

WASHOE COUNTY DISTRICT BOARD OF HEALTH MEETING NOTICE AND AGENDA

Members

Kitty Jung, Chair
Julia Ratti, Vice Chair
Neoma Jardon
Dr. George Hess
David Silverman
Dr. John Novak
Michael D. Brown

Thursday, July 23, 2015
1:00 p.m.

Washoe County Administration Complex
Health District South Conference Room
1001 East Ninth Street
Reno, NV

Items for Possible Action. All items numbered or lettered below are hereby designated for possible action as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

1:00 p.m.

1. ***Roll Call and Determination of Quorum**
2. ***Pledge of Allegiance**
3. ***Public Comment**

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

4. **Approval of Agenda**

July 23, 2015

5. **Approval of Draft Minutes**

June 25, 2015

6. **Recognitions**

- A. Years of Service

1. Melissa Bullock, 10 years hired 7/15/2005 – EPHP
2. Jennifer Howell, 15 years, hired 7/3/2000 – CCHS
3. Charlene Albee, 20 years, hired 7/31/1995 - AQM

7. **Consent Items**

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Budget Amendments/Interlocal Agreements

1. Ratification of Interlocal Agreement between Washoe County Health District and the University of Nevada School of Medicine Integrated Clinical Services, Inc., and University of Nevada School of Medicine Multispecialty Group Practice North, Inc., to provide physician consultative services for the Sexually Transmitted Disease clinic in the total amount of \$10,710 per year, for the period July 1, 2015 through June 30, 2016 unless extended by the mutual agreement of the Parties; with automatic renewal for two successive one-year periods for a total of 3 years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year; and if approved, authorize the Chairman to execute the Contract.
Staff Representative: Patsy Buxton
2. Ratification of Interlocal Agreement between Washoe County Health District and the University of Nevada School of Medicine Integrated Clinical Services, Inc., and University of Nevada School of Medicine Multispecialty Group Practice North, Inc., to provide medical director services for the Family Planning clinic in the total amount of \$9,000 per year, for the period July 1, 2015 through June 30, 2016 unless extended by the mutual agreement of the Parties; and if approved, authorize the Chairman to execute the Contract; Authorization of travel and travel reimbursements for non-County employee(s) to be determined by the School, in the amount not to exceed \$1,500.
Staff Representative: Patsy Buxton

B. Donation Acceptance

1. Accept cash donation in the amount of \$700 from Michael Maier and Dyana Ireland.

8. Air Pollution Control Hearing Board Cases Appealed to the District Board of Health:

- A. Recommendation to Deny the Appeal and Uphold Citation No. 5460, Case No. 1174 – Mr. Khalid Ali – Desert Sunset Motel and Bar

9. Acceptance of the Truckee Meadows Fire Protection District Spring 2015 Open Burn Pilot Project Report and Direction on Future Pilot Projects

Staff Representative: Charlene Albee

10. Regional Emergency Medical Services Authority

Presented by Jim Gubbels

- A. Review and Acceptance of the REMSA Operations Reports for June, 2015

*B. Update of REMSA's Community Activities during June, 2015

11. Presentation, discussion and possible approval of the Mutual Aid Evacuation Annex (MAEA) update

Staff Representative: Brittany Dayton

12. Acknowledge receipt of the Health District Fund Financial Review for June Fiscal Year 2015

Staff Representative: Anna Heenan

13. Discussion, and possible direction to staff regarding updating Environmental Health Services and Air Quality Management fees to include the most current salaries, benefits, indirect costs rates, and other operating expenses, present the updated fees to

the community and bring back to the Board the fees for consideration and possible adoption.

Staff Representative: Erin Dixon

14. Approval of authorization to travel and travel reimbursements for non-County employee Dr. John Novak in the approximate amount of \$1,505, to attend the 2015 NALBOH conference in Louisville, KY August 5-7, 2015.

Staff Representative: Kevin Dick

***15. Staff Reports and Program Updates**

A. Air Quality Management, Charlene Albee, Director

Program Update, Divisional Update, Program Reports

B. Community and Clinical Health Services, Steve Kutz, Director

Divisional Update, Program Reports

C. Environmental Health Services, Bob Sack, Director

EHS Division Update, Program Updates - Food, IBD, Land Development, Safe Drinking Water, Vector-Borne Disease, Waste Management, and EHS Inspections / Permits / Plan Review

D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director

Program Updates for Communicable Disease, Public Health Preparedness, and Emergency Medical Services

E. Office of the District Health Officer, Kevin Dick, District Health Officer

Community Health Improvement Plan, Truckee Meadows Healthy Communities, Quality Improvement, Fundamental Review, Other Events and Activities and Health District Media Contacts

***16. Board Comment**

Limited to announcements or issues for future agendas.

17. Emergency Items

***18. Public Comment**

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

19. Adjournment

Possible Changes to Agenda Order and Timing. Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations. The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment. During the "Public Comment" items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a "Request to Speak" form and/or submit comments for the record to the Recording Secretary. Public comment and

presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

Response to Public Comment. The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Posting of Agenda; Location of Website. In accordance with NRS 241.020, this agenda has been posted at: <https://notice.nv.gov>, (i) Washoe County Administration Building (1001 E. 9th Street); (ii) State of Nevada Division of Public and Behavioral Health, Carson City, NV; (iii) Reno City Hall, 1 E. 1st St, Reno, NV; (iv) Sparks City Hall, 1675 Prater Way, Sparks, NV; (v) Washoe County Health District website www.washoecounty.us/health; and (vi) State of Nevada Website: <https://notice.nv.gov>. Agendas and staff reports are posted four days prior to the meeting.

How to Get Copies of Agenda and Support Materials. Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Dawn Spinola, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Spinola is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at dspinola@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.