

## **Washoe County District Board of Health Meeting Notice and Agenda**

### **Members**

Kitty Jung, Chair  
Dr. John Novak, Vice Chair  
Oscar Delgado  
Dr. George Hess  
Kristopher Dahir  
Michael D. Brown  
Tom Young

**Thursday, June 28, 2018  
1:00 p.m.**

**Washoe County Administration Complex  
Commission Chambers, Building A  
1001 East Ninth Street  
Reno, NV**

### **PUBLIC HEARING ITEM SCHEDULED ON THIS AGENDA** **(Complete item description on second page.)**

**An item listed with asterisk (\*) next to it is an item for which no action will be taken.  
1:00 p.m.**

- 1. \*Roll Call and Determination of Quorum**
- 2. \*Pledge of Allegiance**
- 3. \*Public Comment**

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

#### **4. Approval of Agenda – (For possible action)**

June 28, 2018

#### **5. \*Recognitions**

##### **A. Retirements**

- i. Diane Freedman, 7/6/2018, Public Health Nurse – 25+ years, CCHS
- ii. Christina (Tina) Burton, 7/13/2018. Office Support Specialist – 29+ years, AQM

##### **B. Years of Service**

- i. Michael Lupan, 20 years, Hired 6/5/1998 - EHS

##### **C. Promotions**

- i. Maria Rodriguez, Community Health Aide to Human Services Support Specialist II in WIC - CCHS
- ii. Susan Hopkins, Office Assistant II to Office Support Specialist – EHS

##### **D. New Hires**

- i. Steven Thalacker, 5/28/2018, Principal Account Clerk – AHS
- ii. Brittney Osborn – 5/29/2018, Air Quality Specialist Trainee – AQM
- iii. Nennette Cano – 6/11/2018, Account Clerk I - AHS

- E. Accomplishments
  - i. Lynn Shore, Silver Syringe Award from Immunize Nevada
- F. Shining Star
  - i. Janet Smith – AQM
  - ii. Elena Varganova – EPHP
  - iii. Diana Karlicek – EHS
  - iv. Nick Florey – EHS
  - v. Amy Santos – EHS
  - vi. Susan Hopkins - EHS
- G. 2018 Extra Mile Awards
  - i. FacesNV
  - ii. Truckee Meadows Park Foundation  
Staff Representative: Kelli Goatley-Seals

**6. Consent Items – (For possible action)**

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

- A. Approval of Draft Minutes – (For possible action)
  - i. May 24, 2018
- B. Budget Amendments/Interlocal Agreements – (For possible action)
  - i. Approve a Subgrant Award from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health for the period July 1, 2018 through June 30, 2019 in the total amount of \$64,582.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Fetal Infant Mortality Review (FIMR) Program IO# 11176 and authorize the District Health Officer to execute the Subgrant Award.  
Staff Representative: Nancy Kerns Cummins
- C. Acceptance of the “Washoe County, Nevada Air Quality Trends (2008-2017)” Report - (For possible action)  
Staff Representative: Charlene Albee
- D. Approval of authorization to travel and travel reimbursements for non-County employee Dr. John Novak for FY19 to include the approximate amount of \$1,763.29 to attend the NALBOH Annual Conference in Raleigh, North Carolina, August 8-10, 2018, and the Annual NALBOH Board Meeting in the approximate amount of \$1,600, date and location to be determined. - (For possible action)  
Staff Representative: Kevin Dick
- E. Approve an amendment to the partnership agreement with Keep Truckee Meadows Beautiful for an increase of \$11,111.00 in support of the Recycling and Solid Waste Management Plan program to cover activities retroactive to March 1, 2018 on behalf of the Environmental Health Services Division of the Washoe County Health District. - (For possible action)  
Staff Representative: Jim English
- F. Authorize the creation of a 1.0 FTE, fully benefitted, full-time Public Health Investigator position to be evaluated by the Job Evaluation Committee to be supported by the Ryan

White Part B Program Grant IO# 11479 and to abolish vacant Public Health Nurse PC# 70002199. – **(For possible action)**

Staff Representative: Nancy Kerns Cummins

- G. Presentation, discussion, and possible approval of a process to donate various obsolete monitoring equipment and associated supplies with a current market value estimated at \$-0- that have exceeded the useful value for regulatory purposes but may still have value for educational, research and community organizations. – **(For possible action)**

