

Washoe County



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KEVIN DICK
Interim District Health Officer

LESLIE ADMIRAND
Deputy District Attorney

Health District

WASHOE COUNTY HEALTH DISTRICT
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MEETING NOTICE AND AGENDA

Washoe County District Board of Health

Date and Time of Meeting: Thursday, December 19, 2013, 1:00 p.m.

Place of Meeting: Washoe County Health District
 1001 East Ninth Street, Building B
 South Auditorium
 Reno, Nevada 89512

District Board of Health Meeting Agenda

All items numbered or lettered below are hereby designated **for possible action** as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

Time	Agenda Item No.	Agenda Item	Presenter
1:00 PM	*1.	Call to Order, Pledge of Allegiance Led by Invitation	Mr. Smith
	*2.	Roll Call	Mr. Mayo
Public Comment	*3.	Public Comment (limited to three (3) minutes per person)	Mr. Smith
	4.	Approval/Deletions to Agenda for the December 19, 2013 Meeting	Mr. Smith
	5.	Approval/Additions/Deletions to the Minutes of the November 21, 2013 Regular Meeting	Mr. Smith
	*6.	Recognitions A. Introduction of New Employee(s) - 1. Jan Houk – Public Health Nurse – CCHS – 11/18/13 B. Promotions – 1. Linda Gabor – Public Health Nurse Supervisor – CCHS – 12/9/13 2. Luke Franklin – Senior Environmental Specialist – EHS – 12/2/13 C. Years of Service – Jacqueline Chaidez – WIC – 10 Years	Mr. Smith and Mr. Dick

Time	Agenda Item No.	Agenda Item	Presenter
		for November, 2013; *B. Update of REMSA's Community Activities Since November, 2013	
	11.	Presentation, Discussion, and Possible Direction to Staff regarding Emergency Medical Services ("EMS"), Including Recommendations Contained in the TriData Report and Various Other EMS Studies	Dr. Todd
	12.	Presentation, Possible Discussion with Recommendation for Approval of the Revisions to the District Board of Health's Multi-Casualty Incident Plan (MCIP)	Ms. Conti
	*13.	Review and Acceptance of the Monthly Public Health Fund Revenue and expenditure Report for November 2013	Ms. Stickney
	14.	Update on Citation and Enforcement Regarding Prevention of Bear Activity within Populated Areas (Continued from November 21, 2013)	Mr. English
	15.	Presentation, Possible Discussion with Recommendation for Acceptance of the Washoe County Health District 2012 Annual Communicable Disease (CD) Summary	Dr. Todd
	16.	Recommendation to Approve an Employment Agreement Between the Washoe County District Board of Health and Mr. Kevin Dick, for the Position of District Health Officer	Mr. Smith
	*17.	<u>Staff Reports and Program Updates</u> A. Director, Epidemiology and Public Health Preparedness Communicable Disease; Public Health Preparedness; Emergency Medical Services; and Vital Statistics	Dr. Todd
		B. Director, Community and Clinical Health Services Clinical Programs and Non-Communicable Disease Updates	Mr. Kutz
		C. Director, Environmental Health Services Food Program; Land Development; Solid Waste / Special Events; and Vector-Borne Disease Program	Mr. Sack
		D. Acting Director, Air Quality Management Air Quality; Planning and Monitoring Activity; Permitting Activity; Compliance & Inspection Activity; and Permitting & Enforcement Activity	Ms. Albee
		E. Administrative Health Services Officer WIC Program Update	Ms. Stickney
		F. Interim District Health Officer REMSA/EMS; Fundamental Review; Permit Software Project;	Mr. Dick

Time	Agenda Item No.	Agenda Item	Presenter
		Quality Improvement Initiative; Staffing; Other Events and Activities, and Health District Media Contacts and Outreach	
Board Comment	*18.	Limited to Announcements or Issues for Future Agendas	Mr. Smith
	19.	Emergency Items	Mr. Dick
Public Comment	*20.	Public Comment (limited to three (3) minutes per person). No action may be taken.	Mr. Smith
	21.	Adjournment	Mr. Smith

Business Impact Statement: A Business Impact Statement is available at the Washoe County Health District for those items denoted with a “\$.”

Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent.

The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Time Limits: Public comments are welcomed during the Public Comment periods for all matters whether listed on the agenda or not. All comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Response to Public Comments: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV
Reno City Hall, 1 E. 1st St., Reno, NV
Sparks City Hall, 431 Prater Way, Sparks, NV

Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Washoe County Health District Website www.washoecounty.us/health

Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Mr. Bill Flores, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Mr. Flores is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at wflores@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.

Washoe County



Health District

**Washoe County District Board of Health
Regular Meeting Minutes
December 19, 2013**

PRESENT: Chair Matt Smith, Vice Chair Kitty Jung, David Silverman, Dr. George Hess, Dr. Denis Humphreys, Council Member Julia Ratti (1:08pm) and Council Member Sharon Zadra (1:18pm)

ABSENT: None

STAFF:
 Kevin Dick, Interim District Health Officer
 Leslie Admirand, Deputy District Attorney
 Eileen Stickney, Administrative Health Services Officer, AHS
 Charlene Albee, Acting Division Director, AQM
 Steve Kutz, Division Director, CCHS
 Robert Sack, Division Director, EHS
 Randall Todd, Dr. PH, Division Director, EPHP
 Steve Fisher, Department Computer Application Specialist, AHS
 Laurie Griffey, Admin Assistant I/Recording Secretary, AHS

Patsy Buxton, Fiscal Compliance Officer, AHS
 Erin Dixon, Fiscal Compliance Officer, AHS
 Jennifer Howell, Program Coordinator, CCHS
 Linda Gabor, Public Health Nurse Supervisor, CCHS
 Stacy Hardie, Public Health Nurse Supervisor, CCHS
 Jeff Whitesides, Public Health Preparedness Manager, EPHP
 Christina Conti, Emergency Response Coordinator, EPHP
 Jacqueline Chaidez, Community Health Aid, WIC
 Catherine Gipe, Licensed Practical Nurse, CCHS
 Jan Houk, Public Health Nurse, CCHS

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION	ACTION
1:00 pm *1, 2	Meeting Called to Order, Pledge of Allegiance and Roll Call	Chair Smith called the meeting to order. Roll call was taken and a quorum noted. The Pledge of Allegiance was led by Mr. Steve Kutz .	
*3.	Public Comment	None.	
4.	Approval / Deletions – Agenda – December 19, 2013	Chair Smith called for any deletions or corrections to the Agenda of the December 19, 2013 DBOH Meeting. Chair Smith noted that Item No. 16 would be continued to next month.	Dr. Hess moved, seconded by Mr. Silverman , that the December 19, 2013 Agenda be approved as amended. <u>MOTION CARRIED</u>

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION	ACTION
5.	Approval / Additions / Deletions to the Minutes of the November 21, 2013 Regular Meeting	Chair Smith called for any additions or corrections to the Minutes of the November 21, 2013 Regular Meeting.	Commissioner Jung moved, seconded by Dr. Hess, that the Minutes of the November 21, 2013 Regular Meeting be approved as presented. <u>MOTION CARRIED</u>
*6.	Recognitions	<p>Mr. Dick and Chair Smith made the following recognitions:</p> <ul style="list-style-type: none"> A. Introduction of New Employee(s) – <ul style="list-style-type: none"> 1. Jan Houk - Public Health Nurse – CCHS 11/18/13 B. Promotions – <ul style="list-style-type: none"> 1. Linda Gabor – Public Health Nurse Supervisor – CCHS – 12/9/13 2. Luke Franklin – Senior Environmental Specialist- EHS 12/2/13 C. Years of Service – <ul style="list-style-type: none"> 1. Jacqueline Chaidez – WIC – 10 Years D. Retirements – <ul style="list-style-type: none"> 1. Catherine Gipe – CCHS – 20+ Years E. Recognitions – None. 	Mr. Smith and Mr. Dick
7.	Proclamations	None.	
8.	Consent Agenda	<p>A. <u>Air Quality Management Cases:</u></p> <ul style="list-style-type: none"> 1. Recommendation to Uphold Unappealed Citations to the Air Pollution Control Hearing Board. <ul style="list-style-type: none"> a. McCarran Mart – Case 1137, NOV 5270 13900 Stead Boulevard, Reno NV 89506 2. Recommendation of Cases Appealed to the Air Pollution Control Hearing Board. <ul style="list-style-type: none"> a. Custom Performance Restoration – Case 1133, NOV 5249 340 Freeport Boulevard #17, Sparks NV 89531 	

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION	ACTION
		<p>3. Recommendation for Variance: None.</p> <p>B. <u>Sewage, Wastewater & Sanitation Cases:</u> Recommendation to Approve Variance Case(s) Presented to the Sewage, Wastewater & Sanitation Hearing Board. None.</p> <p>C. <u>Budget Amendments / Interlocal Agreements:</u></p> <p>1. Ratification of Amendment #2 to Intrastate Interlocal Contract Between State of Nevada, Department of Conservation and Natural Resources, Division of Environmental Protection and the Washoe County Health District in the Total Amount of \$872,000 (\$218,000 base funding per year for FY14, FY15, FY16 and FY17) in support of the Underground Storage Tank (UST) and Leaking Underground Storage Tank (LUST) Grant Program; Approval of Amendments Totaling an Increase of \$21,519.85 in Revenue and Expense to the FY14 UST/LUST Grant Program, IO 10023; and if Approved Authorize the Chairman to Execute.</p>	<p>Council Member Ratti moved, seconded by Dr. Humphreys, that the Consent Agenda be approved as presented.</p> <p><u>MOTION CARRIED</u></p>
9.	<p>Air Pollution Control Hearing Board Cases Appealed to the District Board of Health.</p>	<p>None.</p>	
10.	<p><u>Regional Emergency Medical Services Authority:</u></p> <p>A. Review and Acceptance of the Operations and Financial Reports for November, 2013; and</p> <p>B. Update of REMSA's Community Activities Since November, 2013</p>	<p>Mr. Jim Gubbels, President of REMSA, reported that in November, 2013, Priority 1 Compliance was 94%, and Priority 2 Compliance was 98%. Priority 1 Compliance by zone, the 8-minute zone was 94%, the 15-minute zone was 98%, and the 20-minute zone was at 97%. Average bill for the month for Care Flight was \$7,687, which brought the year-to-date average to \$8,300. The average bill for Ground Service for the month was \$1,069, which brought the year-to-date ground average to \$1,066.</p> <p>Mr. Gubbels, reported REMSA participated in several Christmas and community activities: Channel 2 Food Drive; Senior Bridges Part at Northern Nevada Medical Center, providing quilts and goodie bags for 45 seniors; Secret Santa at the Children's Cabinet; Shop with a Sheriff program and REMSA Care Flight hosted the Kids Christmas party for 72 children and REMSA staff.</p>	<p>Dr. Hess moved, seconded by Mr. Silverman, to accept the REMSA Operations and Financial Report for November 2013 as presented.</p> <p><u>MOTION CARRIED</u></p>
11.	<p>Presentation, Discussion, and Possible Direction to Staff regarding Emergency Medical Services ("EMS"),</p>	<p>Dr. Todd advised a brief report was submitted with the board packet. Additional information: The Executive Committee and Working Groups continue to meet; the Executive Committee is meeting on a more robust schedule. Significant progress is being made towards achieving a consensus on the various TriData</p>	

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION	ACTION
12	<p>Including Recommendations Contained in the TriData Report and Various Other EMS Studies</p> <p>Presentation, Possible Discussion with Recommendation for Approval of the Revisions to the District Board of Health's Multi-Casualty Incident Plan (MCIP)</p>	<p>recommendations. Once a consensus is reached a principle of agreement document will be developed and eventually be incorporated into a Revised Franchise Agreement.</p> <p>Ms. Conti, Emergency Response Coordinator for the Health District and Captain Millette, Sparks Fire; gave a presentation on the recommended revisions to the Multi-Casualty Incident Plan (MCIP). Ms. Conti introduced the regional partners present in support of the recommended revisions: Brian Taylor, REMSA; Tracy Moore, Washoe County School District Police; Rob McLaughlin, Emergency Manager VA Hospital and Chair of the Inter-Hospital Coordinating Council; and Tim Spencer, City of Reno Emergency Manager/Fire.</p> <p>The MCIP was created in 1996 and has had several revisions. The current recommended revisions came from the normal process of reviewing the plans and from recommendations which came out of the Air Race Multi-Casualty Incident (MCI). The biggest recommended change is a different Triage system. During the Air Race MCI it was noted that the triage tags were not very effective when used in an actual incident with multiple casualties. A work shop was conducted in December 2012, involving all regional agencies impacted by the MCIP plan.</p> <p>Captain Millette indicated a Triage Tag workgroup was created for the purpose of developing a new tool and a more effective triage system. The agencies who would respond to an MCI (REMSA and Fire Agencies) worked together in a FEMA supported exercise conducted at the Silver Club Casino in Sparks, Nevada. The exercise was used to test the different triage tools available. After testing the different triage systems, the group developed a Disaster Management System (DMS) with an effective quick Triage ribbon system. This DMS is much more efficient and effective, while being less cumbersome in the field; tie a ribbon on the patient and move on. Patients are moved from the scene to a re-triage/transport area according to the color of the ribbon. They are re-triaged according to their current condition before being transported to the hospital. Special tags can be placed on contaminated patients. A more robust tag system is used at the re-triage/transport area than was used in the past. Samples were provided for the board to examine. These agencies worked well together on a common goal and created a great new system that will benefit the whole community.</p> <p>Ms. Conti indicated the group took the information provided, rewrote the plan, sent it to the regional partners for review, then held a workshop on December 2, 2013, to allow regional partners a final opportunity to review and provide additional input. The changes included in the plan are the addition of an Air Operations Branch, the new triage system, and an appendix that addresses the integration of other organizations. She indicated this appendix was added since rural areas in our county may receive</p>	<p>Report presented no action taken. <u>NO MOTION</u></p>

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		<p>mutual aid from other organizations. The routine changes include cleanup of agency names, update of regional partnerships and equipment. The Air Operation Branch was added as a direct result from the Air Race MCI. It clarifies the use of aircrafts during multi-causality incidents. The triage tag system became a critical issue during the Air Race MCI. The new tags are more comprehensive and very intuitive. The ability to re-triage is critical and the new system integrates well with the medical facilities, and provides better tracking of patients through the Regional Emergency Operations Center. All of the agencies in the region will use the same triage tag, so the initial triage is the same no matter which agency does the triage. Ms. Conti indicated the next step in the process is the approval of the MCIP plan. If the plan is approved it will become effective January 1, 2014, and is estimated to be in full operational status by April 1, 2014. The expectation is to have training of all regional partners accomplished by the end of the first quarter of 2014.</p> <p>Dr. Hess inquired if Carson City/Tahoe, Douglas and bordering counties are participating in the new Triage process.</p> <p>Captain Millette indicated the other areas are not currently participating, but during the training process the group will reach out to the boarding cities/counties to share the information on the new DMS system. The new tags are very comprehensible.</p> <p>Ms. Conti advised that the Health District in Carson City has already inquired about information on the new system and has started looking at the cost of implementing the new triage system. They may consider changing to the new process as they have the potential to receive patients from our area.</p> <p>Dr. Humphreys asked if there will be follow up on training, since implementation will require all agencies to be trained.</p> <p>Captain Millette indicated training will be done through a train the trainer type program. A couple representatives from each agency will be trained and will be responsible for providing training to all applicable staff in their agency. Follow up on the new triage process will be done during upcoming community wide drills. The new DMS triage system will be utilized during the Airport Broken Propeller drill scheduled in May 2014.</p> <p>Dr. Humphreys inquired about the cost of this new triage process.</p> <p>Ms. Conti advised that the initial startup cost were covered through a grant opportunity. Each agency will be responsible for the cost of replenishing their supply, which is the current practice.</p> <p>Commissioner Jung inquired as to when all of the agencies will be carrying the new tags and if there are plans for a press release to advise the public of the improvements being made as a result of the Air Race MCI.</p>	

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		<p>Ms. Conti indicated some equipment is available in the community; additional inventory can be purchased after the approval of the revised Multi-Casualty Incident Plan.</p> <p>Captain Millette indicated he doesn't see an issue with a press release but advised it would be up to higher management to decide. It may not be beneficial to relate it back to the Air Race MCI. The MCIP is posted on the Washoe County Health District website so a press release by the Health Officer or PIO could be advantageous in informing the public the plan has been updated and improvements have been made.</p> <p>Commissioner Jung inquired if there is evidence of patients switching tags for faster care?</p> <p>Ms. Conti indicated it is rare but it has happened in the past. This is less likely with the new system as the color ribbon only gets the patient to the re-triage/transport station where their symptoms will be evaluated for priority of transport.</p> <p>Dr. Hess inquired as to the coordination of resources related to the Air Operations.</p> <p>Captain Millett and Ms. Conti indicated the inclusion of an Air Operations Branch will help keep the Operations branch more informed of the resources that are available but not seen.</p> <p>Dr. Humphreys commended all of the Health District staff, agencies and regional partners who were involved in this project for their teamwork and for producing a quality product that will benefit the whole community.</p>	<p>Dr. Humphreys moved, seconded by Commissioner Jung, to Approve the Revisions to the District Board of Health's Multi-Casualty Incident Plan (MCIP) as presented.</p> <p>MOTION CARRIED</p>
13.	Review and Acceptance of the Monthly Public Health Fund Revenue and Expenditure Report for November, 2013	<p>Eileen Stickney, Administrative Health Services Officer. Staff recommends the District Board of Health accept the attached report of revenues and expenditures for the health fund for November, 2013 for Fiscal Year 2014.</p> <ul style="list-style-type: none"> • The environmental oversight account (tank farm) current balance is \$108,319.53. The bank statement had not been received. • Under Administration (page 5) in the Revenue section, Other Misc Govt Revenue is budgeted at \$62,228.75. The report shows an actual receipt of revenue of \$314,381, which puts Administration at 505%. While Administration would like to have this revenue the funds actually belong to Air Quality. The funds were received from the State in the form of a check and are temporarily being housed in Administration until an Internal Order is established and a journal entry is done to move the funds to the Air Quality account. 	<p>Council Member Zadra moved, seconded by Dr. Hess, to accept the Monthly Public Health Funds Revenue and Expenditure Report for November 2013 as presented.</p> <p>MOTION CARRIED</p>

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*14.	Update on Citation and Enforcement regarding Prevention of Bear Activity within Populated Areas (Continued from November 21, 2013)	<p>Mr. English provided a brief update on bear activities related to solid waste issues in the populated areas of Washoe County. There has been a dramatic increase of complaints of bear activity in populated areas since the issuance of a press release. The Health District was proactive and issued a press release indicating how citizens could contact the Health District if they had bear related issues. The bears are not particular where they go so there are issues in both incorporated and unincorporated areas.</p> <p>Items that occurred in the last couple of months:</p> <ul style="list-style-type: none"> • The Board of Trustees of Incline Village is moving forward and has directed staff as of December 10, 2013, to change their franchise agreement to require all commercial and residential accounts to have bear resistant trash containers. The Health District is assisting IVGID with language and will continue to assist as needed. • As of Friday, December 13, 2013, the City of Reno has also changed their franchise agreement to allow the servicing of animal resistant containers. The Washoe County regulations allow the Health District to require these types of containers and we have been requiring them this fall. Some residents have switched to animal resistant containers, which caused a servicing need in the community. The City of Reno stepped up to address this need. Washoe County is looking at doing something along the same line. <p>Council Member Ratti indicated she has not heard of any bear complaints in the City of Sparks, and did not hear Sparks mentioned by Mr. English. Is there an issue she needs to pursue?</p> <p>Mr. English indicated there are no specific issues with bears in the City of Sparks at this time. The regulations are district wide so if issues with dogs and coyotes (which are the primary problems in the City of Sparks, Sun Valley and Cold Springs) increase residents in the affected areas could be required to have locking garbage containers. To date this has not been an issue. If an issue does arise it will be brought to the City of Sparks attention.</p>	
15	Presentation, Possible Discussion with the Recommendation for Acceptance of the Washoe County Health District 2012	<p>Dr. Todd indicated a link for the PowerPoint presentation was sent to the Board Members. He reviewed the Annual Communicable Disease Summary and provides additional information. Nevada is no longer at the bottom of the list for Communicable Diseases according to the 2012 State Health Rankings; improvements have been made throughout the state. All states have made improvements, so significant improvements</p>	

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	Annual Communicable Disease (CD) Summary	<p>have been made in Nevada for us to move up in the rankings. <u>Strength and Challenges</u> – one of Nevada's strengths is low incidences of infectious diseases; Nevada has not had any many outbreaks. Dr. Todd indicated Washoe County has good surveillance. <u>Enteric Diseases</u> are intestinal diseases; Washoe County had ups and downs in this area over the years (2003-2012). The nation sets goals and objective for themselves. Washoe County met the 2020 Healthy People Objectives for Enteric Disease. <u>Hepatitis</u> has decreased in Washoe County from 2003 to 2012, but the county did not meet the Healthy People 2020 Objectives. Hepatitis A dropped drastically in 2004 when children were required to be vaccinated. <u>Sexually Transmitted Disease</u> – Chlamydia continues to climb (most common sexually transmitted disease), HIV and AIDS have both decreased. People view HIV as a manageable disease now, so safe sex practices are on the decline, which is causing cases of AIDS to start moving back up (this is not unique to Washoe County). We did not meet Healthy People 2020 Objectives for Chlamydia. Some of the increase in reportable cases could be due to improved testing. Epidemiology and Clinical Health are both concerned and working hard on this area. Tuberculosis cases in Washoe County are higher than the Healthy People 2020 Objectives; all reported cases were foreign born. Treatment rate of Latent TB is at 89%. <u>Vaccine Preventable Disease</u> – There were no cases of Diphtheria, Measles, Polio, Rubella or Invasive Hib in 2003 – 2012; and only one adult case of Tetanus in 2009. Pertussis is still active (4 probable cases in 2012), the vaccine isn't as effective as we would like it to be. Influenza peaked in March last year with a relatively mild Flu season; most cases were Influenza A with H1N1 coming in second. <u>Vector Borne Disease</u> – No West Nile Virus in people in 2012, which could be due to the Vector program's efforts to keep West Nile Virus down in the mosquito population. This in turn helps keep it down in humans. Rabies does exist in the animal population in our area and has recently been seen in bats. We can all help mitigate against rabies by keeping our pets vaccinated. <u>Extraordinary Occurrences of Illness</u> – in 2012 Washoe County saw and increase in Hand Foot and Mouth Disease. There was also a novel strain of Coxsackievirus in our area.</p> <p>Commissioner Jung brought to the board's attention that the map of the states indicates the states surrounding us all have better health rankings than we do, which can have a tremendous impact on our economic development and our ability to attract new businesses to our state. She would like to see the District Health Officer or PIO push out some of the good news from this report to the public. She also inquired about the contents of the current years Flu vaccine.</p> <p>Dr. Todd indicated the current vaccine has the same three strains of flu as last year, which includes the H1N1. There are two types of flu shots available this year – Trivalent and Quadrivalent, both contain H1N1. It is still early in the season but we are seeing a higher proportion of H1N1 this year. It is not too late to get a flu shot this year.</p>	<p>Council Member Ratti moved, seconded by Council Member Zadra, to accept the Washoe</p>

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		<p>Dr. Humphreys inquired as to the steps taken for intervention when trends are seen? Dr. Todd advised that the Health District tracks all reportable diseases and puts out a weekly report. Analysis are run to see if there are any increases; if something is found a physician's alert is sent out. The Health District relies on health care providers and labs for data and in turn we share the consolidated data with them on a regular basis. Dr. Humphreys – What was the true occurrence compared to the reportable occurrences? Dr. Todd indicated these are generally educated estimates.</p>	<p>County Health District 2012 Annual Communicable Disease (CD) Summary as Presented. <u>MOTION CARRIED</u></p>
16.	<p>Recommendation to Approve an Employment Agreement Between the Washoe County District Board of Health and Dr. Kevin Dick, for the Position of District Health Officer</p>	<p>Chair Smith continued this item to the January meeting.</p>	<p><u>NO MOTION</u></p>
*17.	<p><u>Staff Reports and Program Updates</u></p> <p>A. <u>Director, Epidemiology and Public Health Preparedness</u></p> <p>B. <u>Director, Community and Clinical Health Services</u></p>	<p>Dr. Randall Todd, Director, Epidemiology and Public Health Preparedness. No additional information at this time.</p> <p>Dr. Humphreys indicated that Dr. Todd's report talked about the point of dispensing, but didn't specifically mention Botchallism. With Botchallism it's very important to get antitoxin quickly, what is the availability of the antitoxin for Botchallism in our area? Dr. Todd indicated the CDC maintains a stockpile of antitoxin, which we can request and have delivered within a few hours.</p> <p>Mr. Steve Kutz, Director, Community Clinical and Health Services.</p> <p>Mr. Kutz thanked Dr. Hess for his assistance with the Syphilis outbreak and for helping the Community and Clinical Health Services partner with the Washoe County Medical Society.</p> <p>Additional information: Sexual Health – men having sex with men is showing an increase in HIV positive cases. Divisional Update – the recent NetSmart webinar was a success. Affordable Care Act – Mr. Kutz has been in contact with the Affordable Care Act enrollment concerning the number of Nevadans enrolled. Approximately 6600 enrolled in Nevada last week. They reported 6.6 million hits to the website, but are still</p>	

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		<p>experiencing some technical difficulties with the enrollment program.</p> <p>Dr. Humphreys inquired as to the target number.</p> <p>Mr. Kutz indicated that Nevada has an estimated 249,000 uninsured and 265,000 underinsured. There are over 500,000 people in Nevada who could benefit from this program. There is a possibility that the 2014 date may be pushed out further. The Nevada program helps people determine what plans they may be eligible for and consolidates the statements for them.</p> <p>Mr. Dick also thanked Dr. Hess for his assistance with the recent Syphilis outbreak. Dr. Hess was very helpful and met with Mr. Kutz and staff. He also helped represent the Health District at the Washoe County Medical Society meeting.</p> <p>Mr. Dick indicated he electronically distributed a copy of an advertisement concerning Syphilis to the board. The advertisement is being run in the Reno News and Review and encourages Syphilis testing. The Health District will also have other HIV awareness advertising coming out soon sponsored by the CDC.</p>	
	<p><u>C.</u> <u>Director,</u> <u>Environmental</u> <u>Health Services</u></p>	<p>Mr. Robert Sack, Division Director, Environmental Health Services. No additional information to his report at this time.</p> <p>Mr. Sack did comment on Dr. Todd's report. The Health District is very proactive and monitors information as it comes in daily. If there is any indication of an outbreak or abnormal situation it is addressed immediately. All necessary resources are dedicated to the investigation.</p>	
	<p><u>D.</u> <u>Acting Director, Air</u> <u>Quality</u> <u>Management</u></p>	<p>Ms. Charlene Albee, Acting Division Director, Air Quality Management.</p> <p>Ms. Albee indicated the Red Burn Code has been in place for the past 10 days. Due to better conditions it went to green today (Dec 19, 2013). There were 6 incidents where we recently exceeded the PM2.5 standard. Air Quality has received approximately 20 complaints for wood burning, which enforcement staff has investigated. 2-3 warning citations were issued to people who did not want to voluntarily comply with the burning codes. This is the first step to mandatory compliance.</p> <p>Sole Source of Heat program – several people are submitting applications for sole source heating exemptions; information for community assistance is provided for those that may require financial assistance for heating. Air Quality has started a temporary exemption list. A complete summary of this program will be provided at the January</p>	

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION	ACTION
		<p>Board meeting.</p> <p>Commissioner Jung inquired if Health advertises the phone number to call for an exemption or to complain about people burning?</p> <p>Ms. Albee indicated the PIO puts out press release, which include the phone number to call for questions. The complaint hot line is the main Air Quality number.</p> <p>Mr. Dick indicated he will have the PIO verify that the contact information is included in press releases. The TV station he was watching did include the phone numbers and information on the Sole Source program.</p> <p>Mc. Albee indicated signs were provided for 10 of the Sole Source applicants to post in their windows. There are 20-25 on the temporary list.</p>	
	<p><u>E.</u> <u>Administrative Health Services Officer</u></p>	<p>Ms. Eileen Stickney, Administrative Health Services Officer, Administrative Health Services.</p> <p>No additional information.</p>	
	<p><u>E.</u> <u>Interim District Health Officer</u></p>	<p>Mr. Kevin Dick, Interim District Health Officer.</p> <p>Mr. Dick highlighted a few items from his board report. The Health District has done a lot of work on the fundamental review. Ms. Stickney has provided additional financial information. We are awaiting additional recommendations from the review team.</p> <p>Quality Improvement Initiative: Representatives from each division have been designated for QI teams. These teams met on December 2 & 18th to start work on initial divisional QI projects. We will be looking at larger projects as recommendations are received from the Fundamental Review Team.</p> <p>Mr. Dick is currently engaged with the Planning Committee for a Healthy Community Conversation. The Health District is working with other agencies on a Healthy Community Conversation which covers community development over all three jurisdictions. Agencies involved include the Federal Reserve, the three jurisdictions, Renown, St. Mary's, United Way and other organizations. At this time there is good momentum for a Spring event. They hope to gain additional traction and momentum for continued action after this event with a multiple of agencies including the financial community. The community needs to recognize the opportunities to work together towards a healthy community and the importance of community health and public health in community development planning.</p>	

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION	ACTION
*18.	Board Comment – Limited to Announcements or Issues for Future Agendas	<p>Commissioner Jung requested a letter of condolence be sent to Renown and the Urology Associates on behalf of the Board and the Health District.</p> <p>Chair Smith reminded everyone about the upcoming January 16th Board of Health Retreat from 1-5p.m. Happy Birthday to Mr. Kutz.</p>	
19.	Emergency Items.	None.	
*20.	Public Comment (limited to three (3) minutes per person). No action may be taken.	None.	
21.	Adjournment	There being no further business to come before the Board the meeting was adjourned.	<p>Matt Smith moved, seconded by Council Member Zadra, that the meeting be adjourned.</p> <p>MOTION CARRIED The meeting was adjourned at 2:30 p.m.</p>



KEVIN DICK,
INTERIM DISTRICT HEALTH OFFICER



LAURIE GRIFFEY
ADMIN ASSISTANT / RECORDING SECRETARY



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

DATE: December 19, 2013

TO: District Board of Health

FROM: Charlene Albee, Acting Director, Air Quality Management

SUBJECT: McCarran Mart – Case No. 1137
Unappealed Citation No. 5207
Agenda Item: **8.A.1.a.**

Recommendation

Air Quality Management Staff recommends that Citation No. 5207 be upheld and a fine of \$2,250 be levied against McCarran Mart for failure to maintain gasoline dispensing equipment in good working condition in compliance with Permit to Operate No. A0169GS, Conditions No. (3) and (6). Failure to maintain the gasoline dispensing equipment constitutes a major violation of the District Board of Health Regulations Governing Air Quality Management, specifically Section 030.2175, Operations Contrary to Permit. This is a negotiated settlement.

Recommended Fine: \$3,000

Negotiated Fine: \$2,250

Background

On October 18, 2013, Air Quality Specialist II Joshua Restori conducted a routine inspection of the gasoline dispensing equipment at the McCarran Mart located at 13900 Stead Boulevard in Reno. During the inspection, AQ Specialist Restori identified six (6) hoses and three (3) nozzles face seals that had damage significant enough to require replacement. The damaged hoses and nozzles were all determined to be out of compliance with Conditions No. 3 and No. 6 of the permit to operate. Condition No. 3 states "To reduce evaporative loss all components of the Phase I and Phase II vapor recovery systems shall be installed and maintained in accordance with California Air Resources Board (CARB) Executive Orders, or New York State Department of Environmental Conservation approvals." Condition No. 6 states "All hoses, boots, faceplates/flexible cones, nozzle shut off mechanisms, check valves, swivels, tanks, tank fill tubes plus fill tube caps and seals must be maintained in good working order with regular maintenance to prevent leakage and excess escape of vapors." AQ Specialist Restori provided a seven (7) day corrective action order on the inspection form.

Upon inspection of the Phase I vapor recovery equipment, AQ Specialist Restori discovered the vapor recovery poppet adaptor in the unleaded premium vault was disconnected from the vapor drop tube and the threads of the adaptor were broken. AQ Specialist Restori met with Mr. Ryan Beck, Station Manager, to inform him of the defective equipment found during the inspection. AQ Specialist Restori inquired about who was responsible for the maintenance of the equipment and when the last maintenance had been performed. Mr. Beck was not sure when the last maintenance had been performed at the station.

P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7200 • FAX (775) 784-7225
www.ourcleanair.com

December 19, 2013
DBOH/McCarran Market/Case 1137
Page 2

Based on the failure to maintain the gasoline dispensing equipment, AQ Specialist Restori issued Notice of Violation Citation No. 5207 for a major violation of Section 030.2175, Operations Contrary to Permit.

Settlement

On November 19, 2013, Senior Air Quality Specialist Dennis Cerfoglio conducted a negotiated settlement meeting attended by AQ Specialist Joshua Restori and Mr. Tom Podnar, representative of McCarran Mart. Sr. AQ Specialist Cerfoglio explained to Mr. Podnar that the citation had been issued due to a lack of maintenance. Mr. Podnar was informed that routine inspection and maintenance of all dispensing equipment is a necessity in order to ensure compliance with the permit conditions. When the equipment is not properly maintained it compromises the efficiency of the Phase I/II vapor recovery system resulting in excess emissions. Mr. Podnar stated that the pumps were immediately repaired as soon as it was brought to his attention. After consideration of all of the facts of this case, AQ Specialist Cerfoglio proposed that Notice of Violation Citation No. 5207 be upheld with a fine of \$2,250. A Memorandum of Understanding was signed by both parties.

Alternatives

1. The District Board of Health may determine that no violation of the Regulations has taken place and dismiss Citation No. 5207.
2. The Board may determine to uphold Citation No. 5207 and levy and fine in the range of \$0 to \$10,000 per day.

In the event the Board determines to change the penalty, the matter should be continued so that McCarran Mart may be properly noticed.


Charlene Albee, Acting Division Director
Air Quality Management

DI/DC: mc



NOTICE OF VIOLATION

NOV 5207

DATE ISSUED: 10/18/13

ISSUED TO: McCarran Mart PHONE #: (775) 971-2781

MAILING ADDRESS: 13900 Skad Blvd. CITY/ST: Reno, NV ZIP: 89506

NAME/OPERATOR: Andy Lafala PHONE #: _____

PERMIT NO. A0169GS COMPLAINT NO. CMP13-0157

YOU ARE HEREBY OFFICIALLY NOTIFIED THAT ON 10/18/13 (DATE) AT 1:45 p.m. (TIME), YOU ARE IN VIOLATION OF THE FOLLOWING SECTION(S) OF THE WASHOE COUNTY DISTRICT BOARD OF HEALTH REGULATIONS GOVERNING AIR QUALITY MANAGEMENT:

- | | |
|--|--|
| <input type="checkbox"/> MINOR VIOLATION OF SECTION: | <input checked="" type="checkbox"/> MAJOR VIOLATION OF SECTION: |
| <input type="checkbox"/> 040.030 __ DUST CONTROL | <input type="checkbox"/> 030.000 OPERATING W/O PERMIT |
| <input type="checkbox"/> 040.055 __ ODOR/NUISANCE | <input checked="" type="checkbox"/> 030.2175 VIOLATION OF PERMIT CONDITION |
| <input type="checkbox"/> 040.200 __ DIESEL IDLING | <input type="checkbox"/> 030.105 ASBESTOS/NESHAP |
| <input type="checkbox"/> OTHER _____ | <input checked="" type="checkbox"/> OTHER <u>040.080</u> |

VIOLATION DESCRIPTION: Vapor recovery poppet connection broken/disconnected from ^{vapor} fill tube.

LOCATION OF VIOLATION: Premium vapor recovery vault

POINT OF OBSERVATION: Direct observation

Weather: 68° Clear Wind Direction From: N E S (W)

Emissions Observed: N/A
 (If Visual Emissions Performed - See attached Plume Evaluation Record)

WARNING ONLY: Effective _____ a.m./p.m. _____ (date) you are hereby ordered to abate the above violation within _____ hours/days. I hereby acknowledge receipt of this warning on the date indicated.

