

Washoe County District Board of Health Meeting Minutes

Members

Kitty Jung, Chair
Dr. John Novak, Vice Chair
Oscar Delgado
Dr. George Hess
Kristopher Dahir
Michael D. Brown
Tom Young

**Thursday, August 24, 2017
1:00 p.m.**

**Washoe County Administration Complex
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV**

1. *Roll Call and Determination of Quorum

Vice Chair Novak called the meeting to order at 1:02 p.m.
The following members and staff were present:

Members present: Dr. John Novak, Vice Chair
Oscar Delgado
Kristopher Dahir
Michael Brown
Tom Young
Dr. George Hess

Members absent: Kitty Jung, Chair

Ms. Rogers verified a quorum was present.

Staff present: Kevin Dick, District Health Officer, ODHO
Leslie Admirand, Deputy District Attorney
Charlene Albee
Steve Kutz
Dr. Randall Todd
Christina Conti

2. *Pledge of Allegiance

Mr. Delgado led the pledge to the flag.

3. *Public Comment

As there was no one wishing to speak, Vice Chair Novak closed the public comment period.

4. Approval of Agenda

August 24, 2017

Mr. Brown moved to approve the agenda for the August 24, 2017, District Board of Health regular meeting. Mr. Dahir seconded the motion which was approved six in favor and none against.

5. Recognitions

A. New Hires

- i. Rayona Dixon, 8/7/2017, Health Educator II – ODHO

Mr. Dick introduced Ms. Dixon and stated that he was very pleased to have her join the Health District as the new Health Educator II, and that she is assuming the duties of Ms. Flores who took a position with the University of Nevada Reno. She is a graduate of UNR in Community and Health Sciences, and comes to the Health District most recently from the United Way. Mr. Dick informed that he'd had the opportunity to work briefly with Ms. Dixon several years ago on the Community Health Needs Assessment when she was a UNR student intern with the United Way.

B. Accomplishments

Mr. Dick expressed that he was very proud of these Environmental Health Specialists who sat for the Registered Environmental Health Specialist Exam and had all passed it their first time. He stated that it is evidence of the fine job Environmental Health is doing in providing training for staff in all aspects of the test.

- i. Chantelle Batton, 8/1/2017, Registered Environmental Health Specialist – EHS

Ms. Batton was the only member of this group that was present to be recognized due to the others having either work or training conflicts. Mr. Dick congratulated Ms. Batton and the rest of the group on this great achievement.

- ii. Matthew Christensen, 8/1/2017, Registered Environmental Health Specialist - EHS
- iii. Michael Touhey, 8/1/2017, Registered Environmental Health Specialist - EHS
- iv. Ellen Messinger-Patton, 8/1/2017, Registered Environmental Health Specialist - EHS
- v. Briana Johnson, 8/1/2017, Registered Environmental Health Specialist - EHS

C. Years of Service

- i. Stacy Hardie, Public Health Nurse Supervisor, 30 years, hired 8/31/1987 – CCHS

Mr. Dick expressed how happy he was that Ms. Hardie was in attendance today to be recognized for her thirty years of service with the Health District. Mr. Dick stated that Ms. Hardie has been a tremendous employee, serving many years as a Public Health Nurse Supervisor.

Mr. Dick announced that Ms. Hardie is also retiring from the Health District and wished to congratulate her on her retirement. He asked if Mr. Kutz would also like to say a few words on Ms. Hardie's retirement.

- ii. Sandra Maestas, 9/14/2017, Office Assistant II, 10 years – CCHS

Ms. Maestas was not in attendance, but Mr. Dick wished to recognize her ten years of service with the Health District and informed that she also would be retiring, and wished to congratulate her on both occasions.

