

District Board of Health Meeting Minutes

Members

Kristopher Dahir, Chair
Devon Reese, Vice Chair
Mariluz Garcia
Dr. Reka Danko
Michael D. Brown
John Klacking, PhD
John Novak, DMD

**Thursday, February 22, 2024
1:00 p.m.**

**Washoe County Administration Complex
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV**

1. Roll Call and Determination of Quorum.

Chair, Kristopher Dahir called the meeting to order at 1:00 p.m.
The following members and staff were present:

Members present: Kristopher Dahir
Mariluz Garcia
Devon Reese
Michael D. Brown
Dr. Danko (via zoom at 1:02 p.m.)

Members Absent: Dr. John Novak
Dr. John Klacking

Ms. Miller verified a quorum was present.

Staff present: Kevin Dick, District Health Officer
Francisco Vega
Rayona LaVoie
Erin Dixon
Robert Fyda
Joshua Restori
Lisa Lottritz
Dr. Nancy Diao

2. Pledge of Allegiance.

Michael D. Brown led the pledge to the flag.

3. Approval of Agenda.

February 22, 2024

Chair Dahir noted that Item 6Bii would be pulled for a separate discussion by Health Officer, Kevin Dick.

Councilman Reese moved to approve the agenda for the February 22, 2024, District Board of Health regular meeting excluding Item 6Bii. Commissioner Garcia seconded the motion, which was approved unanimously in Dr. Danko's absentia.

4. Recognitions.

Years of Service

- i. Latricia Lord, Sr. Environmental Health Specialist, 10 years – EHS
- ii. Jacqueline Chaidez, Human Services Support Specialist II, 20 years – CCHS

Mr. Dick began by recognizing Ms. Lord for 10 years of service and expressed appreciation for her service. He also recognized and thanked Ms. Chaidez for 20 years of service with the Health District.

New Hires

- i. Sarah Smith, Emergency Medical Services Coordinator, 2/12/2024 – EPHP
- ii. Michael Escobar, Program Coordinator, 2/12/2024 – CCHS

Mr. Dick invited Dr. Diao to introduce Sarah Smith.

Ms. Miller noted Dr. Danko's arrival at 1:02 p.m.

Dr. Diao, EPHP Director, introduced Ms. Smith and briefly shared her background, education, and experience; and welcomed her to the EPHP Division.

Mr. Dick invited Ms. LaVoie to introduce Michael Escobar.

Ms. Lavoie, ODHO Management Analyst, introduced Mr. Escobar and briefly shared his background and prior experience; and welcomed Mr. Escobar.

Promotions

- i. Erin Myers, promoted to Sr. Environmental Health Specialist, 2/12/2024 – EHS

Mr. Dick acknowledged and congratulated Ms. Myers on her new promotion to Sr. Environmental Health Specialist with EHS.

Health Heroes

- i. Carmen Ramirez – EPHP Vital Statistics
- ii. Samantha Beebe – CCHS
- iii. Jennifer Mendez-Lemuz – CCHS
- iv. Tasha Pascal – CCHS
- v. Lorena Solorio – CCHS
- vi. Judy Medved-Gonzalez – CCHS
- vii. Jacqueline Chaidez – CCHS

Honorable Mentions

- i. Maria Magaña – CCHS
- ii. Elizabet Muñoz – CCHS

Mr. Dick acknowledge Ms. Ramirez for her Health Hero nomination for the values of Collaboration, Inclusivity, and Compassion. Ms. Beebe for the values of Adaptability, Compassion, and Collaboration. Ms. Mendez-Lemuz for the values Adaptability, Collaboration and Compassion. Ms. Pacal for the values of Adaptability, Collaboration and Compassion. Ms. Solorio for the values of Adaptability, Collaboration, and Compassion. Ms. Medved Gonzalez for the values

of Adaptability, Collaboration and Compassion and Ms. Chaidez for the values of Adaptability, Collaboration and Compassion.

Mr. Dick thanked staff for their efforts and upholding the values of the Health District.

Special Recognitions

- i. Kristen deBraga and the Food Safety Team
John J. Guzewich Environmental Public Health Award
Molly Rose Lewis, Regional Representative for US Senator Rosen

Mr. Dick rendered recognition for Ms. deBraga and the Food Safety Team and invited Molly Rose Lewis from US Senator Rosen's office to formally recognize the team for the 2024 John J. Guzewich Health Award.