Signature _____

CITATION: You are hereby notified that effective on 10/18/13 (date) you are in violation of the section(s) cited above. You are hereby ordered to abate the above violation within 7 hours/days. You may contact the Air Quality Management Division to request a negotiated settlement meeting by calling (775) 784-7200. You are further advised that within 10 working days of the date of this Notice of Violation, you may submit a written petition for appeal to the Washoe County Health District, Air Quality Management Division, P.O. Box 11130, Reno, Nevada 89520-0027. Failure to submit a petition within the specified time will result in the submission of this Notice of Violation to the District Board of Health with a recommendation for the assessment of an administrative fine.

SIGNING THIS FORM IS NOT AN ADMISSION OF GUILT

Signature: Joshua Restori Date: 10-17-13

Issued by: Joshua Restori Title: AQSII

PETITION FOR APPEAL FORM PROVIDED



DISTRICT HEALTH DEPARTMENT AIR QUALITY MANAGEMENT DIVISION

MEMORANDUM OF UNDERSTANDING

WASHOE COUNTY HEALTH DISTRICT AIR QUALITY MANAGEMENT DIVISION

Date: Nov. 19, 2013
 Company Name: McCarran Mart #2
 Address: 13900 Stead Blvd.
 Notice of Violation No.: 5207 Case No.: 1137

The staff of the Air Quality Management Division of the Washoe County District Health Department issued the above referenced citation for the violation of Regulation: 030.2175 - 040.080 Vapor recovery

pallet connection, broken nozzles face seals

A settlement of this matter has been negotiated between the undersigned parties resulting in a penalty amount of \$ 2,250⁰⁰. This settlement will be submitted to the District Board of Health for review at the regularly scheduled meeting on December 19, 2013.

[Signature]
Signature of Company Representative

[Signature]
Signature of District Representative

Tom Podnor
Print Name

DENNIS A. CERFOGLIO
Print Name

Manager
Title

Sr. Air Quality Spec.
Title

Witness

[Signature]
Witness

Witness

[Signature]
Witness

**AIR QUALITY MANAGEMENT - ADMINISTRATIVE PENALTY TABLE &
RECOMMENDED FINE CALCULATION WORKSHEET**

Administrative Penalty Table

Air Quality Management Division Washoe County Health District

I. Minor Violations - Section 020.040(C)

<u>Regulation</u>	<u>1st Violation</u>	<u>2nd Violation</u>
040.005 Visible Emissions	\$ 1,000	\$ 2,500
040.030 Dust Control (fugitive)	250	750
040.035 Open Fires	500	1,000
040.040 Fire Training	500	1,000
040.050 Incinerator	1,000	2,000
040.051 Woodstoves	500	1,000
040.055 Odors	1,000	2,000
040.080 Gasoline Transfer (maintenance)	1,000	2,000
040.200 Diesel Idling	500	1,000
050.001 Emergency Episode	1,000	2,000

II. Major Violations - Section 020.040

<u>Regulation</u>	<u>Violation</u>	<u>Source Category</u>	
		<u>Minimum</u>	<u>Maximum</u>
030.000	Construction/Operating without Permit (per major process system or unit/day)	\$ 5,000	\$ 10,000
030.1402	Failure to Comply with Stop Work Order	2,000/day	10,000/day
030.2175	Operation Contrary to Permit Conditions (per day or event)	2,500	10,000
030.235	Failure to Conduct Source Test or Report (per Reporting Period for Each Unit)	2,500	5,000
	All other Major Violations (per day or event)	\$ 5,000	\$ 10,000
030.000	Construction Without a Dust Control Permit		
	Project Size – Less than 10 acres	\$ 500 + \$50 per acre	
	Project Size – 10 acres or more	\$1,000 + \$50 per acre	

III. Major Violations - Section 030.107 Asbestos

A. Asbestos Sampling & Notification	\$ 2,000 - \$10,000
B. Asbestos Control Work Practices (per day or event)	\$ 5,000 - \$10,000
C. Asbestos Containment & Abatement (per day or event)	\$ 5,000 - \$10,000

III. Penalty Adjustment Consideration

A. Degree of Cooperation (0 – 25%) +/- -10 %

B. Mitigating Factors (0 – 25%) +/- -15 %

1. Negotiated Settlement
2. Ability to Pay
3. Other (explain)

C. Compliance History

No Previous Violations (0 – 10%) - _____ %

Similar Violation in Past 12 months (25 - 50%) + _____ %
 Notice of Violation Citation #5313 Issued 10/23/12

Similar Violation within past 3 year (10 - 25%) + _____ %

Previous Unrelated Violation (5 – 25%) + _____ %

Total Penalty Adjustment Factors – sum of A, B, & C -25 %

IV. Recommended Fine

Penalty Adjustment:

<u>\$ 3,000</u>	x	<u>-25</u> %	=	<u>-\$ 750</u>
Penalty Subtotal (From Section II)		Total Adjustment Factors (From Section III)		Total Adjustment Value

Additional Credit for Environmental Investment/Training – N/A

Adjusted Penalty:

<u>\$ 3,000</u>	(-)	<u>\$ 750</u>	=	<u>\$ 2,250</u>
Penalty Subtotal (From Section II)		Total Adjustment Value (From Section III)		Negotiated Fine



 Air Quality Specialist

12/09/15

 Date

**AIR QUALITY MANAGEMENT
PERMIT TO OPERATE # A0169GS
APPLICATION SUBMITTED FOR MCCARRAN MART
LOCATED AT 13900 STEAD BOULEVARD, RENO NV 89506**



PERMIT TO OPERATE

An Air Pollution Emission Source

No. A0169GS

Issued By Air Quality Management Division, Washoe County Health District

P.O. Box 11130, Reno, Nevada 89520-0027 • Phone (775) 784-7200

ISSUED TO: MCCARRAN MART Gen Air - Gasoline

ADDRESS: 13900 STEAD BLVD., RENO, NV, 89506

LOCATION: 13900 STEAD BLVD., RENO, NV 89506

EQUIPMENT COVERED UNDER THIS PERMIT GASOLINE AND DIESEL DISPENSING FACILITY 24 NOZZLES WITH PHASE II VAPOR RECOVERY

THE CONDITIONS OF OPERATION LISTED ON THIS PERMIT SUPERCEDE ALL PREVIOUS PERMIT CONDITIONS

CONDITIONS OF OPERATION LISTED ON THIS PERMIT:

- A. **ALTERATIONS:** This permit becomes void upon any change of ownership or address or any alteration of permitted equipment.
- B. **POSTING:** This permit shall be posted on or near the equipment listed above. This permit shall be made readily available at all times while the equipment is operating.
- C. **MODIFICATION OF EQUIPMENT:** Any modification of the equipment other than normal repair and maintenance will require a new permit.
- D. **RECORDS:** Any records of operation which effect the potential of the source to emit air pollutants, such as fuel or products consumed, products produced, hours of operation, chemicals or supplies used in source operation, must be maintained for a period of at least 5 years and made available to the Control Officer upon request.
- E. **EQUIPMENT FAILURE:** All upset or breakdown conditions resulting in increased emissions or air pollutants shall be reported in compliance with District regulations, Section 020.075 and 020.076.
- F. **ACCESS:** The Control Officer will be provided access to the facility to inspect operations and equipment covered under this permit whenever necessary to determine compliance with this permit and any other air pollution limitations specified in District regulations.

ADDITIONAL CONDITIONS:

- 1: The annual throughput/consumption figures must be submitted in writing to the A.Q.M.D. no later than the 20th of the month, approximately 6 weeks prior to the expiration date of the permit.
- 2: All gasoline transfer and dispensing facilities must operate in accordance with Section 040.080 of the Washoe County District Board of Health Regulations governing Air Quality Management.
- 3: To reduce evaporative loss all components of the Phase I and Phase II vapor recovery systems shall be installed and maintained in accordance with California Air Resources Board (CARB) Executive Orders, or New York State Department of Environmental Conservation approvals.
- 4: A flow limiter is required on dispensers that have a maximum flow rate in excess of 10 gallons/minute.
- 5: A Static Pressure Decay Test must be completed once every three (3) years to demonstrate compliance with the CARB Executive Orders for balance phase II vapor recovery systems. Once the monthly distribution of gasoline exceeds 100,000 gallons, the Pressure/Vacuum Vent Valves must also be tested once every three (3) years to demonstrate compliance with the NESHAP Subpart CCCCC. The AQMD must be notified at least 72 hours prior to the test(s).
- 6: All hoses, boots, faceplates/flexible cones, nozzle shut off mechanisms, check valves, swivels, tanks, tank fill tubes, and fill tube cap seals must be maintained in good working order with regular maintenance to prevent leakage and excess escape of vapors (i.e. no tears, slits, holes, leaks, or malfunctions -- Section 040.080.)
- 7: In accordance with Section 040.095 of the Washoe County Air Quality Regulations and 40 CFR, Part 80, all gasoline dispensed to motor vehicles between October 1 and January 31 must contain the proper amount of oxygenate and each dispenser must be properly labeled with the following statement: The gasoline dispensed from this pump is oxygenated and will reduce carbon monoxide pollution from motor vehicles. The

CONTROL OFFICER

12/31/2014

EXPIRATION DATE

\$1,183.00

ANNUAL RENEWAL FEE

A0169GS

PERMIT NO.

FAILURE TO COMPLY WITH THE CONDITIONS OF THIS PERMIT MAY RESULT IN CITATIONS OR PERMIT REVOCATION



PERMIT TO OPERATE

An Air Pollution Emission Source

No. A0169GS

Issued By Air Quality Management Division, Washoe County Health District

P.O. Box 11130, Reno, Nevada 89520-0027 • Phone (775) 784-7200

ISSUED TO: MCCARRAN MART Gen Air - Gasoline

ADDRESS: 13900 STEAD BLVD., RENO, NV, 89506

LOCATION: 13900 STEAD BLVD., RENO, NV 89506

EQUIPMENT COVERED UNDER THIS PERMIT GASOLINE AND DIESEL DISPENSING FACILITY 24 NOZZLES WITH PHASE II VAPOR RECOVERY

label must be clearly visible to the public on the upper two-thirds of the pump on the vertical surface near the gallonage and price meters.

8: Fuel spills or leaks must be cleaned up or corrected immediately using proper waste disposal methods. (Including accumulations of fuel in spill containers, condensation pots, and liquid collectors).

9: "Instructions for operating the phase II vapor recovery equipment must be posted for the customers, and must stress that "Topping Off" is prohibited --Section 040.080.C. The Air Quality Management Division's answer line phone number must be posted for customers with comments/problems regarding the nozzles - (775) 784-7200."

10: All operations must comply with 40 CFR Part 63, Subpart CCCCC - National Emission Standards for Hazardous Air Pollutants (NESHAP) for Source Category: Gasoline Dispensing Facilities.

CONTROL OFFICER

12/31/2014

EXPIRATION DATE

\$1,183.00

ANNUAL RENEWAL FEE

A0169GS

PERMIT NO.

FAILURE TO COMPLY WITH THE CONDITIONS OF THIS PERMIT MAY RESULT IN CITATIONS OR PERMIT REVOCATION

COMPLAINT INVESTIGATION REPORT
Washoe County Air Quality Management Division

Complaint Number: **CMP13-0157**

Complaint Status: NOV

Source of Complaint: INVESTIGATOR

Complaint Type: PERMIT

Date Received: 10/18/2013

Time: 1:45 P.M.

Inspector: JRESTORI

Inspector Area: 1

Complaint Description: NOV CITATION 5207, CASE 1137 - VIOLATION OF PERMIT CONDITION 030.2175 & NAT'L EMISSION STANDARDS 030.105

Address: 13900 STEAD BLVD RENO

Location:

Parcel Number: 08610138

Related Permit Number: A0169GS

Complainant:

JOSHUA RESTORI, AQ SPECIALIST II
AIR QUALITY MANAGEMENT
1001 E 9TH ST STE B171
RENO NV 89512
775-784-7202

Responsible Party:

MCCARRAN MART
ANDY LATALA
13900 STEAD BOULEVARD
RENO NV 89506
775-971-2781

Investigation:

McCarran Mart
Permit# A0169GS

On 10/18/13 at approximately 1:10 p.m., I arrived at McCarran Mart to conduct the semi-annual Washoe County Air Quality Compliance Inspection. Upon my arrival, I met with the gasoline station manager, Ryan Beck, in the convenience store. I provided Mr. Beck with my card and explained I was at the location to conduct the semi-annual Air Quality Emission Source Inspection. I explained that I would consult with him after the inspection to discuss the results of the inspection.

I started by inspecting the Phase I system of the gasoline dispensing facility (GDF). Minor debris and fluid was found in the fill vaults of the Unleaded Regular and Unleaded Premium. Upon inspection of the vapor recovery poppet for the Unleaded Premium gasoline, I found that the vapor recovery poppet adaptor was disconnected from the vapor drop tube and the threads of the adaptor were broken. I noted the defective/non-operable equipment on the inspection form as:

-Vapor recovery poppet connection broken/disconnected from the vapor tube. (Issued NOV#5207 (Citation))

I inspected the Phase II system of the GDF and found multiple pieces of equipment that needed to be repaired/replaced including:

-Hose flattened/kinked at pumps nozzle/hose connection at pump #'s 1,2,3,7,8.

-Hose outside membrane cut/splitting at nozzle end at pump #'s 1,3,6,7.

-Face seal cracked/torn at pump #'s 4,7,8.

I required that all defective/non-operable equipment be repaired/replaced in 7 days (by 10/25/13).

I met with Mr. Beck in the convenience store after the inspection and discussed the results of the inspection. I asked Mr. Beck if he would like to see the issue with the Phase I vapor recovery poppet adapter. He followed me outside where I explained the issue with the adaptor and that I was going to pursue a Notice of Violation with a monetary citation for the broken Phase I vapor recovery poppet adapter. Mr. Beck acknowledged the results of the inspection and acknowledged the specific violations of the Sections of the Washoe County District Board of Health Regulations, namely:

030.2175 for Violations of Permit Condition

Condition 3. To reduce evaporative loss all components of the Phase I and Phase II vapor recovery systems shall be installed and maintained in accordance with California Air Resource Board (CARB) Executive Orders, or New York State Department of Environmental Conservation approvals;

Condition 6. All hoses, boots, faceplates/flexible cones, nozzle shut off mechanisms, check valves, swivels, tanks, tank fill tubes, and fill tube cap seals must be maintained in good working order with regular maintenance to prevent leakage and excess escape of vapors (i.e. no tears, slits, holes, leaks or malfunctions - Section 040.080.) Specifically 040.080 Section A.1.a, 040.080 Section C.1.d, 040.080 Section C.1.f.

I asked Mr. Beck to read the notice at the bottom of the Notice of Violation and sign the Notice of Violation and the Vapor Recovery Inspection Sheet acknowledging that he understood the results of the inspection. I provided Mr. Beck with a Petition for Appeal Form before leaving the station.
10/23/13

A follow-up inspection was conducted at the request of the station manager, Ryan Beck.

- The Phase I vapor recovery poppet adapter was replaced with a new adapter.
- The hoses were replaced on Unleaded Regular pump #'s 1,2,3,4,6,7,8.
- The face seals were replaced on Unleaded Regular pump #'s 4,7,8.

All of the equipment permitted was in compliance with the permit conditions at the time of the follow-up inspection.

Enforcement Activities

Warning Citation..:	Citation Number: 0
NOV.....: 10/18/2013	NOV Number....: 5207
	Case Number.....: 1137
Settlement.....: 11/19/2013	Amount.....: \$2,250.00
Appealed.....:	
Upheld.....:	Amount.....: \$0.00

Status Information

Initialized By.....: TBURTON	Completed Date...:
Date Assigned.....: 10/18/2013	Completed By.....:

PHOTOS TAKEN BY AQ SPECIALIST II, JOSHUA RESTORI
OF MCCARRAN MART
LOCATED AT 13900 STEAD BOULEVARD, RENO NV 89506

DATED OCTOBER 18, 2013



Photograph 1



Photograph 2



Photograph 3



Photograph 4

**AIR QUALITY MANAGEMENT
VAPOR RECOVERY INSPECTION SHEET FOR
MCCARRAN MART
LOCATED AT 13900 STEAD BOULEVARD, RENO NV 89506**

DATED: OCTOBER 18, 2013



WASHOE COUNTY HEALTH DISTRICT
 AIR QUALITY MANAGEMENT DIVISION
VAPOR RECOVERY INSPECTION SHEET

STATION McCarran Market ADDRESS 13900 Stead Blvd.
 CITY Reno ZIP 89506 CONTACT Ryan Beck
 OWNER/OPERATOR Andy Latata PHONE (975) 971-2781
 NUMBER OF DISPENSERS (GASOLINE) 4 NUMBER OF NOZZLES (GASOLINE) 24
 NUMBER OF PRODUCT GRADES (GASOLINE) 3 NUMBER OF NOZZLES (DIESEL) 1
 FOR EACH DISPENSER

Date 10/18/13
 Permit # A0169GS
 INSP J. Restori
 VN# _____

DEFECTIVE OR NON-OPERABLE EQUIPMENT

NOZZLE NUMBER	#1	#2	#4	#3	#6	#7	#8							
GAS GRADE	87	87	87	87	87	87	87							

PUMPS	1. VACUUM PUMP													
	2. LEAKS FTGS/SWIVELS													
	3. USE INSTRUCTIONS													
	4. WINTER FUEL ADVISEMENT ..													
HOSE	1. CUT/PUNCTURED	X			X	X	X							
	2. FLATTENED/KINKED	X	X		X	X	X							
	3. LENGTH													
	4. SWIVEL													
	5. RETRACTORS													
NOZZLE	1. NOZZLE/SPOUT													
	2. SWIVEL JOINTS													
	3. FACE SEAL			X			X	X						
	4. BELLOWS													
	5. VAPOR CHECK VALVE													
VENT PIPES	1. 2" DIA. X 12 HGT.-MIN.													
OTHER	1. VACUUM/ASSIST EQUIP													
	2. AFTERBURNER													

Repair in 7 days
 (By 10/25/13)
 Call 772-8881 when repaired

PHASE I System Type: Two-Point Coaxial _____ Other _____ PHASE II INSTALLED YES NO _____ BALANCE ASSIST _____

	TANK #1	TANK #2	TANK #3	TANK #4		TANK #1	TANK #2	TANK #3	TANK #4
1. PRODUCT GRADE (UR, U+, UP)	UR	U+	UP		8. DEFECTIVE VAPOR POPPET				
2. TANK CAPACITY, GALLONS					9. MISSING FILL CAP				
3. MISSING VAPOR CAP					10. DEFECTIVE FILL CAP				
4. DEFECTIVE VAPOR CAP			X		11. FILL CAP GASKET				
5. VAPOR CAP NOT ENGAGED					12. FUEL/DEBRIS IN VAULT	X		X	
6. VAPOR CAP GASKET					13. VAULT DRAIN VALVE				
7. DEFECTIVE COAXIAL					14. FILL-VAP-STEM LOOSE				

REMARKS: Vapor recovery poppet connection broken/disconnected from vapor tube. Issued Nov #5207 (Citation).
Hose flattened/kinked at pumps nozzle/hose connection at pump #'s 1, 2, 3, 7, 8.
Hose outside membrane cut/splitting @ nozzle end at pump #'s 1, 3, 6, 7.
Face seal cracked/torn @ pump #'s 4, 7, 8.
 Repair/replace defective/non-operable equipment in 7-days (by 10/25/13). OPERATOR (X) Ryan Beck

Unless otherwise noted all equipment must be repaired or replaced within 7 working days of the inspection date. Failure to repair or replace equipment may result in a Notice of Violation for permit conditions (Section 030.2175 - Operations Contrary to Permit, Washoe County District Board of Health Regulations Governing Air Quality Management).

All corrections made 10/23/13 (JR)

**AIR QUALITY MANAGEMENT
MACT INSPECTION FORM FOR GASOLINE DISPENSING FACILITIES
(NESHAP, 40 CFR PART 63, SUBPART CCCCCC)**

**MCCARRAN MART
LOCATED AT 13900 STEAD BOULEVARD, RENO NV 89506**

DATED: OCTOBER 18, 2013

MACT INSPECTION FORM FOR GASOLINE DISPENSING FACILITIES
(NESHAP, 40 CFR PART 63, SUBPART CCCCCC)

Name of Facility McCarvan Market
Facility Address 13900 Stead Blvd.
Permit Number A016968 ✓

EQUIPMENT

Storage Tank(s) Above Ground Below Ground
Phase I Vapor Control 2-Point Coaxial
Phase II Vapor Control Balance Vacuum Assist
Average Monthly Throughput 19,193 gallons

COMPLIANCE REQUIREMENTS

Monthly Throughput < 10,000 gallons Y/N
1. Minimize Spills Y
2. Clean Up Spills Expeditiously Y
3. Cover Gasoline Containers/Fill Pipes with Gasketed Seal Y
4. Minimize Gasoline Sent to Open Collection Systems Y
Monthly Throughput ≥ 10,000 gallons (All of the above, plus)
5. Load Storage tank using submerged fill Y
Monthly Throughput ≥ 100,000 gallons (All of the above, plus)
6. Use Vapor Tight Caps for Liquid Fill & Vapor Connections _____
7. Install Pressure/Vacuum Vent Valves on Vent Pipes _____

COMPLIANCE TESTING

For Facility with Vacuum Assist Phase II Vapor Recovery – Static Pressure Decay and A/L Tests must be completed annually (Permit Condition)

Date of Last Test / /

For Facilities with Balance Phase II Vapor Recovery - Static Pressure Decay and Pressure/Vacuum Vent Valve Tests must be completed every 3 years

Date of Last Test 7 124 112

Comments: _____

INSPECTOR: Joshua Restori AQS II

DATE: 10 118 113



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

DATE: December 19, 2013

TO: District Board of Health

FROM: Charlene Albee, Acting Director, Air Quality Management

SUBJECT: Custom Performance Restoration – Case No. 1133
Citation No. 5249
Agenda Item: 8.A.2.a

Recommendation

Air Quality Management Staff recommends that Citation No. 5249 be upheld and a fine of \$7,500.00 be levied against Custom Performance Restorations for operating without a valid permit for a period of 41 days and for the removal of a posted STOP WORK Order. Failure to submit the annual permit fee resulted in the expiration of Permit to Operate No. A08-0110 and the subsequent posting of a STOP WORK Order. Failure to submit the annual permit fee by the specified due date constitutes a major violation of the District Board of Health Regulations Governing Air Quality Management, specifically Section 030.000, Source Permitting and Operation. Failure to comply with a posted STOP WORK Order constitutes a major violation of Section 030.1401. The case was heard by the Air Pollution Control Hearing Board (APCHB) on November 5, 2013. After consideration of all of the facts and testimony, the APCHB recommended Notice of Violation Citation No. 5249 be upheld with the recommended \$7,500 fine.

Background

On September 10, 2013, Air Quality Specialist Wallace Prichard was dispatched to Custom Performance Restoration, located at 340 Freeport Boulevard Unit #17, to collect permit fees that were past due. The Air Quality Permitting Section had issued Invoice No. 23717 on June 28, 2013 for \$170 with a due date of July 31, 2013. On August 9, 2013, a certified letter was issued detailing the potential repercussions if payment was not received. As of September 10, 2013, payment had not been received and the permit to operate had been expired for 41 days.

Upon his arrival at Custom Performance Restoration, AQ Specialist Prichard parked next to the roll up door which was open. Upon exiting his vehicle, the employees inside the facility saw him approaching and immediately closed and locked the roll up door and the man door next to the roll up door. After witnessing the action taken by the employees, AQ Specialist Prichard tried to gain entry by repeatedly knocking on the man door and the large roll up door. AQ Specialist Prichard received no response to his knocks on the doors. AQ Specialist Prichard then posted a STOP WORK Order on the front and back doors of the facility and attached his business card.

P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7200 • FAX (775) 784-7225
www.ourcleanair.com

December 19, 2013

DBOH/Custom Performance Restoration /Case 1133

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Mr. John Parsons, owner of Custom Performance Restoration, contacted the Air Quality Office at approximately 4:00 p.m. on September 10, 2013, and spoke with AQ Specialist Lauri Mendoza about removing the STOP WORK Order from the doors of the business. AQ Specialist Mendoza stated that AQ Specialist Prichard was the only person that could remove the STOP WORK Order since he was the Specialist that had posted the order. Mr. Parsons then stated that he would come into the Air Quality office at 8:00 a.m. on September 11, 2013, to pay for the renewal of the operating permit so that AQ Specialist Prichard could remove the STOP WORK Order from his business.

Mr. Parsons failed to appear at the offices of Air Quality Management on September 11, 2013, so the permit remained in an expired status

AQ Specialist Prichard returned to 340 Freeport Boulevard Unit #17 on September 11, 2013, and found several individuals inside the business working and the STOP WORK Order had been removed from the front door. At that time, AQ Specialist Prichard spoke with Mr. Eddie Montoya who was identified as the individual in charge. AQ Specialist Prichard inquired as to who had removed the STOP WORK Order from the front door. Mr. Montoya stated that he had no idea and that it was gone when he arrived for work. AQ Specialist Prichard explained to Mr. Montoya that he would be issuing Notice of Violation Citation No. 5249 for violation of Section 030.000, operating without a valid permit, and Section 030.1404, for the unauthorized removal of a posted STOP WORK Order. AQ Specialist Prichard explained that both were major violations of the District Board of Health Regulations Governing Air Quality Management. An appeal form was also given to Mr. Montoya at the time the citation was issued. Following the issuance of the Notice of Violation Citation, payment of the outstanding permit fee was submitted on September 11, 2013.

On September 25, 2013, Senior Air Quality Specialist Dennis Cerfoglio and AQ Specialist Wallace Prichard returned to Custom Performance Restorations to speak with Mr. Daniel Gray, representative for Mr. Parsons, regarding the appeal form that had been provided to Mr. Montoya. The appeal form identifies a 10-day period of time following the issuance of a Notice of Violation in which the facility must contact Air Quality Management in order to conduct a negotiated settlement meeting or request an appeal to the Air Pollution Control Hearing Board. Since the Air Quality Office had not received any contact from Custom Performance Restoration, it was explained to Mr. Gray that the case would now proceed to the Air Pollution Control Hearing Board for their consideration at the next scheduled meeting on November 5, 2013. Senior AQ Specialist Cerfoglio explained to Mr. Gray that he would be receiving a packet which would provide him the information regarding the time and place of the Hearing Board meeting. Mr. Gray was also informed that a representative of Custom Performance Restoration would be required to attend the meeting in order for the Board to hear both sides of the matter prior to making the final determination.

December 19, 2013

DBOH/Custom Performance Restoration /Case 1133

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Air Pollution Control Hearing Board

On November 5, 2013, the Air Pollution Control Hearing Board convened for the consideration of Case No. 1133, Citation No. 5249. The case was presented by Air Quality Management staff with testimony from Mr. Daniel Gray, representing Custom Performance Restoration. After consideration of all of the facts and testimony, a motion was made and unanimously approved to uphold Notice of Violation Citation No. 5249 with a fine in the amount of \$7,500. A copy of the APCHB meeting minutes are enclosed for reference.

Alternatives

1. The District Board of Health may determine that no violation of the Regulations has taken place and dismiss Citation No. 5249.
2. The Board may determine to uphold Citation No. 5249 and levy a fine in the range of \$0 to \$10,000 per day.

In the event the Board determines to change the penalty, the matter should be continued so that representatives of Custom Performance Restoration may be properly noticed.

Charlene Albee

Charlene Albee, Acting Director
Air Quality Management Division

CA/DC: mc



Washoe County Health District



Public Health
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CASE NO. 1133 – AS REVIEWED BY THE AIR POLLUTION CONTROL HEARING BOARD

In Re: Appeal of CUSTOM PERFORMANCE)
RESTORATION, located at 340 Freeport)
Boulevard, Unit #17, for violation of)
Section 030.000 (Source Permitting and)
Operation); and Section 030.1401)
(Stop Work Order) of the Washoe County)
District Board of Health Regulations)
Governing Air Quality Management.)

CASE NO. 1133
CUSTOM PERFORMANCE RESTORATION

At a hearing of the Air Pollution Control Hearing
Board at Wells Avenue and Ninth Street,
Reno, Nevada
November 5, 2013

PRESENT: Chairman David Rinaldi
Vice Chairman Jon Greene
Member Cathleen Fitzgerald, DEnv, PE
Member Richard Harris, Esquire
Member Jeanne Rucker
Charlene Albee, Interim Acting Division Director
Dennis Cerfoglio, Senior Air Quality Specialist
Wally Prichard, Air Quality Specialist
Janet Smith, CAP-OM, Recording Secretary

ABSENT: Member Joe Serpa
Member Richard Harris, Esquire

STATEMENT OF THE FACTUAL QUESTION

SECTION 030.000 – SOURCE PERMITTING AND OPERATION (Amended 10/20/93)

It is unlawful for any person to:

- A. Construct any new source;
- B. Make any modification affecting the emissions of any existing source; or
- C. Operate any new source, within the meaning of these regulations, except those sources in **Section 030.003**,

without first submitting an application to the Control Officer and obtaining an Authorization to Construct.

SECTION 030.1401 – (STOP WORK ORDER)

A person served with a stop work order shall immediately stop all activities specified in the stop work order. Service of the stop work order shall be done in the manner outlined in Section 020.030.

GENERAL COMMENTS

On November 5, 2013, the Hearing Board for the referenced Regulations held a public hearing to consider all evidence and testimony concerning the appeal of **CUSTOM PERFORMANCE RESTORATION, Citation No. 5249, Case No. 1133**, for violation of Section 030.000 (Source Permitting and Operation); and Section 030.1401 (Stop Work Order), of the Washoe County District Board of Health Regulations Governing Air Quality Management.

Ms. Charlene Albee, Permitting and Enforcement Branch Chief, Air Quality Management, being duly sworn, advised the case being considered initially pertains to the failure to submit the fee for renewal of the annual Permit to Operate and operating without a valid permit for a period of forty-one (41) days. Ms. Albee reviewed the permitting process, advising the annual permitting process begins with an annual inspection of the facility to ensure compliance; and a letter being forwarded to the owner requesting the “consumption amounts (i.e., paint, strippers, all chemical usage)” for the facility. Ms. Albee advised the emission rates are calculated based on those amounts; that the annual fee for the Permit to Operate is determined based upon the emission rates (annual throughput). Ms. Albee stated

the permitting invoice is mailed a minimum of thirty (30) days prior to the “due date” of the payment, which was July 31, 2013, in the amount of \$170 for Custom Performance Restoration; therefore, the annual Permit to Operate did expire.

Ms. Albee advised as payment was not received, on August 9, 2013, Staff forwarded a certified return receipt letter to Custom Performance Restoration detailing the potential repercussions should payment not be received within ten (10) days. Ms. Albee advised as of September 10, 2013, no payment had been received, at which time the Permit to Operate had been expired for forty-one (41) days. Ms. Albee stated, as the intent of the Air Quality Management Division is to ensure and achieve compliance rather than initiate an immediate enforcement action, Staff did allow more than the ten (10) days to receive payment.

Ms. Albee advised, Ms. Lauri Mendoza, Air Quality Specialist for Permitting, forwarded the case file to Mr. Dennis Cerfoglio, Senior Air Quality Specialist for Enforcement; that upon a review of the case Mr. Cerfoglio assigned Mr. Wallace Prichard, Air Quality Specialist to contact the business and collect the fee in the amount of \$212.50, for the annual Permit to Operate and the late renewal fee.

Ms. Albee advised upon his arrival at the 640 Freeport Boulevard Unit #17 location, Mr. Prichard observed the roll-up door was open and the employees had noted his arrival; however, while writing down information and checking the file, the employees closed the roll up door, and the main door adjacent to the roll-up. Ms. Albee advised, after several attempts to have someone from Custom Performance Restoration respond to his knocking (on both the front and back doors), Mr. Prichard posted a Stop Work Order on the front and back doors.

Ms. Albee advised in the later afternoon of September 10, 2013, Mr. John Parsons, owner of Custom Performance Restoration, contacted the office; and spoke with Ms. Mendoza regarding “removing the Stop Work Oder tags”; that Ms. Mendoza advised Mr. Prichard had posted the tags; therefore, Mr. Prichard was the only with the authority for removal. Ms. Albee stated Mr. Parsons indicated he would “come into the office at 8am the next morning (September 11, 2013) to pay the Permit to Operate and late fee, allowing Mr. Prichard to remove the Stop Work Order.

Ms. Albee advised as of 10:30am, September 11, 2013, Mr. Parsons had not come into pay the permit fee; therefore, Mr. Prichard returned to 340 Freeport Boulevard to collect the fee. Ms. Albee advised upon arriving at Custom Performance Restoration, it was noted the Stop Work Order had been removed from the front door and employees of Custom Performance Restoration were working inside. Ms. Albee advised because payment for the annual Permit to Operate had not yet been paid; and the Stop Work Order had been removed from the front door, Mr. Prichard issued Notice of Violation Citation No. 5249,

for operating without a valid Permit to Operate, in violation of Section 030.000 (Source Permitting and Operation); and Section 030.1401 (Unauthorized Removal of a posted Stop Work Order), both of which are **major violations** of the Washoe County District Board of Health Regulations Governing Air Quality Management. Ms. Albee advised subsequent to the issuance of the Notice of Violation Citation, payment for the outstanding permit fee was submitted on September 11, 2013, resulting in Custom Performance Restoration being in compliance.

Ms. Albee advised Mr. Prichard and Mr. Cerfoglio are present to answer any questions.

In response to Dr. Fitzgerald regarding a previous violation for failure to renew the Permit to Operate in 2011, Ms. Albee advised a Stop Work Order had been posted in 2011, again, for failure to pay the annual fee.

In response to Mr. Greene regarding the “outcome of that”, Ms. Albee advised the payment was received and the Stop Work Order was “lifted without the issuance of a Notice of Violation.” Ms. Albee stated the posting of a Stop Work Order “gets people’s attention” usually resulting in compliance without having to issue a Notice of Violation.” Ms. Albee stated Staff “does work through a process to receive payment(s) to allow a facility to remain in operation.” Ms. Albee stated it is never Staff’s intention to close a facility, as Staff is aware people’s livelihood depends upon a facility remaining open; that issuing a Stop Work Order is a “last resort.” Ms. Albee stated if compliance is not achieved through the issuance of a Stop Work Order a Notice of Violation Citation will be issued.

In response to Ms. Rucker regarding who from Custom Performance Restoration signed for the certified return receipt late notification letter, Ms. Albee advised “unfortunately, not realizing there was a Citation associated with the payment, when the payment was received the copy of the return receipt, with the name of the individual who signed for receipt of the letter was destroyed.” Ms. Albee advised when a certified return request receipt is associated with a Notice of Violation Citation Staff does retain the return receipt for the record; that Staff has discussed this error to ensure it should not occur again.

Ms. Rucker stated she asked as “she was curious as to who signed for it and the individual’s level of authority.”

Mr. Daniel Gray, Office Manager, Custom Performance Restoration, being duly sworn, advised he has worked for Custom Performance for the past two (2) years. Mr. Gray stated Custom Performance Restoration “has been in and out of the process of transferring the ownership” of the business. Mr. Gray stated he was not aware of what was occurring until the Stop Work Order was posted; that he

contacted the Air Quality Management Division and was advised payment had not been received for the Permit to Operate. Mr. Gray reiterated the business was to be closed pending the sale to another individual; that when the sale did not occur some employees were released; and then “some were rehired when the sale fell through.” Mr. Gray stated “the change of ownership, which actually never occurred”; therefore, “for a while there was no manager or employees for approximately two (2) weeks due to the pending transfer of ownership.”

In response to Mr. Rinaldi regarding Mr. Gray’s position as Office Manager when the violation occurred, Mr. Gray stated “he has been back and forth with the company; that John (Mr. Parsons) is a personal friend.” Mr. Gray stated “he comes in when things are not being taken care of properly, such as this situation as Mr. Parsons tends to hire individuals who don’t know what they are doing.” Mr. Gray advised he “has been brought back with the company to resolve a number of issues”; and to assist Mr. Parsons in making a determination “as to what to do with this company.” Mr. Gray stated the responsibilities of owning the company have prevented Mr. Parsons from “just walking away.”

Mr. Gray stated “there is no excuse for what happened; that none of it should have happened; and he found out after everything had occurred and it was too late.” Mr. Gray stated when he was advised as to what had occurred and he was “brought back” he contacted both Mr. Cerfoglio and Mr. Prichard to determine what corrective measures were necessary.

