

## **Washoe County District Board of Health Meeting Notice and Agenda**

### **Members**

Dr. John Novak, Chair  
Michael D. Brown, Vice Chair  
Oscar Delgado  
Kristopher Dahir  
Dr. Reka Danko  
Kitty Jung  
Tom Young

**Thursday, January 24, 2019  
1:00 p.m.**

**Washoe County Administration Complex  
Commission Chambers, Building A  
1001 East Ninth Street  
Reno, NV**

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**An item listed with asterisk (\*) next to it is an item for which no action will be taken.  
1:00 p.m.**

**1. \*Roll Call and Determination of Quorum**

**2. \*Pledge of Allegiance**

**3. \*Public Comment**

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

**4. Approval of Agenda – (For possible action)**

January 24, 2019

**5. \*Recognitions**

A. Past Board Chair, County Commissioner Kitty Jung

B. Introduction - Dr. Reka Danko, Physician Member of the DBOH

C. Retirements

i. Julie Pomi, 1/9/2019, Public Health Nurse II - CCHS

D. Years of Service

i. Elena Varganova, 5 years, Hired 1/27/2014 - EPHP

E. New Hires

i. Joelle Gutman, Government Affairs Liaison, 1/7/2019 - ODHO

F. Shining Star

i. Linda Gabor

ii. Ana Gonzalez

iii. Nancy Kerns Cummins

iv. Laura Rogers

v. Susan Schroeder

- vi. Cory Sobrio
- vii. Michael White
- viii. Jackie Chaidez

G. Special Recognition

- i. Dianna Karlicek, Organizer of the Health District Adopt a Family Campaign

**6. Consent Items – (For possible action)**

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes – (For possible action)

- i. December 13, 2018

B. Budget Amendments/Interlocal Agreements – (For possible action)

- i. Retroactive approval of Award from the Association of Food and Drug Officials (AFDO) for the period January 1, 2019 through September 30, 2019 in the total amount of \$19,800 in support of the Environmental Health Services Division (EHS) Food Retail Standards Program –NC State Retail HACCP and Validation and Verification Course IO-11545; and if approved, authorize the District Health Officer to execute the Agreement.

Staff Representative: Jennifer Pierce

- ii. Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health retroactive to January 1, 2019 through December 31, 2019 in the total amount of \$287,496 (no required match) in support of the Community and Clinical Health Services Division (CCHS) HIV Prevention Program IO# 11552 and authorize the District Health Officer to execute the Notice of Subaward.

Staff Representative: Nancy Kerns Cummins

- iii. Retroactive approval of Award from the Association of Food and Drug Officials (AFDO) for the period January 1, 2019 through December 31, 2019 in the total amount of \$3,000 in support of the Environmental Health Services Division (EHS) Food Retail Standards Program –Managing Employee Health Workshop IO-11549; and if approved, authorize the District Health Officer to execute the Agreement.

Staff Representative: Jennifer Pierce

- iv. Approve Award from the Association of Food and Drug Officials (AFDO) for the period January 1, 2019 through June 30, 2019 in the total amount of \$3,000 in support of the Environmental Health Services Division (EHS) Food Retail Program Standards Program – Joint Nevada Food Safety Task Force and NevEHA Annual Educational Conference Project, IO 11548; and if approved, authorize the District Health Officer to execute the Agreement.

Staff Representative: Jennifer Pierce

- v. Retroactive approval of Award from the Association of Food and Drug Officials (AFDO) for the period January 1, 2019 through July 31, 2019 in the total amount of \$2,851 in support of the Environmental Health Services Division (EHS) Food Retail Standards Program –FDA Program Standards Self-Assessment and Verification Audit Workshop IO-11544; and if approved, authorize the District Health Officer to execute the Agreement.

