

The attached reports are for the accounting period 08/11 and the percentages should approximate 67% of the year. Our total revenues and expenditures for the current year (FY11) compared to last year (FY10) are as follows:

February 2011	FY11 – REV	FY10 – REV	FY11 – EXP	FY10 – EXP
Transfer				
AHS	50%	53%	52%	55%
AQM	67%	63%	59%	55%
CCHS	49%	47%	60%	56%
EHS	67%	59%	61%	57%
EPHP	49%	36%	50%	36%
<b>TOTAL</b>	<b>56%</b>	<b>48%</b>	<b>57%</b>	<b>52%</b>

The Environmental Oversight Account for February 2011 is \$163,203.63.

I will be happy to any questions of the Board during the meeting or you may contact me at 328-2417.

*Eileen Coulombe*  
 Administrative Health Services Officer

Enclosure

DBOH AGENDA ITEM # 10.

1001 EAST NINTH STREET / P.O. BOX 11130, RENO, NEVADA 89520 (775) 328-2400 FAX (775) 328-2279

Accounts	2011 Plan	2011 Actuals	Balance	Act%	2010 Plan	2010 Actual	Balance	Act%
422503 Environmental Permits	43,000.00-	35,289.00-	7,711.00-	82	69,000.00-	30,713.00-	38,287.00-	45
422504 Pool Permits	63,000.00-	15,646.00-	47,354.00-	25	33,000.00-	17,770.00-	15,230.00-	54
422505 RV Permits	10,500.00-	6,850.00-	3,650.00-	65	10,500.00-	7,133.00-	3,367.00-	68
422507 Food Service Permits	342,000.00-	236,282.00-	105,718.00-	69	355,000.00-	243,348.00-	111,652.00-	69
422508 Wat Well Const Perm	34,500.00-	14,799.00-	19,701.00-	43	44,000.00-	21,998.00-	22,002.00-	50
422509 Water Company Permits	4,000.00-	2,333.00-	1,667.00-	58	12,000.00-	3,133.00-	8,867.00-	26
422510 Air Pollution Permits	391,000.00-	230,184.50-	160,815.50-	59	402,399.00-	242,458.25-	159,940.75-	60
422511 ISDS Permits	47,000.00-	36,791.00-	10,209.00-	78	90,000.00-	30,307.85-	59,692.15-	34
422513 Special Event Permits	70,500.00-	43,386.00-	27,114.00-	62	75,000.00-	50,933.20-	24,066.80-	68
422514 Initial Applic Fee	35,000.00-	17,440.00-	17,560.00-	50	38,000.00-	20,841.00-	17,159.00-	55
* Licenses and Permits	1,040,500.00-	639,000.50-	401,499.50-	61	1,128,899.00-	668,635.30-	460,263.70-	59
431100 Federal Grants	5,928,553.54-	2,832,663.71-	3,095,889.83-	48	8,060,346.66-	3,386,073.43-	4,674,273.23-	42
431105 Federal Grants - Indirect	32,599.00-	47,738.82-	15,139.82-	146	31,540.00-	25,222.01-	6,317.99-	80
432100 State Grants	470,737.42-	244,255.78-	226,481.64-	52	627,556.00-	236,375.75-	391,180.25-	38
432310 Tire Fee NRS 444A.090	370,535.00-	357,042.56-	13,492.44-	96	370,534.52-	299,675.99-	70,858.53-	81
432311 Pol Ctr/ 455B.830	290,140.86-	229,370.00-	60,770.86-	79	280,000.00-	228,975.00-	51,025.00-	82
* Intergovernmental	7,092,565.82-	3,711,070.87-	3,381,494.95-	52	9,369,977.18-	4,176,322.18-	5,193,655.00-	45
460162 Services to Other Agencies					63,657.69-	23,909.21-	39,748.48-	38
460500 Other Immunizations	85,000.00-	57,849.44-	27,150.56-	68	110,000.00-	56,938.39-	53,061.61-	52
460501 Medicaid Clinical Services	32,000.00-	32,275.30-	275.30	101	36,500.00-	16,280.03-	20,219.97-	45
460503 Childhood Immunizations	140,000.00-	37,234.40-	102,765.60-	27	190,000.00-	90,764.45-	99,235.55-	48
460505 Non Title X Revenue						1,369.00-	1,369.00-	56
460505 Tuberculosis	7,000.00-	4,536.35-	2,463.65-	65	10,000.00-	5,606.15-	4,393.85-	56
460505 Water Quality		432.00-	432.00					
460510 IT Overlay	111,000.00-	58,775.00-	52,225.00-	53	121,001.00-	70,504.00-	50,497.00-	58
460511 Birth and Death Certificates	210,000.00-	195,334.00-	14,666.00-	93	215,000.00-	142,901.00-	72,099.00-	66
460512 Duplication Service Fees	115.00-	1,129.43-	1,014.43	982	200.00-	84.50-	115.50-	42
460513 Other Health Service Charges	2,700.00-	5,619.25-	2,919.25	208	8,000.00-	3,137.00-	4,863.00-	39
460514 Food Service Certification	8,000.00-	8,972.00-	972.00-	112	8,000.00-	10,798.00-	2,798.00-	135
460515 Medicare Reimbursement	500.00-	205.60-	294.40-	41	500.00-	672.90-	172.90	135
460516 Pgm Inc-3rd Prty Rec	6,500.00-	17,925.87-	11,425.87	276	9,000.00-	4,814.72-	4,185.28-	53
460517 Influenza Immunization	12,000.00-	5,975.99-	6,024.01-	50	5,000.00-	23,549.06-	18,549.06	471
460518 STD Fees	30,000.00-	19,795.21-	10,204.79-	66	30,000.00-	19,828.33-	10,171.67-	66
460519 Outpatient Services					12,500.00-		12,500.00-	
460520 Eng Serv Health	55,000.00-	27,292.00-	27,708.00-	50	90,500.00-	37,243.00-	53,257.00-	41
460521 Plan Review - Pools & Spas	2,500.00-	3,769.00-	1,269.00-	151	5,000.00-	5,395.00-	395.00	108
460523 Plan Review - Food Services	17,000.00-	17,414.15-	414.15	102	30,000.00-	14,937.15-	15,062.85-	50
460524 Family Planning	66,000.00-	29,291.34-	36,708.66-	44	100,000.00-	44,839.01-	55,160.99-	45
460525 Plan Review - Vector	24,000.00-	24,338.00-	338.00	101	64,000.00-	20,304.00-	43,696.00-	32
460526 Plan Review-Air Quality	11,270.00-	19,581.00-	8,311.00	174	15,500.00-	21,877.00-	6,377.00	141
460527 NOE-AQM	40,000.00-	50,220.00-	10,220.00-	126	32,900.00-	54,228.00-	21,328.00	165
460528 NESHAP-AQM	62,000.00-	49,926.00-	12,074.00-	81	62,000.00-	55,617.00-	6,383.00-	90
460529 Assessments-AQM	21,000.00-	18,984.00-	2,016.00-	90	22,000.00-	19,418.00-	2,582.00-	88
460530 Inspector Registr-AQ	1,900.00-	3,395.00-	1,495.00-	179	1,900.00-	3,735.00-	1,835.00-	197
460531 Dust Plan-Air Quality	165,000.00-	88,704.00-	76,296.00-	54	178,333.00-	137,312.00-	41,021.00-	77
460532 Plan Rvw Hotel/Motel		69.00-	69.00		299.00-	299.00-	299.00	

Accounts	2011 Plan	2011 Actuals	Balance	Act%	2010 Plan	2010 Actual	Balance	Act%
460533 Quick Start		87.00-	87.00			344.00-	344.00	
460534 Child Care Inspection	8,300.00-	5,244.00-	3,056.00-	63	9,000.00-	5,395.00-	3,605.00-	60
460535 Pub Accomod Inspectn	17,000.00-	9,392.00-	7,608.00-	55	21,000.00-	9,437.00-	11,563.00-	45
460570 Education Revenue	13,400.00-	7,940.00-	5,460.00-	59		12,363.00-	12,363.00	
* Charges for Services	1,149,185.00-	801,706.33-	347,478.67-	70	1,451,491.69-	913,899.90-	537,591.79-	63
484050 Donations Federal Pgm Income		28,078.70-	28,078.70			100.00-	100.00	
485100 Reimbursements		150.00-	150.00			150.00-	150.00	
485300 Other Misc Govt Rev		80.50-	80.50		450.00-	564.00-	114.00	125
* Miscellaneous		28,309.20-	28,309.20		450.00-	814.00-	364.00	181
** Revenue	9,282,250.82-	5,180,086.90-	4,102,163.92-	56	11,950,817.87-	5,759,671.38-	6,191,146.49-	48

Washoe County Health District  
EXPENSE  
Pds 1-8, FY2011

Accounts	2011 Plan	2011 Actuals	Balance	Act%	2010 Plan	2010 Actual	Balance	Act%
701110 Base Salaries	10,267,700.15	6,050,182.81	4,217,517.34	59	10,661,133.97	6,088,124.50	4,573,009.47	57
701120 Part Time	654,044.80	383,805.23	270,239.57	59	700,249.99	454,007.98	246,242.01	65
701130 Pooled Positions	381,237.66	262,608.08	118,629.58	69	325,364.33	147,968.17	177,396.16	45
701140 Holiday Work	1,200.00	1,643.15	443.15	137	1,500.00	846.49	653.51	56
701150 xcContractual Wages					255,500.00	58,554.64	196,945.36	23
701200-Incentive Longevity	162,000.00	80,444.26	81,555.74	50	167,094.00	76,877.73	90,216.27	46
701300 Overtime	43,664.26	70,281.91	26,617.65	161	301,520.21	127,810.68	173,709.53	42
701406 Standby Pay	30,000.00	23,493.75	6,506.25	78	30,000.00	22,153.93	7,846.07	74
701408 Call Back	3,000.00	1,719.32	1,280.68	57	3,000.00	2,590.74	409.26	86
701412 Salary Adjustment	48,368.57		48,368.57		185,747.75		185,747.75	
701413 Vac Payoff/Sick Pay-Term		84,627.01	84,627.01			86,241.52	86,241.52	
701417 Comp Time		17,002.32	17,002.32			25,535.65	25,535.65	
701500 Merit Awards	120,175.23		120,175.23		329,645.39		329,645.39	
* Salaries and Wages	11,374,303.07	6,975,807.84	4,398,495.23	61	12,301,464.86	7,090,712.03	5,210,752.83	58
705110 Group Insurance	1,588,298.03	935,629.75	662,668.28	59	1,570,574.85	921,582.02	648,992.83	59
705210 Retirement	2,377,608.28	1,401,455.45	976,152.83	59	2,467,024.18	1,418,504.38	1,048,519.80	57
705215 Retirement Calculation	410,797.00		410,797.00		200,000.00		200,000.00	
705230 Medicare April 1986	148,666.06	92,151.92	56,514.14	62	151,277.42	92,771.72	58,505.70	61
705320 Workmens Comp	54,530.00	36,353.36	18,176.64	67	64,271.45	40,889.04	23,382.41	64
705330 Unemply Comp	33,440.00	33,440.01	0.01	100	12,350.00	12,330.00	20.00	100
705360 Benefit Adjustment	8,471.00		8,471.00		9,504.31		9,504.31	
* Employee Benefits	4,631,810.37	2,499,030.49	2,132,779.88	54	4,475,002.21	2,486,077.16	1,988,925.05	56
710100 Professional Services	714,388.94	116,277.50	598,111.44	16	2,031,672.72	289,744.66	1,741,928.06	14
710105 Medical Services	7,248.00	1,086.00	6,162.00	15	13,600.00	11,089.00	2,511.00	82
710108 MD Consultants	60,900.00	32,675.00	28,225.00	54	55,382.00	27,737.50	27,644.50	50
710110 Contracted/Temp Services	86,607.22	46,188.24	40,418.98	53				
710119 Subrecipient Payments	186,242.00	131,387.44	54,854.56	71	147,602.00	54,481.00	93,121.00	37
710200 Service Contract	74,415.00	44,938.40	29,476.60	60	102,210.00	58,802.19	43,407.81	58
710205 Repairs and Maintenance	16,864.00	14,001.01	2,862.99	83	15,505.00	24,001.15	8,496.15	155
710210 Software Maintenance	12,000.00	9,000.00	3,000.00	75	350.00	26,802.29	26,452.29	7,658
710300 Operating Supplies	140,195.14	67,434.52	72,760.62	48	270,541.22	112,742.04	157,799.18	42
710302 Small Tools & Allow	2,185.00	325.50	1,859.50	15	1,385.00	750.33	634.67	54
710308 Animal Supplies	2,000.00		2,000.00		2,000.00		2,000.00	
710319 Chemical Supplies	360,450.00	321,497.39	38,952.61	89	560,707.00	360,810.19	199,896.81	64
710334 Copy Machine Expense	32,011.00	17,744.76	14,266.24	55	36,024.50	17,054.19	18,970.31	47
710350 Office Supplies	49,948.43	28,617.60	21,330.83	57	62,342.26	30,776.55	31,565.71	49
710355 Books and Subscriptions	11,084.00	3,576.65	7,507.35	32	7,587.00	5,307.66	2,279.34	70
710360 Postage	19,538.00	14,485.43	5,052.57	74	26,958.44	15,125.91	11,832.53	56
710361 Express and Courier	815.00	323.94	491.06	40	1,135.00	285.63	849.37	25
710391 Fuel & Lube	100.00		100.00		100.00		100.00	
710500 Other Expense	34,355.88	34,687.91	332.03	101	94,550.30	19,089.61	75,480.69	20
710502 Printing	24,386.72	9,475.60	14,911.12	39	49,651.24	19,025.31	30,625.93	38
710503 Licenses & Permits	6,875.00	6,205.00	670.00	90	8,625.00	5,482.67	3,142.33	64
710504 Registration					900.00		900.00	
710505 Rental Equipment		360.00	1,440.00	20	2,800.00	2,669.00	131.00	95
710506 Dept Insurance Deductible	1,800.00	326.19	326.19		273.40	450.00	176.60	165



Accounts	2011 Plan	2011 Actuals	Balance	Act%	2010 Plan	2010 Actual	Balance	Act%
710507 Network and Data Lines	5,460.00	4,209.42	1,250.58	77	4,705.00	3,095.61	1,609.39	66
710508 Telephone Land Lines	53,739.92	27,503.49	26,236.43	51	60,808.05	29,836.20	30,971.85	49
710509 Seminars and Meetings	38,033.00	19,606.18	18,426.82	52	29,770.00	11,503.00	18,267.00	39
710512 Auto Expense	16,457.00	7,687.38	8,769.62	47	20,954.14	8,393.07	12,561.07	40
710514 Regulatory Assessments		27.99						
710519 Cellular Phone	13,410.00	10,147.78	3,262.22	76	13,597.00	9,205.99	4,391.01	68
710529 Dues	6,961.00	8,085.00	1,124.00	116	4,476.00	6,873.00	2,397.00	154
710535 Credit Card Fees	10,545.00	6,400.23	4,144.77	61	12,394.78	6,226.40	6,168.38	50
710546 Advertising	20,394.70	28,867.58	8,472.88	142	37,047.00	23,365.10	13,681.90	63
710577 Uniforms & Special Clothing	3,450.00	695.73	2,754.27	20	3,150.00	1,094.08	2,055.92	35
710585 Undesignated Budget	32,758.00		32,758.00		31,540.05		31,540.05	
710590 Bad Debt Expense								
710600 LT Lease-Office Space	120,932.89	83,919.00	37,013.89	69	195,423.01	1,293.40	1,293.40	59
710703 Biologicals	313,025.68	92,421.67	220,604.01	30	291,252.68	115,816.54	79,606.47	30
710714 Referral Services	11,300.00	425.00	10,875.00	4	11,300.00	87,765.67	203,487.01	
710721 Outpatient	122,249.97	54,218.12	68,031.85	44	119,940.00	74,019.54	11,300.00	
710872 Food Purchases	3,001.00	1,748.12	1,252.88	58	2,695.00	860.58	1,834.42	62
711070 Utilities	1,100.00	1,212.00	112.00	110		1,362.00	1,362.00	32
711100 ESD Asset Management	21,600.00	13,350.00	8,250.00	62				
711113 Equip Srv Replace	41,946.18	29,801.67	12,144.51	71	101,823.48	73,241.85	28,581.63	72
711114 Equip Srv O & M	58,538.39	32,342.02	26,196.37	55	71,986.43	32,997.92	38,988.51	46
711115 Equip Srv Motor Pool	2,325.00	5,172.20	2,847.20	222	12,070.00	6,225.00	5,845.00	52
711117 ESD Fuel Charge	41,646.75	31,357.97	10,288.78	75	54,173.64	27,764.49	26,409.15	51
711119 Prop & Liab Billings	72,200.00	48,133.28	24,066.72	67	66,930.00	43,953.28	22,976.72	66
711120 Travel	201,417.37	41,653.13	159,764.24	21	194,849.02	24,340.84	170,508.18	12
711213 Travel-Non Cnty Pers					1,942.00		1,942.00	
711300 Cash Over Short								
711504 Equipment nonCapital	48,061.02	24.27	24.27					
* Services and Supplies	3,104,962.20	65,044.48	16,983.46	135	76,536.11	183,243.02	106,706.91	239
781004 Equipment Capital	105,454.72	43,283.58	1,590,342.95	49	4,909,465.47	1,854,683.46	3,054,782.01	38
* Capital Outlay	105,454.72	43,283.58	62,171.14	41	371,424.85	87,704.12	283,720.73	24
** Expenses	19,216,530.36	11,032,741.16	8,183,789.20	57	22,057,357.39	11,519,176.77	10,558,180.62	24
485192 Surplus Equipment Sales								
* Other Fin. Sources								
621001 Transfer From General	8,192,500.00	3,413,540.00	4,778,960.00	42	8,795,500.00	3,672,000.00	5,123,500.00	42
* Transfers In	8,192,500.00	3,413,540.00	4,778,960.00	42	8,795,500.00	3,672,000.00	5,123,500.00	42
** Other Financing Src/Use	8,192,500.00	3,413,540.00	4,778,960.00	42	8,795,500.00	3,672,012.60	5,123,487.40	42
*** Total	1,741,779.54	2,439,114.26	697,334.72	140	1,311,039.52	2,087,492.79	776,453.27	159

Accounts	2011 Plan	2011 Actuals	Balance	Act%	2010 Plan	2010 Actual	Balance	Act%
431100 Federal Grants	1,191,109.00-	597,422.79-	593,686.21-	50	1,205,291.00-	635,217.48-	570,073.52-	53
* Intergovernmental	1,191,109.00-	597,422.79-	593,686.21-	50	1,205,291.00-	635,217.48-	570,073.52-	53
460512 Duplication Service Fees	115.00-		115.00-		200.00-	84.50-	115.50-	42
* Charges for Services	115.00-		115.00-		200.00-	84.50-	115.50-	42
485300 Other Misc Govt Rev					450.00-	205.00-	245.00-	46
* Miscellaneous					450.00-	205.00-	245.00-	46
** Revenue	1,191,224.00-	597,422.79-	593,801.21-	50	1,205,941.00-	635,506.98-	570,434.02-	53
701110 Base Salaries	1,806,128.35	1,089,918.40	716,209.95	60	1,748,051.93	1,075,003.69	673,048.24	61
701120 Part Time	24,427.89	14,713.20	9,714.69	60	24,553.03	14,879.09	9,673.94	61
701130 Pooled Positions	83,483.00	19,833.50	63,649.50	24	68,296.19		68,296.19	
701140 Holiday Work		221.75	221.75-					
701200 Incentive Longevity	29,800.00	14,559.62	15,240.38	49	31,000.00	13,003.10	17,996.90	42
701300 Overtime	1,000.00	10,168.11	9,168.11-	1,017	6,000.00	6,744.94	7,104.00	112
701412 Salary Adjustment	5,347.52-		5,347.52-		7,104.00			
701413 Vac Payoff/Sick Pay-Term		10,715.38	10,715.38-					
701417 Comp Time								
* Salaries and Wages	1,939,491.72	1,160,129.96	779,361.76	60	1,885,005.15	1,116,992.45	768,012.70	59
705110 Group Insurance	288,679.65	178,790.04	109,889.61	62	288,699.06	170,166.40	98,532.66	63
705210 Retirement	394,720.53	236,750.68	157,969.85	60	381,561.51	233,036.56	148,524.95	61
705215 Retirement Calculation	410,797.00		410,797.00		200,000.00		200,000.00	
705230 Medicare April 1986	26,138.11	16,159.02	9,979.09	62	24,601.66	15,279.60	9,322.06	62
705320 Workmens Comp	10,332.00	6,887.92	3,444.08	67	11,458.00	7,638.64	3,819.36	67
705330 Unemply Comp	6,336.00	6,335.97	0.03	100	2,210.00	2,210.00		100
* Er & Yee Benefits	1,137,003.29	444,923.63	692,079.66	39	888,530.23	428,331.20	460,199.03	48
71. . . Professional Services	2,300.00	1,905.00	395.00	83	3,300.00	735.00	2,565.00	22
710105 Medical Services		207.00	207.00-					
710200 Service Contract	750.00	845.48	95.48-	113	750.00	794.38	44.38-	106
710205 Repairs and Maintenance	700.00		700.00		800.00	96.22	703.78	12
710300 Operating Supplies	26,100.00	7,979.43	18,120.57	31	52,049.29	12,424.53	39,624.76	24
710334 Copy Machine Expense	11,594.00	2,978.85	8,615.15	26	11,594.00	4,654.78	6,939.22	40
710350 Office Supplies	16,200.00	6,164.16	10,035.84	38	16,185.00	8,492.76	7,692.24	52
710355 Books and Subscriptions	1,350.00	896.40	453.60	66	1,370.00	1,639.45	269.45-	120
710360 Postage	1,550.00	681.10	868.90	44	1,600.00	748.45	851.55	47
710361 Express and Courier	100.00	14.56	85.44	15	100.00	31.77	68.23	32
710500 Other Expense	1,100.00	784.00	316.00	71	1,100.00	663.20	436.80	60
710502 Printing	9,050.00	649.81	8,400.19	7	9,550.00	1,665.58	7,884.42	17
710503 Licenses & Permits	2,300.00	825.00	1,475.00	36	2,400.00	400.00	2,000.00	17
710507 Network and Data Lines	480.00	323.67	156.33	67		123.63	123.63-	
710508 Telephone Land Lines	11,380.00	5,841.50	5,538.50	51	11,800.00	6,464.64	5,335.36	55
710509 Seminars and Meetings	5,300.00	2,102.18	3,197.82	40	5,100.00	1,845.00	3,255.00	36
710512 Auto Expense	3,900.00	919.88	2,980.12	24	4,350.00	1,008.22	3,341.78	23
710519 Cellular Phone	250.00	804.90	554.90-	322	350.00	71.16	278.84	20
710529 Dues	2,850.00	515.00	2,335.00	18	955.00	2,605.00	1,650.00-	273
710546 Advertising	150.00	80.69	69.31	54	150.00	59.31	90.69	40
710600 LT Lease-Office Space	80,296.00	53,583.06	26,712.94	67	80,296.00	60,792.60	19,503.40	76
710872 Food Purchases	150.00		150.00		150.00		150.00	

Accounts	2011 Plan	2011 Actuals	Balance	Act%	2010 Plan	2010 Actual	Balance	Act%
711010 Utilities	100.00	330.00	230.00-	330		63.00	63.00-	
711100 ESD Asset Management	360.00	240.00	120.00	67				
711113 Equip Srv Replace					2,122.20	1,744.80	377.40	82
711114 Equip Srv O & M	702.30	469.35	232.95	67	1,043.60	730.92	312.68	70
711115 Equip Srv Motor Pool	1,000.00	557.50	442.50	56		365.00	365.00-	
711117 ESD Fuel Charge	509.46	411.07	98.39	81	636.64	339.64	297.00	53
711119 Prop & Liab Billings	13,680.00	9,119.92	4,560.08	67	11,798.00	7,865.36	3,932.64	67
711210 Travel	17,500.00	7,211.78	10,288.22	41	16,500.00	4,570.62	11,929.38	28
711300 Cash Over Short		0.68	0.68-					
711504 Equipment nonCapital	1,700.00	5,678.11	3,978.11-	334	1,700.00	4,847.32	3,147.32-	285
* Services and Supplies	213,401.76	112,120.08	101,281.68	53	237,749.73	125,916.84	111,832.89	53
** Expenses	3,289,896.77	1,717,173.67	1,572,723.10	52	3,011,285.11	1,671,240.49	1,340,044.62	55
*** Total	2,098,672.77	1,119,750.88	978,921.89	53	1,805,344.11	1,035,733.51	769,610.60	57

Washoe County Health District  
 Air Quality Management  
 Pds 1-8, FY 2011

Accounts	2011 Plan	2011 Actuals	Balance	Act%	2010 Plan	2010 Actual	Balance	Act%
422510 Air Pollution Permits	391,000.00-	230,184.50-	160,815.50-	59	402,399.00-	242,458.25-	159,940.75-	60
* Licenses and Permits	391,000.00-	230,184.50-	160,815.50-	59	402,399.00-	242,458.25-	159,940.75-	60
431100 Federal Grants	686,099.00-	367,288.54-	318,810.46-	54	681,349.00-	281,188.92-	400,160.08-	41
431105 Federal Grants - Indirect		13,796.46-	13,796.46-			12,716.08-	12,716.08-	
432100 State Grants	140,000.00-	140,000.00-		100				
432311 Pol Ctrl 455B.830	290,140.86-	229,370.00-	60,770.86-	79	280,000.00-	228,975.00-	51,025.00-	82
* Intergovernmental	1,116,239.86-	750,455.00-	365,784.86-	67	961,349.00-	522,880.00-	438,469.00-	54
460513 Other Health Service Charges		701.00-	701.00-			992.00-	992.00-	
460526 Plan Review-Air Quality	11,270.00-	19,581.00-	8,311.00-	174	15,500.00-	21,877.00-	6,377.00-	141
460527 NOE-AQM	40,000.00-	50,220.00-	10,220.00-	126	32,900.00-	54,228.00-	21,328.00-	165
460528 NESHAP-AQM	62,000.00-	49,926.00-	12,074.00-	81	62,000.00-	55,617.00-	6,383.00-	90
460529 Assessments-AQM	21,000.00-	18,984.00-	2,016.00-	90	22,000.00-	19,418.00-	2,582.00-	88
460530 Inspector Registr-AQ	1,900.00-	3,395.00-	1,495.00-	179	1,900.00-	3,735.00-	1,835.00-	197
460531 Dust Plan-Air Quality	165,000.00-	88,704.00-	76,296.00-	54	178,333.00-	137,312.00-	41,021.00-	77
* Charges for Services	301,170.00-	231,511.00-	69,659.00-	77	312,633.00-	293,179.00-	19,454.00-	94
485300 Other Misc Govt Rev		55.50-	55.50-			90.00-	90.00-	
* Miscellaneous		55.50-	55.50-			90.00-	90.00-	
** Revenue	1,808,409.86-	1,212,206.00-	596,203.86-	67	1,676,381.00-	1,058,607.25-	617,773.75-	63
701110 Base Salaries	1,368,978.42	844,278.46	524,699.96	62	1,311,733.43	823,665.35	488,068.08	63
701130 Pooled Positions	18,000.00	13,754.04	4,245.96	76	8,000.00	5,033.41	2,966.59	63
701150 xContractual Wages					50,000.00	10,400.00	50,000.00	49
701200 Incentive Longevity	23,000.00	10,575.02	12,424.98	46	21,150.00	10,400.00	10,750.00	
701100 Overtime	6,576.10	2,352.84	4,223.26	36	6,057.21	409.82	6,057.21	
701110 Call Back		209.26	209.26					
701410 Vac Payoff/Sick Pay-Term		42,911.41	42,911.41-					
701417 Comp Time		11,850.01	11,850.01-					
* Salaries and Wages	1,416,554.52	925,931.04	490,623.48	65	1,396,940.64	839,508.58	557,432.06	60
705110 Group Insurance	175,898.81	109,723.85	66,174.96	62	156,554.89	99,157.93	57,396.96	63
705210 Retirement	299,272.94	183,562.55	115,710.39	61	285,871.82	178,488.00	107,383.82	62
705230 Medicare April 1986	18,558.58	12,282.55	6,276.03	66	17,726.98	11,011.67	6,715.31	62
705320 Workmens Comp	5,740.00	3,826.64	1,913.36	67	6,740.00	4,493.36	2,246.64	67
705330 Unemploy Comp	3,520.00	3,519.99	0.01	100	1,300.00	1,300.00		100
* Employee Benefits	502,990.33	312,915.58	190,074.75	62	468,193.69	294,450.96	173,742.73	63
710100 Professional Services	205,628.23	27,624.91	178,003.32	13	176,599.41	11,920.34	164,679.07	7
710105 Medical Services		628.00	628.00-					
710110 Contracted/Temp Services	40,000.00		40,000.00					
710200 Service Contract	350.00	252.92	97.08	72	350.00	363.00	13.00-	104
710205 Repairs and Maintenance	7,000.00	10,446.30	3,446.30-	149	7,000.00	2,175.27	4,824.73	31
710300 Operating Supplies	9,100.00	6,289.87	2,810.13	69	4,100.00	7,324.76	3,224.76-	179
710334 Copy Machine Expense	4,400.00	3,223.42	1,176.58	73	4,387.20	2,922.16	1,465.04	67
710350 Office Supplies	4,000.00	4,412.30	412.30-	110	3,500.00	3,296.43	203.57	94
710355 Books and Subscriptions	224.00	213.82	10.18	95	224.00	221.86	2.14	99
710360 Postage	2,200.00	1,844.97	355.03	84	2,200.00	2,809.79	609.79-	128
710361 Express and Courier	200.00	72.34	127.66	36	200.00	39.95	160.05	20
710500 Other Expense	200.00	57.00	143.00	29	200.00	567.77	367.77-	284
710502 Printing	1,000.00	618.87	381.13	62	1,000.00	380.59	619.41	38

Accounts	2011 Plan	2011 Actuals	Balance	Act%	2010 Plan	2010 Actual	Balance	Act%
710503 Licenses & Permits	90.00		90.00		90.00	2,372.67	2,282.67-	2,636
710505 Rental Equipment	1,800.00		1,800.00		1,800.00	1,800.00		100
710506 Dept Insurance Deductible		150.00	150.00-					
710508 Telephone Land Lines	7,000.00	3,905.81	3,094.19	56	9,000.00	4,264.72	4,735.28	47
710509 Seminars and Meetings	5,000.00	1,825.00	3,175.00	37	4,200.00	1,205.00	2,995.00	29
710512 Auto Expense	1,200.00	132.50	1,067.50	11	1,200.00	354.68	845.32	30
710519 Cellular Phone	3,800.00	3,170.38	629.62	83	3,800.00	2,320.75	1,479.25	61
710529 Dues	435.00	3,451.00	3,016.00-	793	435.00	2,185.00	1,750.00-	502
710535 Credit Card Fees	1,500.00	692.84	807.16	46	1,500.00	1,158.43	341.57	77
710546 Advertising	1,000.00	406.50	593.50	41	5,700.00	664.54	5,035.46	12
710577 Uniforms & Special Clothing	1,100.00		1,100.00		1,100.00		1,100.00	
710600 LT Lease-Office Space					74,490.12	24,688.00	49,802.12	
710721 Outpatient	1,316.00		1,316.00		1,316.00		1,316.00	33
711100 ESD Asset Management	2,880.00	2,190.00	690.00	76				
711113 Equip Srv Replace	7,677.51	9,237.65	1,560.14-	120	30,340.92	12,911.99	17,428.93	43
711114 Equip Srv O & M	13,966.50	6,281.52	7,684.98	45	13,520.37	7,066.84	6,453.53	52
711115 Equip Srv Motor Pool		325.00	325.00-			262.50	262.50-	
711117 ESD Fuel Charge	11,125.62	7,041.22	4,084.40	63	12,187.68	7,417.08	4,770.60	61
711119 Prop & Liab Billings	7,600.00	5,066.64	2,533.36	67	7,940.00	4,626.64	3,313.36	58
711210 Travel	28,500.00	6,120.50	22,379.50	21	40,227.52	5,213.92	35,013.60	13
711504 Equipment nonCapital	14,000.00	15,623.02	1,623.02-	112	4,000.00	56,137.87	52,137.87-	1,403
* Services and Supplies	384,292.86	121,304.30	262,988.56	32	412,608.22	166,672.55	245,935.67	40
780004 Equipment Capital	92,697.72	43,283.58	49,414.14	47	91,708.35		91,708.35	
* Capital Outlay	92,697.72	43,283.58	49,414.14	47	91,708.35		91,708.35	
** Expenses	2,396,535.43	1,403,434.50	993,100.93	59	2,369,450.90	1,300,632.09	1,068,818.81	55
485192 Surplus Equipment Sales						12.60-	12.60	
** Other Financing Src/Use						12.60-	12.60	
*** Total	588,125.57	191,228.50	396,897.07	33	693,069.90	242,012.24	451,057.66	35

Washoe County Health District  
 Community and Clinical Health Services  
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Accounts	2011-Plan	2011 Actuals	Balance	Act%	2010 Plan	2010 Actual	Balance	Act%
431100 Federal Grants	2,350,640.70-	1,138,094.43-	1,212,546.27-	48	2,482,580.00-	1,181,107.73-	1,301,472.27-	48
431105 Federal Grants - Indirect		17,106.62-	17,106.62					
432100 State Grants	255,737.42-	68,005.78-	187,731.64-	27	552,556.00-	198,625.75-	353,930.25-	36
* Intergovernmental	2,606,378.12-	1,223,206.83-	1,383,171.29-	47	3,035,136.00-	1,379,733.48-	1,655,402.52-	45
460162 Services to Other Agencies					63,657.69-	23,909.21-	39,748.48-	38
460500 Other Immunizations	85,000.00-	57,849.44-	27,150.56-	68	110,000.00-	56,938.39-	53,061.61-	52
460501 Medicaid Clinical Services	32,000.00-	32,275.30-	275.30	101	36,500.00-	16,280.03-	20,219.97-	45
460503 Childhood Immunizations	140,000.00-	37,234.40-	102,765.60-	27	190,000.00-	90,764.45-	99,235.55-	48
460505 Non Title X Revenue						1,369.00-	1,369.00-	
460508 Tuberculosis	7,000.00-	4,536.35-	2,463.65-	65	10,000.00-	5,606.15-	4,393.85-	56
460515 Medicare Reimbursement	500.00-	205.60-	294.40-	41	500.00-	672.90-	172.90	135
460516 Pgm Inc-3rd Prty Rec	6,500.00-	17,925.87-	11,425.87	276	9,000.00-	4,814.72-	4,185.28-	53
460517 Influenza Immunization	12,000.00-	5,975.99-	6,024.01-	50	5,000.00-	23,549.06-	18,549.06	471
460518 STD Fees	30,000.00-	19,795.21-	10,204.79-	66	30,000.00-	19,828.33-	10,171.67-	66
460519 Outpatient Services					12,500.00-		12,500.00-	
460524 Family Planning	66,000.00-	29,291.34-	36,708.66-	44	100,000.00-	44,839.01-	55,160.99-	45
460570 Education Revenue	11,000.00-	6,402.00-	4,598.00-	58		9,623.00-	9,623.00	
* Charges for Services	390,000.00-	211,491.50-	178,508.50-	54	567,157.69-	298,194.25-	268,963.44-	53
484050 Donations Federal Pgm Income						100.00-	100.00	
485300 Other Misc Govt Rev		28,078.70-	28,078.70			106.00-	6.00	
* Miscellaneous		28,078.70-	28,078.70			106.00-	6.00	
** Revenue	2,996,378.12-	1,462,777.03-	1,533,601.09-	49	3,602,293.69-	1,678,033.73-	1,924,259.96-	47
701100 Base Salaries	2,613,654.20	1,543,006.72	1,070,647.48	59	3,078,262.37	1,645,289.80	1,432,972.57	53
701101 Part Time	573,266.06	352,742.68	220,523.38	62	640,119.02	385,988.21	254,130.81	60
701102 Pooled Positions	153,345.03	132,666.42	20,678.61	87	120,571.14	56,370.23	64,200.91	47
701200 Incentive Longevity	52,628.00	28,123.63	24,504.37	53	54,703.00	27,332.98	27,370.02	50
701300 Overtime	300.00	9,755.66	9,455.66-	3,252	2,175.00	3,855.21	1,680.21-	177
701412 Salary Adjustment	175,244.98-	10,684.89	175,244.98-		114,541.03		114,541.03	
701413 Vac Payoff/Sick Pay-Term		194.12	194.12-				52,337.82-	
701417 Comp Time			10,684.89-				7,925.32-	
701500 Merit Awards	53,002.53		53,002.53		329,645.39-		329,645.39-	
* Salaries and Wages	3,270,950.84	2,077,174.12	1,193,776.72	64	3,680,726.17	2,179,099.57	1,501,626.60	59
705110 Group Insurance	473,252.59	259,685.44	213,567.15	55	524,221.04	290,948.88	233,272.16	56
705210 Retirement	695,312.38	414,311.75	281,000.63	60	808,950.04	451,207.90	357,742.14	56
705230 Medicare April 1986	42,923.94	26,816.82	16,107.12	62	49,212.59	28,723.29	20,489.30	58
705320 Workmens Comp	17,220.00	11,480.08	5,739.92	67	21,231.00	14,153.84	7,077.16	67
705330 Unemploy Comp	10,560.00	10,560.03	0.03-	100	4,095.00	4,085.00	10.00	100
705360 Benefit Adjustment					1,505.00-		1,505.00-	
* Employee Benefits	1,239,268.91	722,854.12	516,414.79	58	1,406,204.67	789,118.91	617,085.76	56
710100 Professional Services	95,586.00	55,716.91	39,869.09	58	305,393.00	146,886.88	158,506.12	48
710105 Medical Services	600.00	75.50	524.50	13	13,000.00	8,566.00	4,434.00	66
710108 MD Consultants	48,900.00	27,675.00	21,225.00	57	43,382.00	20,737.50	22,644.50	48
710110 Contracted/Temp Services	3,355.00		3,355.00					
710119 Subrecipient Payments	186,242.00	131,387.44	54,854.56	71	147,602.00	54,481.00	93,121.00	37
710200 Service Contract	4,395.00	4,374.89	20.11	100	12,200.00	7,712.18	4,487.82	63
710205 Repairs and Maintenance	6,786.00	2,204.22	4,581.78	32	6,105.00	19,818.18	13,713.18-	325

Washoe County Health District  
 Community and Clinical Health Services  
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Accounts	2011 Plan	2011 Actuals	Balance	Act%	2010 Plan	2010 Actual	Balance	Act%
710210 Software Maintenance	61,200.00	29,945.78	31,254.22	49	350.00	67,784.44	350.00	70
710300 Operating Supplies	12,310.00	8,062.62	4,247.38	65	97,132.00	7,437.30	29,347.56	45
710334 Copy Machine Expense	9,720.01	7,698.37	2,021.64	79	16,463.00	5,383.81	9,025.70	37
710355 Books and Subscriptions	1,900.00	478.85	1,421.15	25	14,405.00	907.62	9,021.19	52
710360 Postage	4,840.00	3,318.87	1,521.13	69	1,730.00	3,366.69	822.38	69
710361 Express and Courier	290.00	123.99	166.01	43	4,858.00	120.53	1,491.31	23
710500 Other Expense	19,131.67	7,621.09	11,510.58	40	535.00	17,838.64	414.47	29
710502 Printing	6,060.00	3,616.39	2,443.61	60	60,624.30	3,094.94	42,785.66	27
710503 Licenses & Permits	2,150.00	2,900.00	750.00	135	11,303.24	745.00	8,208.30	20
710504 Registration					3,800.00		3,055.00	
710506 Dept Insurance Deductible					900.00		900.00	
710507 Network and Data Lines	2,280.00	1,618.35	661.65	71	273.40	1,350.90	273.40	90
710508 Telephone Land Lines	14,580.00	8,813.01	5,766.99	60	1,505.00	9,819.49	154.10	53
710509 Seminars and Meetings	7,350.00	6,190.00	1,160.00	84	18,459.00	2,095.00	8,639.51	26
710512 Auto Expense	11,057.00	6,284.90	4,772.10	57	8,050.00	6,034.55	5,955.00	41
710519 Cellular Phone	505.00	421.49	83.51	83	14,793.00	550.24	8,758.45	119
710529 Dues	1,100.00	2,080.00	980.00	189	462.00	819.00	731.00	53
710535 Credit Card Fees	4,245.00	2,802.99	1,442.01	66	1,550.00	2,443.24	3,491.76	41
710546 Advertising	17,124.70	24,958.44	7,833.74	146	5,935.00	21,497.63	8,499.37	72
710577 Uniforms & Special Clothing	650.00		650.00		29,997.00		350.00	
710590 Bad Debt Expense					350.00		350.00	
711000 Biologicals	308,879.00	92,264.67	216,614.33	30	286,952.00	459.00	459.00	31
711001 Referral Services	11,300.00	425.00	10,875.00	4	11,300.00	87,541.45	199,410.55	
711002 Outpatient	117,933.97	53,686.72	64,247.25	46	11,300.00	73,496.50	11,300.00	67
710872 Food Purchases	2,851.00	1,256.24	1,594.76	44	109,576.00	860.58	36,079.50	34
711010 Utilities	1,000.00	702.00	298.00	70	2,545.00	228.00	1,684.42	
711100 ESD Asset Management	360.00	30.00	330.00	8			228.00	
711113 Equip Srv Replace	1,047.46	28.65	1,018.81	3	1,397.28	1,174.32	222.96	84
711114 Equip Srv O & M	472.80		472.80		904.60	252.16	652.44	28
711115 Equip Srv Motor Pool	1,125.00	550.00	575.00	49	4,870.00	320.00	4,550.00	7
711117 ESD Fuel Charge		379.63	379.63		538.69		538.69	
711119 Prop & Liab Billings	22,800.00	15,200.00	7,600.00	67	21,861.00	14,573.92	7,287.08	67
711210 Travel	34,016.53	8,834.32	25,182.21	26	48,190.50	3,818.76	44,371.74	8
711213 Travel-Non Nnty Pers		4.95	4.95		1,942.00		1,942.00	
711300 Cash Over Short								
711504 Equipment nonCapital	4,876.00	2,634.37	2,241.63	54	6,828.00	4,786.09	2,041.91	70
* Services and Supplies	1,029,019.14	514,355.75	514,663.39	50	1,316,262.01	597,001.54	719,260.47	45
** Expenses	5,539,238.89	3,314,383.99	2,224,854.90	60	6,403,192.85	3,565,220.02	2,837,972.83	56
*** Total	2,542,860.77	1,851,606.96	691,253.81	73	2,800,899.16	1,887,186.29	913,712.87	67

Accounts	2011 Plan	2011 Actuals	Balance	Act%	2010 Plan	2010 Actual	Balance	Act%
422503 Environmental Permits	43,000.00-	35,289.00-	7,711.00-	82	69,000.00-	30,713.00-	38,287.00-	45
422504 Pool Permits	63,000.00-	15,646.00-	47,354.00-	25	33,000.00-	17,770.00-	15,230.00-	54
422505 RV Permits	10,500.00-	6,850.00-	3,650.00-	65	10,500.00-	7,133.00-	3,367.00-	68
422507 Food Service Permits	342,000.00-	236,282.00-	105,718.00-	69	355,000.00-	243,348.00-	111,652.00-	69
422508 Wat Well Const Perm	34,500.00-	14,799.00-	19,701.00-	43	44,000.00-	21,998.00-	22,002.00-	50
422509 Water Company Permits	4,000.00-	2,933.00-	1,067.00-	58	12,000.00-	3,133.00-	8,867.00-	26
422511 ISDS Permits	47,000.00-	36,791.00-	10,209.00-	78	90,000.00-	30,307.85-	59,692.15-	34
422513 Special Event Permits	70,500.00-	43,386.00-	27,114.00-	62	75,000.00-	50,933.20-	24,066.80-	68
422514 Initial Applic Fee	35,000.00-	17,440.00-	17,560.00-	50	38,000.00-	20,841.00-	17,159.00-	55
* Licenses and Permits	649,500.00-	408,816.00-	240,684.00-	63	726,500.00-	426,177.05-	300,322.95-	59
431100 Federal Grants	311,029.78-	140,888.96-	170,140.82-	45	277,000.00-	123,226.38-	153,773.62-	44
432100 State Grants	75,000.00-	36,250.00-	38,750.00-	48	75,000.00-	37,750.00-	37,250.00-	50
432310 Tire Fee NRS 444A.090	370,535.00-	357,042.56-	13,492.44-	96	370,534.52-	299,675.99-	70,858.53-	81
* Intergovernmental	756,564.78-	534,181.52-	222,383.26-	71	722,534.52-	460,652.37-	261,882.15-	64
460509 Water Quality		432.00-	432.00-					
460510 IT Overlay	111,000.00-	58,775.00-	52,225.00-	53	121,001.00-	70,504.00-	50,497.00-	58
460512 Duplication Service Fees		583.22-	583.22-					
460513 Other Health Service Charges	2,700.00-	4,918.25-	2,218.25-	182	8,000.00-	2,145.00-	5,855.00-	27
460514 Food Service Certification	8,000.00-	8,972.00-	972.00-	112	8,000.00-	10,798.00-	2,798.00-	135
460520 Eng Serv Health	55,000.00-	27,292.00-	27,708.00-	50	90,500.00-	37,243.00-	53,257.00-	41
460521 Plan Review - Pools & Spas	2,500.00-	3,769.00-	1,269.00-	151	5,000.00-	5,395.00-	395.00-	108
460523 Plan Review - Food Services	17,000.00-	17,414.15-	414.15-	102	30,000.00-	14,937.15-	15,062.85-	50
460525 Plan Review - Vector	24,000.00-	24,338.00-	338.00-	101	64,000.00-	20,304.00-	43,696.00-	32
460532 Plan Rvw Hotel/Motel		69.00-	69.00-					
460533 Quick Start		87.00-	87.00-					
460534 Child Care Inspection	8,300.00-	5,244.00-	3,056.00-	63	9,000.00-	3,444.00-	344.00-	
460535 Pub Accomod Inspectn	17,000.00-	9,392.00-	7,608.00-	55	21,000.00-	5,395.00-	3,605.00-	60
460570 Education Revenue	2,400.00-	1,538.00-	862.00-	64		9,437.00-	11,563.00-	45
* Charges for Services	247,900.00-	162,823.62-	85,076.38-	66	356,501.00-	179,541.15-	176,959.85-	50
485100 Reimbursements		150.00-	150.00-					
485300 Other Misc Govt Rev		150.00-	150.00-					
* Miscellaneous	1,653,964.78-	1,105,971.14-	547,993.64-	67	1,805,535.52-	1,066,693.57-	738,841.95-	59
** Revenue	3,313,782.63	1,904,662.08	1,409,120.55	57	3,399,403.84	1,893,225.32	1,506,178.52	56
701110 Base Salaries	96,407.84	96,182.36	225.28	100	90,097.00	61,145.24	28,951.76	68
701130 Pooled Positions	1,200.00	671.28	528.72	56	1,500.00	846.49	653.51	56
701140 Holiday Work					9,500.00	6,121.44	3,378.56	64
701150 xcContractual Wages	48,750.00	23,100.00	25,650.00	47	52,100.00	23,246.17	28,853.83	45
701200 Incentive Longevity	33,788.00	26,623.51	7,164.49	79	34,288.00	18,600.67	15,687.33	54
701300 Overtime	30,000.00	23,493.75	6,506.25	78	30,000.00	22,153.93	7,846.07	74
701406 Standby Pay	3,000.00	1,510.06	1,489.94	50	3,000.00	2,180.92	819.08	73
701408 Call Back					304.20-		304.20-	
701412 Salary Adjustment								
701413 Vac Payoff/Sick Pay-Term								
701417 Comp Time								
701500 Merit Awards	173,177.76-		173,177.76-				21,031.55-	
* Salaries and Wages	3,353,750.51	2,076,243.04	1,277,507.47	62	3,619,584.64	2,058,598.32	1,560,986.32	57
705110 Group Insurance	496,011.19	295,386.76	200,624.43	60	480,654.08	271,259.55	209,394.53	56
705210 Retirement	724,004.28	419,319.41	304,684.87	58	740,272.62	415,619.06	324,653.56	56
705230 Medicare April 1986	43,660.48	26,562.03	17,098.45	61	43,911.91	25,981.86	17,930.05	59
705320 Workmens Comp	16,072.00	10,714.72	5,357.28	67	18,535.00	12,356.56	6,178.44	67



Washoe County Health District  
 Environmental Health Services  
 Pds 1-8, FY 2011

Accounts	2011 Plan	2011 Actuals	Balance	Act%	2010 Plan	2010 Actual	Balance	Act%
705330 Unemploy Comp	9,856.00	9,856.02	0.02	100	3,575.00	3,575.00		100
* Employee Benefits	1,289,603.95	761,838.94	527,765.01	59	1,286,948.61	728,792.03	558,156.58	57
710100 Professional Services	257,890.90	7,855.50	250,035.40	3	179,930.29	75,871.00	104,059.29	42
710105 Medical Services	6,548.00	175.50	6,372.50	3	500.00	1,758.50	1,258.50	352
710110 Contracted/Temp Services		18,462.84	18,462.84					
710200 Service Contract	67,300.00	37,221.28	30,078.72	55	87,300.00	45,361.44	41,938.56	52
710205 Repairs and Maintenance	1,000.00	1,255.54	255.54	126	1,000.00	969.48	30.52	97
710210 Software Maintenance								
710300 Operating Supplies	22,225.00	5,024.44	17,200.56	23	23,593.05	17,802.29	17,802.29	38
710302 Small Tools & Allow	2,185.00	325.50	1,859.50	15	1,385.00	8,897.84	14,695.21	54
710308 Animal Supplies	2,000.00		2,000.00		2,000.00	750.33	634.67	
710319 Chemical Supplies	360,450.00	321,497.39	38,952.61	89	560,707.00	360,810.19	2,000.00	64
710334 Copy Machine Expense	930.00	1,353.09	423.09	145	1,280.00	413.01	199,896.81	32
710350 Office Supplies	10,000.00	5,303.80	4,696.20	53	9,150.00	7,035.89	866.99	77
710355 Books and Subscriptions	5,400.00	1,229.47	4,170.53	23	1,600.00	838.24	2,114.11	52
710360 Postage	7,800.00	7,119.47	680.53	91	5,900.00	6,655.59	755.59	113
710361 Express and Courier	225.00	80.61	144.39	36	300.00	93.38	206.62	31
710391 Fuel & Lube	100.00		100.00		100.00	100.00	100.00	
710500 Other Expense	5,800.00	25,442.82	19,642.82	439	800.00	800.00	800.00	45
710502 Printing	3,925.00	2,841.50	1,083.50	72	3,225.00	1,452.07	1,772.93	84
710503 Licenses & Permits	2,335.00	2,480.00	145.00	106	2,335.00	1,965.00	370.00	84
710506 Dept Insurance Deductible		176.19	176.19			450.00	450.00	
710507 Network and Data Lines	2,700.00	1,908.35	791.65	71	3,200.00	1,350.90	1,849.10	42
710508 Telephone Land Lines	10,800.00	6,045.76	4,754.24	56	11,425.00	6,387.19	5,037.81	56
710509 Seminars and Meetings	16,585.00	7,245.00	9,340.00	44	11,200.00	5,228.00	5,972.00	47
710512 Auto Expense	200.00		200.00		375.00	60.78	314.22	16
710514 Regulatory Assessments		27.99	27.99					
710519 Cellular Phone	8,455.00	4,394.48	4,060.52	52	8,405.00	4,647.12	3,757.88	55
710529 Dues	1,726.00	1,129.00	597.00	65	896.00	1,214.00	318.00	135
710535 Credit Card Fees	4,000.00	2,046.21	1,953.79	51	4,959.78	2,079.87	2,879.91	42
710546 Advertising	1,050.00	551.61	498.39	53	500.00	84.31	415.69	17
710577 Uniforms & Special Clothing	1,700.00	695.73	1,004.27	41	1,700.00	1,094.08	605.92	64
710590 Bad Debt Expense						444.40	444.40	
710600 LT Lease-Office Space	40,636.89	30,335.94	10,300.95	75	40,636.89	30,335.94	10,300.95	75
710721 Outpatient					6,048.00		6,048.00	
711100 ESD Asset Management	18,000.00	9,330.00	8,670.00	52	67,963.08	57,410.74	10,552.34	84
711113 Equip Srv Replace	33,221.21	20,065.07	13,156.14	60	56,517.86	24,443.25	32,074.61	43
711114 Equip Srv O & M	43,396.79	25,124.73	18,272.06	58	7,000.00	5,240.00	1,760.00	75
711115 Equip Srv Motor Pool		3,537.20	3,537.20					
711117 ESD Fuel Charge	30,011.67	23,447.47	6,564.20	78	39,610.63	20,007.77	19,602.86	51
711119 Prop & Liab Billings	21,280.00	14,186.72	7,093.28	67	19,085.00	12,723.36	6,361.64	67
711210 Travel	54,677.48	13,716.86	40,960.62	25	35,650.00	8,393.42	27,256.58	24
711300 Cash Over Short		20.00	20.00					
711504 Equipment-nonCapital	12,652.00	17,516.27	4,864.27	138	2,643.97	2,643.97	2,643.97	
** Services and Supplies	1,057,205.94	619,129.33	438,076.61	59	1,198,921.55	712,269.38	486,652.17	59
** Expenses	5,700,560.40	3,457,211.31	2,243,349.09	61	6,105,454.80	3,499,659.73	2,605,795.07	57
** Transfer From General					350,000.00		350,000.00	
** Other Financing Src/Use					350,000.00		350,000.00	
**** Total	4,046,595.62	2,351,240.17	1,695,355.45	58	3,949,919.28	2,432,966.16	1,516,953.12	62

Washoe County Health District  
 Epidemiology and Public Health Preparedness  
 Pds 1-8, FY 2011