Mr. Gray stated, in response to Ms. Rucker regarding who signed for the certified return receipt notification, he was advised “it was an employee who has no authority to accept any type of paper work signed for it.” Mr. Gray stated he was not aware any notifications had been received until such time as the Stop Work Orders were posted.

In response to Mr. Rinaldi regarding Mr. Montoya not having any authority to accept the notifications, Mr. Gray stated Mr. Montoya is one of the auto body specialists; that he is neither an office or shop manager. In response to Mr. Rinaldi regarding “who was in charge” during this time frame, Mr. Gray advised, as he had stated, Mr. Parsons was attempting to sell the business during this time; that “everyone was laid off”; that when the “change in ownership did not go through and a lot of the employees were brought back.”

Mr. Gray stated Mr. Parsons owns a private car collection, which he (Mr. Parsons) is in the process of “selling off”; that Custom Performance Restoration is not currently accepting any new customers. Mr. Gray advised the employees are “finishing-up some car projects” until Mr. Parsons decides what he will be doing with the business. Mr. Gray stated Mr. Parsons had offered to sell the business to him; however, he isn’t in a position to do that.

Mr. Rinaldi advised the concern of the Hearing Board members is “this is not one missed date; that there are several dates in which there was the opportunity” to resolve these on-going issues.

Mr. Rinaldi stated the Hearing Board has to have a better understanding of what occurred other than “the business was in flux.”

Mr. Gray stated “we take full responsibility for this as it should have never happened; that the issue was poor management.” Mr. Gray stated he and Mr. Parsons understand there will be a fine; that “he is fine with paying the fine.”

In response to Mr. Rinaldi regarding “the purpose of the appeal, if [Custom Performance Restoration] is willing to pay the fine, Mr. Gray stated as he is aware the violation occurred the intent of presenting the appeal was for a possible reduction in the amount of the proposed fine.

Mr. Rinaldi questioned why no representative of Custom Performance Restoration attended the informal negotiated settlement meeting offered by Staff prior to a hearing being scheduled.

In response to Mr. Rinaldi, Mr. Gray stated he was not aware of the possibility of meeting with Staff to negotiate a settlement; that tonight’s hearing is the only one of which he was aware. Mr. Gray stated the possibility of a negotiated settlement hearing “may have been too far beyond that point when he became involved.” Mr. Gray stated he only became re-involved in the company approximately “a month ago.”

In response to Dr. Fitzgerald regarding the removal of the Stop Work Order, Mr. Gray advised “he has no idea who removed it from the door.”

Mr. Greene stated, as a Hearing Board member, of concern to him is Mr. Prichard’s report indicating that on September 10, 2013, when Air Specialist Mr. Prichard arrived on-scene at Custom Performance Restoration, the roll-up door and the man door were open; and upon his approach the employees closed the door and locked it; that the man door was also closed and locked. Mr. Greene stated Mr. Prichard’s report further notes that his attempts to gain access by repeatedly knocking were ignored. Mr. Greene stated these actions indicate, to him, that “by plan, and by premeditated design” the intent was to avoid compliance with the County and Federal Air Quality Regulations.”

Mr. Gray stated he was not on-scene when Mr. Prichard arrived on September 10, 2013; that he discussed this issue with the employees involved; and although “what occurred and what he was told may be two (2) different things”, he was “told by the employees ‘they were going to lunch.’” Mr. Gray stated the employees did not understand the severity of the situation and the subsequent consequences. Mr. Gray advised there was a “management issues” occurring at that time; that he was requested to assist in resolving this, as being an owner of other businesses “he is aware there are those issues which cannot be left; and certain issues cannot be handled the way in which these were.” Mr. Gray stated “it all comes down to poor management, as there was not a manager on-site; that the behavior of the employees was totally unacceptable.”

Ms. Rucker stated the annual renewal notification was mailed on June 28, 2013, indicating a payment due date of no later than July 31, 2013; that when payment was not received a certified return receipt notification was mailed, again requesting payment. Ms. Rucker questioned “who was the manager of the business at that time?”

In response to Ms. Rucker, Mr. Gray stated “that is the time frame in which the owner was attempting to sell the business; that he [Mr. Parsons] had his nephew working as the manager; and the nephew had “no idea on how to run anything.” Mr. Gray stated “obviously the nephew didn’t take care of the situation, which was why he was brought-in.” Mr. Gray stated he is not aware if the nephew received the invoices for payment or not.

Ms. Rucker stated Mr. Gray indicating the business had been closed got approximately two (2) weeks; that she would question when this closure occurred.

In response to Ms. Rucker, Mr. Gray advised the closure occurred at the end of July approximately; that there was a verbal agreement for two (2) of the employees to take over the operation of the business; however, as he indicated “this did not work out.” Mr. Gray stated there was no written agreement for the sale. Mr. Gray stated the business “has never really made money; that Mr. Parsons started it because of his extensive car collection” most of which has been sold; therefore, Mr. Parsons “wants to get rid of it.”

Ms. Rucker stated Staff testified Mr. Parsons contacted the Air Quality Management Staff on September 10, 2013, and indicated he would ‘go into the office on September 11, 2013, the first thing and make the payment’; however, he did not do that. Ms. Rucker stated Mr. Parsons did not contacted the Air Quality Management office until after the Stop Work Order had been posted, and indicated the payment would be made so that the Stop Work Order could be removed. Ms. Rucker stated she would question why

Mr. Parsons never “showed-up when he said he would”; that it was then necessary for Staff to again proceed to Custom Performance Restoration to collect the payment.

In response to Ms. Rucker, Mr. Gray advised “he does not believe it was Mr. Parsons who contacted the office; that an employee may have indicated “he was calling on behalf of Mr. Parsons.” Mr. Gray stated he wrote a check for the annual Permit to Operate fee which was given to Mr. Prichard and “not dropped off”; however, it was on the same day the check was supposed to be delivered.

In response to Mr. Rinaldi regarding “why Mr. Parsons isn’t present at the hearing”, Mr. Gray stated Mr. Parsons is out of town; and “doesn’t like dealing with these types of issues; that he [Mr. Gray] handles these issues better than Mr. Parsons.” In response to Mr. Rinaldi regarding the current status of the business, Mr. Gray stated the employees are working on Mr. Parson’s personal cars; and some other projects. Mr. Gray stated it is undecided what will happen to the business; that it is Mr. Parsons’ intention to again try to sell the business. Mr. Gray stated “he does not foresee the business remaining open.”

Ms. Albee advised the individual who spoke with Ms. Mendoza indicated “he would be at the office at 8am on September 11, 2013, to make the payment.” Ms. Albee advised neither Mr. Parsons nor anyone from Custom Performance Restoration was at the office at 8am. Ms. Albee advised “this was after the posting of the Stop Work Order, but prior to the issuance of the NOV Citation.” Ms. Albee stated Staff attended a morning Staff meeting, after which, Staff noted the payment had not yet been received; that as payment had not yet been received Mr. Prichard and Mr. Cerfoglio proceeded to the 340 Freeport Boulevard location to collect payment. Ms. Albee stated at the time the payment was received Mr. Prichard issued the Notice of Violation Citation, as Staff had provided Custom Performance Restoration with as many opportunities as possible to comply.

In response to Mr. Rinaldi regarding the status of the business, Ms. Albee advised payment has been received and Custom Performance Restoration has a current annual Permit to Operate.

In response to Mr. Rinaldi regarding “dealing with Mr. Parsons”, Mr. Wallace Prichard, Air Quality Specialist, being duly sworn, advised he has never met nor spoken with Mr. Parsons; that he has worked with Mr. Montoya and Mr. Gray.

In response to Mr. Rinaldi regarding a negotiated settlement amount, Ms. Albee stated a negotiated settlement amount was never determined, as no one from Custom Performance Restoration responded; that the directive of the District Board of Health is when no one responds to the offer of a negotiated

settlement meeting, the case is referred to the Hearing Board. Ms. Albee advised, as no one from Custom Performance Restoration responded to Staff's offer of a negotiated settlement meeting, a meeting of the Hearing Board was scheduled. In response to Mr. Rinaldi regarding "what would have been offered as a negotiated settlement", Ms. Albee stated as there wasn't a negotiated settlement meeting Staff had not calculated a settlement offer.

Ms. Albee reviewed the negotiated settlement process, advising "Staff takes into consideration the cooperative level of the appellant; the time in which it takes to achieve compliance; previous violations, etc." Ms. Albee stated Staff would advise the Hearing Board members Mr. Gray has been very cooperative in working with Staff and getting this resolved "since his involvement in the case."

Mr. Rinaldi stated the Hearing Board members may "want to consider the issue of horrible management of a business; however, that may not excuse the violation."

Mr. Greene stated "while he understands and appreciates Mr. Gray's position of having come in afterwards to 'clean up the mess'; that this is the equivalent of a trucking company causing an accident due to poor maintenance; and then hires someone else to correct the problem. Mr. Greene stated the company would "still be liable for the incident due to the lack of proper maintenance. Mr. Green stated "he does not believe everything just 'fell through the cracks' and/or were overlooked."

Ms. Rucker stated she concurs with the comments presented; that while she appreciates Mr. Gray being present and Staff has indicated he has been very cooperative, there is no indication Mr. Parsons, as the responsible party has taken any responsibility whatsoever for what occurred.

MOTION

Mr. Greene moved that based upon the testimony and evidence presented, a violation of Section 030.000 (Source Permitting and Operation); and Section 030.1401 (Stop Work Order) of the Washoe County District Board of Health Regulations Governing Air Quality Management did occur and that it be recommended to the District Board of Health that the **appeal of CUSTOM PERFORMANCE RESTORATION**, be **denied** and **Citation No. 5249, Case No. 1133** be **upheld** and a fine in the amount of **\$7,500** be levied against Custom Performance Restoration for **two (2) major violations**.

The motion was seconded by Ms. Rucker and **carried unanimously for approval**.

Mrs. Janet Smith, CAP-OM, Recording Secretary, advised Mr. Gray of Custom Performance Restoration's right appeal the Hearing Board's recommendation to the District Board of Health, in writing, within five (5) days of today's hearing.

for Charlene Albee
DAVID RINALDI, CHAIRMAN
AIR POLLUTION CONTROL HEARING BOARD

Janet Smith
JANET SMITH, CAP-OM
RECORDER



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



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The Air Pollution Control Hearing Board has been established pursuant to Section 020.025 of the Washoe County District Board of Health Regulations Governing Air Quality Management, and Section 020.0251 authorizes its jurisdiction in hearing appeals from any aggrieved person. This Board is comprised of volunteers appointed by the District Board of Health, who meet the qualifications required in Section 020.025.

Appeals heard today, Nov 5, 2013, will be forwarded to the District Board of Health with a recommendation, as set forth in Section 020.0251 (D), and will be reviewed at their next regularly scheduled meeting, Thursday, DECEMBER 19, 2013, at 1:00 p.m. At the discretion of the District Board of Health, all appellants may provide further testimony regarding their case at that time. Appellants must indicate in writing, in a letter addressed to the District Health Officer, within five (5) days of today's hearing, that they wish to be heard at the District Board of Health meeting.

Case No.: 1133

Citation No.: 5249

Custom Performance
Company Restoration

Daniel Gray
Company Representative

[Signature]
Representative's Signature

11/5/13
Date

AIR POLLUTION CONTROL HEARING BOARD

David Rinaldi, Chairman
Jon S. Greene, Vice Chairman
Cathleen M. Fitzgerald, DEnv, P.E.
Jeanne Rucker, REHS
Richard W. Harris
Jim Kenney
Joseph M. Serpa

NOTICE OF MEETING AGENDA

Washoe County Health District
Building B – South Auditorium
1001 East 9th Street, Reno, Nevada

November 5, 2013

6:00 p.m.

Pursuant to **NRS 241.020**, please be advised that the agenda for the **Air Pollution Control Hearing Board** meeting has been posted at the following locations: Washoe County Health District and Washoe County Administration Building, 1001 E. 9th Street, Reno, NV; Reno City Hall, 1 E. 1st Street; Sparks City Hall, 431 Prater Way; and the Air Quality Management Division, 1001 E 9th Street B171; and further, this agenda will be posted on the official website for the Washoe County Health District at www.washoecounty.us/health.

The Air Pollution Control Hearing Board may take action on those items denoted (**For Possible Action**).

NOTE: Items on the agenda may be taken out of order; combined with other items; withdrawn from the agenda; moved to the agenda of another later meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent Section.

The Air Pollution Control Hearing Board meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 11130 Reno, NV 89520-0027 or by calling (775) 328-2416 24-Hours prior to the meeting.

Time Limits: Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, all comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Response to Public Comments. The Air Pollution Control Hearing Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Air Pollution Control Hearing Board. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Air Pollution Control Hearing Board will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Air Pollution Control Hearing Board may do this either during the public comment item or during the following item: "Board Comments – Limited to Announcement or Issues for future Agendas."

Supporting materials are available to the public at the Washoe County Health District located at 1001 E 9th Street, in Reno, Nevada. Ms. Mary Clauson is the person designated by the District Board of Health Air Pollution Control Hearing Board to respond to requests for supporting materials. Ms. Clauson is located at the Washoe County Health District Air Quality Management Division and may be reached by telephone at (775) 784-7201 or by email at mclauson@washoecounty.us.

- 6:00 p.m.
1. Call to Order; Pledge of Allegiance Led by Invitation
 2. Roll Call
 3. Public Comment (Discussion limited to individual comments or presentations of not more than 3 minutes on matters not addressed elsewhere on this agenda)
 4. Recommendations of Staff to Uphold Cases Appealed to the Air Pollution Control Hearing Board
 - (a) Recommendation of Staff to Deny the Appeal of Custom Performance Restoration and Uphold Case No. 1133, Citation No. 5249, Levying a Recommended Fine of \$7,500 (**For Possible Action**)
 5. Board Comment – Limited to Announcements or Issues for future Agendas
 6. Public Comment (Discussion limited to individual comments or presentations of not more than 3 minutes on matters not addressed elsewhere on this agenda.)
 7. Adjournment (**For Possible Action**)



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

DATE: November 5, 2013
TO: Air Pollution Control Hearing Board
FROM: Charlene Albee, Acting Director, Air Quality Management
SUBJECT: Custom Performance Restoration – Case No. 1133
Citation No. 5249
Agenda Item: 4. a.

Recommendation

Air Quality Management Staff recommends that Citation No. 5249 be upheld and a fine of \$7,500.00 be levied against Custom Performance Restorations for operating without a valid permit for a period of 41 days and for the removal of a posted STOP WORK Order. Failure to submit the annual permit fee resulted in the expiration of Permit to Operate No. A08-0110 and the subsequent posting of a STOP WORK Order. Failure to submit the annual permit fee by the specified due date constitutes a major violation of the District Board of Health Regulations Governing Air Quality Management, specifically Section 030.000, Source Permitting and Operation. Failure to comply with a posted STOP WORK Order constitutes a major violation of Section 030.1401.

Background

On September 10, 2013, Air Quality Specialist Wallace Prichard was dispatched to Custom Performance Restoration, located at 340 Freeport Boulevard Unit #17, to collect permit fees that were past due. The Air Quality Permitting Section had issued Invoice No. 23717 on June 28, 2013 for \$170 with a due date of July 31, 2013. On August 9, 2013, a certified letter was issued detailing the potential repercussions if payment was not received. As of September 10, 2013, payment had not been received and the permit to operate had been expired for 41 days.

Upon his arrival at Custom Performance Restoration, AQ Specialist Prichard parked next to the roll up door which was open. Upon exiting his vehicle, the employees inside the facility saw him approaching and immediately closed and locked the roll up door and the man door next to the roll up door. After witnessing the action taken by the employees, Specialist Prichard tried to gain entry by repeatedly knocking on the man door and the large roll up door. AQ Specialist Prichard received no response to his knocks on the doors. AQ Specialist Prichard then posted a STOP WORK Order on the front and back doors of the facility and attached his business card.

Mr. John Parsons, owner of Custom Performance Restoration, contacted the Air Quality Office at approximately 4:00 p.m. on September 10, 2013, and spoke with AQ Specialist Lauri Mendoza about removing the STOP WORK Order from the doors of the business. AQ Specialist Mendoza stated that AQ Specialist Prichard was the only person that could remove the STOP WORK Order since he was the Specialist that had posted the order. Mr. Parsons then stated that he would come into the Air Quality offices at 8:00 a.m. on September 11, 2013, to pay for the renewal of the operating permit so that AQ Specialist Prichard could remove the STOP WORK Order from his business. Mr. Parsons failed to appear at the offices of Air Quality Management on September 11, 2013, so the permit remained in an expired status.

P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7200 • FAX (775) 784-7225

www.ourcleanair.com

APCHB AGENDA ITEM NO. 4. a.

November 5, 2013

APCHB/Custom Performance Restoration /Case 1133

Page 2

AQ Specialist Prichard returned to 340 Freeport Boulevard Unit #17 on September 11, 2013, and found several individuals inside the business working and the STOP WORK Order had been removed from the front door. At that time, AQ Specialist Prichard spoke with Mr. Eddie Montoya who was identified as the individual in charge. AQ Specialist Prichard inquired as to who had removed the STOP WORK Order from the front door. Mr. Montoya stated that he had no idea and that it was gone when he arrived for work. AQ Specialist Prichard explained to Mr. Montoya that he would be issuing Citation No. 5249 for violation of Section 030.000, operating without a valid permit, and Section 030.1404, for the unauthorized removal of a posted STOP WORK Order. AQ Specialist Prichard explained that both were major violations of the District Board of Health Regulations Governing Air Quality Management. An appeal form was also given to Mr. Montoya at the time the citation was issued. Following the issuance of the Notice of Violation Citation, payment of the outstanding permit fee was submitted on September 11, 2013.

On September 25, 2013, Senior Air Quality Specialist Dennis Cerfoglio and AQ Specialist Wallace Prichard returned to Custom Performance Restorations to speak with Mr. Daniel Gray, representative for Mr. Parsons, regarding the appeal form that had been provided to Mr. Montoya. The appeal form identifies a 10-day period of time following the issuance of a notice of violation in which the facility must contact Air Quality Management in order to conduct a negotiated settlement meeting or request an appeal to the Air Pollution Control Hearing Board. Since the Air Quality Office had not received any contact from Custom Performance Restoration, it was explained to Mr. Gray that the case would now proceed to the Air Pollution Control Hearing Board for their consideration at the next scheduled meeting on November 5, 2013. Senior AQ Specialist Cerfoglio explained to Mr. Gray that he would be receiving a packet which would provide him the information regarding the time and place of the Hearing Board meeting. Mr. Gray was also informed that a representative of Custom Performance Restoration would be required to attend the meeting in order for the Board to hear both sides of the matter prior to making the final determination.

Alternatives

1. The Air Pollution Control Hearing Board may determine that no violation of the Regulations has taken place and dismiss Citation No. 5249.
2. The Board may determine to uphold Citation No. 5249 and levy a fine in the range of \$0 to \$10,000 per day.



Charlene Albee, Acting Director
Air Quality Management Division

CA/DC: mc



NOTICE OF VIOLATION

NOV 5249 DATE ISSUED: 9/10/2013
 ISSUED TO: Custom Performance Restoration PHONE #: 775-852-2963
 MAILING ADDRESS: 340 Freepoint Blvd #17 CITY/ST: Sparks ZIP: 89431
 NAME/OPERATOR: John PARSONS PHONE #: 775-852-2963
 PERMIT NO. A08-0110 COMPLAINT NO. CMP13-0132

YOU ARE HEREBY OFFICIALLY NOTIFIED THAT ON 9/10/2013 (DATE) AT 11:30 AM (TIME), YOU ARE IN VIOLATION OF THE FOLLOWING SECTION(S) OF THE WASHOE COUNTY DISTRICT BOARD OF HEALTH REGULATIONS GOVERNING AIR QUALITY MANAGEMENT:

- | | |
|--|--|
| <input type="checkbox"/> MINOR VIOLATION OF SECTION: | <input checked="" type="checkbox"/> MAJOR VIOLATION OF SECTION: |
| <input type="checkbox"/> 040.030 __ DUST CONTROL | <input checked="" type="checkbox"/> 030.000 OPERATING W/O PERMIT |
| <input type="checkbox"/> 040.055 __ ODOR/NUISANCE | <input type="checkbox"/> 030.2175 VIOLATION OF PERMIT CONDITION |
| <input type="checkbox"/> 040.200 __ DIESEL IDLING | <input type="checkbox"/> 030.105 ASBESTOS/NESHAP |
| <input type="checkbox"/> OTHER _____ | <input checked="" type="checkbox"/> OTHER <u>030.1401</u> |

VIOLATION DESCRIPTION: Operating with out active permit. Permit expired on July 31, 2013

Operating for 41 days with out permit (NO Entry)

LOCATION OF VIOLATION: 340 Freepoint Blvd Unit #17 office 1

POINT OF OBSERVATION: Same

Weather: N/A Wind Direction From: N E S W

Emissions Observed: N/A
 (If Visual Emissions Performed - See attached Plume Evaluation Record)

WARNING ONLY: Effective _____ a.m./p.m. _____ (date) you are hereby ordered to abate the above violation within _____ hours/days. I hereby acknowledge receipt of this warning on the date indicated.

Signature _____

CITATION: You are hereby notified that effective on 9/10/13 (date) you are in violation of the section(s) cited above. You are hereby ordered to abate the above violation within 1/30 hours/days. You may contact the Air Quality Management Division to request a negotiated settlement meeting by calling (775) 784-7200. You are further advised that within 10 working days of the date of this Notice of Violation, you may submit a written petition for appeal to the Washoe County Health District, Air Quality Management Division, P.O. Box 11130, Reno, Nevada 89520-0027. Failure to submit a petition within the specified time will result in the submission of this Notice of Violation to the District Board of Health with a recommendation for the assessment of an administrative fine.

SIGNING THIS FORM IS NOT AN ADMISSION OF GUILT

Signature: Eddie Montoya Date: 9/11/2013

Issued by: Wallace Richard Title: Air Quality Specialist

PETITION FOR APPEAL FORM PROVIDED

STOP WORK

WASHOE COUNTY HEALTH DISTRICT
AIR QUALITY MANAGEMENT DIVISION
1001 EAST NINTH ST. SUITE B171 • RENO NV 89512
PHONE (775) 784-7200

DATE 9/10/2013 TIME 11:30 AM
OWNER/OPERATOR John Parsons
ADDRESS 340 Elmerport Blvd
EQUIPMENT DESCRIPTION Paint Booth &
Auto Restoration
NOTICE OF VIOLATION # 5249 DATE 9/10/13

- 30.105 Asbestos Removal
 40.080 Gas Station Operations
 30.200 Source Operations Without Permit

VIOLATION SECTION 030.000
Expired permit.

YOU HAVE BEEN DULY NOTIFIED OF THIS VIOLATION
AND ARE HEREBY ORDERED TO CEASE CONSTRUCTION,
INSTALLATION, ALTERATION, OR OPERATION OF THIS
SOURCE.

FAILURE TO CONFORM MAY RESULT IN A FINE OF UP TO
\$10,000 PER DAY AS LEVIED BY THE DISTRICT BOARD OF
HEALTH PURSUANT TO THE AIR POLLUTION CONTROL
REGULATIONS FOR RENO, SPARKS, AND WASHOE
COUNTY.

By

Wallace P. [Signature]

Inspector

UNLAWFUL TO REMOVE THIS TAG

AIR QUALITY MANAGEMENT - ADMINISTRATIVE PENALTY TABLE &
RECOMMENDED FINE CALCULATION WORKSHEET

Administrative Penalty Table

Air Quality Management Division Washoe County Health District

I. Minor Violations - Section 020.040(C)

<u>Regulation</u>	<u>1st Violation</u>	<u>2nd Violation</u>
040.005 Visible Emissions	\$ 1,000	\$ 2,500
040.030 Dust Control (fugitive)	250	750
040.035 Open Fires	500	1,000
040.040 Fire Training	500	1,000
040.050 Incinerator	1,000	2,000
040.051 Woodstoves	500	1,000
040.055 Odors	1,000	2,000
040.080 Gasoline Transfer (maintenance)	1,000	2,000
040.200 Diesel Idling	500	1,000
050.001 Emergency Episode	1,000	2,000

II. Major Violations - Section 020.040

<u>Regulation</u>	<u>Violation</u>	<u>Source Category</u>	
		<u>Minimum</u>	<u>Maximum</u>
<u>030.000</u>	Construction/Operating without Permit (per major process system or unit/day)	<u>\$ 5,000</u>	\$ 10,000
<u>030.1402</u>	Failure to Comply with Stop Work Order	<u>2,000/day</u>	10,000/day
030.2175	Operation Contrary to Permit Conditions (per day or event)	2,500	10,000
030.235	Failure to Conduct Source Test or Report (per Reporting Period for Each Unit)	2,500	5,000
	All other Major Violations (per day or event)	\$ 5,000	\$ 10,000
030.000	Construction Without a Dust Control Permit Project Size – Less than 10 acres Project Size – 10 acres or more	\$ 500 + \$50 per acre \$1,000 + \$50 per acre	

III. Major Violations - Section 030.107 Asbestos

A. Asbestos Sampling & Notification	\$ 2,000 - \$10,000
B. Asbestos Control Work Practices (per day or event)	\$ 5,000 - \$10,000
C. Asbestos Containment & Abatement (per day or event)	\$ 5,000 - \$10,000

**Washoe County Air Quality Management
Permitting & Enforcement Branch
Recommended Fine Calculation Worksheet**

Company Name Custom Performance Restoration
Contact Name John Parsons / Daniel Gray

Case 1133 NOV 5249 Complaint CMP13-0132

Violation of Section 030.000 Source Permitting & Operation & 030.1401 Stop Work Order

I. Base Penalty as specified in the Penalty Table = \$ 7,000
030.000 - \$5,000 penalty and 030.1401 - \$2,000 penalty

II. Severity of Violation/Intent

A. Public Health Impact

1. Degree of Violation

(The degree of which the person/company has deviated from the regulatory requirements)

Minor - 0.5 Moderate - 0.75 Major - 1.0 Adjustment Factor 1.0
Failure to submit annual permit fee and removal of Stop Work Order and continuation of operations

2. Toxicity of Release

Criteria Pollutant - 1x
Hazardous Air Pollutant - 2x Adjustment Factor N/A

3. Environmental/Public Health Risk (Proximity to sensitive environment or group)

Negligible - 1x Moderate - 1.5x Significant - 2x Adjustment Factor 1.0

Total Adjustment Factors (1 x 2 x 3) = 1.0

B. Adjusted Base Penalty

Base Penalty 7,000 x Adjustment Factor 1.0 = \$ 7,000

C. Multiple Days or Units in Violation

Adjusted Penalty 7,000 x Number of Days or Units 1.0 = \$ 7,000
Penalty assessed for one time event instead of 41 days of operating without a permit

D. Economic Benefit

Avoided Costs \$ 212.50 Permit Fee + Economic Benefit from Operating after Stop Work Order was Posted
= \$ 500

Penalty Subtotal - Recommended Fine

Adjusted Base Penalty \$ 7,000 + Economic Benefit \$ 500 = \$ 7,500

III. Penalty Adjustment Consideration

A. Degree of Cooperation (0 – 25%) +/- 0 %

B. Mitigating Factors (0 – 25%) +/- 0 %

1. Negotiated Settlement
2. Ability to Pay
3. Other (explain)

C. Compliance History

No Previous Violations (0 – 10%) - 0 %

Similar Violation in Past 12 months (25 - 50%) + _____ %

Similar Violation within past 3 year (10 - 25%) + _____ %

Previous Unrelated Violation (5 – 25%) + _____ %

Total Penalty Adjustment Factors – sum of A, B, & C 0 %

IV. Recommended Fine

Penalty Adjustment:

<u>\$ 7,500</u>	x	<u>0</u> %	=	<u>\$ 7,500</u>
Penalty Subtotal (From Section II)		Total Adjustment Factors (From Section III)		Total Adjustment Value

Additional Credit for Environmental Investment/Training – N/A

Adjusted Penalty:

<u>\$ 7,500</u>	(-)	<u>\$ 0</u>	=	<u>\$ 7,500</u>
Penalty Subtotal (From Section II)		Total Adjustment Value (From Section III)		Recommended Fine

Dennis A. Cerfoglio
Air Quality Specialist

9-25-2013
Date

AIR QUALITY MANAGEMENT
PERMIT TO OPERATE # A08-0110
APPLICATION SUBMITTED FOR CUSTOM PERFORMANCE RESTORATION
LOCATED AT 340 FREEPORT BOULEVARD #17, SPARKS NV 89431



PERMIT TO OPERATE

An Air Pollution Emission Source

No. A08-0110

Issued By Air Quality Management Division, Washoe County Health District

P.O. Box 11130, Reno, Nevada 89520-0027 • Phone (775) 784-7200

ISSUED TO: CUSTOM PERFORMANCE RESTORATION Gen Air - Gen Solvent

ADDRESS: 340 FREEPORT BLVD #2, SPARKS NV, 89431

LOCATION: 340 FREEPORT BLVD. #17, SPARKS, NV 89431

EQUIPMENT COVERED UNDER THIS PERMIT AUTOMOTIVE SPRAY PAINT BOOTH, MFG BY SPRAYLINE

THE CONDITIONS OF OPERATION LISTED ON THIS PERMIT SUPERCEDE ALL PREVIOUS PERMIT CONDITIONS

CONDITIONS OF OPERATION LISTED ON THIS PERMIT:

- A. **ALTERATIONS:** This permit becomes void upon any change of ownership or address or any alteration of permitted equipment.
- B. **POSTING:** This permit shall be posted on or near the equipment listed above. This permit shall be made readily available at all times while the equipment is operating.
- C. **MODIFICATION OF EQUIPMENT:** Any modification of the equipment other than normal repair and maintenance will require a new permit.
- D. **RECORDS:** Any records of operation which effect the potential of the source to emit air pollutants, such as fuel or products consumed, products produced, hours of operation, chemicals or supplies used in source operation, must be maintained for a period of at least 5 years and made available to the Control Officer upon request.
- E. **EQUIPMENT FAILURE:** All upset or breakdown conditions resulting in increased emissions or air pollutants shall be reported in compliance with District regulations, Section 020.075 and 020.076.
- F. **ACCESS:** The Control Officer will be provided access to the facility to inspect operations and equipment covered under this permit whenever necessary to determine compliance with this permit and any other air pollution limitations specified in District regulations.

ADDITIONAL CONDITIONS:

- 1: The annual throughput/consumption figures must be submitted in writing to the A.Q.M.D. no later than the 20th of the month, approximately 6 weeks prior to the expiration date of the permit.
- 2: All operations will be conducted within a spray booth or other approved enclosure.
- 3: Exhaust filters must be installed, and must cover all openings at all times whether the booth is in use or not.
- 4: The spray booth filters must be in good operating condition, and must be changed as needed. Extra filters amounting to 20 percent of the number of filters normally in use shall be kept on site as spares for repair and maintenance.
- 5: To reduce evaporative loss: (a) All containers of ink, paint, resin, and/or solvent must be tightly sealed; (b) Waste solvents must be stored in tightly sealed containers; (c) Solvent laden rags must be stored in closed, fireproof containers.
- 6: Any change in material(s) used in this Permit To Operate must be approved by the Air Quality Management Division (AQMD). To receive approval the operator must notify the AQMD of the proposed change and submit the appropriate MSDS sheet(s).
- 7: All operations must comply with 40 CFR Part 63, Subpart HHHHHH - National Emission Standards for Hazardous Air Pollutants (NESHAP): Paint Stripping and Miscellaneous Surface Coating Operations at Area Sources.

Joseph P. Iser MD, DrPH, MS

CONTROL OFFICER

07/31/2013

EXPIRATION DATE

\$153.00

ANNUAL RENEWAL FEE

A08-0110

PERMIT NO.

FAILURE TO COMPLY WITH THE CONDITIONS OF THIS PERMIT MAY RESULT IN CITATIONS OR PERMIT REVOCATION

COMPLAINT INVESTIGATION REPORT
Washoe County Air Quality Management Division

Complaint Number: CMP13-0132

Complaint Status: NOV

Source of Complaint: INVESTIGATOR

Complaint Type: PERMIT

Date Received: 09/11/2013

Time: 11:30:00 AM

Inspector: WPRICHARD

Inspector Area: 4

Complaint Description: NOV CITATION 5249 - CASE 1133 - OPERATING WITHOUT A PERMIT FOR 41 DAYS

Address: 340 FREEPORT BLVD SPKS

Location:

Parcel Number:

Related Permit Number: A08-0110

Complainant:

WALLY PRICHARD, AQ SPECIALIST II
AIR QUALITY MANAGEMENT
1001 E 9TH ST STE 171
RENO NV 89512
775-784-7212

Responsible Party:

CUSTOM PERFORMANCE RESTORATION
JOHN PARSONS
340 FREEPORT BLVD #17
SPARKS NV 89431
775-857-2963

Investigation:

Operating Without A Permit./Removal of a Stop Work

Air Quality Management Division (AQMD) of the Washoe County Health District is issuing Notice of Violation #5249 on September 10, 2013, to the company known as Custom Performance Restoration located at 340 Freeport Blvd., Unit #17 Sparks NV. 89431. The owner of the business is John Parsons. The representative for the owner is Daniel Grey.

On September 10, 2013, Air Quality Specialist Wallace Prichard received a folder with the Permit To Operate A08-0110 issued to Custom Performance Restoration. Air Quality Specialist Lauri Mendoza informed Specialist Prichard that AQMD had not received payment to renew the Permit to Operate. Specialist Prichard was asked to contact the business and collect the past due invoice amount which was \$212.50. This was the amount needed to renew the expired operating permit without having to reapply for a new Permit to Operate. The business had been operating for forty one (41) days without a valid Air Quality Operating Permit.

Specialist Prichard proceeded to the 340 Freeport Blvd, Unit #17 and arrived at 11:15 am on Tuesday morning 09/10/2013 and parked next to the roll up door which was open at the time of my arrival. While Specialist Prichard was writing down information and checking the file the roll up door was closed and the man door next to the roll up was also closed.

Specialist Prichard approached the man door and knocked on it and received no response. Specialist Prichard walked around to the rear of the building and knocked on the man door at the rear. There was still no response from the individuals inside. Specialist Prichard returned to his vehicle and filled out two stop work orders and placed one on the front door and another at the rear door. Specialist Prichard then left the area to continue inspections.

The owner Mr. John Parsons called the office approximately 4:00pm on 09/10/2013 and spoke with Specialist Lauri Mendoza about removing the Stop Work Order from the door of his business. She stated that Specialist Prichard was the only person that could remove the Stop Work and that he was in the field at present. Mr. Parsons then stated that he would come into the office at 8:00 am on 09/11/2013 to renew the Operating Permit so that Specialist Prichard could remove the Stop Work from his business. Mr. Parsons never showed at AQMD in the morning to renew the expired Operating Permit.

Specialist Prichard returned to 340 Freeport Blvd. Unit #17 at approximately 10:30 am on 09/11/2013 and found several individuals inside the business and the Stop Work Order had been removed from the front door. The Stop Work Order was still on the rear door.

Specialist Prichard spoke with Mr. Eddie Montoya who was the individual in charge. I asked him who removed the Stop Work from the door and he responded that he had no idea and that it was gone when he arrived at the business. I also asked who closed the doors and locked them and one of the employees stated that he had closed the doors. I asked him why he would not answer the door when I was knocking. He did not respond to my question.

I then explained to Mr. Montoya that Air Quality Management was issuing a citation to Custom Performance Restoration and Mr. John Parsons for Operating Without a Permit. At the time the citation was issued Mr. Montoya was also given an appeal form.

Based on the results of the Air Quality Management Division's investigation a Notice of Violation of Section 030.000 Operating Without a Permit, and Section 030.1404, The Unauthorized Removal of a Stop Work, a Major Violation of the Washoe County District Board of Health Regulations Governing Air Quality Management, Citation #5249 was issued on, September 10, 2013.

Senior Air Quality Specialist III Dennis Cerfoglio and Branch Chief Charlene Albee were notified on September 10, 2013 that a Notice of Violation was being issued to Custom Performance Restoration for the above mentioned violations of Washoe County Health District /Air Quality Management Division Regulations.