D. Retirements

- i. Stacy Hardie – 9/5/2017, Public Health Nurse Supervisor, 30 years – CCHS

Mr. Kutz informed that he'd had the pleasure of knowing Ms. Hardie since middle

school, and had worked with her in a number of capacities at the Health District with the last four years as her supervisor. Mr. Kutz stated that Ms. Hardie has been a great source of support and wisdom for him and the management team at the Health District. He informed that Ms. Hardie has dealt with challenges in her life and work with dignity, grace, tenacity and a great deal of energy. Mr. Kutz thanked Ms. Hardie for being such a wonderful Public Health Nurse Supervisor, for her dedication and passion in serving the Health District and community, that she has been an outstanding Public Health Professional and that she will be sorely missed. Mr. Kutz congratulated her on well-deserved retirement.

ii. Sandra Maestas, 9/14/2017, Office Assistant II, 10 years – CCHS

Ms. Maestas was not in attendance.

6. Consent Items

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes

July 27, 2017

B. Budget Amendments/Interlocal Agreements

i. Retroactive approval of Notice of Subgrant Award from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health, for the period July 1, 2017 through June 30, 2018 in the total amount of \$280,035 (with \$28,003.50 or 10% match) in support of the Assistant Secretary for Preparedness and Response (ASPR) Public Health Preparedness Program; Approval of authorization to travel and travel reimbursements for three non-County employees that are Inter-Hospital Coordinating Council (IHCC) Coalition members (to be designated by IHCC leadership) in an amount not to exceed \$6,464, to attend the Health Care Coalition Conference in San Diego, CA (dates to be determined); and if approved authorize the District Health Officer to execute the Subgrant Award.

Staff Representative: Patsy Buxton

ii. Accept Subgrant Amendment #1 from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health, retroactive to October 1, 2016 through September 30, 2017 for an additional amount of \$19,635.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Women, Infants and Children (WIC) Program IO# 10031; and if approved, authorize the District Health Officer to execute the Subgrant Amendment.

Staff Representative: Nancy Kerns-Cummins

iii. Approve a Notice of Award from the U.S. Department of Health and Human Services, Public Health Service retroactive to April 1, 2017 through March 31, 2018 in the total amount of \$684,306 (\$68,431 Health District cash match) in support of the Community and Clinical Health Services Division (CCHS) Title X Family Planning Grant Program, IO# 11304.

Staff Representative: Nancy Kerns-Cummins

iv. Accept a Subgrant Award from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health, Funds for a Healthy Nevada, retroactive to July 1, 2017 through June 30, 2019 in the amount of \$211,073.00 each fiscal year (no required match) in support of the Comprehensive Tobacco Prevention

Program; approval of amendments totaling a net increase of \$8,422.00 in both revenue and expenses to the adopted FY18 Comprehensive Tobacco Prevention Program Grant budget, IO# 11128; and if approved, authorize the District Health Officer to execute the Subgrant Award.

Staff Representative: Nancy Kerns-Cummins

- v. Retroactive approval of Notice of Subgrant Award from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health, for the period July 1, 2017 through June 30, 2018 in the total amount of \$660,331 (with \$66,033.10 or 10% match) in support of the Centers for Disease Control and Prevention (CDC) Public Health Preparedness Program; and if approved authorize the District Health Officer to execute the Subgrant Award.

Staff Representative: Patsy Buxton

- C. Acknowledge receipt of the Health Fund Financial Review for July, Fiscal Year 2018

Staff Representative: Anna Heenan

- D. Approve FY18 Purchase Requisition #3000033962 issued to Sloan Vazquez McAfee in the approximate amount of \$107,470.00 in support of a Waste Characterization Study, on behalf of the Environmental Health Services Division of the Washoe County Health District.

Staff Representative: Patsy Buxton

- E. Approve three Interlocal Agreements between Washoe County Health District and University of Nevada, Reno School of Medicine Integrated Clinical Services, Inc., and University of Nevada, Reno School of Medicine Multi-Specialty Group Practice North, Inc., dba MEDSchool Associates North, to designate faculty member(s) to serve as Medical Director to the District for the Family Planning Clinic, to provide vasectomy procedures to clients referred by the Clinic and to provide colposcopy and/or biopsy services to clients referred by the Clinic retroactive to July 1, 2017 through June 30, 2018 unless extended by the mutual agreement of the Parties, with automatic renewal for two successive one-year periods for a total of three years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year.