Accounts	2011 Plan	2011 Actuals	Balance	Act%	2010 Plan	2010 Actual	Balance	Act%
431100 Federal Grants	1,389,675.06-	588,988.99-	800,706.07-	42	3,414,126.66-	1,165,332.92-	2,248,793.74-	34
431105* Federal Grants - Indirect	32,599.00-	16,835.74-	15,763.26-	52	31,540.00-	12,505.93-	19,034.07-	40
* Intergovernmental	1,422,274.06-	605,804.73-	816,469.33-	43	3,445,666.66-	1,177,838.85-	2,267,827.81-	34
460511 Birth and Death Certificates	210,000.00-	195,334.00-	14,666.00-	93	215,000.00-	142,901.00-	72,099.00-	66
460512 Duplication Service Fees		546.21-	546.21-					
* Charges for Services	210,000.00-	195,880.21-	14,119.79-	93	215,000.00-	142,901.00-	72,099.00-	66
485300 Other Misc Govt Rev		25.00-	25.00-			90.00-	90.00-	
* Miscellaneous		25.00-	25.00-			90.00-	90.00-	
** Revenue	1,632,274.06-	801,709.94-	830,564.12-	49	3,660,666.66-	1,320,829.85-	2,339,836.81-	36
701110 Base Salaries	1,165,156.55	668,317.15	496,839.40	57	1,123,682.40	650,940.34	472,742.06	58
701120 Part Time	56,350.85	16,349.35	40,001.50	29	35,577.94	53,140.68	17,562.74-	149
701130 Pooled Positions	30,001.99	171.76	29,830.23	1	38,400.00	25,419.29	12,980.71	66
701140 Holiday Work		750.12	750.12-					
701150 xcContractual Wages					196,000.00	52,433.20	143,566.80	27
701200 Incentive Longevity	7,822.00	4,085.99	3,736.01	52	8,141.00	2,895.48	5,245.52	36
701300 Overtime	2,000.16	21,381.79	19,381.63-	1,069	253,000.00	98,609.86	154,390.14	39
701412 Salary Adjustment	132,223.93		132,223.93		64,406.92		64,406.92	
701413 Vac Payoff/Sick Pay-Term		20,315.33	20,315.33-			5,536.75	5,536.75-	
701417 Comp Time		4,958.19	4,958.19-			7,537.51	7,537.51-	
* Salaries and Wages	1,393,555.48	736,329.68	657,225.80	53	1,719,208.26	896,513.11	822,695.15	52
705110 Group Insurance	164,455.79	92,043.66	72,412.13	56	140,445.78	90,049.26	50,396.52	64
70110 Retirement	264,298.15	147,511.06	116,787.09	56	250,368.19	140,152.86	110,215.33	56
70110 Medicare April 1986	17,384.95	10,331.50	7,053.45	59	15,824.28	11,775.30	4,048.98	74
70110 Workmens Comp	5,166.00	3,444.00	1,722.00	67	6,307.45	2,246.64	4,060.81	36
70110 Unemply Comp	3,168.00	3,168.00		100	1,170.00	1,160.00	10.00	99
705300 Benefit Adjustment	8,471.00		8,471.00		11,009.31		11,009.31	
* Employee Benefits	462,943.89	256,498.22	206,445.67	55	425,125.01	245,384.06	179,740.95	58
710100 Professional Services	152,983.81	23,175.18	129,808.63	15	1,366,450.02	54,331.44	1,312,118.58	4
710105 Medical Services	100.00		100.00		100.00	690.00	590.00-	690
710108 MD Consultants	12,000.00	5,000.00	7,000.00	42	12,000.00	7,000.00	5,000.00	58
710110 Contracted/Temp Services	43,252.22	27,725.40	15,526.82	64				
710200 Service Contract	1,620.00	2,243.83	623.83-	139				
710205 Repairs and Maintenance	1,378.00	94.95	1,283.05	7	1,610.00	4,571.19	2,961.19-	284
710210 Software Maintenance	12,000.00	9,000.00	3,000.00	75	600.00	942.00	342.00-	157
710300 Operating Supplies	21,570.14	18,195.00	3,375.14	84	93,666.88	16,310.47	77,356.41	17
710334 Copy Machine Expense	2,777.00	2,126.78	650.22	77	2,300.30	1,626.94	673.36	71
710350 Office Supplies	10,028.42	5,038.97	4,989.45	50	19,102.26	6,567.66	12,534.60	34
710355 Books and Subscriptions	2,210.00	758.11	1,451.89	34	2,663.00	1,700.49	962.51	64
710360 Postage	3,148.00	1,521.02	1,626.98	48	12,400.44	1,545.39	10,855.05	12
710361 Express and Courier		32.44	32.44-					
710500 Other Expense	8,124.21	783.00	7,341.21	10	31,826.00	12,432.13	31,826.00	51
710502 Printing	4,351.72	1,749.03	2,602.69	40	24,573.00	869.00	12,140.87	87
710505 Rental Equipment		360.00	360.00-		1,000.00	270.18	730.82	
710507 Network and Data Lines		359.05	359.05-			2,900.16	7,223.89	
710508 Telephone Land Lines	9,979.92	2,897.41	7,082.51	29	10,124.05	2,900.16	7,223.89	29
710509 Seminars and Meetings	3,798.00	2,244.00	1,554.00	59	1,220.00	1,130.00	90.00	93

Washoe County Health District  
 Epidemiology and Public Health Preparedness  
 Pds 1-8, FY 2011

Accounts	2011 Plan	2011 Actuals	Balance	Act%	2010 Plan	2010 Actual	Balance	Act%
710512 Auto Expense	100.00	350.10	250.10-	350	236.14	934.84	698.70-	396
710519 Cellular Phone	400.00	1,356.53	956.53-	339	580.00	1,616.72	1,036.72-	279
710529 Dues	850.00	910.00	60.00-	107	640.00	50.00	590.00	8
710535 Credit Card Fees	800.00	858.19	58.19-	107		544.86	544.86-	
710546 Advertising	1,070.00	2,870.34	1,800.34-	268	700.00	1,059.31	359.31-	151
710585 Undesignated Budget	32,758.00		32,758.00		31,540.05		31,540.05	
710590 Bad Debt Expense							390.00	
710703 Biologicals	4,146.68	157.00	3,989.68	4	4,300.68	224.22	390.00-	5
710721 Outpatient	3,000.00	531.40	2,468.60	18	3,000.00	523.04	4,076.46	17
710872 Food Purchases		491.88	491.88-				2,476.96	
711010 Utilities		180.00	180.00-			1,071.00	1,071.00-	
711100 ESD Asset Management		1,560.00	1,560.00-					
711113 Equip Srv Replace		470.30	470.30-					
711114 Equip Srv O & M		466.42	466.42-					
711115 Equip Srv Motor Pool	200.00	202.50	2.50-	101	200.00	504.75	504.75-	19
711117 ESD Fuel Charge		78.58	78.58-		1,200.00	37.50	162.50	
711119 Prop & Liab Billings	6,840.00	4,560.00	2,280.00	67	6,246.00	4,164.00	2,082.00	67
711210 Travel	66,723.36	5,769.67	60,953.69	9	54,281.00	2,344.12	51,936.88	4
711504 Equipment nonCapital	14,833.02	23,592.71	8,759.69-	159	61,364.14	117,471.74	56,107.60-	191
* Services and Supplies	421,042.50	147,709.79	273,332.71	35	1,743,923.96	252,823.15	1,491,100.81	14
781004 Equipment Capital	12,757.00		12,757.00		279,716.50	87,704.12	192,012.38	31
* Capital Outlay	12,757.00		12,757.00		279,716.50	87,704.12	192,012.38	31
** Expenses	2,290,298.87	1,140,537.69	1,149,761.18	50	4,167,973.73	1,482,424.44	2,685,549.29	36
*** To	658,024.81	338,827.75	319,197.06	51	507,307.07	161,594.59	345,712.48	32

**Washoe County Health District  
(WCHD)  
FY 2011-2012 Budget**

Mary-Ann Brown RN MSN  
Interim Health Officer  
April 4, 2011

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**Getting Started**

“We need to build a culture that challenges each and every expenditure and thinks critically about whether we really need to do this or not. We need to try to convert thousands of people into thinking this way and believing it’s the right thing to do” Mitch Daniels, Governor of Indiana

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**WCHD Mission and Vision**

Mission: The Washoe County Health District protects and enhances the physical well being and quality of life for all citizens of Washoe County through providing health information, disease prevention, emergency preparedness and environmental services.

Vision: We are leaders in a unified community committed to optimal human and environmental health.

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### Specific Challenges

- Elimination of public health programs and services will negatively impact the health of citizens increasing morbidity and mortality
- The loss of prevention programming creates a increased demand for services in other parts of the system resulting in a financial burden

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### Specific Challenges

- State of Nevada plans to transfer responsibility for activities, eliminate funding and require payment for services:
  - Food Inspection Higher Education (~\$14,000)
  - Tuberculosis (TB) Medical Treatment (\$128,000)
  - Emergency Medical Services (EMS) standards, training and licensure program (~\$311,000)

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### Specific Challenges

- Health District expenditures are approximately 86% Labor and 14% Services/Supplies/Capital
- Potential federal cuts could impact grants received directly and indirectly from the State of Nevada and program expectations.  
Examples include:  
(EPA, CDC, Title X Family Planning, Woman Infants and Children (WIC), FDA)

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### Specific Challenges

- Cost based fee increases suspended by District Board of Health until September 2011
- No adopted direction on Ending Fund Balance (EFB)
- Uncertain fiscal condition of key partners and stakeholders

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### Initial Fiscal Targets

- Initial budget target decrease of 1.7% (\$136,000) met by:
  - Position eliminations
  - Decrease in operating expenses in several programs
- Partial Ending Fund Balance (EFB) transfer (\$400,000)

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### Budget Scenario Planning

General Fund Transfer = \$8,192,525

10 % Reduction Scenario:

\$819,250

25% Reduction Scenario:

\$2,048,125

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**Criteria for Evaluation of Budget Reduction Strategies**

- Criteria developed to use as the methodology for selecting strategies to reduce expenses and meet targets
  - Significant Financial Savings
  - Maintenance of Specific Mandates
  - Leveraging of External Funding
  - Speed and Ease of Implementation
  - Supportive of Efficient Operations
  - Value and Impact on Community and Citizens

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**Criteria for Evaluation of Budget Reduction Strategies**

- Maintenance of Employment
- Creates Long Term Stability and Sustainability
- Limited Negative Impact to Other Programs and Departments
- Least Disruptive to Operations

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**Budget Reductions**

- First Phase (Focus on Immediate Financial Targets)
  - Eliminate Vacant Positions (\$447,785)
  - Decrease Vector Program Activities (\$385,500)
  - Eliminate EHS Standby Pay (\$30,000)
  - Additional Operational Savings Based on Program Efficiencies and Changes in all Divisions (\$50,000)
  - Decrease Departmental Reserve by 50% ? (\$210,000)

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### Budget Reductions

- **Phase Two (Transition Programs/Services)**
  - Elimination of Public Health Nurse Home Visiting Program (Exploration to retain prevention activities with WC Social Services ongoing) \$397,221
  - Transition non-mandated programs that can be provided by other community organizations
    - Family Planning (Clinic closure at the end of the competitive grant cycle 6/30/12) \$78,501
    - WIC Program (Timing dependent on provider identification, funding cycle and transition plan) \$168,975

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### Budget Reductions

- **Phase Two (Transitional Programs/Services)**
  - Washoe County Departments with permitting, inspection and enforcement functions currently assessing opportunities for consolidating and/or sharing services
  - Assess alternatives and investigate re-negotiation of all contracts, vendor agreements and leases

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### Budget Reductions

- **Phase Three (Organizational Redesign)**
  - Administrative Health Services (AHS)/Support functions reorganized based on program and services restructuring
  - Management reorganization following departmental restructuring
  - Analysis of existing mandates and identification of possible changes and updates to provide programs and services based on community priorities and values

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## Budget Reductions

- Phase Three (Organization Redesign)
  - Conduct a continuous performance improvement program throughout the organization
  - Seek accreditation from the Public Health Accreditation Board
  - Explore providing Health Districts services and programming to other entities

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## Revenue Enhancement/Stabilization

- Establish and Maintain Financial Practices Related to Fees and EFB
- Evaluate Cost Recovery of Services and Activities
- Strategically Pursue Grants
- Contract to Provide Services to Others (Managed Competition)

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## Question?

Contact Information:  
Mary-Ann Brown Interim Health Officer  
(775)328-2416  
[mabrown@washoecounty.us](mailto:mabrown@washoecounty.us)

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FAQ on Fiscal Year 2011/12 Budget Strategy and Direction from the Board

**SUMMARY OF PLANNING FOR SUSTAINABILITY AND PREPARING FOR POTENTIAL LEGISLATIVE IMPACTS**

	<b>Initial Deficit</b>	<b>Deficit with Potential Legislative Impact</b>
<i>Deficit</i>	<i>\$33.5M</i>	<i>\$58.5M</i>
<b>Actions to Close Deficit</b>		
Labor Cost Savings	\$13.8M	\$13.8M
Efficiency Savings	\$5M	\$5M
Fund Balance Use	\$9.75M	9.75M
Service Reductions <i>(identified through the OEC and 75% and 90% funding level plans)</i>	\$15M <i>(\$5M in 11/12 and \$10M more in FY 12/13)</i>	\$40M <i>(\$30M in 11/12 and \$10M more in FY 12/13)</i>

**What is the budget plan to address the initial budget deficit estimate of \$33.5M?**

- The plan consists of four actions to balance the budget for Fiscal Year 2011/12:
  1. Achieve \$13.8 million in permanent labor cost savings through collective bargaining negotiations;
  2. Achieve \$5 million in permanent efficiency savings from department operating budgets;
  3. Achieve \$5 million in first year saving by determining which services the County can sustainably provide to meet its mission of a safe, secure, and healthy community; and
  4. Use \$9.75 million in fund balances to cover the shortfall during the transition time needed to fully implement structural changes in service delivery and labor costs.

**The Board has made sustainability a strategic goal. How much in alternative service reductions are needed for long-term sustainability based on the \$33.5M Deficit?**

- Budget Plan requires \$5M first year savings from alternative service delivery.
- Budget Plan to close the \$33.5 million deficit includes the use of one-time fund balances (\$9.75M) in Fiscal Year 2011/12.
- The long-term reductions generated from alternative service delivery need to be more than \$5M to offset the use of one-time fund balances in Fiscal Year 2011/12.
- This means total minimum savings needed to create financial sustainability has to be the \$5 million in first year savings plus about \$10 million of annual savings beyond year one.

- In sum, the scope of total minimum permanent savings needed is \$15 million in annual service cost reductions.
- In addition, if the goal is to create sustainability for the next five years, more actions may be needed.

**What impact could Legislative actions have on the deficit?**

- Based on current proposals, the Legislative impact in all funds could be as much as \$25M or more a year. This could increase the General Fund deficit from \$33.5M to as much as \$58.5M.
- At this time, some of the legislation being considered may not have a direct impact on the General Fund. However for scenario planning purposes, a conservative assumption is being made to plan as if all the impacts are on the General Fund.

**How should the County plan for potential Legislative impacts?**

- A \$58.5M deficit added to all the budget cuts made in prior years would fundamentally alter the services the County is financially capable of providing.
- Such a potentially large impact requires the County to make service changes differently than past budget cuts. This should not be an exercise in incremental prioritized reductions. It needs to be a process that plans for what a smaller, future government should be.
- The County should develop contingency plans for funding level scenarios with the scenarios being broad enough to create sustainability at a \$33.5M deficit solution up to \$58.5M deficit solution plan.
- The plan should focus on organizational and financial sustainability. Meaning that the decisions should be grounded in a long-term view of the services the County needs to provide for a safe, secure, and healthy community in a way that is financially supportable without creating a fiscal burden on future years

**What is the process for developing contingency plans for funding level scenarios?**

- Goal is to provide the Board a continuum of planning options potentially greater than the total amount of reductions that may need to be made.
- The Board directed all departments develop two contingency plans:
  1. A contingency plan on what services would be provided at **90% funding** of Fiscal Year 2011/12 Recommended Funding; and

2. A contingency plan on what services would be provided at **75% funding** of Fiscal Year 2011/12 Recommended Funding.

- The plans should clearly address:
  - What services the department will continue to provide;
  - What outcomes can be achieved at the funding level;
  - How do these outcomes meet core public service needs and align with the County's strategic plan;
  - What services the department will either provide differently (contracting with another public agency, contracting with a private vendor, utilizing volunteers, scaling to a lower service level, contracting with an employee group, etc.) or will no longer provide with the amount of savings generated by each change; and
  - The impacts on the public, employees, and other key service stakeholders.
- Contingency plans of 90% down to 75% funding levels will provide the Board a continuum of impact choices large enough to address a \$33.5M deficit up to a deficit of \$58.5M that includes potential legislative impacts.
- The Board will have a continuum of options across all departments to roll-back funding levels equal to available revenues and sufficient to create a sustainable deficit solution.
- Impacts this substantial will ultimately affect staffing levels and reductions in force will be necessary in addition to the \$13.8M in labor concessions. Reductions in force would follow the protocols established in bargaining agreements.
- The timeframe for completion of plans and Board review process will extend beyond July 1, 2011.

**Who has to prepare a funding level contingency plan?**

- The Board has directed all departments to develop contingency plans regardless of funding source. This means all departments in all funds have to prepare a plan.

**How do funding level contingency plans connect to the work of the OEC?**

- OEC is conducting Phase II of the Fundamental Review of Washoe County's Resource Allocation Process.
- The purpose of Phase II is to provide the Board of County Commissioners with recommendations on reducing the cost to provide services by changing both the nature and method of services delivered.

- Recommendations to change the nature and method of services delivered will be developed by evaluating “what services” the County should provide and “how services” should be provided. This has been referred to as opportunities for alternative service delivery.
- The goal is to create organizational and financial sustainability by redefining the “what” and “how” of service provision.
- A consultant will be retained to work with departments and the OEC on developing new funding plans at a 90% level and 75% level as well as any revenue options, if possible.
- The OEC Review will be conducted from April to August 2011. May and June will be the two months when the consultant and departments work with the OEC on developing the funding level contingency plans.
- The OEC will develop a set of recommendations on funding level options by department that will be presented to the Board in a final report in August.

**What is the deadline for preparing contingency plans?**

- As mentioned above these plans will be developed with the consultant through the OEC Fundamental Review Process. The preliminary deadline is July 1, 2011.

**How do funding level contingency plans connect to the \$5M efficiency savings, and the \$13.8 labor cost savings?**

- Contingency funding plans are in addition to the \$5M in efficiency saving plans that departments are developing.
  - Efficiency savings plans will be presented to the Board during the April Budget Hearings
- Contingency funding plans are also in addition to the \$13.8M in labor cost savings that will be negotiated with employee associations.

**What is the timeframe for implementing contingency funding plans and creating sustainability?**

- **If the deficit is only \$33.5M,**
  - The County will need to implement at least \$5M in service funding level reductions by the beginning of the 2<sup>nd</sup> quarter of Fiscal Year 2011/12 (Sept 1).
  - \$10M of the \$15M in reductions can be phased in by July 1, 2012.
  - To be sustainable for the next five years, the County may need to take some additional financial actions depending on revenue projections and the outcome of labor negotiations.

- **If the deficit is up to \$58M,** the County could need to implement as much as \$30M in service funding level reductions by the beginning of the 2<sup>nd</sup> quarter of Fiscal Year 2011/12 (Sept 1).
  - The exact amount needed will depend on Legislative action. It is also important to note that while the County will have to reduce funding for service currently provided, its overall budget may not decrease. This is because the reductions in funding to some services may be used to absorb or pay for services that the Legislature pushes down to the County.
  - To be sustainable for the next five years, the County may need to take some additional financial actions depending on legislative action, revenue projections and the outcome of labor negotiations.
- \$10M of the \$40M in reductions can be phased in by July 1, 2012.

**Should Departments wait for the consultant to begin develop these plans?**

- Not necessarily. Departments can begin developing these plans now.

**The Board's direction states the 90% and 75% funding levels are based on FY 11/12 Recommended Budget. But, the FY 11/12 Budget hasn't been recommended yet. How do departments begin developing the plans?**

- The Finance Department will provide all departments an estimated FY 11/12 budget number to use for planning purposes. This estimated budget will be calculated by deducting from the initial funding level, the efficiency savings target and labor savings target.



# Washoe County Health District

## STAFF REPORT

BOARD MEETING DATE: March 24, 2011

**DATE:** March 10, 2011

**TO:** District Board of Health

**FROM:** Lori Cooke, Fiscal Compliance Officer, Washoe County Health District  
775-325-8068, [lcooke@washoecounty.us](mailto:lcooke@washoecounty.us) *LC*

**THROUGH:** Eileen Coulombe, Administrative Health Services Officer *EC*  
775-328-2417, [ecoulombe@washoecounty.us](mailto:ecoulombe@washoecounty.us)

**SUBJECT:** Public Hearing – Proposed revisions to the Health Department Fee Schedule, specific to the Administrative Health Services Division, Community and Clinical Health Services Division, Air Quality Management Division, in accordance with the Washoe County District Board of Health Regulations Governing Air Quality Management, and the Environmental Health Services Division, in accordance with the Washoe County District Board of Health Regulations Governing Food Establishments; Washoe County District Board of Health Regulations Governing Sewage, Wastewater, and Sanitation; Washoe County District Board of Health Regulations Governing the Prevention of Vector-Borne Diseases; Washoe County District Board of Health Regulations Governing Liquid Waste; Washoe County District Board of Health Regulations Governing Invasive Body Decoration Establishments; Washoe County District Board of Health Regulations Governing Public Bathing Places; Washoe County District Board of Health Regulations Governing Public Spas; Washoe County District Board of Health Regulations Governing Mobile Home and Recreational Vehicle Parks; Washoe County District Board of Health Regulations Governing Solid Waste Management; and the Washoe County District Board of Health Regulations Governing Well Construction.

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### SUMMARY

The Washoe County District Board of Health must approve changes to the Health Department Fee Schedule. Revisions are being proposed to the Department Fee Schedule, specific to the Administrative Health Services Division, Community and Clinical Health Services Division, Air Quality Management Division, in accordance with the Washoe County District Board of Health Regulations Governing Air Quality Management, and the Environmental Health Services Division, in accordance with the Washoe County District Board of Health Regulations

AGENDA ITEM # 13

Governing Food Establishments; Washoe County District Board of Health Regulations Governing Sewage, Wastewater, and Sanitation; Washoe County District Board of Health Regulations Governing the Prevention of Vector-Borne Diseases; Washoe County District Board of Health Regulations Governing Liquid Waste; Washoe County District Board of Health Regulations Governing Invasive Body Decoration Establishments; Washoe County District Board of Health Regulations Governing Public Bathing Places; Washoe County District Board of Health Regulations Governing Public Spas; Washoe County District Board of Health Regulations Governing Mobile Home and Recreational Vehicle Parks; Washoe County District Board of Health Regulations Governing Solid Waste Management; and the Washoe County District Board of Health Regulations Governing Well Construction. A copy of the proposed schedule is attached.

*Goal supported by this item:* Approval of the proposed fees supports the District Board of Health's strategic priority: *Promote financial accountability and stability*. It also supports the Washoe County Strategic Objective: *Sustainable Economic, Natural, Organizational, and Social Resources*.

#### **PREVIOUS ACTION**

At the February 24, 2011 District Board of Health (DBOH) Meeting, the Proposed FY12 Department Fee Schedule was presented and continued until the March 24, 2011 DBOH Meeting. The District Board of Health approved departmental revisions applicable to all divisions for the FY11 Department Fee Schedule on March 25, 2010 with an effective date of July 1, 2010.

#### **BACKGROUND**

The Health Department's Fee Schedule was implemented in FY 82/83 as a result of the Legislative Process. The Interim Legislative Committee on Local Government and Finance reviewed and approved the methodology used to calculate the Department's fees. We have consistently maintained the approved Legislative methodology during revisions to the Fee Schedule. The methodology has been revisited by the AB538 Interim Study Committee in 1996 and has been re-affirmed.

The methodology of the Health District is to certify the amount of time it takes to perform the activities associated with the fee. Then the most current personnel rate (salaries & benefits) is multiplied by the time. The calculated figure is multiplied by the Health District approved Indirect Cost Rate Agreement (prepared with a federally-approved methodology by an independent contractor for Washoe County, the Health District, Social Services, & Family Support). The resulting amount has any direct expenses added and the fee is rounded to the nearest whole dollar.

Revisions to the current Department Fee Schedule have been prepared in accordance with previous District Board of Health direction to recoup the cost of performing activities to the extent possible and to bring forward the fee schedule annually to more timely account for fluctuations in Health District costs.



The Full Cost Recovery schedule was prepared to account for changes in total personnel costs (salaries and benefits), the amount of staff time necessary to perform the activity and the indirect cost rate. There is no anticipation for FY12 cost of living salary increases for any employee. The fee calculations represent a weighted compilation of the following factors:

- A wage/benefit decrease due to employee association negotiations, effective July 1, 2010
  - From 2010 to 2011, the average wage/benefit decrease was ~3%
  - From 2007 to 2011, the average wage/benefit increase is ~5%
- A decrease in the average health insurance cost per employee, effective July 1, 2010
  - From 2010 to 2011, the average health insurance cost decrease was ~1%
- An increase in the average longevity cost per employee, effective July 1, 2010
  - From 2010 to 2011, the average incentive longevity cost increase was \$100 per employee
- An average reduction in the Indirect Cost Rate, effective July 1, 2010
  - AHS indirect reduced by 0.68%
  - AQM indirect reduced by 7.52%
  - CCHS indirect reduced by 8.38%
  - EHS indirect increased by 12.49%
  - EPHP indirect reduced by 28.94%

A fee justification notebook includes the methodology for each fee. The proposed fee schedule revisions are attached.

Since the last District Board of Health approval on March 25, 2010, the Community and Clinical Health Services Division requested six interim revisions that were approved by the Administrative Health Services Officer (AHSO). The requests reflected changes to the fees for:

- 1) Updated lab costs
- 2) Updated vaccine costs, cost of personnel, direct supplies, indirect cost rate, and update the Influenza and Pneumococcal immunization fees consistent per the agreement with community providers for the upcoming season;
- 3) To include pharmaceuticals excluded from the adopted FY11 fee schedule (x2)
- 4) To include re-activate/update procedure codes due to addition of pharmaceuticals and/or process changes (x2)

In addition, the AHSO approved one Interim Fee Schedule request from the Epidemiology & Public Health Preparedness Division.

- 1) To change the Vital Statistics Fee Schedule in accordance with the State of Nevada approved fee schedule

The Public Workshops & Public Hearing Notices were noticed in the Reno Gazette Journal on December 7 (Tue.); December 8 (Wed); and December 10 (Fri) of 2010. On December 11, 2010, 8,260 notices, copy attached, were mailed to affected permit holders, businesses, as well as other identified stakeholders and members of industry, giving notice of the proposed revisions and the public workshops. To date 1,008 (12.2%) of the notices have been returned. A list of the parties that received the mailings is not attached, but can be provided upon request.

Public workshops were held on Friday, January 7, 2011 at 9:00 a.m.; Monday, January 10, 2011 at 2:00 p.m.; and Thursday, January 13, 2011 at 5:30 p.m. The proposed fee schedule was made available for the attendees. In total, 5 members of the public attended the three workshops; all questions/concerns were addressed. In addition, 15 inquiry requests were fielded. Inquiries and comments from the public workshops as well as additional inquiries/comments can be categorized as follows:

- In the current economic climate, fees should not be raised
  - See attached e-mail
  - Comments from representatives at public workshops, including Builders Association of Northern Nevada and John Ascuaga's Nugget
- Am I required and/or allowed to attend the public workshops or public hearing?
- Why did I receive a notification?
- Would previously exempt entities remain exempt?
- Requests for copies of the proposed fee schedule and direction to the web posting

The proposed fee schedule for each division was posted to the Health Department Internet on Monday, December 6, 2010.

Business impact statements for each variation have been prepared in accordance with NRS 237.090 and are attached. If approved the proposed revisions to the fee schedule will have an effective date of July 1, 2011.

The current revenue structure of the Washoe County Health District is as follows:

- Permitting Fees & Charges for Services 12%
- Federal, State and Other Restricted Revenue 44%
- Washoe County General Fund Transfer 44%

Per direction given to staff at the February 24, 2011 DBOH meeting, attached are the fee schedules representing:

1. Full Cost Recovery
2. 50% Cap on Full Cost Recovery Increase(s)
3. 5% Cap of Increase(s) (based on the current fee schedule)
4. 3% Cap of Increase(s) (based on the current fee schedule)

**FISCAL IMPACT**

Dependent upon the variation approved by the Board, there will be a net increase in FY12 revenues in the following amounts:

**Full Cost Recovery**

AHS	AQM	CCHS	EHS	EPHP	DEPARTMENT TOTAL
\$-0-	\$185,831	\$<10,746>	\$87,189	\$-0-	\$262,274

**50% Cap on Full Cost Recovery Increase(s)**

AHS	AQM	CCHS	EHS	EPHP	DEPARTMENT TOTAL
\$-0-	\$87,228	\$<10,746>	\$46,186	\$-0-	\$122,668

**5% Cap of Increase(s) (based on the current fee schedule)**

AHS	AQM	CCHS	EHS	EPHP	DEPARTMENT TOTAL
\$-0-	\$<482>	\$<10,746>	\$42,608	\$-0-	\$31,380

**3% Cap of Increase(s) (based on the current fee schedule)**

AHS	AQM	CCHS	EHS	EPHP	DEPARTMENT TOTAL
\$-0-	\$<5,813>	\$<10,746>	\$25,680	\$-0-	\$9,121

The calculated revenue increases are based on current activity levels. Regarding CCHS fees, the revenue declines are based on the budgeted fees as affected by the average decreases per program. However, clients pay based on a schedule of discounts using an income-based sliding scale based on federal poverty guidelines. As such, CCHS revenues might have a more or less significant decrease depending on collection rates versus fee rates.

Anticipations of decline of activity level have been included and brought forth as part of the FY12 budget process. Any changes based on the FY12 fee schedule adopted by the DBOH will need adjustment in the FY12 budget.

**RECOMMENDATION**

Staff recommends that the Washoe County District Board of Health approve the Proposed revisions to the Health Department Fee Schedule that represent Full Cost Recovery, specific to the Administrative Health Services Division, Community and Clinical Health Services Division, Air Quality Management Division, in accordance with the Washoe County District Board of Health Regulations Governing Air Quality Management, and the Environmental Health Services Division, in accordance with the Washoe County District Board of Health Regulations Governing Food Establishments; Washoe County District Board of Health Regulations Governing Sewage, Wastewater, and Sanitation; Washoe County District Board of Health

Regulations Governing the Prevention of Vector-Borne Diseases; Washoe County District Board of Health Regulations Governing Liquid Waste; Washoe County District Board of Health Regulations Governing Invasive Body Decoration Establishments; Washoe County District Board of Health Regulations Governing Public Bathing Places; Washoe County District Board of Health Regulations Governing Public Spas; Washoe County District Board of Health Regulations Governing Mobile Home and Recreational Vehicle Parks; Washoe County District Board of Health Regulations Governing Solid Waste Management; and the Washoe County District Board of Health Regulations Governing Well Construction.

**POSSIBLE MOTION**

Move to approve the Proposed revisions to the Health Department Fee Schedule that represent Full Cost Recovery, specific to the Administrative Health Services Division, Community and Clinical Health Services Division, Air Quality Management Division, in accordance with the Washoe County District Board of Health Regulations Governing Air Quality Management, and the Environmental Health Services Division, in accordance with the Washoe County District Board of Health Regulations Governing Food Establishments; Washoe County District Board of Health Regulations Governing Sewage, Wastewater, and Sanitation; Washoe County District Board of Health Regulations Governing the Prevention of Vector-Borne Diseases; Washoe County District Board of Health Regulations Governing Liquid Waste; Washoe County District Board of Health Regulations Governing Invasive Body Decoration Establishments; Washoe County District Board of Health Regulations Governing Public Bathing Places; Washoe County District Board of Health Regulations Governing Public Spas; Washoe County District Board of Health Regulations Governing Mobile Home and Recreational Vehicle Parks; Washoe County District Board of Health Regulations Governing Solid Waste Management; and the Washoe County District Board of Health Regulations Governing Well Construction.

**ALTERNATIVES**

The District Board of Health may elect to approve, deny, modify, or revise the proposed fee schedule(s).

**PUBLIC NOTICE ON  
PROPOSED REVISIONS TO THE  
WASHOE COUNTY HEALTH DISTRICT  
FEE SCHEDULE**

**NOTICE OF PUBLIC WORKSHOPS &  
NOTICE OF PUBLIC HEARING**

The Washoe County Health District is proposing revisions to the District's Fee Schedule. Revisions are specific to the Administrative Health Services Division, Community and Clinical Health Services Division, Air Quality Management Division, in accordance with the Washoe County District Board of Health Regulations Governing Air Quality Management, and the Environmental Health Services Division, in accordance with the Washoe County District Board of Health Regulations Governing Food Establishments; Washoe County District Board of Health Regulations Governing Sewage, Wastewater, and Sanitation; Washoe County District Board of Health Regulations Governing the Prevention of Vector-Borne Diseases; Washoe County District Board of Health Regulations Governing Liquid Waste; Washoe County District Board of Health Regulations Governing Invasive Body Decoration Establishments; Washoe County District Board of Health Regulations Governing Public Bathing Places; Washoe County District Board of Health Regulations Governing Public Spas; Washoe County District Board of Health Regulations Governing Mobile Home and Recreational Vehicle Parks; Washoe County District Board of Health Regulations Governing Solid Waste Management; and the Washoe County District Board of Health Regulations Governing Well Construction.

PUBLIC WORKSHOPS will be conducted at the Washoe County Health District, 1001 E. 9<sup>th</sup> Street, Reno to discuss the proposed revisions on the following dates and times:

Friday, January 7, 2011 in Auditorium B at 9:00 a.m.

Monday, January 10, 2011 in Auditorium B at 2:00 p.m.

Thursday, January 13, 2011 in Auditorium B at 5:30 p.m.

THE PUBLIC HEARING will be held on Thursday, February 24, 2011. Interested persons who wish to comment should attend the District Board of Health meeting on Thursday, February 24, 2011, at 1:00 p.m. in Auditorium B, at the Washoe County Health District, 1001 East 9<sup>th</sup> Street, Building B, Reno. Written comments may be submitted to the Washoe County District Board of Health, P.O. Box 11130, Reno, Nevada, 89520.

Questions or comments regarding the proposed revisions may be addressed to the Washoe County Health District, Administrative Health Services Division, Attention: Lori Cooke, P.O. Box 11130, Reno, NV 89520. Ms. Cooke can be contacted by telephone at (775) 325-8068 or via email at [lcooke@washoecounty.us](mailto:lcooke@washoecounty.us). Disabled members of the public who require special accommodations or assistance at the meeting(s) are requested to notify Health Administration by calling (775) 328-2400, or in writing to Washoe County Health District, P.O. Box 11130, Reno, Nevada 89520.

The proposed fee schedule is available at [www.washoecounty.us/health](http://www.washoecounty.us/health). If approved, the proposed fee schedule will be effective July 1, 2011.

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**From:** Carrie Byron [mailto:cb0630@hotmail.com]  
**Sent:** Thursday, January 13, 2011 1:32 PM  
**To:** Cooke, Lori  
**Subject:**

Dear Ms. Cooke:

Thank you for providing the opportunity to comment on the proposed fee schedule for Food Health permits, Temporary Food Permits, and Sample Permits. The current economic climate does not support an increase at this time. The small business operator not only is paying for entrance fees into events and farmers markets but also increased food preparation costs. These costs added to the permitting fees doesn't allow the small operator to turn a profit or to grow and expand its operation to the point where they can hire employees or move into a retail storefront. We collectively need the jobs and we need our commercial retail market to turnaround. It is recognized that the permit fees were reduced during a time of a weak economy but we are still there and any raising of fees at this time is counter productive for all involved. We urge you to reconsider any increases at this time.

Thank you,

Small Bakery

**OPTION #1: FULL COST  
RECOVERY**

**Washoe County Health District  
Fee Schedule  
Proposed Effective Date: July 1, 2011**  
REPRESENTS FULL COST RECOVERY

**Administrative Health Services**

Page #	Description	Current Fee	Proposed Fee
1	Tape Recording of Public Meetings (90 minutes)	\$ 6.00	\$ 1.00

**Epidemiology and Public Health Preparedness**

2	Certified Copy of Birth Certificate	\$ 20.00	\$ 20.00
2	Certified Copy of Death Certificate	\$ 20.00	\$ 20.00
2	Vital Records Search	\$ 10.00	\$ 10.00
2	Verification Copy	\$ 10.00	\$ 10.00

*Vital Statistics fees are established by the State of Nevada*



**Washoe County Health District  
Fee Schedule-Air Quality Management**

Proposed Effective Date: July 1, 2011

REPRESENTS FULL COST RECOVERY

<b>Air Quality Management</b>
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Page #	Description	Current Fee	Proposed Fee
1	Plan Review - Fuel Burning Equipment Only	\$ 53.00	\$ 72.00
1	Plan Review - < 100 tons per year	\$ 353.00	\$ 525.00
1	Plan Review - > 100 tons per year	\$ 2,825.00	\$ 6,829.00
2	Small Stationary Source Operating Permit	\$ 80.00	\$ 153.00
3	Stationary Source Operating Permit	\$ 47.00	\$ 168.00
3	Annual Emission Fee (source emitting > 2 lbs/day)	\$ 15.00	\$ 15.00
4	Stationary Source Toxics Permit	\$ 66.00	\$ 71.00
4	Annual Toxic Emission Fee (source emitting > 1 lb/day)	\$ 6.00	\$ 6.00
5	Operating Permit Transfer Fee (person to person)	\$ 30.00	\$ 43.00
6	Late Permit Application Processing Fee	\$ 207.00	\$ 190.00
7	Gasoline Service Station Permit Fee (base plus per nozzle)		
	Base Fee (per permit)	\$ -	\$ 11.00
	Per Nozzle	\$ 41.00	\$ 37.00
8	Asbestos Assessment Plan Review	\$ 42.00	\$ 56.00
9	<u>Notification of Asbestos App/Removal Fees:</u>		
9-a	Non-NESHAP Demolition	\$ 113.00	\$ 146.00
9-a	260<520 Linear ft or 160<320 sq ft	\$ 281.00	\$ 300.00
9-a	520<1000 Linear ft or 320<1000 sq ft	\$ 563.00	\$ 662.00
9-a	>1000 Linear or Square Feet	\$ 1,260.00	\$ 1,632.00
9-a	Facility Annual Notification	\$ 1,877.00	\$ 3,441.00
10	Building Plan Review	\$ 35.00	\$ 49.00
11	Registration of Neutral Inspectors (Annual)	\$ 97.00	\$ 89.00
12	Woodstove Notice of Exemption	\$ 13.00	\$ 13.00
13	Geothermal Well Drilling Permit	\$ 358.00	\$ 333.00
14	Air Quality Variance Request	\$ 228.00	\$ 460.00
15	Dust Control Plan Review (base plus per acre)		
	Base Fee (per permit)	\$ -	\$ 33.00
	Per Acre	\$ 112.00	\$ 108.00
16	Expert Witness Fee (per hour)	\$ 276.00	\$ 253.00
17	Air Quality Permit to Operate Late Fee (% of Total Fee Due)	25%	25%

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Air Quality Management Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Air Quality Management, of Section 030.300 through 030.335, Fees and Fee Schedule.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette-Journal per Nevada Open Meeting Law. The Air Quality Management Division has solicited comments via a mailing to affected contractors, permitted sources, asbestos abatement contractors, title companies, and woodstove inspectors indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: No adverse effects have been identified related to costs for inspectors who verify that a residence is in compliance with the regulations.**

**Beneficial Effects: The modified fee schedule more accurately represents actual costs incurred by the Air Quality Management Division for services performed by staff in the Woodstove Compliance program.**

**Direct Effects: The individuals or businesses requesting services from the Woodstove Compliance program will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The Air Quality Management Division reviewed the fees charged for the forms used by the independent inspectors and the woodstove dealers to report compliance with the regulations.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the cost of forms and the length of time associated with woodstove compliance activities (including**

**processing applications) was conducted by the Division Director and Air Quality Supervisor.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Woodstove Compliance program currently charges a fee. The revisions will reflect no changes to fees for activities currently being performed. The Health District will have no increase or reduction in revenues annually.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Air Quality Management Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Air Quality Management, of Section 030.300 through 030.335, Fees and Fee Schedule.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette-Journal per Nevada Open Meeting Law. The Air Quality Management Division has solicited comments via a mailing to affected contractors, permitted sources, asbestos abatement contractors, title companies, and woodstove inspectors indicating the changes to the fee schedule.

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Asbestos Assessment Plan Reviews, and Notification of Asbestos Application/Removal Fees.

Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Air Quality Management Division for services performed by staff in the Asbestos Program. The costs to businesses requesting Asbestos Assessment Plan Reviews, and Notification of Asbestos Application/Removal Fees will be increased.

Direct Effects: The Air Quality Management Division will assess and collect fees from individuals or businesses requesting services from the Asbestos program. These fees will reflect current costs for providing those services.

Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.

- The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the length of time associated with asbestos program activities (including plan reviews, field inspection,**

**and completing the necessary documentation) was conducted by Air Quality Specialists. The proposed fee schedule reflects current costs for these services.**

- Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Asbestos program currently charges a permit/review fee. The revisions will reflect increases to fees for activities that are currently being performed. The Health District will have increased revenues in the approximate amount of \$25,842 annually (\$10,724-Asbestos Assessment Plan Reviews; \$1,089-Non-NESHAP Demolition; \$1,976-260<520 Linear ft; \$1,485-520<1000 Linear ft; \$7,440- > 1000 Linear ft; \$3,128-Facility Annual Notification.**

- (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

- (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Air Quality Management Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Air Quality Management, of Section 030.300 through 030.335, Fees and Fee Schedule.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette-Journal per Nevada Open Meeting Law. The Air Quality Management Division has solicited comments via a mailing to affected contractors, permitted sources, asbestos abatement contractors, title companies, and woodstove inspectors indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: No adverse effects have been identified for individuals or businesses requesting: Dust Control Plan Reviews.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Air Quality Management Division for services performed by staff in the Dust Control program. The costs to businesses requesting Dust Control Plan Review Fees will be reduced.**

**Direct Effects: The individuals or businesses requesting services from the Dust Control program will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the methodology and length of time associated with dust control plan activities (including plan review, evaluation of control measures, and the number of field visits needed) was conducted by**

**Engineers, Air Quality Specialists and an Air Quality Supervisor. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Dust Control program currently charges a review fee. The revisions will reflect decreases to fees for activities that are currently being performed. The Health District will have reduced revenues in the amount of \$4 per acre with net anticipated revenue reduction of \$2,121.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Air Quality Management Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Air Quality Management, of Section 030.300 through 030.335, Fees and Fee Schedule.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette-Journal per Nevada Open Meeting Law. The Air Quality Management Division has solicited comments via a mailing to affected contractors, permitted sources, asbestos abatement contractors, title companies, and woodstove inspectors indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: No adverse effects have been identified related to costs for individuals or businesses that do not pay within the 30 day invoice schedule.**

**Beneficial Effects: The late fee amount is directly proportionate to the annual permit to operate fee. The fee is 25% of the total fee due.**

**Direct Effects: The individuals or businesses receiving services from the Air Quality Management Division will be charged a fee for paying late.**

**Indirect Effects: The additional expense realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**The proposed late fee will impact those businesses that choose not to pay the permit to operate fees on time. Since the late fee is calculated as a percentage of the permit fee, the anticipated late fees incurred by individuals or businesses will likely be more as permit fees, in general, have increased.**



4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Air Quality Management division currently assesses a late fee equal to 25% of the annual permit amount.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee, or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Air Quality Management Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Air Quality Management, of Section 030.300 through 030.335, Fees and Fee Schedule.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette-Journal per Nevada Open Meeting Law. The Air Quality Management Division has solicited comments via a mailing to affected contractors, permitted sources, asbestos abatement contractors, title companies, and woodstove inspectors indicating the changes to the fee schedule.

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

Adverse Effects: No adverse effects have been identified related to costs for individuals or businesses being certified as Neutral Inspectors.

Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Air Quality Management Division for services performed by staff. The costs to individuals or businesses being certified as Neutral Inspectors will be reduced.

Direct Effects: The individuals or businesses being trained as Neutral Inspectors will be charged an amount that reflects the current cost for services being performed.

Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the methodology and length of time associated with processing and training applicants was conducted by**

**the Division Director and the Air Quality Supervisor. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Air Quality Management Division currently trains inspectors and charges a registration fee. The revisions reflect decreases to fees for activities currently being performed. The Health District will have reduced revenues in the approximate amount of \$280 as a result of the proposed decreases in fees related to Neutral Inspector certification.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:  
**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.  
**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Air Quality Management Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Air Quality Management, of Section 030.300 through 030.335, Fees and Fee Schedule.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette-Journal per Nevada Open Meeting Law. The Air Quality Management Division has solicited comments via a mailing to affected contractors, permitted sources, asbestos abatement contractors, title companies, and woodstove inspectors indicating the changes to the fee schedule.

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Plan Reviews.

Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Air Quality Management Division for services performed by staff.

Direct Effects: The Air Quality Management Division will assess and collect fees from businesses for plan reviews. These fees will reflect current costs for providing those services. The costs to individuals or businesses requesting plan review activity will be increased.

Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the methodology and length of time associated with processing and training applicants was conducted by the Division Director and the Air Quality Supervisor.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Plan Review program currently charges a review fee. The revisions will reflect increases to fees for activities currently being performed. The Health District will have net increased revenues in the approximate amount of \$10,887 annually (\$608-Plan Review-Fuel Burning Equipment Only; \$4,816-Plan Review <100 tons per year; \$unknown-Plan Review>100 tons per year; \$5,488-Building Plan Review; decrease of \$25-Geothermal Well) as a result of the proposed increases in fees related to Plan Reviews.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Air Quality Management Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Air Quality Management, of Section 030.300 through 030.335, Fees and Fee Schedule.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette-Journal per Nevada Open Meeting Law. The Air Quality Management Division has solicited comments via a mailing to affected contractors, permitted sources, asbestos abatement contractors, title companies, and woodstove inspectors indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Stationary Source permits.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Air Quality Management Division for services performed by staff. The costs to businesses requiring Stationary Source permits will be increased.**

**Direct Effects: The Air Quality Management Division will assess and collect fees from businesses that are required to have Stationary Source permits. These fees will reflect current costs for providing those services.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the length of time associated with stationary source permitting program activities was conducted. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Stationary Source permitting program currently charges a permit fee. The revisions will reflect a combination of increases and decreases to fees for activities that are currently being performed. The Health District will have net increased revenues in the approximate amount of \$151,503 annually (\$795-Stationary Source Toxic Permit; <\$4,118>-Gasoline Service Station Permit; \$20,805-Small Stationary Source Operating Permit; \$133,826-Stationary Source Operating Permit;\$195-Operating Permit Transfer Fee) as a result of the proposed increases in fees related to Stationary Sources.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

**Washoe County Health District**  
**Fee Schedule**  
**Proposed Effective Date: July 1, 2011**

REPRESENTS FULL COST RECOVERY

<b>Community &amp; Clinical Health Services</b>
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Page #	Description	Adopted Fee (current)	Proposed Fee (new)	
1	Day Care Facility Employee Training	\$ 23	\$ 24	
2	Day Care Facility Employee Re-Issue Certification	\$ 7	\$ 6	
3	First Offender Sexual Health Class	\$ -	\$ 87	*New
4-b	STD Exam - Limited	\$ 61	\$ 53	
4-b	STD Exam - Extended	\$ 78	\$ 69	
4-b	STD Exam - Comprehensive	\$ 95	\$ 84	
4-b	STD Visit - Low risk	\$ 39	\$ 31	
5	Tuberculosis Risk Assessment	\$ 28	\$ 26	
5	Tuberculin Skin Test	\$ 13	\$ 12	
5	TST Reading	\$ 29	\$ 26	
5	Chest X-ray review by physician	\$ 15	\$ 14	
5	Abnormal diagnostic results review	\$ 15	\$ 14	
5	Abnormal chest X-ray review by physician	\$ 15	\$ 14	
5	Office Visit - medication start	\$ 79	\$ 72	
5	Office Visit - medication refill	\$ 28	\$ 19	
5	Office Visit - brief (10)	\$ 15	\$ 14	
5	Office Visit - DOT (5)	\$ 9	\$ 6	
5	Office Visit - DOT (10)	\$ 15	\$ 12	
5	Office Visit - DOT (15)	\$ 21	\$ 17	
5	Home Visit Services - (M-F)	\$ 16	\$ 48	
5	Home Visit Services - (S-S & Holiday)	\$ 16	\$ 48	
5	Home Visit Services - New patient/limited	\$ 45	\$ 41	
5	Home Visit Services - New patient/extended	\$ 140	\$ 128	
5	AFB Collection	\$ 26	\$ 24	
8	New Patient Visit (Brief)	\$ 43	\$ 36	
8	New Patient Visit (Limited-20)	\$ 50	\$ 41	
8	New Patient Visit (Limited-30)	\$ 62	\$ 53	
8	New Patient Visit (Intermediate)	\$ 81	\$ 71	
8	Established Patient Brief (10 minutes)	\$ 27	\$ 23	
8	Established Patient Brief (20 minutes)	\$ 39	\$ 34	
8	Established Patient Intermediate (30 minutes)	\$ 52	\$ 46	
8	Established Patient Extended (40 minutes)	\$ 64	\$ 57	
8	Initial Comprehensive Preventative Med (age 12-17)	\$ 62	\$ 53	
8	Initial Comprehensive Preventative Med (age 18-39)	\$ 56	\$ 47	
8	Initial Comprehensive Preventative Med (age 40-64)	\$ 56	\$ 47	
8	Periodic Comprehensive Preventative Med (age 12-17)	\$ 39	\$ 34	
8	Periodic Comprehensive Preventative Med (age 18-39)	\$ 33	\$ 29	
8	Periodic Comprehensive Preventative Med (age 40-64)	\$ 33	\$ 29	
8	IUD Consultation	\$ 31	\$ 28	
8	Vasectomy Counseling	\$ 87	\$ 78	
* If the client completes the vasectomy process, \$452 is billed to the WCHD Family Planning program from Family Medicine Center. The client is subsequently billed for the cost based on application of the sliding fee schedule. Some clients complete the counseling but decide against going through with the procedure.				
9	IUD (Paragard Comprehensive visit) *not including device	\$ 59	\$ 55	
9	IUD (Mirena Insert ARCH Foundation) *not including device	\$ 59	\$ 57	
9	Genital Wart Treatment	\$ 33	\$ 29	
9	Contraceptive Implant Removal	\$ 45	\$ 44	



**Washoe County Health District  
Fee Schedule  
Proposed Effective Date: July 1, 2011**

REPRESENTS FULL COST RECOVERY

<b>Community &amp; Clinical Health Services</b>
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Page #	Description	Adopted Fee (current)	Proposed Fee (new)
<b>Interim Immunization Clinic Fee Schedule -Flu Effective September 13, 2010</b>			
<u><b>VFC Eligible</b></u>			
12	Routine Child Immunization (per shot)	\$ 16	\$ 16
<u><b>Non VFC Eligible</b></u>			
12	Influenza - Pediatric P-Free (6-35 months)	\$ 34	\$ 32
12	PCV13 - Pneumococcal 13-valent (Prenar to age 5)	\$ 131	\$ 129
12	RV - Rotorix (6-32 weeks)	\$ 106	\$ 104
12	RV - Rotateq (6-32 weeks)	\$ 92	\$ 90
12	HAV - Hepatitis A (age 1-18)	\$ 35	\$ 33
12	HBV - Hepatitis B (child - through 19)	\$ 32	\$ 30
12	DTaP - Daptacel	\$ 45	\$ 44
12	DTaP - Infanrix	\$ 36	\$ 35
12	DTaP - HBV-IPV - Pediarix	\$ 71	\$ 70
12	DTaP - IPV - Kinrix	\$ 55	\$ 53
12	DTaP - Hib-IPV - Pentacel	\$ 95	\$ 96
12	HAV - Hepatitis A - Havrix	\$ 43	\$ 42
12	HAV-HBV - Hepatitis A-Hepatitis B (Twinrix adult)	\$ 64	\$ 64
12	HBIG - Hepatitis B Immune Globulin (per cc)	\$ 115	\$ 136
12	HBV - Hepatitis B (Engerix-B adult)	\$ 49	\$ 48
12	Hib - PedvaxHIB	\$ 45	\$ 43
12	Hib - ActHIB	\$ 45	\$ 44
12	HPV - Human Papillomavirus (Gardasil age 9-26)	\$ 153	\$ 150
12	IG - Immune Globulin	\$ 38	\$ 38
12	Influenza - Intranasal (age 5-49)	\$ 42	\$ 40
12	Influenza (age 3 & older)	<b>\$ 28</b>	<b>\$ 28</b>
12	Influenza (age 18 & older)	<b>\$ 28</b>	<b>\$ 28</b>
12	IPV - Polio (adult)	\$ 46	\$ 45
12	MCV - Meningococcal (Menactra age 11-55)	\$ 121	\$ 124
12	MMR - Measles-Mumps-Rubella (adult)	\$ 71	\$ 69
12	MMRV - Proquad	\$ 151	\$ 149
12	MPSV - Meningococcal (Menomune age 3 & older)	\$ 123	\$ 124
12	PPV-23 - Pneumococcal (Pneumovax age 2 & older)	<b>\$ 50</b>	<b>\$ 50</b>
12	TD - Tetanus-Diphtheria - Decavac	\$ 42	\$ 40
12	TDaP - Tetanus, Diphtheria & Acellular Pertussis	\$ 60	\$ 58
12	TDaP - Tetanus, Diphtheria & Acellular Pertussis	\$ 50	\$ 46
12	VZV - Varicella (Varivax)	\$ 103	\$ 101
13	Laboratory/Outpatient Fee Schedule	See attached schedule	
14	Pharmaceutical Fee Schedule	See attached schedule	

**Fees in bold are determined by verbal agreements with other providers in the community.**

Note: Fees may be adjusted throughout the year to match increases/decreases by vendors supplying vaccine.