Enforcement Activities

Warning Citation..:	Citation Number: 5249
NOV.....: 09/10/2013	NOV Number....: 0
	Case Number.....: 1133
Settlement.....:	Amount.....: \$0.00
Appealed.....:	
Upheld.....:	Amount.....: \$0.00

Status Information

Initialized By.....: MAMES
Date Assigned.....: 09/11/2013

Completed Date...:
Completed By.....:

CHRONOLOGY OF COMPLIANCE ACTIONS

Custom Performance Restoration

Notice of Violation - WARNINGS

<u>Date</u>	<u>Action</u>	<u>Reason</u>
<u>7/31/2011</u>	<u>Stop Work</u>	<u>Expired Permit - 72 days w/o permit.</u>
<u>9/10/2013</u>	<u>Stop Work</u>	<u>Expired Permit - 41 days w/o</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Notice of Violation - CITATIONS

<u>Date</u>	<u>Action</u>	<u>Reason</u>
<u>9/10/2013</u>	<u>NOV # 5249</u>	<u>Operating W/O Permit</u>

Details: Failure to renew permit for 41 days.

Details: _____

Details: _____

STOP WORK

WASHOE COUNTY DISTRICT HEALTH DEPARTMENT
AIR QUALITY MANAGEMENT DIVISION
401 RYLAND STREET, SUITE 331, RENO, NV 89502-1463
PHONE 784-7200

DATE _____ TIME _____

OWNER/OPERATOR _____

ADDRESS _____

EQUIPMENT DESCRIPTION _____

NOTICE OF VIOLATION # _____ DATE _____

- 30.105 Asbestos Removal
- 40.080 Gas Station Operations
- 30.200 Source Operations Without Permit

VIOLATION: SECTION _____

YOU HAVE BEEN DULY NOTIFIED OF THIS VIOLATION AND ARE HEREBY ORDERED TO CEASE CONSTRUCTION, INSTALLATION, ALTERATION, OR OPERATION OF THIS SOURCE.

FAILURE TO CONFORM MAY RESULT IN A FINE OF UP TO \$10,000 PER DAY AS LEVIED BY THE DISTRICT BOARD OF HEALTH PURSUANT TO THE AIR POLLUTION CONTROL REGULATIONS FOR RENO, SPARKS, AND WASHOE COUNTY.

By: _____

Inspector

UNLAWFUL TO REMOVE THIS TAG

H-AIR-13

72 days w/o permit to operate.



HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION
P.O. Box 11130 • Reno, NV 89520-0027

Billing Address: CUSTOM PERFORMANCE RESTORATION ATTN: ACCOUNTS PAYABLE 340 FREEPORT BLVD #2 SPARKS NV 89431	Owned and/or Operated by: CUSTOM PERFORMANCE RESTORATION Facility Location: 340 FREEPORT BLVD. #17, SPARKS, NV 89431
---	---

Invoice No.: **23717**
 Due Date: 08/01/2013
 Invoice Date: 06-28-2013
 Permit No.: A08-0110
 Total Payment Due: \$170.00 + 42.50 = \$212.50
 Type of Facility: AIR Gen Air - Gen Solvent
 Late Fee

If your facility has changed business name, billing address, or phone number, and ownership has NOT changed, please complete the following:

Change of BUSINESS NAME: _____
 Change of BILLING ADDRESS: _____
 Change of PHONE NUMBER: _____
 Change of EMAIL ADDRESS: _____

RECEIPT **34078**
 AIR QUALITY MANAGEMENT DIVISION
 WASHOE COUNTY HEALTH DISTRICT
 P.O. Box 11130
 Reno, Nevada 89520-0027

Name: CUSTOM PERFORMANCE RESTORATION Date: 9/11/13

PERMIT/SERVICE AMOUNT

Plan Review		
Permit To Operate	A08-0110	170.00
Late Fee	1)	42.50
EHS Permit To Operate		
Transfer Fee		
Dust Control Plan		
Demolition Notification		
Asbestos Notification		
Asbestos Assessment		
Miscellaneous		
Charge <input type="checkbox"/> Cash <input type="checkbox"/> Check <input checked="" type="checkbox"/>	Amount Paid	212.50

HARR-04 (01-10) 1 091113 89520 11130 Signature: [Signature] 212.50



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

OCTOBER 29, 2013

ATTACHED IS A COPY OF EACH ACKNOWLEDGEMENT FORM DOCUMENTING THAT THE AFORESIGNED HAS BEEN PROPERLY NOTIFIED OF THE DATE, TIME AND LOCATION FOR THE AIR POLLUTION CONTROL HEARING BOARD MEETING. THE NOTIFICATION ALSO INDICATES THAT THE HEARING BOARD WILL MAKE A RECOMMENDATION FOR ADMINISTRATIVE ACTION AGAINST SAID CASE AT THIS MEETING.

1001 EAST NINTH STREET / P.O. BOX 11130, RENO, NEVADA 89520 (775) 784-7200 FAX (775) 784-7225

www.washoecounty.us/health

WASHOE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER
PRINTED ON RECYCLED PAPER



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION




Public Health
Prevent. Promote. Protect.

October 29, 2013

John Parson, Owner
Custom Performance Restoration
340 Freeport Blvd #7
Sparks NV 89431

RE: Case 1133, NOV Citation 5249

I hereby acknowledge receiving a packet of the information to be presented to the Washoe County Health District, Air Pollution Control Hearing Board regarding Case No. 1133, at the next scheduled meeting to be held November 5, 2013 at 6:00 p.m., in the south auditorium of the Washoe County Health District, Building B of the Washoe County complex at 1001 East 9th Street, Reno, adjacent to the Wells Avenue parking entrance. I understand that this meeting the Air Pollution Control Hearing Board will make a recommendation for administrative action against Case No. 1133.


Appellant or Representative

10/29/2013
Date

Delivered by:


Air Quality Management Division Staff
Washoe County Health District



WASHOE COUNTY HEALTH DISTRICT
AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

October 29, 2012

John Parsons, Owner
Custom Performance Restoration
340 Freeport Blvd #7
Sparks NV 89431

(X) Appeal of Violation – Case 1133, NOV Citation 5249
RE: () Variance
() Appeal of an Order

Dear Mr. Parsons:

The matter noted above has been scheduled before the Air Pollution Control Hearing Board for review on **November 5, 2013**, at 6:00 p.m. in the south auditorium of the Washoe County Health District, Building B of the Washoe County complex at 1001 E 9th Street, Reno, adjacent to the Wells Avenue parking entrance. As the Board may have some questions concerning this case, you or someone familiar with the facts should plan to attend.

If you have any questions or need further information, contact me at (775) 784-7211.

Sincerely,

Charlene Albee

Charlene Albee, Acting Director
Air Quality Management Division
Washoe County Health District

CA: mc



Washoe County Health District



Public Health
Prevent. Promote. Protect.

STAFF REPORT
BOARD MEETING DATE: December 19, 2013

DATE: December 9, 2013

TO: District Board of Health

FROM: Erin Dixon, Fiscal Compliance Officer, Washoe County Health District
775-328-2419, edixon@washoecounty.us *ED*

THROUGH: Eileen Stickney, Administrative Health Services Officer *ES*
775-328-2417, estickney@washoecounty.us

SUBJECT: Ratification of Amendment #2 to Intrastate Interlocal Contract between the State of Nevada, Department of Conservation and Natural Resources, Division of Environmental Protection and the Washoe County Health District in the total amount of \$872,000 (\$218,000 base funding per year for FY 14, FY15, FY16 and FY17) in support of the Underground Storage Tank (UST) and Leaking Underground Storage Tank (LUST) Grant Program; Approval of amendments totaling an increase of \$21,519.85 in revenue and expense to the FY14 UST/LUST Grant Program, IO 10023; and if approved authorize the Chairman to execute.

SUMMARY

The Washoe County District Board of Health must approve and execute, or direct the Health Officer to execute, contracts in excess of \$50,000, Interlocal Agreements and amendments to the adopted budget.

The Health District received an Interlocal Contract Amendment #2 from the State of Nevada which provides additional funds for FY14-FY17 in the amount of \$21,519 per year. A copy of the Amendment is attached.

District Board of Health strategic priority: Be assured that mandates are met and needed services are delivered.

BCC Strategic Objective supported by this item: Safe, secure, and healthy communities.

AGENDA ITEM # _____

FISCAL IMPACT

Should the board approve these budget amendments, the adopted FY14 budget will be **increased** by **\$21,519.85** in the following accounts:

Account Number	Description	Amount of Increase/(Decrease)
2002-IO-10023-431100	Federal Revenue	21,519.85
2002-IO-10023-701110	Base Salaries	10,727.87
-701200	Incentive/Longevity	140.00
-701300	Overtime	1,000.00
-705110	Group Insurance	1,465.83
-705210	Retirement	2,789.92
-705230	Medicare	152.71
-710300	Operating Supplies	250.00
-710350	Office Supplies	1,000.00
-710509	Seminars and Meetings	800.00
-711504	Equip Noncapital	3,193.25
	Total Expenditures	21,519.58

The FY14 base award is \$218,000. A budget amendment in the amount of \$21,519.85 is necessary to bring the Intrastate Interlocal Contract into alignment with the program budget. The difference between the Interlocal Contract of \$31,000 and the budget is \$9,480.42 which will be collected in indirect revenue.

RECOMMENDATION

Staff recommends that the District Board of Health ratify Amendment #2 to Intrastate Interlocal Contract between the State of Nevada, Department of Conservation and Natural Resources, Division of Environmental Protection and the Washoe County Health District in the total amount of \$872,000 (\$218,000 base funding per year for FY 14, FY15, FY16 and FY17) in support of the Underground Storage Tank (UST) and Leaking Underground Storage Tank (LUST) Grant Program; Approval of amendments totaling an increase of \$21,519.85 in revenue and expense to the FY14 UST/LUST Grant Program, IO 10023; and if approved authorize the Chairman to execute.

POSSIBLE MOTION

Move to ratify Amendment #2 to Intrastate Interlocal Contract between the State of Nevada, Department of Conservation and Natural Resources, Division of Environmental Protection and the Washoe County Health District in the total amount of \$872,000 (\$218,000 base funding per year for FY 14, FY15, FY16 and FY17) in support of the Underground Storage Tank (UST) and Leaking Underground Storage Tank (LUST) Grant Program; Approval of amendments totaling an increase of \$21,519.58 in revenue and expense to the FY14 UST/LUST Grant Program, IO 10023.

This item supports the supports both the UST and LUST program missions:

- To prevent the accidental or incidental release of petroleum products stored in underground storage tanks into the environment via active inspection and monitoring of registered tanks.
- To mitigate and remediate the environmental impact of petroleum products, released from failed UST systems, that have contaminated the environment, particularly groundwater.

PREVIOUS ACTION

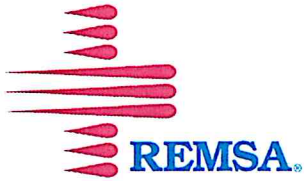
The Washoe County District Board of Health ratified the Intrastate Interlocal Contract between the State of Nevada, Department of Conservation and Natural Resources, Division of Environmental Protection and the Washoe County Health District in the total amount of \$872,000 (\$218,000 per year) for the period July 1, 2013 to June 30, 2017 in support of the Underground Storage Tank (UST) and Leaking Underground Storage Tank (LUST) Program on April 25, 2013.

The Washoe County District Board of Health ratified amendment #1 of the Intrastate Interlocal Contract between the State of Nevada, Department of Conservation and Natural Resources, Division of Environmental Protection and the Washoe county Health District in the total amount of \$772,000 (\$187,000 per year with an additional \$24,000 for FY 14) on November 21, 2013.

BACKGROUND

The State of Nevada, Department of Conservation and Natural Resources, Division of Environmental Protection originally awarded the UST/LUST Program \$872,000 (\$218,000 per year) for the period July 1, 2013 through June 30, 2017. In preparation for the Board of Examiners approval, the State of Nevada, Division of Environmental Protection, Bureau of Corrective Actions (BAC) discovered that their approved budget for FY14 did not include our increase to base funding in the amount of \$31,000. BAC included the \$31,000 and \$30,000 dedicated to implement a database and tracking system in their application to the United States Environmental Protection Agency. US EPA did not approve BCA's application request as anticipated.

The Board of Health approved an amendment in November reducing the annual award to \$187,000. Since that time additional funds have been identified by the State of Nevada, Department of Conservation and Natural Resources, Division of Environmental Protection allowing for a return to \$218,000 in annual base funding.



Regional Emergency Medical Services Authority

REMSA

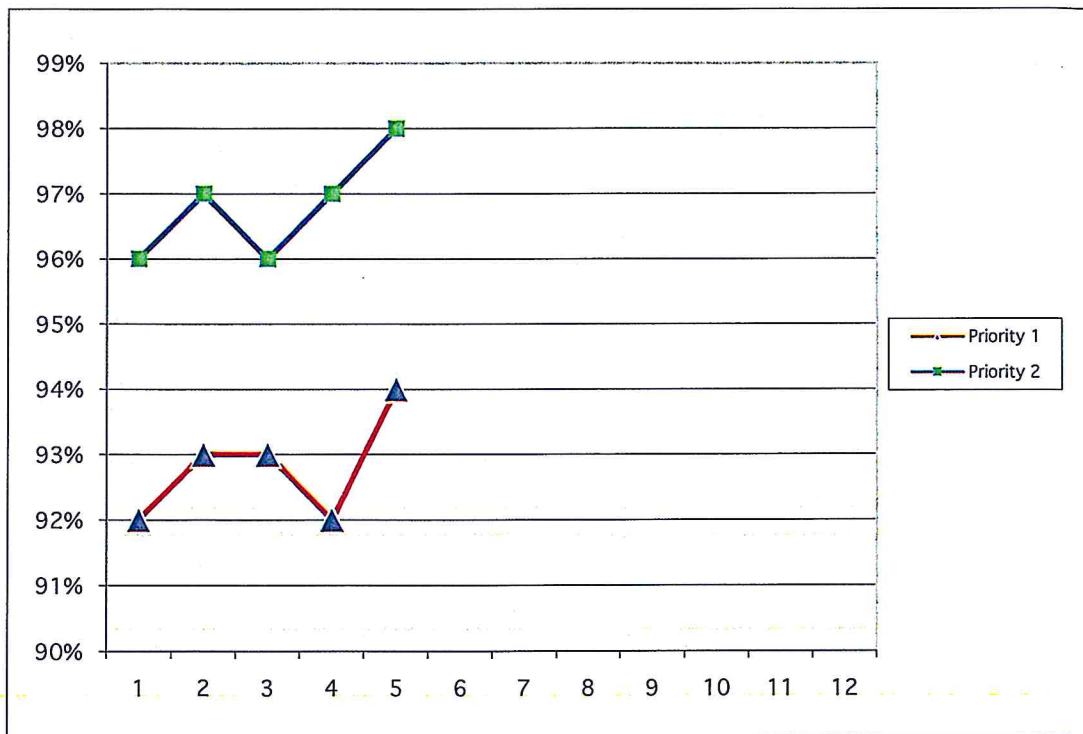
OPERATIONS REPORTS

FOR

NOVEMBER 2013

Fiscal 2014

Month	Avg. Response Time	Avg. Travel Time	Priority 1	Priority 2
Jul. 2013	5 mins. 56 secs.	5 mins. 3 secs.	92%	96%
Aug.	6 mins. 0 secs.	5 mins. 3 secs.	93%	97%
Sept.	5 mins. 46 secs.	4 mins. 47 secs.	93%	96%
Oct.	5 mins. 50 secs.	4 mins. 50 secs.	92%	97%
Nov.	5 mins. 29 secs.	4 mins. 39 secs.	94%	98%
Dec.				
Jan. 2014				
Feb.				
Mar.				
Apr.				
May				
June 2014				



Care Flight

Month	#Patients	Gross Sales	Avg. Bill	YTD Avg.
Jul-13	15	\$116,951	\$7,797	\$7,797
Aug.	20	\$183,197	\$9,160	\$8,576
Sept.	15	\$129,788	\$8,653	\$8,599
Oct.	11	\$80,637	\$7,331	\$8,370
Nov.	7	\$53,811	\$7,687	\$8,300
Dec.			\$0	\$8,300
Jan. 2014			\$0	\$8,300
Feb.			\$0	\$8,300
Mar.			\$0	\$8,300
Apr.			\$0	\$8,300
May			\$0	\$8,300
June			\$0	\$8,300
Totals	68	\$564,383	\$8,300	\$8,300

Adjusted Allowed Average Bill - \$7,641.00

REMSA Ground

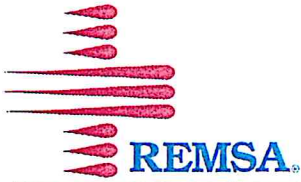
Month	#Patients	Gross Sales	Avg. Bill	YTD Avg.
Jul-13	3528	\$3,760,993	\$1,066	\$1,066
Aug.	3361	\$3,580,384	\$1,065	\$1,066
Sept.	3269	\$3,475,246	\$1,063	\$1,065
Oct.	3376	\$3,597,764	\$1,066	\$1,065
Nov.	3316	\$3,543,650	\$1,069	\$1,066
Dec.			\$0	\$1,066
Jan. 2014			\$0	\$1,066
Feb.			\$0	\$1,066
Mar.			\$0	\$1,066
Apr.			\$0	\$1,066
May			\$0	\$1,066
June			\$0	\$1,066
Totals	16850	\$17,958,037	\$1,066	\$1,066

Allowed ground avg bill - \$1,067.00

Monthly Payments

REMSA
 Monthly Debt Payments
 as of 12/11/2013

Acct No	Current Monthly Payment (P&I)
7197508-5001	\$ 14,977.27
7197608-5002	10,241.51
7197608-9042	16,480.17
7197608-9047	10,279.43
7197608-9048	6,572.61
7197608-9049	14,993.51
7197608-9050	4,787.55
7197608-9051	22,530.20
7197608-9053	2,196.54
7197608-9054	2,435.75
7197608-9055	8,353.72
7197608-9056	2,338.59
7197608-9057	17,511.94
7197608-9058	25,972.42
7197608-9059	5,540.95
10099003	11,871.59
10099004	11,871.59
10099005	12,488.60
Total	\$ 201,443.94



Regional Emergency Medical Services Authority

**CARE FLIGHT
OPERATIONS REPORT
FOR
NOVEMBER 2013**



**CARE FLIGHT OPERATIONS REPORT
NOVEMBER 2013
WASHOE COUNTY**

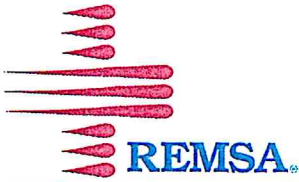
- ❖ **In Town Transfer:**
0 Ground ITTs were completed
- ❖ **Outreach, Education, & Marketing:**
 - 1 Community Education & Public Events

11/9/13	Mt. Rose Ski Patrol Helicopter Safety/Orientation	Flight Staff
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❖ **Statistics**

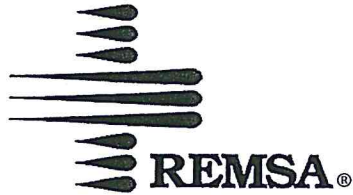
Washoe County Flights

	# patients
Total Flights:	7
Total Patients	7
Expired on Scene	0
Refused Transport (AMA)	0
Scene Flights	5
Hospital Transports	2
Cardiac	1
Trauma	3
Medical	2
Pulmonary	0
High Risk OB	0
Neuro	1
Pediatrics	0
Newborn	0
Full Arrest	0
Surgical	0
Total	7



Regional Emergency Medical Services Authority

REMSA
GROUND OPERATIONS REPORT
FOR
NOVEMBER 2013



GROUND AMBULANCE OPERATIONS REPORT

November 2013

1. OVERALL STATISTICS:

Total Number Of System Responses	5417
Total Number Of Responses In Which No Transport Resulted	2070
Total Number Of System Transports	3347

2. CALL CLASSIFICATION REPORT:

Cardiopulmonary Arrests	2%
Medical	48%
OB	0%
Psychiatric/Behavioral	4%
Transfers	18%
Trauma	24%
Trauma – MVA	6%
Trauma – Non MVA	17%
Unknown/Other	4%
Total Number of System Responses	100%

3. MEDICAL DIRECTOR'S REPORT:

The Clinical Director reviewed:

- 100% Full Arrest Ground Charts
- 100% Pediatric ALS and BLS Ground Charts
- 100% All Ground Intubations

Review of the following patient care records (PCR) for accurate and complete documentation and appropriate use of protocol:

- 100% of cardiopulmonary arrests
- 100% of pediatric patients both ALS and BLS transport and non-transport patients
- 100% of advanced airways (outside cardiac arrests)
 - ETCO2 use in cardiac arrests and advanced airway
- 100% of Phase 6 Paramedic and EMT PCRs
- 100% Pain/Sedation Management
- Total of 3566 PCRs

All follow-up deemed necessary resulting from Communication CQI was completed by Chris Barton, EMD, Communications Education and CQI Coordinator

4. EDUCATION AND TRAINING REPORT:

A. Public Education

Advanced Cardiac Life Support

Date	Course Location	Students
11/6/2013	REMSA	12
11/7/2013	REMSA	13
11/15/2013	REMSA	15
11/19/2013	REMSA	18
11/26/2013	Charlie Tabano	10

Advanced Cardiac Life Support Recert

Date	Course Location	Students
10/28/2013	Saint Mary's Regional Medical Center	7
11/1/2013	Renown Cardiology - REMSA	10
11/5/2013	EMS CES 911 Training Site	3
11/6/2013	Eastern Plumas Healthcare	3
11/8/2013	Tahoe Pacific Hospital	5
11/11/2013	EMS CES 911 Training Site	2
11/12/2013	REMSA	12
11/13/2013	EMS CES 911 Training Site	3
11/14/2013	Saint Mary's Regional Medical Center	4
11/15/2013	Tahoe Pacific Hospital	1
11/15/2013	David Larivee	6
11/18/2013	REMSA	11
11/20/2013	East Fork Fire Protection District	9

11/22/2013	Saint Mary's Regional Medical Center	1
11/25/2013	EMS CES 911 Training Site	1
11/28/2013	EMS CES 911 Training Site	1

Advanced Cardiac Life Support Prep Course

Date	Course Location	Students
11/4/13	REMSA	2

Family & Friends CPR Awareness

Date	Course Location	Students
10/28/2013	Saint Mary's Maternal Child Services	6
11/4/2013	Saint Mary's Maternal Child Services	4
11/11/2013	Saint Mary's Maternal Child Services	3
11/25/2013	Saint Mary's Maternal Child Services	9

Health Care Provider CPR

Date	Course Location	Students
4/28/2013	Ron Browning	8
8/26/2013	EMS CES 911 Training Site	1
10/13/2013	Sierra Army Depot	6
10/18/2013	Nye County Sheriff's Office	1
10/30/2013	Milan	3
11/2/2013	Nye County Sheriff's Office	1
11/2/2013	National Guard	4
11/2/2013	Riggs Ambulance	3
11/5/2013	Nevada Air Guard	2
11/5/2013	REMSA	11
11/6/2013	Lander County Community Health	8

11/6/2013	Sierra Nevada Job Corps	10
11/6/2013	Josh Duffy	1
11/6/2013	Nye County Sheriff's Office	4
11/6/2013	Nye County Sheriff's Office	4
11/6/2013	Milan	8
11/7/2013	REMSA	10
11/8/2013	Northern Nevada Hopes - REMSA	2
11/8/2013	Northern Nevada Hopes - REMSA	3
11/9/2013	EMS CES 911 Training Site	2
11/9/2013	REMSA	10
11/9/2013	Lander County Community Health	1
11/10/2013	EMS CES 911 Training Site	2
11/10/2013	Tyler Teese	1
11/11/2013	Riggs Ambulance	2
11/14/2013	REMSA	10
11/14/2013	Silver Lake Volunteer Fire Department	1
11/16/2013	Cheryl Mangum	2
11/18/2013	Sierra Army Depot	1
11/19/2013	Barrick Goldstrike	6
11/19/2013	EMS CES 911 Training Site	2
11/20/2013	REMSA	10
11/20/2013	Lassen CPR Plus	1
11/22/2013	REMSA	9
11/22/2013	Rebecca Taulman	8
11/23/2013	Kenneth Cohen	1
11/23/2013	EMS CES 911 Training Site	6

11/24/2013	Cheryl Mangum	1
11/29/2013	Barrick Cortez	6
11/29/2013	Shelly White	1
11/30/2013	EMS CES 911 Training Site	5
11/11/2103	Orvis School of Nursing	12
11/11/2103	Orvis School of Nursing	8

Health Care Provider Employee

Date	Course Location	Students
11/15/2013	REMSA	1
11/22/2013	Josh Duffy	1

Health Care Provider Recert

Date	Course Location	Students
10/4/2013	Humboldt General Hospital	6
10/4/2013	Humboldt General Hospital	11
10/31/2013	Nampa Fire Department	3
10/31/2013	Humboldt General Hospital	4
11/1/2013	Renown Cardiology - REMSA	1
11/2/2013	EMS CES 911 Training Site	1
11/2/2013	National Guard	4
11/2/2013	Humboldt General Hospital	43
11/4/2013	REMSA	10
11/5/2013	Alpine Hematology - REMSA	12
11/6/2013	Lander County Community Health	6
11/7/2013	Tahoe Forest Hospital	2
11/7/2013	Washoe County School District	2

11/7/2013	Humboldt General Hospital	1
11/7/2013	Humboldt General Hospital	4
11/8/2013	Northern Nevada Hopes - REMSA	8
11/8/2013	Northern Nevada Hopes - REMSA	1
11/8/2013	Humboldt General Hospital	2
11/10/2013	Nampa Fire Department	1
11/11/2013	Tahoe Forest Hospital	2
11/12/2013	Humboldt General Hospital	6
11/12/2013	Humboldt General Hospital	6
11/13/2013	EMS CES 911 Training Site	3
11/13/2013	Humboldt General Hospital	2
11/14/2013	REMSA	10
11/14/2013	Eastern Plumas Healthcare	9
11/15/2013	REMSA	11
11/16/2013	EMS CES 911 Training Site	2
11/18/2013	EMS CES 911 Training Site	1
11/18/2013	Orthopedic Associates - REMSA	4
11/18/2013	EMS CES 911 Training Site	2
11/19/2013	Regent Care Center Reno	4
11/19/2013	Tahoe Forest Hospital	8
11/20/2013	EMS CES 911 Training Site	2
11/21/2013	REMSA	8
11/25/2013	REMSA	1
11/27/2013	Amazon	1
11/29/2013	EMS CES 911 Training Site	1
11/30/2013	Amazon	1

11/11/2103	EMS CES 911 Training Site	3
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Health Care Provider Skills

Date	Course Location	Students
10/30/2013	Riggs Ambulance	1
11/1/2013	REMSA	2
11/1/2013	Tahoe Pacific Hospital	1
11/1/2013	Tahoe Forest Hospital	1
11/4/2013	Majen	1
11/4/2013	Tahoe Forest Hospital	1
11/5/2013	Tahoe Pacific Hospital	1
11/6/2013	Tahoe Pacific Hospital	1
11/15/2013	Majen	1
11/18/2013	Tahoe Forest Hospital	1
11/19/2013	Majen	2
11/20/2013	Bonnie Hamilton	1
11/20/2013	Tahoe Forest Hospital	3
11/22/2013	Majen	3
11/23/2013	EMS CES 911 Training Site	1
11/26/2013	Tahoe Forest Hospital	1
11/26/2013	Majen	2
11/27/2013	Tahoe Pacific Hospital	1
11/30/2013	Majen	1

Heart Saver CPR/AED

Date	Course Location	Students
10/29/2013	Nampa Fire Department	9

10/30/2013	Chris McNally	1
11/2/2013	Ronald Oliver	3
11/2/2013	Randi Hunewill	11
11/4/2013	EMS CES 911 Training Site	1
11/5/2013	Washoe County School District	3
11/6/2013	Elko County School District	6
11/6/2013	Nampa Fire Department	1
11/6/2013	Susan Phillips	4
11/6/2013	Washoe County School District	5
11/6/2013	REMSA	9
11/7/2013	Washoe County School District	6
11/7/2013	Dustin Hopfe	1
11/8/2013	Cheryl Mangum	14
11/9/2013	Washoe County School District	5
11/13/2013	Washoe County School District	6
11/13/2013	Majen	9
11/13/2013	Nampa Fire Department	11
11/13/2013	Nampa Fire Department	12
11/14/2013	Washoe County School District	6
11/15/2013	EMS CES 911 Training Site	1
11/15/2013	Nampa Fire Department	23
11/16/2013	Ronald Oliver	2
11/16/2013	Washoe County School District	6
11/17/2013	Lawrence Smith	1
11/18/2013	Washoe County School District	5
11/18/2013	Enel	8
11/19/2013	Washoe County School District	7

11/20/2013	Washoe County School District	5
11/21/2013	Lassen CPR Plus	1
11/21/2013	Dustin Hopfe	6
11/21/2013	Washoe County School District	7
11/22/2013	Atlantis Security	4
11/23/2013	Washoe County School District	6
11/25/2013	Washoe County School District	6

Heart Saver CPR/First Aid

Date	Course Location	Students
6/19/2013	Sierra Nevada Job Corps	6
9/28/2013	Humboldt General Hospital	3
10/18/2013	Sierra Nevada Job Corps	6
10/22/2013	Eagle Valley Children's Home	3
10/29/2013	Nampa Fire Department	9
11/1/2013	Sierra Nevada Job Corps	6
11/2/2013	REMSA	9
11/2/2013	Alex MacLennan	11
11/2/2013	Washoe County School District	7
11/4/2013	Majen	5
11/4/2013	Washoe County School District	4
11/5/2013	Small Mines Development	7
11/7/2013	Sierra Army Depot Training Division	12
11/8/2013	Sierra Nevada Job Corps	5
11/8/2013	Healthy Trees - REMSA	7
11/9/2013	Ronald Oliver	5
11/12/2013	Community Living Options	1

11/12/2013	EMS CES 911 Training Site	1
11/12/2013	Majen	9
11/12/2013	Nye County EMS	9
11/13/2013	Nye County EMS	9
11/14/2013	Sierra Army Depot Training Division	9
11/14/2013	Nye County EMS	9
11/15/2013	Sierra Nevada Job Corps	9
11/15/2013	Eastern Plumas Healthcare	15
11/16/2013	REMSA	9
11/16/2013	Riggs Ambulance	5
11/19/2013	Majen	11
11/20/2013	Majen	8
11/20/2013	Elko County School District	3
11/21/2013	Community Living Options	1
11/21/2013	Eagle Valley Children's Home	2
11/22/2013	Sierra Nevada Job Corps	8
11/26/2013	Majen	10
11/26/2013	Barrick Cortez	13
11/27/2013	Elko County School District	6
11/21/2103	Sierra Army Depot Training Division	11

Heart Saver First Aid

Date	Course Location	Students
9/12/2013	Lander County Community Health	1
11/1/2013	Sierra Nevada Job Corps	4
11/6/2013	Milan	4
11/9/2013	Milan	8

11/12/2013	EMS CES 911 Training Site	1
11/14/2013	Washoe County School District	7
11/30/2013	EMS CES 911 Training Site	2

Heart Saver CPR/ First Aid Skills

Date	Course Location	Students
10/22/2013	Work of Heart	2

Heart Saver Pediatric First Aid / CPR

Date	Course Location	Students
11/2/2013	Verdi Elementary - REMSA	11
11/4/2013	InterTribal Council - REMSA	16
11/9/2013	REMSA	8
11/16/2013	Chris McNally	8

International Trauma Life Support

Date	Course Location	Students
11/4/2013	REMSA	6

International Trauma Life Support Recert

Date	Course Location	Students
11/19/2013	REMSA	7

Pediatric Advanced Life Support

Date	Course Location	Students
11/6/2013	Riggs Ambulance	3
11/13/2013	REMSA	3
11/21/2013	REMSA	12

Pediatric Advanced Life Support Recert

Date	Course Location	Students
11/2/2013	REMSA	1
11/7/2013	Eastern Plumas Healthcare	1
11/12/2013	EMS CES 911 Training Site	1
11/16/2013	David Larivee	6
11/19/2013	EMS CES 911 Training Site	1
11/21/2013	East Fork Fire Protection District	11
11/25/2013	REMSA	9

Ongoing Courses

Date	Course Description / Location	Students
2/1/13	REMSA Education- Paramedic	15
8/14/13	REMSA Education - Paramedic	13
9/24/13	REMSA Education – EMT-A	24
11/23/13	EMT Transition Course	28
Total Students This Report		1173

5. COMMUNITY RELATIONS:

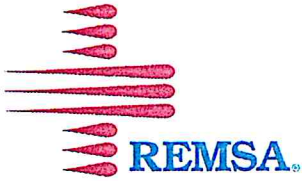
Community Outreach:

Point of Impact

Date	Description	Attending
11/2/13	Child Safety Seat Checkpoint, hosted by Libby Booth Elementary School, 1450 Stewart Street, Reno; 8 cars and 10 seats inspected.	3 staff, 14 volunteers

Safe Kids Washoe County

Date	Description	Attending
11/8/13	Safe Kids Washoe County membership subcommittee meeting.	5 volunteers
11/12/13	Safe Kids Washoe County website committee meeting.	3 volunteers, 1 staff
11/12/13	Monthly Safe Kids Coalition meeting hosted by Renown Children's Hospital at Renown. Tour given after meeting.	16 volunteers, 1 staff
11/13/13	Esther Bennett Photojournalism Photovoice Project field trip to UNR and downtown Reno.	4 volunteers, 8 students
11/13/13	Statewide Maternal Child Health strategic planning meeting, conference call Reno.	1 staff
11/18/13	Northern Nevada Maternal Child Health meeting, at the Health Department in Reno.	1 staff
11/19/13	Esther Bennett Safety Committee meeting, Sun Valley.	6 volunteers, 1 staff
11/20/13	Winter Ski Expo information table with Care Flight.	1 staff
11/20/13	Immunization Coalition meeting, Reno.	1 staff
11/20/13	Community Baby Shower planning meeting, Reno.	1 staff
11/21/13	Cribs for Kids Train the Trainer, at REMSA Reno.	1 staff, 1 student



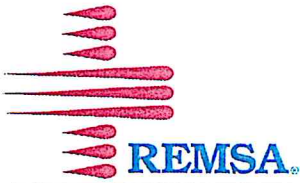
Regional Emergency Medical Services Authority

**GROUND AMBULANCE AND CARE FLIGHT
INQUIRIES
FOR
NOVEMBER 2013**

INQUIRIES

November 2013

There were no inquiries in the month of November.