Staff Representative: Nancy Kerns-Cummins

- F. Approve the modification of the Community and Clinical Health Services laboratory fee schedule to add ThinPrep Pap test, associated Pathologist review and HPV high risk testing.

Staff Representative: Nancy Kerns-Cummins

Dr. Hess moved to accept the Consent Agenda as presented. Mr. Brown seconded the motion which was approved six in favor and none against.

7. Regional Emergency Medical Services Authority

Presented by JW Hodge and Don Vonarx

- A. Review and Acceptance of the REMSA Operations Report for July 2017

Mr. Vonarx introduced himself as REMSA's Chief Operations Officer, and offered to answer any questions that the Board may have.

Dr. Hess moved to approve the Review and Acceptance of the REMSA Operations Report for July 2017. Mr. Dahir seconded the motion which was approved six in favor and none against.

Mr. Vonarx informed that this would be his last presentation to the Board due to his retirement in October after twenty-five years of service. He informed that the new Chief Operations Officer would be JW Hodge and would be presenting these reports going forward.

Dr. Novak thanked Mr. Vonarx for his service and stated that the Board appreciated him.

***B. Update of REMSA's Public Relations during July 2017**

Mr. Dow requested to postpone presentation of the Public Relations Report until next month when Mr. Romero would be available to give an overview of the summer's events.

Mr. Dow did wish to speak to an event that REMSA and Care Flight strongly support as a host and sponsor, the National Emergency Medical Services Memorial Bike Ride. He informed that this event takes place from September 25-30, and participants will leave from REMSA's campus with the final destination of San Francisco. He invited all present to participate or be present at 7:30 a.m. on the 25th to witness the beginning of the race.

Mr. Dow read the Mission of the National Emergency Medical Services Memorial Bike Ride, which states that it honors Emergency Medical Services personnel and celebrates their service, and honors those that became sick or injured, and those who died in the line of duty.

Mr. Dahir asked if it would be helpful for the City of Sparks to come and present a letter of support for this event, noting that the City of Reno provides such a letter. Mr. Dow indicated that any level of support would be welcome.

8. *Presentation: Update Report from REMSA Board

Presented by: James Begbie

Mr. Begbie introduced himself as Chairman and Consumer Appointee to the REMSA Board of Directors. He informed that Mr. Test, Attorney Representative to the REMSA Board, would have a presentation following his.

Mr. Begbie stated that, at a presentation to this Board a few years ago, there were concerns about REMSA's transparency, cooperation and openness with the Board. Mr. Begbie informed that they have made great strides in the last two years in improving those areas of concern at the Board's direction. Mr. Begbie stressed that work is ongoing to improve these measures and that their goal is to maintain the relationship that they now have with the District Board of Health.

Mr. Begbie informed that REMSA is working to strengthen all relationships with the local government partners and community partners, both within the State and externally, who deliver patients to our area's hospitals.

Mr. Begbie wished to thank the Health District for their ongoing support. He informed that he had retired as the District Health Officer in 2000 and had been participating in the development and creation of REMSA at the time. He stressed that he has a strong interest in making sure REMSA meets the expectations of the Health District in relationship to the Franchise Agreement as well as overall working relationships.

Mr. Begbie introduced Mr. Test, Attorney Representative to the REMSA Board. Mr. Test informed that he had been working with REMSA from the time he was in the City Attorney's Office, trying to resolve the issues that were prevalent in the 1970's and 1980's. He opined that the Franchise Agreement with REMSA has resolved these issues and stressed the importance of having one ambulance company to service the community's needs. Mr. Test stated that he viewed his role as representing the people in the community to assure they are receiving the highest quality services while maintaining the best financial status to provide that service at the best cost to the consumer.

9. *Regional Emergency Medical Services Advisory Board August Meeting Summary

Presented by: Christina Conti

Ms. Conti stated she was present to provide an update to the Board on the August Regional Emergency Medical Services Advisory Board Meeting.

She noted that the Board had requested they be updated on the CAD to CAD progress as information becomes available; however, there had been no information until the morning of the EMSAB meeting. She informed that content of the verbal update is noted in her report. She stated that Mr. Hines from REMSA and Chief Cochran were present and available to answer questions.