## LABORATORY/OUTPATIENT FEE SCHEDULE

Laboratory/outpatient tests are provided to clients seen in Family Planning, Teen Health Mall, Sexually Transmitted Disease Clinic and Tuberculosis Prevention & Control Clinic. Charges are based upon actual cost and are typically provided in conjunction with other services, which are charged separately.

Client fees for laboratory/outpatient services are based on the actual charge to the Health Department. Sliding scale discounts are applied as determined by the client's financial record. Charges reflect the current schedule and will be adjusted on a regular basis to match increases/decreases by suppliers or

	HD supply cost	Direct Lab /Outpatient Cost
ALT	\$ -	\$ 4.89
Aptima (CT & GC combined)	\$ 0.02	\$ 9.00
AST	\$ -	\$ 4.89
Biopsy (each)	\$ -	\$ 40.00
Blood draw fee	\$ -	\$ 4.12
Blood Glucose	\$ -	\$ 6.49
Bronchoscopy	\$ -	\$ 669.00
CBC	\$ -	\$ 9.10
Chem Panel	\$ -	\$ 8.62
Chest View PA	\$ -	\$ 31.30
Chest View PA/Lateral	\$ -	\$ 46.54
CT Thorax with dye	\$ -	\$ 329.42
CT Thorax without dye	\$ -	\$ 282.36
CT Thorax with & without dye	\$ -	\$ 403.63
Draw and ship specimen	\$ -	\$ 65.50
Draw and process refer	\$ -	\$ 28.50
FBS (glucose serum)	\$ -	\$ 3.09
FTA - ABS	\$ 3.56	\$ 12.00
GC culture - Anal	\$ 1.04	\$ 6.00
GC culture - Throat	\$ 1.04	\$ 6.00
GC culture - Vaginal	\$ 1.04	\$ 6.00
Gram Stain	\$ 5.69	\$ -
Hemocue/hemoglobinanalysis	\$ 1.50	\$ -
Hepatitis A screen	\$ -	\$ 20.00
Hepatitis A Antibody	\$ -	\$ 10.00
Hepatitis B screen (per marker)	\$ 3.56	\$ 8.00
Hepatitis C Antibody	\$ -	\$ 18.00
Herpchk	\$ 0.02	\$ 28.00
HIV Oral Fluid Test	\$ -	\$ 33.75
HIV Rapid Test	\$ -	\$ 14.06
HIV Test	\$ 3.56	\$ 5.00
HPV	\$ -	\$ 85.00
Lipid Profile	\$ -	\$ 14.31
Liver Panel	\$ -	\$ 14.21
Pap	\$ 1.39	\$ 9.00
Pathologist review of abnormal pap	\$ -	\$ 11.50
Pertussis	\$ -	\$ 65.00
Pregnancy Test (blood)	\$ -	\$ 13.30
Prolactin	\$ -	\$ 21.44
Quantitative HCG	\$ -	\$ 25.00
Quantiferon	\$ -	\$ 48.50
Quipid hCG	\$ 1.66	\$ -
RPR (Syphilis)	\$ 3.56	\$ 2.70
Rubella	\$ 3.56	\$ 8.50
Sed Rate Westergren	\$ 12.60	\$ 12.60
Therapeutic Drug Assay	\$ -	\$ 70.00
TP.PA	\$ 3.56	\$ 12.00
TSH	\$ -	\$ 17.30
Urine Dipstick	\$ 1.14	\$ -
Urine C & S	\$ 0.88	\$ -
Western Blot	\$ -	\$ 42.00
Wet mount / KOH	\$ 1.27	\$ -

## PHARMACEUTICAL FEE SCHEDULE

Prescription medications and non-prescription medications are provided to clients seen in Family Planning, Teen Health Mall, Sexually Transmitted Disease Clinic and Tuberculosis Prevention & Control Clinic. Charges are based upon actual cost and are typically provided in conjunction with other services, which are charged separately.

Client fees for pharmaceuticals and non-prescription medications are based on the actual charge to the Health Department. Sliding scale discounts are applied as determined by the client's financial record. Charges reflect the current schedule and will be adjusted on a regular basis to match increases/decreases by suppliers.

	Pharmaceutical Cost / Client Fee
Acyclovir 200mg	\$ 0.02
Acyclovir 400mg	\$ 0.04
Amikacin 50mg	\$ 23.53
Amikacin 250mg	\$ 70.97
Amoxicillin 250mg	\$ 0.05
Amoxicillin 500mg	\$ 0.07
Azithromycin 500mg	\$ 0.16
Bicillin 2.4 m.u.	\$ 1.02
Capreomycin 1gm	\$ 17.78
Ceftriaxone 250mg / 125mg	\$ 0.97
Cephalexin 250mg	\$ 0.03
Cipro 100mg	\$ 1.48
Cipro 250mg	\$ 0.06
Cipro 500mg	\$ 0.06
Cipro 750mg	\$ 0.08
Clindamycin 300mg #14	\$ 0.08
Clofazimine 50mg	\$ -
Clotrimazole/Mycelelex 7 -45gr	\$ 0.74
Clotrimazole 15gm	\$ 1.01
Conceptrol Gel/Suppositories	\$ 1.10
Cycloserine 250mg	\$ 7.38
Depo-Provera	\$ 1.57
Diflucan/Fluconazole 150mg	\$ 0.01
Diphenhydramine HCL 25mg	\$ 0.03
Double antibiotic ointment	\$ 1.52
Doxycycline 100mg	\$ 0.01
Elimite Permethrin cream 5%	\$ 2.19
Erythromycin 500mg	\$ 0.09
Ethambutol 100mg	\$ 0.14
Ethambutol 400mg (Myambutol 400mg?)	\$ 0.29
Ethionamide 250mg	\$ 1.86
Ferrous Sequels	\$ 0.17
Flagyl/Metronidazole 500mg	\$ 0.04
Flagyl/Metronidazole 250mg	\$ 0.05
Gatifloxacin 400mg	\$ -
Hydrocortisone cream	\$ 0.87
Ibuprofen	\$ 0.02
Isoniazid 50mg (Ped. Formulation)	\$ 3.35
Isoniazid 100mg	\$ 0.01
Isoniazid 150mg	\$ -
Isoniazid 250mg	\$ -

	Pharmaceutical Cost / Client Fee	
Isoniazid 300mg	\$	0.03
IUD (Mirena-Foundation)	\$	-
IUD (Mirena-PVT)	\$	264.78
IUD (Paragard)	\$	195.22
Kanamycin 1g/3ml	\$	-
Kenamycin 75mg/2ml	\$	-
Kenamycin 500mg/2ml IM	\$	-
Kenamycin 0.5g capsule	\$	-
Levaquin 250mg	\$	2.41
Levaquin 500mg	\$	2.41
Lotrimin/Clotrimazole 1% 15g	\$	1.01
Moxifloxacin 400mg	\$	3.02
Nitrofurantoin 100mg	\$	0.31
Nix Permethrin rinse 1%	\$	3.78
Nutritional Supplements (Boost, Ensure, Pediasure, Etc.)	\$	0.70
OC - Levora	\$	7.26
OC - Micronor	\$	3.25
OC - Nora-Be	\$	7.87
OC - Norinyl 1+35	\$	6.00
OC - Ortho Cyclen	\$	3.78
OC - Ortho Novum 777	\$	5.89
OC - Ortho Tricyclen Lo	\$	5.66
OC - Ortho Tricyclen	\$	3.82
OC - Prevfem	\$	8.58
OC - Sronyx	\$	0.69
Ofloxacin 200mg	\$	1.07
Ofloxacin 300mg	\$	0.38
Ofloxacin 400mg	\$	0.66
Phenazophridine HCl 100 mg	\$	0.13
Plan B	\$	31.98
Next Choice	\$	12.26
Prenatal Vitamins (100 tabs)	\$	1.99
Pyrazinamide 100mg (Ped. Formulation)	\$	0.71
Pyrazinamide 500mg	\$	0.52
Rifabutin 150mg	\$	1.58
Rifadin 150mg	\$	0.41
Rifamate	\$	1.50
Rifampin 300mg	\$	0.44
Rifampin 150mg	\$	0.41
Rifampin 10mg/1 ml susp	\$	0.17
Rifampin 100mg/5ml susp	\$	1.69
Streptomycin 1 gr	\$	6.50
Suprax 400mg	\$	8.80
TMP/SMZ	\$	0.03
Tuberculin 10 dose	\$	2.82
Tuberculin 50 dose	\$	2.05
Vitamin B6 25mg	\$	-
Vitamin B6 50mg	\$	0.01

**Washoe County Health District  
Fee Schedule - Environmental Health Services**

PROPOSED EFFECTIVE DATE: JULY 1, 2011  
REPRESENTS FULL COST RECOVERY

**Environmental Health Services**

Page #	Description	Current Fee	Proposed Fee
1	Information Technology (IT) Overlay	\$ 11.00	\$ 14.00
	<b><u>Development Review</u></b>		
2	Change of Land Use	\$ 150.00	\$ 164.00
3	Minor/Major Special Use Permit Review/Development Agreement	\$ 200.00	\$ 219.00
4	Parcel Map Review - Sewer Available	\$ 268.00	\$ 293.00
4	Parcel Map Review - Sewer Not Available	\$ 623.00	\$ 671.00
5	Special Use Permit Conditions Inspection	calculated/ permit	calculated/ permit
6	Tentative Subdivision Review - Sewer Available	\$ 302.00	\$ 329.00
6	Tentative Subdivision Review - Sewer Not Available	\$ 849.00	\$ 908.00
6	Amended or Lapsed Subdivision - Sewer Available	\$ 302.00	\$ 329.00
6	Amended or Lapsed Subdivision - Sewer Not Available	\$ 849.00	\$ 908.00
7	Final Map Review	\$ 200.00	\$ 219.00
8	Community Development Application Review	\$ 65.00	\$ 72.00
	<b><u>Construction Plan Review</u></b>		
9	Food Service Establishment Construction-Quick Start Food Service Establishment Construction-Plan Review	\$ 28.00	\$ 30.00
10		'Base Fee' \$	\$ 121.00
10-a	Project less than 1,000 square feet	\$ 108.00	\$ 117.00
10-a	Project 1,000 to 2,999 square feet	\$ 151.00	\$ 163.00
10-a	Project 3,000 or greater square feet	\$ 221.00	\$ 239.00
11	Food Service Establishment Construction Remodel Plan Review-'Base Fee'	\$ 109.00	\$ 121.00
11-a	Food Service Establishment Construction Remodel Plan Review	\$ 94.00	\$ 102.00
12	Facility Construction Revised Plan Review-Land Dev. Group	\$ 123.00	\$ 135.00
13	Facility Construction Revised Plan Review-Facility	\$ 102.00	\$ 113.00
14	Hotel/Motel Plan Review - Engineering	\$ 147.00	\$ 161.00
15	Hotel/Motel Plan Review - Base Rate-Environmental	\$ 66.00	\$ 73.00
15	Hotel/Motel Plan Review - Per Room Charge-Environmental	\$ 5.00	\$ 5.00
16	Mobile Home/Recreational Vehicle Park Plan Review	\$ 316.00	\$ 345.00
17	Recreational Vehicle Dump Station Permit to Construct	\$ 147.00	\$ 161.00
18	General Environmental Health Services Construction Plan Review-Land Dev.	\$ 99.00	\$ 109.00
19	Sewage Disposal - On Site Construction Permit (per/bldg)	\$ 525.00	\$ 572.00
20	Sewage Disposal - On Site Abandonment Permit	\$ 174.00	\$ 188.00
21	Sewage Disposal - On Site System Advisory Inspection	\$ 146.00	\$ 157.00
22	Sewage Disposal - On Site Re-inspection (Sewage)	\$ 93.00	\$ 103.00
22	Sewage Disposal - On Site Re-inspection (Wells)	\$ 93.00	\$ 103.00
22	Sewage Disposal - On Site Re-inspection (VA/FHA)	\$ 66.00	\$ 73.00
23	Sewage Disposal - On Site Plan Review Only	\$ 174.00	\$ 188.00
24	Water Treatment Plant Construction Permit and Inspections >1000 Connections	\$ 1,408.00	\$ 1,527.00
24	Water Treatment Plant Construction Permit and Inspections <1000 Connections	\$ 387.00	\$ 417.00
25	Swimming Pool or Spa Construction Plan Review	\$ 451.00	\$ 491.00
26	Swimming Pool or Spa Remodel Plan Review	\$ 179.00	\$ 195.00
27	Swimming Pool or Spa Construction Reinspection	\$ 134.00	\$ 128.00
28	Water System Const. Plan Review - New Facility Community	\$ 364.00	\$ 396.00
28	Water System Const. Plan Review - New Facility Non-Community	\$ 228.00	\$ 249.00
29	Water System Expansion or Modification - Community	\$ 245.00	\$ 267.00
29	Water System Expansion or Modification - Non-Community	\$ 160.00	\$ 175.00
30	Water Well Abandonment Permit	\$ 239.00	\$ 259.00
30	Water Well Construction Permit	\$ 294.00	\$ 318.00
30-a	New Replacement Well Construction/Abandonment of Existing Well	\$ 349.00	\$ 377.00
22	Water Well Construction Re-Inspection	\$ 93.00	\$ 103.00

## Environmental Health Services

Page #	Description	Current Fee	Proposed Fee
<b><u>Food Service Establishment Permits</u></b>			
31	Food Service Establishment-Application	\$ 92.00	\$ 102.00
32-a	Bakery Permit	\$ 107.00	\$ 118.00
32-a	Bar Permit	\$ 107.00	\$ 118.00
32-a	Delicatessen Permit	\$ 121.00	\$ 133.00
32-a	Food Manufacturing Permit	\$ 121.00	\$ 133.00
32-a	Grocery Store Permit	\$ 107.00	\$ 118.00
32-a	Meat Market Permit	\$ 107.00	\$ 118.00
32-a	Mobile Food Service Depot Permit	\$ 93.00	\$ 103.00
32-a	Mobile Food Service Permit	\$ 93.00	\$ 103.00
32-a	Pre-Packaged Food w/inspection Permit	\$ 107.00	\$ 118.00
32-a	Pre-packaged w/o inspection Permit	\$ 25.00	\$ 29.00
32-a	Restaurant Permit	\$ 135.00	\$ 148.00
32-a	Satellite Food Distribution Site Permit	\$ 66.00	\$ 73.00
32-a	School Kitchen Permit Permit	\$ 231.00	\$ 252.00
32-a	Snack Bar Permit	\$ 107.00	\$ 118.00
32-a	Support Kitchen Permit	\$ 121.00	\$ 133.00
32-a	Warehouse Permit	\$ 107.00	\$ 118.00
<b><u>Temporary Foods/Special Events Permits</u></b>			
33	1-Day Event Permit	\$ 39.00	\$ 44.00
33	2-Day Event Permit	\$ 67.00	\$ 75.00
33	3-Day Event Permit	\$ 79.00	\$ 87.00
33	4-7 Day Event Permit	\$ 157.00	\$ 172.00
33	8-14 Day Event Permit	\$ 298.00	\$ 325.00
33	1-7 Day Event Low Risk Permit	\$ 39.00	\$ 44.00
33	8-14 Day Event Low Risk Permit	\$ 73.00	\$ 81.00
33	Non Profit 1-14 Days Permit	\$ 25.00	\$ 25.00
33	Non-Profit Conditional Maximum Permit	\$ 200.00	\$ 200.00
33	Cumulative Maximum Permit	3x Permit Fee	3x Permit Fee
33	Late Fee	Permit Fee; Not to exceed \$100	Permit Fee; Not to exceed \$100
33	Annual Farmer's Market Produce Sample Permit	\$ 95.00	\$ 105.00
33	Annual Sampling Permit	\$ 95.00	\$ 105.00
33	Promoters Fees		
	Special Event Permit to Operate	\$ 337.00	\$ 368.00
	Recurrent Special Event Permit to Operate	\$ 484.00	\$ 526.00
33	Reinspection	Permit Fee; Not to exceed original permit fee	Permit Fee; Not to exceed original permit fee
<b><u>Food Protection Managers</u></b>			
34	Food Protection Instructor Examination Proctoring	\$ 25.00	\$ 27.00
35	Certificate and Photo ID Issuance & Renewal-Certified Food Protection Managers	\$ 28.00	\$ 32.00
36	Certificate/Photo ID Reissuance	\$ 6.00	\$ 7.00
37	Food Protection Manager Reciprocity	\$ 28.00	\$ 32.00
38	Certificate and Photo ID Issuance & Renewal-Certified Food Protection Instructors*	\$ -	\$ 271.00
*Previous fee of \$0 was approved during regulation review and was not intended to be permanent; fee is assessed once every 5 years			
<b><u>Permitted Facilities</u></b>			
39	Permitted Facilities Re-Inspection	\$ 67.00	\$ 75.00
40	Mobile Home or Recreational Vehicle Park Permit - 1-20 spaces	\$ 99.00	\$ 108.00
40	Mobile Home or Recreational Vehicle Park Permit - 21-39 spaces	\$ 99.00	\$ 108.00
40	Mobile Home or Recreational Vehicle Park Permit - 40 or more spaces	\$ 115.00	\$ 128.00
17	RV Dump Station Annual Permit	\$ 67.00	\$ 75.00
41	Swimming Pools/Spas - Seasonal Permit	\$ 120.00	\$ 132.00
42	Swimming Pools - Year Round Permit	\$ 133.00	\$ 147.00
43	Child Care Inspection	\$ 80.00	\$ 88.00

**Environmental Health Services**

Page #	Description	Current Fee	Proposed Fee
44	<b><u>Variances</u></b>		
45	Swimming Pools Variance Request (Construction)	\$ 469.00	\$ 510.00
46	Well Construction Variance Request (Construction)	\$ 514.00	\$ 559.00
47	Mobile Home/Recreational Vehicle Park Variance (Construction)	\$ 435.00	\$ 473.00
48	On-Site Subdivision Variance	\$ 752.00	\$ 816.00
48	Sewage Disposal - On Site Variance Request	\$ 752.00	\$ 816.00
49	Food Service Variance (Permitted Facility)	\$ 296.00	\$ 323.00
50	General Variance Request	\$ 226.00	\$ 247.00
	<b><u>Waste Management</u></b>		
51	Solid Waste System Plan Review	\$ 260.00	\$ 283.00
52	Waste Release Permit - Grease Trap & Asbestos Release	\$ 35.00	\$ 40.00
52	Waste Release Permit - Sandoil Separator Release	\$ 44.00	\$ 49.00
52	Waste Release Permit - Non-Hazardous Special Waste Release	\$ 56.00	\$ 65.00
52	Waste Release Permit - Each Custody Record	\$ 1.00	\$ 1.00
52	Waste Release Permit - Each Additional Custody Slip Record	\$ 5.00	\$ 5.00
53	Non-Standard Industrial Waste Permit	\$ 99.00	\$ 110.00
54	Garbage Exemptions (A,B,C,D,E)	\$ 106.00	\$ 120.00
55	Biohazardous Waste Transfer Station Permit	\$ 140.00	\$ 152.00
56	Biohazardous Waste Treatment Facility Permit	\$ 123.00	\$ 136.00
57	Biohazardous Waste Transporter Permit	\$ 111.00	\$ 120.00
58	Biohazardous Waste Generator	\$ 129.00	\$ 141.00
59	Biosolids Permit	\$ 99.00	\$ 110.00
60	Waste Tire Management Facility	\$ 152.00	\$ 168.00
61	Materials Recovery/Recycling Facility Permit (prev. Waste Reduction/Recycling Facility)	\$ 88.00	\$ 99.00
62	Composting Facility Permit	\$ 158.00	\$ 173.00
63	Landfill Operations Permit	\$ 717.00	\$ 779.00
64	Municipal Solid Waste/Green Waste Transfer Station Permit	\$ 193.00	\$ 211.00
65	Municipal Solid Waste System Inspection-Extra Hours	\$ 52.00	\$ 50.00
66	Waste Hauler Operations Permit-Domestic	\$ 85.00	\$ 94.00
66	Waste Hauler Operations Permit-Import	\$ 123.00	\$ 136.00
67	Waste Tire Hauler Permit-Domestic	\$ 93.00	\$ 104.00
	<b><u>Miscellaneous</u></b>		
68	Limited Advisory Inspection	\$ 124.00	\$ 136.00
68	Limited Advisory Inspection-Non-Standard Hours	\$ 78.00	\$ 76.00
69	Public Accommodations Inspection		
	Up to 50 rooms	\$ 104.00	\$ 115.00
	50 to 100 rooms	\$ 115.00	\$ 126.00
	101-200 rooms	\$ 165.00	\$ 181.00
	201-300 rooms	\$ 126.00	\$ 137.00
	301-500 rooms	\$ 126.00	\$ 137.00
	501-1000 rooms	\$ 176.00	\$ 192.00
	More than 1000 rooms	\$ 203.00	\$ 222.00
70	Invasive Body Decoration Establishment Permit	\$ 104.00	\$ 113.00
71	Invasive Body Decoration Temporary Permit (w/o wheels)	\$ 85.00	\$ 93.00
72	Invasive Body Decoration Mobile Permit (w/wheels)	\$ 53.00	\$ 59.00
73	Hazardous Waste/Materials Spill Response	\$ 115.00	\$ 128.00
74	Hazardous Waste/Materials Site Assessment/Remediation	\$ 51.00	\$ 49.00
75	Water Sample/Septic Sys Eval/Mortgage Loan-Certification only	\$ 29.00	\$ 32.00
75	Water Septic System Evaluation Only	\$ 155.00	\$ 170.00
75	Water Sample/Septic Sys Eval/Sample Evaluation-lab fee only	\$ 112.00	\$ 112.00
76	Liquid/Oil/Waste Hauler Vehicle Permit	\$ 53.00	\$ 60.00

<b>Environmental Health Services</b>
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Page #	Description	Current Fee	Proposed Fee
<b><u>Vector Fees</u></b>			
77	Vector - Construction Plan Review	\$ 148.00	\$ 222.00
78	Vector - Limited Advisory Review	\$ 52.00	\$ 59.00
79	Vector - Final Map Review	\$ 93.00	\$ 103.00
80	Vector - Parcel Map Review (sewer available/not available)	\$ 203.00	\$ 222.00
81	Vector - Special Use Permit/Site Plan/Major Special Use Permit Review	\$ 93.00	\$ 103.00
82	Vector - Subdivision Review (tentative map, amended or lapsed)	\$ 148.00	\$ 163.00
83	Vector - Zoning Map/Master Plan/Major Project/Change of Land Use Plan Review	\$ 66.00	\$ 73.00
84	Vector - Mobile Home/Recreational Vehicle Park Plan Review	\$ 148.00	\$ 163.00
85	Vector - Community Development Application Review	\$ 121.00	\$ 133.00

**Note: \*Non-profit fee established by the District Board of Health**



## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District for child care facility inspection fee, under the authority of NRS 432A.180 and NRS 439.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Child Care Facility inspections.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Child Care Facility Inspection program.**

**Direct Effects: The individuals or businesses requiring services from the Child Care Facility Inspection program for inspections will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the amount of time it takes to complete each inspection (including travel time) associated with Child Care Facility Inspections was conducted by an Environmental Supervisor. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County for enforcement of the modified fee schedule. The Environmental Health Services Division already performs the activities associated with Child Care Facility Inspections. The Health District will have increased revenues in the approximate amount of \$928 annually.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District (Land Development Program), under the authority of the District Board of Health Regulations Governing Sewage, Wastewater and Sanitation and Well Construction.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Water Well-Abandonment, Construction and Re-inspection, Land Development Review, Sewage Disposal and Hotel/Motel Construction Plan Reviews, and Water Sample/Septic System Evaluations.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Land Development Program.**

**Direct Effects: The individuals or businesses requesting services from the Land Development program will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the number of inspections required, the amount of time it takes to complete each inspection (including travel time) associated with land development activities was conducted by Licensed Engineers. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Land Development program currently charges a permit/review fee. The revisions will reflect a net decrease to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$7,807 annually (\$2,724-land development, \$2,808-sewage disposal, including variance requests, \$2,268-water well abandonment, construction, reinspections, \$7-hotel/motel plan review, \$0-water sample/septic system).**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District (Food Program), under the authority of the District Board of Health Regulations Governing Food Establishments.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Food Service Establishment permits, Food Service Establishment plan reviews, and Food Protection Manager permits/certifications.

Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Food Program.

Direct Effects: The individuals or businesses requesting services from the Food Program will be charged an amount that reflects the current cost for services being performed.

Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the length of time associated with the food establishment program activities was conducted. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The revisions will reflect an increase to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$47,910 annually.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Invasive Body Decorations (IBDs).

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Invasive Body Decoration Establishment Permits, Invasive Body Decoration Temporary Permits, with and without wheels.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Invasive Body Decoration program.**

**Direct Effects: The individuals or businesses requesting services from the Invasive Body Decoration program will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the number of inspections required, the amount of time it takes to complete each inspection (including travel time) associated with invasive body decoration permit activities was conducted by a Environmental Supervisor and Senior Environmental Health Specialist. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Invasive Body Decoration program currently charges a permit fee. The revisions will reflect an increase to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$867 annually (\$387- IBD Establishments, \$480-IBC Temporary Permit without wheels, \$0-Temporary IBD Permit with wheels).**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**



## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Mobile Home and Recreational Vehicle Parks.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Mobile Home and Recreational Vehicle Park permits.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Mobile Home and Recreational Vehicle Park program.**

**Direct Effects: The individuals or businesses requesting services from the Mobile Home and Recreation Vehicle Park program will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the number of inspections required, the amount of time it takes to complete each inspection (including travel time) associated with mobile home and recreational vehicle park permit activities was conducted by an Environmental Supervisor and Senior Environmental Health Specialist. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The mobile home and recreational vehicle park program currently charges a permit fee. The revisions will reflect increases to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$1,133 annually (\$162-1-20 spaces, \$243-21-39 spaces, and \$728-40+ spaces).**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Public Bathing Places and Public Spas.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Swimming Pool/Spa Construction Plan Reviews, Remodel Plan Reviews and Permits.

Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Swimming Pool/Spa program.

Direct Effects: The individuals or businesses requesting services from the Swimming Pool/Spa program will be charged an amount that reflects the current cost for services being performed.

Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the number of inspections required, the amount of time it takes to complete each inspection (including travel time) associated with swimming pool/spa permit activities was conducted by an Environmental Supervisor. The activities associated with swimming pools/spa construction plan review were reviewed by Licensed Engineers. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Swimming Pool/Spa program currently charges a permit/review fee. The revisions will reflect net increases to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$7,251 annually (\$3,346-Pool/Spa Annual Permits, \$3,756-Pool/Spa Seasonal Permits, \$185-Plan Review, and \$36-Pool/Spa Construction Reinspection).**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District for public accommodation inspection fee.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes charging a fee that will result in increased costs for individuals or businesses requiring: Public Accommodation inspections.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs for plan reviews incurred by the Environmental Health Services Division for services performed by staff in the Public Accommodation program.**

**Direct Effects: The individuals or businesses requiring services from the Public Accommodations program for inspections will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the number of inspections required, the amount of time it takes to complete each inspection (including travel time) associated with public accommodations inspections was conducted by an Environmental Supervisor and Senior Environmental Health Specialist. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County for enforcement of the modified fee schedule. The revisions will reflect increases to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$1,798 annually (\$880-up to 50 rooms, \$308-51-100 rooms, \$352-101-200 rooms, \$66-201-300 rooms, \$33-301-500 rooms, \$64-501-1000 rooms, and \$95-more than 1000 rooms).**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Food Establishments, Section 170.106

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes charging a fee that will result in increased costs for individuals or businesses, including special event promoters, requiring: Temporary Foods/Special Events permits.**

**Beneficial Effects: The modified schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Temporary Food/Special Event Programs.**

**Direct Effects: The individuals or businesses, including special event promoters, will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fee may be passed on to the temporary food service operators.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, the Senior Environmentalist and Environmental Health Specialist Supervisor conducted an analysis of the time spent in meetings and for travel in addition to reviewing the time spent on reviewing event layout, support requirements, vendor list and location. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Temporary Food/Special Events program currently charges permit fees. The revisions will reflect increases to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$9,875 annually.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**



## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing the Prevention of Vector-Borne Diseases.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes charging a fee that will result in increased costs for individuals or businesses such as developers and engineering firms requesting: plan reviews, including grading plans, map reviews, special use permits.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Vector-Borne Disease Program.**

**Direct Effects: The permit holder or agency will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fee may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, program staff reviewed the type of and length of time for activities performed. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Vector-Borne Diseases program currently charges these fees. The revisions will reflect increases to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$2,928 annually.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Solid Waste Management.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Garbage Exemptions, RV Dump Station Permits and Waste Reduction/Recycling Facility, Solid Waste System Plan Review, Waste Release Permits, and Municipal Solid Waste Inspections.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Solid Waste Management program.**

**Direct Effects: The individuals or businesses requesting services from the Solid Waste Management program will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the number of inspections required, the amount of time it takes to complete each inspection (including travel time) associated with solid waste management was conducted Environmental Health Supervisors and Senior Environmental Health Specialists. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Solid Waste Management program currently charges permit/review fees. The revisions will reflect an increase to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$6,384 annually (\$69-Solid Waste System Plan Review, \$4,180-Waste Release Permits, \$490 Garbage Exemptions, \$171 Bio-hazardous Waste Permits; \$104-RV Dump Station, \$907-Waste Haulers, \$463-Municipal Solid Waste Permits).**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District for construction plan review of water company permits.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Water System Plan Review.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Water program.**

**Direct Effects: The individuals or businesses requesting services from the Water program will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the number of inspections required, the amount of time it takes to complete each inspection (including travel time) associated with water permit activities was conducted by Licensed Engineers. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Water program currently charges a permit/review fee. The revisions will reflect increases to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$308 annually (\$0-Water System Construction Plan Review, \$308-Water System Expansion or Modification Plan Review).**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

**OPTION #2: 50% CAP OF FULL  
COST RECOVERY INCREASE(S)**

**Washoe County Health District  
Fee Schedule**

**Proposed Effective Date: July 1, 2011**

REPRESENTS 50% CAP OF PREVIOUSLY SUBMITTED INCREASE

**Administrative Health Services**

<b>Page #</b>	<b>Description</b>	<b>Current Fee</b>	<b>Proposed Fee</b>
1	Tape Recording of Public Meetings (90 minutes)	\$ 6.00	\$ 1.00

**Epidemiology and Public Health Preparedness**

2	Certified Copy of Birth Certificate	\$ 20.00	\$ 20.00
2	Certified Copy of Death Certificate	\$ 20.00	\$ 20.00
2	Vital Records Search	\$ 10.00	\$ 10.00
2	Verification Copy	\$ 10.00	\$ 10.00

*Vital Statistics fees are established by the State of Nevada*



# Washoe County Health District Fee Schedule-Air Quality Management

Proposed Effective Date: July 1, 2011

REPRESENTS 50% CAP OF PREVIOUSLY SUBMITTED INCREASE

<b>Air Quality Management</b>
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Page #	Description	Current Fee	Proposed Fee
1	Plan Review - Fuel Burning Equipment Only	\$ 53.00	\$ 63.00
1	Plan Review - < 100 tons per year	\$ 353.00	\$ 439.00
1	Plan Review - > 100 tons per year	\$ 2,825.00	\$ 4,827.00
2	Small Stationary Source Operating Permit	\$ 80.00	\$ 117.00
3	Stationary Source Operating Permit	\$ 47.00	\$ 108.00
3	Annual Emission Fee (source emitting > 2 lbs/day)	\$ 15.00	\$ 15.00
4	Stationary Source Toxics Permit	\$ 66.00	\$ 69.00
4	Annual Toxic Emission Fee (source emitting > 1 lb/day)	\$ 6.00	\$ 6.00
5	Operating Permit Transfer Fee (person to person)	\$ 30.00	\$ 37.00
6	Late Permit Application Processing Fee	\$ 207.00	\$ 190.00
7	Gasoline Service Station Permit Fee (base plus per nozzle)		
	Base Fee (per permit)	\$ -	\$ 6.00
	Per Nozzle	\$ 41.00	\$ 37.00
8	Asbestos Assessment Plan Review	\$ 42.00	\$ 49.00
9	<u>Notification of Asbestos App/Removal Fees:</u>		
9-a	Non-NESHAP Demolition	\$ 113.00	\$ 130.00
9-a	260<520 Linear ft or 160<320 sq ft	\$ 281.00	\$ 291.00
9-a	520<1000 Linear ft or 320<1000 sq ft	\$ 563.00	\$ 613.00
9-a	>1000 Linear or Square Feet	\$ 1,260.00	\$ 1,446.00
9-a	Facility Annual Notification	\$ 1,877.00	\$ 2,659.00
10	Building Plan Review	\$ 35.00	\$ 42.00
11	Registration of Neutral Inspectors (Annual)	\$ 97.00	\$ 89.00
12	Woodstove Notice of Exemption	\$ 13.00	\$ 13.00
13	Geothermal Well Drilling Permit	\$ 358.00	\$ 333.00
14	Air Quality Variance Request	\$ 228.00	\$ 344.00
15	Dust Control Plan Review (base plus per acre)		
	Base Fee (per permit)	\$ -	\$ 17.00
	Per Acre	\$ 112.00	\$ 108.00
16	Expert Witness Fee (per hour)	\$ 276.00	\$ 253.00
17	Air Quality Permit to Operate Late Fee (% of Total Fee Due)	25%	25%

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Air Quality Management Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Air Quality Management, of Section 030.300 through 030.335, Fees and Fee Schedule.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette-Journal per Nevada Open Meeting Law. The Air Quality Management Division has solicited comments via a mailing to affected contractors, permitted sources, asbestos abatement contractors, title companies, and woodstove inspectors indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Asbestos Assessment Plan Reviews, and Notification of Asbestos Application/Removal Fees.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Air Quality Management Division for services performed by staff in the Asbestos Program. The costs to businesses requesting Asbestos Assessment Plan Reviews, and Notification of Asbestos Application/Removal Fees will be increased.**

**Direct Effects: The Air Quality Management Division will assess and collect fees from individuals or businesses requesting services from the Asbestos program. These fees will reflect current costs for providing those services.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the length of time associated with asbestos program activities (including plan reviews, field inspection, and completing the necessary documentation) was conducted by Air Quality Specialists. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Asbestos program currently charges a permit/review fee. The revisions will reflect increases to fees for activities that are currently being performed. The Health District will have increased revenues in the approximate amount of \$12,997 annually (\$5,362-Asbestos Assessment Plan Reviews; \$561-Non-NESHAP Demolition; \$1,040-260<520 Linear ft; \$750-520<1000 Linear ft; \$3,720- > 1000 Linear ft; \$1,564-Facility Annual Notification.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Air Quality Management Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Air Quality Management, of Section 030.300 through 030.335, Fees and Fee Schedule.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette-Journal per Nevada Open Meeting Law. The Air Quality Management Division has solicited comments via a mailing to affected contractors, permitted sources, asbestos abatement contractors, title companies, and woodstove inspectors indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: No adverse effects have been identified for individuals or businesses requesting: Dust Control Plan Reviews.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Air Quality Management Division for services performed by staff in the Dust Control program. The costs to businesses requesting Dust Control Plan Review Fees will be reduced.**

**Direct Effects: The individuals or businesses requesting services from the Dust Control program will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the methodology and length of time associated with dust control plan activities (including plan review, evaluation of control measures, and the number of field visits needed) was conducted by**

**Engineers, Air Quality Specialists and an Air Quality Supervisor. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Dust Control program currently charges a review fee. The revisions will reflect decreases to fees for activities that are currently being performed. The Health District will have reduced revenues in the amount of \$4 per acre with net anticipated revenue reduction of \$4,281.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Air Quality Management Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Air Quality Management, of Section 030.300 through 030.335, Fees and Fee Schedule.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette-Journal per Nevada Open Meeting Law. The Air Quality Management Division has solicited comments via a mailing to affected contractors, permitted sources, asbestos abatement contractors, title companies, and woodstove inspectors indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: No adverse effects have been identified related to costs for individuals or businesses that do not pay within the 30 day invoice schedule.**

**Beneficial Effects: The late fee amount is directly proportionate to the annual permit to operate fee. The fee is 25% of the total fee due.**

**Direct Effects: The individuals or businesses receiving services from the Air Quality Management Division will be charged a fee for paying late.**

**Indirect Effects: The additional expense realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**The proposed late fee will impact those businesses that choose not to pay the permit to operate fees on time. Since the late fee is calculated as a percentage of the permit fee, the anticipated late fees incurred by individuals or businesses will likely be more as permit fees, in general, have increased.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Air Quality Management division currently assesses a late fee equal to 25% of the annual permit amount.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee, or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Air Quality Management Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Air Quality Management, of Section 030.300 through 030.335, Fees and Fee Schedule.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette-Journal per Nevada Open Meeting Law. The Air Quality Management Division has solicited comments via a mailing to affected contractors, permitted sources, asbestos abatement contractors, title companies, and woodstove inspectors indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: No adverse effects have been identified related to costs for individuals or businesses being certified as Neutral Inspectors.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Air Quality Management Division for services performed by staff. The costs to individuals or businesses being certified as Neutral Inspectors will be reduced.**

**Direct Effects: The individuals or businesses being trained as Neutral Inspectors will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**



3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the methodology and length of time associated with processing and training applicants was conducted by the Division Director and the Air Quality Supervisor. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Air Quality Management Division currently trains inspectors and charges a registration fee. The revisions reflect decreases to fees for activities currently being performed. The Health District will have reduced revenues in the approximate amount of \$280 as a result of the proposed decreases in fees related to Neutral Inspector certification.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Air Quality Management Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Air Quality Management, of Section 030.300 through 030.335, Fees and Fee Schedule.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette-Journal per Nevada Open Meeting Law. The Air Quality Management Division has solicited comments via a mailing to affected contractors, permitted sources, asbestos abatement contractors, title companies, and woodstove inspectors indicating the changes to the fee schedule.

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Plan Reviews.

Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Air Quality Management Division for services performed by staff.

Direct Effects: The Air Quality Management Division will assess and collect fees from businesses for plan reviews. These fees will reflect current costs for providing those services. The costs to individuals or businesses requesting plan review activity will be increased.

Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the methodology and length of time associated with processing and training applicants was conducted by the Division Director and the Air Quality Supervisor.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Plan Review program currently charges a review fee. The revisions will reflect increases to fees for activities currently being performed. The Health District will have net increased revenues in the approximate amount of \$5,447 annually (\$320-Plan Review-Fuel Burning Equipment Only; \$2,408-Plan Review <100 tons per year; \$unknown-Plan Review>100 tons per year; \$2,744-Building Plan Review; decrease of \$25-Geothermal Well) as a result of the proposed increases in fees related to Plan Reviews.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

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1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette-Journal per Nevada Open Meeting Law. The Air Quality Management Division has solicited comments via a mailing to affected contractors, permitted sources, asbestos abatement contractors, title companies, and woodstove inspectors indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Stationary Source permits.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Air Quality Management Division for services performed by staff. The costs to businesses requiring Stationary Source permits will be increased.**

**Direct Effects: The Air Quality Management Division will assess and collect fees from businesses that are required to have Stationary Source permits. These fees will reflect current costs for providing those services.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the length of time associated with stationary source permitting program activities was conducted. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Stationary Source permitting program currently charges a permit fee. The revisions will reflect a combination of increases and decreases to fees for activities that are currently being performed. The Health District will have net increased revenues in the approximate amount of \$73,345 annually (\$477-Stationary Source Toxic Permit; <\$5,248>-Gasoline Service Station Permit; \$10545-Small Stationary Source Operating Permit; \$67,466-Stationary Source Operating Permit;\$105-Operating Permit Transfer Fee) as a result of the proposed increases in fees related to Stationary Sources.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Air Quality Management Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Air Quality Management, of Section 030.300 through 030.335, Fees and Fee Schedule.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette-Journal per Nevada Open Meeting Law. The Air Quality Management Division has solicited comments via a mailing to affected contractors, permitted sources, asbestos abatement contractors, title companies, and woodstove inspectors indicating the changes to the fee schedule.

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

Adverse Effects: No adverse effects have been identified related to costs for inspectors who verify that a residence is in compliance with the regulations.

Beneficial Effects: The modified fee schedule more accurately represents actual costs incurred by the Air Quality Management Division for services performed by staff in the Woodstove Compliance program.

Direct Effects: The individuals or businesses requesting services from the Woodstove Compliance program will be charged an amount that reflects the current cost for services being performed.

Indirect Effects: The Air Quality Management Division reviewed the fees charged for the forms used by the independent inspectors and the woodstove dealers to report compliance with the regulations.

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

Prior to preparing the modified fee schedule, a review of the cost of forms and the length of time associated with woodstove compliance activities (including

**processing applications) was conducted by the Division Director and Air Quality Supervisor.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Woodstove Compliance program currently charges a fee. The revisions will reflect no changes to fees for activities currently being performed. The Health District will have no increase or reduction in revenues annually.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

**Washoe County Health District  
Fee Schedule  
Proposed Effective Date: July 1, 2011**

REPRESENTS 50% CAP OF PREVIOUSLY SUBMITTED INCREASE

<b>Community &amp; Clinical Health Services</b>
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Page #	Description	Adopted Fee (current)	Proposed Fee (new)	
1	Day Care Facility Employee Training	\$ 23	\$ 24	
2	Day Care Facility Employee Re-Issue Certification	\$ 7	\$ 6	
3	First Offender Sexual Health Class	\$ -	\$ 87	*New
4-b	STD Exam - Limited	\$ 61	\$ 53	
4-b	STD Exam - Extended	\$ 78	\$ 69	
4-b	STD Exam - Comprehensive	\$ 95	\$ 84	
4-b	STD Visit - Low risk	\$ 39	\$ 31	
5	Tuberculosis Risk Assessment	\$ 28	\$ 26	
5	Tuberculin Skin Test	\$ 13	\$ 12	
5	TST Reading	\$ 29	\$ 26	
5	Chest X-ray review by physician	\$ 15	\$ 14	
5	Abnormal diagnostic results review	\$ 15	\$ 14	
5	Abnormal chest X-ray review by physician	\$ 15	\$ 14	
5	Office Visit - medication start	\$ 79	\$ 72	
5	Office Visit - medication refill	\$ 28	\$ 19	
5	Office Visit - brief (10)	\$ 15	\$ 14	
5	Office Visit - DOT (5)	\$ 9	\$ 6	
5	Office Visit - DOT (10)	\$ 15	\$ 12	
5	Office Visit - DOT (15)	\$ 21	\$ 17	
5	Home Visit Services - (M-F)	\$ 16	\$ 32	
5	Home Visit Services - (S-S & Holiday)	\$ 16	\$ 32	
5	Home Visit Services - New patient/limited	\$ 45	\$ 41	
5	Home Visit Services - New patient/extended	\$ 140	\$ 128	
5	AFB Collection	\$ 26	\$ 24	
8	New Patient Visit (Brief)	\$ 43	\$ 36	
8	New Patient Visit (Limited-20)	\$ 50	\$ 41	
8	New Patient Visit (Limited-30)	\$ 62	\$ 53	
8	New Patient Visit (Intermediate)	\$ 81	\$ 71	
8	Established Patient Brief (10 minutes)	\$ 27	\$ 23	
8	Established Patient Brief (20 minutes)	\$ 39	\$ 34	
8	Established Patient Intermediate (30 minutes)	\$ 52	\$ 46	
8	Established Patient Extended (40 minutes)	\$ 64	\$ 57	
8	Initial Comprehensive Preventative Med (age 12-17)	\$ 62	\$ 53	
8	Initial Comprehensive Preventative Med (age 18-39)	\$ 56	\$ 47	
8	Initial Comprehensive Preventative Med (age 40-64)	\$ 56	\$ 47	
8	Periodic Comprehensive Preventative Med (age 12-17)	\$ 39	\$ 34	
8	Periodic Comprehensive Preventative Med (age 18-39)	\$ 33	\$ 29	
8	Periodic Comprehensive Preventative Med (age 40-64)	\$ 33	\$ 29	
8	IUD Consultation	\$ 31	\$ 28	
8	Vasectomy Counseling	\$ 87	\$ 78	
<p>* If the client completes the vasectomy process, \$452 is billed to the WCHD Family Planning program from Family Medicine Center. The client is subsequently billed for the cost based on application of the sliding fee schedule. Some clients complete the counseling but decide against going through with the procedure.</p>				
9	IUD (Paragard Comprehensive visit) *not including device	\$ 59	\$ 55	
9	IUD (Mirena Insert ARCH Foundation) *not including device	\$ 59	\$ 57	
9	Genital Wart Treatment	\$ 33	\$ 29	
9	Contraceptive Implant Removal	\$ 45	\$ 44	



**Washoe County Health District  
Fee Schedule  
Proposed Effective Date: July 1, 2011**

REPRESENTS 50% CAP OF PREVIOUSLY SUBMITTED INCREASE

**Community & Clinical Health Services**

Page #	Description	Adopted Fee (current)	Proposed Fee (new)
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**Interim Immunization Clinic Fee Schedule -Flu Effective September 13, 2010**

	<b><u>VFC Eligible</u></b>		
12	Routine Child Immunization (per shot)	\$	16 \$
	<b><u>Non VFC Eligible</u></b>		
12	Influenza - Pediatric P-Free (6-35 months)	\$	34 \$
12	PCV13 - Pneumococcal 13-valent (Prevnar to age 5)	\$	131 \$
12	RV - Rotorix (6-32 weeks)	\$	106 \$
12	RV - Rotateq (6-32 weeks)	\$	92 \$
12	HAV - Hepatitis A (age 1-18)	\$	35 \$
12	HBV - Hepatitis B (child - through 19)	\$	32 \$
12	DTaP - Daptacel	\$	45 \$
12	DTaP - Infanrix	\$	36 \$
12	DTaP - HBV-IPV - Pediarix	\$	71 \$
12	DTaP - IPV - Kinrix	\$	55 \$
12	DTaP - Hib-IPV - Pentacel	\$	95 \$
12	HAV - Hepatitis A - Havrix	\$	43 \$
12	HAV-HBV - Hepatitis A-Hepatitis B (Twinrix adult)	\$	64 \$
12	HBIG - Hepatitis B Immune Globulin (per cc)	\$	115 \$
12	HBV - Hepatitis B (Engerix-B adult)	\$	49 \$
12	Hib - PedvaxHIB	\$	45 \$
12	Hib - ActHIB	\$	45 \$
12	HPV - Human Papillomavirus (Gardasil age 9-26)	\$	153 \$
12	IG - Immune Globulin	\$	38 \$
12	Influenza - Intranasal (age 5-49)	\$	42 \$
12	Influenza (age 3 & older)	\$	<b>28 \$</b>
12	Influenza (age 18 & older)	\$	<b>28 \$</b>
12	IPV - Polio (adult)	\$	46 \$
12	MCV - Meningococcal (Menactra age 11-55)	\$	121 \$
12	MMR - Measles-Mumps-Rubella (adult)	\$	71 \$
12	MMRV - Proquad	\$	151 \$
12	MPSV - Meningococcal (Menomune age 3 & older)	\$	123 \$
12	PPV-23 - Pneumococcal (Pneumovax age 2 & older)	\$	<b>50 \$</b>
12	TD - Tetanus-Diphtheria - Decavac	\$	42 \$
12	TDaP - Tetanus, Diphtheria & Acellular Pertussis	\$	60 \$
12	TDaP - Tetanus, Diphtheria & Acellular Pertussis	\$	50 \$
12	VZV - Varicella (Varivax)	\$	103 \$
13	Laboratory/Outpatient Fee Schedule	See attached schedule	
14	Pharmaceutical Fee Schedule	See attached schedule	

Fees in bold are determined by verbal agreements with other providers in the community.

Note: Fees may be adjusted throughout the year to match increases/decreases by vendors supplying vaccine.

## LABORATORY/OUTPATIENT FEE SCHEDULE

Laboratory/outpatient tests are provided to clients seen in Family Planning, Teen Health Mall, Sexually Transmitted Disease Clinic and Tuberculosis Prevention & Control Clinic. Charges are based upon actual cost and are typically provided in conjunction with other services, which are charged separately.

Client fees for laboratory/outpatient services are based on the actual charge to the Health Department. Sliding scale discounts are applied as determined by the client's financial record. Charges reflect the current schedule and will be adjusted on a regular basis to match increases/decreases by suppliers or

	HD supply cost	Direct Lab /Outpatient Cost
ALT	\$ -	\$ 4.89
Aptima (CT & GC combined)	\$ 0.02	\$ 9.00
AST	\$ -	\$ 4.89
Biopsy (each)	\$ -	\$ 40.00
Blood draw fee	\$ -	\$ 4.12
Blood Glucose	\$ -	\$ 6.49
Bronchoscopy	\$ -	\$ 669.00
CBC	\$ -	\$ 9.10
Chem Panel	\$ -	\$ 8.62
Chest View PA	\$ -	\$ 31.30
Chest View PA/Lateral	\$ -	\$ 46.54
CT Thorax with dye	\$ -	\$ 329.42
CT Thorax without dye	\$ -	\$ 282.36
CT Thorax with & without dye	\$ -	\$ 403.63
Draw and ship specimen	\$ -	\$ 65.50
Draw and process refer	\$ -	\$ 28.50
FBS (glucose serum)	\$ -	\$ 3.09
FTA - ABS	\$ 3.56	\$ 12.00
GC culture - Anal	\$ 1.04	\$ 6.00
GC culture - Throat	\$ 1.04	\$ 6.00
GC culture - Vaginal	\$ 1.04	\$ 6.00
Gram Stain	\$ 5.69	\$ -
Hemocue/hemoglobinanalysis	\$ 1.50	\$ -
Hepatitis A screen	\$ -	\$ 20.00
Hepatitis A Antibody	\$ -	\$ 10.00
Hepatitis B screen (per marker)	\$ 3.56	\$ 8.00
Hepatitis C Antibody	\$ -	\$ 18.00
Herpchek	\$ 0.02	\$ 28.00
HIV Oral Fluid Test	\$ -	\$ 33.75
HIV Rapid Test	\$ -	\$ 14.06
HIV Test	\$ 3.56	\$ 5.00
HPV	\$ -	\$ 85.00
Lipid Profile	\$ -	\$ 14.31
Liver Panel	\$ -	\$ 14.21
Pap	\$ 1.39	\$ 9.00
Pathologist review of abnormal pap	\$ -	\$ 11.50
Pertussis	\$ -	\$ 65.00
Pregnancy Test (blood)	\$ -	\$ 13.30
Prolactin	\$ -	\$ 21.44
Quantitative HCG	\$ -	\$ 25.00
Quantiferon	\$ -	\$ 48.50
Quipid hCG	\$ 1.66	\$ -
RPR (Syphilis)	\$ 3.56	\$ 2.70
Rubella	\$ 3.56	\$ 8.50
Sed Rate Westergren	\$ 12.60	\$ 12.60
Therapeutic Drug Assay	\$ -	\$ 70.00
TP.PA	\$ 3.56	\$ 12.00
TSH	\$ -	\$ 17.30
Urine Dipstick	\$ 1.14	\$ -
Urine C & S	\$ 0.88	\$ -
Western Blot	\$ -	\$ 42.00
Wet mount / KOH	\$ 1.27	\$ -

## PHARMACEUTICAL FEE SCHEDULE

Prescription medications and non-prescription medications are provided to clients seen in Family Planning, Teen Health Mall, Sexually Transmitted Disease Clinic and Tuberculosis Prevention & Control Clinic. Charges are based upon actual cost and are typically provided in conjunction with other services, which are charged separately.

Client fees for pharmaceuticals and non-prescription medications are based on the actual charge to the Health Department. Sliding scale discounts are applied as determined by the client's financial record. Charges reflect the current schedule and will be adjusted on a regular basis to match increases/decreases by suppliers.

