

**Washoe County District Board of Health
Meeting Notice and Agenda**

PLEASE NOTE LOCATION

Members

Kitty Jung, Chair
Dr. John Novak, Vice Chair
Oscar Delgado
Dr. George Hess
Kristopher Dahir
Michael D. Brown
Tom Young

**Thursday, December 13, 2018
1:00 p.m.**

**Washoe County Administration Complex
Health District South Conference Room
1001 East Ninth Street
Reno, NV**

**An item listed with asterisk (*) next to it is an item for which no action will be taken.
1:00 p.m.**

1. *Roll Call and Determination of Quorum

2. *Pledge of Allegiance

3. *Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

4. Approval of Agenda – (For possible action)

December 13, 2018

5. *Recognitions

A. Retirements

- i. Josie Rivera, 12/15/2018, Office Assistant II, Family Planning - CCHS

B. Promotions

- i. Samantha Beebe, Public Health Nurse I to Public Health Nurse II – CCHS
- ii. Kim Tran Franchi, Environmental Health Specialist to Environmental Health Specialist Supervisor - EHS

C. New Hires

- i. Alejandra Montoya-Adame, Office Assistant II, 12/10/2018- CCHS
- ii. Michelle Carral, Office Assistant II, 12/10/2018 - CCHS

D. Shining Star

- i. Frank Cauble
- ii. Mary Ellen Matzoll
- iii. Virginia McDonald

- iv. Irene Ramos-Hernandez
- v. Josie Rivera
- vi. Katherine Sobrio
- vii. Kelly Verling
- viii. Byron Collins
- ix. Mark Dougan
- x. William Mountjoy
- xi. Kathy Sullivan
- xii. Kerry Chalkley

E. District Board of Health Service

- i. Dr. George Hess, 1/1/2011 – 12/31/2018, Washoe County District Board of Health Member

6. Proclamations – (For possible action)

Radon Action Month Proclamation

7. Consent Items – (For possible action)

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes – (For possible action)

- i. October 25, 2018
- ii. November 1, 2018

B. Budget Amendments/Interlocal Agreements – (For possible action)

- i. Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health retroactive to October 1, 2018 through September 30, 2019 in the total amount of \$1,062,147 (no match required) in support of the Community and Clinical Health Services Division's Women, Infants and Children (WIC) Program IO#11537 and authorize the District Health Officer to execute the Subaward.

Staff Representative: Nancy Kerns Cummins

- ii. Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Welfare and Supportive Services retroactive to October 1, 2018 through September 30, 2019 in the total amount of \$63,482 (no match required) in support of the Community and Clinical Health Services Division Chronic Disease Prevention's Supplemental Nutrition Assistance Program Education Program IO#11534 and authorize the District Health Officer to execute the Subaward.

Staff Representative: Nancy Kerns Cummins

- iii. Approve Subaward Amendment #1 from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health retroactive to January 1, 2018 through December 31, 2018 for a total increase of \$1,841.00 (no match required) in support of the Community and Clinical Health Services Division's Tuberculosis (TB) Prevention Program IO#10016 and authorize the District Health Officer to execute the Subaward Amendment.