Ms. Lewis on behalf of Senator Rosen presented the team with a certification of Special Congressional Commendation and read the award into the record. Ms. Lewis invited the team to reach out to her office, should there be anything federal her office is able to assist with.

Ms. deBraga stated it was an honor to receive the award and acknowledged her team's efforts as well as her supervisor for her mentorship.

Councilman Reese extended his gratitude to the team as he has worked closely with them and opined that they performed impressive work. He continued to recognize how meaningful their work is as it does impact the safety of the residents and highlighted the incredibly honor of having Senator Rosen's office present.

5. Public Comment.

Chair Dahir opened the public comment period.

At the call for public comment, Ms. Molly Rose Lewis from Senator Rosen's Office, introduced herself to the Board and invited everyone to reach out to her to speak about anything on the federal level, so that she can report it to Senator Rosen and see if there is anything her office can do to assist. Additionally, Ms. Lewis shared information about the case work services her office provides relating to federal agencies. These services can be for small businesses or individuals to deal with small business administration loans and topics regarding IRS as well as issues with passports and social security.

Chair Dahir invited Ms. Lewis to attend meetings anytime.

Having no further public comment, Chair Dahir closed the public comment period.

6. Consent Items.

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes.

- i. February 22, 2024.

B. Budget Amendments/Interlocal Agreement.

- i. Approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$17,489.00 (\$1,748.90 cash match) retroactive to July 1, 2023 through June 30, 2024 in

support of the Hospital Preparedness Program (HPP) domains in response to COVID-19 according to the HPP Cooperative Agreement; it will support the purchase of supplies and equipment in support of the urgent preparedness and response needs of hospitals, health systems, and healthcare workers and authorize the District Health Officer to execute the Notice of Subaward, any future amendments and MOU agreements with partnering agencies.

Staff Representative: Kristen Palmer and Andrea Esp

- ii. Approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health retroactive to July 1, 2023 through June 30, 2024 in the total amount of \$333,333 (no match required), in support of the Northern Nevada Public Health Sexually Transmitted Disease Prevention and Control Program, Clinical Services and PHAB Assessments, Employee Training, and authorize the District Health Officer to execute the Subaward and any future amendments.

Staff Representative: Irene Dominguez

- iii. Authorize the FY24 Sole Source Purchase Order to Bunnell Gentle Ventilation in the amount of \$103,600. to purchase LifePulse High-Frequency Jet Ventilators and accessories for the Epidemiology and Public Health Preparedness Program.

Staff Representative: Andrea Esp and Kristen Palmer

C. Recommendation for the Board to Approve Supplemental Environmental Projects.

Staff Representative: Francisco Vega

- i. Recommendation for the Board to consider approval of a Settlement Agreement, Compliance Order, and Supplemental Environmental Project (SEP) for DiLoreto Construction's Liberty Dogs Project as required in the Settlement Agreement for Notice of Violation AQMV22-0024 associated with Case No. 1391. The SEP includes the installation of four electric vehicle charging stations and the purchase of one electric maintenance vehicle for the use at the Liberty Dogs facility, with an estimated value of \$7,500.00.

D. Recommendation for the Board to Uphold Uncontested Citations.

Staff Representative: Francisco Vega

- i. Recommendation for the Board to uphold an uncontested citation issued to Toll NV Limited Partnership, Case No. 1458, Notice of Violation No. AQMV23-0018 with a \$650.00 penalty.

- E. Recommendation for appointment to the Air Pollution Control Hearing Board as the Nevada Registered Professional Engineer Member. Staff recommends: The re-appointment of Mr. Anthony Dimpel for a three-year term beginning on February 22, 2024, and concluding on February 21, 2027; Applicants include: N/A.

Staff Representative: Francisco Vega

- F. Approval of the donation of obsolete equipment with a current market value estimated at \$-0- that have exceeded the useful value for regulatory purposes but may still have value for educational, research, and community organizations.

Staff Representative: Francisco Vega

- G. Acknowledge receipt of the Health Fund Financial Review for January, Fiscal Year 2024.
Staff Representative: Jack Zenteno

Chair Dair moved to pull Item #Bii from the Consent Agenda.

Councilman Reese moved to approve the consent agenda with the exception of Item# 6Bii. Michael D. Brown seconded the motion which was approved unanimously.

