

Washoe County District Board of Health Meeting Minutes

Members

Kitty Jung, Chair
Dr. John Novak, Vice Chair
Oscar Delgado
Dr. George Hess
Kristopher Dahir
Michael D. Brown
Tom Young

**Thursday, March 22, 2018
1:00 p.m.**

**Washoe County Administration Complex
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV**

1. *Roll Call and Determination of Quorum

Chair Jung called the meeting to order at 1:02 p.m.

The following members and staff were present:

Members present: Kitty Jung, Chair
Dr. John Novak, Vice Chair
Michael Brown
Oscar Delgado (arrived at 1:13 p.m.)
Dr. George Hess
Kristopher Dahir

Members absent: Tom Young

Ms. Rogers verified a quorum was present.

Staff present: Kevin Dick, District Health Officer, ODHO
Leslie Admirand, Deputy District Attorney
Charlene Albee
Steve Kutz
Chad Westom
Dr. Randall Todd
Christina Conti
Catrina Peters

2. *Pledge of Allegiance

Mr. Dow led the pledge to the flag.

3. *Public Comment

Chair Jung opened the public comment period.

Mr. Joseph Williams, owner of Sunshine Ice Cream, stated that he has a small ice cream truck and has operated it for almost twenty-five years. He informed that he works seasonally, and his truck sits idle at his house for five or six months of the year.

Mr. Williams explained that he sells only pre-packaged ice cream and the permit fees for his operation have increased tremendously, from \$103 to \$485. He informed that payment of this amount is due in full, causing a financial burden as there is no payment schedule available.

Mr. Williams opined that the designation of food truck for his ice cream truck is not accurate and should not be charged as such. He inquired of the Board Members if they would consider reducing his fee.

Chair Jung informed Mr. Williams that this request would be discussed between the District Health Officer, Chair and Vice Chair of the District Board of Health. She informed that policy could not be decided on this item at this meeting due to it not being agendaized, but promised they would be in contact with possible options.

Chair Jung closed the public comment period.

4. Approval of Agenda

March 22, 2018

Mr. Brown moved to approve the agenda for the March 22, 2018, District Board of Health regular meeting. Dr. Novak seconded the motion which was approved five in favor and none against.

Chair Jung informed that former Councilwoman Sferrazza was present at this meeting.

5. Recognitions

A. Promotions

- i. Matthew Christensen, EHS Trainee to Environmental Health Specialist, 2/8/2018 - EHS
- ii. Michael Touhey, EHS Trainee to Environmental Health Specialist, 2/8/2018 - EHS

Mr. Dick informed that Mr. Christensen and Mr. Touhey were not able to be present at this meeting as they were attending a required training, but that they were among the group of Environmental Health Specialist Trainees that passed their REHS Examination last July. He stated that he and the Environmental Health Services Division were very proud of this group and congratulated both Mr. Christensen and Touhey on their promotion.

B. Shining Star

- i. Carmen Mendoza – EPHP

Mr. Dick informed that the County has established an Employee Recognition Program called Shining Star, and that employees can be nominated by either members of the public or other employees for excellent customer service.

Mr. Dick stated that this program had been in force for a few months, and that Ms. Mendoza has now received five Shining Star Nominations. He informed that, when an employee receives three nominations, the County Manager signs a certificate and the employee is recognized by the Board of County Commissioners.

Mr. Dick stated he wanted to make sure the District Board of Health had an opportunity to recognize Ms. Mendoza. He explained that she came from the CCHS WIC Program to the EPHP Vital Records Program and has been very successful there. He informed that Ms. Mendoza has advanced to lead of the Vital Records Program, and that two other employees on her team have also received two Shining Star nominations each.

Mr. Dick opined that Ms. Mendoza has steered this Program in a positive direction, especially in light of the difficult nature of the service provided and legal guidelines which can prevent the client from being able to obtain the documents they request. He stated that he was very proud of Ms. Mendoza.

Chair Jung congratulated Ms. Mendoza and stated the source of the most complaints she had received in the past were from clients of the Vitals Program who were unable to get the death or birth certificate they needed. She informed she has not received one phone call or email since Ms. Mendoza became the lead in that program, and thanked her for transforming that Program through excellent customer service within legal parameters.

Dr. Novak expressed he was glad Ms. Mendoza is the Health District's Shining Star.