Staff Representative: Nancy Kerns Cummins

C. Authorize the abolishment of vacant Public Health Nurse PC# 70000167. - (For possible action)

Staff Representative: Nancy Kerns Cummins

- D. Recommendation to uphold the decision of the Sewage, Wastewater & Sanitation Hearing Board to approve variance 01-18W with conditions of the Health District's Regulations of the Washoe County District Board of Health Governing Well Construction for Jerry Turley, owner of 240 School Street, Wadsworth Nevada: Assessor's Parcel Number: 084-200-80 - **(For possible action)**
Staff Representative: James English
- E. Approve an Interlocal Contract between Public Agencies between Washoe County Health District and the State of Nevada for the Health Information and Technology Program – HITECH 90/10 Federal Financial Participation (FFP) Program retroactive to September 11, 2018 through September 30, 2019. - **(For possible action)**
Staff Representative: Nancy Kerns Cummins
- F. Ratification of Right of Entry Agreement between the Washoe County Health District and Washoe County School District to provide a location for the Health District to locate, install, operate, and maintain ambient air monitoring equipment for the period upon ratification until terminated by either party; and if approved, authorize the Chair to execute. – **(For possible action)**
Staff Representative: Jennifer Pierce
- G. - Recommendation to Uphold Citations Not Appealed to the Air Pollution Control Hearing Board. - **(For possible action)**
i. Rilite Aggregate Company – Case No. 1207, NOV No. 5639
ii. Panther Meadows LLC – Case No. 1208, NOV No. 5688
Staff Representative: Charlene Albee
- H. Acknowledge receipt of the Health Fund Financial Review for November, Fiscal Year 2019 – **(For possible action)**
Staff Representative: Anna Heenan
- 8. Presentation from Truckee Meadows Healthy Communities (TMHC) and request for approval of \$45,000 to support TMHC as part of the FY19 budget augmentation request to the Board of County Commissioners. – (For possible action)**
Presented by: Kevin Dick, Sharon Zadra and Stephanie Kruse
- 9. Regional Emergency Medical Services Authority**
Presented by: Dean Dow
A. Review and Acceptance of the REMSA Operations Report for October 2018 – (For possible action)
B. *Update of REMSA's Public Relations during October 2018
- 10. Presentation and possible acceptance of the revised 2018-2021 Washoe County Health District Strategic Plan – (For possible action)**
Staff Representative: Catrina Peters
- 11. Election of District Board of Health Chair for 2019-2020 - (For possible action)**
- 12. Election of District Board of Health Vice Chair for 2019-2020 - (For possible action)**
- 13. Possible approval of the proposed 2019 Washoe County District Board of Health Meeting Calendar – (For possible action)**
Staff Representative: Kevin Dick

14. *Staff Reports and Program Updates

A. Air Quality Management, Charlene Albee, Director

Program Update, Diesel Emission Mitigation Fund, Divisional Update, Monitoring and Planning and Permitting and Enforcement Program Reports

B. Community and Clinical Health Services, Steve Kutz, Director

Divisional Update – World AIDS Testing Day; Data & Metrics; Sexual Health, Immunizations, Tuberculosis Prevention and Control Program, Family Planning/Teen Health Mall, Chronic Disease Prevention Program, Maternal Child and Adolescent Health and Women Infants and Children

C. Environmental Health Services, Chad Westom, Director

Environmental Health Services (EHS) Division and Program Updates – Training, Child Care, Community Development, Epidemiology, Food, Special Events, Invasive Body Decoration (IBD), Land Development, Safe Drinking Water, Schools, Vector-Borne Disease and Waste Management and Inspections.

D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director

Program Updates for Communicable Disease, Outbreaks, Unusual Illness, Seasonal Influenza Surveillance, Public Health Preparedness, Medical Reserve Corps, Inter-Hospital Coordinating Council, Points of Dispensing, Communications Exercise, CASPER, Emergency Medical Services, ED Consortium, Regional MCI Tabletop, FireShows West Conference, EMS Strategic Plan, Complex Coordinated Terrorism Attack Tabletop, REMSA Compliance

E. Office of the District Health Officer, Kevin Dick, District Health Officer

District Health Officer Report – Public Health Accreditation (PHAB), Quality Improvement, Strategic Plan, Community Health Improvement Plan, Truckee Meadows Healthy Communities (TMHC), NHALE, Legislative Session, County Complex Master Plan, New CCHS Fees, Washoe County District Board of Health Scholarship Endowment Fund, Other Events and Activities and Health District Media Contacts.

15. *Board Comment

Limited to announcements or issues for future agendas.

16. *Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

17. Adjournment – (For possible action)

Possible Changes to Agenda Order and Timing: Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations: The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, 1001 E. Ninth Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment: During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and

must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a "Request to Speak" form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

Response to Public Comment: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: "Board Comments – Limited to Announcement or Issues for future Agendas."

Posting of Agenda; Location of Website:

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV
Reno City Hall, 1 E. 1st St., Reno, NV
Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Downtown Reno Library, 301 S. Center St., Reno, NV
Washoe County Health District Website www.washoecounty.us/health
State of Nevada Website: <https://notice.nv.gov>

How to Get Copies of Agenda and Support Materials: Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Laura Rogers, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Rogers is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at lrogers@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.