- Bii.** Approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health retroactive to July 1, 2023 through June 30, 2024 in the total amount of \$333,333 (no match required), in support of the Northern Nevada Public Health Sexually Transmitted Disease Prevention and Control Program, Clinical Services and PHAB Assessments, Employee Training, and authorize the District Health Officer to execute the Subaward and any future amendments.
Staff Representative: Irene Dominguez

Mr. Dick stated he wanted to highlight this item, as it was funding that was not expected. He reported it was \$1 million that Dr. Whitley put in the DHHS budget to be split between Southern Nevada Health District, Central Nevada Health District, and the Northern Nevada Public Health for both years of the biennium. He noted that Dr. Leguen of the SNHD had generously offered to have the funds continue to be split three ways for the second year of the funding.

Mr. Dick continued to report that these were non-categorical funds that would go to support the public health needs of the Health District. NNPH would be using the funds to help sustain the sexually transmitted investigation staff as well as supporting CCHS and EHS assessments. He highlighted that this was a good demonstration of why it's important to have flexible, non-categorical funding.

Chair Dahir noted that this was also a testament of the relationship they have with their Health Boards across the state.

Michael D. Brown moved to approve the Item# 6Bii. Councilman Reese seconded the motion which was approved unanimously.

7. Regional Emergency Medical Services Authority.

- A. Recommendation to accept the REMSA Health Monthly Franchise Report for January 2024 which includes REMSA Health Accounts Receivables Summary, Compliance by Zones, Average Response Times, Incident Details Reporting, Summary Penalty Fund Reconciliation, Ground Ambulance Operations Report, Patient Experience Report and Comments, Education Report, and Public Relations Report, and provide possible Board direction.**

Presented by: Barry Duplantis

Barry Duplantis, REMSA Health CEO and President, opened his item by noting that REMSA Health has exceeded franchise response compliant with all Priority 1 calls in all franchise zones. He noted they were pleased with the performance especially giving the winter storms in the month of January.

In the spirit of smiling events, he noted that REMSA Health services begin with their medically trained dispatcher. He shared a story about one of their dispatchers assisting a father in delivering their baby at home while the ambulance was dispatched.

Mr. Duplantis noted the one-year anniversary of the tragedy that left us with the loss of 5 lives after a crash that took place in their Care Flight organization. Mr. Duplantis extended an invitation to join REMSA Health Team on a remembrance event on Saturday, February 24.

Chair Dahir asked for a moment of silence in honor of those lives. He continued to recognize the leadership of REMSA Health during that difficult moment.

Mr. Duplantis opened his items for questions from the Board.

Michael D. Brown moved to approve the REMSA Health Monthly Franchise Report for January 2024. Commissioner Garcia seconded the motion which was approved unanimously.

- 8. Recommendation for appointment to the Air Pollution Control Hearing Board as an At-Large Committee Member. Staff recommends: The re-appointment of Mr. Phil Schweber for a three-year term beginning on February 22, 2024, and concluding on February 21, 2027; Applicants include: Dorothy Hudig, Ph.D., Pierre Mousset-Jones, Stephen Birdsall.**

Staff Representatives: Francisco Vega

Mr. Vega, AQM Division Director, requested Mr. Phil Schweber be reappointed to a 3-year term to the Air Pollution Control Hearing Board as an At-Large Committee member. Mr. Vega provided background on the Board and its structure and shared their extensive outreach process in search of interested applicants.

Mr. Vegas noted that prior to the appointment they had 17 applicants and all 17 were contacted to confirm their interest and they received confirmation from 3 of the applicants, as listed on this item. Mr. Vega shared background information on the recommended candidate.

Commissioner Garcia asked if those that did not respond would be dropped off the list.

Mr. Vega stated they will continue to be on the list and will be contacted for future recruitments; however, 2-3 asked to be removed.

Chair Dahir reiterated the process has been made more robust in the last couple of years and thanked Mr. Vega for the work and transparency.

Commissioner Garcia thanked those that applied and moved to approve the re-appointment of Mr. Phil Schweber for a three-year term beginning on February 22, 2024, and concluding on February 21, 2027. Councilman Reese seconded the motion which was approved unanimously.

- 9. Presentation and possible acceptance of the FY24 Q2 Strategic Plan Results. (FOR POSSIBLE ACTION)**

Staff Representative: Rayona LaVoie

Ms. LaVoie began by presenting ClearPoint results for quarter 2 for FY24. She added a brief description of ClearPoint and its function within the Health District, including being used as a mechanism to identify opportunities for improvement projects, growth and learnings within the organization.

