

Washoe County District Board of Health Meeting Notice and Agenda

Members

Kitty Jung, Chair
Dr. John Novak, Vice Chair
Oscar Delgado
Dr. George Hess
Kristopher Dahir
Michael D. Brown
Tom Young

**Thursday, July 27, 2017
1:00 p.m.**

**Washoe County Administration Complex
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV**

Items for Possible Action. All items numbered or lettered below are hereby designated for possible action as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

1:00 p.m.

- 1. *Roll Call and Determination of Quorum**
- 2. *Pledge of Allegiance**
- 3. *Public Comment**

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

- 4. Approval of Agenda**
July 27, 2017
- 5. *Recognitions**

A. New Hires

- i. Victoria Stebbins, 6/26/2017, Office Assistant III in Vitals – EPHP
- ii. Birdiana Mendoza, 7/10/2017, Office Assistant II in Immunizations – CCHS
- iii. Vanessa Ramirez, 7/10/2017, Office Assistant II in Clinic – CCHS

B. Re-Classes

These are the re-classes approved during the budget cycle effective 7/1/2017:

- i. Lori Mendoza, from Air Quality Specialist to Senior Air Quality Specialist, 7/1/2017 - AQM
- ii. Will Lumpkin, from Vector Borne Disease Specialist to Environmental Health Specialist, 7/1/2017 – EHS
- iii. Jeff Jeppson, from Vector Borne Disease Specialist to Environmental Health Specialist 7/1/2017 – EHS

- iv. William Mountjoy, Environmental Health Specialist Trainee I to Environmental Health Specialist Trainee, 7/1/2017 – EHS
*Trainee I & Trainee II levels combined into one Trainee level position

C. Years of Service

- i. Carol (Lynn) Shore, Public Health Nurse, 15 years, hired 7/1/2002 - CCHS
- ii. Daniel Timmons, Air Quality Specialist, 5 years, hired 7/2/2012 - AQM
- iii. Brendan Schnieder, Air Quality Specialist, 5 years, hired 7/16/2012 - AQM

6. Consent Items

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes

June 22, 2017

B. Budget Amendments/Interlocal Agreements

- i. Accept a Subgrant Award from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health retroactive to July 1, 2017 through June 30, 2018 in the total amount of \$64,576.00 (no required match) in support of the Community and Clinical Health Services Division Fetal Infant Mortality Review (FIMR) Program IO#11176 and authorize the District Health Officer to execute the Subgrant Award
Staff Representative: Nancy Kerns Cummins

C. Acknowledge receipt of the Health Fund Financial Review for June, Fiscal Year 2017

Staff Representative: Anna Heenan

D. Recommendation for the Board to Uphold Unappealed Notice of Violation Citation No. 5588 Issued to Pine-Reno LLC, Case No. 1195, with a \$5,640.00 Negotiated Fine

- i. Pine-Reno LLC – Case No. 1195, Notice of Violation No. 5588

Staff Representative: Charlene Albee

E. Recommendation for the Board to Uphold Unappealed Notice of Violation Citation No. 5544 Issued to Landcap Investment Partners LLC, Case No. 1196, with a \$1,100.00 Negotiated Fine

- i. Landcap Investment partners LLC – Case No. 1196, Notice of Violation No. 5544

Staff Representative: Charlene Albee

7. Regional Emergency Medical Services Authority

Presented by: JW Hodge and Dean Dow

A. Review and Acceptance of the REMSA Operations Report for June 2017

*B. Update of REMSA's Public Relations during June 2017

8. Presentation on completion of Panther Drive Septic to Sewer Conversion Project to address public health threat posed by perched groundwater and failed septic systems

Presented by: Dwayne Smith, Director, Engineering and Capital Projects, Washoe County Community Services Department

9. Discussion and assignment of Board Members as subject matter experts for specific Health District program areas

Presented by: Dr. John Novak

10. Review, discussion and possible direction regarding correspondence to be sent on behalf of the District Board of Health identifying concerns and opposition to proposed cuts to EPA and CDC programs and the potential impacts to Washoe County.

Staff Representative: Kevin Dick

11. *Staff Reports and Program Updates

A. Air Quality Management, Charlene Albee, Director

Program Update, Divisional Update, Program Reports

B. Community and Clinical Health Services, Steve Kutz, Director

Divisional Update – Patagonia Health; Data & Metrics; Program Reports

C. Environmental Health Services, Kevin Dick, Acting Director

EHS Division and Program Updates – Food, Land Development, Safe Drinking Water, Schools, UST/LUST, Vector-Borne Disease and Waste Management

D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director

Program Updates for Communicable Disease, Public Health Preparedness, and Emergency Medical Services

E. Office of the District Health Officer, Kevin Dick, District Health Officer

District Health Officer Report – Federal Budget and Policy, NACCHO Annual Conference, Water System Regulation and Plan Reviews, Quality Improvement, Public Health Accreditation, Strategic Plan, Workforce Development, Truckee Meadows Healthy Communities, SB429 –Urban Agriculture and Community Gardens, Other Events and Activities and Health District Media Contacts

12. *Board Comment

Limited to announcements or issues for future agendas.

13. *Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

14. Adjournment

Possible Changes to Agenda Order and Timing. Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations. The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment. During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

Response to Public Comment. The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the

published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Posting of Agenda; Location of Website.

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV
Reno City Hall, 1 E. 1st St., Reno, NV
Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Washoe County Health District Website www.washoecounty.us/health
State of Nevada Website: <https://notice.nv.gov>

How to Get Copies of Agenda and Support Materials. Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Laura Rogers, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Rogers is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at lrogers@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.