6. Proclamations

National Stop the Bleed Day Proclamation

Mr. Dick read the Proclamation which designates March 31, 2018 as National Stop the Bleed Day in Washoe County, Nevada, and presented the Proclamation Certificate to Ms. Conti.

Mr. Delgado arrived at 1:13 p.m.

Ms. Conti thanked the District Board of Health (DBOH) for acknowledging March 31st as National Stop the Bleed Day. She stated that Washoe County is very proud to be part of this national movement and that REMSA is providing the trainings that have begun here at the Health District and in the community. She informed that REMSA penalty dollars for this coming fiscal year would be used to pay for future classes for County employees.

Ms. Conti informed that Mr. Shipman has been instrumental in the placement of bleed control kits throughout the County complex. She stated that there is more to do, but that the efforts have begun and that all those involved appreciate the Board for accepting the Proclamation.

Chair Jung encouraged the Board Members to go through the training and stated that she intends to do so. She stressed the importance of knowing how to stop bleeding to allow medical responders time to help the patient upon arrival. She opined it to be very powerful knowledge to have.

Chair Jung opined it is great policy to use the REMSA penalty funds for employee development in such an important way.

7. Consent Items

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes

- i. February 22, 2018

B. Budget Amendments/Interlocal Agreements

- i. Approve a Notice of Subgrant Award from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$109,999 (no match required) for the period March 29, 2018 through March 28, 2019 in support of the Community and Clinical Health Services Division (CCHS) Tobacco Prevention and Control Grant Program, IO# 11238 and authorize the District Health Officer to execute the Notice of Subgrant Award.

Staff Representative: Nancy Kerns Cummins

- C. Acceptance of the 2017 Annual Report to the Truckee Meadows Regional Planning Agency by the Washoe County Health District as the Solid Waste Management Authority.
Staff Representative: Jim English
- D. Acceptance of the 2017 Annual Report to the Truckee Meadows Regional Planning Agency by the Washoe County Air Quality Management Division.
Staff Representative: Charlene Albee
- E. Approval of authorization to travel and travel reimbursements for non-County employee Dr. John Novak in the approximate amount of \$1,432.16, to attend the NALBOH Board Meeting in Atlanta, GA, April 17-20, 2018.
Staff Representative: Kevin Dick
- F. Recommendation for the Board to approve the commitment to support the Wildland Fire Air Quality Response Program, including training, certification, and deployment of Julie Hunter, Senior Air Quality Specialist, as an Air Resource Advisor.
Staff Representative: Charlene Albee
- G. Acceptance of 2018 Washoe County Chronic Disease Report Card.
Presented by: Stephanie Chen
- H. Acknowledge receipt of the Health Fund Financial Review for February, Fiscal Year 2018
Staff Representative: Anna Heenan

Chair Jung noted that the Board has included in their approval of the Consent Items the reimbursement for training expenses for Ms. Hunter, Senior Air Quality Specialist, for instruction in the Wildland Fire Air Quality Response Program. She informed that Ms. Hunter would respond to regional fires to study the effects on air quality and advise local responders. Chair Jung stated, that although Ms. Hunter would be taking her expertise into other regions at times, her instruction will improve air quality overall.

Dr. Novak moved to accept the Consent Agenda. Mr. Dahir seconded the motion which was approved six in favor and none against.

8. *Presentation from REMSA Board Member Representing the Accounting Profession
Presented by: Tim Nelson

In honor of Chair Jung's request, Mr. Nelson and many of the Board, staff and attendees were wearing Wolf Pack attire in support of the local team reaching the Sweet 16 playoffs. Mr. Nelson stated, as a third-generation Nevadan and a University of Nevada Reno alum, he couldn't pass up the chance to show UNR colors.

Mr. Nelson introduced himself as the Accounting Appointee of the District Board of Health for REMSA Board of Directors and that he had been appointed by this Board in January of 2015.

Mr. Nelson informed he was proud to say that the financials are currently in a different state compared to what they were in 2015. He stated that REMSA had submitted their annual audited financials to the DBOH approximately two months ago, and detailed their status to the Board.

Mr. Nelson informed that, for the year ended June 30, 2017, REMSA had revenue of just over \$50M and net of about \$200,000. He stated that they had continued to reduce their debt over the last fiscal year by \$1.9M, not including a \$2.1M increase in capital expenditures for the years. During his tenure on the REMSA Board, he explained they have paid down about

\$4.5M in debt as of June 30, 2017, with a debt to asset ratio of approximately 30%.

