

Washoe County District Board of Health Meeting Notice and Agenda

Members

Kitty Jung, Chair
Julia Ratti, Vice Chair
Oscar Delgado
Dr. George Hess
David Silverman
Dr. John Novak
Michael D. Brown

**Thursday, February 25, 2016
1:00 p.m.**

**Washoe County Administration Complex
Health District South Conference Room
1001 East Ninth Street
Reno, NV**

Items for Possible Action. All items numbered or lettered below are hereby designated for possible action as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

1:00 p.m.

1. *Roll Call and Determination of Quorum

2. *Pledge of Allegiance

3. *Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

4. Approval of Agenda

February 25, 2016

5. Approval of Draft Minutes

January 28, 2016

6. *Recognitions

A. Years of Service

1. Lee Bryant, 5 years, hired 2/28/11-EHS
2. Maria Chaidez, 20 years, hired 2/26/96 – CCHS
3. Heylyn Lorena Solorio, 20 years, hired 2/26/96 - CCHS

B. New Hires

1. Michael Touhey, Environmental Health Specialist Trainee I, hired 2/8/16 - EHS
2. Matthew Christensen, Environmental Health Specialist Trainee I, hired 2/8/16 - EHS

7. Consent Items

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Budget Amendments/Interlocal Agreements

1. Approval of Notice of Subgrant Award from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$290,182 for the period Upon approval by all parties through December 31, 2016 in support of the Community and Clinical Health Services Division (CCHS) HIV Prevention Grant Program, IO 10013; approve amendments totaling an increase of \$4,662 in both revenue and expense to the FY16 HIV Prevention Grant Program, IO 10013; and if approved, authorize the Chair to execute the Notice of Subgrant Award
Staff Representative: Patsy Buxton
2. Recommendation to approve an Intrastate Interlocal Contract between the Department of Employment, Training and Rehabilitation and the Washoe County Health District to provide immunizations for Vocational Rehabilitation Clients and Transitional Students for the period upon approval through June 30, 2020 in an amount not to exceed \$9,000; and if approved, authorize the Chair to execute the Contract
Staff Representative: Patsy Buxton
3. Recommendation to approve an award from the Association of Food and Drug Officials (AFDO) for total funding of \$20,000 for the period December 31, 2015 through August 31, 2016 in support of the Environmental Health Services Division (EHS) Food Program Community Outreach IO TBD; approve amendments totaling an increase of \$18,182 to the Food Program Community Outreach Grant, IO TBD
Staff Representative: Erin Dixon
4. Approve Subgrant Amendment #1 from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the amount of \$23,499 for the period September 1, 2015 through June 30, 2016 in support of Public Health Preparedness HPP Ebola, IO 11286; approve amendments totaling an increase of \$22,948 in both revenue and expense to FY16 HPP Ebola, IO 11286; and if approved, authorize the Chair to execute the Subgrant Amendment
Staff Representative: Erin Dixon
5. Approval of Notice of Subgrant Award from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$194,272 for the period January 1, 2016 through December 31, 2016 in support of the Community and Clinical Health Services Division (CCHS) Immunization Grant Program, IO 10028 and IO 10029; approve amendments totaling an increase of \$1,639.36 in both revenue and expense to the FY16 Immunization Grant Program, IO 10029; and if approved, authorize the Chair to execute the Notice of Subgrant Award
Staff Representative: Patsy Buxton
6. Recommendation to approve an Interlocal Agreement between the Washoe County Health District and University of Nevada School of Medicine Integrated Clinical Services, Inc., and University of Nevada School of Medicine Multispecialty Group Practice North, Inc., dba MedSchool Associates North to provide colposcopy and/or biopsy services for referred Family Planning clients for the period March 1, 2016 through June 30, 2017 unless extended by the mutual agreement of the Parties; with automatic renewal for successive one-year periods for a total of 3 years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year; and if approved, authorize the Chair to execute the Contract.
Staff Representative: Patsy Buxton

