

## Washoe County District Board of Health Meeting Notice and Agenda

### Members

Oscar Delgado, Chair  
Robert Lucey, Vice Chair  
Michael D. Brown  
Kristopher Dahir  
Dr. Reka Danko  
Dr. John Novak  
Tom Young

Thursday, September 23, 2021  
1:00 p.m.

Washoe County Health District  
Commission Chambers, Building A  
1001 East Ninth Street  
Reno, NV

or via zoom at <https://zoom.us/j/97650445987>

Phone: 1-669-900-6833 - Meeting ID: 976 5044 5987

(please be sure to keep your devices on mute and do not place the meeting on hold)

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### 1:00 p.m.

1. Roll Call and Determination of Quorum.
2. Pledge of Allegiance.
3. Public Comment.

Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. All public comment is limited to three minutes per person.

Requests for public comment via zoom must be submitted by email to [svaldespin@washoecounty.us](mailto:svaldespin@washoecounty.us) before the scheduled meeting. Please log into the ZOOM meeting via the above link. Reasonable efforts will be made to hear all public comment during the meeting.

**NOTE:** The zoom option will require a computer with audio and video capabilities.

4. Approval of Agenda. (FOR POSSIBLE ACTION)

September 23, 2021

5. Recognitions.

#### A. New Hires

- i. Adam Vazquez, August 30, 2021, Epidemiologist – EPHP
- ii. Olivia Alexander-Leeder, August 30, 2021, Environmental Health Trainee – EHS
- iii. Kellisa Shirane, August 30, 2021, Public Health Nurse I – CCHS
- iv. Joseph Dibble, August 30, 2021, Health Educator II – CCHS

#### B. Promotions

- i. Erick Lamun, Environmental Health Trainee to Environmental Health Specialist, effective August 16, 2021 - EHS

- ii. Raquel DePuy-Grafton, Program Coordinator to Public Health Emergency Response Coordinator, effective August 12, 2021 – EPHP
- iii. Gaylon Erickson, Administrative Assistant I to Program Coordinator, effective August 12, 2021

C. Years of Service

- i. Craig Peterson, Sr. Air Quality Specialist, 20 years, hired September 17, 2001

D. Resignations

- i. Windi Altemeyer, Public Health Nurse, effective September 3, 2021 – CCHS

E. Special Recognitions

- i. Kathleen Doyle, Homebound COVID-19 Testing and Vaccination Efforts
- ii. Auline Schmidt, Homebound COVID-19 Testing and Vaccination Efforts
- iii. Heather Kerwin, de Beaumont Foundation 40 under 40 Award

**6. Consent Items. (FOR POSSIBLE ACTION)**

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes – **(FOR POSSIBLE ACTION)**

- i. August 26, 2021

B. Budget Amendments/Interlocal Agreements – **(FOR POSSIBLE ACTION)**

- i. Approve a Notice of Subaward from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health, for the period August 1, 2021 through July 31, 2022 in the total amount of \$169,591.00 in support of the Centers for Disease Control and Prevention (CDC) Epidemiology and Laboratory Capacity Program and authorize the District Health Officer to execute the Subaward.  
Staff Representative: Kristen Palmer
- ii. Approve a Notice of Subaward from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health, for the period upon approval through May 31, 2023 in the total amount of \$1,500,000.00 in support of the Office of the District Health Officer (ODHO) COVID-19 Health Disparities, which includes the creation of 7.0 FTE, fully benefitted, full-time positions (3- Community Health Workers, 1- Health Equity Coordinator, 2- Community Organizer, 1- Media and Communications Specialist); and authorize the District Health Officer to execute the Subaward and any future amendments.  
Staff Representative: Kristen Palmer
- iii. Approve the Grant Agreement from the U.S. Environmental Protection Agency (EPA) in the amount of \$200,000.00 for the period October 1, 2021 through September 30, 2024 for the Air Quality Management, EPA EN Grant and authorize the District Health Officer to execute the Agreement and any future amendments.  
Staff Representative: Kristen Palmer
- iv. Approve a Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health retroactive to July 1, 2021 through June 30, 2022 in the total amount of \$224,171.00 (no match required) in support of the Community and Clinical Health Services Division (CCHS) Immunization Program IO# 11851 and authorize the District Health Officer to execute the Notice of Subaward and any future amendments.  
Staff Representative: Kristen Palmer and Kathy Sobrio