Ms. Conti stated that the next point of her update was one that the EMS Program and region should be very proud of, and that is the Trauma Data Report. She informed that this report has historically been produced at the state and national level, but had never been produced at the local level. Ms. Conti credited Ms. Kerwin, EMS Statistician, who used the national and state Data Reports as a guideline and compiled this report from Washoe County 2015-2016 data.

Mr. Brown asked if Reno was the main partner in the CAD to CAD interface project. Ms. Conti clarified that the City of Reno and REMSA are the only active partners at this time, and at some future point, the other entities would have the opportunity to become involved.

Chief Cochran of the Reno Fire Department informed that the RFD could be characterized as the project manager, responsible for the coordination of the project with REMSA. He stated that if the County and the City of Sparks want to become involved, they will have the opportunity to do so.

Mr. Dahir noted that the information in the CAD to CAD report was from all areas of Washoe County, although City of Reno and REMSA were the only entities involved at this time. Ms. Conti confirmed that was correct.

Mr. Dahir opined it would be interesting to observe how the new marijuana laws will affect the community in the years to come. Ms. Conti stated she would brainstorm with their partners to provide that data. She informed that one of the values of the Trauma Data Report was that it provides baseline data for the region to be able to gauge any variance and possible causes for change, as well as effects to EMS operation.

Mr. Young asked, other than marijuana, what other major challenges could the region be facing. Ms. Conti informed that she would make sure Mr. Young received the EMS Strategic Plan to bring him up to date. She stated that one of the proactive objectives was to devise methods to maintain the EMS System in light of the population growth and the increase of different types of calls. Ms. Conti informed that the Annual Report would be presented at the next District Board of Health Meeting and would serve to better inform Mr. Young of EMS operations.

Dr. Hess motioned to accept the Regional Emergency Medical Services Advisory Board August Meeting Summary. Mr. Brown seconded the motion which was approved six in favor and none against.

10. Presentation and possible acceptance of a progress report on the 2016-2018 Strategic Plan.

Staff Representative: Kevin Dick

Mr. Dick directed the Board's attention to the summary provided to them of the FY17 Strategic Plan Progress and Achievements. He began by saying that he was very proud of the leadership and staff at the Health District in implementing and making tremendous

progress on the Strategic Plan, developed with direction from the Board of Health and OnStrategy's assistance.

Mr. Dick stated that the Health District has been working very diligently to implement the Plan, and have been tracking progress made over the year.

Mr. Dick presented a series of slides detailing progress under the six Strategic Priorities:

Healthy Lives: Improve the health of our community by empowering individuals to live healthier lives.

Healthy Environment: Create a healthier environment that allows people to safely enjoy everything Washoe County has to offer.

Local Culture of Health: Lead a transformation in our community's awareness, understanding and appreciation of health, resulting in direct action.

Impactful Partnerships: Extend our impact by leveraging partnerships to make meaningful progress on health issues.

Financial Stability: Enable the WCHD to make long-term commitments in areas that will positively impact the community's health by growing reliable sources of income.

Organizational Capacity: Strengthen our workforce and increase operational capacity to support a growing population.

Mr. Dick informed the Action Plan that the Health District has developed identifies the desired Outcomes to achieve under the Goals, and the Initiatives are the actions implemented in order to bring about the Outcomes. The OnStrategy system is the tool used for tracking progress through all levels of this process.

Mr. Dick reviewed the progress made at the Goal level of the 2017 Strategic Plan, as outlined in his report. He stated that the Health District would continue to implement the Initiatives in the Plan through 2020, and continue to track and measure the Outcomes and report progress to the District Board of Health.

He informed that a Workshop with the Board is scheduled for November 2, 2017, to revisit the Plan and determine possible modifications or updates. Mr. Dick stated that suggestions on activities to continue or expand upon are being developed to present to the Board at that meeting.

Mr. Dahir motioned to accept the presentation and possible acceptance of a progress report on the 2016-2018 Strategic Plan. Mr. Brown seconded the motion which was approved six in favor and none against.