Staff Representative: Charlene Albee

- H. Retroactive Approval of Assistance Amendment PM-00T56401-7 from the U.S. Environmental Protection Agency (EPA) for the period 4/1/18 through 3/31/19 for the Air Quality Management, EPA Air Pollution Control Program, IO 10021. – **(For possible action)**

Staff Representative: Jennifer Pierce

- I. District Board of Health approval to increase the District Health Officer's approval authority from a threshold of \$50,000 to \$100,000 for fiscal year cumulative purchases by vendor. - **(For possible action)**

Staff Representative: Anna Heenan

- J. Acknowledge receipt of the Health Fund Financial Review for May, Fiscal Year 2018 – **(For possible action)**

Staff Representative: Anna Heenan

- 7. \*National Weather Service presentation on the effects of climate in regards to local vector issues.**

Presented by: Mark Deutschendorf of National Weather Service

- 8. Resolution of Appreciation – (For possible action)**

A. Michele C. Dennis, P.E. - 10/27/1999 - 10/23/2017, Sewage, Wastewater and Sanitation Hearing Board Member

B. Steven H. Brigman, P.E. - 10/27/1999 - 10/23/2017, Sewage, Wastewater and Sanitation Hearing Board Member

Staff Representative: Kevin Dick

- 9. PUBLIC HEARING: Review, discussion and possible adoption of Proposed Revisions to the District Board of Health Regulations Governing Air Quality Management, Sections 020.040 (Civil Fines and Penalties) and 020.042 (Criminal Fines and Penalties). – (For possible action)**

Staff Representative: Charlene Albee

- 10. Regional Emergency Medical Services Authority**

Presented by: Adam Heinz

A. Review and Acceptance of the REMSA Operations Report for May, 2018 – **(For possible action)**

B. \*Update of REMSA's Public Relations during May, 2018

- 11. Presentation, discussion and possible approval of revisions to the Multi-Casualty Incident Plan (MCIP). – (For possible action)**

Staff Representative: Brittany Dayton

- 12. Presentation, discussion and possible direction regarding request for augmentation of budget and plans for FY19 mosquito abatement activities. – (For possible action)**

Staff Member: Chad Westom

**13. Review and possible approval of 2018-2020 Community Health Improvement Plan. –**

**(For possible action)**

Staff Representative: Catrina Peters

**14. \*Staff Reports and Program Updates**

**A. Air Quality Management, Charlene Albee, Director**

Program Update, Divisional Update, Program Reports

**B. Community and Clinical Health Services, Steve Kutz, Director**

Divisional Update – New Third Party Payer; Data & Metrics; Program Reports

**C. Environmental Health Services, Chad Westom, Director**

Environmental Health Services (EHS) Division and Program Updates –Training Program, Epidemiology Program, Community Development, Food, Special Events, Hotel/Motel, Land Development, Safe Drinking Water, Schools, Vector-Borne Diseases, Inspections

**D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director**

Program Updates for Communicable Disease, Public Health Preparedness, and Emergency Medical Services

**E. Office of the District Health Officer, Kevin Dick, District Health Officer**

District Health Officer Report – Public Health Accreditation, Quality Improvement, Workforce Development, Community Health Improvement Plan, Truckee Meadows Healthy Communities, Washoe Behavioral Health Policy Board, Plan Reviews, Other Events and Activities and Health District Media Contacts.

**15. \*Board Comment**

Limited to announcements or issues for future agendas.

**16. \*Public Comment**

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

**17. Adjournment – (For possible action)**

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**Possible Changes to Agenda Order and Timing:** Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

**Special Accommodations:** The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

**Public Comment:** During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (\*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

**Response to Public Comment:** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

**Posting of Agenda; Location of Website:**

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV  
Reno City Hall, 1 E. 1st St., Reno, NV  
Sparks City Hall, 431 Prater Way, Sparks, NV  
Washoe County Administration Building, 1001 E. 9th St, Reno, NV  
Downtown Reno Library, 301 S. Center St., Reno, NV  
Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health)  
State of Nevada Website: <https://notice.nv.gov>

**How to Get Copies of Agenda and Support Materials:** Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9<sup>th</sup> Street, in Reno, Nevada. Ms. Laura Rogers, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Rogers is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at [lrogers@washoecounty.us](mailto:lrogers@washoecounty.us). Supporting materials are also available at the Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health) pursuant to the requirements of NRS 241.020.