Although these statistics show REMSA to be in a healthier state financially than it had been three years ago, Mr. Nelson stated they continue to find ways to make their operation more efficient and more profitable while improving their aging infrastructure, such as the replacement of all of their monitors at the cost of \$1.2M.

Mr. Nelson stated that he could not be more pleased with the REMSA Board's progress and of the clarity in communication that they strive to maintain with the DBOH and other community partners.

Mr. Nelson stated he would be happy to answer the Board's questions.

Chair Jung thanked Mr. Nelson for his service, and inquired to what would he attribute their ability to pay down debt and improve their debt to asset ratio.

Mr. Nelson opined that it is the combination of the leadership of Mr. Dow, REMSA President and CEO, and to the change in management's focus to address issues that had been unattended previously.

Chair Jung expressed appreciation for these outcomes, and stated that she had been concerned by REMSA's less stable status previously due to the District Board of Health's responsibility to assume REMSA's debt if required. She stated that it was especially concerning that the instability coincided with a recession and placed the DBOH and County in a precarious position.

Chair Jung thanked District Attorney Admirand for her work in clarifying the liabilities and how to proceed to improve the situation. She also stressed that that Mr. Dow has been instrumental in the District Board of Health's greatly improved relationship with REMSA and is a true partner and an asset to the community.

9. Regional Emergency Medical Services Authority

Presented by: Dean Dow

A. Review and Acceptance of the REMSA Operations Report for February, 2018

Mr. Dow stated that he would be happy to answer any questions the Board might have.

Chair Jung noted that there was no Public Relations report for this month due to a timing issue, but that it would be presented at the April DBOH Meeting.

Mr. Dahir inquired what might have caused the drop in positive surveys in October 2017. Mr. Dow indicated that there has been a historic ebb and flow to the ratings, and that billing related issues tend to be the subject of less positive comments.

Dr. Novak noted that every category that month had been rated lower that month, which was highly unusual.

Chair Jung requested Mr. Dow to determine if the October drop in ratings was statistically significant and email his findings to the District Health Officer.

Mr. Brown moved to accept the REMSA Operations Report for February, 2018. Dr. Novak seconded the motion which was approved six in favor and none against.

10. Review and Possible Acceptance of the 2017 Community Health Improvement Plan Annual Report – (For possible action)

Staff Representative: Catrina Peters

Ms. Peters informed that there are three main steps in the Community Health Improvement Planning process; the first is the Community Health Needs Assessment (CHNA). She informed that Ms. Kerwin had presented the most recent CHNA to the Board, and that it utilizes primary and secondary data to identify needs of the community.

Ms. Peters detailed the second step as, once the needs are identified, to then identify the

priorities and engage the community in the formation of an action plan to address those priorities. The third step is writing up the action plan which is the Community Health Improvement Plan (CHIP).

Ms. Peters informed that the first Community Health Improvement Plan, the 2016-2018 CHIP, was published in January 2016.

Ms. Peters stated that her report today would be of the progress made in calendar year 2017, the second year of the inaugural CHIP. She informed that the 2017 CHIP Annual Report included in the DBOH Member's packets details all progress in meeting the objectives.

Ms. Peters informed that the CHIP has four main Priority areas. They are Access to Healthcare and Social Services, Behavioral Health, Education and Food Security. She stated that under each of those Priority areas there are very specific Goals, Objectives and Strategies to achieve the desired Outcomes.

Some accomplishments highlighted by Ms. Peters were around benefits provided to the community in 2017 with the collaboration of such partners as Community Health Alliance and Hopes of Northern Nevada.

Under the Behavioral Health Priority, the Youth Risk Behavior Survey that is administered to middle and high school students on odd years has just been completed and shows improvements across many of the self-reported categories for substance use and abuse. Ms. Peters informed that, although there is an increase in the awareness of behavioral health challenges, there are substantial issues in meeting those needs due to lack of providers and inpatient beds, and funding for treatment.

Within the Education Priority, Ms. Peters wanted to recognize the work of Communities In Schools who provide many services for youth identified as homeless. She informed that of the youth they work with, there has been a 23% higher graduation rate compared to the School District's rate for that population.

In the Food Security Program, Ms. Peters highlighted the efforts from partners Collaborating for Communities (C4C), and the program called Prescription Pantry. She informed Prescription Pantry was established by the combined efforts of healthcare providers such as Renown, Urban Roots and Food Bank of Northern Nevada, to provide for food insecure patients as determined during a primary care visit. Ms. Peters reported that food insecurity rates continue to drop in our community, but there is more work to be done.