Mr. Young expressed alarm at the statistic showing 11% of high school students had attempted suicide. Mr. Dick confirmed that the statistic was gained through the Youth Risk Behavior Survey (YRBS) in our community. Mr. Kutz indicated that the source of the number was self-reported by the students. Mr. Kutz also informed that the percentage had declined slightly and that the School District is active in suicide prevention.

Mr. Dahir informed that he'd seen indications of the age range of attempted suicide beginning at a younger age.

Mr. Dick informed that, in the last Community Health Needs Assessment, this reported percentage was significantly higher in comparison to the rest of the nation and so became a priority area in the Community Health Improvement Plan.

Ms. Admirand indicated that she needed to correct the record. She explained that she had given the Board advice that item number nine on the agenda was an action item, when in fact, it is a non-action item. She apologized, stating that she had been looking at the action on item number ten when she gave that advice. She requested

Vice Chair Novak to direct that the record reflect that number nine is a non-action item, and any action taken was void, and that no vote will be counted on that item. Vice Chair Novak agreed with Ms. Admirand's direction and the matter was resolved.

11. *Presentation: NALBOH Conference Update

Presented by: John Novak

Dr. Novak stated that the NALBOH Conference he attended in Cleveland was a sensational meeting and that there were many good speakers with excellent credentials. He informed there were also many workshop items that allowed the opportunity to discuss issues, get input from local groups on best practices, and cover measures that did not work.

Dr. Novak informed that the Ohio State Associations of Local Boards of Health is requiring local boards of health to be Accredited within the next few years, and state funds are being provided to assist in this outcome. The Michigan group reported their efforts on the credentials and self-commitments that they've achieved toward PHAB, and gave information on a training manual for local boards of health, available for purchase at a discount for NALBOH Members. He informed that the states of Indiana and Connecticut hired an Accreditation manager to drive their states to become Accredited.

Dr. Novak stressed that the governance function for all Boards of Health is one of the largest issues for NALBOH, in regards to legal authority and fiscal stewardship.

He informed that the NALBOH contact information for our District Board of Health has been updated and members should now be receiving communications directly.

Dr. Novak informed that the American Public Health Association (APHA) has set a standard for Accreditation through the Public Health Accreditation Board (PHAB), and reviewed the handouts he provided outlining the benefits of Accreditation.

He announced that next year's NALBOH Meeting will be in Raleigh, North Carolina, and that he had been elected Treasurer for NALBOH with a term of three years.

12. *Staff Reports and Program Updates

A. Air Quality Management, Charlene Albee, Director

Program Update, Divisional Update, Program Reports

Ms. Albee stated that she had nothing to add but would be available to answer questions.

Vice Chair Novak asked about the mention in her report of new changes coming to the Environmental Protection Agency, and what effects will it have on the Health District. Ms. Albee asked if he was referring to the Ozone Standard, and Vice Chair Novak confirmed that he was. Ms. Albee opined that this is the most dynamic situation to occur in her career. She explained that when the 2015 Ozone Standard was proposed, there was a 2016 deadline to submit the recommendation for either attainment or non-attainment, and the new designations were then to be received by 2017. Ms. Albee described the monumental effort that the Air Quality Planning and Monitoring staff put forth to meet the deadline, and that theirs was the first agency to have a Wildfire/Ozone Exceptional Events Demonstration approved. The 2016 monitoring data had to be validated, certified and submitted to EPA within six to eight weeks prior to the deadline, to use the data to compile the Exceptional Events Demonstrations. Ms. Albee informed that those Demonstrations had to be submitted at least two months in advance of the original deadline so EPA could utilize the data to determine the new designations.

With the one year proposed extension from 2017 to 2018, Ms. Albee explained that this process would have to be repeated. Originally, the EPA Administrator withdrew the

extension, stating that they may not have had the technical gaps that they'd originally thought. This decision may have been based in part on lawsuits that were filed.