- v. Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health retroactive to September 1, 2021 through December 31, 2021 in the total amount of \$400,000.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Sexually Transmitted Disease Prevention and Control Program IO#11891 and authorize the District Health Officer to execute the Notice of Subaward and any future amendments.  
Staff Representative: Kim Graham and Sonya Smith
- C. Review, approve and adopt the proposed Washoe County Health District Employee Policy Manual Updates for Fiscal Year 2022. **(FOR POSSIBLE ACTION)**  
Staff Representative: Laurie Griffey
- D. Recommendation to Uphold Citations Appealed to the Air Pollution Control Hearing Board. **(FOR POSSIBLE ACTION)**
  - i. Bluth Development, LLC – Case No. 1254, NOV AQMV21-0034
  - ii. Artisan Mystic Mountain LLC – Case No. 1269, NOV AQMV21-0032
  - iii. McCarthy Building Companies, LLC – Case No 1308, NOV AQMV21-0037
  - iv. McCarthy Building Companies, LLC – Case No. 1316, NOV AQMV21-0042
Staff Representative: Joshua Restori
- E. Acknowledge receipt of the Health Fund Financial Review for August, Fiscal Year 2022. **(FOR POSSIBLE ACTION)**  
Staff Representative: Anna Heenan

- END OF CONSENT -

- 7. **Regional Emergency Medical Services Authority.**
  - A. **Review and Acceptance of the REMSA Operations Report for August 2021. (FOR POSSIBLE ACTION)**  
Presented by: Dean Dow
  - B. **Update of REMSA’s Public Relations during August 2021.**  
Presented by: Alexia Jobson
- 8. **Emergency Medical Services Advisory Board Update.**  
Presented by: Manager Neil Krutz, Chairman
- 9. **Presentation and discussion regarding the process to complete a name change for the Washoe County Health District, including the estimated timeline, associated costs, available resources, anticipated challenges, and other issues related thereto.**  
Staff Representative: Scott Oxarart
- 10. **Review, discussion and possible adoption of the Business Impact Statement regarding Proposed Amendments to the Regulations of the Washoe County District Board of Health Governing Food Establishments for the addition of provisions from the U.S. Food and Drug Administration Model Food Code. In addition, a new chapter was added to provide more transparency on the requirements for catering operations. Minor edits and formatting corrections to mobile food operations and temporary food establishments were added. These additions were made with a finding that the revised regulations do not impose a direct and significant economic burden on a business; nor do the revised regulations directly restrict the formation, operation or expansion of a business; and set a public hearing for possible adoption of the proposed revisions to the Regulations for October 28, 2021 at 1:00 pm. (FOR POSSIBLE ACTION)**  
Staff Representative: Michael Touhey



## 15. Public Comment.

Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

Members of the public wishing to attend via zoom can public comment by logging into the ZOOM meeting via link above. All public comment is limited to three minutes per person.

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## ADJOURNMENT. (FOR POSSIBLE ACTION)

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**Possible Changes to Agenda Order and Timing:** Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

**Special Accommodations:** The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, 1001 E. 9<sup>th</sup> Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

**Public Comment:** During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent, by filling out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. For the remainder of the agenda, public comment will only be heard during items that are marked FOR POSSIBLE ACTION. All public comment should be addressed to the Board of Health and not an individual member. The Board asks that your comments are expressed in a courteous manner. Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair. Reasonable efforts will be made to hear all public comment during the meeting.

All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

Members of the public that wish to attend via zoom may make public comment by submitting an email comment to [svaldespin@washoecounty.us](mailto:svaldespin@washoecounty.us) before the scheduled meeting, which includes the name of the commenter and the agenda item number for which the comment is submitted.

**Response to Public Comment:** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)”

### **Posting of Agenda; Location of Website:**

Pursuant to NRS 241.020, Notice of this meeting was posted electronically at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV

Reno City Hall, 1 E. 1st St., Reno, NV

Sparks City Hall, 431 Prater Way, Sparks, NV

Washoe County Administration Building, 1001 E. 9th St, Reno, NV

Downtown Reno Library, 301 S. Center St., Reno, NV

Washoe County Health District Website <https://www.washoecounty.us/health>

State of Nevada Website: <https://notice.nv.gov>

**How to Get Copies of Agenda and Support Materials:** Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9<sup>th</sup> Street, in Reno, Nevada. Ms. Susy Valdespin, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Valdespin is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at [svaldespin@washoecounty.us](mailto:svaldespin@washoecounty.us). Supporting materials are also available at the Washoe County Health District Website <https://www.washoecounty.us/health> pursuant to the requirements of NRS 241.020.

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