Ms. Peters stated that the challenges encountered during the CHIP process provided a learning opportunity, such as those involving data that had no like source to measure against to determine progress. Another challenge was that the frequency of some data didn't match well with the annual reporting format.

Ms. Peters explained that the 2016-2018 CHIP had over sixty Objectives, making it challenging to collect data and monitor progress on each one.

Ms. Peters informed that the cycle has begun again with the new Community Health Needs Assessment (CHNA), published in January 2018 and recently shared with the DBOH by Ms. Kerwin who authored the document. She explained that the CHNA will be used to develop the new CHIP through Truckee Meadows Healthy Communities (TMHC). She stressed that the CHNA is a great resource for the community to use as a data source for grants or proposals. The link to the 2018-2020 Community Health Needs Assessment is below.

https://www.washoecounty.us/health/files/data-publications-reports/2018-2020%20CHNA_FINAL.pdf

Dr. Novak congratulated Ms. Peters on the excellent report and thanked her for her hard

work.

Chair Jung opined it wonderful that the Health District is the repository for true and current data and that the Washoe County Health District, under the leadership of Mr. Dick, District Health Officer, has taken on a larger role in the overall health of the community.

Regarding the question regarding food insecurity asked at primary care visits, Chair Jung informed that this initiative had been suggested by the Federal Reserve Bank who visited from San Francisco during the development of the initial CHNA. She stated it is her understanding that patients are being asked this question during visits at the Health District, as well.

Mr. Delgado inquired of Ms. Peters what the Priorities of the CHIP are. Ms. Peters informed that the Priorities identified thus far are Behavioral Health, Housing, Nutrition and Physical Activity.

Chair Jung interjected that the Community Health Alliance is strongly promoting good nutrition with their 5-2-1-0 initiative, which is five servings of fruits and vegetables, no more than two hours of screen time, one hour of physical activity and zero sugary drinks per day.

Mr. Delgado inquired if Renown's amount of contribution as part of their Community Benefit Plan is known toward support of these Priorities in the community.

Mr. Dick replied that he didn't have a figure for what Renown will contribute toward those efforts.

Chair Jung requested that information to be brought back to the DBOH.

Dr. Hess moved to accept the 2017 Community Health Improvement Plan Annual Report. Mr. Delgado seconded the motion which was approved six in favor and none against.

Mr. Dahir inquired how to obtain a copy of the 2018-2020 Community Health Needs Assessment. Mr. Dick informed that a pdf version had been sent, but a hard copy could be printed if he would like.

11. Review, discussion and direction to staff regarding the provisions of the Interlocal Agreement (ILA) entered into by the Cities of Reno and Sparks and Washoe County for the creation of the Health District. Take action to accept the ILA in its current form or direct staff to forward any recommendations for possible amendments to Reno, Sparks and Washoe County - (For possible action)

Staff Representative: Leslie Admirand

Ms. Admirand informed that Section 7.C of the Interlocal Agreement (ILA) requires the District Board of Health to review the terms of the Agreement annually. She informed that this item had been continued from the February 22, 2018 DBOH Meeting, that the copy of the ILA hadn't been included in this packet but had been included in the February packet, and that there had been no changes to the agreement since 1993.

Ms. Admirand stated that she wanted to make sure the Board Members had been able to review the Agreement, and if so, had nothing else to add to her report.

Mr. Brown moved to accept the ILA in its current form. Dr. Novak seconded the motion which was approved six in favor and none against.

12. *Staff Reports and Program Updates

A. Air Quality Management, Charlene Albee, Director
Program Update, Divisional Update, Program Reports

Ms. Albee wished to inform the Board of an email she received that morning as an

Executive Officer of the National Association of Clean Air Agencies (NACAA) concerning the release of the Federal Budget Omnibus Bill which was released on March 21, 2018. She stated that NACAA legal staff at the Executive Director's Office reviewed the bill for items pertaining to Air Quality.

Ms. Albee informed of their findings on the Budget which proposed level funding to FY17 enacted funding for all state and local Air Quality Programs, with the exception of funding increases in the Diesel Emission Reduction Act and the State Multi-Purpose Grants.

Ms. Albee explained that the rider on the bill to postpone the 2015 Ozone Ambient Air Quality Standard had been removed and there are no impacts to those Standards. She informed that Washoe County's designation as attaining the Ozone Standard should be finalized in April 2018 with a publication in the Federal Register.