Ms. Albee continued to explain that there are 120-day letters that are required by statute to be sent to those areas that will not meet the Standard, but that deadline has passed and the letters were not sent. The question now is whether the EPA will have to issue the 120-day letters and extend the October deadline as needed, or if they will take action on the areas that are in attainment.

Ms. Albee stated that, upon receiving the notice that the EPA was going to withdraw the one year extension, she sent an email to the Air Division Director at Region 9 to inform her of the effort in collecting the data for the initial Wildfire/Ozone Exceptional Events Demonstration, and asked if the completion of this project would make Washoe County Air Quality Management eligible for attainment. To date, there has been no response. Ms. Albee opined that it could be because they do not have the answer to be able to respond yet. She informed that it would be very beneficial if Washoe County could become designated, because that is the one unknown factor that can affect the area's economic development.

Ms. Albee informed that the House Appropriations Committee has approved the federal budget, but there is a rider included to postpone the Ozone Standard until 2025. When the Senate convenes and begins review of the budget, if the rider is approved, the time frame will be extended to a future date in which the expected population growth will require extensive work to meet the Standard at that time. She stressed that it is very difficult to achieve attainment now, and the increased population will require implementation of every emission-reducing effort to achieve attainment in the future. She expressed she was hopeful the decision would be made to allow Washoe County to receive designation as being in attainment this October.

Dr. Novak inquired what the effect would be if Washoe County does not meet the Standard. Ms. Albee informed the designation of non-attainment would mean required development of control strategies for emission reductions with a three-year time frame in which to meet the Standard. She stated that on-road vehicles are the number one source of emissions, and the second is off-road vehicles including airplanes, trains and construction equipment. While there are restrictions in place now, they would have to become more stringent, and would also include greater controls on emissions from industry as well. She informed that the first question a business planning to relocate will ask is whether the area is in attainment or not. Industry in general does not want to relocate to an area in non-attainment due to the increased costs associated with restrictions for emissions.

Dr. Hess recalled that Washoe County was just at the edge of non-attainment during the last point when the area was measured against EPA Standards. He opined that the area needs a more aggressive plan to assure attainment, and Ms. Albee informed this is the reason Air Quality Management has joined the Ozone Advance Program. She explained that this resolution was adopted to support all of the control initiatives that are voluntary control measures to avoid having mandatory measures imposed by EPA. Measures were adopted by the area entities; the two City Councils, the County Commission and Regional Planning, and these measures set in motion a tool for them to develop construction projects with emission reduction in mind.

Dr. Hess opined that incoming industry should be held to higher standards initially in order to preserve the area's air quality and ability to achieve attainment. Ms. Albee

informed that Washoe County's standards are actually more stringent than a majority of areas in California for existing industry that wish to expand, as well as new companies that want to relocate here. She named other existing campaigns and efforts that work to reduce emissions, as well as the Air Quality Standards that are now part of the Regional Planning Goals. These Goals incorporate emission reduction into the design of new developments by locating them within the McCarran Circle vs. outside the perimeter of the city to reduce driving time. Ms. Albee informed that the Truckee Meadows Housing Development Plan now has transportation as priority in their design process to reduce emissions. Ms. Albee expressed her thanks to all of the elected officials that have been so supportive of these initiatives.

B. Community and Clinical Health Services, Steve Kutz, Director

Divisional Update – National Immunization Awareness Month; Data & Metrics; Program Reports

Mr. Kutz informed that he had nothing further to add to his report, but would be available to answer any questions the Board might have.

Vice Chair Novak congratulated Mr. Kutz on a well written report.

C. Environmental Health Services, Kevin Dick, Acting Director

EHS Division and Program Updates – Childcare, Food, Land Development, Safe Drinking Water, Schools, Vector-Borne Disease and Waste Management

Mr. Dick provided an update on vector-borne disease and highlighted the continuing efforts for mosquito abatement. He informed that a larviciding was conducted last Thursday and Friday from the North Valleys through Washoe Valley. Mr. Dick stated that the acreage of water requiring treatment is much more than it has been historically, due to the standing water that remains from last winter's flood. He informed that the Health District is utilizing an additional \$750,000 in funding provided by Washoe County for abatement efforts this mosquito season.