Regional Emergency Medical Services Authority

**GROUND AMBULANCE
CUSTOMER SERVICE
FOR
NOVEMBER 2013**

GROUND AMBULANCE CUSTOMER COMMENTS NOVEMBER 2013

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
1	Etiquette was excellent.		
2	All.	N/A	
3	When a deputy showed up, the paramedic said it was his fault as he "bumped a button". I was having a panic attack due to the deputy showing up. The EMT tried to calm me down when the medic let the deputy know everything was okay. The medic apologized to me.		
4	Excellent professional service! Crew treated me with respect and dignity. They made sure I was comfortable.	Keep doing what you are currently doing!	Excellent treatment and response time and transport.
5	Student did very good at starting IV and talking to me. EMT - smooth ride to hospital. Paramedic let student do most of care. She has transported me before and has been nice.		
6			I use Xopenex inhaler (rarely) and in nebulizer.
7	Paramedic suggested researching Senior Bridges.		
8	EMT did very well, as usual. Paramedic gave me an ice pack for sweating and also a pillow.		I have a stuffed elephant I take with me and EMT always remembers its name. (He has also remembered the name of my back up elephant.)
9	Everything - Great care!! Thank you all!!!		
10			The progress notes I keep and show to REMSA crews show I had made a note about my vision being blurry due to Prednisone and being on Naproxen for chest inflammation. There is also a note regarding dizziness.
11	Everything.	Nothing, all is fine. I like all service.	
12	Very caring team, and calming in a frightening situation. Thank you!		
13	Getting here within 5 minutes! Very surprising.	Keep up the good work.	
14	Fast, friendly.	?	
15	Timely and professional.	More of the same.	
16	The staff explained every step, put me at ease, and helped me to feel comfortable and not afraid.	The experience was very positive! I had the best possible care!	I can't thank this crew enough!!!
17	Everything.	Nothing.	It was very good.
18	Excellent response time. Great.	Nothing.	
19	Great!		
20	Took care of me. Very efficient.	-0-	Great service. Thank you!
21	Quick response.		
22	Your staff was very, very great at what they do. Made me feel I was very cared for.	Don't change a thing - with all of the love, care, and timely matter you all have!!	Just great, wonderful. Thank you.
23	My 27 year old son is schizophrenic. The staff was very thoughtful and respectful to him. I really appreciated that!	Keep up the great mental health training! Excellent job!	
24	Everything.		
25	Your expediency saved my husband's life.	Continue your hard work.	Staff was very professional, courteous and caring.
26	Quick response. Dispatcher gave good instructions as we waited for ambulance. Crew was not pushy or insistent, and waited for patient to decide on course of action.		Very satisfied.
27	Moved quickly and began assessing once in the ambulance. Very professional - they were calm.	They did not secure my neck and had me walk to gurney. I was in a lot of pain in my neck from falling and hitting my head.	I was in and out of consciousness and feel they should not have given me the option of being released or going to hospital. It was very frightening to make that decision not knowing if my head or neck was okay.
28	Everything.		
29	I was well taken care of.		
30			Service was good.
31	Every aspect of my transport to the hospital was carried out in a professional manner.	Not a thing.	Our community is most fortunate to have the REMSA teams available 24 hours a day.
32	Yes.		
33	Everything.	Nothing.	
34	Felt safe, well informed, EMTs were thorough. Explained everything they were doing and what I could expect.	No. They were awesome! The service was great. I felt safe, less afraid.	Could not have asked for better. They arrived in a timely manner, were professional and personable!
35	Everything.	You guys are the best and most compassionate.	Thank you so much!
36	REMSA is always "The Best".	You folks are perfect!	Always quick and work fast. Thank you. (One survey - 9/27, 10/1, 10/13, 10/15 & 10/17)
37	Everything, especially not going with siren and lights, as I requested. A BIG thank you to the guys for that.		
38	Everything.		
39	Professionalism was excellent.		
40	Response excellent.		
41	Everything I expected.	Keep the good people on your staff. As much as I appreciate your service, I hope not to use it again.	At least I know if I need you, you'll be there.
42	Very kind and helpful. Provided great care!	Had a really great experience.	
43	Helpful, cheerful crew.	Keep on keeping on.	
44	They did an excellent job keeping my daughter calm and safe. I was unfamiliar with the area, so they made sure I was behind them the whole way.		They treated my daughter who was in a manic state non-judgmentally and with dignity and respect. It was so greatly appreciated.

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
45	Were prompt and careful.	Keep up the good work.	Thank you for doing your best.
46	Everything went well. The EMTs were nice, polite and professional.		
47			I have chronic back pain, I have had a blood clot and other - I was relieved to see the team!
48	EMT was wonderful. I felt safe and taken care of. EMT was amazing and kind.		The service provided to me was fast and always mindful of my medical needs. Thank you all, especially the EMT - thank you for taking care of me.
49	Good communication, very polite and helpful.	Nothing. You did everything perfect.	
50	Very well trained in what you do!	-0-	Thank you very much.
51			They were kind and polite, but I was quite unaware of what was going on at that time.
52	The REMSA crew was patient with me in getting some clothes on for the ride. Very helpful.		They were wonderful.
53	I was comfortable and reassured.	Nothing.	
54	Everything.	You're super.	Thank God for REMSA - I didn't know what to do! Everyone was great!
55	Kept me informed about the recovery process of seizures and kept asking my husband questions while recovering from seizure.		Kept my husband calm and explained why paramedics were here (home).
56	Went well, as usual.	Keep up the good work.	OK.
57	Ease of transfer.		
58	Fast response, very caring, and helped to ease the discomfort of my mother.		We thank you for your help. Thank God for REMSA.
59	Answer questions.		
60	The service was outstanding.	We felt your service was excellent.	Your service was very professional and caring.
61	Everything.	To continue doing as well as you did.	You have a very good service and care.
62	Difficult IV start. Compassionate, caring, attentive.		
63	Kept me calm, great demeanor, and very caring professionals!!!	P	I had REMSA on 8/14/13 and 10/9/13 and both times they put me at ease because I was so disoriented and scared! Informed my family regarding my seizures.
64	Everything.		Thank you.
65	Saved my life. What more can one ask for.		Excellent service.
66	The paramedics that attended to me were extremely thoughtful, understanding and quick to get me the care I needed!		He was quick to call my spouse and also my employer to let them know what was going on! Thank you!
67	Excellent, empathetic service.	Nothing more needed.	Keep up the good work.
68	Everything was professionally capable and compassionate.		We especially commend both EMTs for their helpfulness.
69	They were all very kind and patient with my mom. They were able to reduce her initial panic.		It was excellent!
70			Don't know. Was out??
71	You did great, as usual. Never have had any problems.	Keep up the good work.	
72	Everything - Thank you.	N/A	Care was wonderful.
73	Everything.		
74	Everything's great.	Thank you.	
75	Nice.	Just keep saving lives.	
76	Everything.	You were great.	
77	You did everything perfect. I couldn't ask for more.		We have had to use your services often within the last year. Your compassion and helpfulness has gone above and beyond what I expect. I can't thank your EMTs enough.
78	The crew was wonderful, as they made a scary situation better.		
79	They were professional and quickly gave him necessary medicine and got him to the hospital quickly.	N/A	Sadly, patient passed away 11/4/13.
80	The 2 EMTs were very kind and caring.		I did not speak with the dispatcher - a friend did.
81			Your staff was very professional and took good care of me.
82	Transported carefully and quickly.		
83	Everything.		
84	Responded quickly.		
85	Everything.		Even took care of my cat!!
86	Everything was excellent - thanks so much!		
87	Professional and courteous.		
88	Your paramedics are so upbeat, polite and confident. I felt safe and cared for.		
89	You were excellent in every way. We thank you for your service!		
90	Everyone was calm, polite and helpful.		Excellent service from everyone involved.
91	Response and treatment.	None.	None.
92			I was treated very well in the ambulance! Very professional! Thank you.
93	Got me to Reno PDQ.		
94	Very professional and compassionate staff.	N/A	N/A
95	Immediate care was given when bed buzzer went off.		RN nurse was wonderful.
96	Doctor was patient and kind to my dad.		
97	Got there fast and very responsive.		Excellent care.
98	Caring, helpful with info.	Keep up the great service.	
99	Staff calm and friendly.		

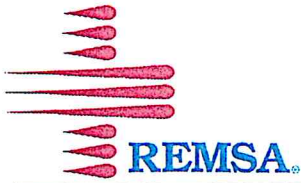
	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
100		Keep carbon dioxide fumes from coming into shelter. It was awful.	
101	Transferring me from emergency to the main hospital	Your people were very professional and did their job extremely well.	Your people were well trained and did their job very well.
102	Everything, thanks.	I can't think of a thing.	Professional all the way.
103	Dispatcher was calming, as well as the crew.		
104	The EMTs talked to me for quite a while to calm me down (I was in horrendous pain).	Help me to make payments for my bill, as I am on Social Security and no insurance yet.	Thank you for being there, as I could not drive that night.
105	Great sense of humor.		
106	Everything.	They were very good, as far as I can remember.	I was bleeding from a fall, and they were excellent in stopping the blood until we got to the hospital.
107	Everything done well.	Be a little quicker and don't miss the address on first go by.	Yours was a job well done.
108	Everything.		
109	Transport me fast.	Nothing.	None.
110	Keeping me calm and explain everything they're doing.	So far, nothing needs to change. I have yet to have a bad experience.	
111	The service was good.		
112	Paramedics/EMTs did a fantastic job.	Dispatcher needed to listen more carefully to what I was telling her. Overall, REMSA did a fantastic job. Especially paramedics/EMTs. My husband has had 4 heart attacks. He was a BC for Reno Fire Department. We both are well aware of procedures, etc. I realize dispatcher has to go through steps as follows: 1, 2, 3, etc., but needed to listen to what I was telling her, too. Thank you for the great response. - Wife of patient.	
113	Managed patient well.		
114	Everything. We're out-of-towners and found REMSA outstanding and professional.		
115	The response was quick, knew what to do.	You did real well.	
116	Take care of my comfort and get me to the hospital quickly.		
117	All.	Keep doing.	
118	Answered immediately. Some of the staff were irritated because my brother gave wrong information as to what was wrong.	More polite would be appreciated.	Service was good but as I said, irritated about wrong info from my brother.
119	Received good care.	If there is a next time - IV in hand was hit and missed. Very painful. ER had to replace.	Good.
120	Made me comfortable and explained the situation.	Can't get any better.	Their care for me was professional, as well as personal.
121	They were very kind to me, as well as doing their jobs professionally.		Your team was quick in responding to the patient's address.
122	Transported my father and let my mother know.	Just keep going.	
123	Service was very good.		
124	Everything was good.		
125	No complaints - was treated great.	Nothing. Stay the way you are.	
126	I've had several dealings with REMSA and I will say this was the nicest group, especially the female.	I think you need to make sure all staff are compassionate, caring and personable.	
127	Everything.		
128	Very polite and got me to the hospital fast.	Nothing. It was my first time in an ambulance.	I was very satisfied.
129	Service and assistance was excellent.		
130	I was never as disappointed and angry when they lied to me when I had no way to get home because they wouldn't take what I needed.		
131	Cleaned up the blood.		It was difficult to determine what the problem was.
132	They were courteous and explained everything that needed to be done.	Nothing.	Keep up the great work.
133	Listened to me.	Everything excellent.	
134	Understanding.	Nothing.	Everything A-OK.
135	Made me comfortable.	Nothing.	Nice ride.
136	Extremely kind and gentle.		
137	All the service was excellent.	Couldn't have been better.	
138	Everything.		Good service. Very gentle.
139	You did very well.		Thank you very much.
140	Talked to me and helped me feel at ease.		
141	I had abdominal pain. They asked questions for my health and safety. They were very helpful and kind. They didn't leave me stranded or uncomfortable. God Bless them for what they do and what they're worth.		Well trained, considerate, professional.
142	Everything.		
143	Took over and made sure I was comfortable and stable. Very professional and caring.		
144	Arrived promptly and transported quickly.		
145	Everything. You guys were great.	Nothing I can think of.	You did a great job. Please thank your staff for me.
146	Yes.	N/A	Just to let you know, my brother passed away on 10/24/13.
147	Response time was fast. Everyone knew what to do and did it well. Thanks so much. Patient is home and doing great.	Live with us!	You've been very professional and very caring. For this I thank you.
148	(In Spanish) -- I don't know English very well, but they took good care of me. I can't answer these questions. I have Medicare and Medicaid.		
149	Very professional.		Thank you.
150	REMSA is the best. Thank you for your service. Well done!!		

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
151		All good - thanks.	
152	Pickup at Northern Nevada Med and Renown was fine.		
153	Everything.	Keep up your good work.	Don't change a thing.
154	Friendly - helpful.		
155	Communicated with patient.	Keep doing a good job.	How much does REMSA cost a year? Advertised on TV.
156	Treated very well.		
157	Help with my communication.	Stop letting staff talk bad around my family.	
158	Always professional and helpful.		
159	All, as usual.		Thank you for your service.
160	Everything.	Not a thing.	
161	Arrived promptly.	Keep up the good work.	
162	Everything! We've used you many times over the years and everyone is top notch, caring, great!	Keep up the good work!	Great, caring, courteous - the best!
163	Both paramedics were the perfect team - they also had the perfect balance of quick work, seriousness and humor. The warmth with which the hospital staff greeted them said a lot to me as well.		
164			It was quick and very good.
165	EXCELLENT		
166	I love your staff! They make me feel better just walking in the door.	Keep up the good service and work.	
167	Everything! Kindest, most compassionate and gentle.		
168	Everything and helping me calm down. I was in severe pain and very short of breath.		
169	Everything.		
170	Your employee was so kind that if anything would happen, I would want to come back.	If I was cared for any better, I would make up a reason to come back.	Please keep up the great work.
171	Thoughtfully brought clothes for me to wear home from the hospital.		Thank you.
172	Excellent.	Nothing. You are 100% okay in all actions. Wish Renown could take same training.	Your rating is 100%, while Renown is below 25% of good action. All need training.
173	I have had to call you before. Always good service. This time (I. of course) was admitted to St. Mary's. Your dispatcher stayed with me on the phone and really was great!! (I was scared.) The crew that came was perfect. They're always good, these guys (and lady) were the best!! I thank you so much!! Please let them know how much they helped me. God bless you and yours.		
174	Everything.	Nothing.	
175	Everything was great. They treated me extra good!!		
176	Got me to the hospital comfortably.		
177	Arrived fast enough to help and support the family members and especially the patient.	Keep doing what you're doing to help people in need! Thank you!	Just want to thank you all for the immediate response to the call.
178	Caring and considerate.		
179			They are always great!!
180	You have done real well in emergencies we have had. Don't know what I would have done without you.		
181	Friendly, efficient, professional service.		
182	Advice. Came quickly when called.	Very good each time.	Very good.
183	Not sure of paramedics this time - but a girl was so very nice to me - and I think the night she was here I did not transfer to hospital but reassured to call back, if needed!!		Care was excellent and reassuring to me, as I am an 87 year old widow living alone and they are all so special and reassuring and kind to me. All more than helpful to me! Thank you!!
184	Fast, professional.	Thanks to (3 EMTs) - they stayed calm - helped me stay calm.	
185	Everything.	-0-	-0-
186	Everything. The people that got me up from casino floor were all competent and very polite and caring.		Excellent.
187	The dispatcher helped me to calm down while waiting for the ambulance. I was having an asthma attack! I did not know.	I can't think of anything! You all do a good service to our community.	The EMTs were very sensitive to my problem and quick to help me in my time of need. I thank them so much.
188	Everything.		
189	Everything! Thank you for being there for us!		
190	The REMSA EMT that treated my son was amazing and very caring.		
191	Everything.	Nothing. I've used you 10 years.	
192	Very well! Your paramedic kept me informed the entire trip what was happening!	Nothing! You did great.	
193	You were polite and prompt.		
194	Everything.		
195	Everything!		Superb!
196	Everything.	Nothing.	
197	Came quickly, did not rush, took time to understand what was going on.		
198	Advised on transport and what to expect.	Nothing.	Very helpful.

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
199	Explained my options for care. EMT especially was very caring and took good care of me until my arrival at ER. It was very appreciated.		Thanks so much for your reassuring service.
200	Your entire crew are my heroes. They shined on what was one of the worst days of my life. They were uber-professional and knowledgeable, and most importantly, compassionate! I will never forget them. Especially one male EMT and the guy with the glasses - but they were ALL great! I feel blessed to have been treated with such honor and respect!!!		
201	Transported from airport to hospital.	Excellent service.	
202	You were called by Life Care Center for transport to Renown.		
203	The Fire Department paramedics were at our door within 5 minutes of our call. We were very pleased with everyone who helped transport me and their care.		
204	As for me, I never had to have this service before! Everyone was very helpful. I want to thank all of you very much.		I just want to tell you, I'm 89 years old and I hope your bill to me doesn't put me in the poor house. All I have coming to me is a fixed income. Thank you for caring.
205	(911 called from out of state - very helpful.) Everything. I am a CHF patient and my daughter, a fire captain/medic, said I needed to get to the hospital - and she took care of everything, as I could not speak or hardly breathe.		Your CHP (new) REMSA program is fantastic (1st visit 10/2/13). Crew was very polite and professional and looking forward to follow-ups.
206	Fast response - professional service.		
207	Everything very professional. Thank you very much.	Excellent job already.	Thank you again. Very pleased with all service.
208	I was upset at what had happened at physical therapy. REMSA personnel were pleasant and reassuring.	Everyone was great, but I hope not to need your services again.	
209	Very professional and friendly. Made me feel comfortable and helped me from hurting with pain.		Nothing.
210	Fast service.	Nothing.	
211	Everything.		Good.
212	Patient and caring and professional.		A good crew.
213	Pleasant ambulance crew.	I can't think of anything at this time.	If I injure my knee again, I would love to ride with REMSA, but I hope I don't injure it again.
214	Very polite.		Very good.
215	Made me feel relaxed and assured of their ability to take care of me.		
216	Did everything well.		
217	Thank you for your help and service.		
218	I really cannot see how anything could have been done any better. Good job!		
219	The paramedic that was in the back with my 5 year old son was amazing. He was great!	Get to our home quicker. We live in Wingfield 89436 - the ambulance came from Sun Valley 89433.	Couldn't have asked for a better person to help my son. He managed to get in his IV through him vomiting - all the while speaking calmly and using his name.
220	The staff was very nice and were calm when talking to me.	The patient's grandson went to the hospital to meet with his grandmother; he was not told why the home care called. It seemed that she had a seizure. That's why the home care called and no one told my son that.	
221	All of your staff was great. Just stay as great as you are. Thank you! (Wife + family)		Great! We like our package deal with you.
222	Great.	Nothing.	You are great. (Love Silver Saver - great deal.)
223	Your kindness was so important to me, but I guess first was your medical care.	I don't think a thing.	
224	Efficient...no waiting.		I appreciate the service.
225	Prompt and efficient, courteous.		
226	My medics were extraordinary. They were so caring, understanding and patient. They made me feel safe.	Continue this outstanding care. I know you will always be there.	Thank you for caring for me. I appreciate all of you.
227	The young men on the ambulance did their jobs in a very professional manner and even made a nervous patient feel better.		Very satisfied with the care and service.
228	Helping brother right away, getting taken care of.	Nothing, the service help was great and fast.	All the above was really a great help.
229	The team was super efficient and polite.	None.	None.
230	All the service was done very well.	All was done to help. No improvement needed. Thanks for your great service. Much appreciated.	
231	Getting my husband in and out of the van with care, I appreciate that.	Thank you.	
232	I was not there, but my wife arrived in good condition, which was difficult considering her condition, her and employees.	Like you have been doing. Thank you, love and compassion mean a lot.	Thanks again.
233	Drove well.		
234	Your paramedics went, what I considered, above/beyond in making my mother as comfortable as possible.		Very pleased.
235	Everything!	Nothing.	The crew was fantastic. Patient passed away 10/28/13.
236	Explained things very well.	Do what you did (great).	Everything was great. (Thanks to you all.)
237	Courtesy and efficient.		

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
238	Everything. Transporting our son was vital. It was done well.		
239	Listened to me and followed my request to go to St. Mary's.	The crew was friendly and adaptable and worked well with fire crew.	After 20 years in fire service working with REMSA, I felt odd being the patient!
240	Everything.	You all did a perfect job.	
241	Rapid response.		Personnel was professional and helpful.
242	Kept family and patient calm.		
243	Very efficient. Dispatcher had me give him an aspirin for chest pain.		
244	Everything.		
245	Helped me get to the hospital safely and on time.		
246	Took REMSA from NNMC to Renown, so unable to answer questions.		
247	Everything.		How do you enter Cascade of the Sierra after hours? Second request!!
248	Everything.	No.	
249	Everything.	Just what they are doing.	
250	Very helpful.	Nothing I can think of.	This is my first time with an emergency. Made me feel like my husband was in good hands.
251	Everything!		
252	Helped keep family and patient calm.		
253	Everything.	Nothing.	Good.
254	All services provided were performed in an outstanding manner!		
255	Everything.	Nothing.	
256			I don't know why police came. I didn't call them.
257	Everything!	Perfect.	
258	You guys were great. Every time. Thank you so much.		
259	Very considerate.		Although dispatchers were young, they were very good.
260	Very professional and explained what was happening to me. Very quick to respond.		As I didn't know what was affecting me, the staff was very comforting.
261	Since my admission to Renown is so frequent, I won't respond to every survey except to say you folks are the best.		BEST.
262	Everything.	Make sure patient's belongings are taken with patient.	
263	Everything.	Keep up your great service.	You are great.
264	Got here promptly. Listened to my input.		
265	You asked what kind of medication I used. It was the wrong type.	You were fine.	
266	Keep me calm, explain everything they did and why.	Keep up the good work!	Haven't dealt with billing - yet.
267	Polite and friendly.	Can't think of anything.	On time for pickup.
268	Friendly and polite.	Nothing comes to mind.	On time.
269	Delivered me safely.		
270	Very fast response, very kind and respectable. Very gentle with 97 year old woman.		
271	Everything! Fast response, very courteous! Very caring. Excellent care.	I can't think of anything.	Have not talked to billing - not sure what to expect there.
272	The service was outstanding.		
273	The service was not only professional, it was also caring, which counts for a lot when a person is suffering and in pain.		Please convey to the people who cared for me my thanks.
274	Everything.	My service was excellent.	
275	The dispatcher was very helpful. He was very professional.	The girls that did the pick up had attitude problems. One of the girls needs a brush up on people skills.	Be mindful of the patient and family. (Patient is deceased.)
276	Communicate.	Listen to me about my veins.	
277	You were superb.	Everything was just fine.	
278	Mom was comfortable with the crew - I can't remember his name, but was so impressed and touched that one of the crew stopped in later and asked how mom was doing.		
279	Quick, efficient and professional.		
280	Got me home in one piece.		It went well.
281	The people from REMSA make me feel that I am in good hands. I just relaxed and let them do what they do best.		When I called them for my wife, it seemed like they were at the door in just a few minutes. Thank you again.
282			You're great!
283	Everything.		
284	Arrived quickly and were very professional.		
285	The quick, careful, smooth transition from floor to ambulance. Treatment in ambulance.	Don't let person refuse pain pill.	The whole group worked well together, efficient and friendly.
286			Was ordered by Life Care, not by family.
287	Transfer.	N/A	Very good service.
288	Everything they did was well done.	You can't do any better, everybody was great.	I am very much satisfied.
289	Your standards of humanness.		
290	Everything.	Nothing.	Excellent.
291	We have found that all of your employees are very courteous, knowledgeable.	Nothing.	Have no complaints, service and care are great.
292	Service well done. They did not scare me.	Continue good service. I have no complaints.	I am impressed and pleased.

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
293	Friendly and efficient.	Unknown.	
294	On 11/2/13, crew was helpful, professional, kind and enjoyable to make the trip with.	Can't think of a thing.	Please pass on accolades to crew and give them raises!
295	Yes.		Very happy with the professionalism.
296	It only took them just a few minutes to get to my house after I phoned them.		They took me down to South Renown Hospital, which was faster and better.
297	Great to see the ambulance ready for transport when Care Flight arrived.		Keep up the good work.
298	Very caring, professional.		They are very concerned and helpful.
299	Everything.	No problems.	
300	The paramedics arrived very quickly.		
301	Everything.	Nothing.	Excellent service.
302	Hard to write - hand injury. You're all good.		
303	Yes.		
304	Everything.		
305	Everything.	Nothing.	Great.
306	They were comforting, kind, very attentive. They all need four stars.		
307	This is the first time I have ever called for an ambulance, so have no point of reference to compare. Both the paramedics and ambulance arrived soon after my call and performed their task in a professional manner.		
308	Care and concern shown to me.		No contact with billing yet. Hope to make payment arrangements.
309	All personnel were very professional. They did their job in an outstanding manner.	Keep up the great work!!!	Outstanding in all areas!
310	They gave me very good care. Thank you.		
311	Paramedics did a perfect job.	Can't get any better.	
312	Everything.	I cannot thank you enough for all you did for us.	
313	Accommodated our needs to the fullest capacity, when my husband passed in the ambulance. The staff was very compassionate and very empathetic.		They were wonderful...
314	Always make you feel you are well taken care of.		
315	You should be proud of this crew.		
316	My emergency and the vital communication to hospital from REMSA made my arrival go much better and operation.	Don't know. It was very efficient and professional - start to finish.	911 dispatcher and two REMSA crew were very good.
317	Everything was good.	You are doing a fine job.	Keep up the good work!
318	All aspects were very good.		
319	Everything.	Can't think of anything at the moment.	It was very professional and caring.
320	Ambulance crew was very helpful, knowledgeable and caring. Good job!!	Really can't think of anything.	Patient did not speak to dispatcher. Have not spoken to billing staff yet.
321	Everything.	Same.	Very helpful.
322	Concern for patient was very much appreciated. Calmed my wife in time of stress on phone and at home.		
323	They told me I didn't have to take the ambulance, if I didn't want to, but that they did recommend that I do.	I found no fault with the service - they were quick, professional and friendly and made sure my husband, who has dementia, was with us at all times. I really appreciated that.	
324	Arrived quickly. Gave immediate IV pain medicine for broken arm.	N/A	
325	Yes.		Very good personnel. Thanks.
326	Everything!	Everything was perfect.	All is great. Thank you!
327	I don't remember, as I had amnesia, but my daughter said they were very helpful.		
328	Everything.	Nothing.	
329	Everything.	It's great.	A-okay.
330	Ask questions and keep me calm.		Great service.
331	Very caring.	Nothing.	
332	Very personable and knowledgeable. Helped me relax.		
333	Everything was excellent.		
334	Very courteous and professional.	Perfect.	N/A
335	All areas.	None.	
336	Very professional.	Everything was good.	
337	"Was the Dispatcher helpful?" - REMSA-YES (Did well in all areas!)/911-NO!! Rude!!	Nothing.	N/A
338	Very prompt and kind.	It's hard to improve on excellence.	On a scale of 1-10, you are a 10!
339	Very prompt and responsive. Very caring and considerate.		
340	Service was accomplished in an outstanding manner!!!	Keep up the great work!!!	You have wonderful personnel working for you!!!
341		Satisfied with service.	



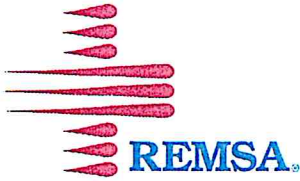
Regional Emergency Medical Services Authority

CARE FLIGHT
CUSTOMER SERVICE
FOR
NOVEMBER 2013



CARE FLIGHT CUSTOMER COMMENTS NOVEMBER 2013

	What Did We Do Well	What Can We Do To Serve You Better	Description / Comments
1	Took careful care of my husband and they were all very kind and thoughtful towards me and my son.	I thought everything was as good as it could have been.	Excellent
2	Saved a life. Glad to have the service.		
3	Thank you! I do not remember ANYTHING, sorry.		
4	Every effort was made to ensure that the flight was as comfortable as possible.	Pad the plane gurney, if possible.	The paramedics and pilot did everything she could to make me as comfortable as possible.
5	Flight was smooth, fast and saved my life!	Expand your services. I wouldn't be here now if it wasn't for your service.	Flight crew was fantastic and kept my spirits up.
6	Everything was fine.	Not a thing.	
7	Your crews are wonderful.	Nothing	Very thankful for the service.
8	Prompt attention to the needs of my husband who was have a severe stroke.		
9	Assured me and made me comfortable. View from chopper was awesome. Thanks for the help.		
10	The crew were very busy getting me settled and off the ground (my front yard!)	Service was A-one.	
11	It is comforting to know we have such great service when it's needed.		
12	Made me feel very safe and comfortable.		
13	Saved my life, prompt couteous	Continue the "professional" help in our area.	"great"
14	Everyone was helpful.		They did very well as little as I know.
15	Got to hospital quickly.	Discount	Why is it so expensive? Are you giving us the helicopter?
16	Transported me Reno Hospital.		
17	You may have saved my life when you delivered me to the hospital emergency service.	Nothing	I cannot pay you the value of your service. It is too high.
18	Fast		
19	They tried to get my pain level down.		
20	The flight was great. The flight personnel was great. I asked questions. The answers were great.	Everything was great	
21	You saved my husband's life is all I care about.		
22	Your entire team was amazing. I am extremely thankful for the service you provide. The staff on the flight made me comfortable and happy. Lots of smiles and high spirits.		
23	Everything and beyond		Got me to the Carson Tahoe Hospital after a heart attack in time to save my life. Can't say enough, the crew was EXCELLENT!
24	Very professional and careful of patient.		
25	Got my husband to ER in Reno in a timely fashion, saved his life!		
26	Everything was done well, personnel were very kind and considerate!		
27	You got my mom safe and quickly	n/a	Thank you for helping to save my life.
28	Kept talking to me.	Watch the feet when loading and unloading. They kept catching my left foot on the door.	



Regional Emergency Medical Services Authority

**REMSA
PUBLIC RELATIONS REPORT
FOR
NOVEMBER 2013**

PUBLIC RELATIONS

November 2013

ACTIVITY	RESULTS
Arranged story regarding REMSA's deployment system.	KOLO Channel 8 did a story on this technology.
Arranged a Red Light Turn Right story.	KTVN Channel 2 did a story on this program
Coordinated REMSA/Care Flight being a part of the Channel 2 Food Drive.	Food Drive takes place on Dec. 13 and REMSA still will be front and center at the event; Care Flight will also land with bags of food to donate to the Food Bank.

REMSA Maps Emergency Calls for Speed

By: [Terri Russell](#) - Email

Updated: Fri 12:04 AM, Nov 22, 2013



RENO, NV - At the REMSA dispatch center, dispatchers can take up to 190 calls a day. But they will tell you no two days are the same. As a matter of fact, no two hours are the same.

And they know that thanks to the Deployment Monitor System--a program that shows dispatchers where the highest volume of calls occur historically throughout the service area.

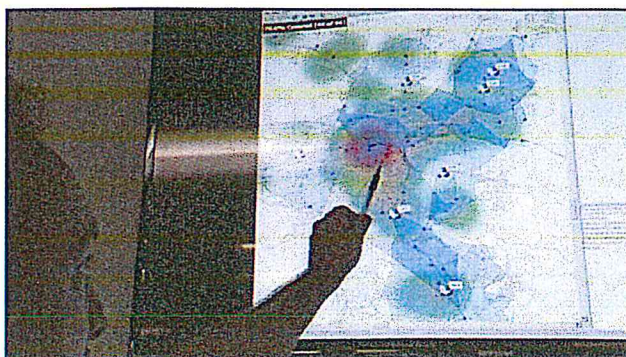
"It means we can reposition ambulances and use actual historical data to help us where preposition ambulances and have them in the area before a 911 call occurs," says Aaron Abbot, REMSA Operational Services.

The system has been in place since 2005. Prior to that, Abbott says, dispatchers had to make an educated guess as to where to put ambulances out on the streets. With an input of historical data, the system creates what looks much like a weather map.

The deeper the color historically is where most emergency calls originate.

"You can look at this area of discoloration under this blue shading and that's an area of high call volume," says Abbott.

The map changes every hour. Which means dispatchers will have the most updated information to send an ambulance where it is needed most.





REMSA Needs Room on Ambulance Calls

Posted: Nov 25, 2013 2:00 PM PST Updated: Nov 25, 2013 3:00 PM PST

Emergency responders say one persistent problem is getting worse in Reno...drivers not yielding to ambulances as they rush to a call. For EMT Evan Schwartz, it's a serious problem that needs serious attention. "There are a lot of distractions out there and it is getting worse. And it's making it more difficult for us to respond."

It's been caught on camera time after time. Playing some recordings, Evan showed us one where a car stops in the middle lane in front of a green light, right over a crosswalk. The car doesn't budge despite the siren and flashing lights, forcing the ambulance driver to make some tricky moves. In frustration, the ambulance driver yells, "Oh my god! You're killing me!"

In another recording, a car in the left lane on the highway responds to the sirens behind it by stopping without pulling all the way to the left. As EMS Manager Steven Kopp told us, "I've seen people swerve



onto oncoming traffic from the left lane, slam their brakes on..." He says that when the sirens blast, not enough northern Nevadans move over. He says it happens on a "daily basis. It's not necessarily their fault. They're just not paying attention sometimes." The basic rule is "red light, move right." If there's room on the road for the ambulance to pass, slow to a stop and don't cross over multiple lanes. To get the word out about the importance of this, we took a ride ourselves... first checking out the siren. Hard to believe other motorists can't hear the piercing blast. EMT Evan Schwartz believes that, "With all the



soundproofing in vehicles today, yeah it's very easy not to hear the siren."

An ambulance like the one we rode in tips the scales at over 14,000 pounds. Since they often go over the speed limit, they need a lot of room to stop. Even without that happening, the race to a call is always nerve-wracking. We were going 80 miles per hour down the highway on our call. It is a business where time means life.

Just off the exit on the way to our medical emergency, the lanes are blocked. Our driver, EMT Brett Zolkos, goes around...driving over the traffic island and backing up his siren with some blasts from his air horn.

The other drivers on this emergency call hear it. Brett makes it in time to his call. But as much as they keep their cool behind the wheel, REMSA needs some extra help sharing the road. As EMS Manager Steven Kopp put it, "We have to get there safe. It doesn't do you any good if you don't get there."

-written by John Potter

Oct. 2013

REMSA,

We wanted to thank you for sending out your vehicle and staff for our SK Ark Stampede run. That was our first run out here; your presence gave us all peace of mind. The fundraiser was a success. Thank you for serving the Animal community! Jan Alaksa's critters!



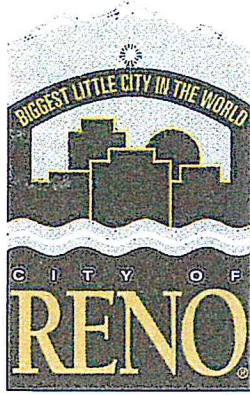
We have not provided you with any goods or services in exchange for this contribution. Please retain this document for your records. It is an important document necessary for any federal income tax deduction relating to this contribution. Animal Ark, Inc. is a 501(c)(3) Non-Profit, Tax-Exempt Corporation. Federal I.D. #94-2991026

Visit Once Stay A Lifetime. P.O. Box 60057, Reno, NV 89506 • 1.775.970.3111 • www.AnimalArk.org

NOX JUVEYI



Animal Ark, a wildlife sanctuary, inspires environmental stewardship through wildlife education.



November 13, 2013

Dear Participant,

On behalf of the City of Reno we would like to thank you for your continued support and express our deepest appreciation for your generous donation of candy and time for our Trunk or Treat event. This event has provided a safe alternative to trick or treating in our community for over 10 years for children ages 1 thru 15. Due to your contributions, our program was a complete success.

This year, with the support of the community and local businesses we were able to provide the Trunk or Treat event at two locations, Pat Baker Park and Neil Road Recreation Center. Between the two locations we were able to provide a safe trick or treating experience for over 500 children. We value your commitment to our event and thank you again for your generosity. We look forward to working with you again next year and hope to provide an even bigger and better event than we had this year.

Sincerely,

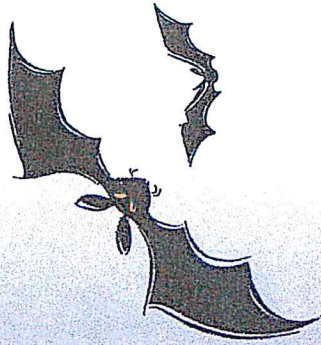
A handwritten signature in black ink, which appears to read "Darryl Feemster". The signature is written in a cursive style with a long horizontal stroke at the end.

Darryl Feemster
Youth & Senior Services Manager
City of Reno Parks, Recreation and Community Services



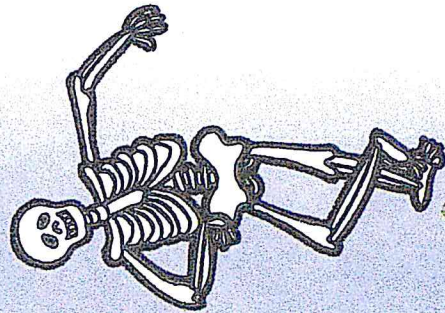
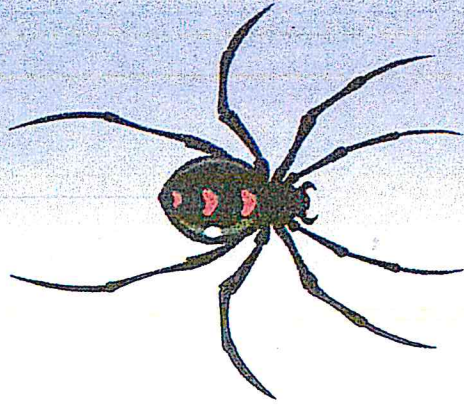
CITY OF RENO
TRUNK OR TREAT

CERTIFICATE OF APPRECIATION



This certificate is presented to

REMSA



*In Recognition for Outstanding Contributions
and Support*

David [Signature]

Signature

11.13.13

Date





RENISH Staff -

Thank you so much for attending our annual NICU Grad Picnic! Having you there helped make our event a success! The kids loved being able to interact with your staff and explore the ambulance. We had over 400 people at our event, many of them children who may need your help at some point along the way. Thanks for helping us make them more comfortable with the healthcare team/experience! Hopefully we'll see you at our event next year!