	Pharmaceutical Cost / Client Fee
Acyclovir 200mg	\$ 0.02
Acyclovir 400mg	\$ 0.04
Amikacin 50mg	\$ 23.53
Amikacin 250mg	\$ 70.97
Amoxicillin 250mg	\$ 0.05
Amoxicillin 500mg	\$ 0.07
Azithromycin 500mg	\$ 0.16
Bicillin 2.4 m.u.	\$ 1.02
Capreomycin 1gm	\$ 17.78
Ceftriaxone 250mg / 125mg	\$ 0.97
Cephalexin 250mg	\$ 0.03
Cipro 100mg	\$ 1.48
Cipro 250mg	\$ 0.06
Cipro 500mg	\$ 0.06
Cipro 750mg	\$ 0.08
Clindamycin 300mg #14	\$ 0.08
Clofazimine 50mg	\$ -
Clotrimazole/Mycelex 7 -45gr	\$ 0.74
Clotrimazole 15gm	\$ 1.01
Conceptrol Gel/Suppositories	\$ 1.10
Cycloserine 250mg	\$ 7.38
Depo-Provera	\$ 1.57
Diflucan/Fluconazole 150mg	\$ 0.01
Diphenhydramine HCL 25mg	\$ 0.03
Double antibiotic ointment	\$ 1.52
Doxycycline 100mg	\$ 0.01
Elimite Permethrin cream 5%	\$ 2.19
Erythromycin 500mg	\$ 0.09
Ethambutol 100mg	\$ 0.14
Ethambutol 400mg (Myambutol 400mg?)	\$ 0.29
Ethionamide 250mg	\$ 1.86
Ferrous Sequels	\$ 0.17
Flagyl/Metronidazole 500mg	\$ 0.04
Flagyl/Metronidazole 250mg	\$ 0.05
Gatifloxacin 400mg	\$ -
Hydrocortisone cream	\$ 0.87
Ibuprofen	\$ 0.02
Isoniazid 50mg (Ped. Formulation)	\$ 3.35
Isoniazid 100mg	\$ 0.01
Isoniazid 150mg	\$ -
Isoniazid 250mg	\$ -

	Pharmaceutical Cost / Client Fee	
Isoniazid 300mg	\$	0.03
IUD (Mirena-Foundation)	\$	-
IUD (Mirena-PVT)	\$	264.78
IUD (Paragard)	\$	195.22
Kanamycin 1g/3ml	\$	-
Kenamycin 75mg/2ml	\$	-
Kenamycin 500mg/2ml IM	\$	-
Kenamycin 0.5g capsule	\$	-
Levaquin 250mg	\$	2.41
Levaquin 500mg	\$	2.41
Lotrimin/Clotrimazole 1% 15g	\$	1.01
Moxifloxacin 400mg	\$	3.02
Nitrofurantoin 100mg	\$	0.31
Nix Permethrin rinse 1%	\$	3.78
Nutritional Supplements (Boost, Ensure, Pediasure, Etc.)	\$	0.70
OC - Levora	\$	7.26
OC - Micronor	\$	3.25
OC - Nora-Be	\$	7.87
OC - Norinyl 1+35	\$	6.00
OC - Ortho Cyclen	\$	3.78
OC - Ortho Novum 777	\$	5.89
OC - Ortho Tricyclen Lo	\$	5.66
OC - Ortho Tricyclen	\$	3.82
OC - Previfem	\$	8.58
OC - Sronyx	\$	0.69
Ofloxacin 200mg	\$	1.07
Ofloxacin 300mg	\$	0.38
Ofloxacin 400mg	\$	0.66
Phenazophridine HCl 100 mg	\$	0.13
Plan B	\$	31.98
Next Choice	\$	12.26
Prenatal Vitamins (100 tabs)	\$	1.99
Pyrazinamide 100mg (Ped. Formulation)	\$	0.71
Pyrazinamide 500mg	\$	0.52
Rifabutin 150mg	\$	1.58
Rifadin 150mg	\$	0.41
Rifamate	\$	1.50
Rifampin 300mg	\$	0.44
Rifampin 150mg	\$	0.41
Rifampin 10mg/1 ml susp	\$	0.17
Rifampin 100mg/5ml susp	\$	1.69
Streptomycin 1 gr	\$	6.50
Suprax 400mg	\$	8.80
TMP/SMZ	\$	0.03
Tuberculin 10 dose	\$	2.82
Tuberculin 50 dose	\$	2.05
Vitamin B6 25mg	\$	-
Vitamin B6 50mg	\$	0.01

**Washoe County Health District**  
**Fee Schedule - Environmental Health Services**  
 PROPOSED EFFECTIVE DATE: JULY 1, 2011  
 REPRESENTS 50% CAP OF PREVIOUSLY SUBMITTED INCREASE

**Environmental Health Services**

Page #	Description	Current Fee	Proposed Fee
1	Information Technology (IT) Overlay	\$ 11.00	\$ 13.00
	<b><u>Development Review</u></b>		
2	Change of Land Use	\$ 150.00	\$ 157.00
3	Minor/Major Special Use Permit Review/Development Agreement	\$ 200.00	\$ 210.00
4	Parcel Map Review - Sewer Available	\$ 268.00	\$ 281.00
4	Parcel Map Review - Sewer Not Available	\$ 623.00	\$ 647.00
5	Special Use Permit Conditions Inspection	calculated/	calculated/
6	Tentative Subdivision Review - Sewer Available	\$ 302.00	\$ 316.00
6	Tentative Subdivision Review - Sewer Not Available	\$ 849.00	\$ 879.00
6	Amended or Lapsed Subdivision - Sewer Available	\$ 302.00	\$ 316.00
6	Amended or Lapsed Subdivision - Sewer Not Available	\$ 849.00	\$ 879.00
7	Final Map Review	\$ 200.00	\$ 210.00
8	Community Development Application Review	\$ 65.00	\$ 69.00
	<b><u>Construction Plan Review</u></b>		
9	Food Service Establishment Construction-Quick Start	\$ 28.00	\$ 29.00
	Food Service Establishment Construction-Plan Review		
10		'Base Fee' \$ 109.00	\$ 115.00
10-a	Project less than 1,000 square feet	\$ 108.00	\$ 113.00
10-a	Project 1,000 to 2,999 square feet	\$ 151.00	\$ 157.00
10-a	Project 3,000 or greater square feet	\$ 221.00	\$ 230.00
11	Food Service Establishment Construction Remodel Plan Review-'Base Fee'	\$ 109.00	\$ 115.00
11-a	Food Service Establishment Construction Remodel Plan Review	\$ 94.00	\$ 98.00
12	Facility Construction Revised Plan Review-Land Dev. Group	\$ 123.00	\$ 129.00
13	Facility Construction Revised Plan Review-Facility	\$ 102.00	\$ 108.00
14	Hotel/Motel Plan Review - Engineering	\$ 147.00	\$ 154.00
15	Hotel/Motel Plan Review - Base Rate-Environmental	\$ 66.00	\$ 70.00
15	Hotel/Motel Plan Review - Per Room Charge-Environmental	\$ 5.00	\$ 5.00
16	Mobile Home/Recreational Vehicle Park Plan Review	\$ 316.00	\$ 331.00
17	Recreational Vehicle Dump Station Permit to Construct	\$ 147.00	\$ 154.00
18	General Environmental Health Services Construction Plan Review-Land Dev.	\$ 99.00	\$ 104.00
19	Sewage Disposal - On Site Construction Permit (per/bldg)	\$ 525.00	\$ 549.00
20	Sewage Disposal - On Site Abandonment Permit	\$ 174.00	\$ 181.00
21	Sewage Disposal - On Site System Advisory Inspection	\$ 146.00	\$ 152.00
22	Sewage Disposal - On Site Re-inspection (Sewage)	\$ 93.00	\$ 98.00
22	Sewage Disposal - On Site Re-inspection (Wells)	\$ 93.00	\$ 98.00
22	Sewage Disposal - On Site Re-inspection (VA/FHA)	\$ 66.00	\$ 70.00
23	Sewage Disposal - On Site Plan Review Only	\$ 174.00	\$ 181.00
24	Water Treatment Plant Construction Permit and Inspections >1000 Connections	\$ 1,408.00	\$ 1,468.00
24	Water Treatment Plant Construction Permit and Inspections <1000 Connections	\$ 387.00	\$ 402.00
25	Swimming Pool or Spa Construction Plan Review	\$ 451.00	\$ 471.00
26	Swimming Pool or Spa Remodel Plan Review	\$ 179.00	\$ 187.00
27	Swimming Pool or Spa Construction Reinspection	\$ 134.00	\$ 128.00
28	Water System Const. Plan Review - New Facility Community	\$ 364.00	\$ 380.00
28	Water System Const. Plan Review - New Facility Non-Community	\$ 228.00	\$ 239.00
29	Water System Expansion or Modification - Community	\$ 245.00	\$ 256.00
29	Water System Expansion or Modification - Non-Community	\$ 160.00	\$ 168.00
30	Water Well Abandonment Permit	\$ 239.00	\$ 249.00
30	Water Well Construction Permit	\$ 294.00	\$ 306.00
30-a	New Replacement Well Construction/Abandonment of Existing Well	\$ 349.00	\$ 363.00
22	Water Well Construction Re-Inspection	\$ 93.00	\$ 98.00

**Environmental Health Services**

Page #	Description	Current Fee	Proposed Fee
<b><u>Food Service Establishment Permits</u></b>			
31	Food Service Establishment-Application	\$ 92.00	\$ 97.00
32-a	Bakery Permit	\$ 107.00	\$ 113.00
32-a	Bar Permit	\$ 107.00	\$ 113.00
32-a	Delicatessen Permit	\$ 121.00	\$ 127.00
32-a	Food Manufacturing Permit	\$ 121.00	\$ 127.00
32-a	Grocery Store Permit	\$ 107.00	\$ 113.00
32-a	Meat Market Permit	\$ 107.00	\$ 113.00
32-a	Mobile Food Service Depot Permit	\$ 93.00	\$ 98.00
32-a	Mobile Food Service Permit	\$ 93.00	\$ 98.00
32-a	Pre-Packaged Food w/inspection Permit	\$ 107.00	\$ 113.00
32-a	Pre-packaged w/o inspection Permit	\$ 25.00	\$ 27.00
32-a	Restaurant Permit	\$ 135.00	\$ 142.00
32-a	Satellite Food Distribution Site Permit	\$ 66.00	\$ 70.00
32-a	School Kitchen Permit Permit	\$ 231.00	\$ 242.00
32-a	Snack Bar Permit	\$ 107.00	\$ 113.00
32-a	Support Kitchen Permit	\$ 121.00	\$ 127.00
32-a	Warehouse Permit	\$ 107.00	\$ 113.00
<b><u>Temporary Foods/Special Events Permits</u></b>			
33	1-Day Event Permit	\$ 39.00	\$ 42.00
33	2-Day Event Permit	\$ 67.00	\$ 71.00
33	3-Day Event Permit	\$ 79.00	\$ 83.00
33	4-7 Day Event Permit	\$ 157.00	\$ 165.00
33	8-14 Day Event Permit	\$ 298.00	\$ 312.00
33	1-7 Day Event Low Risk Permit	\$ 39.00	\$ 42.00
33	8-14 Day Event Low Risk Permit	\$ 73.00	\$ 77.00
33	Non Profit 1-14 Days Permit	\$ 25.00	\$ 25.00
33	Non-Profit Conditional Maximum Permit	\$ 200.00	\$ 200.00
33	Cumulative Maximum Permit	3x Permit Fee	3x Permit Fee
33	Late Fee	Permit Fee;	Permit Fee;
		Not to exceed	Not to exceed
		\$100	\$100
33	Annual Farmer's Market Produce Sample Permit	\$ 95.00	\$ 100.00
33	Annual Sampling Permit	\$ 95.00	\$ 100.00
33	Promoters Fees		
	Special Event Permit to Operate	\$ 337.00	\$ 353.00
	Recurrent Special Event Permit to Operate	\$ 484.00	\$ 505.00
33	Reinspection	Permit Fee;	Permit Fee;
		Not to exceed	Not to exceed
		original permit	original permit
		fee	fee
<b><u>Food Protection Managers</u></b>			
34	Food Protection Instructor Examination Proctoring	\$ 25.00	\$ 26.00
35	Certificate and Photo ID Issuance & Renewal-Certified Food Protection Managers	\$ 28.00	\$ 30.00
36	Certificate/Photo ID Reissuance	\$ 6.00	\$ 7.00
37	Food Protection Manager Reciprocity	\$ 28.00	\$ 30.00
38	Certificate and Photo ID Issuance & Renewal-Certified Food Protection Instructors*	\$ -	\$ 136.00
*Previous fee of \$0 was approved during regulation review and was not intended to be permanent; fee is assessed once every 5 years			
<b><u>Permitted Facilities</u></b>			
39	Permitted Facilities Re-Inspection	\$ 67.00	\$ 71.00
40	Mobile Home or Recreational Vehicle Park Permit - 1-20 spaces	\$ 99.00	\$ 104.00
40	Mobile Home or Recreational Vehicle Park Permit - 21-39 spaces	\$ 99.00	\$ 104.00
40	Mobile Home or Recreational Vehicle Park Permit - 40 or more spaces	\$ 115.00	\$ 122.00
17	RV Dump Station Annual Permit	\$ 67.00	\$ 71.00
41	Swimming Pools/Spas - Seasonal Permit	\$ 120.00	\$ 126.00
42	Swimming Pools - Year Round Permit	\$ 133.00	\$ 140.00
43	Child Care Inspection	\$ 80.00	\$ 84.00

**Environmental Health Services**

Page #	Description	Current Fee	Proposed Fee
44	<b><u>Variiances</u></b>		
45	Swimming Pools Variance Request (Construction)	\$ 469.00	\$ 490.00
46	Well Construction Variance Request (Construction)	\$ 514.00	\$ 537.00
47	Mobile Home/Recreational Vehicle Park Variance (Construction)	\$ 435.00	\$ 454.00
48	On-Site Subdivision Variance	\$ 752.00	\$ 784.00
48	Sewage Disposal - On Site Variance Request	\$ 752.00	\$ 784.00
49	Food Service Variance (Permitted Facility)	\$ 296.00	\$ 310.00
50	General Variance Request	\$ 226.00	\$ 237.00
	<b><u>Waste Management</u></b>		
51	Solid Waste System Plan Review	\$ 260.00	\$ 272.00
52	Waste Release Permit - Grease Trap & Asbestos Release	\$ 35.00	\$ 38.00
52	Waste Release Permit - Sandoil Separator Release	\$ 44.00	\$ 47.00
52	Waste Release Permit - Non-Hazardous Special Waste Release	\$ 56.00	\$ 61.00
52	Waste Release Permit - Each Custody Record	\$ 1.00	\$ 1.00
52	Waste Release Permit - Each Additional Custody Slip Record	\$ 5.00	\$ 5.00
53	Non-Standard Industrial Waste Permit	\$ 99.00	\$ 105.00
54	Garbage Exemptions (A,B,C,D,E)	\$ 106.00	\$ 113.00
55	Biohazardous Waste Transfer Station Permit	\$ 140.00	\$ 146.00
56	Biohazardous Waste Treatment Facility Permit	\$ 123.00	\$ 130.00
57	Biohazardous Waste Transporter Permit	\$ 111.00	\$ 116.00
58	Biohazardous Waste Generator	\$ 129.00	\$ 135.00
59	Biosolids Permit	\$ 99.00	\$ 105.00
60	Waste Tire Management Facility	\$ 152.00	\$ 160.00
61	Materials Recovery/Recycling Facility Permit (prev. Waste Reduction/Recycling Facility)	\$ 88.00	\$ 94.00
62	Composting Facility Permit	\$ 158.00	\$ 166.00
63	Landfill Operations Permit	\$ 717.00	\$ 748.00
64	Municipal Solid Waste/Green Waste Transfer Station Permit	\$ 193.00	\$ 202.00
65	Municipal Solid Waste System Inspection-Extra Hours	\$ 52.00	\$ 50.00
66	Waste Hauler Operations Permit-Domestic	\$ 85.00	\$ 90.00
66	Waste Hauler Operations Permit-Import	\$ 123.00	\$ 130.00
67	Waste Tire Hauler Permit-Domestic	\$ 93.00	\$ 99.00
	<b><u>Miscellaneous</u></b>		
68	Limited Advisory Inspection	\$ 124.00	\$ 130.00
68	Limited Advisory Inspection-Non-Standard Hours	\$ 78.00	\$ 76.00
69	Public Accommodations Inspection		
	Up to 50 rooms	\$ 104.00	\$ 110.00
	50 to 100 rooms	\$ 115.00	\$ 121.00
	101-200 rooms	\$ 165.00	\$ 173.00
	201-300 rooms	\$ 126.00	\$ 132.00
	301-500 rooms	\$ 126.00	\$ 132.00
	501-1000 rooms	\$ 176.00	\$ 184.00
	More than 1000 rooms	\$ 203.00	\$ 213.00
70	Invasive Body Decoration Establishment Permit	\$ 104.00	\$ 109.00
71	Invasive Body Decoration Temporary Permit (w/o wheels)	\$ 85.00	\$ 89.00
72	Invasive Body Decoration Mobile Permit (w/wheels)	\$ 53.00	\$ 56.00
73	Hazardous Waste/Materials Spill Response	\$ 115.00	\$ 122.00
74	Hazardous Waste/Materials Site Assessment/Remediation	\$ 51.00	\$ 49.00
75	Water Sample/Septic Sys Eval/Mortgage Loan-Certification only	\$ 29.00	\$ 31.00
75	Water Septic System Evaluation Only	\$ 155.00	\$ 163.00
75	Water Sample/Septic Sys Eval/Sample Evaluation-lab fee only	\$ 112.00	\$ 112.00
76	Liquid/Oil/Waste Hauler Vehicle Permit	\$ 53.00	\$ 57.00

<b>Environmental Health Services</b>
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Page #	Description	Current Fee	Proposed Fee
<b><u>Vector Fees</u></b>			
77	Vector - Construction Plan Review	\$ 148.00	\$ 185.00
78	Vector - Limited Advisory Review	\$ 52.00	\$ 56.00
79	Vector - Final Map Review	\$ 93.00	\$ 98.00
80	Vector - Parcel Map Review (sewer available/not available)	\$ 203.00	\$ 213.00
81	Vector - Special Use Permit/Site Plan/Major Special Use Permit Review	\$ 93.00	\$ 98.00
82	Vector - Subdivision Review (tentative map, amended or lapsed)	\$ 148.00	\$ 156.00
83	Vector - Zoning Map/Master Plan/Major Project/Change of Land Use Plan Review	\$ 66.00	\$ 70.00
84	Vector - Mobile Home/Recreational Vehicle Park Plan Review	\$ 148.00	\$ 156.00
85	Vector - Community Development Application Review	\$ 121.00	\$ 127.00

**Note: \*Non-profit fee established by the District Board of Health**



## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District for child care facility inspection fee, under the authority of NRS 432A.180 and NRS 439.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Child Care Facility inspections.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Child Care Facility Inspection program.**

**Direct Effects: The individuals or businesses requiring services from the Child Care Facility Inspection program for inspections will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the amount of time it takes to complete each inspection (including travel time) associated with Child Care Facility Inspections was conducted by an Environmental Supervisor. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County for enforcement of the modified fee schedule. The Environmental Health Services Division already performs the activities associated with Child Care Facility Inspections. The Health District will have increased revenues in the approximate amount of \$464 annually.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District (Land Development Program), under the authority of the District Board of Health Regulations Governing Sewage, Wastewater and Sanitation and Well Construction.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Water Well-Abandonment, Construction and Re-inspection, Land Development Review, Sewage Disposal and Hotel/Motel Construction Plan Reviews, and Water Sample/Septic System Evaluations.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Land Development Program.**

**Direct Effects: The individuals or businesses requesting services from the Land Development program will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the number of inspections required, the amount of time it takes to complete each inspection (including travel time) associated with land development activities was conducted by Licensed Engineers. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Land Development program currently charges a permit/review fee. The revisions will reflect a net decrease to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$3,993 annually (\$1,442-land development, \$1,413-sewage disposal, including variance requests, \$1,134-water well abandonment, construction, reinspections, \$4-hotel/motel plan review, \$0-water sample/septic system).**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District (Food Program), under the authority of the District Board of Health Regulations Governing Food Establishments.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Food Service Establishment permits, Food Service Establishment plan reviews, and Food Protection Manager permits/certifications.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Food Program.**

**Direct Effects: The individuals or businesses requesting services from the Food Program will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the length of time associated with the food establishment program activities was conducted. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The revisions will reflect an increase to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$25,259 annually.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Invasive Body Decorations (IBDs).

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Invasive Body Decoration Establishment Permits, Invasive Body Decoration Temporary Permits, with and without wheels.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Invasive Body Decoration program.**

**Direct Effects: The individuals or businesses requesting services from the Invasive Body Decoration program will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the number of inspections required, the amount of time it takes to complete each inspection (including travel time) associated with invasive body decoration permit activities was conducted by a Environmental Supervisor and Senior Environmental Health Specialist. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Invasive Body Decoration program currently charges a permit fee. The revisions will reflect an increase to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$455 annually (\$215- IBD Establishments, \$240-IBC Temporary Permit without wheels, \$0-Temporary IBD Permit with wheels).**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**



## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Mobile Home and Recreational Vehicle Parks.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Mobile Home and Recreational Vehicle Park permits.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Mobile Home and Recreational Vehicle Park program.**

**Direct Effects: The individuals or businesses requesting services from the Mobile Home and Recreation Vehicle Park program will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the number of inspections required, the amount of time it takes to complete each inspection (including travel time) associated with mobile home and recreational vehicle park permit activities was conducted by an Environmental Supervisor and Senior Environmental Health Specialist. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The mobile home and recreational vehicle park program currently charges a permit fee. The revisions will reflect increases to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$617 annually (\$90-1-20 spaces, \$135-21-39 spaces, and \$392-40+ spaces).**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Public Bathing Places and Public Spas.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Swimming Pool/Spa Construction Plan Reviews, Remodel Plan Reviews and Permits.

Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Swimming Pool/Spa program.

Direct Effects: The individuals or businesses requesting services from the Swimming Pool/Spa program will be charged an amount that reflects the current cost for services being performed.

Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the number of inspections required, the amount of time it takes to complete each inspection (including travel time) associated with swimming pool/spa permit activities was conducted by an Environmental Supervisor. The activities associated with swimming pools/spa construction plan review were reviewed by Licensed Engineers. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Swimming Pool/Spa program currently charges a permit/review fee. The revisions will reflect net increases to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$3,608 annually (\$1,673-Pool/Spa Annual Permits, \$1,878-Pool/Spa Seasonal Permits, \$93-Plan Review, and \$36-Pool/Spa Construction Reinspection).**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District for public accommodation inspection fee.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes charging a fee that will result in increased costs for individuals or businesses requiring: Public Accommodation inspections.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs for plan reviews incurred by the Environmental Health Services Division for services performed by staff in the Public Accommodation program.**

**Direct Effects: The individuals or businesses requiring services from the Public Accommodations program for inspections will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the number of inspections required, the amount of time it takes to complete each inspection (including travel time) associated with public accommodations inspections was conducted by an Environmental Supervisor and Senior Environmental Health Specialist. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County for enforcement of the modified fee schedule. The revisions will reflect increases to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$960 annually (\$480-up to 50 rooms, \$168-51-100 rooms, \$176-101-200 rooms, \$36-201-300 rooms, \$18-301-500 rooms, \$32-501-1000 rooms, and \$50-more than 1000 rooms).**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Food Establishments, Section 170.106

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes charging a fee that will result in increased costs for individuals or businesses, including special event promoters, requiring: Temporary Foods/Special Events permits.**

**Beneficial Effects: The modified schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Temporary Food/Special Event Programs.**

**Direct Effects: The individuals or businesses, including special event promoters, will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fee may be passed on to the temporary food service operators.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, the Senior Environmentalist and Environmental Health Specialist Supervisor conducted an analysis of the time spent in meetings and for travel in addition to reviewing the time spent on reviewing event layout, support requirements, vendor list and location. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Temporary Food/Special Events program currently charges permit fees. The revisions will reflect increases to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$5,533 annually.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**



## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing the Prevention of Vector-Borne Diseases.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes charging a fee that will result in increased costs for individuals or businesses such as developers and engineering firms requesting: plan reviews, including grading plans, map reviews, special use permits.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Vector-Borne Disease Program.**

**Direct Effects: The permit holder or agency will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fee may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, program staff reviewed the type of and length of time for activities performed. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Vector-Borne Diseases program currently charges these fees. The revisions will reflect increases to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$1,485 annually.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Solid Waste Management.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Garbage Exemptions, RV Dump Station Permits and Waste Reduction/Recycling Facility, Solid Waste System Plan Review, Waste Release Permits, and Municipal Solid Waste Inspections.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Solid Waste Management program.**

**Direct Effects: The individuals or businesses requesting services from the Solid Waste Management program will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the number of inspections required, the amount of time it takes to complete each inspection (including travel time) associated with solid waste management was conducted Environmental Health Supervisors and Senior Environmental Health Specialists. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Solid Waste Management program currently charges permit/review fees. The revisions will reflect an increase to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$3,658 annually (\$36-Solid Waste System Plan Review, \$2,475-Waste Release Permits, \$245 Garbage Exemptions, \$93 Bio-hazardous Waste Permits; \$52-RV Dump Station, \$513-Waste Haulers, \$244-Municipal Solid Waste Permits).**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District for construction plan review of water company permits.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Water System Plan Review.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Water program.**

**Direct Effects: The individuals or businesses requesting services from the Water program will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the number of inspections required, the amount of time it takes to complete each inspection (including travel time) associated with water permit activities was conducted by Licensed Engineers. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Water program currently charges a permit/review fee. The revisions will reflect increases to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$154 annually (\$0-Water System Construction Plan Review, \$154-Water System Expansion or Modification Plan Review).**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

**OPTION #3: 5% CAP ON  
INCREASE(S)  
(based on current fee schedule)**

**Washoe County Health District  
Fee Schedule  
Proposed Effective Date: July 1, 2011**

REPRESENTS 5% INCREASE CAP

<b>Administrative Health Services</b>
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Page #	Description	Current Fee	Proposed Fee
1	Tape Recording of Public Meetings (90 minutes)	\$ 6.00	\$ 1.00

<b>Epidemiology and Public Health Preparedness</b>
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2	Certified Copy of Birth Certificate	\$	20.00		\$	20.00
2	Certified Copy of Death Certificate	\$	20.00		\$	20.00
2	Vital Records Search	\$	10.00		\$	10.00
2	Verification Copy	\$	10.00		\$	10.00

*Vital Statistics fees are established by the State of Nevada*



# Washoe County Health District Fee Schedule-Air Quality Management

Proposed Effective Date: July 1, 2011

REPRESENTS 5% INCREASE CAP

<b>Air Quality Management</b>
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Page #	Description	Current Fee	Proposed Fee
1	Plan Review - Fuel Burning Equipment Only	\$ 53.00	\$ 56.00
1	Plan Review - < 100 tons per year	\$ 353.00	\$ 371.00
1	Plan Review - > 100 tons per year	\$ 2,825.00	\$ 2,966.00
2	Small Stationary Source Operating Permit	\$ 80.00	\$ 84.00
3	Stationary Source Operating Permit	\$ 47.00	\$ 49.00
3	Annual Emission Fee (source emitting > 2 lbs/day)	\$ 15.00	\$ 15.00
4	Stationary Source Toxics Permit	\$ 66.00	\$ 69.00
4	Annual Toxic Emission Fee (source emitting > 1 lb/day)	\$ 6.00	\$ 6.00
5	Operating Permit Transfer Fee (person to person)	\$ 30.00	\$ 32.00
6	Late Permit Application Processing Fee	\$ 207.00	\$ 190.00
7	Gasoline Service Station Permit Fee (base plus per nozzle)		
	Base Fee (per permit)	\$ -	\$ 6.00
	Per Nozzle	\$ 41.00	\$ 37.00
8	Asbestos Assessment Plan Review	\$ 42.00	\$ 44.00
9	<u>Notification of Asbestos App/Removal Fees:</u>		
9-a	Non-NESHAP Demolition	\$ 113.00	\$ 119.00
9-a	260<520 Linear ft or 160<320 sq ft	\$ 281.00	\$ 295.00
9-a	520<1000 Linear ft or 320<1000 sq ft	\$ 563.00	\$ 591.00
9-a	>1000 Linear or Square Feet	\$ 1,260.00	\$ 1,323.00
9-a	Facility Annual Notification	\$ 1,877.00	\$ 1,971.00
10	Building Plan Review	\$ 35.00	\$ 37.00
11	Registration of Neutral Inspectors (Annual)	\$ 97.00	\$ 89.00
12	Woodstove Notice of Exemption	\$ 13.00	\$ 13.00
13	Geothermal Well Drilling Permit	\$ 358.00	\$ 333.00
14	Air Quality Variance Request	\$ 228.00	\$ 239.00
15	Dust Control Plan Review (base plus per acre)		
	Base Fee (per permit)	\$ -	\$ 10.00
	Per Acre	\$ 112.00	\$ 108.00
16	Expert Witness Fee (per hour)	\$ 276.00	\$ 253.00
17	Air Quality Permit to Operate Late Fee (% of Total Fee Due)	25%	25%

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Air Quality Management Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Air Quality Management, of Section 030.300 through 030.335, Fees and Fee Schedule.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette-Journal per Nevada Open Meeting Law. The Air Quality Management Division has solicited comments via a mailing to affected contractors, permitted sources, asbestos abatement contractors, title companies, and woodstove inspectors indicating the changes to the fee schedule.

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Asbestos Assessment Plan Reviews, and Notification of Asbestos Application/Removal Fees.

Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Air Quality Management Division for services performed by staff in the Asbestos Program. The costs to businesses requesting Asbestos Assessment Plan Reviews, and Notification of Asbestos Application/Removal Fees will be increased.

Direct Effects: The Air Quality Management Division will assess and collect fees from individuals or businesses requesting services from the Asbestos program. These fees will reflect current costs for providing those services.

Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.

- The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the length of time associated with asbestos program activities (including plan reviews, field inspection, and completing the necessary documentation) was conducted by Air Quality Specialists. The proposed fee schedule reflects current costs for these services.**

- Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Asbestos program currently charges a permit/review fee. The revisions will reflect increases to fees for activities that are currently being performed. The Health District will have increased revenues in the approximate amount of \$5,054 annually (\$1,532-Asbestos Assessment Plan Reviews; \$198-Non-NESHAP Demolition; \$1,456-260<520 Linear ft; \$420-520<1000 Linear ft; \$1,260- > 1000 Linear ft; \$188-Facility Annual Notification.**

- (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

- (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Air Quality Management Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Air Quality Management, of Section 030.300 through 030.335, Fees and Fee Schedule.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette-Journal per Nevada Open Meeting Law. The Air Quality Management Division has solicited comments via a mailing to affected contractors, permitted sources, asbestos abatement contractors, title companies, and woodstove inspectors indicating the changes to the fee schedule.

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

Adverse Effects: No adverse effects have been identified for individuals or businesses requesting: Dust Control Plan Reviews.

Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Air Quality Management Division for services performed by staff in the Dust Control program. The costs to businesses requesting Dust Control Plan Review Fees will be reduced.

Direct Effects: The individuals or businesses requesting services from the Dust Control program will be charged an amount that reflects the current cost for services being performed.

Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the methodology and length of time associated with dust control plan activities (including plan review, evaluation of control measures, and the number of field visits needed) was conducted by Engineers, Air Quality Specialists and an Air Quality Supervisor. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Dust Control program currently charges a review fee. The revisions will reflect decreases to fees for activities that are currently being performed. The Health District will have reduced revenues in the amount of \$4 per acre with net anticipated revenue reduction of \$5,226.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Air Quality Management Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Air Quality Management, of Section 030.300 through 030.335, Fees and Fee Schedule.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette-Journal per Nevada Open Meeting Law. The Air Quality Management Division has solicited comments via a mailing to affected contractors, permitted sources, asbestos abatement contractors, title companies, and woodstove inspectors indicating the changes to the fee schedule.

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

Adverse Effects: No adverse effects have been identified related to costs for individuals or businesses that do not pay within the 30 day invoice schedule.

Beneficial Effects: The late fee amount is directly proportionate to the annual permit to operate fee. The fee is 25% of the total fee due.

Direct Effects: The individuals or businesses receiving services from the Air Quality Management Division will be charged a fee for paying late.

Indirect Effects: The additional expense realized from the change in fees may be passed on to the end consumer.

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

The proposed late fee will impact those businesses that choose not to pay the permit to operate fees on time. Since the late fee is calculated as a percentage of the permit fee, the anticipated late fees incurred by individuals or businesses will likely be less as permit fees, in general, have decreased.

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Air Quality Management division currently assesses a late fee equal to 25% of the annual permit amount.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee, or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Air Quality Management Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Air Quality Management, of Section 030.300 through 030.335, Fees and Fee Schedule.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette-Journal per Nevada Open Meeting Law. The Air Quality Management Division has solicited comments via a mailing to affected contractors, permitted sources, asbestos abatement contractors, title companies, and woodstove inspectors indicating the changes to the fee schedule.

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

Adverse Effects: No adverse effects have been identified related to costs for individuals or businesses being certified as Neutral Inspectors.

Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Air Quality Management Division for services performed by staff. The costs to individuals or businesses being certified as Neutral Inspectors will be reduced.

Direct Effects: The individuals or businesses being trained as Neutral Inspectors will be charged an amount that reflects the current cost for services being performed.

Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.



3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the methodology and length of time associated with processing and training applicants was conducted by the Division Director and the Air Quality Supervisor. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Air Quality Management Division currently trains inspectors and charges a registration fee. The revisions reflect decreases to fees for activities currently being performed. The Health District will have reduced revenues in the approximate amount of \$280 as a result of the proposed decreases in fees related to Neutral Inspector certification.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Air Quality Management Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Air Quality Management, of Section 030.300 through 030.335, Fees and Fee Schedule.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette-Journal per Nevada Open Meeting Law. The Air Quality Management Division has solicited comments via a mailing to affected contractors, permitted sources, asbestos abatement contractors, title companies, and woodstove inspectors indicating the changes to the fee schedule.

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Plan Reviews.

Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Air Quality Management Division for services performed by staff.

Direct Effects: The Air Quality Management Division will assess and collect fees from businesses for plan reviews. These fees will reflect current costs for providing those services. The costs to individuals or businesses requesting plan review activity will be increased.

Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the methodology and length of time associated with processing and training applicants was conducted by the Division Director and the Air Quality Supervisor.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Plan Review program currently charges a review fee. The revisions will reflect increases to fees for activities currently being performed. The Health District will have net increased revenues in the approximate amount of \$1,359 annually (\$96-Plan Review-Fuel Burning Equipment Only; \$504-Plan Review <100 tons per year; \$unknown-Plan Review>100 tons per year; \$784-Building Plan Review; decrease of \$25-Geothermal Well) as a result of the proposed increases in fees related to Plan Reviews.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Air Quality Management Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Air Quality Management, of Section 030.300 through 030.335, Fees and Fee Schedule.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette-Journal per Nevada Open Meeting Law. The Air Quality Management Division has solicited comments via a mailing to affected contractors, permitted sources, asbestos abatement contractors, title companies, and woodstove inspectors indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes increases and decreases that will result in increased and decreased costs for individuals or businesses requesting: Stationary Source permits.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Air Quality Management Division for services performed by staff. The costs to businesses requiring Stationary Source permits will be increased.**

**Direct Effects: The Air Quality Management Division will assess and collect fees from businesses that are required to have Stationary Source permits. These fees will reflect current costs for providing those services.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the length of time associated with stationary source permitting program activities was conducted. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Stationary Source permitting program currently charges a permit fee. The revisions will reflect a combination of increases and decreases to fees for activities that are currently being performed. The Health District will have net decreased revenues in the approximate amount of \$1,389 annually (\$477-Stationary Source Toxic Permit; <\$5,248>-Gasoline Service Station Permit; \$1,140-Small Stationary Source Operating Permit; \$2,212-Stationary Source Operating Permit;\$30-Operating Permit Transfer Fee) as a result of the proposed increases in fees related to Stationary Sources.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Air Quality Management Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Air Quality Management, of Section 030.300 through 030.335, Fees and Fee Schedule.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette-Journal per Nevada Open Meeting Law. The Air Quality Management Division has solicited comments via a mailing to affected contractors, permitted sources, asbestos abatement contractors, title companies, and woodstove inspectors indicating the changes to the fee schedule.

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

Adverse Effects: No adverse effects have been identified related to costs for inspectors who verify that a residence is in compliance with the regulations.

Beneficial Effects: The modified fee schedule more accurately represents actual costs incurred by the Air Quality Management Division for services performed by staff in the Woodstove Compliance program.

Direct Effects: The individuals or businesses requesting services from the Woodstove Compliance program will be charged an amount that reflects the current cost for services being performed.

Indirect Effects: The Air Quality Management Division reviewed the fees charged for the forms used by the independent inspectors and the woodstove dealers to report compliance with the regulations.

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

Prior to preparing the modified fee schedule, a review of the cost of forms and the length of time associated with woodstove compliance activities (including

**processing applications) was conducted by the Division Director and Air Quality Supervisor.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Woodstove Compliance program currently charges a fee. The revisions will reflect no changes to fees for activities currently being performed. The Health District will have no increase or reduction in revenues annually.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

**Washoe County Health District  
Fee Schedule  
Proposed Effective Date: July 1, 2011**

REPRESENTS 5% INCREASE CAP

<b>Community &amp; Clinical Health Services</b>
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Page #	Description	Adopted Fee (current)	Proposed Fee (new)	
1	Day Care Facility Employee Training	\$ 23	\$ 24	
2	Day Care Facility Employee Re-Issue Certification	\$ 7	\$ 6	
3	First Offender Sexual Health Class	\$ -	\$ 87	*New
4-b	STD Exam - Limited	\$ 61	\$ 53	
4-b	STD Exam - Extended	\$ 78	\$ 69	
4-b	STD Exam - Comprehensive	\$ 95	\$ 84	
4-b	STD Visit - Low risk	\$ 39	\$ 31	
5	Tuberculosis Risk Assessment	\$ 28	\$ 26	
5	Tuberculin Skin Test	\$ 13	\$ 12	
5	TST Reading	\$ 29	\$ 26	
5	Chest X-ray review by physician	\$ 15	\$ 14	
5	Abnormal diagnostic results review	\$ 15	\$ 14	
5	Abnormal chest X-ray review by physician	\$ 15	\$ 14	
5	Office Visit - medication start	\$ 79	\$ 72	
5	Office Visit - medication refill	\$ 28	\$ 19	
5	Office Visit - brief (10)	\$ 15	\$ 14	
5	Office Visit - DOT (5)	\$ 9	\$ 6	
5	Office Visit - DOT (10)	\$ 15	\$ 12	
5	Office Visit - DOT (15)	\$ 21	\$ 17	
5	Home Visit Services - (M-F)	\$ 16	\$ 17	
5	Home Visit Services - (S-S & Holiday)	\$ 16	\$ 17	
5	Home Visit Services - New patient/limited	\$ 45	\$ 41	
5	Home Visit Services - New patient/extended	\$ 140	\$ 128	
5	AFB Collection	\$ 26	\$ 24	
8	New Patient Visit (Brief)	\$ 43	\$ 36	
8	New Patient Visit (Limited-20)	\$ 50	\$ 41	
8	New Patient Visit (Limited-30)	\$ 62	\$ 53	
8	New Patient Visit (Intermediate)	\$ 81	\$ 71	
8	Established Patient Brief (10 minutes)	\$ 27	\$ 23	
8	Established Patient Brief (20 minutes)	\$ 39	\$ 34	
8	Established Patient Intermediate (30 minutes)	\$ 52	\$ 46	
8	Established Patient Extended (40 minutes)	\$ 64	\$ 57	
8	Initial Comprehensive Preventative Med (age 12-17)	\$ 62	\$ 53	
8	Initial Comprehensive Preventative Med (age 18-39)	\$ 56	\$ 47	
8	Initial Comprehensive Preventative Med (age 40-64)	\$ 56	\$ 47	
8	Periodic Comprehensive Preventative Med (age 12-17)	\$ 39	\$ 34	
8	Periodic Comprehensive Preventative Med (age 18-39)	\$ 33	\$ 29	
8	Periodic Comprehensive Preventative Med (age 40-64)	\$ 33	\$ 29	
8	IUD Consultation	\$ 31	\$ 28	
8	Vasectomy Counseling	\$ 87	\$ 78	
* If the client completes the vasectomy process, \$452 is billed to the WCHD Family Planning program from Family Medicine Center. The client is subsequently billed for the cost based on application of the sliding fee schedule. Some clients complete the counseling but decide against going through with the procedure.				
9	IUD (Paragard Comprehensive visit) *not including device	\$ 59	\$ 55	
9	IUD (Mirena Insert ARCH Foundation) *not including device	\$ 59	\$ 57	
9	Genital Wart Treatment	\$ 33	\$ 29	
9	Contraceptive Implant Removal	\$ 45	\$ 44	



**Washoe County Health District  
Fee Schedule  
Proposed Effective Date: July 1, 2011**

REPRESENTS 5% INCREASE CAP

<b>Community &amp; Clinical Health Services</b>
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Page #	Description	Adopted Fee (current)	Proposed Fee (new)
<b>Interim Immunization Clinic Fee Schedule -Flu Effective September 13, 2010</b>			
<u><b>VFC Eligible</b></u>			
12	Routine Child Immunization (per shot)	\$ 16	\$ 16
<u><b>Non VFC Eligible</b></u>			
12	Influenza - Pediatric P-Free (6-35 months)	\$ 34	\$ 32
12	PCV13 - Pneumococcal 13-valent (Pevnar to age 5)	\$ 131	\$ 129
12	RV - Rotorix (6-32 weeks)	\$ 106	\$ 104
12	RV - Rotateq (6-32 weeks)	\$ 92	\$ 90
12	HAV - Hepatitis A (age 1-18)	\$ 35	\$ 33
12	HBV - Hepatitis B (child - through 19)	\$ 32	\$ 30
12	DTaP - Daptacel	\$ 45	\$ 44
12	DTaP - Infanrix	\$ 36	\$ 35
12	DTaP - HBV-IPV - Pediarix	\$ 71	\$ 70
12	DTaP - IPV - Kinrix	\$ 55	\$ 53
12	DTaP - Hib-IPV - Pentacel	\$ 95	\$ 96
12	HAV - Hepatitis A - Havrix	\$ 43	\$ 42
12	HAV-HBV - Hepatitis A-Hepatitis B (Twinrix adult)	\$ 64	\$ 64
12	HBIG - Hepatitis B Immune Globulin (per cc)	\$ 115	\$ 121
12	HBV - Hepatitis B (Engerix-B adult)	\$ 49	\$ 48
12	Hib - PedvaxHIB	\$ 45	\$ 43
12	Hib - ActHIB	\$ 45	\$ 44
12	HPV - Human Papillomavirus (Gardasil age 9-26)	\$ 153	\$ 150
12	IG - Immune Globulin	\$ 38	\$ 38
12	Influenza - Intranasal (age 5-49)	\$ 42	\$ 40
12	Influenza (age 3 & older)	<b>\$ 28</b>	<b>\$ 28</b>
12	Influenza (age 18 & older)	<b>\$ 28</b>	<b>\$ 28</b>
12	IPV - Polio (adult)	\$ 46	\$ 45
12	MCV - Meningococcal (Menactra age 11-55)	\$ 121	\$ 124
12	MMR - Measles-Mumps-Rubella (adult)	\$ 71	\$ 69
12	MMRV - Proquad	\$ 151	\$ 149
12	MPSV - Meningococcal (Menomune age 3 & older)	\$ 123	\$ 124
12	PPV-23 - Pneumococcal (Pneumovax age 2 & older)	<b>\$ 50</b>	<b>\$ 50</b>
12	TD - Tetanus-Diphtheria - Decavac	\$ 42	\$ 40
12	TDaP - Tetanus, Diphtheria & Acellular Pertussis	\$ 60	\$ 58
12	TDaP - Tetanus, Diphtheria & Acellular Pertussis	\$ 50	\$ 46
12	VZV - Varicella (Varivax)	\$ 103	\$ 101
13	Laboratory/Outpatient Fee Schedule	See attached schedule	
14	Pharmaceutical Fee Schedule	See attached schedule	

Fees in bold are determined by verbal agreements with other providers in the community.

Note: Fees may be adjusted throughout the year to match increases/decreases by vendors supplying vaccine.

## LABORATORY/OUTPATIENT FEE SCHEDULE

Laboratory/outpatient tests are provided to clients seen in Family Planning, Teen Health Mall, Sexually Transmitted Disease Clinic and Tuberculosis Prevention & Control Clinic. Charges are based upon actual cost and are typically provided in conjunction with other services, which are charged separately.

Client fees for laboratory/outpatient services are based on the actual charge to the Health Department. Sliding scale discounts are applied as determined by the client's financial record. Charges reflect the current schedule and will be adjusted on a regular basis to match increases/decreases by suppliers or

	Direct Lab	
	HD supply cost	/Outpatient Cost
ALT	\$ -	\$ 4.89
Aptima (CT & GC combined)	\$ 0.02	\$ 9.00
AST	\$ -	\$ 4.89
Biopsy (each)	\$ -	\$ 40.00
Blood draw fee	\$ -	\$ 4.12
Blood Glucose	\$ -	\$ 6.49
Bronchoscopy	\$ -	\$ 669.00
CBC	\$ -	\$ 9.10
Chem Panel	\$ -	\$ 8.62
Chest View PA	\$ -	\$ 31.30
Chest View PA/Lateral	\$ -	\$ 46.54
CT Thorax with dye	\$ -	\$ 329.42
CT Thorax without dye	\$ -	\$ 282.36
CT Thorax with & without dye	\$ -	\$ 403.63
Draw and ship specimen	\$ -	\$ 65.50
Draw and process refer	\$ -	\$ 28.50
FBS (glucose serum)	\$ -	\$ 3.09
FTA - ABS	\$ 3.56	\$ 12.00
GC culture - Anal	\$ 1.04	\$ 6.00
GC culture - Throat	\$ 1.04	\$ 6.00
GC culture - Vaginal	\$ 1.04	\$ 6.00
Gram Stain	\$ 5.69	\$ -
Hemocue/hemoglobinanalysis	\$ 1.50	\$ -
Hepatitis A screen	\$ -	\$ 20.00
Hepatitis A Antibody	\$ -	\$ 10.00
Hepatitis B screen (per marker)	\$ 3.56	\$ 8.00
Hepatitis C Antibody	\$ -	\$ 18.00
Herpchek	\$ 0.02	\$ 28.00
HIV Oral Fluid Test	\$ -	\$ 33.75
HIV Rapid Test	\$ -	\$ 14.06
HIV Test	\$ 3.56	\$ 5.00
HPV	\$ -	\$ 85.00
Lipid Profile	\$ -	\$ 14.31
Liver Panel	\$ -	\$ 14.21
Pap	\$ 1.39	\$ 9.00
Pathologist review of abnormal pap	\$ -	\$ 11.50
Pertussis	\$ -	\$ 65.00
Pregnancy Test (blood)	\$ -	\$ 13.30
Prolactin	\$ -	\$ 21.44
Quantitative HCG	\$ -	\$ 25.00
Quantiferon	\$ -	\$ 48.50
Quipid hCG	\$ 1.66	\$ -
RPR (Syphilis)	\$ 3.56	\$ 2.70
Rubella	\$ 3.56	\$ 8.50
Sed Rate Westergren	\$ 12.60	\$ 12.60
Therapeutic Drug Assay	\$ -	\$ 70.00
TP.PA	\$ 3.56	\$ 12.00
TSH	\$ -	\$ 17.30
Urine Dipstick	\$ 1.14	\$ -
Urine C & S	\$ 0.88	\$ -
Western Blot	\$ -	\$ 42.00
Wet mount / KOH	\$ 1.27	\$ -

## PHARMACEUTICAL FEE SCHEDULE

Prescription medications and non-prescription medications are provided to clients seen in Family Planning, Teen Health Mall, Sexually Transmitted Disease Clinic and Tuberculosis Prevention & Control Clinic. Charges are based upon actual cost and are typically provided in conjunction with other services, which are charged separately.

Client fees for pharmaceuticals and non-prescription medications are based on the actual charge to the Health Department. Sliding scale discounts are applied as determined by the client's financial record. Charges reflect the current schedule and will be adjusted on a regular basis to match increases/decreases by suppliers.