Mr. Dick reported that there have been sixty-six positive mosquito pool collections through the surveillance program, which is very high compared to the area's previous data. He informed that they have identified avian West Nile Virus, equine cases of West Nile Virus and more human cases of West Nile Virus this year than were recorded since the last significant flood year in 2006.

Mr. Dick stressed staff's commitment in this program area and that they are working diligently on mosquito abatement. However, he noted that they are working against nature and despite their efforts, it is expected the environment for disease transmission in the community will continue. He informed this is the reason the Health District continues to actively message the public, stressing the importance of personal responsibility for removing standing water from their areas, wearing protective clothing during the morning and evening when mosquitos are most active , using mosquito repellent and assuring their screens are in good repair.

Vice Chair Novak inquired if there had been progress in Accela. Mr. Dick replied that there has been progress, but that it is a process that will take time due to the number of issues to be resolved. He informed that there is an Oversight Meeting planned for September 5th, and that the Oversight Group is comprised of County and City Managers and himself. Mr. Dick stated that the Regional Team is also very active and have organized an ACA Improvement Team to focus on efforts to improve the function of the Citizen Interface.

D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director

Program Updates for Communicable Disease, Public Health Preparedness, and Emergency Medical Services

Dr. Todd indicated that his report included information on two human cases of West Nile Virus. He informed that the number has risen to six human cases as of this meeting with one or two more cases that are as yet unconfirmed, and there has been one fatality due to West Nile Virus. He reiterated the precautions area residents should take to avoid being infected.

Dr. Todd provided updates to his report on unusual occurrence of illness, and indicated he normally uses this section to inform on carbapenem-resistant organisms. He informed that carbapenem is a class of antibiotics that are generally used in hospitals as the last line of defense against bacteria that is resistant to other antibiotics. Dr. Todd explained that there are different resistance mechanisms, noting that it is not always a simple resistance to the antibiotic; some of these bacteria are able to produce an enzyme that destroys the antibiotic that is designed to treat the infection. He stated these bacteria are called carbapenemase-producing organisms.

Dr. Todd detailed the instances of carbapenemase-producing bacterial infections as included in his report on the local and national level. Of the five known types of this class of bacteria, this region has had cases in four of those classes. He informed that, thankfully, instances of some of these are still relatively rare.

Dr. Todd informed that results of the local samples of Valley Fever (coccidioidomycosis) collected with the assistance of the CDC have not yet been received. He stated that the eleven cases of Valley Fever referred to in his report have unfortunately increased to twelve.

Dr. Todd reported on two gastrointestinal outbreaks in daycare centers; these are under investigation and are suspected to be norovirus. Also, he informed there were two outbreaks of hand, foot and mouth disease in daycare centers, and in a Washoe County elementary school, there is one outbreak of strep throat.

Dr. Novak inquired if the cases of coccidioidomycosis had a similar area of exposure in common. Dr. Todd informed that points of exposure seem to be inconsistent, with some likely to have been contracted out of the area. With the number of cases rising, he opined it would indicate the possibility of local exposure, and they would continue efforts to identify the areas that exposure occurred.

E. Office of the District Health Officer, Kevin Dick, District Health Officer

District Health Officer Report – Water System Regulation and Plan Reviews, Quality Improvement, Public Health Accreditation, Workforce Development, Community Health Needs Assessment, Truckee Meadows Healthy Communities, Other Events and Activities and Health District Media Contacts

Mr. Dick provided an update on the Water System Regulation and Plan Reviews, informing that the Health District is working with TMWA and the Community Services Department and is identifying opportunities to streamline the review process. He reported that TMWA agreed to process plan review concurrently with the Health District on a trial basis. Presently, the review is sequential in which TMWA processes plans and then forwards them to the Health District for review. It is hoped the concurrent approach will expedite the process.

Mr. Dick informed that a very productive meeting was held with the City and County Managers and some of their Community Development personnel on August 15th, in

which a plan was developed to further identify and expedite the Plan Review Workflow Process. Also determined was the need for the group to communicate to the development community the critical path to move a project forward. He informed that it is not uncommon for a developer to present plans for processing without having first contacted TMWA to arrange for their capacity to provide service and the distribution system to serve the project. Mr. Dick opined that communications to developers regarding requirements for water service will help prevent delays.