Thanks!
Melissa Fony (Renown NICU RN)



November 5, 2013

Alan Tom
REMSA
450 Edison Way
Reno, NV 89502

Dear Alan:

On behalf of the City of Sparks and the Washoe County School District, I would like to extend my sincere thanks for your participation in the Candlelight Vigil held at the Sparks Marina Park on Friday, October 25, 2013. This event was an opportunity for community healing and your contribution of EMT services was invaluable.

While I'm never surprised at the generosity of our community and its citizens - our city is one capable of immense altruism - your help and the compassion displayed Friday night presented me with a great sense of pride. You and others are what make our community more special and we could not have produced this community event without you!

If you have any questions or concerns, please contact Tracy Domingues, Parks and Recreation Director at 775.353.7835 or Francine Burge, Special Events Supervisor at 775.353.7856.

Sincerely,

A handwritten signature in black ink that reads "Geno R. Martini". The signature is written in a cursive style with a long, sweeping underline.

Geno R. Martini
Sparks Mayor

GM/TD/Cb



Improving the lives of children and adults affected by diabetes through prevention, education and service

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October 1, 2013

Sark Aerick

Special Events

REMSA

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Josh Cole
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Terrie Flaherty, R.N.
Howard Gordon
Jessica Longley
Laura Warren

450 Edison Way
Reno, NV 89502

Dear Sark and Friends at REMSA:

Enclosed please find the photo of the REMSA team for the Battle of the Rattle 5K race this past Saturday and the REMSA volunteer team. The students from North Valley High School were so proud to run for REMSA! Thank you so much for the generous and SO IMPORTANT presence of the REMSA team at the race. I know runners and parents and coaches were so happy to see you there!

Thank you again, for REMSA's continued participation and support of the NDA.
It is so GREATLY appreciated!

Sincerely,

Diana Kern

Development Director

SOUTHERN NEVADA

Jennifer Moore
Vice President
Sherri Coffman, APN
State Secretary
Loren Olson
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Kris Banfield
Sarah D'Errico
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Alan Sherman
Lucie Ventura

Tax ID 88-0386000

Until there is a cure...We are here to help

Executive Office
18 Stewart Street
Reno, NV 89501
(775) 856-3839
Fax (775) 348-7591

(800) 379-3839
email: ndaca@diabetesnv.org
<http://diabetesnv.org>

Southern Nevada
PO Box 750688
Las Vegas, NV 89136
(702) 364-5604



Washoe County Health District



TO: District Board of Health Members

FROM: Randall Todd, DrPH
Director, Epidemiology and Public Health Preparedness

DATE: December 11, 2013

SUBJECT: Emergency Medical Services Working Group Update

The EMS Working Group and the Executive Committee have continued to meet. The primary focus has been on continuation of the consensus building process and the development of the Principles of Agreement document. The Principles of Agreement document will then be used to amend the franchise agreement.

A handwritten signature in blue ink that reads "Randall L. Todd".

Randall L. Todd, DrPH
Director, Epidemiology and Public Health Preparedness

STAFF REPORT
BOARD MEETING DATE: December 19, 2013

DATE: December 9, 2013

TO: District Board of Health

FROM: Christina Conti, Public Health Emergency Response Coordinator, Washoe County Health District, 775-326-6042, cconti@washoecounty.us

THROUGH: Dr. Randall Todd, Division Director, Epidemiology and Public Health Preparedness 775-328-2443, rtodd@washoecounty.us

SUBJECT: **Approval of the Multi-Casualty Incident Plan**

SUMMARY

Presented for review and approval of the Washoe County District Board of Health is the Multi-Casualty Incident Plan (MCIP).

District Board of Health Priority supported by this item: Be assured that the public health system operates at the highest level of integrity during an all hazards event.

BCC Strategic Objective supported by this item: Safe, secure and healthy communities.

Please find the URL to download the Multi-Casualty Incident plan:

<http://www.washoecounty.us/repository/files/4/Proposed-MCIP-revised-DBOH-Dec-13-2013.pdf>

PREVIOUS ACTION

The Washoe County District Board of Health approved the previous version of the MCIP on January 24, 2008.

BACKGROUND

During any declared multi-casualty incident, the MCIP is activated and followed by all first responders and healthcare professionals. During the September 16, 2011 National Air Race

incident, the MCIP was activated and the procedures were followed. However, during the after-action review, several important revisions to the MCIP were recommended. The revision process began on December 14, 2012. The currently proposed revisions to the MICP represent the efforts of a regional multi-disciplinary workgroup. There are three significant changes proposed for the MICP:

1. It is proposed that the triage system be changed to an all-hazard triage system. This changes the initial triage for the region and provides for citizens involved in the incident to receive faster treatment than with the previous system. Additionally, responders will now have the ability to re-triage as patient conditions change.
2. It is proposed that an air operations branch be included. This branch would work within the operations section to ensure that all air assets are known about, available, and utilized during an emergency.
3. It is proposed that Appendix F be added to detail out the interface between the proposed triage system and any other system. During a Multi-Casualty Incident, mutual aide assistance may be requested. In realizing this triage system may not be the same, this document was created to detail how the seamless transition would work.

The proposed MCIP details all the above items and then routine updates on equipment availability and regional partners. This document was presented during a workshop to the regional partners and all partners are in support of the proposed changes.

FISCAL IMPACT

There will be no additional direct fiscal impact to the Health District associated with the approval of this emergency response plan.

RECOMMENDATION

Staff recommends that the District Board of Health review the proposed Multi-Casualty Incident Plan; and if approved, authorize the Chairman to execute with an implementation date of January 1, 2014.

POSSIBLE MOTION

Move to adopt the revised Multi-Casualty Incident Plan; and authorize the Chairman to execute.



Washoe County Health District



Public Health
Prevent Promote Protect

December 9, 2013

To: Members District Board of Health

From: Eileen Stickney

Subject: Health Fund Revenue and Expenditure Report for November 2013
Agenda Item No. -

Recommendation

Staff recommends that the District Board of Health accept the attached report of revenues and expenditures for the Health Fund for November 2013 of fiscal year 14.

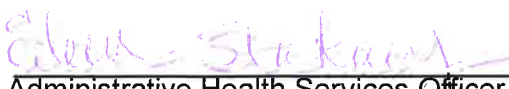
Background

The attached reports are for the accounting period 5/14 and the percentages should approximate 42% of the year. The total revenues and expenditures for the current year (FY14) compared to last year (FY13) are as follows:

Nov 2013	FY14 – REV	FY13 – REV	FY14 – EXP	FY13 – EXP
Overhead-GF			\$1,207,514.15	-0-
AHS	\$697,174.24 55%	\$367,763.45 30%	\$973,418.85 38%	\$1,013,859.25 39%
AQM	\$954,965.18 40%	\$425,429.06 19%	\$808,415.37 32%	\$978,342.55 34%
CCHS	\$631,802.77 26%	\$716,082.17 29%	\$1,739,972.01 36%	\$1,092,201.05 38%
EHS	\$582,310.93 29%	\$594,405.60 34%	\$2,062,265.59 36%	\$2,126,897.05 37%
EPHP	\$629,308.90 38%	\$669,757.92 36%	\$747,422.88 35%	\$830,187.73 35%
Adjustments			\$31.45	\$19.95
TOTAL	\$3,495,562.02 36%	\$2,773,438.20 29%	\$7,539,008.85 36%	\$6,851,487.63 32%
GF Transfer	\$2,150,972.76 25%	\$718,658.00 8%		

The Environmental Oversight Account balance for November is not available due to early deadlines.

I would be happy to answer any questions of the Board during the meeting or you may contact me directly at 328-2417. Thank you.


Administrative Health Services Officer
Enclosure

**Washoe County Health District
REVENUE / EXPENSE
Pds 1-5, FY14**

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
422503 Environmental Permits	63,177.00	24,767.00	38,410.00	39	51,500.00	21,406.00	30,094.00	42
422504 Pool Permits	74,690.00	15,366.00	59,324.00	21	68,000.00	11,304.00	56,696.00	17
422505 RV Permits	13,306.00	5,271.00	8,035.00	40	10,500.00	4,750.00	5,750.00	45
422507 Food Service Permits	492,181.00	161,038.00	331,143.00	33	369,000.00	154,948.00	214,052.00	42
422508 Wat Well Const Perm	23,567.00	17,728.00	5,839.00	75	20,000.00	11,371.00	8,629.00	57
422509 Water Company Permits	3,200.00	3,246.00	46.00	101	2,500.00	749.00	1,751.00	30
422510 Air Pollution Permits	584,012.00	203,163.50	380,848.50	35	448,037.00	176,625.50	271,411.50	39
422511 ISDS Permits	66,522.00	40,394.00	26,128.00	61	49,000.00	23,242.00	25,758.00	47
422513 Special Event Permits	99,623.00	47,582.00	52,041.00	48	79,000.00	38,087.00	40,913.00	48
422514 Initial Applic Fee	35,226.00	11,172.00	24,054.00	32	27,000.00	11,912.00	15,088.00	44
* Licenses and Permits	1,455,504.00	529,727.50	925,776.50	36	1,124,537.00	454,394.50	670,142.50	40
431100 Federal Grants	5,189,582.05	1,494,664.05	3,694,918.00	29	5,860,619.51	1,539,344.70	4,321,274.81	26
431105 Federal Grants - Indirect	243,178.41	127,382.25	115,796.16	52	125,376.00	28,158.90	97,217.10	22
432100 State Grants	427,421.00	201,189.72	226,231.28	47	281,857.00	25,489.97	256,367.03	9
432105 State Grants-Indirect	2,205.00	402.00	1,803.00	18				
432310 Tire Fee NRS 444A.090	468,548.00	76,483.40	392,064.60	16	418,766.00	115,359.18	303,406.82	28
432311 Pol Ctrl 445B.830	300,000.00	164,993.67	135,006.33	55	300,000.00	79,864.00	220,136.00	27
* Intergovernmental	6,630,934.46	2,065,115.09	4,565,819.37	31	6,986,618.51	1,788,216.75	5,198,401.76	26
460162 Services to Other Agencies								
460500 Other Immunizations	89,000.00	21,523.07	67,476.93	24	89,000.00	29,531.00	59,469.00	33
460501 Medicaid Clinical Services	8,200.00	1,606.99	6,593.01	20	36,200.00	44.46	36,244.46	0
460503 Childhood Immunizations	20,000.00	7,405.00	12,595.00	37	30,000.00	8,780.00	21,220.00	29
460508 Tuberculosis	4,100.00	2,566.85	1,533.15	63	4,100.00	2,140.18	1,959.82	52
460509 Water Quality								
460510 IT Overlay	35,344.00	15,262.00	20,082.00	43	113,400.00	49,712.00	63,688.00	44
460511 Birth and Death Certificates	450,000.00	183,377.00	266,623.00	41	400,000.00	189,419.00	210,581.00	47
460512 Duplication Service Fees		520.84	520.84			237.78	237.78	
460513 Other Heat Service Charges								
460514 Food Service Certification	19,984.00	7,459.00	12,525.00	37	2,700.00	2,211.00	489.00	82
460515 Medicare Reimbursement					13,900.00	7,005.00	6,895.00	50
460516 Pgm Inc-3rd Prty Rec	1,750.00	18,725.23	16,975.23	1,070	2,250.00		2,250.00	
460517 Influenza Immunization	7,000.00	1,697.25	5,302.75	24	7,000.00	2,416.00	4,584.00	35
460518 STD Fees	21,000.00	8,832.92	12,167.08	42	23,000.00	9,381.90	13,618.10	41
460519 Outpatient Services								
460520 Eng Serv Health	50,707.00	22,194.00	28,513.00	44	44,000.00	13,935.00	30,065.00	32
460521 Plan Review - Pools & Spas	3,816.00	1,673.00	2,143.00	44	2,500.00	530.00	1,970.00	21
460523 Plan Review - Food Services	18,765.00	9,791.00	8,974.00	52	17,000.00	10,525.00	6,475.00	62
460524 Family Planning	27,000.00	14,635.59	12,364.41	54	44,000.00	12,648.23	31,351.77	29
460525 Plan Review - Vector	36,021.00	24,269.00	11,752.00	67	30,000.00	17,293.00	12,707.00	58
460526 Plan Review-Air Quality	65,272.00	12,972.00	52,300.00	20	40,000.00	15,227.00	24,773.00	38
460527 NOE-AQM	113,934.00	53,303.00	60,631.00	47	100,000.00	42,744.00	57,256.00	43
460528 NESHAP-AQM	135,389.00	31,388.00	104,001.00	23	84,000.00	24,780.00	59,220.00	30
460529 Assessments-AQM	57,888.00	19,530.00	38,358.00	34	41,000.00	19,925.00	21,075.00	49
460530 Inspector Registr-AQ	14,655.00	2,113.00	12,542.00	14	2,600.00	2,838.00	238.00	109
460531 Dust Plan-Air Quality	187,690.00	62,376.00	125,314.00	33	95,000.00	40,768.00	54,232.00	43
460532 Plan Rvw Hotel/Motel						322.00	322.00	
460533 Quick Start								
460534 Child Care Inspection	10,560.00	3,936.00	6,624.00	37	8,500.00	3,616.00	4,884.00	43

**Washoe County Health District
REVENUE / EXPENSE
Pds 1-5, FY14**

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
460535 Pub Accomod Inspectn	22,540.00-	7,107.00-	15,433.00-	32	17,300.00-	6,561.00-	10,739.00-	38
460570 Education Revenue	2,900.00-	800.00-	2,100.00-	28	5,700.00-	825.77-	4,874.23-	14
* Charges for Services	1,403,515.00-	535,063.74-	868,451.26-	38	1,263,150.00-	513,327.40-	739,822.60-	41
484050 Donations Federal Pgm Income	37,550.00-	16,403.33-	21,146.67-	44	41,934.00-	17,322.10-	24,611.90-	41
484195 Non-Gov'tl Grants	88,263.36-	32,276.36-	55,987.00-	37	114,750.00-		114,750.00-	
484197 Non-Gov. Grants-Indirect	5,125.00-		5,125.00-					
485110 Workers Comp Reimb		80.00-	80.00			135.00-	135.00	
485121 Jury Reimbursements	62,228.75-	316,896.00-	254,667.25	509		42.45-	42.45	
485300 Other Misc Govt Rev	193,167.11-	365,655.69-	172,488.58	189	156,684.00-	17,499.55-	139,184.45-	11
* Miscellaneous	9,683,120.57-	3,495,562.02-	6,187,558.55-	36	9,520,989.51-	2,773,438.20-	6,747,551.31-	29
** Revenue	9,184,929.10	3,513,520.67	5,671,408.43	38	9,442,227.37	3,640,431.81	5,801,795.56	39
701110 Base Salaries	565,939.67	169,360.99	396,578.68	30	529,904.89	218,570.64	311,334.25	41
701120 Part Time	459,446.66	188,131.96	271,314.70	41	522,298.86	174,286.42	348,012.44	33
701130 Pooled Positions	2,818.65	2,912.22	93.57-	103	1,450.00	1,296.51	153.49	89
701140 Holiday Work								
701150 xcContractual Wages								
701200 Incentive Longevity	165,403.00	797.09	164,605.91	0	158,292.00	494.22	157,797.78	0
701300 Overtime	66,703.00	27,759.73	38,943.27	42	50,325.11	22,302.99	28,022.12	44
701403 Shift Differential						24.57	24.57-	
701406 Standby Pay		100.00-	100.00					
701408 Call Back	1,000.00		1,000.00		1,000.00	545.41	454.59	55
701412 Salary Adjustment	230,084.60-		230,084.60-		52,986.54		52,986.54	
701413 Vac Payoff/Sick Pay-Term		23,750.16	23,750.16-			27,908.45	27,908.45-	
701415 Physical Fitness Pay						16.84	16.84-	
701417 Comp Time		3,121.27	3,121.27-			17,487.45	17,487.45-	
701419 Comp Time - Transfer		1,885.60	1,885.60-			9,723.83	9,723.83-	
701500 Merit Awards								
* Salaries and Wages	10,216,155.48	3,931,139.69	6,285,015.79	38	10,758,484.77	4,113,089.14	6,645,395.63	38
705110 Group Insurance	1,418,327.59	549,815.87	868,511.72	39	1,449,189.10	564,534.46	884,654.64	39
705210 Retirement	2,513,907.30	936,028.72	1,577,878.58	37	2,410,125.05	914,133.75	1,495,991.30	38
705215 Retirement Calculation								
705230 Medicare April 1986	136,645.22	53,028.84	83,616.38	39	139,962.64	55,327.49	84,635.15	40
705320 Workmens Comp	66,992.03	27,557.55	39,434.48	41	64,187.41	26,638.60	37,548.81	42
705330 Unemply Comp	15,375.22	11,384.55	3,990.67	74	15,533.45	15,533.45		100
705360 Benefit Adjustment					10,656.00		10,656.00	
705510 Severance Pay								
* Employee Benefits	4,151,247.36	1,577,815.53	2,573,431.83	38	4,089,653.65	1,576,167.75	2,513,485.90	39
710100 Professional Services	987,388.83	41,172.68	946,216.15	4	1,091,804.38	177,226.64	914,577.74	16
710105 Medical Services	9,173.00	2,825.50	6,347.50	31	9,264.00	1,565.50	7,698.50	17
710108 MD Consultants	46,950.00	14,237.50	32,712.50	30	46,900.00	17,137.50	29,762.50	37
710110 Contracted/Temp Services	53,500.03	16,411.71	37,088.32	31	71,051.00	9,038.42	62,012.58	13
710119 Subrecipient Payments								
710200 Service Contract	103,593.00	43,597.94	59,995.06	42	105,243.00	36,727.75	68,515.25	35
710205 Repairs and Maintenance	11,470.00	4,512.60	6,957.40	39	20,549.91	2,537.53	18,012.38	12
710210 Software Maintenance	15,636.00	15,530.00	106.00	99	16,200.00	13,920.00	2,280.00	86
710300 Operating Supplies	127,061.00	49,635.06	77,425.94	39	132,737.55	56,128.66	76,608.89	42

Washoe County Health District
REVENUE / EXPENSE
Pds 1-5, FY14

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
710302 Small Tools & Allow	10,685.00	229.96	10,455.04	2	3,685.00		3,685.00	
710308 Animal Supplies	1,600.00	582.75	1,017.25	36	2,000.00	343.91	1,656.09	17
710312 Special Dept Expense								
710319 Chemical Supplies	232,300.00	168,801.93	63,498.07	73	231,950.00	232,079.07	129.07-	100
710325 Signs and Markers								
710334 Copy Machine Expense	27,547.00	9,966.46	17,580.54	36	28,274.89	8,798.66	19,476.23	31
710350 Office Supplies	40,073.50	9,905.01	30,168.49	25	44,171.01	13,243.39	30,927.62	30
710355 Books and Subscriptions	7,594.00	3,139.91	4,454.09	41	8,413.00	1,904.20	6,508.80	23
710360 Postage	21,905.00	6,744.51	15,160.49	31	21,954.00	6,971.40	14,982.60	32
710361 Express and Courier	735.00	97.73	637.27	13	610.75	356.53	254.22	58
710391 Fuel & Lube	100.00		100.00		100.00		100.00	
710400 Payments to Other Agencies								
710412 Do Not Use								
710500 Other Expense	24,931.96	3,586.25	21,345.71	14	45,973.51	9,974.44	35,999.07	22
710502 Printing	33,970.00	6,010.05	27,959.95	18	31,499.00	4,977.14	26,521.86	16
710503 Licenses & Permits	7,887.00	870.00	7,017.00	11	8,870.00	3,447.39	5,422.61	39
710504 Registration								
710505 Rental Equipment	1,900.00		1,900.00		5,178.00	792.00	4,386.00	15
710506 Dept Insurance Deductible		183.86	183.86-			302.58	302.58-	
710507 Network and Data Lines	5,530.00	4,354.45	1,175.55	79	6,486.00	4,216.01	2,269.99	65
710508 Telephone Land Lines	42,484.00	14,533.43	27,950.57	34	46,535.00	15,472.02	31,062.98	33
710509 Seminars and Meetings	31,265.00	12,313.19	18,951.81	39	32,320.00	9,390.50	22,929.50	29
710512 Auto Expense	19,102.20	5,235.60	13,866.60	27	19,784.00	5,815.82	13,968.18	29
710514 Regulatory Assessments	11,920.00	5,960.00	5,960.00	50	11,920.00	5,960.00	5,960.00	50
710519 Cellular Phone	15,660.00	5,720.84	9,939.16	37	18,447.00	5,048.43	13,398.57	27
710524 Utility relocation		200.00	200.00-					
710529 Dues	10,756.01	1,800.00	8,956.01	17	11,926.00	5,136.00	6,790.00	43
710535 Credit Card Fees	11,925.00	4,655.87	7,269.13	39	11,455.00	4,744.86	6,710.14	41
710546 Advertising	45,070.00	1,503.00	43,567.00	3	44,728.86	39,623.71	5,105.15	89
710550 Small Differences								
710551 Cash Discounts Lost								
710577 Uniforms & Special Clothing	25,500.00	2,865.27	22,634.73	11	3,000.00	1,247.97	1,752.03	42
710585 Undesignated Budget	62,228.75	33,525.63	62,228.75	31	71,077.00	47,487.20	71,077.00	42
710600 LT Lease-Office Space	109,115.00		75,589.37		113,439.00		65,951.80	
710620 LT Lease-Equipment								
710703 Biologicals	246,790.79	97,582.64	149,208.15	40	249,583.98	84,297.22	165,286.76	34
710714 Referral Services	6,328.00		6,328.00		9,040.00		9,040.00	
710721 Outpatient	93,092.55	20,226.27	72,866.28	22	110,399.15	29,119.62	81,279.53	26
710872 Food Purchases	10,175.50	339.38	9,836.12	3	11,675.00	1,908.34	9,766.66	16
711010 Utilities	180.00		180.00		2,700.00		2,700.00	
711100 ESD Asset Management	47,436.00	20,636.00	26,800.00	44	17,040.00	6,936.00	10,104.00	41
711113 Equip Srv Replace	27,084.14	11,503.00	15,581.14	42	25,938.64	11,241.49	14,697.15	43
711114 Equip Srv O & M	46,868.56	20,229.12	26,639.44	43	42,163.13	19,247.21	22,915.92	46
711115 Equip Srv Motor Pool	16,741.00		16,741.00		18,346.00		18,346.00	
711117 ESD Fuel Charge	55,492.05	21,499.09	33,992.96	39	51,253.35	26,261.03	24,992.32	51
711119 Prop & Liab Billings	74,502.09	31,042.65	43,459.44	42	80,283.41	33,451.40	46,832.01	42
711210 Travel	231,811.03	33,668.69	198,142.34	15	251,954.25	28,192.05	223,762.20	11
711300 Cash Over Short		20.00	20.00-					

Washoe County Health District
 REVENUE EXPENSE
 Pds 1-5, FY14

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
711399 ProCard in Process								
711400 Overhead - General Fund	2,898,034.00	1,207,514.15	1,690,519.85	42	2,553,372.00		2,553,372.00	
711504 Equipment nonCapital	112,198.36	42,706.96	69,491.40	38	155,955.08	83,371.75	72,583.33	53
* Services and Supplies	6,023,290.35	1,997,676.64	4,025,613.71	33	5,897,250.85	1,065,641.34	4,831,609.51	18
781004 Equipment Capital	231,954.82	32,376.99	199,577.83	14	397,107.01	96,589.40	300,517.61	24
781007 Vehicles Capital	100,000.00		100,000.00					
* Capital Outlay	331,954.82	32,376.99	299,577.83	10	397,107.01	96,589.40	300,517.61	24
** Expenses	20,722,648.01	7,539,008.85	13,183,639.16	36	21,142,496.28	6,851,487.63	14,291,008.65	32
485193 Surplus Supplies Sales		626.40-	626.40					
485196 Insur Reimb-F/A Loss								
* Other Fin. Sources		626.40-	626.40					
621001 Transfer From General	8,603,891.00-	2,150,972.76-	6,452,918.24-	25	8,623,891.00-	718,658.00-	7,905,233.00-	8
* Transfers In	8,603,891.00-	2,150,972.76-	6,452,918.24-	25	8,623,891.00-	718,658.00-	7,905,233.00-	8
811001 Transfer to General								
818000 Transfer to Intrafund								
* Transfers Out								
** Other Financing Src/Use	8,603,891.00-	2,151,599.16-	6,452,291.84-	25	8,623,891.00-	718,658.00-	7,905,233.00-	8
*** Total	2,435,636.44	1,891,847.67	543,788.77	78	2,997,615.77	3,359,391.43	361,775.66-	112

**Washoe County Health District
Administrative Health Services
Pds 1-5, FY14**

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
431100 Federal Grants	1,109,048.06-	335,214.17-	773,833.89-	30	1,109,658.25-	367,758.45-	741,899.80-	33
431105 Federal Grants - Indirect	1,921.50-	15,302.71-	13,381.21	796				
* Intergovernmental	1,110,969.56-	350,516.88-	760,452.68-	32	1,109,658.25-	367,758.45-	741,899.80-	33
460511 Birth and Death Certificates								
460512 Duplication Service Fees								
* Charges for Services								
484195 Non-Gov'l Grants	88,263.36-	32,276.36-	55,987.00-	37	114,750.00-		114,750.00-	
484197 Non-Gov. Grants-Indirect	5,125.00-		5,125.00-					
485100 Reimbursements	62,228.75-	314,381.00-	252,152.25	505				
485300 Other Misc Govt Rev	155,617.11-	346,657.36-	191,040.25	223	114,750.00-			
* Miscellaneous	1,266,586.67-	697,174.24-	569,412.43-	55	1,224,408.25-	367,763.45-	856,644.80-	30
** Revenue	1,610,653.89	629,195.04	981,458.85	39	1,620,335.85	643,579.07	976,756.78	40
701110 Base Salaries								
701120 Part Time								
701130 Pooled Positions	5,000.00	3,890.04	1,109.96	78	5,000.00	7,784.85	2,784.85-	156
701140 Holiday Work								
701200 Incentive Longevity	33,265.00		33,265.00		30,755.00	57.70	30,697.30	0
701300 Overtime	1,200.00	1,711.47	511.47-	143	1,200.00	1,008.57	191.43	84
701412 Salary Adjustment	3,642.80		3,642.80		10,554.54		10,554.54	
701413 Vac Payoff/Sick Pay-Term								
701417 Comp Time		2,863.05	2,863.05-			3,173.40	3,173.40-	
701419 Comp Time - Transfer		1,885.60	1,885.60-			18.92	18.92-	
701500 Merit Awards								
* Salaries and Wages	1,653,761.69	639,545.20	1,014,216.49	39	1,667,845.39	655,622.51	1,012,222.88	39
705110 Group Insurance	258,484.26	103,649.48	154,834.78	40	254,302.59	101,792.61	152,509.98	40
705210 Retirement	421,998.67	157,298.88	264,699.79	37	384,397.43	152,821.17	231,576.26	40
705215 Retirement Calculation								
705230 Medicare April 1986	22,856.87	8,715.76	14,141.11	38	22,639.74	9,066.89	13,572.85	40
705320 Workmens Comp	11,691.26	4,871.40	6,819.86	42	11,339.00	4,724.60	6,614.40	42
705330 Unemply Comp	2,683.24	2,012.43	670.81	75	2,755.00	2,755.00		100
705510 Severance Pay								
* Employee Benefits	717,714.30	276,547.95	441,166.35	39	675,433.76	271,160.27	404,273.49	40
710100 Professional Services	36,743.00	14,260.00	22,483.00	39	45,500.00	24,513.98	20,986.02	54
710105 Medical Services	150.00	81.00	69.00	54	350.00	26.00	324.00	7
710108 MD Consultants								
710200 Service Contract	500.00	1.87	498.13	0	1,500.00		1,500.00	
710205 Repairs and Maintenance	200.00	65.00	135.00	33	400.00	80.00	320.00	20
710300 Operating Supplies	9,397.00	3,818.06	5,578.94	41	9,100.00	2,739.93	6,360.07	30
710312 Special Dept Expense								
710334 Copy Machine Expense	3,500.00	3,138.55	361.45	90	4,500.00	1,922.13	2,577.87	43
710350 Office Supplies	10,963.50	2,119.28	8,844.22	19	9,993.00	4,060.79	5,932.21	41
710355 Books and Subscriptions	1,000.00	1,129.98	129.98-	113	1,000.00	383.44	616.56	38
710360 Postage	1,680.00	356.04	1,323.96	21	1,625.00	404.48	1,220.52	25
710361 Express and Courier	100.00	15.00	85.00	15	100.00	35.22	64.78	35
710500 Other Expense	1,600.00	315.35	1,284.65	20	1,600.00	461.95	1,138.05	29
710502 Printing	4,480.00	87.47	4,392.53	2	4,780.00	313.88	4,466.12	7
710503 Licenses & Permits	1,992.00	255.00	1,737.00	13	2,340.00	446.00	1,894.00	19

**Washoe County Health District
Administrative Health Services
Pds 1-5, FY14**

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
710507 Network and Data Lines	630.00	238.79	391.21	38	630.00	154.21	475.79	24
710508 Telephone Land Lines	9,580.00	2,808.55	6,771.45	29	10,080.00	3,258.65	6,821.35	32
710509 Seminars and Meetings	2,800.00	951.50	1,848.50	34	5,300.00	1,578.50	3,721.50	30
710512 Auto Expense	2,336.00	475.03	1,860.97	20	3,336.00	1,162.90	2,173.10	35
710519 Cellular Phone	1,520.00	217.05	1,302.95	14	1,470.00	671.88	798.12	46
710529 Dues	4,030.02	125.00	3,905.02	3	2,850.00	2,905.00	55.00	102
710546 Advertising	150.00		150.00		150.00		150.00	
710551 Cash Discounts Lost								
710585 Undesignated Budget								
710600 LT Lease-Office Space	67,464.00	16,574.63	50,889.37	25	71,788.00	30,637.20	41,150.80	43
710872 Food Purchases	2,725.50		2,725.50		2,725.00		2,725.00	
711010 Utilities					1,000.00		1,000.00	
711100 ESD Asset Management								
711114 Equip Srv O & M								
711115 Equip Srv Motor Pool								
711117 ESD Fuel Charge								
711119 Prop & Liab Billings	13,169.78	5,487.40	7,682.38	42	14,239.00	5,932.95	8,306.05	42
711210 Travel	36,428.55	4,785.15	31,643.40	13	41,165.00	2,622.33	38,542.67	6
711300 Cash Over Short		20.00	20.00					
711504 Equipment nonCapital	3,456.01		3,456.01		4,275.00	2,765.05	1,509.95	65
* Services and Supplies	216,595.36	57,325.70	159,269.66	26	241,796.00	87,076.47	154,719.53	36
** Expenses	2,588,071.35	973,418.85	1,614,652.50	38	2,585,075.15	1,013,859.25	1,571,215.90	39
485193 Surplus Supplies Sales		626.40	626.40					
* Other Fin. Sources		626.40	626.40					
818000 Transfer to Intrafund								
* Transfers Out		626.40	626.40					
** Other Financing Src/Use								
*** Total	1,321,484.68	275,618.21	1,045,866.47	21	1,360,666.90	646,095.80	714,571.10	47

**Washoe County Health District
Air Quality Management
Pds 1-5, FY14**

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
422510 Air Pollution Permits	584,012.00-	203,163.50-	380,848.50-	35	448,037.00-	176,625.50-	271,411.50-	39
* Licenses and Permits	584,012.00-	203,163.50-	380,848.50-	35	448,037.00-	176,625.50-	271,411.50-	39
431100 Federal Grants	708,173.00-	180,956.16-	527,216.84-	26	912,531.00-	22,643.00-	889,888.00-	2
431105 Federal Grants - Indirect	29,372.00-	42,089.85-	12,717.85	143	30,224.00-	30,224.00-	30,224.00-	
432100 State Grants	182,000.00-	182,000.00-		100	182,000.00-		182,000.00-	
432311 Pol Ctr 445B.830	300,000.00-	164,993.67-	135,006.33-	55	300,000.00-	79,864.00-	220,136.00-	27
* Intergovernmental	1,219,545.00-	570,039.68-	649,505.32-	47	1,424,755.00-	102,507.00-	1,322,248.00-	7
460513 Other Health Service Charges								
460526 Plan Review-Air Quality	65,272.00-	12,972.00-	52,300.00-	20	40,000.00-	15,227.00-	24,773.00-	38
460527 NOE-AQM	113,934.00-	53,303.00-	60,631.00-	47	100,000.00-	42,744.00-	57,256.00-	43
460528 NESHAP-AQM	135,389.00-	31,388.00-	104,001.00-	23	84,000.00-	24,780.00-	59,220.00-	30
460529 Assessments-AQM	57,888.00-	19,530.00-	38,358.00-	34	41,000.00-	19,925.00-	21,075.00-	49
460530 Inspector Registr-AQ	14,655.00-	2,113.00-	12,542.00-	14	2,600.00-	2,838.00-	238.00	109
460531 Dust Plan-Air Quality	187,690.00-	62,376.00-	125,314.00-	33	95,000.00-	40,768.00-	54,232.00-	43
* Charges for Services	574,828.00-	181,682.00-	393,146.00-	32	362,600.00-	146,282.00-	216,318.00-	40
485121 Jury Reimbursements		80.00-	80.00					
485300 Other Misc Govt Rev		80.00-	80.00			14.56-	14.56	
* Miscellaneous		80.00-	80.00			14.56-	14.56	
** Revenue	2,378,385.00-	954,965.18-	1,423,419.82-	40	2,235,392.00-	425,429.06-	1,809,962.94-	19
701110 Base Salaries	1,275,216.35	487,140.36	788,075.99	38	1,345,462.49	516,897.14	828,565.35	38
701130 Pooled Positions	17,646.29	3,172.76	14,473.53	18	93,151.68	4,685.85	88,465.83	5
701140 Holiday Work	418.65		418.65		250.00	140.18	109.82	56
701150 xcContractual Wages								
701200 Incentive Longevity	20,530.00	198.45	20,331.55	1	19,210.00	2,329.39	19,210.00	23
701300 Overtime	3,400.00	1,123.01	2,276.99	33	10,045.11			
701408 Call Back								
701412 Salary Adjustment								
701413 Vac Payoff/Sick Pay-Term		14,339.59	14,339.59-			2,023.44	2,023.44-	
701417 Comp Time		91.08	91.08-			918.38	918.38-	
701500 Merit Awards								
* Salaries and Wages	1,317,211.29	506,065.25	811,146.04	38	1,468,119.28	526,994.38	941,124.90	36
705110 Group Insurance	176,696.79	69,794.41	106,902.38	39	172,127.11	65,307.11	106,820.00	38
705210 Retirement	332,632.51	123,785.43	208,847.08	37	324,109.95	122,743.12	201,366.83	38
705230 Medicare April 1986	18,136.32	7,004.19	11,132.13	39	19,385.69	7,374.30	12,011.39	38
705320 Workmens Comp	8,275.26	3,448.05	4,827.21	42	7,585.40	3,160.60	4,424.80	42
705330 Unemploy Comp	1,899.24	1,424.46	474.78	75	1,843.00	1,843.00		100
* Employee Benefits	537,640.12	205,456.54	332,183.58	38	525,051.15	200,428.13	324,623.02	38
710100 Professional Services	396,190.26	13,041.04	383,149.22	3	385,103.78	56,417.86	328,685.92	15
710105 Medical Services	1,525.00	829.50	695.50	54	1,416.00	1,098.00	318.00	78
710200 Service Contract	1,000.00	99.44	1,500.56	6	500.00	90.07	409.93	18
710205 Repairs and Maintenance	3,386.00	1,642.40	642.40-	164	10,741.91	2,101.03	8,640.88	20
710210 Software Maintenance	1,000.00	3,530.00	144.00-	104	4,200.00	4,170.00	30.00	99
710300 Operating Supplies	4,400.00	2,300.30	1,300.30-	230	11,079.55	10,392.70	686.85	94
710334 Copy Machine Expense	3,500.00	1,656.53	2,743.47	38	4,400.00	1,202.95	3,197.05	27
710350 Office Supplies	100.00	1,114.01	2,385.99	32	4,000.00	1,384.06	2,615.94	35
710355 Books and Subscriptions	3,000.00	288.03	188.03-	288	224.00	334.13	110.13-	149
710360 Postage		1,482.17	1,517.83	49	2,900.00	1,173.77	1,726.23	40