	Pharmaceutical Cost / Client Fee
Acyclovir 200mg	\$ 0.02
Acyclovir 400mg	\$ 0.04
Amikacin 50mg	\$ 23.53
Amikacin 250mg	\$ 70.97
Amoxicillin 250mg	\$ 0.05
Amoxicillin 500mg	\$ 0.07
Azithromycin 500mg	\$ 0.16
Bicillin 2.4 m.u.	\$ 1.02
Capreomycin 1gm	\$ 17.78
Ceftriaxone 250mg / 125mg	\$ 0.97
Cephalexin 250mg	\$ 0.03
Cipro 100mg	\$ 1.48
Cipro 250mg	\$ 0.06
Cipro 500mg	\$ 0.06
Cipro 750mg	\$ 0.08
Clindamycin 300mg #14	\$ 0.08
Clofazimine 50mg	\$ -
Clotrimazole/Mycelex 7 -45gr	\$ 0.74
Clotrimazole 15gm	\$ 1.01
Conceptrol Gel/Suppositories	\$ 1.10
Cycloserine 250mg	\$ 7.38
Depo-Provera	\$ 1.57
Diflucan/Fluconazole 150mg	\$ 0.01
Diphenhydramine HCL 25mg	\$ 0.03
Double antibiotic ointment	\$ 1.52
Doxycycline 100mg	\$ 0.01
Elimite Permethrin cream 5%	\$ 2.19
Erythromycin 500mg	\$ 0.09
Ethambutol 100mg	\$ 0.14
Ethambutol 400mg (Myambutol 400mg?)	\$ 0.29
Ethionamide 250mg	\$ 1.86
Ferrous Sequels	\$ 0.17
Flagyl/Metronidazole 500mg	\$ 0.04
Flagyl/Metronidazole 250mg	\$ 0.05
Gatifloxacin 400mg	\$ -
Hydrocortisone cream	\$ 0.87
Ibuprofen	\$ 0.02
Isoniazid 50mg (Ped. Formulation)	\$ 3.35
Isoniazid 100mg	\$ 0.01
Isoniazid 150mg	\$ -
Isoniazid 250mg	\$ -

	Pharmaceutical Cost / Client Fee	
Isoniazid 300mg	\$	0.03
IUD (Mirena-Foundation)	\$	-
IUD (Mirena-PVT)	\$	264.78
IUD (Paragard)	\$	195.22
Kanamycin 1g/3ml	\$	-
Kenamycin 75mg/2ml	\$	-
Kenamycin 500mg/2ml IM	\$	-
Kenamycin 0.5g capsule	\$	-
Levaquin 250mg	\$	2.41
Levaquin 500mg	\$	2.41
Lotrimin/Clotrimazole 1% 15g	\$	1.01
Moxifloxacin 400mg	\$	3.02
Nitrofurantoin 100mg	\$	0.31
Nix Permethrin rinse 1%	\$	3.78
Nutritional Supplements (Boost, Ensure, Pediasure, Etc.)	\$	0.70
OC - Levora	\$	7.26
OC - Micronor	\$	3.25
OC - Nora-Be	\$	7.87
OC - Norinyl 1+35	\$	6.00
OC - Ortho Cyclen	\$	3.78
OC - Ortho Novum 777	\$	5.89
OC - Ortho Tricyclen Lo	\$	5.66
OC - Ortho Tricyclen	\$	3.82
OC - Previfem	\$	8.58
OC - Sronyx	\$	0.69
Ofloxacin 200mg	\$	1.07
Ofloxacin 300mg	\$	0.38
Ofloxacin 400mg	\$	0.66
Phenazophridine HCl 100 mg	\$	0.13
Plan B	\$	31.98
Next Choice	\$	12.26
Prenatal Vitamins (100 tabs)	\$	1.99
Pyrazinamide 100mg (Ped. Formulation)	\$	0.71
Pyrazinamide 500mg	\$	0.52
Rifabutin 150mg	\$	1.58
Rifadin 150mg	\$	0.41
Rifamate	\$	1.50
Rifampin 300mg	\$	0.44
Rifampin 150mg	\$	0.41
Rifampin 10mg/1 ml susp	\$	0.17
Rifampin 100mg/5ml susp	\$	1.69
Streptomycin 1 gr	\$	6.50
Suprax 400mg	\$	8.80
TMP/SMZ	\$	0.03
Tuberculin 10 dose	\$	2.82
Tuberculin 50 dose	\$	2.05
Vitamin B6 25mg	\$	-
Vitamin B6 50mg	\$	0.01

**Washoe County Health District  
Fee Schedule - Environmental Health Services**

PROPOSED EFFECTIVE DATE: JULY 1, 2011  
REPRESENTS 5% INCREASE CAP

**Environmental Health Services**

Page #	Description	Current Fee	Proposed Fee
1	Information Technology (IT) Overlay	\$ 11.00	\$ 12.00
	<b><u>Development Review</u></b>		
2	Change of Land Use	\$ 150.00	\$ 158.00
3	Minor/Major Special Use Permit Review/Development Agreement	\$ 200.00	\$ 210.00
4	Parcel Map Review - Sewer Available	\$ 268.00	\$ 281.00
4	Parcel Map Review - Sewer Not Available	\$ 623.00	\$ 654.00
5	Special Use Permit Conditions Inspection	calculated/	calculated/
6	Tentative Subdivision Review - Sewer Available	permit \$ 302.00	permit \$ 317.00
6	Tentative Subdivision Review - Sewer Not Available	\$ 849.00	\$ 891.00
6	Amended or Lapsed Subdivision - Sewer Available	\$ 302.00	\$ 317.00
6	Amended or Lapsed Subdivision - Sewer Not Available	\$ 849.00	\$ 891.00
7	Final Map Review	\$ 200.00	\$ 210.00
8	Community Development Application Review	\$ 65.00	\$ 68.00
	<b><u>Construction Plan Review</u></b>		
9	Food Service Establishment Construction-Quick Start	\$ 28.00	\$ 29.00
	Food Service Establishment Construction-Plan Review		
10		'Base Fee' \$ 109.00	\$ 114.00
10-a	Project less than 1,000 square feet	\$ 108.00	\$ 113.00
10-a	Project 1,000 to 2,999 square feet	\$ 151.00	\$ 159.00
10-a	Project 3,000 or greater square feet	\$ 221.00	\$ 232.00
11	Food Service Establishment Construction Remodel Plan Review-'Base Fee'	\$ 109.00	\$ 114.00
11-a	Food Service Establishment Construction Remodel Plan Review	\$ 94.00	\$ 99.00
12	Facility Construction Revised Plan Review-Land Dev. Group	\$ 123.00	\$ 129.00
13	Facility Construction Revised Plan Review-Facility	\$ 102.00	\$ 107.00
14	Hotel/Motel Plan Review - Engineering	\$ 147.00	\$ 154.00
15	Hotel/Motel Plan Review - Base Rate-Environmental	\$ 66.00	\$ 69.00
15	Hotel/Motel Plan Review - Per Room Charge-Environmental	\$ 5.00	\$ 5.00
16	Mobile Home/Recreational Vehicle Park Plan Review	\$ 316.00	\$ 332.00
17	Recreational Vehicle Dump Station Permit to Construct	\$ 147.00	\$ 154.00
18	General Environmental Health Services Construction Plan Review-Land Dev.	\$ 99.00	\$ 104.00
19	Sewage Disposal - On Site Construction Permit (per/bldg)	\$ 525.00	\$ 551.00
20	Sewage Disposal - On Site Abandonment Permit	\$ 174.00	\$ 183.00
21	Sewage Disposal - On Site System Advisory Inspection	\$ 146.00	\$ 153.00
22	Sewage Disposal - On Site Re-inspection (Sewage)	\$ 93.00	\$ 98.00
22	Sewage Disposal - On Site Re-inspection (Wells)	\$ 93.00	\$ 98.00
22	Sewage Disposal - On Site Re-inspection (VA/FHA)	\$ 66.00	\$ 69.00
23	Sewage Disposal - On Site Plan Review Only	\$ 174.00	\$ 183.00
24	Water Treatment Plant Construction Permit and Inspections >1000 Connections	\$ 1,408.00	\$ 1,478.00
24	Water Treatment Plant Construction Permit and Inspections <1000 Connections	\$ 387.00	\$ 406.00
25	Swimming Pool or Spa Construction Plan Review	\$ 451.00	\$ 474.00
26	Swimming Pool or Spa Remodel Plan Review	\$ 179.00	\$ 188.00
27	Swimming Pool or Spa Construction Reinspection	\$ 134.00	\$ 128.00
28	Water System Const. Plan Review - New Facility Community	\$ 364.00	\$ 382.00
28	Water System Const. Plan Review - New Facility Non-Community	\$ 228.00	\$ 239.00
29	Water System Expansion or Modification - Community	\$ 245.00	\$ 257.00
29	Water System Expansion or Modification - Non-Community	\$ 160.00	\$ 168.00
30	Water Well Abandonment Permit	\$ 239.00	\$ 251.00
30	Water Well Construction Permit	\$ 294.00	\$ 309.00
30-a	New Replacement Well Construction/Abandonment of Existing Well	\$ 349.00	\$ 366.00
22	Water Well Construction Re-Inspection	\$ 93.00	\$ 98.00

## Environmental Health Services

Page #	Description	Current Fee	Proposed Fee
<b><u>Food Service Establishment Permits</u></b>			
31	Food Service Establishment-Application	\$ 92.00	\$ 97.00
32-a	Bakery Permit	\$ 107.00	\$ 112.00
32-a	Bar Permit	\$ 107.00	\$ 112.00
32-a	Delicatessen Permit	\$ 121.00	\$ 127.00
32-a	Food Manufacturing Permit	\$ 121.00	\$ 127.00
32-a	Grocery Store Permit	\$ 107.00	\$ 112.00
32-a	Meat Market Permit	\$ 107.00	\$ 112.00
32-a	Mobile Food Service Depot Permit	\$ 93.00	\$ 98.00
32-a	Mobile Food Service Permit	\$ 93.00	\$ 98.00
32-a	Pre-Packaged Food w/inspection Permit	\$ 107.00	\$ 112.00
32-a	Pre-packaged w/o inspection Permit	\$ 25.00	\$ 26.00
32-a	Restaurant Permit	\$ 135.00	\$ 142.00
32-a	Satellite Food Distribution Site Permit	\$ 66.00	\$ 69.00
32-a	School Kitchen Permit Permit	\$ 231.00	\$ 243.00
32-a	Snack Bar Permit	\$ 107.00	\$ 112.00
32-a	Support Kitchen Permit	\$ 121.00	\$ 127.00
32-a	Warehouse Permit	\$ 107.00	\$ 112.00
<b><u>Temporary Foods/Special Events Permits</u></b>			
33	1-Day Event Permit	\$ 39.00	\$ 41.00
33	2-Day Event Permit	\$ 67.00	\$ 70.00
33	3-Day Event Permit	\$ 79.00	\$ 83.00
33	4-7 Day Event Permit	\$ 157.00	\$ 165.00
33	8-14 Day Event Permit	\$ 298.00	\$ 313.00
33	1-7 Day Event Low Risk Permit	\$ 39.00	\$ 41.00
33	8-14 Day Event Low Risk Permit	\$ 73.00	\$ 77.00
33	Non Profit 1-14 Days Permit	\$ 25.00	\$ 25.00
33	Non-Profit Conditional Maximum Permit	\$ 200.00	\$ 200.00
33	Cumulative Maximum Permit	3x Permit Fee	3x Permit Fee
33	Late Fee	Permit Fee;	Permit Fee;
		Not to exceed	Not to exceed
		\$100	\$100
33	Annual Farmer's Market Produce Sample Permit	\$ 95.00	\$ 100.00
33	Annual Sampling Permit	\$ 95.00	\$ 100.00
33	Promoters Fees	\$	-
	Special Event Permit to Operate	\$ 337.00	\$ 354.00
	Recurrent Special Event Permit to Operate	\$ 484.00	\$ 508.00
33	Reinspection	Permit Fee;	Permit Fee;
		Not to exceed	Not to exceed
		original permit	original permit
		fee	fee
<b><u>Food Protection Managers</u></b>			
34	Food Protection Instructor Examination Proctoring	\$ 25.00	\$ 26.00
35	Certificate and Photo ID Issuance & Renewal-Certified Food Protection Managers	\$ 28.00	\$ 29.00
36	Certificate/Photo ID Reissuance	\$ 6.00	\$ 6.00
37	Food Protection Manager Reciprocity	\$ 28.00	\$ 29.00
38	Certificate and Photo ID Issuance & Renewal-Certified Food Protection Instructors*	\$ -	\$ 254.00
*Previous fee of \$0 was approved during regulation review and was not intended to be permanent; fee is assessed once every 5 years			
<b><u>Permitted Facilities</u></b>			
39	Permitted Facilities Re-Inspection	\$ 67.00	\$ 70.00
40	Mobile Home or Recreational Vehicle Park Permit - 1-20 spaces	\$ 99.00	\$ 104.00
40	Mobile Home or Recreational Vehicle Park Permit - 21-39 spaces	\$ 99.00	\$ 104.00
40	Mobile Home or Recreational Vehicle Park Permit - 40 or more spaces	\$ 115.00	\$ 121.00
17	RV Dump Station Annual Permit	\$ 67.00	\$ 70.00
41	Swimming Pools/Spas - Seasonal Permit	\$ 120.00	\$ 126.00
42	Swimming Pools - Year Round Permit	\$ 133.00	\$ 140.00
43	Child Care Inspection	\$ 80.00	\$ 84.00

## Environmental Health Services

Page #	Description	Current Fee	Proposed Fee
44	<b><u>Variances</u></b>		
45	Swimming Pools Variance Request (Construction)	\$ 469.00	\$ 492.00
46	Well Construction Variance Request (Construction)	\$ 514.00	\$ 540.00
47	Mobile Home/Recreational Vehicle Park Variance (Construction)	\$ 435.00	\$ 457.00
48	On-Site Subdivision Variance	\$ 752.00	\$ 790.00
48	Sewage Disposal - On Site Variance Request	\$ 752.00	\$ 790.00
49	Food Service Variance (Permitted Facility)	\$ 296.00	\$ 311.00
50	General Variance Request	\$ 226.00	\$ 237.00
	<b><u>Waste Management</u></b>		
51	Solid Waste System Plan Review	\$ 260.00	\$ 273.00
52	Waste Release Permit - Grease Trap & Asbestos Release	\$ 35.00	\$ 37.00
52	Waste Release Permit - Sandoil Separator Release	\$ 44.00	\$ 46.00
52	Waste Release Permit - Non-Hazardous Special Waste Release	\$ 56.00	\$ 59.00
52	Waste Release Permit - Each Custody Record	\$ 1.00	\$ 1.00
52	Waste Release Permit - Each Additional Custody Slip Record	\$ 5.00	\$ 5.00
53	Non-Standard Industrial Waste Permit	\$ 99.00	\$ 104.00
54	Garbage Exemptions (A,B,C,D,E)	\$ 106.00	\$ 111.00
55	Biohazardous Waste Transfer Station Permit	\$ 140.00	\$ 147.00
56	Biohazardous Waste Treatment Facility Permit	\$ 123.00	\$ 129.00
57	Biohazardous Waste Transporter Permit	\$ 111.00	\$ 117.00
58	Biohazardous Waste Generator	\$ 129.00	\$ 135.00
59	Biosolids Permit	\$ 99.00	\$ 104.00
60	Waste Tire Management Facility	\$ 152.00	\$ 160.00
61	Materials Recovery/Recycling Facility Permit (prev. Waste Reduction/Recycling Facility)	\$ 88.00	\$ 92.00
62	Composting Facility Permit	\$ 158.00	\$ 166.00
63	Landfill Operations Permit	\$ 717.00	\$ 753.00
64	Municipal Solid Waste/Green Waste Transfer Station Permit	\$ 193.00	\$ 203.00
65	Municipal Solid Waste System Inspection-Extra Hours	\$ 52.00	\$ 50.00
66	Waste Hauler Operations Permit-Domestic	\$ 85.00	\$ 89.00
66	Waste Hauler Operations Permit-Import	\$ 123.00	\$ 129.00
67	Waste Tire Hauler Permit-Domestic	\$ 93.00	\$ 98.00
	<b><u>Miscellaneous</u></b>		
68	Limited Advisory Inspection	\$ 124.00	\$ 130.00
68	Limited Advisory Inspection-Non-Standard Hours	\$ 78.00	\$ 76.00
69	Public Accommodations Inspection		
	Up to 50 rooms	\$ 104.00	\$ 109.00
	50 to 100 rooms	\$ 115.00	\$ 121.00
	101-200 rooms	\$ 165.00	\$ 173.00
	201-300 rooms	\$ 126.00	\$ 132.00
	301-500 rooms	\$ 126.00	\$ 132.00
	501-1000 rooms	\$ 176.00	\$ 185.00
	More than 1000 rooms	\$ 203.00	\$ 213.00
70	Invasive Body Decoration Establishment Permit	\$ 104.00	\$ 109.00
71	Invasive Body Decoration Temporary Permit (w/o wheels)	\$ 85.00	\$ 89.00
72	Invasive Body Decoration Mobile Permit (w/wheels)	\$ 53.00	\$ 56.00
73	Hazardous Waste/Materials Spill Response	\$ 115.00	\$ 121.00
74	Hazardous Waste/Materials Site Assessment/Remediation	\$ 51.00	\$ 49.00
75	Water Sample/Septic Sys Eval/Mortgage Loan-Certification only	\$ 29.00	\$ 30.00
75	Water Septic System Evaluation Only	\$ 155.00	\$ 163.00
75	Water Sample/Septic Sys Eval/Sample Evaluation-lab fee only	\$ 112.00	\$ 112.00
76	Liquid/Oil/Waste Hauler Vehicle Permit	\$ 53.00	\$ 56.00

<b>Environmental Health Services</b>
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Page #	Description	Current Fee	Proposed Fee
<b><u>Vector Fees</u></b>			
77	Vector - Construction Plan Review	\$ 148.00	\$ 155.00
78	Vector - Limited Advisory Review	\$ 52.00	\$ 54.00
79	Vector - Final Map Review	\$ 93.00	\$ 98.00
80	Vector - Parcel Map Review (sewer available/not available)	\$ 203.00	\$ 213.00
81	Vector - Special Use Permit/Site Plan/Major Special Use Permit Review	\$ 93.00	\$ 98.00
82	Vector - Subdivision Review (tentative map, amended or lapsed)	\$ 148.00	\$ 155.00
83	Vector - Zoning Map/Master Plan/Major Project/Change of Land Use Plan Review	\$ 66.00	\$ 69.00
84	Vector - Mobile Home/Recreational Vehicle Park Plan Review	\$ 148.00	\$ 155.00
85	Vector - Community Development Application Review	\$ 121.00	\$ 127.00

**Note: \*Non-profit fee established by the District Board of Health**



## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District for child care facility inspection fee, under the authority of NRS 432A.180 and NRS 439.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Child Care Facility inspections.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Child Care Facility Inspection program.**

**Direct Effects: The individuals or businesses requiring services from the Child Care Facility Inspection program for inspections will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the amount of time it takes to complete each inspection (including travel time) associated with Child Care Facility Inspections was conducted by an Environmental Supervisor. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County for enforcement of the modified fee schedule. The Environmental Health Services Division already performs the activities associated with Child Care Facility Inspections. The Health District will have increased revenues in the approximate amount of \$464 annually.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District (Land Development Program), under the authority of the District Board of Health Regulations Governing Sewage, Wastewater and Sanitation and Well Construction.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Water Well-Abandonment, Construction and Re-inspection, Land Development Review, Sewage Disposal and Hotel/Motel Construction Plan Reviews, and Water Sample/Septic System Evaluations.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Land Development Program.**

**Direct Effects: The individuals or businesses requesting services from the Land Development program will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the number of inspections required, the amount of time it takes to complete each inspection (including travel time) associated with land development activities was conducted by Licensed Engineers. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Land Development program currently charges a permit/review fee. The revisions will reflect a net decrease to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$4,526 annually (\$1,393-land development, \$1,723-sewage disposal, including variance requests, \$1,407-water well abandonment, construction, reinspections, \$3-hotel/motel plan review, \$0-water sample/septic system).**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District (Food Program), under the authority of the District Board of Health Regulations Governing Food Establishments.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Food Service Establishment permits, Food Service Establishment plan reviews, and Food Protection Manager permits/certifications.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Food Program.**

**Direct Effects: The individuals or businesses requesting services from the Food Program will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the length of time associated with the food establishment program activities was conducted. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The revisions will reflect an increase to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$23,660 annually.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Invasive Body Decorations (IBDs).

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Invasive Body Decoration Establishment Permits, Invasive Body Decoration Temporary Permits, with and without wheels.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Invasive Body Decoration program.**

**Direct Effects: The individuals or businesses requesting services from the Invasive Body Decoration program will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the number of inspections required, the amount of time it takes to complete each inspection (including travel time) associated with invasive body decoration permit activities was conducted by a Environmental Supervisor and Senior Environmental Health Specialist. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Invasive Body Decoration program currently charges a permit fee. The revisions will reflect an increase to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$455 annually (\$215- IBD Establishments, \$240-IBC Temporary Permit without wheels, \$0-Temporary IBD Permit with wheels).**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**



## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Mobile Home and Recreational Vehicle Parks.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Mobile Home and Recreational Vehicle Park permits.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Mobile Home and Recreational Vehicle Park program.**

**Direct Effects: The individuals or businesses requesting services from the Mobile Home and Recreation Vehicle Park program will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the number of inspections required, the amount of time it takes to complete each inspection (including travel time) associated with mobile home and recreational vehicle park permit activities was conducted by an Environmental Supervisor and Senior Environmental Health Specialist. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The mobile home and recreational vehicle park program currently charges a permit fee. The revisions will reflect increases to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$561 annually (\$90-1-20 spaces, \$135-21-39 spaces, and \$336-40+ spaces).**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Public Bathing Places and Public Spas.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Swimming Pool/Spa Construction Plan Reviews, Remodel Plan Reviews and Permits.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Swimming Pool/Spa program.**

**Direct Effects: The individuals or businesses requesting services from the Swimming Pool/Spa program will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the number of inspections required, the amount of time it takes to complete each inspection (including travel time) associated with swimming pool/spa permit activities was conducted by an Environmental Supervisor. The activities associated with swimming pools/spa construction plan review were reviewed by Licensed Engineers. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Swimming Pool/Spa program currently charges a permit/review fee. The revisions will reflect net increases to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$3,620 annually (\$1,673-Pool/Spa Annual Permits, \$1,878-Pool/Spa Seasonal Permits, \$105-Plan Review, and \$36-Pool/Spa Construction Reinspection).**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District for public accommodation inspection fee.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes charging a fee that will result in increased costs for individuals or businesses requiring: Public Accommodation inspections.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs for plan reviews incurred by the Environmental Health Services Division for services performed by staff in the Public Accommodation program.**

**Direct Effects: The individuals or businesses requiring services from the Public Accommodations program for inspections will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

- The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the number of inspections required, the amount of time it takes to complete each inspection (including travel time) associated with public accommodations inspections was conducted by an Environmental Supervisor and Senior Environmental Health Specialist. The proposed fee schedule reflects current costs for these services.**

- Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County for enforcement of the modified fee schedule. The revisions will reflect increases to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$884 annually (\$400-up to 50 rooms, \$168-51-100 rooms, \$176-101-200 rooms, \$36-201-300 rooms, \$18-301-500 rooms, \$36-501-1000 rooms, and \$50-more than 1000 rooms).**

- (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

- (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Food Establishments, Section 170.106

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes charging a fee that will result in increased costs for individuals or businesses, including special event promoters, requiring: Temporary Foods/Special Events permits.**

**Beneficial Effects: The modified schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Temporary Food/Special Event Programs.**

**Direct Effects: The individuals or businesses, including special event promoters, will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fee may be passed on to the temporary food service operators.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, the Senior Environmentalist and Environmental Health Specialist Supervisor conducted an analysis of the time spent in meetings and for travel in addition to reviewing the time spent on reviewing event layout, support requirements, vendor list and location. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Temporary Food/Special Events program currently charges permit fees. The revisions will reflect increases to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$4,495 annually.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**



## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing the Prevention of Vector-Borne Diseases.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes charging a fee that will result in increased costs for individuals or businesses such as developers and engineering firms requesting: plan reviews, including grading plans, map reviews, special use permits.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Vector-Borne Disease Program.**

**Direct Effects: The permit holder or agency will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fee may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, program staff reviewed the type of and length of time for activities performed. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Vector-Borne Diseases program currently charges these fees. The revisions will reflect increases to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$1,166 annually.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Solid Waste Management.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Garbage Exemptions, RV Dump Station Permits and Waste Reduction/Recycling Facility, Solid Waste System Plan Review, Waste Release Permits, and Municipal Solid Waste Inspections.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Solid Waste Management program.**

**Direct Effects: The individuals or businesses requesting services from the Solid Waste Management program will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the number of inspections required, the amount of time it takes to complete each inspection (including travel time) associated with solid waste management was conducted Environmental Health Supervisors and Senior Environmental Health Specialists. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Solid Waste Management program currently charges permit/review fees. The revisions will reflect an increase to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$2,609 annually (\$39-Solid Waste System Plan Review, \$1,645-Waste Release Permits, \$175 Garbage Exemptions, \$104 Bio-hazardous Waste Permits; \$39-RV Dump Station, \$394-Waste Haulers, \$213-Municipal Solid Waste Permits).**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District for construction plan review of water company permits.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Water System Plan Review.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Water program.**

**Direct Effects: The individuals or businesses requesting services from the Water program will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the number of inspections required, the amount of time it takes to complete each inspection (including travel time) associated with water permit activities was conducted by Licensed Engineers. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Water program currently charges a permit/review fee. The revisions will reflect increases to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$168 annually (\$0-Water System Construction Plan Review, \$168-Water System Expansion or Modification Plan Review).**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

**OPTION #4: 3% CAP ON  
INCREASE(S)  
(based on current fee schedule)**

**Washoe County Health District  
Fee Schedule  
Proposed Effective Date: July 1, 2011**

REPRESENTS 3% INCREASE CAP

<b>Administrative Health Services</b>
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Page #	Description	Current Fee	Proposed Fee
1	Tape Recording of Public Meetings (90 minutes)	\$ 6.00	\$ 1.00

<b>Epidemiology and Public Health Preparedness</b>
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2	Certified Copy of Birth Certificate	\$	20.00	\$	20.00
2	Certified Copy of Death Certificate	\$	20.00	\$	20.00
2	Vital Records Search	\$	10.00	\$	10.00
2	Verification Copy	\$	10.00	\$	10.00

*Vital Statistics fees are established by the State of Nevada*



**Washoe County Health District  
Fee Schedule-Air Quality Management**

Proposed Effective Date: July 1, 2011

REPRESENTS 3% INCREASE CAP

<b>Air Quality Management</b>
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Page #	Description	Current Fee	Proposed Fee
1	Plan Review - Fuel Burning Equipment Only	\$ 53.00	\$ 55.00
1	Plan Review - < 100 tons per year	\$ 353.00	\$ 364.00
1	Plan Review - > 100 tons per year	\$ 2,825.00	\$ 2,910.00
2	Small Stationary Source Operating Permit	\$ 80.00	\$ 82.00
3	Stationary Source Operating Permit	\$ 47.00	\$ 48.00
3	Annual Emission Fee (source emitting > 2 lbs/day)	\$ 15.00	\$ 15.00
4	Stationary Source Toxics Permit	\$ 66.00	\$ 68.00
4	Annual Toxic Emission Fee (source emitting > 1 lb/day)	\$ 6.00	\$ 6.00
5	Operating Permit Transfer Fee (person to person)	\$ 30.00	\$ 31.00
6	Late Permit Application Processing Fee	\$ 207.00	\$ 190.00
7	Gasoline Service Station Permit Fee (base plus per nozzle)		
	Base Fee (per permit)	\$ -	\$ 5.00
	Per Nozzle	\$ 41.00	\$ 37.00
8	Asbestos Assessment Plan Review	\$ 42.00	\$ 43.00
9	<u>Notification of Asbestos App/Removal Fees:</u>		
9-a	Non-NESHAP Demolition	\$ 113.00	\$ 116.00
9-a	260<520 Linear ft or 160<320 sq ft	\$ 281.00	\$ 289.00
9-a	520<1000 Linear ft or 320<1000 sq ft	\$ 563.00	\$ 580.00
9-a	>1000 Linear or Square Feet	\$ 1,260.00	\$ 1,298.00
9-a	Facility Annual Notification	\$ 1,877.00	\$ 1,933.00
10	Building Plan Review	\$ 35.00	\$ 36.00
11	Registration of Neutral Inspectors (Annual)	\$ 97.00	\$ 89.00
12	Woodstove Notice of Exemption	\$ 13.00	\$ 13.00
13	Geothermal Well Drilling Permit	\$ 358.00	\$ 333.00
14	Air Quality Variance Request	\$ 228.00	\$ 235.00
15	Dust Control Plan Review (base plus per acre)		
	Base Fee (per permit)	\$ -	\$ 7.00
	Per Acre	\$ 112.00	\$ 108.00
16	Expert Witness Fee (per hour)	\$ 276.00	\$ 253.00
17	Air Quality Permit to Operate Late Fee (% of Total Fee Due)	25%	25%

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Air Quality Management Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Air Quality Management, of Section 030.300 through 030.335, Fees and Fee Schedule.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette-Journal per Nevada Open Meeting Law. The Air Quality Management Division has solicited comments via a mailing to affected contractors, permitted sources, asbestos abatement contractors, title companies, and woodstove inspectors indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Asbestos Assessment Plan Reviews, and Notification of Asbestos Application/Removal Fees.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Air Quality Management Division for services performed by staff in the Asbestos Program. The costs to businesses requesting Asbestos Assessment Plan Reviews, and Notification of Asbestos Application/Removal Fees will be increased.**

**Direct Effects: The Air Quality Management Division will assess and collect fees from individuals or businesses requesting services from the Asbestos program. These fees will reflect current costs for providing those services.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the length of time associated with asbestos program activities (including plan reviews, field inspection, and completing the necessary documentation) was conducted by Air Quality Specialists. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Asbestos program currently charges a permit/review fee. The revisions will reflect increases to fees for activities that are currently being performed. The Health District will have increased revenues in the approximate amount of \$2,824 annually (\$766-Asbestos Assessment Plan Reviews; \$99-Non-NESHAP Demolition; \$832-260<520 Linear ft; \$255-520<1000 Linear ft; \$760- > 1000 Linear ft; \$112-Facility Annual Notification.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Air Quality Management Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Air Quality Management, of Section 030.300 through 030.335, Fees and Fee Schedule.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette-Journal per Nevada Open Meeting Law. The Air Quality Management Division has solicited comments via a mailing to affected contractors, permitted sources, asbestos abatement contractors, title companies, and woodstove inspectors indicating the changes to the fee schedule.

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

Adverse Effects: No adverse effects have been identified for individuals or businesses requesting: Dust Control Plan Reviews.

Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Air Quality Management Division for services performed by staff in the Dust Control program. The costs to businesses requesting Dust Control Plan Review Fees will be reduced.

Direct Effects: The individuals or businesses requesting services from the Dust Control program will be charged an amount that reflects the current cost for services being performed.

Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the methodology and length of time associated with dust control plan activities (including plan review, evaluation of control measures, and the number of field visits needed) was conducted by Engineers, Air Quality Specialists and an Air Quality Supervisor. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Dust Control program currently charges a review fee. The revisions will reflect decreases to fees for activities that are currently being performed. The Health District will have reduced revenues in the amount of \$4 per acre with net anticipated revenue reduction of \$5,631.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Air Quality Management Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Air Quality Management, of Section 030.300 through 030.335, Fees and Fee Schedule.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette-Journal per Nevada Open Meeting Law. The Air Quality Management Division has solicited comments via a mailing to affected contractors, permitted sources, asbestos abatement contractors, title companies, and woodstove inspectors indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: No adverse effects have been identified related to costs for individuals or businesses that do not pay within the 30 day invoice schedule.**

**Beneficial Effects: The late fee amount is directly proportionate to the annual permit to operate fee. The fee is 25% of the total fee due.**

**Direct Effects: The individuals or businesses receiving services from the Air Quality Management Division will be charged a fee for paying late.**

**Indirect Effects: The additional expense realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**The proposed late fee will impact those businesses that choose not to pay the permit to operate fees on time. Since the late fee is calculated as a percentage of the permit fee, the anticipated late fees incurred by individuals or businesses will likely be less as permit fees, in general, have decreased.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Air Quality Management division currently assesses a late fee equal to 25% of the annual permit amount.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee, or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Air Quality Management Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Air Quality Management, of Section 030.300 through 030.335, Fees and Fee Schedule.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette-Journal per Nevada Open Meeting Law. The Air Quality Management Division has solicited comments via a mailing to affected contractors, permitted sources, asbestos abatement contractors, title companies, and woodstove inspectors indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: No adverse effects have been identified related to costs for individuals or businesses being certified as Neutral Inspectors.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Air Quality Management Division for services performed by staff. The costs to individuals or businesses being certified as Neutral Inspectors will be reduced.**

**Direct Effects: The individuals or businesses being trained as Neutral Inspectors will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**



3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the methodology and length of time associated with processing and training applicants was conducted by the Division Director and the Air Quality Supervisor. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Air Quality Management Division currently trains inspectors and charges a registration fee. The revisions reflect decreases to fees for activities currently being performed. The Health District will have reduced revenues in the approximate amount of \$280 as a result of the proposed decreases in fees related to Neutral Inspector certification.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Air Quality Management Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Air Quality Management, of Section 030.300 through 030.335, Fees and Fee Schedule.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette-Journal per Nevada Open Meeting Law. The Air Quality Management Division has solicited comments via a mailing to affected contractors, permitted sources, asbestos abatement contractors, title companies, and woodstove inspectors indicating the changes to the fee schedule.

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Plan Reviews.

Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Air Quality Management Division for services performed by staff.

Direct Effects: The Air Quality Management Division will assess and collect fees from businesses for plan reviews. These fees will reflect current costs for providing those services. The costs to individuals or businesses requesting plan review activity will be increased.

Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the methodology and length of time associated with processing and training applicants was conducted by the Division Director and the Air Quality Supervisor.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Plan Review program currently charges a review fee. The revisions will reflect increases to fees for activities currently being performed. The Health District will have net increased revenues in the approximate amount of \$739 annually (\$64-Plan Review-Fuel Burning Equipment Only; \$308-Plan Review <100 tons per year; \$unknown-Plan Review>100 tons per year; \$392-Building Plan Review; decrease of \$25-Geothermal Well) as a result of the proposed increases in fees related to Plan Reviews.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Air Quality Management Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Air Quality Management, of Section 030.300 through 030.335, Fees and Fee Schedule.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette-Journal per Nevada Open Meeting Law. The Air Quality Management Division has solicited comments via a mailing to affected contractors, permitted sources, asbestos abatement contractors, title companies, and woodstove inspectors indicating the changes to the fee schedule.

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

Adverse Effects: The proposed fee schedule includes increases and decreases that will result in increased and decreased costs for individuals or businesses requesting: Stationary Source permits.

Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Air Quality Management Division for services performed by staff. The costs to businesses requiring Stationary Source permits will be increased.

Direct Effects: The Air Quality Management Division will assess and collect fees from businesses that are required to have Stationary Source permits. These fees will reflect current costs for providing those services.

Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

Prior to preparing the modified fee schedule, a review of the length of time associated with stationary source permitting program activities was conducted. The proposed fee schedule reflects current costs for these services.

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Stationary Source permitting program currently charges a permit fee. The revisions will reflect a combination of increases and decreases to fees for activities that are currently being performed. The Health District will have net decreased revenues in the approximate amount of \$3,465 annually (\$318-Stationary Source Toxic Permit; <\$5,474>-Gasoline Service Station Permit; \$570-Small Stationary Source Operating Permit; \$1,106-Stationary Source Operating Permit; \$15-Operating Permit Transfer Fee) as a result of the proposed increases in fees related to Stationary Sources.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Air Quality Management Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Air Quality Management, of Section 030.300 through 030.335, Fees and Fee Schedule.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette-Journal per Nevada Open Meeting Law. The Air Quality Management Division has solicited comments via a mailing to affected contractors, permitted sources, asbestos abatement contractors, title companies, and woodstove inspectors indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: No adverse effects have been identified related to costs for inspectors who verify that a residence is in compliance with the regulations.**

**Beneficial Effects: The modified fee schedule more accurately represents actual costs incurred by the Air Quality Management Division for services performed by staff in the Woodstove Compliance program.**

**Direct Effects: The individuals or businesses requesting services from the Woodstove Compliance program will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The Air Quality Management Division reviewed the fees charged for the forms used by the independent inspectors and the woodstove dealers to report compliance with the regulations.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the cost of forms and the length of time associated with woodstove compliance activities (including**

**processing applications) was conducted by the Division Director and Air Quality Supervisor.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Woodstove Compliance program currently charges a fee. The revisions will reflect no changes to fees for activities currently being performed. The Health District will have no increase or reduction in revenues annually.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

**Washoe County Health District  
Fee Schedule  
Proposed Effective Date: July 1, 2011**

REPRESENTS 3% INCREASE CAP

<b>Community &amp; Clinical Health Services</b>
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Page #	Description	Adopted Fee (current)	Proposed Fee (new)	
1	Day Care Facility Employee Training	\$ 23	\$ 24	
2	Day Care Facility Employee Re-Issue Certification	\$ 7	\$ 6	
3	First Offender Sexual Health Class	\$ -	\$ 87	*New
4-b	STD Exam - Limited	\$ 61	\$ 53	
4-b	STD Exam - Extended	\$ 78	\$ 69	
4-b	STD Exam - Comprehensive	\$ 95	\$ 84	
4-b	STD Visit - Low risk	\$ 39	\$ 31	
5	Tuberculosis Risk Assessment	\$ 28	\$ 26	
5	Tuberculin Skin Test	\$ 13	\$ 12	
5	TST Reading	\$ 29	\$ 26	
5	Chest X-ray review by physician	\$ 15	\$ 14	
5	Abnormal diagnostic results review	\$ 15	\$ 14	
5	Abnormal chest X-ray review by physician	\$ 15	\$ 14	
5	Office Visit - medication start	\$ 79	\$ 72	
5	Office Visit - medication refill	\$ 28	\$ 19	
5	Office Visit - brief (10)	\$ 15	\$ 14	
5	Office Visit - DOT (5)	\$ 9	\$ 6	
5	Office Visit - DOT (10)	\$ 15	\$ 12	
5	Office Visit - DOT (15)	\$ 21	\$ 17	
5	Home Visit Services - (M-F)	\$ 16	\$ 16	
5	Home Visit Services - (S-S & Holiday)	\$ 16	\$ 16	
5	Home Visit Services - New patient/limited	\$ 45	\$ 41	
5	Home Visit Services - New patient/extended	\$ 140	\$ 128	
5	AFB Collection	\$ 26	\$ 24	
8	New Patient Visit (Brief)	\$ 43	\$ 36	
8	New Patient Visit (Limited-20)	\$ 50	\$ 41	
8	New Patient Visit (Limited-30)	\$ 62	\$ 53	
8	New Patient Visit (Intermediate)	\$ 81	\$ 71	
8	Established Patient Brief (10 minutes)	\$ 27	\$ 23	
8	Established Patient Brief (20 minutes)	\$ 39	\$ 34	
8	Established Patient Intermediate (30 minutes)	\$ 52	\$ 46	
8	Established Patient Extended (40 minutes)	\$ 64	\$ 57	
8	Initial Comprehensive Preventative Med (age 12-17)	\$ 62	\$ 53	
8	Initial Comprehensive Preventative Med (age 18-39)	\$ 56	\$ 47	
8	Initial Comprehensive Preventative Med (age 40-64)	\$ 56	\$ 47	
8	Periodic Comprehensive Preventative Med (age 12-17)	\$ 39	\$ 34	
8	Periodic Comprehensive Preventative Med (age 18-39)	\$ 33	\$ 29	
8	Periodic Comprehensive Preventative Med (age 40-64)	\$ 33	\$ 29	
8	IUD Consultation	\$ 31	\$ 28	
8	Vasectomy Counseling	\$ 87	\$ 78	
* If the client completes the vasectomy process, \$452 is billed to the WCHD Family Planning program from Family Medicine Center. The client is subsequently billed for the cost based on application of the sliding fee schedule. Some clients complete the counseling but decide against going through with the procedure.				
9	IUD (Paragard Comprehensive visit) *not including device	\$ 59	\$ 55	
9	IUD (Mirena Insert ARCH Foundation) *not including device	\$ 59	\$ 57	
9	Genital Wart Treatment	\$ 33	\$ 29	
9	Contraceptive Implant Removal	\$ 45	\$ 44	



**Washoe County Health District  
Fee Schedule  
Proposed Effective Date: July 1, 2011**

REPRESENTS 3% INCREASE CAP

<b>Community &amp; Clinical Health Services</b>
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Page #	Description	Adopted Fee (current)	Proposed Fee (new)
<b>Interim Immunization Clinic Fee Schedule -Flu Effective September 13, 2010</b>			
	<u><b>VFC Eligible</b></u>		
12	Routine Child Immunization (per shot)	\$ 16	\$ 16
	<u><b>Non VFC Eligible</b></u>		
12	Influenza - Pediatric P-Free (6-35 months)	\$ 34	\$ 32
12	PCV13 - Pneumococcal 13-valent (Prevnar to age 5)	\$ 131	\$ 129
12	RV - Rotorix (6-32 weeks)	\$ 106	\$ 104
12	RV - Rotateq (6-32 weeks)	\$ 92	\$ 90
12	HAV - Hepatitis A (age 1-18)	\$ 35	\$ 33
12	HBV - Hepatitis B (child - through 19)	\$ 32	\$ 30
12	DTaP - Daptacel	\$ 45	\$ 44
12	DTaP - Infanrix	\$ 36	\$ 35
12	DTaP - HBV-IPV - Pediarix	\$ 71	\$ 70
12	DTaP - IPV - Kinrix	\$ 55	\$ 53
12	DTaP - Hib-IPV - Pentacel	\$ 95	\$ 96
12	HAV - Hepatitis A - Havrix	\$ 43	\$ 42
12	HAV-HBV - Hepatitis A-Hepatitis B (Twinrix adult)	\$ 64	\$ 64
12	HBIG - Hepatitis B Immune Globulin (per cc)	\$ 115	\$ 118
12	HBV - Hepatitis B (Engerix-B adult)	\$ 49	\$ 48
12	Hib - PedvaxHIB	\$ 45	\$ 43
12	Hib - ActHIB	\$ 45	\$ 44
12	HPV - Human Papillomavirus (Gardasil age 9-26)	\$ 153	\$ 150
12	IG - Immune Globulin	\$ 38	\$ 38
12	Influenza - Intranasal (age 5-49)	\$ 42	\$ 40
12	Influenza (age 3 & older)	<b>\$ 28</b>	<b>\$ 28</b>
12	Influenza (age 18 & older)	<b>\$ 28</b>	<b>\$ 28</b>
12	IPV - Polio (adult)	\$ 46	\$ 45
12	MCV - Meningococcal (Menactra age 11-55)	\$ 121	\$ 124
12	MMR - Measles-Mumps-Rubella (adult)	\$ 71	\$ 69
12	MMRV - Proquad	\$ 151	\$ 149
12	MPSV - Meningococcal (Menomune age 3 & older)	\$ 123	\$ 124
12	PPV-23 - Pneumococcal (Pneumovax age 2 & older)	<b>\$ 50</b>	<b>\$ 50</b>
12	TD - Tetanus-Diphtheria - Decavac	\$ 42	\$ 40
12	TDaP - Tetanus, Diphtheria & Acellular Pertussis	\$ 60	\$ 58
12	TDaP - Tetanus, Diphtheria & Acellular Pertussis	\$ 50	\$ 46
12	VZV - Varicella (Varivax)	\$ 103	\$ 101
13	Laboratory/Outpatient Fee Schedule	See attached schedule	
14	Pharmaceutical Fee Schedule	See attached schedule	

**Fees in bold are determined by verbal agreements with other providers in the community.**

Note: Fees may be adjusted throughout the year to match increases/decreases by vendors supplying vaccine.

## LABORATORY/OUTPATIENT FEE SCHEDULE

Laboratory/outpatient tests are provided to clients seen in Family Planning, Teen Health Mall, Sexually Transmitted Disease Clinic and Tuberculosis Prevention & Control Clinic. Charges are based upon actual cost and are typically provided in conjunction with other services, which are charged separately.

Client fees for laboratory/outpatient services are based on the actual charge to the Health Department. Sliding scale discounts are applied as determined by the client's financial record. Charges reflect the current schedule and will be adjusted on a regular basis to match increases/decreases by suppliers or

	Direct Lab	
	HD supply cost	/Outpatient Cost
ALT	\$ -	\$ 4.89
Aptima (CT & GC combined)	\$ 0.02	\$ 9.00
AST	\$ -	\$ 4.89
Biopsy (each)	\$ -	\$ 40.00
Blood draw fee	\$ -	\$ 4.12
Blood Glucose	\$ -	\$ 6.49
Bronchoscopy	\$ -	\$ 669.00
CBC	\$ -	\$ 9.10
Chem Panel	\$ -	\$ 8.62
Chest View PA	\$ -	\$ 31.30
Chest View PA/Lateral	\$ -	\$ 46.54
CT Thorax with dye	\$ -	\$ 329.42
CT Thorax without dye	\$ -	\$ 282.36
CT Thorax with & without dye	\$ -	\$ 403.63
Draw and ship specimen	\$ -	\$ 65.50
Draw and process refer	\$ -	\$ 28.50
FBS (glucose serum)	\$ -	\$ 3.09
FTA - ABS	\$ 3.56	\$ 12.00
GC culture - Anal	\$ 1.04	\$ 6.00
GC culture - Throat	\$ 1.04	\$ 6.00
GC culture - Vaginal	\$ 1.04	\$ 6.00
Gram Stain	\$ 5.69	\$ -
Hemocue/hemoglobinanalysis	\$ 1.50	\$ -
Hepatitis A screen	\$ -	\$ 20.00
Hepatitis A Antibody	\$ -	\$ 10.00
Hepatitis B screen (per marker)	\$ 3.56	\$ 8.00
Hepatitis C Antibody	\$ -	\$ 18.00
Herpchek	\$ 0.02	\$ 28.00
HIV Oral Fluid Test	\$ -	\$ 33.75
HIV Rapid Test	\$ -	\$ 14.06
HIV Test	\$ 3.56	\$ 5.00
HPV	\$ -	\$ 85.00
Lipid Profile	\$ -	\$ 14.31
Liver Panel	\$ -	\$ 14.21
Pap	\$ 1.39	\$ 9.00
Pathologist review of abnormal pap	\$ -	\$ 11.50
Pertussis	\$ -	\$ 65.00
Pregnancy Test (blood)	\$ -	\$ 13.30
Prolactin	\$ -	\$ 21.44
Quantitative HCG	\$ -	\$ 25.00
Quantiferon	\$ -	\$ 48.50
Quipid hCG	\$ 1.66	\$ -
RPR (Syphilis)	\$ 3.56	\$ 2.70
Rubella	\$ 3.56	\$ 8.50
Sed Rate Westergren	\$ 12.60	\$ 12.60
Therapeutic Drug Assay	\$ -	\$ 70.00
TP.PA	\$ 3.56	\$ 12.00
TSH	\$ -	\$ 17.30
Urine Dipstick	\$ 1.14	\$ -
Urine C & S	\$ 0.88	\$ -
Western Blot	\$ -	\$ 42.00
Wet mount / KOH	\$ 1.27	\$ -

## PHARMACEUTICAL FEE SCHEDULE

Prescription medications and non-prescription medications are provided to clients seen in Family Planning, Teen Health Mall, Sexually Transmitted Disease Clinic and Tuberculosis Prevention & Control Clinic. Charges are based upon actual cost and are typically provided in conjunction with other services, which are charged separately.

Client fees for pharmaceuticals and non-prescription medications are based on the actual charge to the Health Department. Sliding scale discounts are applied as determined by the client's financial record. Charges reflect the current schedule and will be adjusted on a regular basis to match increases/decreases by suppliers.

	Pharmaceutical Cost / Client Fee
Acyclovir 200mg	\$ 0.02
Acyclovir 400mg	\$ 0.04
Amikacin 50mg	\$ 23.53
Amikacin 250mg	\$ 70.97
Amoxicillin 250mg	\$ 0.05
Amoxicillin 500mg	\$ 0.07
Azithromycin 500mg	\$ 0.16
Bicillin 2.4 m.u.	\$ 1.02
Capreomycin 1gm	\$ 17.78
Ceftriaxone 250mg / 125mg	\$ 0.97
Cephalexin 250mg	\$ 0.03
Cipro 100mg	\$ 1.48
Cipro 250mg	\$ 0.06
Cipro 500mg	\$ 0.06
Cipro 750mg	\$ 0.08
Clindamycin 300mg #14	\$ 0.08
Clofazimine 50mg	\$ -
Clotrimazole/Mycelex 7 -45gr	\$ 0.74
Clotrimazole 15gm	\$ 1.01
Conceptrol Gel/Suppositories	\$ 1.10
Cycloserine 250mg	\$ 7.38
Depo-Provera	\$ 1.57
Diflucan/Fluconazole 150mg	\$ 0.01
Diphenhydramine HCL 25mg	\$ 0.03
Double antibiotic ointment	\$ 1.52
Doxycycline 100mg	\$ 0.01
Elimite Permethrin cream 5%	\$ 2.19
Erythromycin 500mg	\$ 0.09
Ethambutol 100mg	\$ 0.14
Ethambutol 400mg (Myambutol 400mg?)	\$ 0.29
Ethionamide 250mg	\$ 1.86
Ferrous Sequels	\$ 0.17
Flagyl/Metronidazole 500mg	\$ 0.04
Flagyl/Metronidazole 250mg	\$ 0.05
Gatifloxacin 400mg	\$ -
Hydrocortisone cream	\$ 0.87
Ibuprofen	\$ 0.02
Isoniazid 50mg (Ped. Formulation)	\$ 3.35
Isoniazid 100mg	\$ 0.01
Isoniazid 150mg	\$ -
Isoniazid 250mg	\$ -

	Pharmaceutical Cost / Client Fee	
Isoniazid 300mg	\$	0.03
IUD (Mirena-Foundation)	\$	-
IUD (Mirena-PVT)	\$	264.78
IUD (Paragard)	\$	195.22
Kanamycin 1g/3ml	\$	-
Kenamycin 75mg/2ml	\$	-
Kenamycin 500mg/2ml IM	\$	-
Kenamycin 0.5g capsule	\$	-
Levaquin 250mg	\$	2.41
Levaquin 500mg	\$	2.41
Lotrimin/Clotrimazole 1% 15g	\$	1.01
Moxifloxacin 400mg	\$	3.02
Nitrofurantoin 100mg	\$	0.31
Nix Permethrin rinse 1%	\$	3.78
Nutritional Supplements (Boost, Ensure, Pediasure, Etc.)	\$	0.70
OC - Levora	\$	7.26
OC - Micronor	\$	3.25
OC - Nora-Be	\$	7.87
OC - Norinyl 1+35	\$	6.00
OC - Ortho Cyclen	\$	3.78
OC - Ortho Novum 777	\$	5.89
OC - Ortho Tricyclen Lo	\$	5.66
OC - Ortho Tricyclen	\$	3.82
OC - Previfem	\$	8.58
OC - Sronyx	\$	0.69
Ofloxacin 200mg	\$	1.07
Ofloxacin 300mg	\$	0.38
Ofloxacin 400mg	\$	0.66
Phenazophridine HCl 100 mg	\$	0.13
Plan B	\$	31.98
Next Choice	\$	12.26
Prenatal Vitamins (100 tabs)	\$	1.99
Pyrazinamide 100mg (Ped. Formulation)	\$	0.71
Pyrazinamide 500mg	\$	0.52
Rifabutin 150mg	\$	1.58
Rifadin 150mg	\$	0.41
Rifamate	\$	1.50
Rifampin 300mg	\$	0.44
Rifampin 150mg	\$	0.41
Rifampin 10mg/1 ml susp	\$	0.17
Rifampin 100mg/5ml susp	\$	1.69
Streptomycin 1 gr	\$	6.50
Suprax 400mg	\$	8.80
TMP/SMZ	\$	0.03
Tuberculin 10 dose	\$	2.82
Tuberculin 50 dose	\$	2.05
Vitamin B6 25mg	\$	-
Vitamin B6 50mg	\$	0.01

**Washoe County Health District  
Fee Schedule - Environmental Health Services**

PROPOSED EFFECTIVE DATE: JULY 1, 2011  
REPRESENTS 3% INCREASE CAP

<b>Environmental Health Services</b>
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Page #	Description	Current Fee	Proposed Fee
1	Information Technology (IT) Overlay	\$ 11.00	\$ 11.00
	<u>Development Review</u>		
2	Change of Land Use	\$ 150.00	\$ 155.00
3	Minor/Major Special Use Permit Review/Development Agreement	\$ 200.00	\$ 206.00
4	Parcel Map Review - Sewer Available	\$ 268.00	\$ 276.00
4	Parcel Map Review - Sewer Not Available	\$ 623.00	\$ 642.00
5	Special Use Permit Conditions Inspection	calculated/ permit	calculated/ permit
6	Tentative Subdivision Review - Sewer Available	\$ 302.00	\$ 311.00
6	Tentative Subdivision Review - Sewer Not Available	\$ 849.00	\$ 874.00
6	Amended or Lapsed Subdivision - Sewer Available	\$ 302.00	\$ 311.00
6	Amended or Lapsed Subdivision - Sewer Not Available	\$ 849.00	\$ 874.00
7	Final Map Review	\$ 200.00	\$ 206.00
8	Community Development Application Review	\$ 65.00	\$ 67.00
	<u>Construction Plan Review</u>		
9	Food Service Establishment Construction-Quick Start	\$ 28.00	\$ 29.00
	Food Service Establishment Construction-Plan Review		
10		'Base Fee' \$ 109.00	\$ 112.00
10-a	Project less than 1,000 square feet	\$ 108.00	\$ 111.00
10-a	Project 1,000 to 2,999 square feet	\$ 151.00	\$ 156.00
10-a	Project 3,000 or greater square feet	\$ 221.00	\$ 228.00
11	Food Service Establishment Construction Remodel Plan Review-'Base Fee'	\$ 109.00	\$ 112.00
11-a	Food Service Establishment Construction Remodel Plan Review	\$ 94.00	\$ 97.00
12	Facility Construction Revised Plan Review-Land Dev. Group	\$ 123.00	\$ 127.00
13	Facility Construction Revised Plan Review-Facility	\$ 102.00	\$ 105.00
14	Hotel/Motel Plan Review - Engineering	\$ 147.00	\$ 151.00
15	Hotel/Motel Plan Review - Base Rate-Environmental	\$ 66.00	\$ 68.00
15	Hotel/Motel Plan Review - Per Room Charge-Environmental	\$ 5.00	\$ 5.00
16	Mobile Home/Recreational Vehicle Park Plan Review	\$ 316.00	\$ 325.00
17	Recreational Vehicle Dump Station Permit to Construct	\$ 147.00	\$ 151.00
18	General Environmental Health Services Construction Plan Review-Land Dev.	\$ 99.00	\$ 102.00
19	Sewage Disposal - On Site Construction Permit (per/bldg)	\$ 525.00	\$ 541.00
20	Sewage Disposal - On Site Abandonment Permit	\$ 174.00	\$ 179.00
21	Sewage Disposal - On Site System Advisory Inspection	\$ 146.00	\$ 150.00
22	Sewage Disposal - On Site Re-inspection (Sewage)	\$ 93.00	\$ 96.00
22	Sewage Disposal - On Site Re-inspection (Wells)	\$ 93.00	\$ 96.00
22	Sewage Disposal - On Site Re-inspection (VA/FHA)	\$ 66.00	\$ 68.00
23	Sewage Disposal - On Site Plan Review Only	\$ 174.00	\$ 179.00
24	Water Treatment Plant Construction Permit and Inspections >1000 Connections	\$ 1,408.00	\$ 1,450.00
24	Water Treatment Plant Construction Permit and Inspections <1000 Connections	\$ 387.00	\$ 399.00
25	Swimming Pool or Spa Construction Plan Review	\$ 451.00	\$ 465.00
26	Swimming Pool or Spa Remodel Plan Review	\$ 179.00	\$ 184.00
27	Swimming Pool or Spa Construction Reinspection	\$ 134.00	\$ 128.00
28	Water System Const. Plan Review - New Facility Community	\$ 364.00	\$ 375.00
28	Water System Const. Plan Review - New Facility Non-Community	\$ 228.00	\$ 235.00
29	Water System Expansion or Modification - Community	\$ 245.00	\$ 252.00
29	Water System Expansion or Modification - Non-Community	\$ 160.00	\$ 165.00
30	Water Well Abandonment Permit	\$ 239.00	\$ 246.00
30	Water Well Construction Permit	\$ 294.00	\$ 303.00
0-a	New Replacement Well Construction/Abandonment of Existing Well	\$ 349.00	\$ 359.00
22	Water Well Construction Re-Inspection	\$ 93.00	\$ 96.00

**Environmental Health Services**

Page #	Description	Current Fee	Proposed Fee
<b><u>Food Service Establishment Permits</u></b>			
31	Food Service Establishment-Application	\$ 92.00	\$ 95.00
32-a	Bakery Permit	\$ 107.00	\$ 110.00
32-a	Bar Permit	\$ 107.00	\$ 110.00
32-a	Delicatessen Permit	\$ 121.00	\$ 125.00
32-a	Food Manufacturing Permit	\$ 121.00	\$ 125.00
32-a	Grocery Store Permit	\$ 107.00	\$ 110.00
32-a	Meat Market Permit	\$ 107.00	\$ 110.00
32-a	Mobile Food Service Depot Permit	\$ 93.00	\$ 96.00
32-a	Mobile Food Service Permit	\$ 93.00	\$ 96.00
32-a	Pre-Packaged Food w/inspection Permit	\$ 107.00	\$ 110.00
32-a	Pre-packaged w/o inspection Permit	\$ 25.00	\$ 26.00
32-a	Restaurant Permit	\$ 135.00	\$ 139.00
32-a	Satellite Food Distribution Site Permit	\$ 66.00	\$ 68.00
32-a	School Kitchen Permit Permit	\$ 231.00	\$ 238.00
32-a	Snack Bar Permit	\$ 107.00	\$ 110.00
32-a	Support Kitchen Permit	\$ 121.00	\$ 125.00
32-a	Warehouse Permit	\$ 107.00	\$ 110.00
<b><u>Temporary Foods/Special Events Permits</u></b>			
33	1-Day Event Permit	\$ 39.00	\$ 40.00
33	2-Day Event Permit	\$ 67.00	\$ 69.00
33	3-Day Event Permit	\$ 79.00	\$ 81.00
33	4-7 Day Event Permit	\$ 157.00	\$ 162.00
33	8-14 Day Event Permit	\$ 298.00	\$ 307.00
33	1-7 Day Event Low Risk Permit	\$ 39.00	\$ 40.00
33	8-14 Day Event Low Risk Permit	\$ 73.00	\$ 75.00
33	Non Profit 1-14 Days Permit	\$ 25.00	\$ 25.00
33	Non-Profit Conditional Maximum Permit	\$ 200.00	\$ 200.00
33	Cumulative Maximum Permit	3x Permit Fee	3x Permit Fee
33	Late Fee	Permit Fee;	Permit Fee;
		Not to exceed	Not to exceed
		\$100	\$100
33	Annual Farmer's Market Produce Sample Permit	\$ 95.00	\$ 98.00
33	Annual Sampling Permit	\$ 95.00	\$ 98.00
33	Promoters Fees		
	Special Event Permit to Operate	\$ 337.00	\$ 347.00
	Recurrent Special Event Permit to Operate	\$ 484.00	\$ 499.00
33	Reinspection	Permit Fee;	Permit Fee;
		Not to exceed	Not to exceed
		original permit	original permit
		fee	fee
<b><u>Food Protection Managers</u></b>			
34	Food Protection Instructor Examination Proctoring	\$ 25.00	\$ 26.00
35	Certificate and Photo ID Issuance & Renewal-Certified Food Protection Managers	\$ 28.00	\$ 29.00
36	Certificate/Photo ID Reissuance	\$ 6.00	\$ 6.00
37	Food Protection Manager Reciprocity	\$ 28.00	\$ 29.00
38	Certificate and Photo ID Issuance & Renewal-Certified Food Protection Instructors*	\$ -	\$ 249.00
*Previous fee of \$0 was approved during regulation review and was not intended to be permanent; fee is assessed once every 5 years			
<b><u>Permitted Facilities</u></b>			
39	Permitted Facilities Re-Inspection	\$ 67.00	\$ 69.00
40	Mobile Home or Recreational Vehicle Park Permit - 1-20 spaces	\$ 99.00	\$ 102.00
40	Mobile Home or Recreational Vehicle Park Permit - 21-39 spaces	\$ 99.00	\$ 102.00
40	Mobile Home or Recreational Vehicle Park Permit - 40 or more spaces	\$ 115.00	\$ 118.00
17	RV Dump Station Annual Permit	\$ 67.00	\$ 69.00
41	Swimming Pools/Spas - Seasonal Permit	\$ 120.00	\$ 124.00
42	Swimming Pools - Year Round Permit	\$ 133.00	\$ 137.00
43	Child Care Inspection	\$ 80.00	\$ 82.00

**Environmental Health Services**

Page #	Description	Current Fee	Proposed Fee
44	<b><u>Variances</u></b>		
45	Swimming Pools Variance Request (Construction)	\$ 469.00	\$ 483.00
46	Well Construction Variance Request (Construction)	\$ 514.00	\$ 529.00
47	Mobile Home/Recreational Vehicle Park Variance (Construction)	\$ 435.00	\$ 448.00
48	On-Site Subdivision Variance	\$ 752.00	\$ 775.00
48	Sewage Disposal - On Site Variance Request	\$ 752.00	\$ 775.00
49	Food Service Variance (Permitted Facility)	\$ 296.00	\$ 305.00
50	General Variance Request	\$ 226.00	\$ 233.00
	<b><u>Waste Management</u></b>		
51	Solid Waste System Plan Review	\$ 260.00	\$ 268.00
52	Waste Release Permit - Grease Trap & Asbestos Release	\$ 35.00	\$ 36.00
52	Waste Release Permit - Sandoil Separator Release	\$ 44.00	\$ 45.00
52	Waste Release Permit - Non-Hazardous Special Waste Release	\$ 56.00	\$ 58.00
52	Waste Release Permit - Each Custody Record	\$ 1.00	\$ 1.00
52	Waste Release Permit - Each Additional Custody Slip Record	\$ 5.00	\$ 5.00
53	Non-Standard Industrial Waste Permit	\$ 99.00	\$ 102.00
54	Garbage Exemptions (A,B,C,D,E)	\$ 106.00	\$ 109.00
55	Biohazardous Waste Transfer Station Permit	\$ 140.00	\$ 144.00
56	Biohazardous Waste Treatment Facility Permit	\$ 123.00	\$ 127.00
57	Biohazardous Waste Transporter Permit	\$ 111.00	\$ 114.00
58	Biohazardous Waste Generator	\$ 129.00	\$ 133.00
59	Biosolids Permit	\$ 99.00	\$ 102.00
60	Waste Tire Management Facility	\$ 152.00	\$ 157.00
61	Materials Recovery/Recycling Facility Permit (prev. Waste Reduction/Recycling Facility)	\$ 88.00	\$ 91.00
62	Composting Facility Permit	\$ 158.00	\$ 163.00
63	Landfill Operations Permit	\$ 717.00	\$ 739.00
64	Municipal Solid Waste/Green Waste Transfer Station Permit	\$ 193.00	\$ 199.00
65	Municipal Solid Waste System Inspection-Extra Hours	\$ 52.00	\$ 50.00
66	Waste Hauler Operations Permit-Domestic	\$ 85.00	\$ 88.00
66	Waste Hauler Operations Permit-Import	\$ 123.00	\$ 127.00
67	Waste Tire Hauler Permit-Domestic	\$ 93.00	\$ 96.00
	<b><u>Miscellaneous</u></b>		
68	Limited Advisory Inspection	\$ 124.00	\$ 128.00
68	Limited Advisory Inspection-Non-Standard Hours	\$ 78.00	\$ 76.00
69	Public Accommodations Inspection		
	Up to 50 rooms	\$ 104.00	\$ 107.00
	50 to 100 rooms	\$ 115.00	\$ 118.00
	101-200 rooms	\$ 165.00	\$ 170.00
	201-300 rooms	\$ 126.00	\$ 130.00
	301-500 rooms	\$ 126.00	\$ 130.00
	501-1000 rooms	\$ 176.00	\$ 181.00
	More than 1000 rooms	\$ 203.00	\$ 209.00
70	Invasive Body Decoration Establishment Permit	\$ 104.00	\$ 107.00
71	Invasive Body Decoration Temporary Permit (w/o wheels)	\$ 85.00	\$ 88.00
72	Invasive Body Decoration Mobile Permit (w/wheels)	\$ 53.00	\$ 55.00
73	Hazardous Waste/Materials Spill Response	\$ 115.00	\$ 118.00
74	Hazardous Waste/Materials Site Assessment/Remediation	\$ 51.00	\$ 49.00
75	Water Sample/Septic Sys Eval/Mortgage Loan-Certification only	\$ 29.00	\$ 30.00
75	Water Septic System Evaluation Only	\$ 155.00	\$ 160.00
75	Water Sample/Septic Sys Eval/Sample Evaluation-lab fee only	\$ 112.00	\$ 112.00
76	Liquid/Oil/Waste Hauler Vehicle Permit	\$ 53.00	\$ 55.00

<b>Environmental Health Services</b>
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Page #	Description	Current Fee	Proposed Fee
<b><u>Vector Fees</u></b>			
77	Vector - Construction Plan Review	\$ 148.00	\$ 152.00
78	Vector - Limited Advisory Review	\$ 52.00	\$ 54.00
79	Vector - Final Map Review	\$ 93.00	\$ 96.00
80	Vector - Parcel Map Review (sewer available/not available)	\$ 203.00	\$ 209.00
81	Vector - Special Use Permit/Site Plan/Major Special Use Permit Review	\$ 93.00	\$ 96.00
82	Vector - Subdivision Review (tentative map, amended or lapsed)	\$ 148.00	\$ 152.00
83	Vector - Zoning Map/Master Plan/Major Project/Change of Land Use Plan Review	\$ 66.00	\$ 68.00
84	Vector - Mobile Home/Recreational Vehicle Park Plan Review	\$ 148.00	\$ 152.00
85	Vector - Community Development Application Review	\$ 121.00	\$ 125.00

**Note: \*Non-profit fee established by the District Board of Health**



## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District for child care facility inspection fee, under the authority of NRS 432A.180 and NRS 439.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Child Care Facility inspections.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Child Care Facility Inspection program.**

**Direct Effects: The individuals or businesses requiring services from the Child Care Facility Inspection program for inspections will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the amount of time it takes to complete each inspection (including travel time) associated with Child Care Facility Inspections was conducted by an Environmental Supervisor. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County for enforcement of the modified fee schedule. The Environmental Health Services Division already performs the activities associated with Child Care Facility Inspections. The Health District will have increased revenues in the approximate amount of \$232 annually.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District (Land Development Program), under the authority of the District Board of Health Regulations Governing Sewage, Wastewater and Sanitation and Well Construction.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Water Well-Abandonment, Construction and Re-inspection, Land Development Review, Sewage Disposal and Hotel/Motel Construction Plan Reviews, and Water Sample/Septic System Evaluations.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Land Development Program.**

**Direct Effects: The individuals or businesses requesting services from the Land Development program will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the number of inspections required, the amount of time it takes to complete each inspection (including travel time) associated with land development activities was conducted by Licensed Engineers. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Land Development program currently charges a permit/review fee. The revisions will reflect a net decrease to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$2,692 annually (\$861-land development, \$989-sewage disposal, including variance requests, \$840-water well abandonment, construction, reinspections, \$2-hotel/motel plan review, \$0-water sample/septic system).**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District (Food Program), under the authority of the District Board of Health Regulations Governing Food Establishments.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Food Service Establishment permits, Food Service Establishment plan reviews, and Food Protection Manager permits/certifications.

Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Food Program.

Direct Effects: The individuals or businesses requesting services from the Food Program will be charged an amount that reflects the current cost for services being performed.

Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.

Business Impact Statement

Fee Changes

District Board of Health Regulations Governing Food Establishments

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3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the length of time associated with the food establishment program activities was conducted. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The revisions will reflect an increase to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$14,595 annually.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Invasive Body Decorations (IBDs).

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Invasive Body Decoration Establishment Permits, Invasive Body Decoration Temporary Permits, with and without wheels.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Invasive Body Decoration program.**

**Direct Effects: The individuals or businesses requesting services from the Invasive Body Decoration program will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the number of inspections required, the amount of time it takes to complete each inspection (including travel time) associated with invasive body decoration permit activities was conducted by a Environmental Supervisor and Senior Environmental Health Specialist. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Invasive Body Decoration program currently charges a permit fee. The revisions will reflect an increase to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$309 annually (\$129- IBD Establishments, \$180-IBC Temporary Permit without wheels, \$0- Temporary IBD Permit with wheels).**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**



## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Mobile Home and Recreational Vehicle Parks.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Mobile Home and Recreational Vehicle Park permits.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Mobile Home and Recreational Vehicle Park program.**

**Direct Effects: The individuals or businesses requesting services from the Mobile Home and Recreation Vehicle Park program will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the number of inspections required, the amount of time it takes to complete each inspection (including travel time) associated with mobile home and recreational vehicle park permit activities was conducted by an Environmental Supervisor and Senior Environmental Health Specialist. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The mobile home and recreational vehicle park program currently charges a permit fee. The revisions will reflect increases to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$303 annually (\$54-1-20 spaces, \$81-21-39 spaces, and \$168-40+ spaces).**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District for public accommodation inspection fee.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes charging a fee that will result in increased costs for individuals or businesses requiring: Public Accommodation inspections.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs for plan reviews incurred by the Environmental Health Services Division for services performed by staff in the Public Accommodation program.**

**Direct Effects: The individuals or businesses requiring services from the Public Accommodations program for inspections will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the number of inspections required, the amount of time it takes to complete each inspection (including travel time) associated with public accommodations inspections was conducted by an Environmental Supervisor and Senior Environmental Health Specialist. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County for enforcement of the modified fee schedule. The revisions will reflect increases to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$520 annually (\$240-up to 50 rooms, \$84-51-100 rooms, \$110-101-200 rooms, \$24-201-300 rooms, \$12-301-500 rooms, \$20-501-1000 rooms, and \$30-more than 1000 rooms).**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Public Bathing Places and Public Spas.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Swimming Pool/Spa Construction Plan Reviews, Remodel Plan Reviews and Permits.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Swimming Pool/Spa program.**

**Direct Effects: The individuals or businesses requesting services from the Swimming Pool/Spa program will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the number of inspections required, the amount of time it takes to complete each inspection (including travel time) associated with swimming pool/spa permit activities was conducted by an Environmental Supervisor. The activities associated with swimming pools/spa construction plan review were reviewed by Licensed Engineers. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Swimming Pool/Spa program currently charges a permit/review fee. The revisions will reflect net increases to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$2,234 annually (\$956-Pool/Spa Annual Permits, \$1,252-Pool/Spa Seasonal Permits, \$62-Plan Review, and \$<36>-Pool/Spa Construction Reinspection).**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Food Establishments, Section 170.106

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes charging a fee that will result in increased costs for individuals or businesses, including special event promoters, requiring: Temporary Foods/Special Events permits.**

**Beneficial Effects: The modified schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Temporary Food/Special Event Programs.**

**Direct Effects: The individuals or businesses, including special event promoters, will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fee may be passed on to the temporary food service operators.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, the Senior Environmentalist and Environmental Health Specialist Supervisor conducted an analysis of the time spent in meetings and for travel in addition to reviewing the time spent on reviewing event layout, support requirements, vendor list and location. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Temporary Food/Special Events program currently charges permit fees. The revisions will reflect increases to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$2,488 annually.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**



## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing the Prevention of Vector-Borne Diseases.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes charging a fee that will result in increased costs for individuals or businesses such as developers and engineering firms requesting: plan reviews, including grading plans, map reviews, special use permits.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Vector-Borne Disease Program.**

**Direct Effects: The permit holder or agency will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fee may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, program staff reviewed the type of and length of time for activities performed. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Vector-Borne Diseases program currently charges these fees. The revisions will reflect increases to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$731 annually.**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District, under the authority of the District Board of Health Regulations Governing Solid Waste Management.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Garbage Exemptions, RV Dump Station Permits and Waste Reduction/Recycling Facility, Solid Waste System Plan Review, Waste Release Permits, and Municipal Solid Waste Inspections.

Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Solid Waste Management program.

Direct Effects: The individuals or businesses requesting services from the Solid Waste Management program will be charged an amount that reflects the current cost for services being performed.

Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the number of inspections required, the amount of time it takes to complete each inspection (including travel time) associated with solid waste management was conducted Environmental Health Supervisors and Senior Environmental Health Specialists. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Solid Waste Management program currently charges permit/review fees. The revisions will reflect an increase to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$1,478 annually (\$24-Solid Waste System Plan Review, \$860-Waste Release Permits, \$105 Garbage Exemptions, \$56 Bio-hazardous Waste Permits; \$26-RV Dump Station, \$268-Waste Haulers, \$139-Municipal Solid Waste Permits).**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the proposed adjustment to fees charged by the Environmental Health Services Division of the Washoe County Health District for construction plan review of water company permits.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary. (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

**Comments were considered at the District Board of Health public hearing on February 24, 2011 and the item was continued. Additional comments will be heard at the District Board of Health public hearing on March 24, 2011. A Public Hearing Notice was published in the Reno Gazette Journal per Nevada Open Meeting Law. The Environmental Health Services Division has solicited comments via a mailing to affected parties including permitted sources indicating the changes to the fee schedule.**

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

**Adverse Effects: The proposed fee schedule includes increases that will result in increased costs for individuals or businesses requesting: Water System Plan Review.**

**Beneficial Effects: The modified fee schedule represents more accurately the actual costs incurred by the Environmental Health Services Division for services performed by staff in the Water program.**

**Direct Effects: The individuals or businesses requesting services from the Water program will be charged an amount that reflects the current cost for services being performed.**

**Indirect Effects: The additional expense or savings realized from the change in fees may be passed on to the end consumer.**

3. The following constitutes a description of the methods that Washoe County Health District considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

**Prior to preparing the modified fee schedule, a review of the number of inspections required, the amount of time it takes to complete each inspection (including travel time) associated with water permit activities was conducted by Licensed Engineers. The proposed fee schedule reflects current costs for these services.**

4. Washoe County Health District estimates that the annual cost to the County for enforcement of the proposed rule is:

**There will be no additional cost to the County due to the modified fee schedule. The Water program currently charges a permit/review fee. The revisions will reflect increases to fees for activities currently being performed. The Health District will have increased revenues in the approximate amount of \$98 annually (\$0-Water System Construction Plan Review, \$98-Water System Expansion or Modification Plan Review).**

5. (If applicable, provide the following): The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County Health District expects to receive is:

**Not applicable.**

The money generated by the new fee or increase in existing fee, will be used by the Health District to:

**Not applicable.**

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

**Not applicable.**

DBO Item No. 12  
3/24/11

March 23, 2011

Board Member,

I am on vacation and not able to attend your public meeting tomorrow, but I felt this fee issue is important enough that I provide you my comments. As a builder, I can only speak to those fees which affect building and development.

I am surprised that in this economy you are even considering raising fees. In our industry prices of homes are down 50% and our business has declined 80% resulting in commensurate employee layoffs.

This is the time when government is supposed to be economizing and living with its income. Your staff will always provide you justification for more money so they can keep their jobs and expand their work. But this is the time to challenge them. Do the same work with less resources – or – look at what work is not necessary and eliminate it. In both cases no increase in fees. This may mean letting employees go or reducing their compensation. This is what we have all done in private industry. I did not do that so I can pay higher fees to support someone's job in the Health Department.

There are currently health fees charged for things for which the Health Department has nothing to do. There is no nexus. Please eliminate these fees.

By statute the Health Department is not required to review water design/work in which TMWA is involved. Please eliminate that work and those fees from the Health Department.

Sincerely,  
John A. Schroeder  
J & N Nevada, LLD

**Smith, Janet**

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**From:** Brown, Mary Ann  
**Sent:** Thursday, March 24, 2011 11:27 AM  
**To:** Smith, Janet  
**Subject:** FW: Health Fee Increases

Mary-Ann Brown RN MSN  
Interim Health Officer  
Washoe County Health District  
(775) 328-2416 Office  
(775) 233-8182 Cell

---

**From:** Jess Traver [mailto:jesst@thebuilders.com]  
**Sent:** Thursday, March 24, 2011 10:11 AM  
**To:** Brown, Mary Ann  
**Cc:** Weber, Bonnie; Curtis Rowe; Humke, David; Childs, David; Jesse Haw; Breternitz, John; John Krmpotic; John Schroeder; jtolbert@tollbrothersinc.com; Karl Matzoll; Simon, Katy; Jung, Kitty; Cate, Mike (member); Mike Dillon; Perry DiLoreto; Peter Lissner; Travis Means; jratti@cityofsparks.us; Dan Gustin; Gregory Peek; John Krmpotic; Teri Scharosch; Tray Abney  
**Subject:** Health Fee Increases

Mary-Ann Brown RN MSN  
Interim Health Officer  
Washoe County Health District

Matt Smith, Chairman  
Amy Khan, MD, MPH, Vice Chairman  
George Furman, MD  
Dan Gustin  
Denis Humphreys, OD  
Kitty Jung  
Julia Ratti

**Subject:** Proposed Health Department Fee Increases

The Builders Association of Northern Nevada has spoken in opposition to the fee increases during the workshops and public hearing. This is based on the negative impacts caused by the increased cost to obtain permits and services. The Health Department needs to understand that "our" local economy is still in decline. We are surprised that in this economy the Health Department is even considering raising fees. In our industry the prices of homes are down 50% and our business has declined 80% resulting in commensurate employee layoffs.



This is the time when government is expected to be economizing and living within its income. This is a time to "Challenge" your staff do the same work with less resources – or – look at what work is not necessary and eliminate it. In both cases there should be no increase in fees. This may mean letting employees go or reducing their compensation. This is what we have all done in private industry. The construction industry did not lay people off so Washoe County could require higher fees to support job creation in the Health Department.

Your staff seems to have a different approach pertaining to increases. The indirect cost and increases seem to be derived from computer software that is automatically "excepted" as fact. The Builders Association of Northern Nevada would suggest that a real time study be offered to determine if the current fees charged fit the amount of work used to provide the service. Based on the blind use of computer programming to establish fees we will appeal any increase in fees.

**NRS 439.360 County board of health: Powers.** The county board of health may:

5. Subject to the prior review and approval of the Board of County Commissioners and except as otherwise provided in NRS 576.128, adopt a schedule of reasonable fees to be collected for issuing or renewing any health permit or license required to be obtained from the board pursuant to a law of this state or an ordinance adopted by any political subdivision of this state. Such fees must be for the sole purpose of defraying the costs and expenses of the procedures for issuing licenses and permits, and investigations related thereto, and not for the purposes of general revenue.

**NRS 439.365 District board of health: Budget; adoption by board of county commissioners; annual allocation.**

1. The district board of health shall prepare an annual operating budget for the health district. The district board of health shall submit the budget to the board of county commissioners before April 1 for funding for the following fiscal year. The budget must be adopted by the board of county commissioners as part of the annual county budget.

2. The board of county commissioners shall annually allocate for the support of the health district an amount that does not exceed an amount calculated by multiplying the assessed valuation of all taxable property in the county by the rate of 3.5 cents on each \$100 of assessed valuation. The amount allocated pursuant to this subsection must be transferred from the county general fund to the health district fund created by the board of county commissioners pursuant to NRS 439.363.

(Added to NRS by 2005, 2465)

Thank you for your consideration.....

**Jess Traver, P.E.**  
**Director of Government Affairs**

**Builders Association of Northern Nevada**  
**5484 Reno Corporate Drive, Suite 100**  
**Reno, Nevada 89511**  
**Phone: 775-329-4611 ext. 104**  
**Fax: 775-329-5689**  
**jesst@thebuilders.com**  
**www.thebuilders.com**



# Washoe County Health District



**Public Health**  
Prevent. Promote. Protect

March 17, 2011

TO: District Board of Health Members  
FROM: Mary-Ann Brown, RN, MSN  
SUBJECT: Legislative Bill Tracking for 2011 Session

## Recommendation

Staff recommends the Board accept the March update to the Legislative Bill Tracking for the upcoming 2011 Session.

## Background

Attached is the update to the current report of Bill Health District Staff have reviewed, are tracking or monitoring. Staff continues to review these various Bills for the 2011 Legislative Session.

Respectfully,

Interim District Health Officer

DBOH AGENDA ITEM # 13.

1001 EAST NINTH STREET / P.O. BOX 11130, RENO, NEVADA 89520 (775) 328-2400 FAX (775) 328-2279

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DBOT Item No. 13.  
2/24/11 Update

WASHOE COUNTY HEALTH DISTRICT 2011 LEGISLATIVE BILL TRACKING

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
AB 319	Diaz	Referred to Committee on Health and Human Services	Revises provisions governing the final disposition of human remains	<p><b>Background:</b> This bill allows any individual over the age of 18 years to order the disposition of human remains if they are willing to accept legal and fiscal responsibility.</p> <p><b>Analysis:</b> This bill would appear to have minimal impact on the Health District</p> <p><b>Fiscal Impact:</b> None</p> <p><b>Amendment:</b> None</p>	<ul style="list-style-type: none"> <li>Priority: Low</li> <li>Action: None</li> <li>Testify: No</li> <li>Position: None</li> <li>Ordinance: No</li> <li>Policy: No</li> <li>Fiscal Impact: None (R Todd)</li> </ul>
AB 295	Bobzien, Anderson, Bustamante, Adams, Hogan, Kirkpatrick, Mastroluca, Smith	Referred to Committee on Health and Human Services	Revises provisions governing the disposition of the human remains of certain deceased military personnel	<p><b>Background:</b> This bill allows military personnel to designate an individual who can order disposition of their remains in the event of their death. Existing law provides a prioritized list of who can do this. This bill would add the individual so designated to the top of this list.</p> <p><b>Analysis:</b> This bill would appear to have minimal impact on the Health District</p> <p><b>Fiscal Impact:</b> None</p> <p><b>Amendment:</b> None</p>	<ul style="list-style-type: none"> <li>Priority: Low</li> <li>Action: None</li> <li>Testify: No</li> <li>Position: None</li> <li>Ordinance: No</li> <li>Policy: No</li> <li>Fiscal Impact: None (R Todd)</li> </ul>
40--624 AB 139	Goicoechea, Ellison, Hansen	Referred to Committee on Health & Human Services Eligible for Exemption	Revises provisions relating to emergency medical services.	<p><b>Background:</b> This bill authorizes the holder of a permit for the operation of an ambulance or a vehicle of a fire-fighting agency to use a person other than a licensed attendant or firefighter to provide certain emergency care and assistance in a county whose population is less than 15,000 if the county health officer or any other person designated by the board of county commissioners of the county has determined that an insufficient number of attendants and firefighters are available and the health or safety of the public is in danger as a result of that</p> <p><b>Amendment:</b> None</p>	<ul style="list-style-type: none"> <li>Priority: Low</li> <li>Action: None</li> <li>Testify: No</li> <li>Position: None</li> <li>Ordinance: No</li> <li>Policy: No</li> <li>Fiscal Impact: None (S. Akurosawa)</li> </ul>

(Bills that are no longer active are located at the end of the document and identified in italics).

WASHOE COUNTY HEALTH DISTRICT 2011 LEGISLATIVE BILL TRACKING

		insufficiency.	<p><u>Analysis:</u> Pertains only to counties whose population is less than 15,000. Does not affect Washoe County Health District.</p> <p><u>Fiscal Impact:</u> None</p> <p><u>Amendment:</u></p> <p><u>Background:</u> If the Attorney General finds that a public body has taken an action which violates the Open Meeting Law, this bill requires the public body to include an item on the next agenda posted for a meeting of the public body acknowledging the finding of the Attorney General regarding such a violation. Existing law makes each member of a public body who attends a meeting where action is taken in violation of the Open Meeting Law with knowledge of the fact that the meeting is in violation guilty of a misdemeanor. This bill further makes each such member who attends such a meeting subject to a civil penalty in an amount not to exceed \$500 regardless of knowledge of the violation.</p> <p><u>Analysis:</u> Various meetings conducted by the Health District that fall under the Open Meeting Law. Potential impacts if any violations to the Open Meeting Law occur.</p> <p><u>Fiscal Impact:</u> None</p> <p><u>Amendment:</u></p> <p><u>Background:</u> Existing law provides for the training and certification of three types of emergency medical technicians based upon the level of care provided. This bill revise the terms used to refer to those three types of emergency medical technicians for consistency with the terms used in the <i>National Emergency Medical</i></p>	<ul style="list-style-type: none"> <li>• Priority: Low</li> <li>• Action: Monitor</li> <li>• Testify: No</li> <li>• Position: No</li> <li>• Ordinance: No</li> <li>• Policy: No</li> <li>• Fiscal Impact: None (S. Akurosawa)</li> </ul>
19-288 AB59	Attorney General	Referred to Committee on Gov't Affairs	<p>Makes various changes to the Open Meeting Law.</p>	
40-447 AB51	Health Division- Health and Human Services	Referred to Committee on Health & Human Services	<p>Revises provisions to provide consistency with national educational standards for emergency medical service providers.</p>	<ul style="list-style-type: none"> <li>• Priority: Low</li> <li>• Action: Monitor</li> <li>• Testify: No</li> <li>• Position: None</li> <li>• Ordinance: No</li> <li>• Policy: No</li> <li>• Fiscal Impact: None</li> </ul>

(Bills that are no longer active are located at the end of the document and identified in italics).

WASHOE COUNTY HEALTH DISTRICT 1-2011 LEGISLATIVE BILL TRACKING

<p>40--642 <b>SB 138</b></p>	<p>Senator Lee</p>	<p>Referred to Committee on Health &amp; Human Services</p>	<p>Makes various changes concerning emergency medical services.</p>	<p><i>Services Education Standards</i> released by the National Highway Traffic Safety Administration in 2009. That publication establishes the minimum education competencies required for persons who provide emergency medical services and will replace the <i>National Standard Curriculum</i> of the United States Department of Transportation. The term "emergency medical technician" in existing law continues to refer to the basic level of emergency medical technician. However, this bill replaces the term "intermediate emergency medical technician" with "advanced emergency medical technician" and replaces the term "advanced emergency medical technician" with "paramedic." In addition, the training for certification as an emergency medical technician, advanced emergency medical technician and paramedic to follow the curriculum or educational standards prepared by the United States Department of Transportation which are now set forth in the <i>National Emergency Medical Services Education Standards</i>.</p> <p><b>Analysis:</b> Brings NRS into alignment with NHTSA's new National EMS Education Standards and provider levels. Will not affect the Washoe County Health District directly but may affect REMSA.</p> <p><b>Fiscal Impact:</b> None <b>Amendment:</b></p> <p><b>Background:</b> This bill authorizes the holder of a permit for the operation of an ambulance or a vehicle of a fire-fighting agency to use a person other than a licensed attendant or firefighter to provide certain emergency care and assistance in a county whose population is less than 15,000.</p>	<p>(S. Akurosawa)</p>
				<ul style="list-style-type: none"> <li>• Priority: <b>Low</b></li> <li>• Action: <b>None</b></li> <li>• Testify: <b>No</b></li> <li>• Position: <b>None</b></li> <li>• Ordinance: <b>No</b></li> <li>• Policy: <b>No</b></li> <li>• Fiscal Impact: <b>None</b></li> </ul>	

*(Bills that are no longer active are located at the end of the document and identified in italics).*

WASHOE COUNTY HEALTH DISTRICT - 2011 LEGISLATIVE BILL TRACKING

				<p><u>Analysis:</u> Pertains only to counties whose population is less than 15,000. Does not affect Washoe County Health District.</p> <p><u>Fiscal Impact:</u> None</p> <p><u>Amendment:</u></p>	(S. Akurosawa)
530	Assemblyman Segerblom	Provides for consolidation of fire departments by county.		<p><u>Background:</u></p> <p><u>Analysis:</u></p> <p><u>Fiscal Impact:</u></p> <p><u>Amendment:</u></p>	<ul style="list-style-type: none"> <li>• Priority:</li> <li>• Action:</li> <li>• Testify:</li> <li>• Position:</li> <li>• Ordinance:</li> <li>• Policy:</li> <li>• Fiscal Impact:</li> </ul> <p>(S. Akurosawa)</p>
19-527 AB 239	Assemblyman Bobzien Joint Requester: Assemblywoman Kirkpatrick	Revises provisions governing the use of websites by local governments to comply with the Open Meeting Law.		<p><u>Background:</u></p> <p><u>Analysis:</u></p> <p><u>Fiscal Impact:</u></p> <p><u>Amendment:</u></p>	<ul style="list-style-type: none"> <li>• Priority:</li> <li>• Action:</li> <li>• Testify:</li> <li>• Position:</li> <li>• Ordinance:</li> <li>• Policy:</li> <li>• Fiscal Impact:</li> </ul> <p>(S. Akurosawa)</p>
40-368 SB 173	Senator Parks	Authorizes reorganization of public health function of district health departments in larger counties.		<p><u>Background:</u></p> <p><u>Analysis:</u></p> <p><u>Fiscal Impact:</u></p> <p><u>Amendment:</u></p>	<ul style="list-style-type: none"> <li>• Priority:</li> <li>• Action:</li> <li>• Testify:</li> <li>• Position:</li> <li>• Ordinance:</li> <li>• Policy:</li> <li>• Fiscal Impact:</li> </ul> <p>(S. Akurosawa)</p>
19-271	Assemblyman Aizley	Authorizes local governments to publish material electronically in lieu of the newspaper.		<p><u>Background:</u></p> <p><u>Analysis:</u></p> <p><u>Fiscal Impact:</u></p> <p><u>Amendment:</u></p>	<ul style="list-style-type: none"> <li>• Priority:</li> <li>• Action:</li> <li>• Testify:</li> <li>• Position:</li> <li>• Ordinance:</li> <li>• Policy:</li> <li>• Fiscal Impact:</li> </ul> <p>(S. Akurosawa)</p>

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WASHOE COUNTY HEALTH DISTRICT - 2011 LEGISLATIVE BILL TRACKING

21--139	Senator Parks		Revises provisions concerning annexation.	<p><u>Background:</u> <u>Analysis:</u> <u>Fiscal Impact:</u> <u>Amendment:</u></p>	(S. Akurosawa) <ul style="list-style-type: none"> <li>• Priority:</li> <li>• Action:</li> <li>• Testify:</li> <li>• Position:</li> <li>• Ordinance:</li> <li>• Policy:</li> <li>• Fiscal Impact:</li> </ul> <p>(S. Akurosawa)</p>
19--107	Assemblyman Carpenter		Revises provisions governing the open meeting law.	<p><u>Background:</u> <u>Analysis:</u> <u>Fiscal Impact:</u> <u>Amendment:</u></p>	<ul style="list-style-type: none"> <li>• Priority:</li> <li>• Action:</li> <li>• Testify:</li> <li>• Position:</li> <li>• Ordinance:</li> <li>• Policy:</li> <li>• Fiscal Impact:</li> </ul> <p>(S. Akurosawa)</p>
1200	Budget and Planning, Division of-Administration		Requires counties to pay for various services provided by the State Health Division	<p><u>Background:</u> <u>Analysis:</u> <u>Fiscal Impact:</u> <u>Amendment:</u></p>	<ul style="list-style-type: none"> <li>• Priority:</li> <li>• Action:</li> <li>• Testify:</li> <li>• Position:</li> <li>• Ordinance:</li> <li>• Policy:</li> <li>• Fiscal Impact:</li> </ul> <p>(S. Akurosawa)</p>
AB-2	Assemblywoman Kirkpatrick	Introduced in the Assembly. Referred to the Committee on Transportation  Read first time to Committee 02/07/11  Transportation Committee Hearings on	Provides for the exemption of older motor vehicles that have applied for antique vehicle, street rod, classic rod or classic vehicle license plates from emissions testing requirements if the owner of the motor vehicle certifies that the motor vehicle has not been driven more than 2,500 miles the previous	<p>1) The bill allows for the elimination of the initial emissions control testing requirement for vehicles issued special license plates including antique vehicles, street rods, classic rods and classic vehicles. Rather than passing an initial "smog check" when the vehicle is registered for the special plates, the vehicle owner is merely required to pay a fee equivalent to the \$6 emissions control compliance certificate fee, and certify that the vehicle is driven less than 2,500 miles per year to be exempted from the emissions control testing requirements.</p>	<ul style="list-style-type: none"> <li>• Priority: Low</li> <li>• Action: Tracking</li> <li>• Testify: Testimony provided 2/24.</li> <li>• Position: Neutral with Concerns</li> <li>• Ordinance: No</li> <li>• Policy: If it is determined that the legislation results in significant increases in vehicle emissions this would require SIP</li> </ul>

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WASHOE COUNTY HEALTH DISTRICT - 2011 LEGISLATIVE BILL TRACKING

		2/24, 3/3, amend and do pass as amended.	<p>year. Imposes a one time \$6 fee payable to the Department of Motor Vehicles.                  Amendment: Increase annual mileage to 5,000.</p>	<p>2) Washoe County Health District is delegated implementation of the Federal Clean Air Act by U.S. EPA. This is conditioned upon adherence to State Implementation Plans and associated regulations which were submitted to U.S. EPA and approved by them. The emissions testing requirements are included in the State Implementation Plans (SIP) for PM10, Ozone and Carbon Monoxide (CO) and are accounted for in the emissions budgeting as the basis for the SIP's approach to meet federal National Ambient Air Quality Standards (NAAQS) for CO. If this regulation is enacted, Washoe County District Health would need to determine that the change in emissions that would result from the change to this regulation is not significant. If it is a significant change, a SIP amendment will need to be prepared by Washoe County Health District AQMD and submitted to EPA to seek their approval. In addition, the CO emissions budget which is the basis for EPA's determination of whether to approve the CO SIP will need to be reviewed for any significant impacts from this change to the statute.</p>	<p>amendments to be prepared for EPA, revision of the CO emissions budget.</p> <ul style="list-style-type: none"> <li>Fiscal Impact: If emissions impacts are determined to be significant, cost of preparing SIP amendments, (Kevin Dick)</li> </ul>
SB-12	Natural Resources	Passed Senate 3/17, in Assembly 3/18.	Repeals certain reporting requirements for the emission of greenhouse gases	<p>This bill merely removes the state law requiring reporting of greenhouse gas emissions from the largest sources (power plants) because the EPA now has federal greenhouse gas reporting requirements for these facilities and the state law is now unnecessary.</p>	<ul style="list-style-type: none"> <li>Priority: Low</li> <li>Action: <b>Monitoring</b></li> <li>Testify: <b>No</b></li> <li>Position: <b>Support</b></li> <li>Ordinance: <b>No</b></li> <li>Policy: <b>No</b></li> <li>Fiscal Impact: <b>No</b></li> </ul> (Kevin Dick)
SB-81	Government Affairs	Introduced in Senate Referred to Committee on	Makes various changes relating to state financial administration. Requires professional and	<p>This bill could affect the Neutral Inspectors Registration for the Air Quality Management Division's Woodstove Program and the Environmental Health Services Division's Certified Food Managers Program. There are</p>	<ul style="list-style-type: none"> <li>Priority: Low</li> <li>Action: <b>Monitoring</b></li> <li>Testify: <b>No</b></li> <li>Position: <b>Neutral</b></li> <li>Ordinance: <b>No</b></li> </ul>

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WASHOE COUNTY HEALTH DISTRICT - 2011 LEGISLATIVE BILL TRACKING

<p>SB-158 (BDR 40-310)</p>	<p>Senator Gustavson</p>	<p>Introduced in Senate Referred to Committee on Natural Resources</p>	<p>Reduces the frequency of smog checks for new motor vehicles and vehicles that have not previously failed a test.</p>	<p>occupational licensing agencies to deny the issuance or renewal of licenses possessed by certain persons who owe debts to the State</p>	<p>approximately 35 Registered Neutral Inspectors, and approximately 2900 Certified Food Managers. If passed, the Divisions would be required to review the State's database of persons that owed a debt to a state agency. The Health District would not be allowed to issue the Neutral Inspector Registration or the Food Manager Certification until such time as the persons name was removed from the State list. The amount of additional work for the Divisions might be minimal or more substantial depending on the quality and timeliness of the State's list development efforts.</p>	<ul style="list-style-type: none"> <li>• Policy: <b>No</b></li> <li>• Fiscal Impact: Anticipated to be small, additional review of the State list by staff prior to granting certification/registration. (Kevin Dick, Bob Sack)</li> </ul>
			<p>Extends the requirement for an initial emissions control test for new vehicles by one year, and limits emissions control test frequency to every two years for vehicles which pass the emissions control test.</p> <p>Will result in increased emissions from these vehicles.</p> <p>Will decrease the revenue received by AQM from the DMV Pollution Control Account (\$1 per emissions testing certificate in Washoe County) and excess reserve grant funding. Revenue loss projected at \$360,000 FY 12, and \$367,000 FY13.</p> <p>Will require CO SIP, and Ozone Maintenance Plan amendments to U.S. EPA, revisions of emissions budget/emissions inventories. May require additional control measures (might include stationary sources and consumer products) to offset vehicle emission increases.</p> <p>Makes non-attainment with July 2011 revised Ozone NAAQS more probable.</p>	<p>Extend the requirement for an initial emissions control test for new vehicles by one year, and limits emissions control test frequency to every two years for vehicles which pass the emissions control test.</p> <p>Will result in increased emissions from these vehicles.</p> <p>Will decrease the revenue received by AQM from the DMV Pollution Control Account (\$1 per emissions testing certificate in Washoe County) and excess reserve grant funding. Revenue loss projected at \$360,000 FY 12, and \$367,000 FY13.</p> <p>Will require CO SIP, and Ozone Maintenance Plan amendments to U.S. EPA, revisions of emissions budget/emissions inventories. May require additional control measures (might include stationary sources and consumer products) to offset vehicle emission increases.</p> <p>Makes non-attainment with July 2011 revised Ozone NAAQS more probable.</p>	<ul style="list-style-type: none"> <li>• Priority: <b>High</b></li> <li>• Action: <b>Tracking</b></li> <li>• Testify: <b>Yes</b></li> <li>• Position: <b>Oppose</b></li> <li>• Fiscal Impact: <b>Revenue loss of \$360,000 in FY11, \$367,000 in FY12,</b> Additional costs of plan amendment preparation, and potential for costs of additional control measures by Washoe County residents. (Kevin Dick)</li> </ul>	

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WASHOE COUNTY HEALTH DISTRICT - 2011 LEGISLATIVE BILL TRACKING

BDR 753	Assemblyman Woodbury	Filed 12/14/2010	Revises provisions governing smog checks of motor vehicles.	Revenue reductions will impact AQM's ability to conduct monitoring and planning activities required for implementation of the Clean Air Act. No further information	<ul style="list-style-type: none"> <li>Priority: Low</li> <li>Action: Tracking (Kevin Dick)</li> </ul>
SB 27	Senator Wiener	Senate	Codifies existing training requirements for childcare workers	No impact to environmental health. Requirements are already in regulation	<p>Priority: Low Action: None Testify: No Position: Neutral Ordinance: No Policy: No Fiscal Impact: No (Bob Sack)</p>
SB 81	Government Affairs	Senate	Requires agencies who issue licenses or certifications to check a State database to check if an individual owes the State money. If they owe money then the license or certification can not be issued.	Will require us to review the database to determine if individual owes money. If the database is easy to use and access it will not add much effort to the process. No fiscal impact	<p>Priority: Low Action: Monitor Testify: No Position: Neutral Ordinance: No Policy: Yes Fiscal Impact: No (Bob Sack)</p>
SB 69	Government affairs	Senate	Revises provisions governing the issuance of city business licenses	This bill would disconnect the requirement that a health permit must be issued before a business license is issued. This would apply in the cities only. We believe the present process works well and does not need to change. We have discussions on a periodic basis with the cities and county on these processes. Changes are	<p>Priority: Low Action: Monitor Testify: Yes Ordinance: Uncertain Policy: Uncertain Fiscal Impact: No (Bob Sack)</p>

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WASHOE COUNTY HEALTH DISTRICT - 2011 LEGISLATIVE BILL TRACKING

AB 35	Committee On Natural Resources, Agriculture, And Mining	Assembly	Revises provisions governing custom application of pesticides	made on an as needed basis to help streamline the process. This bill makes various changes regarding businesses and farms which apply pesticides. Does not affect our operations	Priority: Low Action: None Testify: No Ordinance: No Policy: No Fiscal Impact: No (Bob Sack)
AB 73	Government Affairs	Assembly	Revises provisions governing beneficial use of water	Proposed changes will affect the State Engineers Office and the local Public Water Systems. These will have no effect on the Health District	Priority: Low Action: Monitor Testify: Maybe Ordinance: No Policy: No Fiscal Impact: No (Bob Sack)
AB 114	Government Affairs	Assembly	Revises provisions governing water rights for irrigation purposes	No effect on us	Priority: Low Action: No (Bob Sack)
AB 115	Government Affairs	Assembly	Revises provisions governing beneficial use of water	No effect on us	Priority: Low Action: No (Bob Sack)
SB 119	Natural Resources	Senate	Revises Agency for Nuclear Projects	No effect on us	Priority: Low Action: No (Bob Sack)
AB123	Health and Human Services	Assembly	Requires State Health Division to inspect health care facilities 4X /year	No effect on us	Priority: Low Action: No (Bob Sack)
AB 129	Health and Human Services	Assembly	Requires certain training of employees in health care facilities	No effect on us	Priority: Low Action: No (Bob Sack)
SB120	Natural Resources	Senate	Revises scope of review for the legislative Committee On High Level Nuclear Waste to include hazardous waste disposal sites	No effect but NDEP is looking into the circumstances to see if there are hidden effects	Priority: Low Action: No (Bob Sack)
SB 121	Natural Resources	Senate	Revises definition of	No effect on us	Priority: Low

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WASHOE COUNTY HEALTH DISTRICT 2011 LEGISLATIVE BILL TRACKING

BDR or Bill #	Primary Sponsor	Status	radioactive waste	Background/Analysis/Fiscal Impact	Action: No (Bob Sack)
AB128 Exempt	Assemblyman (Dr.) Aizley	Assembly Judiciary No action (2-25-11)	<b>Summary</b> Prohibits smoking on buildings and grounds of the facilities of the Nevada System of Higher Education (BDR 15-911)	<b>Background/Analysis/Fiscal Impact</b> Analysis: This bill seeks to include the Nevada System of Higher Education (NSHE) in the list of locations where smoking is universally prohibited, including in outdoor spaces of all properties leased, owned, or occupied for the System's purposes. Currently, smoking is prohibited only indoors per the Nevada Clean Indoor Air Act. In addition, UNR has banned smoking within 25' of all doors and entrances and has relegated smoking at outdoor sporting events to designated smoking areas.  This bill furthers the Health District's goals of creating additional smokefree public spaces, particularly those frequented by youth and young adults in order to protect them from the health hazards of secondhand smoke.	<b>Recommendation &amp; Staff Assignment</b> <ul style="list-style-type: none"> <li>Priority: <b>High</b></li> <li>Action: <b>Attention</b></li> <li>Testify: <b>Yes (2-25-11); written</b></li> <li>Position: <b>Support</b></li> <li>Ordinance: <b>No</b></li> <li>Policy: <b>No</b></li> <li>Fiscal Impact: <b>No</b> (J. Hadayia)</li> </ul>
AB137	Assembly Committee on Education	Assembly Education and Ways and Means Committees No action (2-21-11)	Revises provisions governing programs of nutrition in public schools. (BDR 34-191)	<b>Analysis.</b> This bill would require breakfast in the classroom for all students in those schools that have been designated as low-performing for 3 consecutive years. In addition, the principals of these schools would be required to prepare a report on their school breakfast programs.  According to the Washoe County School District (WSCD) Director of Nutrition Services, 62% of Washoe County schools currently offer breakfast in their food program (including 100% of at-risk schools), and 13 schools are implementing breakfast in the classroom. The WCSD has placed a \$104,000/year Fiscal Note on this bill.	<ul style="list-style-type: none"> <li>Priority: <b>Moderate</b></li> <li>Action: <b>Track</b></li> <li>Testify: <b>No</b></li> <li>Position: <b>Support</b></li> <li>Ordinance: <b>No</b></li> <li>Policy: <b>No</b></li> <li>Fiscal Impact: <b>No</b> (J. Hadayia, K. Seals)</li> </ul>

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WASHOE COUNTY HEALTH DISTRICT - 2011 LEGISLATIVE BILL TRACKING

<p><b>AB165</b> Exempt</p>	<p>Assembly Committee on Taxation</p>	<p>Assembly Taxation</p>	<p>Revises the manner in which to determine the tax imposed on moist snuff. (BDR 32-605)</p>	<p>There is some indication to support that school breakfast programs and breakfast in the classroom contribute to preventing childhood obesity. Staff are researching this further.  Background. This bill is boilerplate legislation introduced in both 2007 and 2009 that proposed to revise the rate of taxation on smokeless tobacco products from a percent of wholesale price to a weight-based tax (specifically 58 cents per ounce based upon the net weight of the product, per BDR language.)  Research shows that applying a weight-based tax on smokeless tobacco results in lighter-weight products from tobacco manufacturers. This then leads to a lower cost to the consumer and, therefore, increased sales, which equates to increased consumption of tobacco.  The DHD was in opposition to this bill in both prior sessions and provided testimony.</p>	<ul style="list-style-type: none"> <li>• Priority: <b>High</b></li> <li>• Action: <b>Attention</b></li> <li>• Testify: <b>Yes</b></li> <li>• Position: <b>Oppose</b></li> <li>• Ordinance: <b>No</b></li> <li>• Policy: <b>No</b></li> <li>• Fiscal Impact: <b>No</b></li> </ul> <p>(J. Hadayia)</p>
<p><b>AB170</b></p>	<p>Assemblywoman Pierce</p>	<p>Assembly Health and Human Services  No action (3-2-11)</p>	<p>Establishes provisions relating to warnings about the health hazards of smoking during pregnancy. (BDR 40-884)</p>	<p><u>Background.</u> This bill was also introduced in the 2009 Session. The DHD was in support but did not provide testimony.  <u>Analysis.</u> This bill requires each retail establishment in which cigarettes are sold or offered for sale to post at the point-of-sale at least one sign (in English and Spanish) regarding the dangers of smoking tobacco during pregnancy. An owner who fails to post the sign is subject to a civil fine. The bill further outlines what must be printed on the sign and its required dimensions.  The bill also allows (but does not require) the Health Division to promulgate regulations that could include alternate language for signage. It also empowers the</p>	<ul style="list-style-type: none"> <li>• Priority: <b>Low</b></li> <li>• Action: <b>Monitor</b></li> <li>• Testify: <b>No</b></li> <li>• Position: <b>Support</b></li> <li>• Ordinance: <b>No</b></li> <li>• Policy: <b>No</b></li> <li>• Fiscal Impact: <b>No</b></li> </ul> <p>(J. Hadayia)</p>

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WASHOE COUNTY HEALTH DISTRICT - 2011 LEGISLATIVE BILL TRACKING

<p><b>AB218</b> Exempt 2/3 majority required</p>	<p>Assembleman Segeberblom</p>	<p>Assembly Taxation</p>	<p>Revises provisions governing the application of sales and use taxes to bottled water. (BDR 32-542)</p>	<p>Health Division to solicit donations of/for signs and to distribute signs received or developed via donations. The bill does not appear to require the Health Division to produce signage for all impacted establishments.</p> <p><b>Fiscal impact.</b> There could be fiscal impact to the DHD as calculated in signage costs and staff time for enforcement if oversight is delegated to local jurisdictions by the Health Division via regulation.</p> <p><b>Analysis.</b> This bill would exempt bottled water from the state and local sales and use tax; and offers a "bottled water" definition. The bill sponsor has requested "sugar-sweetened beverages" be added via amendment to the legislation, making this bill relevant to DHD goals. Staff is working with community partners to provide research on sugar-sweetened beverage taxes and model legislation.</p> <p><b>Background.</b> The American Heart Association (AHA) has recommended increasing the price of sugar-sweetened beverages (i.e., those that contain added sugars and caloric sweeteners) as a policy solution for overweight/obesity, citing data that shows: (1) sugar-sweetened beverages are the largest single source of added sugars in the US diet, (2) sugar-sweetened beverage consumption is increasing in all ages, and, as consumption increases, there is a concurrent rise in "empty calorie energy intake," and (3) soda consumption is associated with lower intakes of milk, calcium, and other nutrients as well as an increased risk of diabetes and other chronic health conditions.</p> <p>They do acknowledge that there is limited research on the <i>consumption impact of</i></p>	<ul style="list-style-type: none"> <li>• Priority: <b>High</b></li> <li>• Action: <b>Attention</b></li> <li>• Testify: <b>Yes</b></li> <li>• Position: <b>Support Amendment Only</b></li> <li>• Ordinance: <b>No</b></li> <li>• Policy: <b>No</b></li> <li>• Fiscal Impact: <b>No for DHD; Yes to County (+)</b></li> </ul> <p>(J. Hadayia)</p>
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WASHOE COUNTY HEALTH DISTRICT - 2011 LEGISLATIVE BILL TRACKING

<p><b>AB227</b></p>	<p>Assemblyman Hambrick (primary)</p>	<p>Introduced in the Assembly</p>	<p>Requires schools to provide access to their athletic fields to nonprofit youth sport programs</p>	<p>such a tax; however, there is strong public health evidence on the impact of tobacco and alcohol taxes on consumption of these products. There also appears to be a 1:1 impact of price to consumption in regards to sugar-sweetened beverages (a 10% increase in price results in a 10% decrease in demand, etc.). To date, 19 states have imposed taxes on soda in excess of the overall sales tax rate.</p> <p>Exempting sugar-sweetened beverages from state and local sales and use taxes would increase the price of these items by the amount of the total tax in each county. In Washoe County, the price of these beverages would increase 7.725%. Per the research, this should reduce consumption commensurately. An evaluation of consumption impact should be conducted if this bill passes.</p> <p>Background. This bill aims to create "joint-use" agreements in which schools grant the use of facilities (including athletic fields) to non-profit organizations (including youth sports associations) for the purpose of physical activity. CDC and other national organizations consider this good practice for increasing physical activity opportunities for children.</p> <p>This version of the bill requires school districts to grant the use of athletic fields (except for high schools) to non-profit organizations that provide programs specifically for youth sports; and requires those organizations to comply with the insurance coverage and indemnification provisions required by the school district. If a school district has in place contracts outlining a "joint-use" agreement with such organizations, they would not be subject to the bill.</p>	<ul style="list-style-type: none"> <li>• Priority: <b>Low</b></li> <li>• Action: <b>Monitor</b></li> <li>• Testify: <b>Sign-In Only</b></li> <li>• Position: <b>Support</b></li> <li>• Ordinance: <b>No</b></li> <li>• Policy: <b>No</b></li> <li>• Fiscal Impact: <b>No</b></li> </ul> <p>(J. Hadayia)</p>
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WASHOE COUNTY HEALTH DISTRICT - 2011 LEGISLATIVE BILL TRACKING

				<p>The Washoe County School District Administrative Regulations (Sec. 1330) includes guidelines for "Community Use Of School Facilities." In general, principals may grant the use of school facilities (incl. buildings, gyms, cafeterias, and day/night fields) by non-school organizations through an application process. Organizations are subject to fees and insurance requirements.</p> <p>As currently written, AB227 would have no direct impact on Washoe County schools. However, it could create "joint use" programs in other school districts. Joint use agreements are considered a best practice in increasing children's' physical activity by the CDC, the American Heart Association, and other national groups. Staff recommend supporting this bill, but at a low priority level.</p> <p>In 2009, a similar bill [AB145] was passed by Assembly Education and referred to Ways and Means (with no further action taken); the DHD was in support of the bill, and staff provided testimony.</p>	
<p><b>AB233</b></p>	<p>Assemblymen Bobzien, Smith, Mastroluca, Dondero Loop; Senator Leslie (primaries)</p>	<p>Assembly Education No action (3-4-11)</p>	<p>Revises provisions governing the circumstances under which a pupil may receive credit for a course of study without attending the course. (BDR 34-144)</p>	<p><u>Analysis.</u> This bill would require additional documentation of competency attained in courses completed outside of the school system in order to receive graduation credit. The bill provides an opportunity to strengthen the requirements for documentation of physical education courses completed outside the classroom to require proof of daily physical activity. Community partners are discussing this possibility with bill sponsors now.</p>	<ul style="list-style-type: none"> <li>• Priority: <b>High</b></li> <li>• Action: <b>Attention</b></li> <li>• Testify: <b>Yes</b></li> <li>• Position: <b>Support</b></li> <li>• Amendment: <b>Only</b></li> <li>• Ordinance: <b>No</b></li> <li>• Policy: <b>No</b></li> <li>• Fiscal Impact: <b>No</b> (J. Hadayia)</li> </ul>
<p><b>SB27</b></p>	<p>Senator Wiener</p>	<p>Senate Health and Human Services Amend, and do</p>	<p>Requires employees of certain child care facilities to complete training each year relating to the lifelong</p>	<p><u>Analysis.</u> The amended version of SB27 requires licensed childcare providers to complete at least 2 hours of continuing education "<i>related to childhood obesity, nutrition and physical activity</i>" annually as</p>	<ul style="list-style-type: none"> <li>• Priority: <b>High</b></li> <li>• Action: <b>Attention</b></li> <li>• Testify: <b>Yes (2-15-11); written &amp; verbal</b></li> </ul>