B. Community and Clinical Health Services, Steve Kutz, Director

Divisional Update – World TB, Insurance Contracts, UNR Students, 2018 Washoe County Chronic Disease Report Card, Data & Metrics; Program Reports

Mr. Kutz stated that Ms. Chen would be presenting the Washoe County Chronic Disease Report Card. He informed that Ms. Chen is one of CCHS' newest Chronic Disease Health Educators and informed she had led this project.

Ms. Chen presented highlights of the 2018 Chronic Disease Report Card to the DBOH. She informed that out of the fifteen leading causes of death for Washoe County and Nevada residents in 2016, approximately half are attributed to chronic disease. She explained that chronic diseases are linked to modifiable risk factors of poor nutrition, physical inactivity and tobacco use and exposure.

Ms. Chen detailed the Report Card statistics and informed on the programs implemented by the CCHS Chronic Disease Program in collaboration with community partners to address the causes of chronic disease.

One program, the Wolf Pack Coaches Challenge, helps promote nutrition and physical activity and can be implemented at the elementary school level.

Regarding products for smoking use, Ms. Chen informed that e-cigarette use is more prevalent in youth than cigarettes. She informed that the Program continues to educate on the facts and dangers of these products, and works to create more smoke-free environments in Washoe County.

Ms. Chen informed that the Chronic Disease Program works with statewide partners on steps to achieve the Tobacco 21 initiative which would increase the age to purchase tobacco from 18 to 21.

Ms. Chen stated that a survey was administered to assess variables that would attract or deter park utilization, and through that survey were able to obtain grant funds to share survey findings with community stakeholders to increase park utilization.

Mr. Delgado thanked Ms. Chen for a great job on the report. He inquired about the youth overweight statistics and how the Wolf Pack Coaches Challenge program was being funded. Ms. Chen informed that it was paid for by grant funding, and that the Washoe County School District and UNR Athletics help run that program.

Mr. Delgado inquired how long the grant funding will last and which schools were selected for that program. Ms. Chen informed that Title 1 Schools are the main focus for the program because of the higher rate of obesity in those lower income schools, but that it is open to all schools.

Dr. Novak inquired why statistics for Washoe County and Nevada are so much higher than the national average for e-cigarette smoking. Ms. Chen opined it may be due to a

culture of acceptance of smoking, possibly related to the casino smoking environment.

Chair Jung inquired if this information was self-reported. Ms. Chen informed that the data comes from the Youth Risk Behavior Survey which is self-reported. Chair Jung opined that the culture of the State may have something to do with the honesty in which the youth responded to the survey.

Dr. Hess agreed there could be truth in Chair Jung's statement.

Mr. Dahir opined it interesting that the statistics for possibility of heart failure were lower in Washoe County than the rest of the state.

Chair Jung thanked Ms. Chen for her report and that she was glad Ms. Chen has come to the Health District as a Health Educator.

Mr. Delgado stated his understanding is that the State of Nevada was applying for a Family Planning grant. He inquired if Mr. Kutz knew how they would be funding that Program and if there would be impacts to the Health District.

Mr. Kutz informed the Title X application process is open to applicants through May 24, 2018 across the United States and that the Health District is reapplying for that grant. He stated he did not know which other Nevada entities would be applying.

Mr. Delgado stated the application process would be different this year, according to information he'd received, such as alignment with primary care physicians. He opined that there may be implications to the Health District in that it could be more competitive and difficult to receive Title X funding.

Mr. Kutz stated that it was an open, competitive process in the past as it is now. He informed changes on the application include types of information required, such as various methods of contraception. Mr. Kutz stated that CCHS staff would write the best application possible and fund positions with the money that is granted to the Program.

Chair Jung informed that there has been competition for Title X funding throughout its inception, and that the scope and quality of work at the Health District make it a Program that is able to be supported by the administration.

Mr. Kutz agreed, stating that the CCHS Family Planning Program has been successful for many decades and that a full audit two years ago showed no significant findings and only a few minor items. He stated CCHS is very proud of their top notch Program Clinicians and Management and look forward to the application process.

Chair Jung thanked Mr. Kutz and asked for him to inform the Board if they could be of support.

C. Environmental Health Services, Chad Westom, Director

EHS Division and Program Updates – Child Care, Community Development, Food, Land Development, Safe Drinking Water, Schools, Vector-Borne Disease and Waste Management

Mr. Westom stated that they have been working to improve the monthly report to the Board. He stated there was nothing particular to highlight to the Board, but that he was available to answer any questions.