Ms. LaVoie provided a brief description of the reports included in the Board's packet and summarized instructions on how to interpret those reports. She continued to speak about initiatives and outcomes and explained that these two rolled into division goals. She

highlighted that almost 75% of the division goals had been achieved. Additionally, Ms. LaVoie reported that 70% of their district goals had been achieved.

Ms. LaVoie concluded by reporting that in addition to the accomplishments of staff the Board can appreciate the team's effort in measuring process consistently and using the system to identify improvement projects. Ms. LaVoie opened the item for questions from the Board.

Commissioner Garcia asked about an update on the office space metric.

Ms. LaVoie replied that she did not have that information but would work with staff to providing that information at a future meeting.

Chair Dahir asked if there was anything the Board could do to assist in achieving the goals that had been set.

Ms. LaVoie responded that support for staff is most important.

Chair Dahir commended Ms. LaVoie on her team's hard work.

Michael D. Brown moved to accept the FY24 Q2 Strategic Plan Results. Commissioner Garcia seconded the motion which was approved unanimously.

10. Recommendation to approve the Fiscal Year 2024-2025 Budget.

Staff Representatives: Kevin Dick

Mr. Dick began by acknowledging all the hard work that was led by Jack Zenteno and his team as well as Division Directors to reach consensus about how to move forward with the budget.

Mr. Dick briefly reminded the Board about the discussion that was had during the Strategic Planning Session with respect to the budget and the upcoming unchartered territory as it relates to the ending fund balance that is available, realizing that COVID funding will be disappearing and a variety of other uncertainties.

Mr. Dick briefly provided a list of all the services that the Health District provides as well as recent accomplishments including their name change, 2022-2025 Community Health Improvement Plan, finalized the Health Equity Organizational Capacity Assessment and Plan, reconfiguration of CCHS counter, Active Managerial Control Program in Food Safety,, 2023-2028 EMS Strategic Plan, 96% data capture rate for air pollutant monitoring data, and trained and expanded staff capacity for outbreaks in EPHP and EHS.

Mr. Dick continued to highlight that staffing was key to accomplish all the program areas, therefore, a proposal of 201.49 full time equivalent staff was being projected in the budget. He also shared the Northern Nevada Public Health Organizational Charts to appreciate how staff is distributed as well as a list of all programs provided to the community.

Mr. Dick reported on the Above Base Requests for a total of \$702,460.00 throughout the Health District highlighting that most of the requests came from CCHS with grant funded positions that were subject to increases as a result of the most recent Korn Ferry classification review. He reported that a total of \$222,179.00 salary costs were unable to be absorbed with the grand funding for those programs.

Mr. Dick stated that the Health District has had stable, flat funding in the general fund transfer from the County since FY19 and declined funding from the County in FY16 due to an approved increase of fees that included overhead costs in 2015. Mr. Dick continued to specify the remaining above base requests. Mr. Dick continued to provide a detailed summary of each

division's budgetary breakdown and above base requests and provided details now how the recommendations were determined.

Mr. Dick ran through the sources and use summary and shared that they were projecting an ending fund balance of \$13,645,586.00 at the end of the current fiscal year which represents \$5.23 million deficit spending, which he opined was a conservative estimate on expenditures.

Mr. Dick referred to COVID staffing and reported that COVID staffing has been gradually reduced and the Health District plans to further reduce the staffing that currently exist in temporary positions. Additionally, the 11 regular Washoe County employee positions that were added with COVID-19 funding have been reduced to 3 and reiterated that the Health District was not attempting to carry all of the capacity that was built with COVID-19.

Mr. Dick briefly spoke of the budgeted revenues including \$10 million for the TB clinic and the impact of the proposed budget on future years fund balance. He concluded by discussing next steps, which included presentation of the budget to City And County Managers in March, County Manager to recommend the FY24 budget to the BCC in April, Public Hearing to adopt FY24 budget in May, and final budget delivered to the Department of Taxation on June 1.

Mr. Dick opened the item for questions from the Board.

Councilman Reese expressed appreciation for the work that was put in to building the budget as he recognized it was a difficult task. He continued to opine that the Korn Ferry had resulted in significant budgetary impacts but felt that most of those internal issues had been resolved. However, he continued to ask if there was a way for the organization to ensure that the budget is resilient and honors the commitment made to staff.