- B. Recommendation to Uphold Citations Not Appealed to the Air Pollution Control Hearing Board
Staff Representative: Charlene Albee
 - 1. Citation No. 5484, Case No. 1179 Issued to Mr. Nick Maerz - 1380 Carlin LLC
- C. Recommendation for the Re-Appointment of Ron Anderson, P.E. to the Sewage, Wastewater and Sanitation Hearing Board (SWS Board) for a three-year term beginning February 25, 2016 and ending on February 24, 2019
Staff Representative: Jim English
- D. Recommendation for the Re-Appointment of Mr. Richard Harris, JD, PhD, and Mr. Joseph Serpa to the Air Pollution Control Hearing Board (APCHB) for a three-year term beginning December 20, 2015 thru December 20, 2018; and the re-appointment of Mr. Jim Kenney to the Air Pollution Control Hearing Board for a three-year term beginning January 26, 2016 thru January 26, 2019
Staff Representative: Charlene Albee
- E. Acknowledge receipt of the Health District Fund Financial Review for January Fiscal Year 2016
Staff Representative: Anna Heenan
- 8. Discussion and possible adoption of a Resolution supporting the implementation of the Air Quality Management Division's Ozone Advance Program**
Staff Representative: Charlene Albee
- 9. Regional Emergency Medical Services Authority**
Presented by Dean Dow
 - A. Review and Acceptance of the REMSA Operations Report for January 2016
 - *B. Update of REMSA's Public Relations during January 2016
- 10. Discussion and possible approval for the implementation plan of the approved REMSA response zones map within the Washoe County REMSA ambulance franchise service area with an implementation date of July 1, 2016 and possible decision from the Board on compliance calculations**
Staff Representative: Randall Todd
- 11. Presentation, discussion and possible approval of the Regional Emergency Medical Services Authority (REMSA) Franchise Compliance Report for the period of 7/1/2014 through 6/30/2015**
Staff Representative: Randall Todd
- 12. Review, discussion and direction to staff regarding the provisions of the Interlocal Agreement (ILA) entered into by the Cities of Reno and Sparks and Washoe County for the creation of the Health District. Take action to accept the ILA in its current form *or* direct staff to forward any recommendations for possible amendments to Reno, Sparks and Washoe County**
Staff Representative: Leslie Admirand
- 13. Approval of the Fiscal Year 2016-2017 Budget**
Staff Representative: Kevin Dick
- 14. *Staff Reports and Program Updates**
 - A. **Air Quality Management, Charlene Albee, Director**
Program Update, Divisional Update, Program Reports

B. Community and Clinical Health Services, Steve Kutz, Director

Program Report – Divisional Update – Homeless Connect Project, Client Satisfaction Results; Program Reports

C. Environmental Health Services, Bob Sack, Director

EHS Division Update, Program Updates - Food, Land Development, Vector-Borne Disease, Waste Management and EHS Inspections / Permits / Plan Review

D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director

Program Updates for Communicable Disease, Public Health Preparedness, and Emergency Medical Services

E. Office of the District Health Officer, Kevin Dick, District Health Officer

Community Health Improvement Plan, Truckee Meadows Healthy Communities, Strategic Planning, Quality Improvement, Security, Other Events and Activities and Health District Media Contacts

15. *Board Comment

Limited to announcements or issues for future agendas.

16. Emergency Items

17. *Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

18. Adjournment

Possible Changes to Agenda Order and Timing. Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations. The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment. During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

Response to Public Comment. The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Posting of Agenda; Location of Website.

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV
Reno City Hall, 1 E. 1st St., Reno, NV
Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Washoe County Health District Website www.washoecounty.us/health
State of Nevada Website: <https://notice.nv.gov>

How to Get Copies of Agenda and Support Materials. Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Dawn Spinola, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Spinola is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at dspinola@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.