Mr. Dahir inquired if EHS had the staff they need to manage the workload of an increasing population. Mr. Westom informed there had been a waiver reinstated for TMWA to review water projects less than five hundred feet in length which provided relief to EHS staff in the number of plans to review.

Mr. Westom stated there is a high rate of development now which results in plan review time that is longer than he is comfortable with. He informed that they are working to reduce process time by temporarily diverting staff from other programs to review plans, and that the City of Reno is now delivering plans to EHS vs. EHS staff

having to courier those plans, which saves time.

Mr. Westom informed there is a daily effort to devise ways to streamline the process further, and that they currently have sufficient staff to meet workload requirements.

Mr. Dahir thanked Mr. Westom for his work.

Dr. Novak requested Mr. Westom add a column to each graph in his monthly reports for 2017 end-of-year numbers to allow comparison. Mr. Westom agreed to do so.

D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director

Program Updates for Communicable Disease, Public Health Preparedness, and Emergency Medical Services

Dr. Todd provided an update to the influenza data contained in his report for the week ending March 17, 2018 (CDC Week 11). He informed that twelve participating sentinel providers reported a total of 154 patients with influenza-like-illness (ILI), with the percentage of persons seen with ILI by those providers being 2.1% which was lower than the regional baseline of 2.4%.

Dr. Todd informed that during the previous week (CDC Week 10), the percentage of visits to U.S. sentinel providers due to ILI was 3.3%, which is above the national baseline of 2.2%. He stated that, on a regional level, the percentage of outpatient visits for ILI ranged from 1.9% to 4.9%.

Dr. Todd reported that eight death certificates were received for Week 11 listing pneumonia (P) or influenza (I) as a factor contributing to the cause of death. The total number of deaths submitted for Week 11 was 103, reflecting a P&I ratio of 7.8%. He stated that the total P&I deaths registered to date in Washoe County for the 2017-2018 influenza surveillance season is 208, or 8.8%.

Dr. Todd summarized by informing there has been 5,167 laboratory-confirmed cases in this flu season, 498 hospitalizations, 80 ICU admissions and 23 deaths. These numbers far exceed those of previous years.

Dr. Hess inquired of the persons who were hospitalized or have perished from ILI, how many of those were vaccinated. Dr. Todd informed the dominant strain of influenza for much of this season was H3N2 for which the vaccine was not very effective and results in a severe flu season.

Dr. Novak inquired if the vaccination rate declined in Washoe County or if the increase in the number of ILI cases was related to the effectiveness of the vaccine. Dr. Todd informed that, in four of the past five years, Nevada has had the lowest rate for immunization against the flu nationwide, and in the one year that it was not the lowest, it was second to the lowest.

Dr. Todd informed that there is still a widespread misconception that the flu shot can cause the flu, which he stressed is completely inaccurate as there is no live virus in the serum. Another misconception people have is that they only get the flu in the years they received the inoculation. Dr. Todd informed that it's important to know that the flu shot takes a couple of weeks to become fully effective and so a person could become infected during that time.

Dr. Todd informed that canine flu is becoming a more significant problem and that there are two strains of this influenza, the most recent type to be seen in the area is also called H3N2. He stated it is not the same H3N2 as humans are getting, but there is a concern that they are similar enough that humans could become susceptible in the future. Dr. Todd informed that the length of time for the flu shot to become fully effective for canines is three weeks.

Dr. Novak inquired if the information in Dr. Todd's report concerning carbapenemase was the second case reported in the area. Dr. Todd informed that there have been a number of carbapenemase producing organisms, so it isn't the second, just the latest.

Mr. Delgado inquired if the number of persons receiving the flu shot has increased at all year to year, and Dr. Todd informed that is difficult data to obtain due to the fact that the administering of a flu shot is not a reportable event to local public health districts. Dr. Todd stated that they rely heavily on national data, which is difficult to use to focus on a specific area, and informed that he also did not know if there is a difference between Northern and Southern Nevada statistics.

Chair Jung stressed the importance of the Health District and community partners promoting inoculation against the flu in the next season, and opined that local hospitals and clinics should help fund the informational campaign to educate and encourage citizens to get their flu shot. She stated the reason for this is not only because it is the Health District's responsibility to protect the health of its citizens, but that the County is responsible for the cost of indigent care which makes it critical to reduce the numbers affected by the flu as it directly affects the ability to fund other needed programs.