Mr. Dick began by noting the pay inequity issue that was raised by staff and reported that a path was developed to address those salary inequities and that has occurred. He continued to report that with the Korn Ferry implementation there will be a significant increase in their salary costs; however, NNPH has incorporated these costs into their future budget projections. Mr. Dick opined that it will be imperative for the County to recognize the ongoing costs when fulfilling the general fund transfer.

Councilman Reese conveyed that he views the Korn Ferry study as a necessary component of moving forward as an organization as it spoke to the broader question relating to underpaying staff. He added that not everything was fixed but that his hope was that it would be fixed in the future. He stated that he was alarmed about the impact of proposed budget on future fund balance as he opined that it appeared as though the Health District did not have a balanced budget because they were balancing the next year budget on the ending fund transfers or there may be an unsustainable future ahead. He continued to ask if there was a way to right-size the ship or a path to follow to a more sustainable budget.

Mr. Dick indicated they were in a predicament in some respects because as long as they were maintaining a significant fund balance, they will not be able to request more general fund support from the County. He reiterated that the Health District does need to spend down the fund balance to show the need for a county transfer to support the Health District. In addition, he reported that the Health District is working to pursue a strategy with the State to invest in Public Health and stated he was encouraged by the Governor's 3-year plan that reflected dedicated funding for public health services. However, he did not see a place for the Health District to be cutting services that are needed in the community.

Chair Dahir added that he can appreciate the fact that the answers did not solely sit with the County or the State, as the Health District is still trying to determine what post-COVID and inflation looks like for the Health District. He agreed and supported the plan to ask the County for a transfer and reiterated that this presentation provided everyone with the necessary information, so that there wouldn't be any surprises with the plan in the future. Chair Dahir continued to suggest that with a new Health Officer coming in, it would be sound to speak about future strategic plans regarding the budget and suggested a conversation regarding staff capacity and outsourcing.

Councilman Reese shared that his concern, about raiding the ending fund balance, was that the Health District recently survived a global pandemic where every resource was brought to bear and opined that having a fund balance was due to good budgetary planning; however, per the slideshow that was provided the Health District was 3 years away from losing the budget cushion that they are used to. He further stated that his concern was about not having enough staff, where some divisions were struggling because staff were being pressed hard and it was resulting in high turnover rates. He added that he did not believe the current plan was sustainable long-term. Councilman Reese highlighted the quality of the work from staff to gain funds for the sexual health program and concluded by asking the Health District to invest in the Human Resource capacity, as he felt their duty was first and foremost to the public and then to staff.

Chair Dahir agreed that it is imperative to be prepared for the unknown and for events such as the recent pandemic. He also added that the Health District has a great relationship with the County and was confident that the appropriate decisions would be made.

Commissioner Garcia moved to approve the Fiscal Year 2024-2025 Budget. Councilman Reese seconded the motion which was approved unanimously.

11. Presentation, Discussion and Possible Adoption of Northern Nevada Public Health Policy on Relationships in the Workplace.

Staff Representative: Kristopher Dahir, District Board of Health Chair

Chair Dahir shared that he has requested this item to be brought to the Board and opined it was wise to address it. He reported that it is difficult to invest in succession planning and proper future leadership when married couples work so closely together, so the policy serves as the formalized process to help protect employees.

Councilman Reese asked what that impetus for the policy was.

Chair Dahir reported that when they looked at succession planning, they found themselves in a place where staff that could and should be able to step forward were unable to, in an effort to prevent staff from leading over their spouse/significant other. He opined that this policy provided good leadership and structure.

Mr. Dick reported that they shared the policy with the Washoe County Employee Association (WCEA) for review and the association did not oppose it.

Commissioner Garcia asked about who was involved in drafting the policy.

Mr. Dick stated Erin Dixon, Deputy District Health Officer, took the lead at Chair Dahir's request and the policy had been shared with Division Directors, Human Resources, and Legal Counsel; and ultimately brought to the board for acceptance, per the request of Chair Dahir.

He added that the WCEA noted that other departments have processes and procedures that are stricter than those stated in the Health District policy.

Chair Dahir reiterated that not having this policy was outside of normal operations in comparison to other agencies and emphasized it was meant to protect everybody.

