

## **Washoe County District Board of Health Meeting Notice and Agenda**

### **Members**

Dr. John Novak, Chair  
Michael D. Brown, Vice Chair  
Oscar Delgado  
Kristopher Dahir  
Dr. Reka Danko  
Marsha Berkbigler  
Tom Young

**Thursday, July 25, 2019  
1:00 p.m.**

**Washoe County Administration Complex  
Commission Chambers, Building A  
1001 East Ninth Street  
Reno, NV**

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### **PUBLIC HEARING ITEM SCHEDULED ON THIS AGENDA** **(Complete item description on third page.)**

**An item listed with asterisk (\*) next to it is an item for which no action will be taken.  
1:00 p.m.**

**1. \*Roll Call and Determination of Quorum**

**2. \*Pledge of Allegiance**

**3. \*Public Comment**

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

**4. Approval of Agenda – (For possible action)**

July 25, 2019

**5. \*Recognitions**

**A. Retirements**

- i. Holly McGee, 8/2/2019, Public Health Nurse II - CCHS

**B. Years of Service**

- i. Angela Penny, 15 years, Hired 7/15/2004 – CCHS  
ii. Dianna Karlicek, 5 years, Hired 7/14/2014 – EHS  
iii. Virginia McDonald, 5 years, Hired 7/22/2014 - CCHS

**C. Promotions**

- i. Lisa Lottritz, Public Health Nurse Supervisor to CCHS Division Director - CCHS  
ii. Kathy Sobrio, Public Health Nurse II to Public Health Nurse Supervisor - CCHS  
iii. Kelly Verling, Public Health Nurse II to Public Health Nurse Supervisor – CCHS

- D. New Hires
  - i. Alissar Puckett, 7/8/2019, Epidemiologist - EPHP
  - ii. Elizabeth Iacoboni, 7/22/2019, Public Health Nurse II - CCHS
- E. Accomplishments
  - Advance Leadership Academy Certificate
    - i. Lisa Lottritz
    - ii. Erin Dixon
- F. Shining Stars
  - i. Kara Roseburrough
  - ii. Jessica Cabrales
  - iii. Jacqueline Gonzalez
  - iv. Kelly Parsons
  - v. Julio Pech-Garcia
  - vi. Irene Ramos
  - vii. Jackie Chaidez
- G. NACCHO Award - National Health Security in “Building Regional Disaster Health Response Capabilities”  
Public Health Preparedness and Emergency Medical Services Program

**6. Consent Items – (For possible action)**

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes – (For possible action)

- i. June 27, 2019

B. Budget Amendments/Interlocal Agreements – (For possible action)

- i. Retroactive Approval of Notice of Grant Award #5U18FD006275-03 from the U.S. Food and Drug Administration for the period 7/1/19 through 6/30/20 in the total amount of \$70,000 for the Advancing Conformance with the Voluntary National Retail Food Regulatory Program Standards program within Environmental Health Services and authorize the District Health Officer to execute the subgrant award.  
Staff Representative: Jennifer Hoekstra
- ii. Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Office of Community Partnerships and Grants for the period retroactive to July 1, 2019 through October 31, 2019 in the total amount of \$29,395.20 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Family Planning Program IO# 11525 and authorize the District Health Officer to execute the Subaward.  
Staff Representative: Nancy Kerns Cummins

C. Recommendation to Uphold Citations Not Appealed to the Air Pollution Control Hearing Board. - (For possible action)

- i. Parr Reno LLC, Case No. 1212, NOV No. 5768  
Staff Representative: Dan Inouye

D. Acknowledge receipt of the Health Fund Financial Review for June, Fiscal Year 2019 – (For possible action)

- Staff Representative: Anna Heenan

7. **PUBLIC HEARING** Review, discussion and possible adoption of Proposed Amendments to the Regulations of the Washoe County District Board of Health Governing Food Establishments for the addition of provisions from the U.S. Food and Drug Administration Model Food Code, as well as minor edits and formatting corrections. - **(For possible action)**  
Staff Representative: Charlene Albee
8. **Regional Emergency Medical Services Authority**  
Presented by: Dean Dow and Adam Heinz
  - A. **Review and Acceptance of the REMSA Operations Report for June, 2019 – (For possible action)**
  - B. **\*Update of REMSA’s Public Relations during June 2019**
9. **\*Staff Reports and Program Updates**
  - A. **Air Quality Management, Daniel Inouye, Acting Director**  
Program Update - Reno Continues Support of Ozone Advance, Divisional Update, Program Reports (Monitoring/Planning; Permitting/Enforcement)
  - B. **Community and Clinical Health Services, Lisa Lottritz, Director**  
Divisional Update – CCHS Changes; HIE; Data & Metrics; Sexual Health, Immunizations, Tuberculosis Prevention and Control Program, Family Planning/Teen Health Mall, Chronic Disease Prevention Program, Maternal Child and Adolescent Health, and Women Infants and Children
  - C. **Environmental Health Services, Charlene Albee, Division Director**  
Environmental Health Services (EHS) Division Program Updates – Child Care, Community Development, Epidemiology, Food, Land Development, Safe Drinking Water, Training, Vector and Waste Management, and Inspections.
  - D. **Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director**  
Program Updates for Communicable Disease, Outbreaks, Measles, PHP Program, Grants, Radiation Training, Ebola, Silver Crucible Full Scale Exercise, Personnel Changes, Emergency Medical Services, Trainings, EMS Protocols, REMSA Response Data
  - E. **Office of the District Health Officer, Kevin Dick, District Health Officer**  
District Health Officer Report – Public Health Accreditation (PHAB), Community Health Improvement Plan, Workforce Development, Substance Abuse Task Force, Truckee Meadows Healthy Communities (TMHC), 2019 Annual NACCHO Conference, Other Events and Activities and Health District Media Contacts
10. **\*Board Comment**  
Limited to announcements or issues for future agendas.
11. **\*Public Comment**  
Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.
12. **Adjournment – (For possible action)**

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**Possible Changes to Agenda Order and Timing:** Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

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**Special Accommodations:** The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, 1001 E. 9<sup>th</sup> Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

**Public Comment:** During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (\*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

**Response to Public Comment:** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

**Posting of Agenda; Location of Website:**

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV  
Reno City Hall, 1 E. 1st St., Reno, NV  
Sparks City Hall, 431 Prater Way, Sparks, NV  
Washoe County Administration Building, 1001 E. 9th St, Reno, NV  
Downtown Reno Library, 301 S. Center St., Reno, NV  
Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health)  
State of Nevada Website: <https://notice.nv.gov>

**How to Get Copies of Agenda and Support Materials:** Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9<sup>th</sup> Street, in Reno, Nevada. Ms. Laura Rogers, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Rogers is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at [lrogers@washoecounty.us](mailto:lrogers@washoecounty.us). Supporting materials are also available at the Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health) pursuant to the requirements of NRS 241.020.