Mr. Kutz informed that CCHS works with Immunize Nevada, as Mr. Delgado had mentioned, which is a statewide non-profit organization. He stated they have extensive flu campaigns funded by large federal grants, and that CCHS partners with them to provide the school located vaccination clinics. He informed he would speak with Ms. Heidi Parker, Executive Director of Immunize Nevada, to check her availability to speak to the Board on their program, possibly as early as the April District Board of Health Meeting.

Dr. Todd added that there were more interviews from the television stations and printed media this flu season than in prior years.

E. Office of the District Health Officer, Kevin Dick, District Health Officer

District Health Officer Report – FY19 Budget, Public Health Accreditation, Quality Improvement, 2016-2018 Community Health Improvement Plan, Truckee Meadows Healthy Communities, Workforce Development, Water Projects, Washoe Regional Behavioral Health Policy Board, Statewide Partnership on the Opioid Crisis Working Group, County Health Rankings, Other Events and Activities and Health District Media Contacts.

Mr. Dick informed that one of the requirements for the Interlocal Agreement is for the District Health Officer and staff to meet annually with the City and County Managers and report back to the Board on those meetings regarding the Health District budget.

Mr. Dick stated that he and staff had met on March 1, 2018, with City Managers Newby and Driscoll, and Assistant County Manager Solaro who attended in County Manager Slaughter's absence. He informed that the budget was explained to the group; it was well received and they appreciated the sound financial position of the Health District.

Mr. Dick informed that Manager Driscoll inquired why the Health District was pursuing Accreditation, and that he and staff had explained its benefit to the Health District both for improving the quality of its programs and for future ability to access grant funds.

Manager Newby inquired about the number of FTEs being added in the budget. Mr. Dick informed that one of the 3.9 FTEs is the Environmental Health Specialist, whose position is contingent on an agreement with the City of Reno to provide \$150,000 from their Enterprise Fund to support that position. He stated that Manager Newby confirmed that the City of Reno is working on that agreement to provide support.

Manager Newby also inquired about the above base request for \$192,750 for mosquito abatement and how it compared to the amount of the base budget. Mr. Dick informed that the base budget is \$235,000 for mosquito abatement, and the above base amount would allow for the treatment of the additional 1,000 acres of standing water remaining from last flood season.

Manager Driscoll inquired regarding the level of the cost of living (COLA) increase and that of the OPEB benefits incorporated into the budget. Mr. Dick informed that the COLA was 2.5% and the amount of the OPEB contribution was determined by Washoe County.

Mr. Dick informed that Mr. Kutz explained the billing successes and the reason for the Billing Specialist for third party payment, and Ms. Albee spoke to the success of the Ozone Advance Program that helped Washoe County retain designation as attaining the Ozone Standard.

Mr. Dick highlighted the continuing work to compile the necessary documents for Accreditation. He stated that Ms. Peters and Ms. Hilliard traveled to Washington D.C. last month for the Public Health Accreditation Board (PHAB) training and found it very beneficial.

Mr. Dick informed that the Health District was assigned an Account Manager through PHAB, an Accreditation Specialist located in Las Vegas. He explained the Health District is provided with an opportunity to submit a limited amount of documents for her review and provide feedback as to whether they fall within the parameters of conformity.

Mr. Dick stated the Health District continues to coordinate with TMWA on water project plan review processes. He informed of a joint meeting with the Associated General Contractors (AGC) on Tuesday, March 20th, to provide them with an update on water project progress in regards to the waiver that was reinstated at the beginning of December.

Mr. Dick informed that proposed revisions to the NAC Regulations are being submitted by the Nevada Division of Environmental Protection (NDEP). He stated that these proposed revisions came from the efforts of a workgroup comprised of Washoe and Clark counties, rural counties, TMWA and the Health District. Mr. Dick expressed hope that this will continue to move forward for adoption by the State Environmental Commission, as some of the revisions will eliminate a few of the key issues with separations in a manner that is protective of public health.

Mr. Dick informed that one of the main complaints heard at a recent meeting with AGC was in regards to phasing of water projects which is not a role of the Health District. Mr. Dick opined that TMWA has good reasons for their procedure, and they will discuss their procedure and any concerns related to them at the next meeting with AGC.