Councilman Reese moved to adopt the NNPH Policy on Relationships in the Workplace. Michael D. Brown seconded the motion which was approved unanimously.

12. Progress Update on the District Health Officer National search.

Presented by: Kristopher Dahir, NNPH Board Chair

Chair Dahir provided some updates on the national search for a health officer. He reported that the week of 2/26, 8 interviews would be held virtually. He stated that he was pleased with the work of the search committee and further explained that the intent was to bring 2-3 candidates in front of the Board for final selection during the March meeting.

Mr. Dick shared Chair Dahir's sentiments with the work and candidate selection.

Chair Dahir confirmed for DDA Reid, that they had been careful to avoid any quorums and comply with open meeting law..

Councilman Reese asked if the interviews will be held by zoom.

Chair Dahir confirmed the first 8 would meet virtually; however, the finalists would be in-person.

13. Staff Reports and Program Updates.

A. Air Quality Management – EPA Expects Final Decision on PM NAAQS, EPA Requests for Remand of 2020 Decision on Ozone NAAQS, EPA Selects Panel for Review of NOx NAAQS, January 2024 EPA Small Business Newsletter, Divisional Update, Program Reports, Monitoring and Planning, Permitting and Compliance.

Staff Representative: Francisco Vega

Mr. Vega, AQM Division Director, appeared in front of the Board and highlighted an item under the consent agenda for a Supplemental Environmental Project that was completed in collaboration with Di Loreto Construction.

Mr. Vega continued to report on information regarding the National Ambient Air Quality Standards and shared that the EPA had lowered the Ambient Quality Standard for particulate matter. He added that the EPA is set to conduct a new review of the Ozone National Ambient Air Quality Standards and is progressing; and highlighted that the EPA had remanded the 2020 decision, which allowed for the EPA to begin the process. He reiterated his commitment to providing the Board with updates on those standards.

Mr. Vega opened his item for questions from the Board.

Chair Dahir inquired about the larger grants.

Mr. Vega reported on the EPA's Climate Pollution Reduction Grant with \$4.6 billion aimed at reducing green house gas emissions countrywide.

B. Community and Clinical Health Services – WIC Program Update; Data & Metrics; Sexual Health (HIV and Disease Investigation), Immunizations, Tuberculosis Prevention and Control Program, Reproductive and Sexual Health Services, Chronic Disease Injury

Prevention Program, Maternal Child and Adolescent Health, Women Infants and Children, and Community Health Workers.

Staff Representative: Lisa Lottritz

Ms. Lottritz, CCHS Division Director, thanked the Board for approving their 333 Grant (Item #6Bii) which will support staff that otherwise would have been lost. She continued to report on congenital syphilis, reporting an increase of 69.2%, from 13 cases to 22 from 2022 to 2023 and shared that they continue to work with the community on next steps.

Ms. Lottritz opened her item for questions from the Board.

- C. Environmental Health Services** – Program Activities for: Consumer Protection (Food Safety Plan Review & Operations, Commercial Plan Review, Foodborne Illness, Permitted Facilities); Environmental Protection (Land Development, Safe Drinking Water, Vector-borne Disease Surveillance, Waste Management / Underground Storage Tanks).
Staff Representative: Robert Fyda

Mr. Fyda, EHS Division Director, opened his item by highlighting the detailed SB92 update that was provided in his report. He noted that staff was working with the City of Reno to hold a town hall meeting on 2/22 at 5:30 p.m.

Mr. Fyda reported that the Food Program was awarded the Food Mentorship Grant and would be assisting Yolo County, Detroit, and Northern Mariana Islands. Additionally, he reported that they had received the FAA certification, so the next step was to coordinate with Risk to ensure that they are adequately covered by insurance.

Mr. Fyda concluded by reporting on their recent Lead and Copper Rule Training for local water system operators. Mr. Fyda stated that the training focused on changes in safe drinking water regulations and directed public water systems need to do an inventory of any lead and copper services lines.

Mr. Fyda opened his item for questions from the Board.

Chair Dahir asked if the Health District will be addressing regulation changes.

Mr. Fyda confirmed that it is a new federal regulation, and the EPA requires those water systems to do an inventory and put those lines on a replacement plan.

Commissioner Garcia asked Mr. Fyda to extend her gratitude to staff who attended that meeting regarding the Sun Valley clean up that is set to happen in the spring.