**Washoe County Health District
Air Quality Management
Pds 1-5, FY14**

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
710361 Express and Courier	75.00	29.17	45.83	39	80.75	203.10	122.35-	252
710500 Other Expense	100.00	1,309.10	1,209.10-	1,309	100.00	118.85	18.85-	119
710502 Printing	800.00	404.17	395.83	51	800.00	570.00	230.00	71
710503 Licenses & Permits					135.00	232.39	97.39-	172
710505 Rental Equipment	1,800.00		1,800.00		1,800.00		1,800.00	
710506 Dept Insurance Deductible		33.86	33.86-					
710507 Network and Data Lines		2,400.00	2,400.00-			2,275.00	2,275.00-	
710508 Telephone Land Lines	5,500.00	1,495.95	4,004.05	27	6,500.00	1,788.93	4,711.07	28
710509 Seminars and Meetings		2,954.99	2,954.99-		3,005.00	914.00	2,091.00	30
710512 Auto Expense	500.00	162.17	337.83	32	1,000.00	226.46	773.54	23
710519 Cellular Phone	4,700.00	1,535.67	3,164.33	33	4,700.00	1,358.24	3,341.76	29
710529 Dues	3,250.00	375.00	2,875.00	12	4,435.00	740.00	3,695.00	17
710535 Credit Card Fees	2,300.00	1,250.29	1,049.71	54	1,600.00	1,034.11	565.89	65
710546 Advertising	1,650.00	1,143.00	507.00	69	1,000.00	10,616.00	9,616.00-	1,062
710550 Small Differences								
710577 Uniforms & Special Clothing	100.00	2,865.27	2,765.27-	2,865	1,100.00	1,247.97	147.97-	113
710585 Undesignated Budget	25,879.62		25,879.62					
710600 LT Lease-Office Space								
710721 Outpatient								
711100 ESD Asset Management	6,432.00	3,350.00	3,082.00	52	2,592.00	1,080.00	1,512.00	42
711113 Equip Srv Replace	9,523.78	3,968.90	5,554.88	42	8,499.58	3,968.12	4,531.46	47
711114 Equip Srv O & M	11,981.33	5,073.77	6,907.56	42	10,384.74	3,956.63	6,428.11	38
711115 Equip Srv Motor Pool								
711117 ESD Fuel Charge	12,156.58	4,183.01	7,973.57	34	10,687.05	4,915.98	5,771.07	46
711119 Prop & Liab Billings	9,321.78	3,884.10	5,437.68	42	9,525.40	3,968.90	5,556.50	42
711210 Travel	34,419.48	4,616.27	29,803.21	13	36,088.25	8,266.82	27,821.43	23
711300 Cash Over Short								
711399 ProCard in Process								
711504 Equipment nonCapital	11,800.35	6,129.73	5,670.62	52	37,117.08	29,834.57	7,282.51	80
* Services and Supplies	557,991.18	73,147.84	484,843.34	13	565,715.09	155,680.64	410,034.45	28
781004 Equipment Capital	151,576.82	23,745.74	127,831.08	16	342,770.01	95,239.40	247,530.61	28
* Capital Outlay	151,576.82	23,745.74	127,831.08	16	342,770.01	95,239.40	247,530.61	28
** Expenses	2,564,419.41	808,415.37	1,756,004.04	32	2,901,655.53	978,342.55	1,923,312.98	34
818000 Transfer to Intrafund								
** Other Financing Src/Use								
*** Total	186,034.41	146,549.81-	332,584.22	79-	666,263.53	552,913.49	113,350.04	83

**Washoe County Health District
Community and Clinical Health Services
Pds 1-5, FY14**

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
431100 Federal Grants	1,890,000.86-	504,345.77-	1,385,655.09-	27	2,131,855.53-	621,892.22-	1,509,963.31-	29
431105 Federal Grants - Indirect	92,460.00-	26,384.05-	66,075.95-	29	15,300.00-	4,853.37-	10,446.63-	32
432100 State Grants	195,421.00-	6,689.72-	188,731.28-	3	24,857.00-	6,489.97-	18,367.03-	26
432105 State Grants-Indirect	2,205.00-	402.00-	1,803.00-	18				
* Intergovernmental	2,180,086.86-	537,821.54-	1,642,265.32-	25	2,172,012.53-	633,235.56-	1,538,776.97-	29
460162 Services to Other Agencies								
460500 Other Immunizations	89,000.00-	21,523.07-	67,476.93-	24	89,000.00-	29,531.00-	59,469.00-	33
460501 Medicaid Clinical Services	8,200.00-	1,606.99-	6,593.01-	20	36,200.00-	44.46	36,244.46-	0-
460503 Childhood Immunizations	20,000.00-	7,405.00-	12,595.00-	37	30,000.00-	8,780.00-	21,220.00-	29
460508 Tuberculosis	4,100.00-	2,566.85-	1,533.15-	63	4,100.00-	2,140.18-	1,959.82-	52
460512 Duplication Service Fees		30.00-	30.00					
460515 Medicare Reimbursement								
460516 Pgm Inc-3rd Prty Rec	1,750.00-	18,725.23-	16,975.23	1,070	2,250.00-		2,250.00-	
460517 Influenza Immunization	7,000.00-	1,697.25-	5,302.75-	24	7,000.00-	2,416.00-	4,584.00-	35
460518 STD Fees	21,000.00-	8,832.92-	12,167.08-	42	23,000.00-	9,381.90-	13,618.10-	41
460519 Outpatient Services								
460524 Family Planning	27,000.00-	14,635.59-	12,364.41-	54	44,000.00-	12,648.23-	31,351.77-	29
460570 Education Revenue	2,400.00-	540.00-	1,860.00-	23	4,500.00-	643.77-	3,856.23-	14
* Charges for Services	180,450.00-	77,562.90-	102,887.10-	43	240,050.00-	65,495.62-	174,553.38-	27
484050 Donations Federal Pgm Income	37,550.00-	16,403.33-	21,146.67-	44	41,934.00-	17,322.10-	24,611.90-	41
484195 Non-Gov't'l Grants								
485110 Workers Comp Reimb								
485300 Other Misc Govt Rev		15.00-	15.00			27.89-	27.89	
* Miscellaneous	37,550.00-	16,418.33-	21,131.67-	44	41,934.00-	17,349.99-	24,584.01-	41
** Revenue	2,398,086.86-	631,802.77-	1,766,284.09-	26	2,453,996.53-	716,082.17-	1,737,914.36-	29
701110 Base Salaries	2,046,242.25	802,981.81	1,243,260.44	39	2,237,201.94	854,741.98	1,382,459.96	38
701120 Part Time	541,787.10	163,030.53	378,756.57	30	505,752.32	209,906.84	295,845.48	42
701130 Pooled Positions	233,706.33	115,113.05	118,593.28	49	175,944.41	91,650.67	84,293.74	52
701140 Holiday Work		70.70	70.70-			108.90	108.90-	
701150 xcContractual Wages								
701200 Incentive Longevity	47,486.00	698.63	47,486.00		48,012.00	148.06	47,863.94	0
701300 Overtime	1,280.00		581.37	55	1,280.00	802.39	477.61	63
701403 Shift Differential						24.57	24.57-	
701406 Standby Pay		100.00-	100.00					
701412 Salary Adjustment	34,459.06-		34,459.06-		75.00-		75.00-	
701413 Vac Payoff/Sick Pay-Term						6,513.33	6,513.33-	
701415 Physical Fitness Pay						10.01	10.01-	
701417 Comp Time						7,024.55	7,024.55-	
701419 Comp Time - Transfer						9,723.83	9,723.83-	
701500 Merit Awards								
* Salaries and Wages	2,836,042.62	1,081,794.72	1,754,247.90	38	2,968,115.67	1,180,655.13	1,787,460.54	40
705110 Group Insurance	414,555.78	150,831.24	263,724.54	36	433,968.28	169,379.20	264,589.08	39
705210 Retirement	651,180.47	246,810.08	404,370.39	38	658,011.56	252,537.15	405,474.41	38
705230 Medicare April 1986	35,230.23	14,086.55	21,143.68	40	36,909.75	15,451.67	21,458.08	42
705320 Workmens Comp	19,765.83	7,879.90	11,885.93	40	18,435.65	7,681.50	10,754.15	42
705330 Unemploy Comp	4,536.42	3,255.39	1,281.03	72	4,479.25	4,479.25		100
* Employee Benefits	1,125,268.73	422,863.16	702,405.57	38	1,151,804.49	449,528.77	702,275.72	39

**Washoe County Health District
Community and Clinical Health Services
Pds 1-5, FY14**

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
710100 Professional Services	204,547.00	5,997.99	198,549.01	3	75,150.71	13,579.46	61,571.25	18
710105 Medical Services	850.00	140.00	710.00	16	850.00	331.50	518.50	39
710108 MD Consultants	46,950.00	14,237.50	32,712.50	30	46,900.00	17,137.50	29,762.50	37
710110 Contracted/Temp Services	1,000.00	4,340.67	3,340.67	434	1,000.00	934.07	65.93	93
710119 Subrecipient Payments								
710200 Service Contract	3,798.00	2,477.50	1,320.50	65	6,048.00	2,585.20	3,462.80	43
710205 Repairs and Maintenance	3,770.00	2,235.66	1,534.34	59	3,800.00	127.50	3,672.50	3
710210 Software Maintenance								
710300 Operating Supplies	75,502.00	15,707.38	59,794.62	21	76,719.00	38,466.43	38,252.57	50
710334 Copy Machine Expense	14,797.00	4,251.24	10,545.76	29	13,847.00	4,300.89	9,546.11	31
710350 Office Supplies	12,760.00	1,709.69	11,050.31	13	13,520.01	3,399.93	10,120.08	25
710355 Books and Subscriptions	2,250.00	474.00	1,776.00	21	2,060.00	718.73	1,341.27	35
710360 Postage	3,675.00	1,082.43	2,592.57	29	4,490.00	1,356.41	3,133.59	30
710361 Express and Courier	335.00	47.88	287.12	14	245.00	83.40	161.60	34
710412 Do Not Use								
710500 Other Expense	15,595.96	1,812.80	13,783.16	12	30,602.51	9,235.84	21,366.67	30
710502 Printing	13,700.00	2,700.98	10,999.02	20	9,675.00	3,414.43	6,260.57	35
710503 Licenses & Permits	3,055.00	615.00	2,440.00	20	3,555.00	2,769.00	786.00	78
710504 Registration								
710505 Rental Equipment								
710506 Dept Insurance Deductible								
710507 Network and Data Lines	2,080.00	729.81	1,350.19	35	2,560.00	152.58	152.58	
710508 Telephone Land Lines	13,354.00	5,043.13	8,310.87	38	13,975.00	1,141.89	1,418.11	45
710509 Seminars and Meetings	5,650.00	2,979.70	2,670.30	53	4,750.00	5,004.53	8,970.47	36
710512 Auto Expense	13,966.20	4,072.27	9,893.93	29	13,318.00	3,147.00	1,603.00	66
710519 Cellular Phone	360.00	563.45	203.45	157	540.00	3,743.19	9,574.81	28
710524 Utility relocation		200.00	200.00			72.65	467.35	13
710529 Dues	800.00	200.00	200.00					
710535 Credit Card Fees	3,215.00	1,050.00	250.00	131	1,350.00	749.00	601.00	55
710546 Advertising	30,145.00	700.03	2,514.97	22	3,245.00	985.73	2,259.27	30
710551 Cash Discounts Lost		360.00	29,785.00	1	34,903.86	29,007.71	5,896.15	83
710577 Uniforms & Special Clothing	200.00		200.00		200.00		200.00	
710585 Undesignated Budget								
710703 Biologicals	243,370.00	97,238.44	146,131.56	40	15,300.00	84,297.22	15,300.00	34
710714 Referral Services	6,328.00		6,328.00		246,163.19		161,865.97	
710721 Outpatient	90,957.55	19,394.91	71,562.64	21	9,040.00	27,881.78	9,040.00	26
710872 Food Purchases	6,450.00	339.38	6,110.62	5	108,264.15	1,737.50	80,382.37	27
711010 Utilities					1,700.00		1,700.00	
711100 ESD Asset Management	1,608.00	536.00	1,072.00	33	288.00	120.00	168.00	42
711114 Equip Srv O & M	546.37	1,219.17	672.80	223	550.44	306.44	244.00	56
711115 Equip Srv Motor Pool								
711117 ESD Fuel Charge	711.35	367.61	343.74	52	711.35	349.27	362.08	49
711119 Prop & Liab Billings	21,303.49	8,876.50	12,426.99	42	23,150.65	9,646.05	13,504.60	42
711210 Travel	33,713.00	11,203.06	22,509.94	33	28,184.00	3,695.32	24,488.68	13
711399 ProCard in Process								
711504 Equipment nonCapital	5,950.00	13,978.70	8,028.70	235	6,530.00	189.00	6,341.00	3
* Services and Supplies	883,292.92	226,682.88	656,610.04	26	809,735.87	270,667.15	539,068.72	33
781004 Equipment Capital	30,378.00	8,631.25	21,746.75	28	17,000.00	1,350.00	15,650.00	8

**Washoe County Health District
Community and Clinical Health Services
Pds 1-5, FY14**

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
* Capital Outlay	30,378.00	8,631.25	21,746.75	28	17,000.00	1,350.00	15,650.00	8
** Expenses	4,874,982.27	1,739,972.01	3,135,010.26	36	4,946,656.03	1,902,201.05	3,044,454.98	38
811001 Transfer to General								
818000 Transfer to Intrafund								
** Other Financing Src/Use								
*** Total	2,476,895.41	1,108,169.24	1,368,726.17	45	2,492,659.50	1,186,118.88	1,306,540.62	48

**Washoe County Health District
Environmental Health Services
Pds 1-5, FY14**

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
422503 Environmental Permits	63,177.00	24,767.00	38,410.00	39	51,500.00	21,406.00	30,094.00	42
422504 Pool Permits	74,690.00	15,366.00	59,324.00	21	68,000.00	11,304.00	56,696.00	17
422505 RV Permits	13,306.00	5,271.00	8,035.00	40	10,500.00	4,750.00	5,750.00	45
422507 Food Service Permits	492,181.00	161,038.00	331,143.00	33	369,000.00	154,948.00	214,052.00	42
422508 Wat Well Const Perm	23,567.00	17,728.00	5,839.00	75	20,000.00	11,371.00	8,629.00	57
422509 Water Company Permits	3,200.00	3,246.00	46.00	101	2,500.00	749.00	1,751.00	30
422511 ISDS Permits	66,522.00	40,394.00	26,128.00	61	49,000.00	23,242.00	25,758.00	47
422513 Special Event Permits	99,623.00	47,582.00	52,041.00	48	79,000.00	38,087.00	40,913.00	48
422514 Initial Applic Fee	35,226.00	11,172.00	24,054.00	32	27,000.00	11,912.00	15,088.00	44
* Licenses and Permits	871,492.00	326,564.00	544,928.00	37	676,500.00	277,769.00	398,731.00	41
431100 Federal Grants	362,198.04	69,251.44	292,946.60	19	340,000.00	70,017.64	269,982.36	21
431105 Federal Grants - Indirect	27,470.00	2,570.25	24,899.75	9				
432100 State Grants	50,000.00	12,500.00	37,500.00	25	75,000.00	19,000.00	56,000.00	25
432310 Tire Fee NRS 444A.090	468,548.00	76,483.40	392,064.60	16	418,766.00	115,359.18	303,406.82	28
* Intergovernmental	908,216.04	160,805.09	747,410.95	18	833,766.00	204,376.82	629,389.18	25
460509 Water Quality								
460510 IT Overlay	35,344.00	15,262.00	20,082.00	43	113,400.00	49,712.00	63,688.00	44
460512 Duplication Service Fees		490.84	490.84			232.78	232.78	
460513 Other Health Service Charges								
460514 Food Service Certification	19,984.00	7,459.00	12,525.00	37	2,700.00	2,211.00	489.00	82
460520 Eng Serv Health	50,707.00	22,194.00	28,513.00	44	13,900.00	7,005.00	6,895.00	50
460521 Plan Review - Pools & Spas	3,816.00	1,673.00	2,143.00	44	44,000.00	13,935.00	30,065.00	32
460523 Plan Review - Food Services	18,765.00	9,791.00	8,974.00	52	2,500.00	530.00	1,970.00	21
460525 Plan Review - Vector	36,021.00	24,269.00	11,752.00	67	17,000.00	10,525.00	6,475.00	62
460532 Plan Rvw Hotel/Motel					30,000.00	17,293.00	12,707.00	58
460533 Quick Start						322.00	322.00	
460534 Child Care Inspection	10,560.00	3,936.00	6,624.00	37	8,500.00	3,616.00	4,884.00	43
460535 Pub Accomod Inspectn	22,540.00	7,107.00	15,433.00	32	17,300.00	6,561.00	10,739.00	38
460570 Education Revenue	500.00	260.00	240.00	52	1,200.00	182.00	1,018.00	15
* Charges for Services	198,237.00	92,441.84	105,795.16	47	250,500.00	112,124.78	138,375.22	45
485100 Reimbursements								
485121 Jury Reimbursements								
485300 Other Misc Govt Rev								
* Miscellaneous		2,500.00	2,500.00			135.00	135.00	
** Revenue	1,977,945.04	582,310.93	1,395,634.11	29	1,760,766.00	594,405.60	1,166,360.40	34
701110 Base Salaries	2,975,071.19	1,117,972.47	1,857,098.72	38	3,018,372.82	1,167,786.97	1,850,585.85	39
701130 Pooled Positions	200,194.04	57,378.23	142,815.81	29	236,872.77	56,217.34	180,655.43	24
701140 Holiday Work	2,400.00	2,841.52	441.52	118	1,200.00	1,001.05	198.95	83
701150 xcContractual Wages								
701200 Incentive Longevity	50,500.00		50,500.00		50,800.00	288.46	50,511.54	1
701300 Overtime	59,123.00	22,346.46	36,776.54	38	36,600.00	17,574.54	19,025.46	48
701406 Standby Pay					1,000.00	545.41	454.59	55
701408 Call Back	1,000.00		1,000.00					
701412 Salary Adjustment	199,268.34		199,268.34					
701413 Vac Payoff/Sick Pay-Term								
701415 Physical Fitness Pay						16,198.28	16,198.28	
701417 Comp Time						6.83	6.83	
701500 Merit Awards						9,525.60	9,525.60	

**Washoe County Health District
Environmental Health Services
Pds 1-5, FY14**

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
* Salaries and Wages	3,089,019.89	1,200,538.68	1,888,481.21	39	3,344,845.59	1,269,144.48	2,075,701.11	38
705110 Group Insurance	411,488.13	164,309.34	247,178.79	40	434,110.13	167,119.27	266,990.86	38
705210 Retirement	776,699.80	286,400.38	490,299.42	37	728,879.94	277,399.75	451,480.19	38
705230 Medicare April 1986	41,720.32	16,208.35	25,511.97	39	41,940.99	16,890.16	25,050.83	40
705320 Workmens Comp	19,168.03	7,986.70	11,181.33	42	18,838.38	7,849.35	10,989.03	42
705330 Unemply Comp	4,399.22	3,299.43	1,099.79	75	4,577.10	4,577.10	10,989.03	100
* Employee Benefits	1,253,475.50	478,204.20	775,271.30	38	1,228,346.54	473,835.63	754,510.91	39
710100 Professional Services	217,318.30	3,970.00	213,348.30	2	325,401.67	6,183.20	319,218.47	2
710105 Medical Services	6,548.00	1,773.00	4,775.00	27	6,548.00	110.00	6,438.00	2
710110 Contracted/Temp Services	35,000.03	5,056.42	29,943.61	14	65,000.00	4,115.87	60,884.13	6
710200 Service Contract	95,300.00	37,915.52	57,384.48	40	95,300.00	31,386.98	63,913.02	33
710205 Repairs and Maintenance	5,500.00	494.54	5,005.46	9	4,600.00	229.00	4,371.00	5
710210 Software Maintenance	250.00		250.00					
710300 Operating Supplies	25,650.00	28,501.71	2,851.71-	111	20,100.00	4,499.93	15,600.07	22
710302 Small Tools & Allow	10,685.00	229.96	10,455.04	2	3,685.00		3,685.00	
710308 Animal Supplies	1,600.00	582.75	1,017.25	36	2,000.00	343.91	1,656.09	17
710319 Chemical Supplies	232,300.00	168,801.93	63,498.07	73	231,950.00	232,079.07	129,07-	100
710325 Signs and Markers								
710334 Copy Machine Expense	1,900.00	127.54	1,772.46	7	2,250.00	490.87	1,759.13	22
710350 Office Supplies	6,250.00	3,146.53	3,103.47	50	9,100.00	2,194.80	6,905.20	24
710355 Books and Subscriptions	2,100.00	532.00	1,568.00	25	2,400.00	244.00	2,156.00	10
710360 Postage	10,600.00	3,022.09	7,577.91	29	9,775.00	3,049.55	6,725.45	31
710361 Express and Courier	175.00	5.68	169.32	3	175.00		175.00	
710391 Fuel & Lube	100.00		100.00		100.00		100.00	
710500 Other Expense	200.00	49.00	151.00	25	8,300.00	157.80	8,142.20	2
710502 Printing	12,600.00	555.30	12,044.70	4	11,525.00	542.49	10,982.51	5
710503 Licenses & Permits	2,690.00		2,690.00		2,690.00		2,690.00	
710505 Rental Equipment								
710506 Dept Insurance Deductible		150.00	150.00-			150.00	150.00-	
710507 Network and Data Lines	2,220.00	568.50	1,651.50	26	2,500.00	462.63	2,037.37	19
710508 Telephone Land Lines	8,960.00	3,340.13	5,619.87	37	9,710.00	3,616.84	6,093.16	37
710509 Seminars and Meetings	16,515.00	3,852.00	12,663.00	23	13,415.00	1,494.00	11,921.00	11
710512 Auto Expense	50.00		50.00		100.00	29.69	70.31	30
710514 Regulatory Assessments	11,920.00	5,960.00	5,960.00	50	11,920.00	5,960.00	5,960.00	50
710519 Cellular Phone	6,600.00	1,906.72	4,693.28	29	6,600.00	1,971.23	4,628.77	30
710529 Dues	1,565.99	250.00	1,315.99	16	1,661.00	382.00	1,279.00	23
710535 Credit Card Fees	4,410.00	2,035.14	2,374.86	46	4,610.00	1,903.99	2,706.01	41
710546 Advertising	10,500.00		10,500.00		6,050.00		6,050.00	
710577 Uniforms & Special Clothing	25,200.00		25,200.00		1,700.00		1,700.00	
710585 Undesignated Budget	36,349.13		36,349.13					
710600 LT Lease-Office Space	41,651.00	16,951.00	24,700.00	41	41,651.00	16,850.00	24,801.00	40
710721 Outpatient								
711100 ESD Asset Management	32,964.00	12,730.00	20,234.00	39	11,856.00	4,776.00	7,080.00	40
711113 Equip Srv Replace	17,182.42	7,376.60	9,805.82	43	17,061.11	7,115.87	9,945.24	42
711114 Equip Srv O & M	32,731.24	13,774.88	18,956.36	42	30,573.49	14,265.58	16,307.91	47
711115 Equip Srv Motor Pool	16,741.00	16,741.00	16,741.00		16,741.00	20,981.22	16,741.00	47
711117 ESD Fuel Charge	42,624.12	16,948.47	25,675.65	40	39,776.37	20,981.22	18,795.15	53
711119 Prop & Liab Billings	21,592.09	8,996.70	12,595.39	42	23,656.38	9,856.85	13,799.53	42

Washoe County Health District
 Environmental Health Services
 Pds 1-5, FY14

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
711210 Travel	76,000.00	12,587.96	63,412.04	17	81,150.00	7,089.29	74,060.71	9
711399 ProCard in Process								
711504 Equipment nonCapital	89,242.00	21,328.64	67,913.36	24	62,544.00	1,384.28	61,159.72	2
* Services and Supplies	1,161,784.32	383,522.71	778,261.61	33	1,184,175.02	383,916.94	800,258.08	32
781004 Equipment Capital	50,000.00		50,000.00		25,000.00		25,000.00	
781007 Vehicles Capital	100,000.00		100,000.00					
* Capital Outlay	150,000.00		150,000.00		25,000.00		25,000.00	
** Expenses	5,654,279.71	2,062,265.59	3,592,014.12	36	5,782,367.15	2,126,897.05	3,655,470.10	37
485196 Insur Reimb-F/A Loss								
* Other Fin. Sources								
621001 Transfer From General								
* Transfers In								
818000 Transfer to Intrafund								
* Transfers Out								
** Other Financing Src/Use								
*** Total	3,676,334.67	1,479,954.66	2,196,380.01	40	4,021,601.15	1,532,491.45	2,489,109.70	38

**Washoe County Health District
Epidemiology Public Health Preparedness
Pds 1-5, FY14**

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
431100 Federal Grants	1,120,162.09-	404,896.51-	715,265.58-	36	1,366,574.73-	457,033.39-	909,541.34-	33
431105 Federal Grants - Indirect	91,954.91-	41,035.39-	50,919.52-	45	79,852.00-	23,305.53-	56,546.47-	29
* Intergovernmental	1,212,117.00-	445,931.90-	766,185.10-	37	1,446,426.73-	480,338.92-	966,087.81-	33
460511 Birth and Death Certificates	450,000.00-	183,377.00-	266,623.00-	41	400,000.00-	189,419.00-	210,581.00-	47
* Charges for Services	450,000.00-	183,377.00-	266,623.00-	41	400,000.00-	189,419.00-	210,581.00-	47
** Revenue	1,662,117.00-	629,308.90-	1,032,808.10-	38	1,846,426.73-	669,757.92-	1,176,668.81-	36
701110 Base Salaries	1,277,745.42	476,230.99	801,514.43	37	1,220,854.27	457,426.65	763,427.62	37
701120 Part Time	24,152.57	6,330.46	17,822.11	26	24,152.57	8,663.80	15,488.77	36
701130 Pooled Positions	2,900.00	8,577.88	5,677.88-	296	11,330.00	13,947.71	2,617.71-	123
701140 Holiday Work						46.38	46.38-	
701150 xcContractual Wages								
701200 Incentive Longevity	13,622.00	598.64	13,023.36	4	9,515.00	9,515.00	9,515.00	
701300 Overtime	1,700.00	1,880.16	180.16-	111	1,200.00	1,200.00	611.90	49
701412 Salary Adjustment					42,507.00	42,507.00	42,507.00	
701413 Vac Payoff/Sick Pay-Term		9,410.57	9,410.57-					
701417 Comp Time		167.14	167.14-					
701500 Merit Awards								
* Salaries and Wages	1,320,119.99	503,195.84	816,924.15	38	1,309,558.84	480,672.64	828,886.20	37
705110 Group Insurance	157,102.63	61,231.40	95,871.23	39	154,680.99	60,936.27	93,744.72	39
705210 Retirement	331,395.85	121,733.95	209,661.90	37	314,726.17	108,632.56	206,093.61	35
705230 Medicare April 1986	18,701.48	7,013.99	11,687.49	38	19,086.47	6,544.47	12,542.00	34
705320 Workmens Comp	8,091.65	3,371.50	4,720.15	42	7,988.98	3,222.55	4,766.43	40
705330 Unemply Comp	1,857.10	1,392.84	464.26	75	1,879.10	1,879.10	1,879.10	100
705360 Benefit Adjustment					10,656.00		10,656.00	
* Employee Benefits	517,148.71	194,743.68	322,405.03	38	509,017.71	181,214.95	327,802.76	36
710100 Professional Services	132,590.27	3,903.65	128,686.62	3	260,648.22	76,532.14	184,116.08	29
710105 Medical Services	100.00		100.00		100.00		100.00	
710108 MD Consultants								
710110 Contracted/Temp Services	17,500.00	7,014.62	10,485.38	40	5,051.00	3,988.48	1,062.52	79
710200 Service Contract	2,395.00	3,103.61	708.61-	130	1,895.00	2,665.50	770.50-	141
710205 Repairs and Maintenance	1,000.00	75.00	925.00	8	1,008.00		1,008.00	
710210 Software Maintenance	12,000.00	12,000.00		100	12,000.00	9,750.00	2,250.00	81
710300 Operating Supplies	15,512.00	692.39-	16,204.39	4-	15,739.00	29.67	15,709.33	0
710334 Copy Machine Expense	2,950.00	792.60	2,157.40	27	3,277.89	881.82	2,396.07	27
710350 Office Supplies	6,600.00	1,815.50	4,784.50	28	7,558.00	2,203.81	5,354.19	29
710355 Books and Subscriptions	2,144.00	715.90	1,428.10	33	2,729.00	223.90	2,505.10	8
710360 Postage	2,950.00	801.78	2,148.22	27	3,164.00	987.19	2,176.81	31
710361 Express and Courier	50.00		50.00		10.00	34.81	24.81-	348
710500 Other Expense	7,436.00	100.00	7,336.00	1	5,371.00	136.34	5,371.00	3
710502 Printing	2,390.00	2,262.13	127.87	95	4,719.00		4,582.66	
710503 Licenses & Permits	150.00		150.00		150.00		150.00	
710505 Rental Equipment	100.00		100.00		3,378.00	792.00	2,586.00	23
710506 Dept Insurance Deductible								
710507 Network and Data Lines	600.00	417.35	182.65	70	796.00	182.28	613.72	23
710508 Telephone Land Lines	5,090.00	1,845.67	3,244.33	36	6,270.00	1,803.07	4,466.93	29
710509 Seminars and Meetings	6,300.00	1,575.00	4,725.00	25	5,850.00	2,257.00	3,593.00	39
710512 Auto Expense	2,250.00	526.13	1,723.87	23	2,030.00	653.58	1,376.42	32
710519 Cellular Phone	2,480.00	1,497.95	982.05	60	5,137.00	974.43	4,162.57	19
710529 Dues	1,110.00		1,110.00		1,630.00	360.00	1,270.00	22

**Washoe County Health District
Epidemiology Public Health Preparedness
Pds 1-5, FY14**

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
710535 Credit Card Fees	2,000.00	670.41	1,329.59	34	2,000.00	821.03	1,178.97	41
710546 Advertising	2,625.00		2,625.00		2,625.00		2,625.00	
710585 Undesignated Budget					55,777.00		55,777.00	
710620 LT Lease-Equipment								
710703 Biologicals	3,420.79	344.20	3,076.59	10	3,420.79	1,237.84	3,420.79	58
710721 Outpatient	2,135.00	831.36	1,303.64	39	2,135.00	170.84	897.16	7
710872 Food Purchases	1,000.00		1,000.00		2,400.00		2,229.16	
711010 Utilities	180.00		180.00					
711100 ESD Asset Management	6,432.00	4,020.00	2,412.00	63	2,304.00	960.00	1,344.00	42
711113 Equip Srv Replace	377.94	157.50	220.44	42	377.95	157.50	220.45	42
711114 Equip Srv O & M	1,609.62	161.30	1,448.32	10	654.46	718.56	64.10	110
711115 Equip Srv Motor Pool					1,605.00		1,605.00	
711117 ESD Fuel Charge					78.58	14.56	64.02	19
711119 Prop & Liab Billings	9,114.95	3,797.95	5,317.00	42	9,711.98	4,046.65	5,665.33	42
711210 Travel	51,250.00	476.25	50,773.75	1	65,367.00	6,518.29	58,848.71	10
711504 Equipment nonCapital	1,750.00	1,269.89	480.11	73	45,489.00	49,198.85	3,709.85	108
* Services and Supplies	305,592.57	49,483.36	256,109.21	16	542,456.87	168,300.14	374,156.73	31
* Capital Outlay					12,337.00		12,337.00	
** Expenses	2,142,861.27	747,422.88	1,395,438.39	35	2,373,370.42	830,187.73	1,543,182.69	35
818000 Transfer to Intrafund								
** Other Financing Src/Use								
*** Total	480,744.27	118,113.98	362,630.29	25	526,943.69	160,429.81	366,513.88	30

Washoe County Health District
Undesignated
Pds 1-5, FY14

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
710400 Payments to Other Agencies								
711400 Overhead - General Fund	2,898,034.00	1,207,514.15	1,690,519.85	42	2,553,372.00		2,553,372.00	
** Expenses	2,898,034.00	1,207,514.15	1,690,519.85	42	2,553,372.00		2,553,372.00	
621001 Transfer From General	8,603,891.00-	2,150,972.76-	6,452,918.24-	25	8,623,891.00-	718,658.00-	7,905,233.00-	8
* Transfers In	8,603,891.00-	2,150,972.76-	6,452,918.24-	25	8,623,891.00-	718,658.00-	7,905,233.00-	8
818000 Transfer to Intrafund								
* Transfers Out								
** Other Financing Src/Use	8,603,891.00-	2,150,972.76-	6,452,918.24-	25	8,623,891.00-	718,658.00-	7,905,233.00-	8
*** Total	5,705,857.00-	943,458.61-	4,762,398.39-	17	6,070,519.00-	718,658.00-	5,351,861.00-	2

Washoe County Health District

Miscellaneous

Pds 1-5, FY14

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
710551 Cash Discounts Lost		31.45	31.45			19.95	19.95	
Total		31.45	31.45			19.95	19.95	



WASHOE COUNTY HEALTH DISTRICT

ENVIRONMENTAL HEALTH SERVICES DIVISION

STAFF REPORT

BOARD MEETING DATE: 12/19/2013

DATE: December 12, 2013

TO: District Board of Health Members

FROM: James English, REHS, CP-FS, Environmental Health Specialist Supervisor
Waste Management and Land Development Program
775-328-2428; jenglish@washoecounty.us

SUBJECT: Update on citation and enforcement regarding prevention of bear activity within populated areas (continued from November 21, 2013).

BACKGROUND

The Washoe County District Board of Health approved changes to the *Regulations of the Washoe County District Board of Health Governing Solid Waste Management* at their September 2010 meeting. The regulations included definitions for animal resistant containers and an enforcement mechanism for requiring the procurement of containers when violations to the updated regulations occur. In January of 2011, the Washoe County Health District (WCHD) developed a fact sheet regarding how to file complaints when wildlife disturbs or rummages through garbage containers within the health district.

Specific regulations related to animal resistant containers and enforcement related to wildlife, including bears rummaging through garbage containers, and the complaint fact sheet on the subject are available online at <http://www.washoecounty.us/health/ehs/regulations.html>.

CURRENT ACTIONS RELATED TO WILDLIFE/SOLID WASTE ISSUES

From October 2010 to December 2012, the WCHD has received two complaints related to bear/solid waste issues from separate addresses. WCHD staff responded and investigated both complaints. One location had an animal resistant container and one did not. Staff educated the second property owner on proper storage of solid waste and our new regulations regarding animal resistant containers.

From January 2013 through September 15, 2013 the WCHD has received three complaints related to bear/solid waste issues. Of the three complaints, two were valid. Both property owners of the valid complaints voluntarily obtained animal resistant containers. Bear activity within the West Reno area has increased since this agenda item was first requested the WCHD has received 10 additional bear/waste complaints from September 15, 2013 to November 1, 2013. The WCHD has not had any issues resolving these complaints within the Health District once notified of the potential problem.

WCHD staff has been working in conjunction with Nevada Division of Wildlife, Incline Village Improvement District, Waste Management, Inc. and individuals to continue education efforts to minimize wild animals having access to solid waste within the health district.

Incline Village eying bearproof trash bins; customers would pay possible \$250 cost

Written by Jeff DeLong – Reno Gazette-Journal
August 17, 2013

Incline Village residents could soon be required to store their garbage in bear-resistant containers in a change that might set the stage for similar actions in other bear-prone areas of Washoe County and elsewhere along the Carson Range.

The proposal by officials with the Incline Village General Improvement District comes during a summer of mounting problems posed by garbage-raiding black bears and a rising outcry from residents who insist too many bears are being killed as a result.

Washoe County commissioners canceled a scheduled Tuesday discussion on bears and possible future changes in trash management policy to await the result of a proposal to be considered by Incline officials in September.

The idea is to minimize human-bear conflicts caused by bears attracted to carelessly handled trash, said Joe Pomroy, public works director for the upscale north Lake Tahoe community.

"If this is the way to reduce those conflicts, that's what we would want," Pomroy said.

On Sept. 25, representatives of Waste Management Inc., are scheduled to appear before the Incline district's Board of Trustees with a proposal that would provide all of the community's 4,200 single-family homes with bear-resistant trash containers.