Mr. Dick informed that NDEP is still working on an Interlocal Agreement that would be established between the NDEP, the Health District and TMWA. This agreement would provide for less review of each water project on the part of the Health District and provide for another mechanism for oversight of TMWA by the Health District. He informed that effort was delayed somewhat due to the time constraints in getting the NAC revisions submitted to the Legislative Council Bureau, but now work can be resumed on this initiative.

Regarding the County Health Rankings presented on March 14th, Mr. Dick informed that Washoe County dropped from fourth to ninth for Health Outcomes, which is the measure of premature death rates and quality of life. He noted that some of the surveys

for quality of life were self-reported, and that more poor physical and mental health days in the previous thirty days had been reported.

Mr. Dick informed that this data from 2016, and the self-reported poor mental health days had increased from four to 4.6. He stated the cause of this increase is not known, but it can be speculated that the stress could be related to housing issues that affect a large portion of our population. He noted that it also was an election year, which may have contributed to the stress.

Mr. Dahir inquired about the opioid portion of Mr. Dick's monthly report. He informed that he had been in Washington D.C. last week and had heard conversations regarding funding that could potentially be available to the Health District, and wanted to be assured that these funds would be accessed, if possible.

Mr. Dahir requested information on programs and funding the Health District has in place, including any funding that may be coming from federal sources, to mitigate the opioid crisis.

Chair Jung informed that Mr. Dick, Medical Examiner Knight, and she were appointed by the Governor to the Attorney General's Opioid Working Group, and convened March 8th on measures for opioid mitigation and funding sources. She opined there will be no federal funding to support local efforts, but that opportunities for funding will not be overlooked.

Chair Jung informed that the opioid data in this state is seriously flawed because only two counties have Medical Examiners. She informed that the other fifteen counties utilize their Sheriffs as Coroners who inform on the cause of death in their jurisdictions.

Chair Jung informed there is a cost of \$3,000 to the county submitting a body for autopsy to determine cause of death sent either to Clark or Washoe County. Due to that cost, there are not many that are received for accurate determination of cause of death.

Chair Jung informed of her proposal to use a portion of the 3% excise tax on marijuana to subsidize a portion of the cost of each autopsy in order to obtain more complete data. Because of this lack of data, Chair Jung informed that Washoe County would not be eligible to qualify for a grant at the federal level.

Chair Jung requested the help of the District Board of Health to assist in promoting this proposal.

13. *Board Comment

Mr. Delgado spoke of a waiver passed last legislative session that eliminated the five-year wait to become eligible for Medicaid for children who are documented and inquired how that information can be disseminated to constituents.

Mr. Dahir informed that there is an ALS Walk event on May 5th at the Marina and invited anyone who wished to join his team. He stated the walk begins at noon and that there are other activities involved. Mr. Dahir stated that Lou Gehrig's disease is debilitating and difficult illness, and welcomed anyone who would like to attend or volunteer for this event.

Chair Jung encouraged the Board Members to consider using the medical services available at the non-profit organizations Community Health Alliance, Northern Nevada Hopes or Restore Smile, because persons with insurance subsidize the care of those without. She informed that Mr. Delgado could provide information if needed on services available at Community Health Alliance.

Chair Jung informed that Mr. Duarte is Chief Executive Officer of Community Health Alliance and serves as Chair of the Behavioral Health Policy Board. The Policy Boards are allowed BDRs, thanks to Senator Ratti. She stated that Mr. Duarte has vast experience in Medicaid and believes that there are ways Medicaid can be used for housing. Chair Jung

opined that he will lead this initiative.

Chair Jung stated she had not forgotten her promise to Mr. Delgado to support production of a 5-2-1-0 Public Service Announcement video regarding the Community Health Alliance program to be broadcast on all governmental channels. She requested Mr. Dick to reach out to Mr. Ulibarri to organize its production in English and Spanish.

14. *Public Comment

Ms. Brandhorst spoke of difficulties she was having with housing in the community.

15. Adjournment

Chair Jung adjourned the meeting at 2:41 p.m.

Possible Changes to Agenda Order and Timing: Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations: The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment: During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

Response to Public Comment: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Posting of Agenda; Location of Website:

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV
Reno City Hall, 1 E. 1st St., Reno, NV
Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Downtown Reno Library, 301 S. Center St., Reno, NV
Washoe County Health District Website www.washoecounty.us/health
State of Nevada Website: <https://notice.nv.gov>

How to Get Copies of Agenda and Support Materials: Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Laura Rogers, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Rogers is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at lrogers@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.