- D. Epidemiology and Public Health Preparedness** - Epidemiology, Public Health Preparedness, Emergency Medical Services, Vital Statistics.
Staff Representative: Dr. Nancy Diao

Dr. Diao began her presentation by highlighting that Health Care Preparedness creation of a 10–15-minute video in accordance with the Mutual Aid Evacuation Agreement. The video would be part of the onboarding processes and would be shared with coalition members to improve community resilience and response efforts.

She continued to report on a Data Sharing Agreement created between EMS oversight program, City of Reno, City of Sparks, REMSA Health, and Truckee Meadows Fire Protection Agency that would provide for easier sharing of data between agencies in an effort to support the needs, quality assurance, and improvement purposes as well as to

provide secure access to data. Dr. Diao reports that the program is officially up and running without barriers.

Dr. Concluded by reporting on Influenza Like Illness activities and stated that those activities continued to decrease below regional and state baselines. She noted that RSV and flu hospitalization are also trending downward.

Dr. Diao opened her item for questions from the Board.

- E. District Health Officer Report - Northern Nevada Public Health Communications Update, Public Health Accreditation, Community Health Improvement Plan, Health Equity, Cultural Competency (DEICC) Training, Sustainable Public Health Funding, and Public Communications and Outreach.**
Staff Representative: Kevin Dick

Kevin Dick, Health Officer began his presentation by mentioning his interview with Arianna Bennett, for Face the State on KTVN.. Mr. Dick continued to speak about Cultural Competency Trainings and reported that the project with the Larsen Institute was completed. The project provides asynchronous training in public health and is designed for employees as well as public health agencies across the country.

Mr. Dick emphasized his previous statement regarding dedicated funding for public health in the Governor's 3-year strategic plan and acknowledged that Allison Genco, Governor's Public Health Officer, as well as the outgoing Chief of Staff, Ben Kieckhefer were both instrumental in including that in the Governor's plan.

Mr. Dick opened his item for questions from the Board.

14. Board Comment.

Chair Dahir reminded the Board about District Health Officer interviews during next month's meeting. Additionally, he noted that the Board would be holding a 30-minute closed session to go over the process.

Cahir Dahir also welcomed Commissioner Garcia back to the Board with her reappointment by the Board of County Commissioners and thanked her for her service.

Having no further comments from the Board, Chair Dahir closed this item.

Adjournment.

Chair Dahir adjourned the meeting at 2:44 p.m.

Possible Changes to Agenda Order and Timing: Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations: The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, 1001 E. 9th Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment: Members of the public may make public comment by submitting an email comment to svaldespin@washocounty.gov before the scheduled meeting, which includes the name of the commenter and the agenda item number for which the comment is submitted. Reasonable efforts will be made to hear all public comment during the meeting. During the "Public Comment" items, emails may be submitted pertaining to any matter either on or off the agenda, to include items to be heard on consent.

For the remainder of the agenda, public comment emails will only be heard during items that are not marked FOR POSSIBLE ACTION. All public comment should be addressed to the Board of Health and not an individual member. The Board asks that your comments are expressed in a courteous manner. All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

Response to Public Comment: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)”

Posting of Agenda; Location of Website:

Pursuant to NRS 241.020, Notice of this meeting was posted electronically at the following locations:

Northern Nevada Public Health, 1001 E. 9th St., Reno, NV
Reno City Hall, 1 E. 1st St., Reno, NV
Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Downtown Reno Library, 301 S. Center St., Reno, NV
Northern Nevada Public Health Website <https://www.NNPH.org>
State of Nevada Website: <https://notice.nv.gov>

The meeting will be televised live and replayed on Washoe Channel at:

<https://www.washoecounty.gov/mgrsoff/divisions/Communications/wctv-live.php> and also on Youtube at:
<https://www.youtube.com/user/WashoeCountyTV>

How to Get Copies of Agenda and Support Materials: Supporting materials are available to the public at the Northern Nevada Public Health located at 1001 E. 9th Street, in Reno, Nevada. Ms. Susy Valdespin, Recording Secretary to the Board of Health is the person designated by the Board of Health to respond to requests for supporting materials. Ms. Valdespin is located at the Northern Nevada Public Health and may be reached by telephone at (775) 328-2415 or by email at svaldespin@NNPH.org. Supporting materials are also available at the Northern Nevada Public Health Website <https://www.NNPH.org> pursuant to the requirements of NRS 241.020.