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WASHOE COUNTY HEALTH DISTRICT - 2011 LEGISLATIVE BILL TRACKING

		<p>pass as amended (2-15-11)</p>	<p>wellness, health and safety of children. (BDR 38-24)</p>	<p>part of current continuing education requirements. The intent of this bill is to ensure that licensed childcare providers have training in childhood obesity prevention strategies in the early childcare setting. Preliminary data from Washoe County show that 11% of preschoolers are overweight and 16% are obese. Obesity prevention interventions targeting the early childcare setting is considered a national best practice. DCFS, NSHD, NSMA, SNHD, and AHA are also in support of the bill.</p>	<ul style="list-style-type: none"> <li>• Position: <b>Support, As Amended</b></li> <li>• Ordinance: <b>No</b></li> <li>• Policy: <b>No</b></li> <li>• Fiscal Impact: <b>No</b> (J. Hadayia)</li> </ul>
<p><b>SB53</b></p>	<p>Committee on Health and Human Services</p>	<p>Senate Health and Human Services</p> <p>Withdrawn from hearing</p>	<p>Excludes locations where programs are operated by a local government to supervise children from certain licensing requirements. (BDR 38-242)</p>	<p><u>Analysis.</u> This bill seeks to amend the definition of a "child care facility" in NRS 432A.024 to exclude non-full-day childcare facilities (a.k.a., after-school programs, camps, etc.) that are also "operated by a local government."</p> <p>Staff have conducted additional research on this impact of this bill since the prior report, and, contrarily to prior analysis, there are currently no government-run after-school programs (ASP) licensed in Washoe County to which these changes would apply. Currently, Washoe County does not license any ASPs; should this bill pass, licensing of government-run ASPs would be prohibited by statute.</p> <p>There is some concern in the community that, should this bill fail, state regulatory bodies will require local entities to begin licensing these types of programs. This could have a policy and fiscal impact on the DHD. However, this outcome is uncertain at this time and is not directly related to the legislation.</p>	<ul style="list-style-type: none"> <li>• Priority: <b>Moderate</b></li> <li>• Action: <b>Track</b></li> <li>• Testify: <b>No</b></li> <li>• Position: <b>Neutral</b></li> <li>• Ordinance: <b>No</b></li> <li>• Policy: <b>No</b></li> <li>• Fiscal Impact: <b>No</b> (J. Hadayia, R. Gonzales)</li> </ul>
<p><b>SB79</b></p>	<p>Senate Committee on Revenue</p>	<p>Introduced in Senate</p>	<p>Makes various changes relating to the Tobacco Master Settlement Agreement. (BDR 32-291)</p>	<p><u>Analysis.</u> This bill clarifies a process and structure for the collection of non-Master tobacco Settlement Agreement (MSA) tobacco manufacturers' and wholesalers' contribution to the Nevada settlement fund.</p>	<ul style="list-style-type: none"> <li>• Priority: <b>Low</b></li> <li>• Action: <b>Monitor</b></li> <li>• Testify: <b>No</b></li> <li>• Position: <b>Neutral</b></li> </ul>

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<p><b>SB172</b></p>	<p>Senator Parks</p>	<p>Senate Health and Human Services No action (3-1-11)</p>	<p>Establishes the Statewide Program for Public Education and the Prevention of Sudden Infant Death Syndrome. (BDR 40-826)</p>	<p>It also allows the Attorney General's office to apply for FDA enforcement grants.</p> <p><u>Analysis.</u> The bill creates a state education program for prevention of SIDS through the Nevada State Health Division. It will require certain providers of health care and certain medical facilities to distribute information concerning SIDS and sudden unexpected infant death to certain persons; and requires the Advisory Board on Maternal and Child Health to assist the Health Division in developing the Program.</p> <p>In the years 2005-2009, 47 infants less than 1 year old died of SIDS in Washoe County. An additional 37 infants died due to accidents in the sleep environment. Education provided at birth would increase the knowledge of safe sleep practices, additional resources would be necessary to translate the knowledge into action and overcome barriers related to psycho-social and economic factors. Public Health Nurses in the Home Visitation Program routinely screen and educate families on safe sleep; Washoe County Safe Kids (REMSA) also trains facilitators to promote safe sleep practices through Cribs for Kids.</p>	<ul style="list-style-type: none"> <li>• Ordinance: <b>No</b></li> <li>• Policy: <b>No</b></li> <li>• Fiscal Impact: <b>No</b> (J. Hadayia, E. Dixon)</li> <li>• Priority: <b>Low</b></li> <li>• Action: <b>Monitor</b></li> <li>• Testify: <b>No</b></li> <li>• Position: <b>Neutral</b></li> <li>• Ordinance: <b>No</b></li> <li>• Policy: <b>No</b></li> <li>• Fiscal Impact: <b>No</b> (C. Hunter)</li> </ul>
<p><b>SB177</b></p>	<p>Senators Gustavson, Haiseth, and Ellison (primaries)</p>	<p>Senate Transportation Committee No action (3-10-11)</p>	<p>Revises provisions governing the wearing of protective headgear when operating motorcycles. (BDR 43-571)</p>	<p><u>Analysis.</u> This bill proposes to exempt the following motorcycle riders from the requirement to wear protective headgear: riders who are over 21 years old; have been licensed to operate a motorcycle for at least 1 year; and have completed a motorcycle safety class. It would also exempt passengers over 21 years of age from wearing protective headgear.</p> <p>There is no known research to support exempting certain categories of motorcycle riders from the wearing of safety</p>	<ul style="list-style-type: none"> <li>• Priority: <b>Low</b></li> <li>• Action: <b>Monitor</b></li> <li>• Testify: <b>No</b></li> <li>• Position: <b>Oppose</b></li> <li>• Ordinance: <b>No</b></li> <li>• Policy: <b>No</b></li> <li>• Fiscal Impact: <b>No</b> (J. Hadayia)</li> </ul>

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<p><b>SB225</b></p>	<p>Senator Cegavske</p>	<p>Senate Health and Human Services Do pass (3-10; 11)</p>	<p>Establishes provisions relating to the designation of certain hospitals as primary stroke centers. (BDR 40-938)</p>	<p>equipment. Creating such exemptions will expose certain riders to injuries that could result from motorcycle crashes. Motor vehicle and motorcycle crashes remain among the top 5 leading causes of minor and major trauma in Washoe County. <u>Analysis.</u> This bill would require the State Health Division to compile and promote a list of hospitals that are designated as primary stroke centers; it also authorizes the State Board of Health to adopt regulations relating to primary stroke center designations. The bill would not prohibit any hospital from providing stroke care.  The intent of the bill is to promote public awareness of the value of primary stroke centers and stroke center certification as part of an ongoing process of building a stroke system of care in Nevada that adheres to national guidelines. This is a high priority bill for community partners. <u>Analysis.</u> This bill would comprehensively ban industrially produced trans fats from all public and charter schools; trans fats may also not be used in the production of food and beverage intended for student consumption. The ban would apply to school nutrition services, vending, fundraising, and school stores; and to all activities conducted on school grounds, including before and after school activities, even if the activity is not sponsored by the school. It would not apply to foods and beverages in federal food programs.</p>	<ul style="list-style-type: none"> <li>• Priority: <b>Low</b></li> <li>• Action: <b>Monitor</b></li> <li>• Testify: <b>Sign-In Only (3-10-11)</b></li> <li>• Position: <b>Support</b></li> <li>• Ordinance: <b>No</b></li> <li>• Policy: <b>No</b></li> <li>• Fiscal Impact: <b>No</b> (J. Hadayia)</li> </ul>
<p><b>SB230</b></p>	<p>Senators Denis, Wiener, Breeden, Bobzien (primaries)</p>	<p>Senate Education Committee</p>	<p>Prohibits the sale or provision of foods containing trans fats at public schools within this State. (BDR 34-666)</p>	<p>A <b>Quick Poll</b> conducted by LCB in 2010 showed that both Washoe and Clark County School District nutrition services do not purchase products containing trans fats; however, neither has an official policy. They stated they would "support a policy banning trans fats from school meals."</p>	<ul style="list-style-type: none"> <li>• Priority: <b>High</b></li> <li>• Action: <b>Attention</b></li> <li>• Testify: <b>Yes</b></li> <li>• Position: <b>Support</b></li> <li>• Ordinance: <b>No</b></li> <li>• Policy: <b>No</b></li> <li>• Fiscal Impact: <b>No</b> (J. Hadayia)</li> </ul>

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R-71	Senator Wiener	BDR		<p><u>Background.</u> The scientific research has shown a definitive link between artificial trans fat intake and increased high cholesterol and increased coronary heart disease. One study showed that a 2% increase in trans fat intake increases a woman's risk of heart disease by 23%. National organizations have called for a ban of artificial trans fats in restaurants and schools, including the American Heart Association and the American Medical Association. 29 states have considered legislation to limit or ban artificial trans fats in restaurants and schools.</p> <p><u>Analysis.</u> Content is unknown at this time, though is likely to support CCHS priorities related to childhood obesity prevention.</p>	<ul style="list-style-type: none"> <li>• Priority: <b>Low</b></li> <li>• Action: <b>Monitor</b></li> <li>• Testify: <b>Yes</b></li> <li>• Position: <b>Support</b></li> <li>• Ordinance: <b>No</b></li> <li>• Policy: <b>No</b></li> <li>• Fiscal Impact: <b>No</b></li> </ul> <p>(J. Hadayia)</p> <ul style="list-style-type: none"> <li>• Withdrawn</li> </ul>
40--138	Senator Parks	BDR	<p>SCR: Urges support for providing programs of fitness and wellness in schools</p>	<p><u>Analysis.</u> This BDR has been withdrawn. Instead, a Technical Bulletin designating EPT as the partner services "standard of care" for Nevada will be issued by the State Health Division with reference to NAC441A revisions adopted in December 2010, which cites current CDC partner services treatment guidelines that recommend EPT for Chlamydia and gonorrhea.</p> <p><u>Analysis.</u> Content is unknown at this time.</p>	<ul style="list-style-type: none"> <li>• Pending</li> </ul>
112	Senator Wiener	BDR	<p>Authorizes the Health Division to facilitate and encourage the development of comprehensive health centers in public schools.</p>	<p>Provides for the standardization of sexuality education</p>	<ul style="list-style-type: none"> <li>• Priority: <b>High</b></li> <li>• Action: <b>Attention</b></li> <li>• Testify: <b>Yes</b></li> </ul>
143	Assemblyman Bobzien	BDR		<p><u>Background.</u> BDR is a placeholder for an effort by community partners to pass the "Safe &amp; Healthy Teens Act" which "requires</p>	<ul style="list-style-type: none"> <li>• Priority: <b>High</b></li> <li>• Action: <b>Attention</b></li> <li>• Testify: <b>Yes</b></li> </ul>

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<p>34--188</p>	<p>Assembly Education (on behalf of the Legislative Committee on Health Care)</p>	<p>BDR</p>	<p>curricula</p>	<p>comprehensive sexuality education, facilitates community partnerships in schools and requires the state of Nevada to apply for funding in support of teens.”  The State AIDS Task Force Ad Hoc Policy Committee referenced above voted on November 3, 2010 to formally support this BDR as a legislative priority for the session. <u>Background.</u> BDR is a placeholder for <b>LCHC recommendations</b> (1-4) related to childhood obesity.  Staff remain in communication with the State Health Officer, Bill Sponsor, and Committee Chair on next steps related to the bill, including proposing draft bill language to: (1) require school wellness policies at each local school level (public, charter, and private); (2) require participation in a statewide evaluation of school wellness policies using a methodology that will be developed in collaboration with schools; and (3) establish a minimum definition of a school wellness policy that includes both nutrition and physical activity standards. Current school wellness policies are lacking in comprehensive physical activity guidelines for student wellness.  The Nevada Department of Education is in support of the proposed draft, and the Washoe County School District has not voiced opposition to the proposed draft language.</p>	<ul style="list-style-type: none"> <li>• Position: <b>Support</b></li> <li>• Ordinance: <b>No</b></li> <li>• Policy: <b>No</b></li> <li>• Fiscal Impact: <b>No</b> (S. Hardie)</li> </ul>
<p>619</p>	<p>Senator Breeden (Senator Parks, Assemblyman Segerblom)</p>	<p>BDR</p>	<p>SCR: Encourages health care providers to offer routine screening for Human Immunodeficiency Virus (HIV) in all health care settings.</p>	<p><u>Background.</u> BDR was a placeholder for a resolution on behalf of the State AIDS Task Force to encourage health care providers to implement <b>federal recommendations</b> for universal HIV testing. Staff has been informed that this will now be a Senate proclamation <u>only</u>. Staff provided <b>draft</b></p>	<ul style="list-style-type: none"> <li>• Priority: <b>High</b></li> <li>• Action: <b>Attention</b></li> <li>• Testify: <b>Yes</b></li> <li>• Position: <b>Support</b></li> <li>• Ordinance: <b>No</b></li> <li>• Policy: <b>No</b></li> <li>• Fiscal Impact: <b>No</b> (J. Hadayia)</li> </ul>
<p>619</p>	<p>Senator Breeden (Senator Parks, Assemblyman Segerblom)</p>	<p>BDR</p>	<p>SCR: Encourages health care providers to offer routine screening for Human Immunodeficiency Virus (HIV) in all health care settings.</p>	<p><u>Background.</u> BDR was a placeholder for a resolution on behalf of the State AIDS Task Force to encourage health care providers to implement <b>federal recommendations</b> for universal HIV testing. Staff has been informed that this will now be a Senate proclamation <u>only</u>. Staff provided <b>draft</b></p>	<ul style="list-style-type: none"> <li>• Priority: <b>Low</b></li> <li>• Action: <b>Monitor</b></li> <li>• Testify: <b>N/A</b></li> <li>• Position: <b>N/A</b></li> <li>• Ordinance: <b>No</b></li> <li>• Policy: <b>No</b></li> </ul>

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			language for the document.	<ul style="list-style-type: none"> <li>• Fiscal Impact: <b>No</b> (J. Hadayia)</li> <li>• Priority: <b>High</b></li> <li>• Action: <b>Attention</b></li> <li>• Testify: <b>Yes</b></li> <li>• Position: <b>Support</b></li> <li>• Ordinance: <b>No</b></li> <li>• Policy: <b>No</b></li> <li>• Fiscal Impact: <b>No</b> (J. Hadayia)</li> </ul>
40--795	Senator Parks	BDR	<p>Authorizes programs which provide access to clean syringes.</p> <p><u>Background.</u> BDR is a placeholder for legislation on behalf of the State AIDS Task Force. Staff serve as Chair of the Task Force's Ad Hoc Policy Committee and point-person for the Task Force's legislative activities.</p> <p><u>Analysis.</u> The intent of this legislation is to allow access to clean syringes for the purpose of the prevention of HIV, hepatitis C, and other blood borne diseases associated with sharing injection drug using equipment. The current mechanism proposed by legal staff for this legislation is the "de-regulation" of needles and syringes by removing them from the Nevada drug paraphernalia statute. This is the recommended approach to syringe access and is currently in place in several states. In addition, the ban on the use of federal funds for syringe access was also lifted in 2010. Affirmative legislation would make it possible for community-based organizations to begin clean syringe distribution in their communities using existing funding.</p> <p>The <b>national Harm Reduction Coalition</b> has been providing subject matter expertise and technical assistance on this bill. A community coalition (called the <b>Public Health Alliance for Syringe Access</b>) has also been formed to garner support.</p>	
881	Assemblywoman Pierce	BDR	<p>Revises the taxes on intoxicating liquors and tobacco products.</p> <p>Makes various changes concerning the taxation of tobacco products.</p>	<ul style="list-style-type: none"> <li>• Priority: <b>High</b></li> <li>• Action: <b>Attention</b></li> <li>• Testify: <b>Yes</b></li> <li>• Position: <b>Support</b></li> <li>• Ordinance: <b>No</b></li> <li>• Policy: <b>No</b></li> <li>• Fiscal Impact:</li> </ul>
869	Senate Committee on Revenue (Leslie)		<p>improvements in tobacco rates. The DHD</p>	

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TBD	TBD	TBD	<p>was in support of this bill in 2009 and provided testimony, and is a formal member of the 2011 coalition.</p> <p><b>Analysis.</b> The coalition recommendation to the bill sponsors is: (1) a \$1.20 increase to the current cigarette excise tax (for a total tax of \$2.00); (2) a commensurate increase to the percent of wholesale price on Other Tobacco products (OTP); and (3) a partial earmark from new revenue to tobacco prevention, cessation, and research programs in Nevada. The coalition also recommends clarification of the OTP definitions to be inclusive of new smokeless tobacco products.</p>	<p>Uncertain for DHD; Yes for County (+) (J. Hadayia)</p>
TBD	TBD	Nevada Clean Indoor Air Act (NCIAA)	<p><b>Background.</b> Community efforts will begin soon to prepare for and oppose any legislation that may be introduced to weaken the NCIAA as occurred in the 2009 Session (<b>SB372</b>). Details will be forthcoming.</p>	<ul style="list-style-type: none"> <li>• Priority: <b>High</b></li> <li>• Action: <b>Attention</b></li> <li>• Testify: <b>Yes</b></li> <li>• Position: <b>Uncertain</b></li> <li>• Ordinance: <b>Uncertain</b></li> <li>• Policy: <b>Uncertain</b></li> <li>• Fiscal Impact: <b>Uncertain</b></li> </ul> <p>(J. Hadayia)</p>
AB98	Read first time. To committee on Government Affairs  Heard in Committee on March 1.	<p><i>Enacts the Uniform Emergency Volunteer Health Practitioners Act.</i></p> <p>Allows out-of-state healthcare providers to volunteer their services in Nevada under certain conditions and circumstances</p>	<p>This bill relates to how volunteer healthcare providers from other states may practice legally in Nevada during an emergency. It requires such volunteers to be registered in a system that includes information about the licensure and standing of the healthcare provider. The bill specifically identifies the Emergency System for Advance Registration of Volunteer Healthcare Practitioners (ESARVHP) as one such system that would be acceptable. The Nevada State Health Division under a Public Health Preparedness grant requirement has already established an ESARVHP into which Washoe County Medical Reserve Corps volunteers are registered. <i>MRC volunteers from other states</i></p>	<ul style="list-style-type: none"> <li>• Priority: <b>High</b></li> <li>• Action: <b>Track</b></li> <li>• Testify: <b>Yes</b></li> <li>• Position: <b>Support</b></li> <li>• Ordinance: <b>No</b></li> <li>• Policy: <b>Yes</b></li> <li>• Fiscal Impact: <b>Uncertain</b></li> </ul> <p>(R Todd)</p>

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	<p>who are registered in ESARVHP would be allowed under the provisions of this bill to provide services in Nevada that are within their scope of practice.</p>	
	<p>Section 28 of the bill offers protection from civil liability for volunteer healthcare providers and in subsection 2 appears to protect the County as well by prohibiting vicarious liability for acts or omissions of volunteers who are not otherwise liable. This section does appear to leave open the possibility that a host entity could still file a claim against a volunteer. (Section 28 Subsection 3(d)) It may be appropriate to ask for a legal interpretation of this section to determine if there are any potential amendments that would better protect Washoe County interests while still promoting volunteerism.</p>	
	<p>Section 29 of the bill defines these volunteers as employees for the purpose of receiving benefits for death or injury pursuant to NRS 616A to 616D and 617.</p>	
	<p>As submitted this bill does not appear to offer any liability protection to the County for deployment of volunteers during exercises or other situations during which there is not an emergency declaration.</p> <p>Amendments offered by the Nevada State Medical Association add definition per NRS for healthcare workers and extend application to training and exercises as well as pre-declaration deployments. If approved, these amendments along with the existing prohibition on vicarious liability would seem to add liability protection to the County for deployment of volunteers during</p>	

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SB52		Read first time. To committee on Health and Human Services	Revises provisions relating to vital statistics	<p>exercises and other situations during which there is not an emergency declaration.</p> <p>This bill provides some much needed cleanup and updating to NRS 440 covering registration of births and deaths.</p> <p>As written the bill would require a change in how death certificates are issued. Specifically it requires that they be issued by default without a specific cause of death listed. The bill goes on to specify the conditions under which a certificate can be issued with the specific cause of death. This will require a procedural change in Washoe County and the rest of the state.</p> <p>Currently the computer system used statewide will not allow us to print a death certificate without a specific cause of death. This will need to be modified if the bill passes as written. The Nevada State Health Division will need to make this modification.</p>	<ul style="list-style-type: none"> <li>• Priority: <b>High</b></li> <li>• Action: <b>Track</b></li> <li>• Testify: <b>No</b></li> <li>• Position: <b>Support</b></li> <li>• Ordinance: <b>No</b></li> <li>• Policy: <b>Yes</b></li> <li>• Fiscal Impact: <b>Uncertain</b></li> <li>• (R Todd)</li> </ul>
AB92		Read first time. To committee on Judiciary	This bill would require the Washoe County Health District's Vital Records Office to waive the fee for issuance of a birth certificate for persons released from prison within the immediately preceding 6 months. Existing law already requires such a waiver for a homeless person who submits a signed affidavit stating they are homeless. Under the provisions of this bill a person released from	<p>Although passage of this legislation would have a negative impact on fee revenues, it is not possible to estimate how large this impact would be. Anecdotally, the number of homeless individuals taking advantage of the existing waiver has not been large in Washoe County. Any fiscal impact would be significantly greater if the language of the bill is interpreted to also apply to persons released from jails.</p> <p>With respect to released prisoners, the primary problem they encounter in obtaining a birth certificate is lack of acceptable identification. This bill will not and should not solve that problem because strict enforcement of identification requirements is an important</p>	<ul style="list-style-type: none"> <li>• Priority: <b>Low</b></li> <li>• Action: <b>Monitor</b></li> <li>• Testify: <b>No</b></li> <li>• Position: <b>Neutral</b></li> <li>• Ordinance: <b>No</b></li> <li>• Policy: <b>No</b></li> <li>• Fiscal Impact: <b>Uncertain</b></li> <li>• (R Todd)</li> </ul>

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			<p>prison would need to submit documentation from the Department of Corrections verifying that the person was released from prison within the immediately preceding 6 months.</p>	<p>deterrent to identify theft.</p> <p>Current and proposed language is ambiguous with regard to whether the fee waiver applies only to the individual or any family member certificates they may wish to obtain.</p>	
SB 210	Senator Wiener		<p>Requires food manufacturers to comply with federal standards for food safety as adopted by state or local health jurisdictions. Also requires manufacturers to test food when required by health authority at the facilities cost</p>	<p>No negative impact. It will provide more tools to use in working with manufacturing facilities.</p>	<p>Priority: <b>Low</b>                      Action: <b>Monitor</b>                      Testify: <b>if needed</b>                      Position: <b>Support</b>                      Ordinance: <b>uncertain</b>                      Policy: <b>Uncertain</b>                      Fiscal impact: <b>None</b>                      (Bob Sack)</p>
SB 183	Senator Schnieder		<p>Requires common interest communities to allow residents to place recycling containers in same places and timing as trash containers</p>	<p>No impact</p>	<p>Priority: <b>Low</b>                      Priority: <b>Low</b>                      Action: <b>None</b>                      Testify: <b>No</b>                      Position: <b>Neutral</b>                      (Bob Sack)</p>
AB153	Segeberblom, Ohrenschild, Diaz, Aizley		<p>Requires agencies not use a criminal arrest record as a reason for denying a permit</p>	<p>None. We do not review (and do not have access to) arrest records for determination as to permit issuance</p>	<p>Priority: <b>Low</b>                      Action: <b>None</b>                      Testify: <b>No</b>                      (Bob Sack)</p>
AB 234	Aizley, Carrillo, Ohrenschild, Pierce, and Segeberblom	Commerce and Labor	<p>Allows Health Authority to adopt a plan that controls fragrances, offending odors, and pesticide applications in public accommodations.</p>	<p>This bill has far reaching implications. If the health authority chooses to adopt a plan it will apply to virtually every business. It does not allow for permitting or fee collection. It will take new staff to implement.</p>	<p>Priority: <b>High</b>                      Action: <b>Oppose</b>                      Testify: <b>Maybe</b>                      Position: <b>Oppose</b>                      Ordinance: <b>Maybe</b>                      Policy: <b>Yes</b>                      Fiscal Impact: <b>Maybe</b>                      (Bob Sack)</p>

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WASHOE COUNTY HEALTH DISTRICT - 2011 LEGISLATIVE BILL TRACKING  
 AIR QUALITY MANAGEMENT DIVISION

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
SB240	Senator McGinniss	Introduced March 16, 2011 Referred to Committee on Natural Resources	<p>Makes changes to NRS defining small exploration and mining projects, exempts these projects from being sources or indirect sources of air emissions in regard to particulate matter, air contaminants from combustion of low sulfur diesel, and natural gas used for drying of earthen materials. The bill allows for automatic renewal of operating permits for these projects upon payment if Department of Conservation and Natural Resources is informed that no changes are contemplated. It also allows for alterations of any existing source to occur before plans are submitted and approval is received for such alterations, if the</p>	<p>AQMD is not certain that the proposed changes to the NRS has any impact to our authorities and our regulations since under NRS 445B.500 (c) ordinances or local regulations may be established which are stricter than those established by statute and regulation. However, the Clark County Department of Air Quality and Environmental Management believes that there is the potential for local programs to be affected by the proposed NRS changes. Therefore, AQMD is concerned about the proposed changes because they create conflict and inconsistency between the State Air Pollution Statutes and the Federal Clean Air Act, and conflicts between the State Statutes regulations contained in our State Implementation Plans which are federally enforceable.</p> <p>This bill provides special treatment for "small exploration projects" and "small mining operations" without any real regard for the actual or potential amount of pollution that they may add to the air. The bill could exempt from regulation sources of pollution that AQMD must have the ability to regulate to fulfill its air quality responsibilities under its EPA delegation and the approved State Implementation Plans.</p> <p>If the bill passes, the language may conflict with federally approved regulations, placing the County in the untenable</p>	<ul style="list-style-type: none"> <li>• Priority: High?</li> <li>• Action: Tracking</li> <li>• Testify: Yes?</li> <li>• Position: Oppose</li> <li>• Ordinance: Potentially, May need to change to exempt small mining and exploration sources.</li> <li>• Policy: Potentially, May need to amend State Implementation Plans. May create difficulties with Federal Clean Air Act Delegation.</li> <li>• Fiscal Impact: Potentially, Reduced revenue from permit fees. Cost to amend regulations, potential loss of Clean Air Act Delegation and EPA grant funding. (Kevin Dick)</li> </ul>

WASHOE COUNTY HEALTH DISTRICT - 2011 LEGISLATIVE BILL TRACKING  
 AIR QUALITY MANAGEMENT DIVISION

<p>SB 298</p>	<p>Senator McGinness</p>	<p>Introduced 03/21/11 Referred to Committee on Natural Resources</p>	<p>alterations do not allow the source to exceed its allowable limits and the permitted source processes less than 80,000 tons of earthen material consisting primarily of industrial mineral during any calendar year. If the alterations exceed allowable limits the source is required to comply with permit emissions limits within thirty days of notice.</p>	<p>position of violating either state law or federal law. The language allowing any alteration at an existing source does not limit this to a minor source. It appears that it would allow even a major source, subject to federal Title V Operating Permit program(40 CFR Part 70) requirements, to avoid going through New Source Review if <i>"During any calendar year, the existing permitted source processes not more than 80,000 tons of earthen material consisting primarily of industrial mineral".</i> This appears to allow an existing permitted source to violate federal law by avoiding New Source Review and also may have the effect of allowing a source at least 30 days to exceed its allowable emissions of air pollutants, before it faces any enforcement consequences.</p>	<p>Existing law provides for regulation by the SEC and the DCNR of all direct and indirect sources of air contaminants and air pollution in this State. Section 1 of this bill authorizes any person to submit a written complaint to the Director of the Department alleging the existence of a noxious odor. The term "noxious odor" is defined in Section 1 to mean any odor which is objectionable to the senses of any ordinary person and interferes with the comfortable enjoyment of life or property in any usual place of occupancy. Section 1 requires the Director to serve a written notice of the complaint upon the person allegedly causing the noxious odor and</p>	<ul style="list-style-type: none"> <li>• Priority: High</li> <li>• Action: Tracking</li> <li>• Testify: Yes</li> <li>• Position: Oppose.</li> <li>• Ordinance: Yes, Existing Section 040.055 (Odorous/Gaseous Contaminants) in District Board Air Regulations would be required to be modified to conform with portions of SB298 that are more</li> </ul>
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WASHOE COUNTY HEALTH DISTRICT 2011 LEGISLATIVE BILL TRACKING  
 AIR QUALITY MANAGEMENT DIVISION

SB-281	Senator Scheider	Introduced 03/21/11 Referred to Committee on Commerce	Requires the Public Utilities Commission of Nevada to establish an Electric Vehicle (EV) demonstration program to help meet the	<p>the noxious odor; authorizing the State Environmental Commission (SEC) to order the abatement of the noxious odor under certain circumstances; and providing other matters properly relating thereto.</p> <p>authorizes the Director the conduct an investigation concerning the existence and cause of the noxious odor. Section 1 authorizes the written notice to include an order requiring an order requiring a person to take corrective action and provides that the order becomes final within 10 days unless a hearing is requested.</p> <p>AQMD believes that the Health District already has a better and more effective approach established through our existing Section 040.055 Odorous/Gaseous Contaminants. The Health District regulation does not require the odor complaint to be written and it allows for verification of odors by actual measurements, on site by staff, or by a group of people. It establishes a response threshold of two or more violations of the regulation within a one-year period to trigger the requirement to submit and implement an odor control plan. This avoids over-reaction to one-time short duration events. In addition, the Health District regulation is not restricted to places of occupancy and affords protection from odors at public places and places of business as well.</p>	<p>stringent than our existing regulation.</p> <ul style="list-style-type: none"> <li>• Policy: <b>No</b></li> <li>• Fiscal Impact: <b>Yes, to modify regulations and administer a more administratively cumbersome response to odor complaints.</b></li> </ul> <p>(Kevin Dick)</p>
			On-road motor vehicles are the largest manmade source of air pollutant emissions in Washoe County. These pollutants include Nitrogen Oxides (NOx) and Volatile Organic Compounds (VOC) which are	<p>Priority: <b>High</b>                  Action: <b>Tracking</b>                  Testify: <b>Yes</b>                  Position: <b>Support</b>                  Ordinance: <b>No</b>                  Policy: <b>No</b></p>	

WASHOE COUNTY HEALTH DISTRICT - 2011 LEGISLATIVE BILL TRACKING  
 AIR QUALITY MANAGEMENT DIVISION

		<p>Labor and Energy</p>	<p>Legislature's goal of 1,500 EV's in Nevada by 2016.</p>	<p>precursors to ozone formation. Reducing motor vehicle NOx and VOC emissions will reduce ozone levels and improve air quality.</p> <p>EV's have zero tailpipe emissions and do not contribute to ozone formation. This bill would provide an incentive to expand the infrastructure needed to make EV's a more viable option for the public.</p> <p>No local government fiscal impact is expected from this bill as proposed.</p> <p>AQMD may receive grant funding for purchasing EVs and establishing a charging station at the County Complex. The bill may provide rebate funds toward the EV purchases, and would clarify that a charging station is not an electric utility.</p>	<p>Fiscal Impact:  <b>Potentially positive if County receives rebates for purchase of electric vehicles.</b></p>
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# Washoe County Health District


DBOH AGENDA ITEM NO. 15.B



**Public Health**  
Prevent Promote Protect

March 24, 2011

TO: District Board of Health

FROM: Steve Kutz, RN, MPH   
Acting Division Director, Community and Clinical Health Services

SUBJECT: Report for March 2011 District Board of Health Meeting

1. CCHS Employee Training Day
2. Cribs for Kids program
3. Family Planning Program (The Story of One Client)

1. CCHS Training Day

Community and Clinical Health Services (CCHS) implemented an Annual Employee Training Day in 2009 to assure completion of required annual trainings timely, efficiently and with the least disruption to service delivery. The 2011 Training Day was February 15<sup>th</sup>. The day included speakers from within and outside of CCHS using both lecture and hands on sessions. Fifty-one CCHS staff attended the sessions appropriate for their position. Examples of this year's sessions include: Child Abuse and Neglect, Domestic Violence, TB Exposure Control, Laboratory Procedures, Smoking Cessation Counseling, Media, Working with Students, and Emergency Response. Training Day not only provides necessary training and Continuing Education Units (CEUs), it builds morale, improves communication between staff and supports the goal of a prepared workforce.

2. Cribs for Kids Program

The Public Health Nursing Home Visitation Program collaborated with REMSA's Safe Kids Washoe County "Cribs for Kids" program to promote safe sleep practices. The vision of the program is to reduce the risk of Sudden Infant Death Syndrome (SIDS) and preventable deaths from suffocation. Data from Washoe County Child Death Reviews during the years 2005-2010 reveal 41 sleep-related preventable deaths in infants less than a year old. The overwhelming majority of babies who die from sudden unidentified infant death (SUID) or SIDS are discovered in an unacceptable sleep position or sleep location.

Public Health Nurses (PHNs) frequently identify unsafe sleep positions during home visits and provide education to address identified problems. The national model, Cribs for Kids, provides caregivers safe sleep training in conjunction with the



provision of a crib for those in need. Program Director Melissa Krall, Coordinator of Safe Kids Washoe County, collaborated with health and human services agencies in Northern Nevada to conduct training for 25 providers, and obtained funds to purchase 100 cribs. PHNs and WIC will distribute 20 cribs and carry the safe sleep message to all clients in the Home Visitation Program and WIC.

3. Family Planning Program Services Make a Difference

A thirty year old client, who has been receiving exams and birth control in the Family Planning Clinic since 2005, came to clinic in September 2010 for an annual exam. While performing the clinical breast exam the Advanced Practitioner of Nursing noted some tissue thickening of the right breast and asked the client to return to the clinic in October for a recheck with the collaborating physician. Changes to the breast were noted. The collaborating physician referred the client for a mammogram. The mammogram and breast ultrasound were both abnormal. The client received a breast cancer diagnosis in November. Although the client has no insurance, staff provided her with resources and referrals and she is currently receiving treatment for her breast cancer.



# Washoe County Health District

## ENVIRONMENTAL HEALTH SERVICES DIVISION

DATE: March 16, 2011  
TO: District Board of Health Members  
FROM: Robert O. Sack, Division Director of E.H.S.  
SUBJECT: Division Director's Report – Environmental Health Services  
**AGENDA ITEM NO. 15.C.**

### **WARNING – FAKE FOOD INSPECTORS IN WASHOE COUNTY**

During the past several months, someone has been contacting local restaurants posing as a Washoe County Health District food inspector, and has attempted to set up appointments. No one has ever actually shown up for the inspections, and until recently, the owners/managers were not asked for money. That recently changed when a Chinese restaurant was asked for a credit card. This has been happening in Las Vegas for approximately four years, and is occurring in other places in the State. It is still a mystery why calls continue to be made by this individual or individuals; however, there is a concern that something criminal may be happening. Staff has been in contact with law enforcement and worked through the press to both educate the restaurants and possibly warn the perpetrator(s) that this activity is being watched. Please see attached press release.

### **SOLID WASTE PLAN**

The draft of the Solid Waste Plan has been completed. Staff is currently asking for comment on the many sections of the plan via targeted audiences such as the local municipalities, stakeholders and the general public. Hearings will be scheduled in the next few months, after which the updated Plan will once again be presented to the District Board of Health for approval.

### **iREFILL WEB PAGE DESIGN WITH TMWA AND OUTREACH**

The iRefill Program is completing the informational content and design of the web page, which explains the idea behind the reusable water bottle program. The page will be placed on TMWA's server as part of their sponsorship of the Program, and will be updated by Health District staff. The site will be functional sometime in April.

Community outreach about the Program is continuing with special weekend events at Whole Foods.

Robert O. Sack  
Division Director  
Environmental Health Services Division

ROS:sn

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DBOH AGENDA ITEM # 15.C.



# WASHOE COUNTY HEALTH DISTRICT AIR QUALITY MANAGEMENT DIVISION



**Public Health**  
Prevent. Promote. Protect.

**Date:** March 24, 2010  
**To:** District Board of Health   
**From:** Kevin Dick, Director, Air Quality Management  
**Re:** Monthly Report for Air Quality Management  
**Agenda Item:** 15.D.

The enclosed Air Quality Management Division Report is for the month of February, 2011 and includes the following sections:

Air Quality  
Monitoring Activity  
Planning Activity  
Permitting Activity  
Compliance/Inspection Activity  
Enforcement Activity  
Federal Register Rule

DBOH AGENDA ITEM # 15.D.

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# Director's Report

February 2011

## EPA Proposes Determinations

On February 28, EPA published a proposed rule in the Federal Register in which they proposed to make two separate determinations:

1. EPA intends to determine, based upon AQMD monitoring data collected 1999 -2001, that the Truckee Meadows did not attain the 24-hr. PM<sub>10</sub> National Ambient Air Quality Standard by the applicable attainment date of December 31, 2001.
2. In a separate action, EPA proposes to issue a "finding of attainment" determination-for the Truckee Meadows based on PM<sub>10</sub> 24-hour AQMD monitoring data collected 2007-2009, and a preliminary review of AQMD monitoring data collected through June 2010.

EPA has issued this proposed rule in response to a court ordered deadline due to its inaction on the Truckee Meadows Attainment status for the 1987 PM<sub>10</sub> NAAQS. EPA is making the second determination because they have concerns with the PM<sub>10</sub> Maintenance Plan methodology that was submitted as part of the Health District's 2009 PM<sub>10</sub> Redesignation request. Because of these concerns, EPA was unable to approve the Maintenance Plan and the associated Attainment Status Redesignation Request.

EPA's issuance of a "finding of attainment" determination for the Truckee Meadows now means the AQMD is not subject to providing a State Implementation Plan revision nor certain requirements of the Clean Air Act including an attainment demonstration, reasonably available control measures, and a reasonable further progress plan. However, AQMD will be working to develop and submit to EPA an approvable Maintenance Plan. While EPA finds the Truckee Meadows is under a "finding of attainment," our formal status for regulatory purposes remains Serious Nonattainment, until EPA can approve a Maintenance Plan and redesignate the area.

On February 22, I had the opportunity to meet with EPA Region 9 managers and staff in San Francisco to discuss their concerns with the Maintenance Plan and their actions on this rule. We discussed approaches for developing a Maintenance Plan that may avoid or address some of these concerns. In addition, I had a productive day meeting with each of the Air Division Office Chiefs to discuss our programs and lay the foundation for fruitful working relationships.

The proposed rule is attached to this report. I will keep the Board apprised of determinations issued in the final rule when it is published.

*Kevin Dick, Director*

### AIR QUALITY COMPARISON FOR FEBRUARY

Air Quality Index Range		# OF DAYS FEB 2011	# OF DAYS FEB 2010
GOOD	0 to 50	23	22
MODERATE	51 to 100	5	6
UNHEALTHY FOR SENSITIVE GROUPS	101 to 150	0	2
UNHEALTHY	151 to 200	0	0
VERY UNHEALTHY	201 to 300	0	0
TOTAL		28	28

**HIGHEST AQI NUMBER BY POLLUTANT**

**Air Quality**

POLLUTANT	FEBRUARY 2011	YTD for 2011	FEBRUARY 2010	Highest for 2010
CARBON MONOXIDE (CO)	23	39	20	31
OZONE 8 hour (O3)	42	40	39	104
PARTICULATES (PM <sub>2.5</sub> )	57	102	69	112
PARTICULATES (PM <sub>10</sub> )	60	69	71	83

For the month of February, there were no exceedances of Carbon Monoxide, Particulate Matter or 8-Hour Ozone standards at any of the monitoring stations. The highest Air Quality Index (AQI) value reported for the month of February was sixty (60) for PM<sup>10</sup>. There were twenty-three (23) days in the month of February where the Air Quality was in the good range and five (5) days the Air Quality was in the moderate range.

*Duane Sikorski, Air Quality Supervisor*

**Monitoring Activity**

Daily monitoring operational, quality assurance and data submission activities continued throughout the month. The section is in the process of upgrading the monitoring network's manual 3 and 6 day filter-based particulate matter network with more efficient beta attenuation method continuous samplers providing for real-time particulate matter data.

The Residential Wood Combustion (Green, Yellow, Red) Program for the 2010-2011 winter season came to a close on Monday, February 28<sup>th</sup>. The 2011-2012 winter season program will begin on November 1<sup>st</sup>.

*Duane Sikorski, Air Quality Supervisor*

**Planning Activity**

The Planning Section was researching the automobile emissions testing impacts associated with two legislative bills (AB-2 (expansion of the classic vehicle registration program) and SB158 (modification of Nevada's I&M (smog check) program)) on air quality and the Division's funding. Staff presented comments on AB-2 before the legislature on February 24<sup>th</sup>.

*Duane Sikorski, Air Quality Supervisor*

Permitting Activity

TYPE OF PERMIT	2011		2010	
	February	YTD	February	ANNUAL TOTAL
Renewal of Existing Air Permits	107	213	111	1296
New Authorities to Construct	8	21	4	40
Dust Control Permits	6 (39 acres)	8 (42 acres)	10 (271 acres)	127 (2814 acres)
Wood Stove Certificates	15	31	20	254
WS Dealers Affidavit of Sale	10 (5 replacements)	37 (22 replacements)	8 (5 replacements)	82 (46 replacements)
WS Notice of Exemptions	380 (4 stoves removed)	560 (4 stoves removed)	258 (2 stoves removed)	5767 (41 stoves removed)
Asbestos Assessments and Asbestos Removal Notifications (NESHAP)	75	143	78	1027

Compliance &  
Inspection Activity

Staff reviewed forty-four (44) sets of plans submitted to the Reno, Sparks or Washoe County Building Departments to assure the activities complied with Air Quality requirements.

Staff conducted eighty (80) stationary source renewal inspections in February. Staff also conducted inspections on asbestos removal and construction/dust projects.

Permitting & Enforcement Activity

Staff was contacted by Ms. Peggy Gant of North Valley's High School regarding a student who wanted to do an internship with Air Quality for credit. This type of "educational outreach" is very important, and staff happily agreed to assist with her request. The student began his observations this past week with some stationary source and asbestos inspections as conducted by air quality staff. He will also be spending some time with the Community Development staff since he has an interest in land use planning.

A report on a dust palliative effectiveness study conducted for AQMD is almost complete. The study entailed the application of several different types of dust palliatives by various vendors at the same location to evaluate the dust control effectiveness over a year's test period. Staff met with representatives of Applied Soil/Water Technologies (consultant) last week to review the final draft. After a few modifications, the final product will be available for industry use. Staff has also requested that the consultant make a presentation to the Associated General Contractors regarding the findings and recommendations of the study.

Finally, Noel Bonderson completed a deposition on the Caren Martin case as upheld by the DBOH last year. If the Board recalls, this case involved the dry scraping of an acoustic ceiling without any permits or proper work practices. Ms. Martin decided to pursue her own litigation against the condo owner and contractor because of the ten month exposure to asbestos containing materials while renting this unit.

*Noel Bonderson, Air Quality Supervisor*

Enforcement Activity

COMPLAINTS	2011*		2010		
	February	YTD	February	YTD	Annual Total
Asbestos	1	4	1	1	22
Burning	0	0	2	2	6
Construction Dust	4	7	1	1	52
Dust Control Permit	2	3	0	0	0
Diesel Idling	0	1	0	0	5
Odor	0	1	2	2	22
Spray Painting	1	1	0	0	10
Permit to Operate	1	1	1	1	14
Woodstove	0	2	0	0	0
<b>TOTAL</b>	<b>9</b>	<b>20</b>	<b>5</b>	<b>5</b>	<b>131</b>
NOV'S	February	YTD	February	YTD	Annual Total
Warnings	0	1	2	2	7
Citations	1	2	0	0	12
<b>TOTAL</b>	<b>1</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>19</b>

\* Discrepancies in totals between Monthly Reports can occur because of data entry delays.

Notices of Violation (NOVs):

There was one (1) Notice of Violation (NOV) issued in February 2011, The NOV Citation issued was for Operating without a Permit. There were no NOV Warnings issued for month of February.



Review of the 2008–2010 ozone monitoring data in the nonattainment area shows that all sites were attaining the 1997 8-hour ozone NAAQS during this period. Therefore, based on the most recent three years of complete, quality assured ozone monitoring data, EPA is proposing to determine that the 1997 8-hour ozone standard has been attained in the St. Louis (MO-IL) metropolitan ozone nonattainment area.

**III. What is the effect of this action?**

EPA is proposing to determine that the St. Louis metropolitan 8-hour ozone nonattainment area consisting of both the Missouri and Illinois portions of the area has attained the 1997 8-hour ozone standard. As provided in 40 CFR 51.918, if EPA finalizes this determination, certain attainment demonstration requirements and associated reasonably available control measures, reasonable further progress plans, contingency measures, and other planning SIP requirements related to attainment of the 8-hour ozone NAAQS shall be suspended as to the St. Louis nonattainment area. Under 40 CFR 51.918, a final determination that the area has met the 1997 8-hour ozone standard suspends the State's obligation to submit requirements related to attainment, for so long as the area continues to attain the standard. This action does not constitute a redesignation to attainment under CAA section 107(d)(3), because Missouri and Illinois do not have approved maintenance plans as required under section 175A of the CAA, nor has EPA made a determination that the area has met the other requirements for redesignation. The ozone classification and designation status of the area remains moderate nonattainment for the 1997 8-hour ozone NAAQS until such time as a redesignation request and maintenance plan are submitted to EPA and EPA determines that it meets the CAA requirements for redesignation to attainment.

If EPA subsequently determines, after notice-and-comment rulemaking in the *Federal Register*, that the area has violated the 1997 8-hour ozone standard, the basis for the suspension of these requirements would no longer exist, and the area would thereafter have to address the pertinent requirements.

**IV. EPA's proposed action?**

EPA is proposing to determine that the St. Louis (MO-IL) metropolitan 1997 8-hour ozone nonattainment area has attained the 1997 8-hour ozone standard based on three years of complete, quality assured ambient air quality monitoring data for Missouri and

Illinois for the 2008–2010 ozone seasons. As provided in 40 CFR 51.918, if EPA finalizes this determination, the requirements for Missouri and Illinois to submit an attainment demonstration and associated reasonably available control measures, a reasonable further progress plan, and contingency measures under section 172(c)(9), and any other planning SIP related to attainment of the 1997 8-hour ozone NAAQS for the St. Louis Metropolitan area would be suspended. This suspension of requirements would be effective as long as the area continues to attain the 1997 8-hour ozone standard. This action addresses only the 1997 8-hour ozone standard of 0.08 ppm, and does not address any subsequent revisions to the standard.

**V. Statutory and Executive Order Reviews**

This action proposes to make a determination based on air quality data, and would, if finalized, result in the suspension of certain Federal Requirements. Accordingly, this proposed action does not impose additional requirements beyond those imposed by State law. Therefore, this proposed action:

- Is not a "significant regulatory action" subject to review by the Office of Management and Budget under Executive Order 12866 (58 FR 51735, October 4, 1993);
- Does not impose an information collection burden under the provisions of the Paperwork Reduction Act (44 U.S.C. 3501 *et seq.*);
- Is certified as not having a significant economic impact on a substantial number of small entities under the Regulatory Flexibility Act (5 U.S.C. 601 *et seq.*);
- Does not contain any unfunded mandate or significantly or uniquely affect small governments, as described in the Unfunded Mandates Reform Act of 1995 (Pub. L. 104–4);
- Does not have Federalism implications as specified in Executive Order 13132 (64 FR 43255, August 10, 1999);
- Is not an economically significant regulatory action based on health or safety risks subject to Executive Order 13045 (62 FR 19885, April 23, 1997);
- Is not a significant regulatory action subject to Executive Order 13211 (66 FR 28355, May 22, 2001);
- Is not subject to requirements of Section 12(d) of the National Technology Transfer and Advancement Act of 1995 (15 U.S.C. 272 note) because application of those requirements would be inconsistent with the Clean Air Act; and

- Does not provide EPA with the discretionary authority to address, as appropriate, disproportionate human health or environmental effects, using practicable and legally permissible methods, under Executive Order 12898 (59 FR 7629, February 16, 1994).

In addition, this proposed 8-hour ozone clean NAAQS data determination for the St. Louis (MO-IL) metropolitan area does not have Tribal implications as specified by Executive Order 13175 (65 FR 67249, November 9, 2000), because the SIP is not approved to apply in Indian country located in the State, and EPA notes that it will not impose substantial direct costs on Tribal governments or preempt Tribal law.

**List of Subjects in 40 CFR Part 52**

Environmental protection, Air pollution control, Carbon monoxide, Incorporation by reference, Intergovernmental relations, Lead, Nitrogen dioxide, Ozone, Particulate matter, Reporting and recordkeeping requirements, Sulfur oxides, Volatile organic compounds.

Dated: February 10, 2011.

Karl Brooks,  
Regional Administrator, Region 7.

Dated: February 16, 2011.

Bharat Mathur,  
Acting Regional Administrator, Region 5.

[FR Doc. 2011–4382 Filed 2–25–11; 8:45 am]  
BILLING CODE 6560–50–P

**ENVIRONMENTAL PROTECTION AGENCY**

**40 CFR Part 52**

[EPA–R09–OAR–2010–0995; FRL–9271–3]

**Approval and Promulgation of Implementation Plans; State of Nevada; PM–10; Determinations Regarding Attainment for the Truckee Meadows Nonattainment Area and Applicability of Certain Clean Air Act Requirements**

AGENCY: Environmental Protection Agency (EPA).

ACTION: Proposed rule.

**SUMMARY:** EPA is proposing to make two separate and independent determinations regarding attainment for the Truckee Meadows PM–10 nonattainment area in Washoe County, Nevada (Truckee Meadows area). First, EPA is proposing to determine that, based on complete and quality-assured air monitoring data for 1999–2001, the Truckee Meadows area did not attain the 24-hour National Ambient Air Quality Standard ("NAAQS") for

particulate matter with an aerodynamic diameter less than or equal to a nominal 10 micrometers ("PM-10") by the applicable attainment date of December 31, 2001. Second, EPA is proposing to determine that the Truckee Meadows area is currently attaining the PM-10 NAAQS, based upon complete, quality-assured PM-10 air quality monitoring data during the years 2007-2009. Preliminary data through June 2010 contained in EPA's Air Quality System ("AQS") show that no exceedances of the 24-hour NAAQS have been recorded in the Truckee Meadows area. Because the Truckee Meadows area is currently attaining the PM-10 NAAQS, EPA is proposing to determine that the obligation to make submissions to meet certain Clean Air Act ("CAA" or "the Act") requirements related to attainment are not applicable for as long as the area continues to attain the PM-10 NAAQS.

**DATES:** Written comments must be received on or before March 30, 2011.

**ADDRESSES:** Submit your comments, identified by docket number EPA-R09-OAR-2010-0995, by one of the following methods:

1. **Federal eRulemaking Portal:** <http://www.regulations.gov>. Follow the on-line instructions for submitting comments.

2. **E-mail:** Karina O'Connor at [occonnor.karina@epa.gov](mailto:occonnor.karina@epa.gov).

3. **Fax:** Karina O'Connor, Planning Office (AIR-2), at fax number (415) 947-3579.

4. **Mail or deliver:** Karina O'Connor, Air Planning Office, (AIR-2), U.S. EPA Region IX, 75 Hawthorne Street, San Francisco, California 94105-3901. Hand or courier deliveries are accepted only between the hours of 8 a.m. and 4 p.m. weekdays except for legal holidays. Special arrangements should be made for deliveries of boxed information.

**Instructions:** All comments will be included in the public docket without change and may be made available online at <http://www.regulations.gov>, including any personal information provided, unless the comment includes information claimed to be Confidential Business Information (CBI) or other information whose disclosure is restricted by statute. Do not submit information that you consider to be CBI or otherwise protected through <http://www.regulations.gov> or e-mail. The <http://www.regulations.gov> Web site is an "anonymous access" system, which means EPA will not know your identity or contact information unless you provide it in the body of your comment. If you send an e-mail comment directly to EPA without going through <http://www.regulations.gov> your e-mail

address will be automatically captured and included as part of the comment that is placed in the public docket and made available on the Internet. If you submit an electronic comment, EPA recommends that you include your name and other contact information in the body of your comment and with any disk or CD-ROM you submit. If EPA cannot read your comment due to technical difficulties and cannot contact you for clarification, EPA may not be able to consider your comment. Electronic files should avoid the use of special characters, any form of encryption, and be free of any defects or viruses.

**Docket:** EPA has established a docket for this action under EPA-R09-OAR-2010-0995. Generally, documents in the docket for this action are available electronically at <http://www.regulations.gov> or in hard copy at EPA Region IX, 75 Hawthorne Street, San Francisco, California. While all documents in the docket are listed at <http://www.regulations.gov>, some information may be publicly available only at the hard copy location (e.g., copyrighted material, large maps, multi-volume reports) and some may not be available in either location (e.g., confidential business information (CBI)). To inspect the hard copy materials, please schedule an appointment during normal business hours with the contact listed in the FOR FURTHER INFORMATION CONTACT section.

**FOR FURTHER INFORMATION CONTACT:** Karina O'Connor, Planning Office (AIR-2), U.S. EPA Region IX, 75 Hawthorne Street, San Francisco, California 94105-3901, telephone (775) 434-8176; fax (415) 947-3579; e-mail address [occonnor.karina@epa.gov](mailto:occonnor.karina@epa.gov).

**SUPPLEMENTARY INFORMATION:** Throughout this document, the terms "we," "us," and "our" refer to EPA. This supplementary information is organized as follows:

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## I. Background

### A. The NAAQS for PM-10

Particulate matter with an aerodynamic diameter of less than or equal to 10 micrometers ("PM-10") is the subject of this proposed action. The NAAQS are limits for certain ambient air pollutants set by EPA to protect public health and welfare. PM-10 is among the ambient air pollutants for which EPA has established a health-based standard.

On July 1, 1987 (52 FR 24634), EPA revised the particulate matter ("PM") NAAQS to replace Total Suspended Particulate ("TSP") with PM-10 as the PM indicator. The 24-hour primary PM-10 standard was set at 150 micrograms per cubic meter ( $\mu\text{g}/\text{m}^3$ ) with no more than one expected exceedance per year. The annual primary PM-10 standard was set at  $50 \mu\text{g}/\text{m}^3$  as an annual arithmetic mean. The secondary PM-10 standards were identical to the primary standards.<sup>1</sup>

On October 17, 2006, EPA revised the primary PM-10 standards by revoking the annual standard of  $50 \mu\text{g}/\text{m}^3$  but retained the 24-hour standard of  $150 \mu\text{g}/\text{m}^3$ . EPA also revoked the annual secondary PM-10 standard. The revised PM-10 NAAQS became effective on December 18, 2006. See 71 FR 61144 and 40 CFR 50.6. Thus, for PM-10, the level of both the primary and secondary 24-hour NAAQS<sup>2</sup> is  $150 \mu\text{g}/\text{m}^3$ . 40 CFR 50.6(a).