Staff Representative: Jennifer Pierce

- C. Approve an Intrastate Interlocal Contract between Public Agencies between the Department of Health and Human Services, Division of Welfare and Supportive Services and Washoe County Health District for the provision of an onsite Family Services Specialist (FSS) worker to assist Health District clients inquiring about welfare assistance programs. - **(For possible action)**  
Staff Representative: Nancy Kerns Cummins
- D. Approval of authorization to travel and travel reimbursements for non-County employee Dr. John Novak in the approximate amount of \$1,806.88, to attend the NALBOH Board Meeting and Joint NACCHO Meeting (ASTHO Washington Week Event) in Washington D.C., March 11-13, 2019. - **(For possible action)**  
Staff Representative: Kevin Dick
- E. Acknowledge receipt of the Health Fund Financial Review for December, Fiscal Year 2019 – **(For possible action)**  
Staff Representative: Anna Heenan
- 7. **\*Presentation – Waste Characterization Study and Updates on KTMB Community Outreach Activities with Waste Management**  
Presented by: Christi Cakiroglu, KTMB Executive Director and Luke Franklin
- 8. **Regional Emergency Medical Services Authority**  
Presented by: Dean Dow and Alexia Jobson
  - A. **Review and Acceptance of the REMSA Operations Report for November, 2018 – (For possible action)**
  - B. **Review and Acceptance of the REMSA Operations Report for December, 2018 - (For possible action)**
  - C. **\*Update of REMSA’s Public Relations during November 2018**
  - D. **\*Update of REMSA’s Public Relations during December 2018**
- 9. **Presentation, discussion and possible approval of the Regional Emergency Medical Services Authority (REMSA) Franchise Compliance Report for the period of 7/1/2017 through 6/30/2018. - (For possible action)**  
Staff Representative: Brittany Dayton
- 10. **Update regarding Bill Draft Requests and Bill Drafts for the 2019 Legislative session, and consideration and possible approval of District Board of Health Legislative Priorities and Legislative Principles. – (For possible action)**  
Staff Representative: Joelle Gutman
- 11. **\*Staff Reports and Program Updates**
  - A. **Air Quality Management, Charlene Albee, Director**  
Program Update, Ozone Advance Goals, Divisional Update, Monitoring and Planning and Permitting and Enforcement
  - B. **Community and Clinical Health Services, Steve Kutz, Director**  
Divisional Update – 2018 Year in Review; Data & Metrics; Sexual Health, Immunizations, Tuberculosis Prevention and Control Program, Family Planning/Teen Health Mall, Chronic Disease Prevention Program, Maternal Child and Adolescent Health and Women Infants and Children

**C. Environmental Health Services, Chad Westom, Director**

Environmental Health Services (EHS) Division Program Updates – Community Development, Epidemiology, Food, Land Development, Safe Drinking Water, Vector-Borne Disease and Waste Management and Inspections.

**D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director**

Program Updates for Communicable Disease, Outbreaks, Annual Communicable Disease Summary, Seasonal Influenza Surveillance, Public Health Preparedness, Statewide Planning, Community-based Exercise, Medical Reserve Corps, Inter-Hospital Coordinating Council, Points of Dispensing, CASPER, Emergency Medical Services, Earthquake Tabletop Exercise, New Non-acute Care Member of the MAEA, Pediatric Disaster Response Training, Continuation of EMS Strategic Planning, Update to EMS Protocols, Proposed Revisions to the MAEA, REMSA Compliance

**E. Office of the District Health Officer, Kevin Dick, District Health Officer**

District Health Officer Report –, Public Health Accreditation, Quality Improvement, Strategic Plan, Community Health Improvement Plan, Land Development and Plan Reviews, Substance Abuse Task Force, Legislative Session, New CCHS Fees, Other Events and Activities and Health District Media Contacts.

**12. \*Board Comment**

Limited to announcements or issues for future agendas.

**13. \*Public Comment**

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

**14. Adjournment – (For possible action)**

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**Possible Changes to Agenda Order and Timing:** Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

**Special Accommodations:** The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, 1001 E. 9<sup>th</sup> Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

**Public Comment:** During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (\*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

**Response to Public Comment:** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

**Posting of Agenda; Location of Website:**

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV  
Reno City Hall, 1 E. 1st St., Reno, NV  
Sparks City Hall, 431 Prater Way, Sparks, NV  
Washoe County Administration Building, 1001 E. 9th St, Reno, NV  
Downtown Reno Library, 301 S. Center St., Reno, NV  
Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health)  
State of Nevada Website: <https://notice.nv.gov>

**How to Get Copies of Agenda and Support Materials:** Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9<sup>th</sup> Street, in Reno, Nevada. Ms. Laura Rogers, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Rogers is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at [lrogers@washoecounty.us](mailto:lrogers@washoecounty.us). Supporting materials are also available at the Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health) pursuant to the requirements of NRS 241.020.