Use of the portable plastic trash carts, reinforced with metal at the top to prevent access by bears and other animals, would be required by the district, which includes Incline Village and Crystal Bay. The cost to Waste Management would be passed to its residential customers in the area with increased fees, Pomroy said.

What that cost will be is yet to be determined and enacting the new system would entail a process taking "multiple months," he said. The need to prevent easy access to trash by bears is clear, said Jim Hammerel, a newly seated trustee who campaigned on the need to address worsening urban bear issues at Incline.

"I think the vast majority of our residents see this as something that's way overdue," Hammerel said. "People talk about bear problems. It's not a bear problem, it's a human problem. The bears are here because people are irresponsible with their trash."

BY THE NUMBERS

Total human-bear conflicts in 2012: 237
Washoe County/Incline Village: 22 percent
Other parts of Washoe County: 55 percent
Douglas County: 16 percent
Carson City: 7 percent
Source: Nevada Department of Wildlife

STAFF REPORT
BOARD MEETING DATE: December 19, 2013

DATE: December 11, 2013
TO: District Board of Health
FROM: Randall Todd, DrPH, Division Director, EPHP
SUBJECT: 2012 Annual Communicable Disease Summary

SUMMARY

The Annual Summary of communicable disease activity is available for Board review at <http://www.washoecounty.us/repository/files/4/2012-CD-Annual-Summary.pdf>.

BACKGROUND

Each year the Communicable Disease Program staff compile a summary of communicable disease activity in Washoe County. The report includes STD, HIV, and TB activity from the Division of Community and Clinical Health Services (CCHS) as well as vector borne disease activity from the Division of Environmental Health Services (EHS). The report also includes multiyear trends for most diseases. Also, for those diseases for which national health objectives have been established, an indication of how Washoe County disease activity compares is provided.

This report is an important component to the Health District's communicable disease surveillance activity. We must rely on healthcare providers, healthcare facilities, and laboratories for communicable disease data. The production and distribution of this report represents a critical feedback mechanism that is essential for retaining the cooperation of these reporting sources.

RECOMMENDATION

Staff recommends that the District Board of Health review and accept the 2012 Annual Communicable Disease Summary

POSSIBLE MOTION

Move to accept the 2012 Annual Communicable Disease Summary.



WASHOE COUNTY HEALTH DISTRICT



Public Health
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TO: District Board of Health Members

FROM: Dustin Mayo
Administrative Secretary

THROUGH: Matt Smith
Chair, Washoe County District Board of Health

DATE: December 19, 2013

SUBJECT: Recommendation to approve an Employment Agreement for District Health Officer, between the Washoe County District Board of Health and Kevin Dick.

SUMMARY

On October 24, 2013, the District Board of Health (DBOH) selected Kevin Dick as its next District Health Officer. The DBOH directed the Board Chair, with the support of Staff and Human Resources, to negotiate a contract with Mr. Dick, and submit for possible Board approval at this meeting.

PREVIOUS ACTION

At its regular meeting of October 24, 2013, the DBOH selected Kevin Dick as its next District Health Officer.

BACKGROUND

After discussing the desired qualifications of a District Health Officer on October 24, 2013, the DBOH authorized Chair Matt Smith to negotiate a contract with Mr. Dick for Board approval to appoint him as District Health Officer.

Accordingly, Chair Smith, with the support of Staff and Human Resources, developed and negotiated a contract with Mr. Dick, to be made available to the Board and the public at, or prior to, the meeting.

FISCAL IMPACT

This position is fully budgeted for FY14 within the Administrative Health Services Budget of the Washoe County Health District.

RECOMMENDATION

Recommendation to approve the negotiated Employment Agreement for District Health Officer, between the Washoe County District Board of Health and Kevin Dick as presented.

POSSIBLE MOTION

Approve the negotiated Employment Agreement for District Health Officer, between the Washoe County District Board of Health and Kevin Dick as presented.



WASHOE COUNTY HEALTH DISTRICT



Public Health
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Staff Report

DATE: December 19, 2013

TO: District Board of Health Members

FROM: Steve Kutz, RN, MPH, Division Director
Community and Clinical Health Services
(775) 328-3759 skutz@washoecounty.us

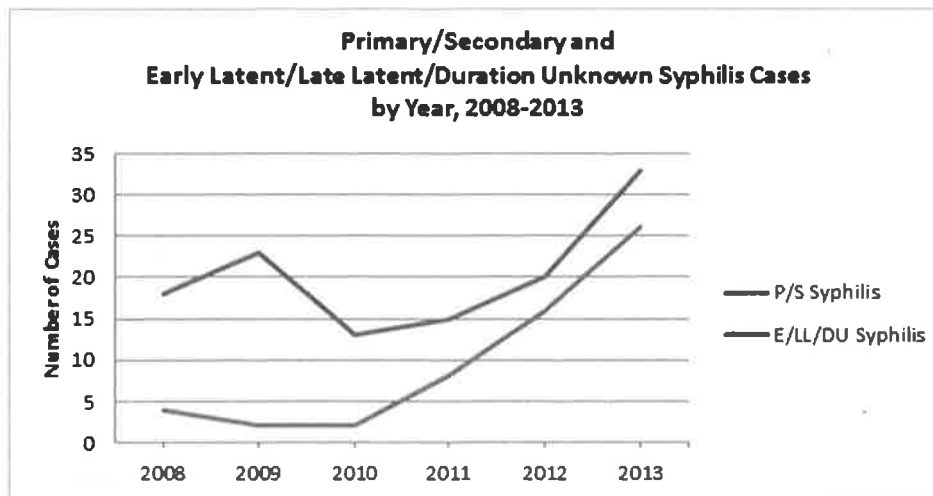
SUBJECT: Community and Clinical Health Services (CCHS) Division Report,
December 2013 District Board of Health Meeting

1. Program Update – Sexual Health
2. Divisional Update
3. Program Reports

1. Program Update – Sexual Health – Increase in Syphilis & Other STDs

Syphilis cases in Washoe County have increased since 2010. Since January 2013, the Health District has had 26 primary and secondary Syphilis cases reported, and 11 early latent. To date, this is an increase of 63% from 2012. The majority of the cases are white males, with almost 30% of cases between the ages of 20 – 24 years old. Three primary populations that have been identified to date – men who have sex with men (MSM), heterosexuals and drug users. Outbreak control plans include increased Sexual Health Program staffing and staffing assistance from Epidemiology & Public Health Preparedness Division (EPHP), a social media campaign, a Social Networks Strategy, outreach in the community including education packets to healthcare providers and partnering with the Washoe County Medical Society in reaching physicians.

Additionally, other Sexually Transmitted Diseases have increased from 2012 – Gonorrhea is up 43%, Chlamydia 5%, and other Syphilis cases (considered non-infectious after investigation) up 57%. Enhanced awareness and vigilance from healthcare providers in Washoe County will be advantageous in STD testing and reporting, but may also further increase cases reported.



2. Divisional Update

a. Insight –

- i. Revenue Cycle Management (RCM) – Netsmart (parent company for Insight) offers RCM, a service in which they will conduct billing to contracted third party payers. This service is expected to improve revenue for the CCHS clinical services. Netsmart is building a quote for this service, and also projected revenue.
- ii. Netsmart Article – In November, Netsmart interviewed Steve Kutz, Stacy Hardie and Curtis Splan, and published an article regarding our extensive use of the Insight Electronic Health Record (EHR) and database to maximize staff time and effort in light of staffing reductions over time. Per Netsmart, this has been one of the most viewed articles they have published. Please see the article attached at the end of the report.
- iii. Netsmart Webinar – On December 17, 2013, Steve Kutz, Stacy Hardie and Curtis Splan will be panelists to share experiences with the Insight database from the administrative, clinical and technology perspectives.

- b. Affordable Care Act (ACA) – Training continues for CCHS staff to become Certified Application Counselors (CACs). Staff will be able to assist our clients in ACA health insurance enrollment into one of the State’s qualified health plans. The Division Director met with Ken Retterath, Division Director – Adult Services, Washoe County Social Services, regarding partnering with his Division for enrollment assistance into Nevada Health Link, the Nevada portal for the Nevada Silver State Health Insurance Exchange (ACA). Ken reported that challenges with the Nevada Health Link website have prevented his staff from enrollment at this time, but should be resolved by the first of the year. At

that time, CCHS clients interested in insurance will be able to be referred to Social Services for enrollment.

CCHS is also working with Cardea, a long time training partner, on a billing training and technical assistance session to assist staff with appropriate coding, contracting with third party payers and transitioning the billing process into clinic flow. Cardea staff commented to the Director that CCHS is further along than many Health Districts across the United States, and should be proud of its accomplishments to date. It is expected that this training will take place in early 2014.

c. Data/Metrics –



Changes in data can be attributed to a number of factors – fluctuations in community demand, changes in staffing and changes in scope of work/grant deliverables, resulting in a reduction of direct services available.

3. Program Reports – Outcomes and Activities

a. **Sexual Health** – Encompassed in the report above.

b. **Immunizations** – The Program Supervisor facilitated and assisted the Nevada State Immunization Program (NSIP) in training WIC staff to access their clients' records online through Nevada WebIZ, the State Immunization Registry. This

partnership will result in tremendous efficiency and will allow WIC to ensure children are protected against vaccine preventable diseases. Additionally, WIC will meet a national WIC directive that immunization screening and referral become a standard part of WIC certification.

The Immunization Program will be audited by the NSIP in December to assure compliance with federal requirements of the Vaccines for Children (VFC) program. Purchase of a new lab quality freezer was necessary to maintain quality control standards, and meet new VFC requirements. Multiple systems are in place to assure that vaccines are stored and handled to avoid losses.

School located vaccination clinics continue through December 19, 2013 and will resume after the winter break.

The Health Level 7 (HL7) interface with Nevada WebIZ, the state registry, continues to function well, and a proposed enhancement is underway to better match records, ensuring better data quality. Data quality is a high priority for the Health District, however with many healthcare providers entering immunization records into Nevada WebIZ matching of records can prove challenging.

- c. **Tuberculosis Prevention and Control Program** – Staff continues with follow up on multiple investigations.
- d. **Family Planning/Teen Health Mall** – Nothing significant to report for this reporting period.
- e. **Chronic Disease Prevention Program** – The program recently increased staffing by 400% through the use of two part-time Public Service Interns and two Intermittent Hourly Health Educators.

The Health Educators will be working on smoke-free living in multi-unit housing complexes through education and evaluation supported by CDC tobacco prevention grant funds.

The Public Service Interns work on several projects that include menu labeling, pre-school and out-of-school time wellness policy development, maintaining the GetHealthyWashoe.org website, collecting basal metabolic index (BMI) data on preschool populations, providing tobacco cessation information to low-income service providers and creating media and messaging on chronic disease prevention.

Local vendors will be used for tobacco grant deliverables (media and UNR tobacco-free campus implementation), and staff participated in the RTC Keystone corridor planning event to lend a health perspective to the hearings.

- f. **Maternal, Child and Adolescent Health (MCAH)** – Fetal Infant Mortality Review (FIMR) implementation continues. Staff attended Child Death Review on December 6, 2013, and provided a presentation on the FIMR process.

Industry

- Public health

Geography

- Washoe County, Nevada

Challenges

- Staff reductions
- Lost institutional knowledge
- Staff pushback
- Inefficiency

Solution

- Insight

Results

- Massive error reduction
- More accurate client records
- Increased billing
- Time savings
- Simplified reporting
- Staff Empowerment
- Team Collaboration

Washoe County Health District Works Smarter with Netsmart's Insight™



"It's helped us save 80 percent of our collective billing time."

—Steve Kutz, Division Director, Community & Clinical Health Services
Washoe County Health District

The recession hit Nevada's Washoe County hard. Home foreclosures in the area were at an all-time high and there was economic instability everywhere. The Washoe County Health District's Division of Community & Clinical Health Services was feeling it too. With a huge reduction in federal grant money, and fewer tax dollars available, the division was forced to cut its budget by 42 percent and its staff by 44 percent, including clinicians, statisticians, IT and clerical professionals. New positions weren't being filled and many existing positions were being eliminated.

"With that kind of staff reduction, we had to find ways to automate the heck out of everything," Division Director Steve Kutz recalled. "We had no choice but to become smarter."

One of the tools that allowed Washoe County Health District to do just that was Netsmart's Insight, an Electronic Health Record (EHR) specifically for public health organizations.

THE SMART CHOICE

Insight was purchased before the economic decline, but even then the division didn't have a lot of financial resources. A new sense of urgency came when automation needs became critical due to the loss of staff which started in 2007 and has continued to the present.

"Insight won on its public health specialty, but also on cost and reasonable upgrades," said Program

Manager Stacy Hardie. "It just offers so many public health modules."

"There were not many conditional checks," said Kutz. "It gave us the most customizable solutions."

"It allowed us to give support to the whole division," said Computer Applications Specialist Curtis Splan. "Netsmart helped us not only go into the EHR arena, but also improve our service and reporting in light of all the layoffs. That's important because we didn't just lose people; we lost a lot of institutional knowledge."

COMPLETE INTEGRATION

The division started with Registration, Encounters, Patient Accounts and Appointments. However, the division began adding modules fairly quickly after the first couple of years.

Some challenging times led to the development of a team and process to manage Insight. This has been one of our biggest successes. "We set up 'strike teams' to allow us to apply standard practices, delegate, prioritize and set up bigger-picture processes," said Hardie. "It helped eliminate challenges and improve communications."

"There was a lot of frustration and very little collaboration at the outset," Splan recalled, "but the software got better as we got better. We capitalized on small successes to create bigger successes, and the staff appreciated the difference it was making."

(continued...)



Washoe County Health District Works Smarter with Netsmart's Insight™ (continued)



"Netsmart helped us not only go into the EHR arena, but also improve our service and reporting."

—Curtis Splan, Computer Applications Specialist, Washoe County Health District

Soon they were doing electronic billing to Medicare and Medicaid, generating billing statements and using Report Center to create and submit reports. Through the use of the User Events feature within Insight, Splan even created friendly pop-up messages to alert users to real-time error detection in their data entries.

"Fixing errors in real-time saves much more time than cleaning them up after the fact," said Splan. "Asking people to help correct errors which happened weeks ago – most of which they had no recollection of – was terribly inefficient. The pop-ups, however annoying, put ownership back in the hands of the users and gave us a way to prevent errors before they happened and helped us all correct them more efficiently."

IMPRESSIVE RESULTS

And correct them they did. In fact, since December 2012 when 'pop-up' error messages were initiated, over 1,700 input mistakes have been avoided. "Data cleaning has gone from consuming us to a non-issue," said Hardie. "We previously had to correct 20-30 pages of data line by line. Now there's little or nothing to correct."

"It's improved accuracy in our client records and billing statements and reduced work, problems and aggravation for the staff," Splan added.

"Insight has helped us save 80 percent of our collective billing time," Kutz

added. "Our statistician went from spending 20 hours a week on routine reporting to just four. I'd say about 90 percent of our QA reports are from Report Center now."

That added time has given the division time to take on other projects, like becoming the first county in Nevada to create a bi-directional HL7 immunization directory. It directly populates the state immunization system, giving Nevada better data quality and better inventory reports for vaccines.

"Given all the challenges we were facing, Insight was the right solution at the right time," said Splan. "It forced us to dig deeper into the tools it made available to us. Insight was managing us for a while. Now it's the other way around."



Washoe County Health District IT Team

You can hear more about Netsmart's Insight by visiting WWW.NTST.COM/PRODUCTS/INSIGHT.ASP



WASHOE COUNTY HEALTH DISTRICT

ENVIRONMENTAL HEALTH SERVICES DIVISION

Public Health
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DATE: December 10, 2013
TO: District Board of Health Members
FROM: Robert O. Sack, Division Director, Environmental Health Services (EHS)
SUBJECT: Environmental Health Services Division Report for December 2013

Food Program

- FDA grant contractor, Mr. Ludwig, will be on-site conducting meetings with staff December 17-19, 2013.
- Environmental Health Specialists are busy finishing up annual inspections and management is preparing changes in workload and areas.

Vector-Borne Disease Program

- Staff met with the City of Reno and NDEP at Sky Tavern to discuss recent modifications constructed in an existing wetland pond. These modifications as created pose mosquito issues for users at Sky Tavern. Staff discussed our design standards for ponds which include aeration, lining the side slopes and bottom of the pond with natural rock. We are scheduled to meet with the City of Reno in the spring to have these standards implemented for the pond as no work can be done with the current ice and snow conditions.
- Staff has been busy completing inspections for building plans in the Truckee Meadows Community. Newly constructed detention basins requiring our low flow channel has been completed for the Dollar Store in Washoe Valley, the Bungalows at Sky Vista in the North Valleys, and Jackson Store at Red Rock. The Spanish Springs channel near Boneyard Flat in Spanish Springs, requiring a low flow channel within this channel, has also been completed. Several newly developed subdivisions at Damonte Ranch have the front lots xeriscaped. With this design no nuisance water runoff will occur unlike the typical front lots of turf with excess irrigation water running down the curb and standing in the catch basins.

Waste Management/Land Development Programs

- Luke Franklin accepted the Senior Environmental Health Specialist position effective December 2. Staff will rotate into the vacant Waste Management position effective January 2014.

EHS 2013 Inspections

The numbers listed below do not represent all programs and inspections conducted by staff in EHS.

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	YTD
Child Care	15	9	11	6	15	19	18	26	21	27	11	178
Complaints	144	90	149	120	137	78	115	109	84	85	56	1,167
Food	239	404	438	383	378	365	397	412	353	420	366	4,155
General *	103	62	109	83	217	170	225	240	169	183	293	1,854
Plans (Comm. Food/Pool/Spas)	9	11	11	19	10	6	13	7	11	8	6	111
Plans (Residential Septic)	18	15	19	45	36	44	19	41	34	23	23	317
Wells	4	13	4	14	0	15	14	20	19	11	14	138
Waste Management	8	17	8	18	9	16	11	10	6	2	7	112
TOTAL	540	621	749	688	802	713	812	865	697	759	776	8,032

*General Inspections Include: Invasive Body Decorations; Mobile Homes/RVs; Public Accommodations; Pools; Spas; RV Dump Stations; and Sewage/Wastewater Pumping.



Robert O. Sack, Division Director
 Environmental Health Services Division



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
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Date: December 9, 2013

To: District Board of Health

From: Charlene Albee, Acting Division Director *CA*
Air Quality Management

Re: Monthly Report for Air Quality Management

Agenda Item:

The enclosed Air Quality Management Division Report is for the month of November 2013 and includes the following sections:

- Air Quality
- Monitoring Activity
- Planning Activity
- Permitting Activity
- Compliance/Inspection Activity
- Enforcement Activity



Director's Report

NOVEMBER 2013

The Electric Vehicle (EV) Charging Station at the Ninth Street County Complex has been operating since October 2013. Expanding our community's charging station infrastructure helps promote EVs as a viable alternative to the typical gasoline powered vehicle. The charging station is available free to the public from 8:00 am to 4:00 pm on normal business days. The AQMD operates two EVs – a fully electric Nissan Leaf and an extended range Via Motors Van. These vehicles are charged during off peak hours when geothermal energy contributes a larger portion of the total amount of electricity generated. Here are some statistics over the past year.

- 15 unique drivers,
- 274 charge ups,
- 2 MWh of electricity used,
- 2,750 kg of greenhouse gas emissions reduced, and
- 323 gallons of gasoline saved.



AIR QUALITY COMPARISON FOR NOVEMBER

Air Quality Index Range		# OF DAYS NOVEMBER 2013	# OF DAYS NOVEMBER 2012
GOOD	0 to 50	5	10
MODERATE	51 to 100	23	19
UNHEALTHY FOR SENSITIVE GROUPS	101 to 150	2	1
UNHEALTHY	151 to 200	0	0
VERY UNHEALTHY	201 to 300	0	0
TOTAL		30	30

On November 19th, a presentation was made by Charlene Albee, Permitting and Enforcement Branch Chief, to the City of Reno Enterprise Review Committee on the Washoe County Air Quality Management Program. At their request, the presentation included a history of the Federal Clean Air Act regulations which established the foundation for the delegation by the U.S. Environmental Protection Agency for the monitoring, planning, permitting, and enforcement programs currently implemented by the Air Quality Management Division. The presentation also provided a summary of air quality activities and levels of service for each of the jurisdictions in Washoe County. Examples of the application and renewal fee structure were also provided to illustrate how the fees are established to recover the cost of the permitting and compliance efforts only. A summary of the funding mechanisms for the Air Quality Division demonstrated that the costs associated with the monitoring, planning, and enforcement activities are not supplemented by permit fees. After a question and answer session, the Committee expressed their appreciation for the time and effort spent on the presentation and indicated they learned a lot about the management of air quality in Washoe County.

Daniel Inouye, Acting Division Director

HIGHEST AQI NUMBER BY POLLUTANT

Air Quality

POLLUTANT	NOV 2013	YTD for 2013	NOV 2012	Highest for 2012
CARBON MONOXIDE (CO)	23	24	26	29
OZONE 8 hour (O3)	42	93	42	104
PARTICULATES (PM _{2.5})	108	174	105	105
PARTICULATES (PM ₁₀)	64	97	70	74

For the month of November 2013, the highest Air Quality Index (AQI) values reported was one hundred-eight (108) for PM2.5. There were no exceedances of Carbon Monoxide, Ozone or PM10. There were five (5) days the air quality was in the good range, twenty-three (23) days the air quality was in the moderate range, and two (2) days the air quality was unhealthy for sensitive groups.

Planning & Monitoring Activity

Know the Code

A persistent temperature inversion contributed to elevated fine particulate matter (PM2.5) levels during the last part of November. The first Yellow burn code of the season was issued on November 24. The burn code remained Yellow until stronger winds improved air pollution levels resulting in a Green burn code on December 2. The rolling 24-hour AQI reached the Unhealthy for Sensitive Groups range (AQI above 100) on two days in November.

American and Rim Fires

These fires significantly impacted Northern Nevada from August 11 to September 9, 2013. PM2.5 data for that period were flagged as they were submitted to AQS. Flagging of the data is the first step in demonstrating that these impacts were an exceptional event and should be excluded when comparing the data to National Ambient Air Quality Standards. The exceptional events request for the American and Rim fires will be submitted to EPA in 2014.

*Dan Inouye, Branch Chief
Planning and Monitoring*

Permitting Activity

TYPE OF PERMIT	2013		2012	
	NOVEMBER	YTD	NOVEMBER	ANNUAL TOTAL
Renewal of Existing Air Permits	90	1260	92	1339
New Authorities to Construct	2	62	9	88
Dust Control Permits	9 (94 acres)	116 (1087 acres)	6 (48 acres)	105 (1420 acres)
Wood Stove Certificates	35	337	14	329
WS Dealers Affidavit of Sale	9 (5 replacements)	86 (54 replacements)	13 (9 replacements)	134 (83 replacements)
WS Notice of Exemptions	569 (7 stoves removed)	7786 (80 stoves removed)	881 (8 stoves removed)	7346 (83 stoves removed)
<i>Combined Total for both: Asbestos Assessments and Asbestos Demo and Removal (NESHAP)</i>	57	966	77	1148
Asbestos Assessments	46	775	-	-
Asbestos Demo and Removal (NESHAP)	11	191	-	-

Compliance &
Inspection Activity

Staff reviewed seventeen (17) sets of plans submitted to the Reno, Sparks or Washoe County Building Departments to assure the activities complied with Air Quality requirements.

Staff conducted forty-nine (49) stationary source renewal inspections and fifty-four (54) gas station inspections in November 2013. Staff also conducted inspections on asbestos removal and construction/dust projects.

The Regional License & Permitting Software Program is proceeding following the direction from the Reno City Council, Washoe County Commission, and the District Board of Health. We are pleased to announce the City of Sparks has rejoined the project. Presentations to the community interest groups began with the Development Services Forum and the Builders Association of Northern Nevada. Presentations are also scheduled for the Associated General Contractors and the Reno Chamber of Commerce. Preliminary feedback from the interest groups can best be described as “cautiously supportive”. The idea of having all licensing and permitting services for the region available on-line is something they have been requesting for years but to now have a proposed tangible solution is “almost too good to be true”. The cost recovery options included in the presentations have been generally well received. To date, the consensus seems to be that the proposed 4% technology fee is not unreasonable for the services that will be provided. The “cautious support” is dependent on the Accela Automation software being able to deliver as promised. The Project Executive Committee is hoping to have the final contract and jurisdictional agreements ready for presentation to the Boards/Councils by February.

In preparation for the new licensing & permitting software, the Permitting Staff has begun preparations for the migration of data from the existing Permits Plus System to Accela Automation. Emission calculation methods will be streamlined to allow for an easier transition and future flexibility as research provides improved emission factors. The current system contains 460 conditions of operation that are being reviewed and formatted for migration into the new system.

The Permitting and Enforcement staff completed their annual asbestos recertification on November 20th. The staff certifications include two (2) Building Inspectors and five (5) Building Inspector & Management Planners. All staff members have also completed the annual Mine Safety & Health Administration (MSHA) Safety Training which is required to be able to enter mining/aggregate processing facilities for inspection purposes.

*Charlene Albee, Branch Chief
Permitting & Enforcement*

Enforcement Activity

COMPLAINTS	2013*		2012		
	NOVEMBER	YTD	NOVEMBER	YTD	Annual Total
Asbestos	1	22	3	18	18
Burning	0	4	3	8	8
Construction Dust	2	27	0	30	30
Dust Control Permit	0	11	0	6	7
General Dust	2	41	5	44	46
Diesel Idling	0	2	0	7	8
Odor	2	14	1	15	16
Spray Painting	0	10	1	4	5
Permit to Operate	2	25	4	53	55
Woodstove	1	12	1	16	16
TOTAL	8	168	17	201	209
NOV'S	NOVEMBER	YTD	NOVEMBER	YTD	Annual Total
Warnings	4	24	1	43	46
Citations	4	27	6	38	40
TOTAL	8	51	7	81	86

* Discrepancies in totals between monthly reports can occur because of data entry delays.

Notices of Violation (NOVs):

There were no Notice of Violations (NOV's) issued in the month of November 2013.



Washoe County Health District



Public Health
Prevent Promote Protect

December 10, 2013

TO: Members District Board of Health

FROM: Eileen Stickney

SUBJECT: Report for December 2013 Administrative Health Services Division

WIC Program Update:

Mission of WIC (Special Supplemental Nutrition Program for Women, Infants and Children): WIC, a short term nutrition intervention program yielding lifelong results, improves the health of low-income at risk pregnant and post-partum women and children birth to age five through free health assessments, nutrition education, referrals, and monthly provision of specified nutritious foods.

Number of WIC Participants Served* - October 2013:

Women Prenatal	Women Postpartum Non-breastfeeding	Women Postpartum Breastfeeding	Infants 0-12 Months	Children 1-5 Years	TOTAL
525	414	385	1,287	3,116	5,727

*It takes a full month after the last day of the reporting month for final caseload counts as WIC is open and participants have 30 days to purchase their WIC foods.

WIC and Web Immunizations (IZ) Linkages

WIC staffs were trained on 11/20/13 by State of Nevada Immunizations Program representatives on accessing Web IZ records for WIC clients and linking clients in the two data bases. Candy Hunter, Public Health Nurse Supervisor, was also in attendance. The purpose of the WIC and Web IZ linkage is to meet the District Health IZ Program grant deliverable of increasing immunizations rates among WIC clients. Because the District Health IZ Program utilizes "Insight" and does not utilize "Web IZ", the WIC Program has the sole responsibility of linking the two data bases client by client.

Eileen Stickney
Administrative Health Services Officer



WASHOE COUNTY HEALTH DISTRICT



Public Health
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TO: District Board of Health Members

FROM: Kevin Dick
Interim District Health Officer

DATE: December 19, 2013

SUBJECT: December 2013 Interim District Health Officer Report

REMSA / EMS

EMS working group discussions continue. The parties continue to work to develop *The Principles of an Agreement* document. This document can then be used as the basis for constructing the language of a renewed franchise agreement after it receives approval.

Fundamental Review

Additional financial information has been provided to the review team. The team continues their review and development of recommendations to be presented to the District Board of Health on February 27th, 2014.

Permit Software Project

I continue to participate in the Negotiating Team for the regional business licensing and permitting software project. Presentations to the community continue. The Executive Committee is reviewing a draft scope of work.

Quality Improvement Initiative

The QI Team convened for the kick-off meeting on December 2nd. The team includes representatives from each Division. Mr. Sack is participating as a liaison to the senior leadership team. Initial QI projects are being initiated to provide hands on experience for the team members to facilitate projects with other appropriate staff. These initial projects are designed to result in improvements, and also to build capacity to be prepared to respond to recommendations from the Fundamental Review.

Staffing

The Senior Environmental Health Specialist in EHS has been filled through a promotion. Recruitments are in progress for the AQM Division Director, an EMS Coordinator and a Statistician in EPHP, a Disease Intervention Specialist in CCHS, and an Administrative Secretary to support the Board and the Health Officer. These positions are being filled as a result of vacancies.

Other Events and Activities

A Division Director/Supervisors meeting was held on November 25th, and a Division Directors Meeting was held on December 9th. I also conduct individual meetings with the Division Directors on a bi-weekly schedule.

I attended the second meeting of the planning committee for a Health Community Conversation anticipated in the spring. The members provided information on data available through their organizations. I presented information on Health District data. I am participating in organizing the January 14th meeting to define the vision for the spring meeting, organizing subcommittees, and the continuing assessment process.

I met with John Ostazen, Associate Director of Development for the University of Nevada School of Medicine, regarding the Washoe County District Board of Health Scholarship Endowment on December 12th.

I continue to serve as President of HomeFree Nevada / EnergyFit Nevada, the not-for-profit, Home Performance with Energy Star Provider for the State of Nevada. Through a special EnergyFit Nevada promotion, home energy assessments are available for as low as \$99 and up to \$2,000 rebates are available for home energy upgrades for the first 150 homes that sign-up through February 28th. Funding is provided by a grant from the Department of Energy through the State Office of Energy.

Health District Media Contacts: November 11 - December 11, 2013

DATE	MEDIA	REPORTER	STORY
12/11/2013	Reno Gazette-Journal	Steve Timko	Know the Code Areas - Ulibarri
12/11/2013	KTVN CH2 - CBS Reno	Arianna Bennett	Red Burn Code - Dick
12/11/2013	KOLO CH 8 - ABC Reno	Terri Russell	Red Burn Code - Dick
12/10/2013	KRNV CH 4 - NBC Reno	Terri Hendry	Red Burn Code - Inouye
12/10/2013	KRXI - FOX 11 Reno	Jaime Hayden	Red Burn Code - Inouye
12/10/2013	UNIVISION	Yeralinda Deavila	Red Burn Code - Inouye
12/9/2013	KOLO CH 8 - ABC Reno	Catherine Van	Red Burn Code - Inouye
12/5/2013	KKOH Radio AM 780	Ross Mitchell/Monica Jaye	Preparedness Campaign - Dick
12/3/2013	UNIVISION	Yeralinda Deavila	World Aids Day/HIV - Hardie
12/2/2013	KRXI - FOX 11 Reno	Matt Rosenberg	Influenza - Todd
12/1/2013	Reno Gazette-Journal	Marcella Corona	World Aids Day/HIV - Howell
11/27/2013	KRXI - FOX 11 Reno	Jaime Hayden	Yellow Burn Code - Inouye
11/19/2013	KRXI - FOX 11 Reno	Jaime Hayden	E-cigarettes - Seals
11/12/2013	UNIVISION	Yeralinda Deavila	E-coli Outbreak - Ulibarri

Press Releases/Media Advisories/Editorials

12/9/2013	Media Advisory	PIO Ulibarri	Red Burn Code Advisory
12/2/1013	Media Advisory	PIO Ulibarri	Green Burn Code Advisory
11/25/2013	Media Advisory	PIO Ulibarri	Yellow Burn Code Continuance Advisory



Kevin Dick
Interim District Health Officer



WASHOE COUNTY HEALTH DISTRICT

EPIDEMIOLOGY AND PUBLIC HEALTH PREPAREDNESS DIVISION



Public Health
Prevent. Promote. Protect.

December 11, 2013

MEMORANDUM

To: Members, Washoe County District Board of Health

From: Randall L. Todd, DrPH
Epidemiology and Public Health Preparedness (EPHP) Director

Subject: Report to the District Board of Health, December 2013

Communicable Disease - Influenza

For the week ending November 30, 2013 (CDC Week 48) eleven of the twelve participating healthcare providers reported a total of 59 patients with influenza-like illness (ILI) out of a total of 2,803 patients seen for an ILI percentage of 2.1. This is below the regional baseline of 2.9%. During the previous week (47) the national ILI percentage was 1.7%. On a regional level the ILI percentage ranged from 0.7% to 3.8%.

Also, during week 47 eleven death certificates were received listing pneumonia (P) or influenza (I) as a factor contributing to death. The total number of death certificates submitted for week 47 was 119. This reflects a P&I ratio of 9.2% which is above the epidemic threshold set by CDC for week 47 at 6.6%. Nationally the P&I was 5.8%. It should be noted that the local P&I ratio normally fluctuates considerably from week to week due to relatively small numbers in comparison to national data. Therefore, it is a somewhat crude indicator of influenza-related mortality and only reflects a concern if it remains elevated over a period of several weeks.

Public Health Preparedness – Points of Dispensing (PODs)

Within the past month, three new Private POD MOUs have been signed. Our three new partners include: Truckee Meadows Fire Protection District, Renown Medical Group and Life Care Center of Reno. Current Private POD MOUs include: Nevada Energy, Circus Circus Hotel & Casino, REMSA, Renown Regional Medical Center, City of Reno and Saint Mary's Regional Medical Center. It is expected that these nine organizations will reduce the percentage of residents attending a Health District Public POD by approximately 15% during a public health emergency in which medication is dispensed or vaccine is administered. Currently, PHP staff is working in collaboration with our partner agencies to ensure their Private POD plans are written and exercised.

Training

PHP hosted an intensive, one-day crisis communication training with a nationally known expert on the topic, Kelly Burke. The training was limited to 12 attendees and involved intensive on camera work.

Public Awareness

December marked the kickoff of the television portion of the “Get to Know Your Neighbor” media campaign, to promote healthy preparedness behaviors in Washoe County. This campaign is a joint effort between PHP and Washoe County Emergency Management. Last month the radio and print portion began, and in the upcoming months a bus component will also be implemented.

Emergency Preparedness

EPHP staff conducted a regional workshop detailing the proposed changes to the Multi-Casualty Incident Plan. This workshop was held on December 2, 2013 and included partners from the various fire agencies, EMS and health disciplines.

PHP staff participated in a regional workshop to discuss changes to the Statewide Medical Surge Plan. This plan details what the local, state, and federal response would be in a disaster that surged the hospitals within the region and across the state.

PHP staff participated in the regional ARkSTORM workshop on December 5, 2013. ARkSTORM refers to the 1000 year flood that could occur within the region. Historically, this flood could occur at any time. The flood history for the region is: 12/05 (50-yr flood levels), 2/26 (10-yr flood levels) and 4/06 (5-yr flood levels). This regional effort will produce a guideline for response and recovery relating to an ARkSTORM event.

Medical Reserve Corps (MRC)

MRC volunteers continue to be utilized here at the WCHD’s immunization and vital statistics programs for patrons needing assistance in filling out the required forms and needing directions to other WCHD programs.

The MRC program in cooperation with REMSA conduct the Basic Disaster Life Support (BDSL) training program at the WCHD on November 22nd, and 14 REMSA, WCHD employees along with MRC Volunteers attended. The BDSL course is a review of all-hazards topics including: natural, manmade, traumatic, explosive, biological and chemical events.

Members of the Medical Reserve Corps who are EMTs and who do not work for an EMS provider, in order to maintain their EMT certificates are now able to indicate that they are MRC Volunteers with Washoe County Health District and maintain their certification. This is a result of the WCHD’s MRC program now being an affiliate with the National Registry of EMT’s. The National Registry of Emergency Medical Technicians (NREMT) offers assurance that EMS personnel providing treatment to patients are competent. The NREMT accomplishes this goal with a staff that includes highly qualified EMS experts who understand what is involved in treating patients in the out-of-hospital setting. They are responsible for implementing a process that involves meeting specific requirements. The NREMT holds accreditation from The National Commission for Certifying Agencies (NCCA), which is the accreditation arm of The National Organization for Competency Assurance (NOCA).