### B. Designation, Classification and Air Quality Planning for PM-10 in Truckee Meadows

The Truckee Meadows PM-10 nonattainment area<sup>3</sup> lies in the far southern part of Washoe County, which is located in the northwestern portion of Nevada and is bordered by the State of California to the west and the State of Oregon to the north. Within the State of Nevada, the counties of Humboldt, Pershing, Storey, Churchill, Lyon, and the city of Carson City border Washoe County to the east and south. Located at an average elevation of 4,500 feet above sea level, Truckee Meadows encompasses a land area of

<sup>1</sup> EPA sets two types of NAAQS: "primary" NAAQS requisite to protect public health with an adequate margin of safety, and "secondary" NAAQS requisite to protect public welfare, e.g., protection against visibility impairment and damage to animals, crops, vegetation, and buildings. See CAA 109(b).

<sup>2</sup> We generally refer in this action to the primary and secondary 24-hour PM-10 NAAQS together in the singular (i.e., as "standard").

<sup>3</sup> The Truckee Meadows PM-10 nonattainment area, also known as the "Reno planning area," is geographically identified in 40 CFR 81.329 as "hydrographic area 87."

approximately 200 square miles and is surrounded by mountain ranges, which can lead to persistent wintertime temperature inversions where a layer of cold air is trapped in the valley. Warmer air above the inversion acts as a lid, containing and concentrating air pollutants at ground level.

Much of Washoe County's urban population lives in the Truckee Meadows PM-10 nonattainment area. Anthropogenic activities, such as automobile use and residential wood combustion, are also concentrated here. In the last quarter of the twentieth century, Truckee Meadows experienced rapid growth in population, increasing from approximately 150,000 in 1980 to approximately 330,000 in 2009, an increase of 120 percent over that 29-year period. The two major cities in the area are Reno and Sparks.

EPA initially designated the Truckee Meadows area as nonattainment for the TSP NAAQS in 1978. See 43 FR 8962, 9012 (March 3, 1978). Following EPA's 1987 revisions to the PM NAAQS to replace TSP with PM-10 as the PM indicator, Truckee Meadows was designated and classified by operation of law under the CAA Amendments of 1990 as a moderate nonattainment area for the PM-10 NAAQS. See 56 FR 11101 (March 15, 1991); 56 FR 56694 (November 6, 1991). Effective February 7, 2001, EPA determined that the area had failed to attain both the annual and the 24-hour PM-10 NAAQS<sup>4</sup> by the CAA mandated attainment date for moderate nonattainment areas of December 31, 1994, and reclassified the area under CAA 188(b)(2) by operation of law as a serious nonattainment area for the PM-10 NAAQS. See 66 FR 1268 (January 8, 2001).

Air quality planning and monitoring in Truckee Meadows is the responsibility of the Washoe County District Board of Health ("District"), which administers air quality programs in Washoe County through the District Health Department's Air Quality Management Division ("WCAQMD").

### C. Attainment Determinations

A determination of whether an area's air quality meets the PM-10 NAAQS is

<sup>4</sup> Because the annual PM-10 NAAQS was revoked effective December 18, 2006 (71 FR 61144, October 17, 2006), we do not address the annual standard in this action.

generally based upon the most recent three years of complete, quality-assured data gathered at established National Air Monitoring Stations ("NAMS") or State and Local Air Monitoring Stations ("SLAMS") in the nonattainment area and entered into the EPA Air Quality System ("AQS") database. Data from air monitors operated by State/local agencies in compliance with EPA monitoring requirements must be submitted to the EPA AQS database. Heads of monitoring agencies annually certify that these data are accurate to the best of their knowledge. Accordingly, EPA relies primarily on data in its AQS database when determining the attainment status of areas. See 40 CFR 50.6; 40 CFR part 50, appendix J; 40 CFR part 53; 40 CFR part 58, appendices A, C, D and E. All data are reviewed to determine the area's air quality status in accordance with 40 CFR part 50, appendix K.

The 24-hour PM-10 standard is attained when the expected number of days per calendar year with a 24-hour concentration in excess of the standard (referred to herein as "exceedance"<sup>5</sup>), as determined in accordance with 40 CFR part 50, appendix K, is equal to or less than one.<sup>6</sup> See 40 CFR 50.6 and 40 CFR part 50, appendix K. Three consecutive years of complete air quality data are necessary to show attainment of the 24-hour standard for PM-10. See 40 CFR part 50, appendix K. A complete year of air quality data, as referred to in 40 CFR part 50, appendix K, includes all four calendar quarters with each quarter containing data from at least 75 percent of the scheduled sampling days. *Id.*

<sup>5</sup> An exceedance is defined as a daily value that is above the level of the 24-hour standard (150  $\mu\text{g}/\text{m}^3$ ) after rounding to the nearest 10  $\mu\text{g}/\text{m}^3$  (*i.e.*, values ending in 5 or greater are to be rounded up). Thus, a recorded value of 154  $\mu\text{g}/\text{m}^3$  would not be an exceedance since it would be rounded to 150  $\mu\text{g}/\text{m}^3$  whereas a recorded value of 155  $\mu\text{g}/\text{m}^3$  would be an exceedance since it would be rounded to 160  $\mu\text{g}/\text{m}^3$ . See 40 CFR part 50, appendix K, section 1.0.

<sup>6</sup> The comparison with the allowable expected exceedance rate of one per year is made in terms of a number rounded to the nearest tenth (fractional values equal to or greater than 0.05 are to be rounded up; *e.g.*, an exceedance rate of 1.05 would be rounded to 1.1, which is the lowest rate for nonattainment). See 40 CFR part 50, appendix K, section 2.1(b).

## II. Proposed Determination of Failure To Attain the Standard by the Applicable Attainment Date

Sections 179(c)(1) and 188(b)(2) of the Act require for any PM-10 nonattainment area that EPA determine, within 6 months following the applicable attainment date, whether the area attained the standard by that date. Under section 188(c)(2) of the Act, the latest applicable attainment date for a serious PM-10 nonattainment area that was initially designated as nonattainment by operation of law under the CAA Amendments of 1990, such as the Truckee Meadows area, was December 31, 2001.

To determine whether the Truckee Meadows area attained the PM-10 standard by the applicable attainment date, we reviewed AQS monitoring data from the 1999-2001 period. The AQS database contains three consecutive years of complete, quality-assured and certified PM-10 data for the 1999-2001 period from the four monitors then operating in Truckee Meadows.<sup>7</sup> We have reviewed the monitoring data for this period and found that the Truckee Meadows area experienced two exceedances of the PM-10 standard in 1999 which resulted in an average expected exceedance rate of more than one during the 1999-2001 period, thereby violating the PM-10 standard during that period.<sup>8</sup>

Table 1 provides the highest measured PM-10 concentrations and the number of expected exceedances in Truckee Meadows during the 1999-2001 period.

<sup>7</sup> The four SLAMS operating in Truckee Meadows during the 1999-2001 period were the "Reno3," "South Reno," "Galletti," and "Sparks" monitoring sites. As noted in the discussion in section III, below, two additional monitoring sites in Truckee Meadows, "Toll" and "Plumb-Kit," became operational as SLAMS in 2002 and 2006, respectively. See 2009 Monitoring Network Plan at 21, 36, and U.S. EPA Monitor Description Report, Monitor ID: 32-031-0025-81102-1, dated Nov. 1, 2010.

<sup>8</sup> Because the PM-10 sampling schedule in the Truckee Meadows area was once every six days during the 1999-2001 period, each of the exceedances measured in 1999 resulted in at least six expected exceedances for that calendar year. See U.S. EPA AQS Database and 40 CFR part 50, appendix K, section 3.0. Thus, the expected number of days per year with levels exceeding the standard for the 1999-2001 period (averaged over that three-year period) was more than one, which is a violation of the PM-10 NAAQS. See 40 CFR 50.6.

TABLE 1—MONITORED PM-10 CONCENTRATIONS AND EXPECTED EXCEEDANCES  
[1999–2001]

Monitoring site name and AQS number	Maximum 24-hour (µg/m³)			Expected exceedances (calendar year)			Expected exceedances (3-year average)
	1999	2000	2001	1999	2000	2001	
Reno3 (32–031–0016)	197	109	92	6	0	0	2.0
South Reno (32–031–0020)	90	84	112	0	0	0	0
Galletti (32–031–0022)	215	100	113	6.4	0	0	2.1
Sparks (32–031–1005)	114	68	78	0	0	0	0

Source: U.S. EPA AQS database.

Thus, based on complete, quality-assured and certified monitoring data from the 1999–2001 period, we propose to determine under sections 179(c)(1) and 188(b)(2) of the Act that the Truckee Meadows serious PM-10 nonattainment area failed to attain the PM-10 standard by the applicable attainment date of December 31, 2001.

**III. Proposed Determination of Attainment Based on Current Air Monitoring Data**

The WCAQMD currently operates six SLAMS in the Truckee Meadows PM-10 nonattainment area. See Washoe County Air Quality Management Division, “2009 Ambient Air Monitoring Network Plan, Submitted to EPA Region IX July 1, 2010” (“2009 Monitoring Network Plan”). The six PM-10 monitors in Truckee Meadows are located as follows. In the City of Reno, the “Reno3” and “Galletti” monitoring sites are located at the corners of paved parking lots, in downtown Reno and just south of Interstate 80, respectively; the “Plumb-Kit” site is in a graveled area close to residences, about half a mile west of Interstate 580 and the Reno-Tahoe International Airport; and the

“Toll” site is located along State Route 341, at the corner of the Washoe County School District parking lot. In South Reno, the “South Reno” monitoring site is located in an unpaved, vegetated area at the northeast corner of the Nevada Energy campus. Finally, in the City of Sparks, the “Sparks” monitoring site is located along a paved parking lot about half a mile north of Interstate 80. See generally 2009 Monitoring Network Plan. All of these PM-10 monitor sites are operated on a one-in-six day schedule, except that at the Reno3 site the sampling frequency was recently increased to one-in-three days. *Id.* at 6.

PM-10 data from these six monitors are quality-assured and reported by the WCAQMD to the EPA AQS database. *Id.* at 3. EPA has approved the WCAQMD’s monitoring network as satisfying the network design and data adequacy requirements of 40 CFR part 58. See letter dated September 29, 2009, from Joseph Lapka, Acting Manager, Air Quality Analysis Office, EPA Region 9, to Andrew Goodrich, Director, Washoe County District Health Department, Washoe County AQMD. The WCAQMD annually certifies that the data it

submits to AQS are complete and quality-assured. See, e.g., letter dated April 23, 2010, from Craig Petersen, Senior Air Quality Specialist, WCAQMD, to David Lutz, Data Certification Contact, EPA, “Re: CY2009 Ambient Air Monitoring Data Certification.”

**A. Proposed Determination of Attainment**

The AQS database contains three consecutive years of complete, quality-assured and certified PM-10 data for the 2007–2009 period, the most recent three-year period of such data for Truckee Meadows. We have reviewed the monitoring data for this period and found that no exceedances of the PM-10 NAAQS were recorded in the Truckee Meadows area during this time. The expected exceedance rate for this period was less than one, which means that the area attained the 24-hour PM-10 standard during this time.

Table 2 provides the highest measured PM-10 concentrations and the number of expected exceedances in Truckee Meadows during the 2007–2009 period.

TABLE 2—MONITORED PM-10 CONCENTRATIONS AND EXPECTED EXCEEDANCES  
[2007–2009]

Monitoring site name and AQS number	Maximum 24-hour (µg/m³)			Expected exceedances (calendar year)			Expected exceedances (3-year average)
	2007	2008	2009	2007	2008	2009	
Reno3 (32–031–0016)	69	92	78	0	0	0	0
South Reno (32–031–0020)	75	111	59	0	0	0	0
Galletti (32–031–0022)	130	87	91	0	0	0	0
Toll (32–031–0025)	43	64	46	0	0	0	0
Plumb-Kit (32–031–0030)	108	86	93	0	0	0	0
Sparks (32–031–1005)	76	101	67	0	0	0	0

Source: U.S. EPA AQS database.

Thus, based on complete, quality-assured and certified monitoring data from the 2007–2009 period, we propose to find that the Truckee Meadows PM-10 nonattainment area is currently

attaining the PM-10 NAAQS. Preliminary data available to date for calendar year 2010 also indicate that no monitor in the area has measured an

exceedance of the PM-10 standard during 2010. See Table 3.

**TABLE 3—MONITORED PM-10 CONCENTRATIONS**  
[Preliminary data through June 2010]

Monitoring site name and AQS number	Maximum 24-hour (µg/m³)
Reno3 (32-031-0016) .....	142
South Reno (32-031-0020) .....	52
Galletti (32-031-0022) .....	87
Toll (32-031-0025) .....	33
Plumb-Kit (32-031-0030) .....	77

**TABLE 3—MONITORED PM-10 CONCENTRATIONS—Continued**  
[Preliminary data through June 2010]

Monitoring site name and AQS number	Maximum 24-hour (µg/m³)
Sparks (32-031-1005) .....	48

Source: U.S. EPA AQS database. These data have not yet been certified as meeting EPA's quality-assurance or data completeness requirements.

Moreover, historical data show consistent attainment in the Truckee

Meadows area for each three-year period since 2000-2002. According to these data, Truckee Meadows experienced only one measured exceedance (not constituting a violation) of the PM-10 standard during the ten years since 2000, in 2005. No violations have occurred during this time period. EPA's review of quality-assured AQS data since 2000 thus confirms that the area attained the 24-hour PM-10 NAAQS in 2002 and has continued in attainment since then.<sup>9</sup> See Table 4, below and Tables 2 and 3, above.

**TABLE 4—MONITORED PM-10 CONCENTRATIONS**  
[2000-2006]

Monitoring site name and AQS number	Maximum 24-hour (µg/m³)						
	2000	2001	2002	2003	2004	2005	2006
Reno3 (32-031-0016) .....	109	92	85	69	83	79	91
South Reno (32-031-0020) .....	84	112	45	61	54	71	52
Galletti (32-031-0022) .....	100	113	97	108	126	172	118
Toll (32-031-0025) .....	*	*	57	37	64	75	47
Plumb-Kit (32-031-0030) .....	*	*	*	*	*	*	91
Sparks (32-031-1005) .....	68	78	76	85	90	73	76

Source: U.S. EPA AQS database.

\* Data not available in AQS because SLAMS not yet established.

Thus, the area's monitoring history over the past ten years shows that the Truckee Meadows area has consistently met the 24-hour PM-10 NAAQS, and the most recent three years of complete, quality-assured data show that the area continues to attain the PM-10 standard.

**B. Clean Data Policy: Applicability of Clean Air Act Planning Requirements**

The air quality planning requirements for serious PM-10 nonattainment areas, such as Truckee Meadows, are set out in part D, subparts 1 and 4 of title I of the Act. EPA has issued guidance in a General Preamble<sup>10</sup> describing how we will review State implementation plans (SIPs) and SIP revisions submitted under title I of the Act, including those containing serious PM-10 nonattainment area SIP provisions.

The subpart 1 requirements include, among other things, provisions for reasonably available control measures ("RACM"), reasonable further progress ("RFP"), emissions inventories, a permit program for construction and operation of new or modified major stationary sources in the nonattainment area ("NSR"), contingency measures,

conformity, and additional SIP revisions providing for attainment where EPA determines that the area has failed to attain the standard by the applicable attainment date.

Subpart 4 requirements in CAA section 189 apply specifically to PM-10 nonattainment areas. The requirements for serious PM-10 nonattainment areas include: (1) An NSR program defining "major source" or "major stationary source" to include any source that emits or has the potential to emit at least 70 tons per year of PM-10; (2) an attainment demonstration; (3) provisions for RACM; (4) provisions for Best Available Control Measures ("BACM"); (5) quantitative milestones demonstrating RFP toward attainment by the applicable attainment date; (6) in the case of a serious nonattainment area that fails to attain by the applicable attainment date, plan revisions providing for attainment and for annual reductions in PM-10 or PM-10 precursor emissions within the area of not less than five percent of the amount of such emissions as reported in the most recent inventory ("189(d) plans"); and (7) provisions to ensure that the

control requirements applicable to major stationary sources of PM-10 also apply to major stationary sources of PM-10 precursors except where the Administrator has determined that such sources do not contribute significantly to PM-10 levels which exceed the NAAQS in the area.

For nonattainment areas where EPA determines that monitored data show that the NAAQS have already been achieved, EPA's interpretation, upheld by the Courts, is that the obligation to submit certain requirements of part D, subparts 1, 2 and 4 of the Act are suspended for so long as the area continues to attain. These include requirements for attainment demonstrations, RFP, RACM, and contingency measures, because these provisions have the purpose of helping achieve attainment of the NAAQS. Certain other obligations for PM-10 nonattainment areas, however, are not suspended, such as the NSR and BACM requirements.

This interpretation of the CAA is known as the Clean Data Policy. It is the subject of several EPA memoranda and regulations, and numerous rulemakings

<sup>9</sup> Although the regular PM-10 sampling schedule at the Galletti monitor is once every six days, the single exceedance measured in 2005 did not constitute a violation because the WCAQMD subsequently initiated every-day sampling at that monitor consistent with section 3.1 of 40 CFR part 50, Appendix K. See U.S. EPA AQS Database; see

also "Redesignation Request and Maintenance Plan for the Truckee Meadows 24-Hour PM10 Non-Attainment Area," May 28, 2009, at 4, 5. Thus, the 2005 exceedance resulted in an average expected number of exceedances of 0.3 for each three-year period that includes 2005. For all other three-year

periods between 2000 and 2006, the expected number of exceedances was 0.

<sup>10</sup> "General Preamble for the Implementation of Title I of the Clean Air Act Amendments of 1990," 57 FR 13498 (April 16, 1992), as supplemented at 57 FR 18070 (April 28, 1992).

that have been published in the Federal Register over more than fifteen years. EPA finalized the statutory interpretation set forth in the policy in its final 8-hour ozone implementation rule, 40 CFR 51.918, as part of its "Final Rule to Implement the 8-hour Ozone National Ambient Air Quality Standard—Phase 2" (Phase 2 Final Rule). See discussion in the preamble to the rule at 70 FR 71612, 71645–46 (November 29, 2005). The DC Circuit upheld this Clean Data regulation as a valid interpretation of the CAA. *NRDC v. EPA*, 571 F. 3d 1245 (DC Cir. 2009). EPA also finalized its interpretation in an implementation rule for the NAAQS for particulate matter of 2.5 microns or less (PM<sub>2.5</sub>), 40 CFR 51.1004(c). Thus, EPA has codified the policy when it established final rules governing implementation of new or revised NAAQS for the pollutants. 70 FR 71612, 71644–46 (November 29, 2005); 72 FR 20585, 20665 (April 25, 2007) (PM<sub>2.5</sub> Implementation Rule). Otherwise, EPA applies the policy in individual rulemakings related to specific nonattainment areas. See, e.g., 75 FR 27944 (May 19, 2010) (determination of attainment of the PM–10 standard in Coso Junction, California); 75 FR 6571 (February 10, 2010) (determination of attainment of the 1-hour ozone standard in Baton Rouge, Louisiana).

In its many applications of the Clean Data Policy interpretation to PM–10, EPA has explained that the legal bases set forth in detail in our Phase 2 Final rule, our May 10, 1995 memorandum from John S. Seitz, entitled "Reasonable Further Progress, Attainment Demonstration, and Related Requirements for Ozone Nonattainment Areas Meeting the Ozone National Ambient Air Quality Standard," our PM<sub>2.5</sub> Implementation Rule, and our December 14, 2004 memorandum from Stephen D. Page entitled "Clean Data Policy for the Fine Particle National Ambient Air Quality Standards," are equally pertinent to the interpretation of provisions of subparts 1 and 4 applicable to PM–10. See, e.g., 71 FR 6352 (February 8, 2006) (Ajo, Arizona area); 71 FR 13021 (March 14, 2006) (Yuma, Arizona area); 71 FR 40023 (July 14, 2006) (Weirton, West Virginia area); 71 FR 44920 (August 8, 2006) (Rillito, Arizona area); 71 FR 63642 (October 30, 2006) (San Joaquin Valley, California area); 72 FR 14422 (March 28, 2007) (Miami, Arizona area); and 75 FR 27944 (May 19, 2010) (Coso Junction, California area). EPA's interpretation that the obligation to submit an attainment demonstration, RACM, RFP contingency measures, and other

measures related to attainment under part D of title I of the CAA, pertains whether the standard is PM–10, ozone or PM–2.5.

In our proposed and final rulemakings determining that the San Joaquin Valley nonattainment area attained the PM–10 standard, EPA set forth at length our rationale for applying the Clean Data Policy to PM–10. The Ninth Circuit subsequently upheld this rulemaking, and specifically EPA's Clean Data Policy in the context of the PM–10 standard. *Latino Issues Forum v. EPA*, Nos. 06–75831 and 08–71238 (9th Cir.), Memorandum Opinion, March 2, 2009. In rejecting petitioner's challenge to the Clean Data Policy for PM–10, the Court stated:

As the EPA rationally explained, if an area is in compliance with PM–10 standards, then further progress for the purpose of ensuring attainment is not necessary.

EPA noted in its prior PM–10 rulemakings that the reasons for relieving an area that has attained the relevant standard of certain obligations under part D, subparts 1 and 2, apply equally to part D, subpart 4, which contains specific attainment demonstration and RFP provisions for PM–10 nonattainment areas. In EPA's Phase 2 8-Hour Ozone Final Rule and ozone and PM–2.5 Clean Data memoranda, EPA established that it is reasonable to interpret provisions regarding RFP and attainment demonstrations, along with related requirements, so as not to require SIP submissions if an area subject to those requirements is already attaining the NAAQS (i.e. attainment of the NAAQS is demonstrated with three consecutive years of complete, quality-assured air quality monitoring data). Every U.S. Circuit Court of Appeals that has considered the Clean Data Policy has upheld EPA rulemakings applying its interpretation, for both ozone and PM–10. *Sierra Club v. EPA*, 99 F.3d 1551 (10th Cir. 1996); *Sierra Club v. EPA*, 375 F. 3d 537 (7th Cir. 2004); *Our Children's Earth Foundation v. EPA*, N. 04–73032 (9th Cir. June 28, 2005) (memorandum opinion), *Latino Issues Forum*, supra.

It has been EPA's longstanding interpretation that the general provisions of part D, subpart 1 of the Act (sections 171 and 172) do not require the submission of SIP revisions concerning RFP for areas already attaining the ozone NAAQS. In the General Preamble, we stated:

[R]equirements for RFP will not apply in evaluating a request for redesignation to attainment since, at a minimum, the air quality data for the area must show that the area has already attained. Showing that the

State will make RFP towards attainment will, therefore, have no meaning at that point.

57 FR at 13564. EPA's prior determinations of attainment for PM–10, e.g., for the San Joaquin Valley and Coso Junction areas in California, make clear that the same reasoning applies to the PM–10 provision of part D, subpart 4. See 71 FR 40952 and 71 FR 63642 (proposed and final determination of attainment for San Joaquin Valley); 75 FR 13710 and 75 FR 27944 (proposed and final determination of attainment for Coso Junction).

With respect to RFP, section 171(1) states that, for purposes of part D of title I, RFP "means such annual incremental reductions in emissions of the relevant air pollutant as are required by this part or may reasonably be required by the Administrator for the purpose of ensuring attainment of the applicable NAAQS by the applicable date." Thus, whether dealing with the general RFP requirement of section 172(c)(2), the ozone-specific RFP requirements of sections 182(b) and (c), or the specific RFP requirements for PM–10 areas of part D, subpart 4, section 189(c)(1), the stated purpose of RFP is to ensure attainment by the applicable attainment date. Section 189(c)(1) states that:

Plan revisions demonstrating attainment submitted to the Administrator for approval under this subpart shall contain quantitative milestones which are to be achieved every 3 years until the area is redesignated attainment and which demonstrate reasonable further progress, as defined in section 7501(1) of this title, toward attainment by the applicable date.

Although this section states that revisions shall contain milestones which are to be achieved until the area is redesignated to attainment, such milestones are designed to show reasonable further progress "toward attainment by the applicable attainment date," as defined by section 171. Thus, it is clear that once the area has attained the standard, no further milestones are necessary or meaningful. This interpretation is supported by language in section 189(c)(3), which mandates that a State that fails to achieve a milestone must submit a plan that assures that the State will achieve the next milestone or attain the NAAQS if there is no next milestone. Section 189(c)(3) assumes that the requirement to submit and achieve milestones does not continue after attainment of the NAAQS.

In the General Preamble, we noted with respect to section 189(c) that the purpose of the milestone requirement "is 'to provide for emission reductions adequate to achieve the standards by the applicable attainment date' (H.R. Rep.

No. 490 101st Cong., 2d Sess. 267 (1990)).” 57 FR 13539 (April 16, 1992). If an area has in fact attained the standard, the stated purpose of the RFP requirement will have already been fulfilled.<sup>11</sup> EPA took this position with respect to the general RFP requirement of section 172(c)(2) in the April 16, 1992 General Preamble and also in the May 10, 1995 memorandum with respect to the requirements of sections 182(b) and (c). In our prior applications of the Clean Data Policy to PM-10, we have extended that interpretation to the specific provisions of part D, subpart 4. See, e.g., 71 FR 40952 and 71 FR 63642 (proposed and final determination of attainment for San Joaquin Valley); 75 FR 13710 and 75 FR 27944 (proposed and final determination of attainment for Coso Junction).

In the General Preamble, we stated, in the context of a discussion of the requirements applicable to the evaluation of requests to redesignate nonattainment areas to attainment, that the “requirements for RFP will not apply in evaluating a request for redesignation to attainment since, at a minimum, the air quality data for the area must show that the area has already attained. Showing that the State will make RFP towards attainment will, therefore, have no meaning at that point.” 57 FR 13564. See also our September 4, 1992 memorandum from John Calcagni, entitled “Procedures for Processing Requests to Redesignate Areas to Attainment” (Calcagni memo), p. 6.

Similarly, the requirements of section 189(c)(2) with respect to milestones no longer apply so long as an area has attained the standard. Section 189(c)(2) provides in relevant part that:

Not later than 90 days after the date on which a milestone applicable to the area occurs, each State in which all or part of such area is located shall submit to the Administrator a demonstration \* \* \* that the milestone has been met.

<sup>11</sup> Thus, we believe that it is a distinction without a difference that section 189(c)(1) speaks of the RFP requirement as one to be achieved until an area is “redesignated attainment,” as opposed to section 172(c)(2), which is silent on the period to which the requirement pertains, or the ozone nonattainment area RFP requirements in sections 182(b)(1) or 182(c)(2), which refer to the RFP requirements as applying until the “attainment date,” since section 189(c)(1) defines RFP by reference to section 171(1) of the Act. Reference to section 171(1) clarifies that, as with the general RFP requirements in section 172(c)(2) and the ozone-specific requirements of section 182(b)(1) and 182(c)(2), the PM-specific requirements may only be required “for the purpose of ensuring attainment of the applicable national ambient air quality standard by the applicable date.” 42 U.S.C. section 7501(1). As discussed in the text of this rulemaking, EPA interprets the RFP requirements, in light of the definition of RFP in section 171(1), and incorporated in section 189(c)(1), to be a requirement that no longer applies once the standard has been attained.

Where the area has attained the standard and there are no further milestones, there is no further requirement to make a submission showing that such milestones have been met. As noted above, this is consistent with the position that EPA took with respect to the general RFP requirement of section 172(c)(2) in the April 16, 1992 General Preamble and also in the May 10, 1995 Seitz memorandum with respect to the requirements of section 182(b) and (c). In the May 10, 1995 Seitz memorandum, EPA also noted that section 182(g), the milestone requirement of subpart 2, which is analogous to provisions in section 189(c), is suspended upon a determination that an area has attained. The memorandum, also citing additional provisions related to attainment demonstration and RFP requirements, stated:

Inasmuch as each of these requirements is linked with the attainment demonstration or RFP requirements of section 182(b)(1) or 182(c)(2), if an area is not subject to the requirement to submit the underlying attainment demonstration or RFP plan, it need not submit the related SIP submission either.

1995 Seitz memorandum at 5.

With respect to the attainment demonstration requirements of section 189(a)(1)(B), an analogous rationale leads to the same result. Section 189(a)(1)(B) requires that the plan provide for “a demonstration (including air quality modeling) that the [SIP] will provide for attainment by the applicable attainment date \* \* \*.” As with the RFP requirements, if an area is already monitoring attainment of the standard, EPA believes there is no need for an area to make a further submission containing additional measures to achieve attainment. This is also consistent with the interpretation of the section 172(c) requirements provided by EPA in the General Preamble, the Page memo, and the section 182(b) and (c) requirements set forth in the Seitz memo. As EPA stated in the General Preamble, no other measures to provide for attainment would be needed by areas seeking redesignation to attainment since “attainment will have been reached.” 57 FR at 13564.

Other SIP submission requirements are linked with these attainment demonstration and RFP requirements, and similar reasoning applies to them. These requirements include the contingency measure requirements of sections 172(c)(9) and 182(c)(9). We have interpreted the contingency measure requirements of sections 172(c)(9) and 182(c)(9) as no longer applying when an area has attained the

standard because those “contingency measures are directed at ensuring RFP and attainment by the applicable date.” 57 FR at 13564; Seitz memo, pp. 5–6.

Both sections 172(c)(1) and 189(a)(1)(C) require “provisions to assure that reasonably available control measures” (i.e., RACM) are implemented in a nonattainment area. The General Preamble, 57 FR at 13560 (April 16, 1992), states that EPA interprets section 172(c)(1) so that RACM requirements are a “component” of an area’s attainment demonstration. Thus, for the same reason the attainment demonstration no longer applies by its own terms, the requirement for RACM no longer applies. EPA has consistently interpreted this provision to require only implementation of potential RACM measures that could contribute to reasonable further progress or to attainment. General Preamble, 57 FR at 13498. Thus, where an area is already attaining the standard, no additional RACM measures are required.<sup>12</sup> EPA is interpreting section 189(a)(1)(C) consistent with its interpretation of section 172(c)(1).<sup>13</sup>

Finally, in the case of a serious PM-10 nonattainment area that does not attain the PM-10 standard by the applicable attainment date, sections 189(d) and section 179(d) require the State to submit additional SIP revisions providing for attainment of the standard. Section 189(d), which applies to any serious PM-10 nonattainment area that fails to attain by the applicable attainment date, requires the State to submit “plan revisions which provide for attainment of the PM-10 air quality standard and, from the date of such submission until attainment, for an annual reduction in PM-10 or PM-10 precursor emissions within the area of not less than 5 percent” of inventoried PM-10 and PM-10 precursor emissions. Section 179(d), which applies to any nonattainment area for which EPA has made a determination under section 179(c) of failure to attain by the applicable attainment date, requires the State to submit plan revisions meeting

<sup>12</sup> The EPA’s interpretation that the statute only requires implementation of RACM measures that would advance attainment was upheld by the United States Court of Appeals for the Fifth Circuit (*Sierra Club v. EPA*, 314 F.3d 735, 743–745 (5th Cir. 2002)), and by the United States Court of Appeals for the DC Circuit (*Sierra Club v. EPA*, 294 F.3d 155, 162–163 (DC Cir. 2002)).

<sup>13</sup> EPA does not, however, interpret the BACM requirement in section 189(b)(1)(B) of the CAA as being suspended upon a determination of attainment. We note that we have approved several PM-10 control measures into the Truckee Meadows portion of the Nevada SIP as satisfying BACM control requirements. See 71 FR 14386 (March 22, 2006), 72 FR 25969 (May 8, 2007), and 72 FR 33397 (June 18, 2007).

the requirements of CAA sections 110 and 172 and “such additional measures as the Administrator may reasonably prescribe” including measures that can be feasibly implemented in the area.

As discussed above in section II of this document, the Truckee Meadows is a serious nonattainment area that did not attain the PM-10 standard by the applicable attainment date of December 31, 2001. *See* CAA 188(c)(2).<sup>14</sup> However, as discussed in section III.A of this document, the area did attain the PM-10 standard beginning in 2002, and has continued in attainment during the decade that followed. As explained at length in the memoranda and rulemakings cited above, the obligations to submit SIPs for RFP, attainment demonstrations, and certain related SIP submissions are suspended once EPA determines an area has attained the standard, since their purpose, to achieve attainment, will already have been fulfilled. Section 189(d) requires submittal of plan revisions “which provide for attainment of the PM-10 air quality standard” and annual emission reductions of at least five percent “until attainment.” Similarly, section 179(d) requires submittal of plan revisions meeting the requirements of section 110 and section 172, which requires generally that submitted plan provisions “provide for attainment of the national primary ambient air quality standards.” Because these requirements apply to nonattainment areas that have failed to attain a standard by the applicable attainment date and are directed at achieving attainment, we believe that the obligations to submit plans under these requirements are suspended when EPA determines that the area has attained the standard, for as long as the area continues to attain. Thus, based on our proposed determination that the Truckee Meadows area is now attaining the PM-10 NAAQS in section III.A above, we propose to suspend the requirement for additional SIP submittals under sections 189(d) and 179(d).

We emphasize that the suspension of the obligation to submit SIP revisions concerning these RFP, attainment demonstration, RACM, and other related requirements exists only for as long as the Truckee Meadows area continues to monitor attainment of the standard. If EPA determines, after notice-and-

<sup>14</sup> Truckee Meadows experienced two exceedances of the PM-10 NAAQS in 1999 which resulted in an expected number of days per year with levels above 150 µg/m<sup>3</sup> for the 1999–2001 period (averaged over that three-year period) of more than one, thereby violating the PM-10 standard during that period. *See* U.S. EPA AQS Database; 40 CFR 50.6.

comment rulemaking, that the area has monitored a violation of the NAAQS, the basis for the requirements being suspended would no longer exist. In that case, the area would again be subject to a requirement to submit the pertinent SIP revision or revisions and would need to address those requirements. Thus, a final determination that the area need not submit one of the pertinent SIP submittals amounts to no more than a suspension of the requirements for so long as the area continues to attain the standard. Only if and when EPA redesignates the area to attainment would the area be relieved of these submission obligations. Attainment determinations under the Clean Data policy do not shield an area from obligations unrelated to attainment in the area, such as provisions to address pollution transport.

As set forth above, based on our proposed determination that the Truckee Meadows area is currently attaining the PM-10 NAAQS (*see* section III.A above), we propose to find that the obligations to submit planning provisions to meet the requirements for an attainment demonstration, reasonable further progress plans, reasonably available control measures, contingency measures, and additional SIP revisions under sections 189(d) and 179(d) no longer apply for so long as the area continues to monitor attainment of the PM-10 NAAQS.<sup>15</sup> If in the future, EPA determines after notice-and-comment rulemaking that the area again violates the PM-10 NAAQS, the basis for the attainment demonstration, RFP, RACM, contingency measure, and additional section 189(d) and 179(d) plan requirements being suspended would no longer exist. In that event, we would notify the State that we have determined that the area is no longer attaining the PM-10 standard and provide notice to the public in the Federal Register.

#### IV. EPA's Proposed Actions

Pursuant to CAA sections 188(b)(2) and 179(c)(1) and based on complete, quality-assured data for the 1999–2001 period meeting the requirements of 40

<sup>15</sup> We note that our application of the Clean Data Policy to Truckee Meadows is consistent with actions we have taken for other PM-10 nonattainment areas that we also determined were attaining the standard. *See* 71 FR 6352 (February 8, 2006) (Ajo, Arizona area); 71 FR 13021 (March 14, 2006) (Yuma, Arizona area); 71 FR 40023 (July 14, 2006) (Weirton, West Virginia area); 71 FR 44920 (August 8, 2006) (Rillito, Arizona area); 71 FR 63642 (October 30, 2006) (San Joaquin Valley, California area); 72 FR 14422 (March 28, 2007) (Miami, Arizona area); and 75 FR 27944 (May 19, 2010) (Coso Junction, California).

CFR part 50, appendix K, we propose to determine that the Truckee Meadows nonattainment area failed to attain the 24-hour PM-10 NAAQS by the applicable attainment date of December 31, 2001. Failure by a “serious” nonattainment area such as Truckee Meadows to attain the PM-10 NAAQS by the applicable attainment date triggers a requirement for the State to submit additional plan revisions providing for attainment under CAA sections 189(d) and 179(d).

Separately and independently of the determination proposed above, we also propose to determine, based on the most recent three years of complete, quality-assured data meeting the requirements of 40 CFR part 50, appendix K, that the Truckee Meadows area is currently attaining the 24-hour PM-10 NAAQS. In conjunction with and based upon our proposed determination that Truckee Meadows is currently attaining the standard, EPA proposes to determine that the obligation to submit the following CAA requirements is not applicable for so long as the area continues to attain the PM-10 standard: The part D, subpart 4 obligations to provide an attainment demonstration pursuant to section 189(a)(1)(B), the RACM provisions of section 189(a)(1)(C), the RFP provisions of section 189(c), the requirement for 189(d) plans, the attainment demonstration, RACM, RFP and contingency measure provisions of part D, subpart 1 contained in section 172 of the Act, and the requirement for additional plan revisions in section 179(d) of the Act.

This proposed action, if finalized, would not constitute a redesignation to attainment under CAA section 107(d)(3) because we would not yet have approved a maintenance plan as required under section 175A of the CAA or determined that the area has met the other CAA requirements for redesignation. The classification and designation status in 40 CFR part 81 would remain serious nonattainment for this area until such time as EPA determines that Nevada meets the CAA requirements for redesignation of the Truckee Meadows area to attainment.

#### V. Statutory and Executive Order Reviews

This action proposes to make two separate determinations regarding attainment based on air quality, and would, if finalized, result in the suspension of certain Federal requirements, and/or would not impose additional requirements beyond those imposed by State law or by the Clean



Air Act. For that reason, this proposed action:

- Is not a "significant regulatory action" subject to review by the Office of Management and Budget under Executive Order 12866 (58 FR 51735, October 4, 1993);
- Does not impose an information collection burden under the provisions of the Paperwork Reduction Act (44 U.S.C. 3501 *et seq.*);
- Is certified as not having a significant economic impact on a substantial number of small entities under the Regulatory Flexibility Act (5 U.S.C. 601 *et seq.*);
- Does not contain any unfunded mandate or significantly or uniquely affect small governments, as described in the Unfunded Mandates Reform Act of 1995 (Pub. L. 104-4);
- Does not have Federalism implications as specified in Executive Order 13132 (64 FR 43255, August 10, 1999);
- Is not an economically significant regulatory action based on health or safety risks subject to Executive Order 13045 (62 FR 19885, April 23, 1997);
- Is not a significant regulatory action subject to Executive Order 13211 (66 FR 28355, May 22, 2001);
- Is not subject to requirements of Section 12(d) of the National Technology Transfer and Advancement Act of 1995 (15 U.S.C. 272 note) because application of those requirements would be inconsistent with the Clean Air Act; and
- Does not provide EPA with the discretionary authority to address disproportionate human health or environmental effects with practical, appropriate, and legally permissible methods under Executive Order 12898 (59 FR 7629, February 16, 1994).

In addition, this proposed rule does not have Tribal implications as specified by Executive Order 13175 (65 FR 67249, November 9, 2000), because the SIP obligations discussed herein do not apply to Indian Tribes and thus will not impose substantial direct costs on Tribal governments or preempt Tribal law.

Authority: 42 U.S.C. 7401 *et seq.*

Dated: February 17, 2011.

Jared Blumenfeld,

Regional Administrator, Region IX.

[FR Doc. 2011-4376 Filed 2-25-11; 8:45 am]

BILLING CODE 6560-50-P

## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### 42 CFR Part 5

#### Negotiated Rulemaking Committee on Designation of Medically Underserved Populations and Health Professional Shortage Areas; Notice of Meeting

AGENCY: Health Resources and Services Administration, HHS.

ACTION: Negotiated Rulemaking Committee meeting.

**SUMMARY:** In accordance with section 10(a)(2) of the Federal Advisory Committee Act (Pub. L. 92-463), notice is hereby given of the following meeting of the Negotiated Rulemaking Committee on Designation of Medically Underserved Populations and Health Professional Shortage Areas.

**DATES:** Meetings will be held on March 8, 2011, 9:30 a.m. to 6 p.m.; March 9, 2011, 9 a.m. to 6 p.m.; and March 10, 2011, 9 a.m. to 4 p.m.

**ADDRESSES:** Meetings will be held at the Radisson Hotel Reagan National Airport, 2020 Jefferson Davis Highway, Arlington, Virginia 22202, (703) 920-8600.

**FOR FURTHER INFORMATION CONTACT:** For more information, please contact Nicole Patterson, Office of Shortage Designation, Bureau of Health Professions, Health Resources and Services Administration, Room 9A-18, Parklawn Building, 5600 Fishers Lane, Rockville, Maryland 20857, Telephone (301) 443-9027, E-mail:

[npatterson@hrsa.gov](mailto:npatterson@hrsa.gov) or visit <http://www.hrsa.gov/advisorycommittees/shortage/>.

**SUPPLEMENTARY INFORMATION:** Status: The meeting will be open to the public.

**Purpose:** The purpose of the Negotiated Rulemaking Committee on Designation of Medically Underserved Populations and Health Professional Shortage Areas (Committee) is to establish criteria and a comprehensive methodology for Designation of Medically Underserved Populations and Primary Care Health Professional Shortage Areas, using a Negotiated Rulemaking (NR) process. It is hoped that use of the NR process will yield consensus among technical experts and stakeholders on a new rule for designation of medically underserved populations and primary care health professions shortage areas, which would be published as an Interim Final Rule in accordance with Section 5602 the Affordable Care Act, Public Law 111-148.

**Agenda:** The meeting will be held on Tuesday, March 8; Wednesday, March

9; and Thursday, March 10. It will include a discussion of various components of a possible methodology for identifying areas of shortage and underservice, based on the recommendations of the Committee in the previous meeting. The Thursday meeting will also include development of the agenda for the next meeting. Members of the public will have the opportunity to provide comments during the meeting on Thursday afternoon, March 10.

Requests from the public to make oral comments or to provide written comments to the Committee should be sent to Nicole Patterson at the contact address above at least 10 days prior to the first day of the meeting, Wednesday, March 8. The meeting will be open to the public as indicated above, with attendance limited to space available. Individuals who plan to attend and need special assistance, such as sign language interpretation or other reasonable accommodations, should notify the contact person listed above at least 10 days prior to the meeting.

The Committee is working to meet the requirement in the Affordable Care Act under tight timeframes. As work has progressed, it has been determined that more time will be needed to complete the assignment due to its complexity, resulting in the Committee's decision to extend planned meetings. As a result, the logistical challenges encountered with extending planned meetings and scheduling additional meetings hindered an earlier publishing of the meeting notice.

Dated: February 23, 2011.

Reva Harris,

Acting Director, Division of Policy and Information Coordination.

[FR Doc. 2011-4388 Filed 2-25-11; 8:45 am]

BILLING CODE 4165-15-P

## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### 42 CFR Part 6

RIN 0906-AA77

#### Federal Tort Claims Act (FTCA) Medical Malpractice Program Regulations: Clarification of FTCA Coverage for Services Provided to Non-Health Center Patients

AGENCY: Health Resources and Services Administration, HHS.

ACTION: Notice of proposed rulemaking.

**SUMMARY:** The Federally Supported Health Centers Assistance Act of 1992, as amended in 1995 (FSHCAA), provides for liability protection for



# Washoe County Health District

DBOH AGENDA ITEM # 15.F



**Public Health**  
Prevent Promote Protect

March 15, 2011

**TO:** District Board of Health Members

**FROM:** Mary-Ann Brown, R.N., M.S.N.  
Interim Health Officer Washoe County Health District

**SUBJECT:** Interim Health Officer Report

## **Elements of Interim Health Officer Plan Completed as of February 15, 2011.**

### 2010-2011 Legislative Sessions

- Testimony was provided by the Interim Health Officer on March 8<sup>th</sup> during the State of Nevada Health and Human Services Budget hearing in opposition to the three areas of fiscal and programmatic impact to WCHD presented in the proposed budget. These areas included:
  - ~Food inspections for higher education
  - ~Elimination of funding and transfer of responsibility for Tuberculosis (TB) medical treatment
  - ~Requiring payment for (Emergency Medical System) EMS standards, training and licensure program
- Sixty eight bills to date have been reviewed and analyzed for the Washoe Bills tracking system including fiscal impacts as requested. Several staff have testified. Randy Todd PhD EPHP Division Director testified on 2/28 in support of AB98 (Enacts the Uniform Emergency Volunteer Health Practitioner Act) as requested by Dr Furman and the DBOH. Details can be found in DBOH tracking report. All testimony is coordinated with the Washoe County legislative team.
- DBOH Bill tracking reports continue to be presented at each Board meeting. As requested the City of Sparks will now receive the WCHD Bill tracking reports after DBOH approval.

### Budget

- The required FY2011/2012 Budget meeting with all three WCHD jurisdictions was held. A verbal summary of the meeting was presented at the last DBOH meeting.

**DBOH AGENDA ITEM # 15.F.**

1001 EAST NINTH STREET / P.O. BOX 11130, RENO, NEVADA 89520 (775) 328-2400 FAX (775) 328-2279

[www.washoecounty.us/health](http://www.washoecounty.us/health)

WASHOE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER  
PRINTED ON RECYCLED PAPER

- A meeting was held with State of Nevada Health and Human Services Emergency Medical Services (EMS) leadership regarding the proposed requirement for the Health District to assume the EMS standards, training and licensure program. Opposition to the plan was verbalized. Discussion included potential opportunities for efficiencies and updates to operations within the current program.
- Meetings and discussion ongoing with Kevin Schiller Washoe County Social Service Director on efforts to maintain prevention services for high risk infants and families during budget cuts.
- Washoe County Department Heads who have permitting, inspection and enforcement functions, Assistant County Manager Dave Childs and WCHD Interim Health Officer are meeting to discuss options for internal service sharing and potential opportunities for consolidation.
- The Interim Health Officer is scheduled to present the WCHD Budget for FY2011-2012 on Monday 4/4. The budget presentation will include potential options to reach the 75% and 90% budget funding scenarios.

#### Human Resources

- Leadership continues to work on conducting employee evaluations to bring all staff into compliance. Data has been provided to each Division Director on compliance rates.
- Work continues with the Human Resources (HR) Director and staff to address employee development needs within WCHD.

#### Communication

- Interim Health Officer Friday 5's continue to be distributed weekly. Key budget information has been included as an additional method of providing timely information to staff.
- Introductory meeting held with Sparks City Manager Shaun Carey on 2/29. Meeting with City of Reno leadership pending.
- Meeting held with Commissioner Bonnie Weber on 3/14 to provide general information on WCHD and discuss current challenges.
- Walking rounds, informal meetings, attendance at trainings and staff meetings continues.

#### Washoe County & Community Activities

- Attendance and participation with various community Boards, committees and work groups. Examples include:
  1. Governor Sandoval Release of The Economic Impact of Early Care and Education in Nevada at the Governor's Mansion on 2/23
  2. Governor's Workforce Investment Board Healthcare Sector Council Meeting 2/28
  3. Maternal Child Health Legislative Reception 3/2
  4. Juvenile Services Reregistered Nurse Interview Team 3/4
  5. ICMA Webinar, Getting Ready for the Budget Process: How to Use Priority Based Budgeting 3/10

6. Nevada Coalition for Safe Injection Practices Meeting 3/10
7. EMS Multi-stakeholder Taskforce 3/10

District Board of Health Information and Resources

1. Japan Disaster Information and Resources Links (attached)
2. Nevada Public Health Performance Improvement Manager Job Description (attached). This position will manage and coordinate state-wide efforts to assist the local health authorities in setting up performance management and quality improvement programs in preparation for public health accreditation by the Public Health Accreditation Board.



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Mary-Ann Brown RN MSN  
Interim Health Officer  
Washoe County Health District

## Japan Disaster Information and Resource Links:

The American Red Cross and Google have set up web pages to assist in locating people in the area. Those links are:

- Red Cross person search web page:  
<https://safeandwell.communityos.org/cms/index.php>
- Google Japan Person Finder: <http://japan.person-finder.appspot.com/?lang=en>
- The Google page in Japanese: <http://japan.person-finder.appspot.com/?lang=ja>

Inquiries concerning U.S. citizens living or traveling in Japan can be referred to the U.S. Department of State, Office of Overseas Citizens Services at 1-888-407-4747 or 202 647-5225.

A tsunami warning is in effect for the Pacific, including Hawaii and the Pacific coasts of the United States, Central America, and South America.

- Hawaii Red Cross tsunami coverage on twitter: <http://twitter.com/hawaiiredcross>
- NOAA Pacific Tsunami Warning Center: <http://www.weather.gov/ptwc/>
- Reuters tsunami map:  
<http://static.reuters.com/resources/media/global/editorial/interactives/JapanQuake/QUAKE-PACIFIC-C.gif>

News story links:

- Reuters: <http://www.reuters.com/article/2011/03/11/us-japan-quake-idUSTRE72A0SS20110311>
- BBC: <http://www.bbc.co.uk/news/world-asia-pacific-12709598>
- NY Times: <http://www.nytimes.com/2011/03/12/world/asia/12japan.html?hp>
- LA Times: <http://www.latimes.com/news/nationworld/world/la-fg-japan-quake-20110311,0,1950058.story>

All tsunami resources will be posted on CDC's Tsunami webpage: <http://emergency.cdc.gov/disasters/tsunamis/>. The CDC Emergency twitter account (<http://twitter.com/CDCEMERGENCY>) will be tweeting basic messages pointing to CDC pages (e.g. "There are safety and health concerns following a tsunami – learn more: <http://emergency.cdc.gov/disasters/tsunamis/>") and retweeting HHS, FEMA and other federal agency messages.

<http://www.nrc.gov/reading-rm/doc-collections/news/2011/>  
The latest updates from the Nuclear Regulatory Commission.



## JOB DESCRIPTION

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<b>JOB TITLE:</b>	<b>Performance Improvement Manager</b>	<b>JOB CODE:</b> 00000
<b>EMPLOYER:</b>	<b>Nevada Public Health Foundation</b>	<b>FLSA STATUS:</b> Exempt
<b>REPORTS TO:</b>	<b>Executive Director</b>	<b>Salary:</b> \$60,000/year

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### SUMMARY OF JOB PURPOSE

Manages and coordinates state-wide efforts to assist the local health authorities (LHA) located in Carson City, Washoe County and Clark County in setting up performance management and quality improvement (QI) programs in preparation for public health accreditation by the Public Health Accreditation Board (PHAB). For purposes of this announcement, the LHA means Carson City, Washoe and Clark Counties. This position plays a vital role in helping to develop the accreditation prerequisites for each of the LHA.

### ESSENTIAL FUNCTIONS

*This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.*

1. Provides education on national public health performance standards and the accreditation process to local health agency staff, local boards of health and community partners.
2. Assists LHAs in conducting a community health assessment and use the results, in collaboration with the LHAs and the community, on developing a community health improvement plan.
3. Works with each LHA in developing or updating agency strategic plans.
4. Completes the PHAB Health Department Readiness Checklist for each of the LHAs.
5. Completes a Performance Management Self-Assessment Tool for each of the LHAs. This position can utilize the assessment provided by the Association of State and Territorial Health Officials or a similar tool.
6. Helps to develop a workgroup, with representation for each of the LHAs, to oversee the project.
7. Conducts an economic Return on Investment (ROI) assessment for each of the LHAs.
8. Provides support to the LHAs in coordinating assessments and researching, organizing and preparing required documentation for completion of the PHAB accreditation process.
9. Works with the assigned LHA accreditation coordinator and accreditation team through the PHAB accreditation evaluation.
10. Provides hands on support to LHAs in producing and compiling the required documentation necessary for PHAB accreditation.
11. Researches and designs appropriate organization-wide performance and quality training. Coordinates performance management and quality improvement capacity building for all levels of the LHA's management and employees.
12. Trains in-house performance and quality improvement trainers in the LHAs for various performance and quality improvement programs.



13. Attends and participate in a variety of professional group meetings and conferences.
14. Assists and train LHAs in QI process and implementation.
15. Completes necessary financial and progress reports as specified by the State Health Division.

**QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

**Education and Experience**

Master's degree in public health preferred; Bachelor's degree from an accredited college or university in public or business administration or related field may be accepted. 3-5 years experience in public health management, planning or public policy is required, preferably in, or in association with, a local public health agency. Experience in Performance Improvement Management and Quality is desired.

**Language skills**

Candidate has the ability to read and interpret documents; write routine reports and correspondence; speak effectively before staff and partners.

**Mathematical skills:**

Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions and decimals. Candidate has ability to compute rate, ratio and percentage.

**Reasoning ability**

Candidate has the ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardizations exist. Ability to interpret a variety of instructions furnished in written, oral diagram or schedule form.

**Other knowledge, skills & abilities**

- Knowledge of public health functions and Essential Public Health Services, public health organizations and programs.
- Skilled in communicating effectively and facilitation group processes.
- Skilled in planning, designing and evaluating public health program initiatives.
- Ability to adapt and apply Quality Improvement in a public health setting.
- Ability to establish and maintain effective and productive working relationships with public and private organizations, practices, partnerships and programs within the LHA's communities.
- Ability to learn the operation of local public health agencies, organization, delivery and financing of local public health services.

**CERTIFICATES, LICENSES, REGISTRATIONS:**

- Possession of, or ability to obtain, an appropriate, valid Nevada driver's license.

**PHYSICAL DEMANDS**

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.



## JOB DESCRIPTION

## Performance Improvement

While performing the duties of this job, the employee is regularly required to sit; use hand, finger, handle, or feel; reach with hands and arms; and talk or hear. The employee frequently is required to walk. The employee is occasionally required to stand; climb or balance; stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust.

### WORKING ENVIRONMENT

The work environment characteristics described herein are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Office and field environment; travel from site to site; extensive public contact; exposure to computer screens; exposure to traffic conditions and external environment when traveling from one office to another.

### CONDITIONS

*All required licenses must be maintained in an active status without suspension or revocation throughout employment.*

*Any employee may be required to stay at or return to work during public health incidents and/or emergencies to perform duties specific to this classification or to perform other duties as requested in an assigned response position. This may require working a non-traditional work schedule or working outside normal assigned duties during the incident and/or emergency.*

*Applicant acknowledges this position is grant funded for one year only and continuous employment is based on the Nevada Public Health Foundation receiving continued financial support for the position.*

**I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.**

**PRINT NAME:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_