Mr. Dick informed that another meeting is scheduled with the City and County Managers and TMWA on September 1st.

Mr. Dahir inquired if there would be workshops held after plans and processes were finalized for contractors to receive this information. He opined that the upcoming meeting was crucial to attend for the best opportunity for the resulting outcomes to reflect the needs of persons and entities involved in the plan review process.

Mr. Dick informed that it is planned to work through BANN to deliver a workshop with all involved entities in attendance to provide the resulting plans and strategies to the building community. There will also be a meeting at Associated General Contractors (AGC) on September 20th.

Mr. Dick reported on the status of Accreditation, informing that the Statement of Intent was not accepted through the e-PHAB system. It has been decided to postpone re-submittal of the Statement of Intent until Ms. Behl's position is filled. It is required that the Accreditation Coordinator listed on the Statement of Intent be the same person who attends the PHAB Training. He stated that the Accreditation Team continues to meet and compile documentation necessary for the formal Application, and the schedule to submit the Application should not be delayed.

Mr. Dick informed that the Remote Area Medical (RAM) Event would be held on September 29th through October 1st, and that related staff is very busy working to recruit medical and non-medical volunteers, and to obtain sponsors through Truckee Meadows Healthy Communities to support RAM's free health care delivery.

Regarding the Community Health Improvement Plan (CHIP), Mr. Dick informed that there had been a meeting of the Truckee Meadows Healthy Communities' (TMHC) Board and Steering Committee with the goal of consolidating the separate initiatives of the Health District's CHIP, the Food Bank of Northern Nevada, Collaborating 4 Communities (C4C), Family Health Festivals and the Housing Initiative through the Community Health Needs Assessment (CHNA). The decision was made to use the CHNA, which is being developed in conjunction with Renown, to guide development of a TMHC Health Improvement Plan, and for TMHC to provide backbone support in coordinating the efforts. Mr. Dick informed that it would also provide opportunities for TMHC to source and organize funding for the initiatives being implemented under that Plan.

Mr. Dick informed his proposal is for the Truckee Meadows Healthy Communities Health Improvement Plan be developed, and to bring that Plan to the District Board of Health to be endorsed as the Health District's Community Health Improvement Plan. This Plan will be implemented in conjunction with the previously named partners and is anticipated to include the Renown Health Benefits Plan. He opined that it was a significant breakthrough for Truckee Meadows Healthy Communities to take leadership of the initiative of having one plan for the partners to align with.

Mr. Dahir invited those viewing the meeting to volunteer for the RAM Event and informed that the site was very well organized and easy to use. He stated that he had volunteered for two days and invited others to join him.

The link to the RAM site for volunteer sign-up is:

<http://ramusa.org/event/reno-nevada/>

13. *Board Comment

Mr. Dahir requested Mr. Dick provide a report on the September 1, 2017 meeting with TMWA-City/County Managers regarding the Plan Review Workflow Process.

14. *Public Comment

Ms. Cathy Brandhorst commented on the Emergency Medical Services personnel's service to the community.

Vice Chair Novak closed the public comment period.

15. Adjournment

Vice Chair Novak adjourned the meeting at 2:39 p.m.

Possible Changes to Agenda Order and Timing. Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations. The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment. During the "Public Comment" items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a "Request to Speak" form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

Response to Public Comment. The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: "Board Comments – Limited to Announcement or Issues for future Agendas."

Posting of Agenda; Location of Website.

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV

Reno City Hall, 1 E. 1st St., Reno, NV

Sparks City Hall, 431 Prater Way, Sparks, NV

Washoe County Administration Building, 1001 E. 9th St, Reno, NV

Washoe County Health District Website www.washoecounty.us/health

State of Nevada Website: <https://notice.nv.gov>

How to Get Copies of Agenda and Support Materials. Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Laura Rogers, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Rogers is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at lrogers@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.